

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

VOLCANO ART CENTER

Amount of State Funds Requested: \$ 400,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ 400,000

Federal: \$ _____

County: \$ _____

Private/Other: \$ 150,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 185,440

Unrestricted Assets:

\$ 105,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

P. O. BOX 129

City:

VOLCANO

State:

HI

Zip:

96785

Contact Person for Matters Involving this Application

Name:
MICHAEL A. NELSON

Title:
CEO

Email:
MNELSON@VOLCANOARTCENTER.ORG

Phone:
808-967-8222

Federal Tax ID#:

██████████

State Tax ID#

██████████


Authorized Signature

Michael A. Nelson, CEO

Name and Title

1/9/2020

Date Signed

received
01/13/2020 20

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Michael A. Nelson, *CEO*
PRINT NAME AND TITLE

1/9/2020
DATE

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

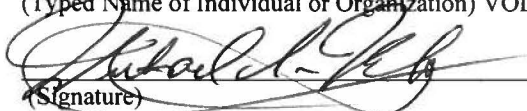
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

(Typed Name of Individual or Organization) VOLCANO ART CENTER


(Signature)

1-9-20

(Date)

Michael A Nelson _____
(Typed Name)

CEO _____
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

Please see attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Please see attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The Volcano Art Center will use the GIA grant for the public purpose as documented in this grant, pursuant to Section 42F-102, Hawai'i. Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

A brief description of the applicant's background;

Within a native rain forest on the Big Island the Volcano Art Center (VAC) is a nonprofit, 501(c)(3) art, culture, and educational organization. The Volcano Art Center was founded in 1974 by a group of eclectic and energetic artists in the 1877 Volcano House Hotel, within Hawai'i Volcanoes National Park (HVNP) along the rim of Kilauea Crater.

In the late 1990's VAC grew beyond its single building capacity and expanded into Volcano Village. At that time, VAC signed an agreement with the Hawai'i State Department of Land and Natural Resources (DLNR) to lease a 7.4 acre land parcel containing roughly 5 acres known as the Ni'aulani Forest Reserve and established within its lease, a 1/7 mile loop trail. In exchange for the lease, VAC agreed to continue the generational legacy of land stewardship and to educate residents and visitors about its

importance as a natural and cultural resource. Today the Ni'aulani Forest is kept free of invasive species by volunteers, is home to an outdoor sculpture garden, holds on-site classes, community events, workshops, and guided forest tours.

Nestled beside the nurturing forest canopies VAC's Nialani Campus is home to administrative offices, and Hale Ho o'mana, the educational building, which provides multi-purpose and classroom space for arts, education, environmental and community programs and events. students from throughout Hawai'i and beyond come o to study and enhance creativity, develop new skills and a deeper appreciation for the natural, cultural and creative force of the unique volcanic environment. VAC is passionate about the role of arts and culture as integral to a healthy island community and is dedicated to developing, promoting and perpetuating the artistic, cultural and environmental heritage of Hawai'i's people through arts and education. One of its best known programs is the award winning Na Mea Hawai'i Hula Kahiko performance series at the kahua hula in Hawai'i Volcanoes National Park. VAC adheres to an organizational environmental policy that promotes recycling, composting, minimizing waste, and energy usage whenever possible.

In order to service our community's current needs and in planning for increased participation, VAC is requesting \$400,000 in GIA funding for capital improvements, which include build-out, planning, engineering, and execution. The current Nia'ulani Campus facilities need updating to meet the current needs, and or our growth. The expansion will provide additional spaces for glasswork, woodworking classes and storage.

1. The goals and objectives related to the request;

Goal 1: Provide additional workshop/class and storage space addressing the growing demand for arts, culture and environmental program in our immediate and surrounding community.

Objectives 1

- Build added multi-use workspace, with built-in storage space.
- Build additional storage areas for equipment.
- Securing funding for the expansion without impacting operational funds allowing VAC to enhance programming.
- Expand programs capabilities with open studio times to better serve the community's multi-generational needs.

Goal 2: Expand new and existing partnerships with Volcano School of Arts and Sciences (VSAS) University of Hawaii and Volcanoes National Park while complimenting artists and cultural practitioners relationships.

Objectives 2:

- Offering this additional new space for age-appropriate art, culture and environment classes during the school day.
- Utilizing existing partnerships with county of Hawaii economic development division, Hawaii Tourism Authority, AARP (American Association of Retired People), Island Artists and Cultural practitioners affords VAC the opportunity to provide a greater variety of programs to underserved people in East Hawaii communities
- Share resources to various community-based organizations such as Rotary, Volcano Community Association and Experience Volcano strengthens our organization's ability to help sustain programs.

Goal 3: Enhancing VAC's profile to educators, visitors and the community, ensuring long-term sustainability for the organization's diversity and boost the area's economy by supporting artists, cultural practitioners, and schools.

Objectives 3

- Bringing more people into the Volcano area by establishing VAC a destination, and place to experience and learn about arts and culture and Nialani Forest.
- Provide more options for a multi-generational experience from families for seniors in the our community to reduce isolation and negative things that go along with it
- Boost economy/jobs for artists

2. The public purpose and need to be served;

Support of this project allows VAC to increase meaningful offerings of arts, culture and environment workshops and programs in an area with limited resources and venues. Recent census tracts for our communities exhibit an average poverty level of 30% (Hawai'i Department of Business, Economic Development and Tourism). The impacts the arts have in rural areas are known to: revitalize neighborhoods and promote economic prosperity; participation in the arts improves physical and psychological well-being; and provides a catalyst for the creation of social capital and the attainment of important community goals.

All attendees regardless of age, have an interest in learning and acquiring new skills, and benefit from the socialization aspects of a workshop setting. As seniors of the area have been the consistent audience, though other age groups are showing an increasing presence. Younger families with children are moving into the area, and the need for entertainment and fun learning experiences grows. Parents request activities and experience that involve the whole family. Participants from all areas of Hawai'i Island travel to Volcano and attend VAC unique workshops and classes. Our highly popular VAC

glass, ceramic, and mixed media studio offerings are filled to capacity, with requests for more.

With the requested GIA funding, VAC will expand the glass programs and introduce a woodworking program by increasing the number of workshops to accommodate the added students. In addition, basic glass and woodworking workshops will be offered on a frequent basis for those who just want to experience something new. By providing age appropriate glass and woodworking workshops, VAC will offer a complementary space to the art program at the Volcano School of Arts and Sciences, increasing outreach to more than 180 youth participants yearly.

3. Describe the target population to be served; and

The VAC serves the very diverse communities of the Big Island, from kamaamina to malihini to visitors. artists, performers, writers, scientists, and cultural practitioners from our community and all over the world, who come to VAC to experience Hawaiian culture, explore creativity, and connect with nature. Families and people of all ages, from a variety of backgrounds and walks of life, and from all over the island attend visual arts workshops for adults, art camps for youth, writing programs, music, dance, and entertainment events and workshops Free activities, discounts and scholarships help us reach economically disadvantaged students and seniors.

In 2018-2019, VAC's combined programing at the National Park and Niaulani Campus, provided exhibitions, programs, and entertainment for 2,560 Big Island residents, 950 neighbor island residents, and 1,300 mainland/international visitors. Annual surveys to stakeholders continually show that that our Nia'ulani workshops, classes and events served and additional 2,360 residents from the Big Island, primarily from rural East Hawaii communities. In addition, over \$900,000 of VAC net income is passed directly back into our local economy.

Volcano is an isolated community with limited services, so VAC has become the artistic hub where the community can interact, create and enjoy events. VAC has noted through years of experience that more families with young children are moving to the Volcano area, and more home-schooled children from Puna and Ka'u are participating in our programs. The art programs offered by VAC often overlap into their needed educational requirements. The Volcano area has a high population of seniors, more than 52% of the population is over age 50, many of whom are retired and living on a fixed income. 14.3% of the Volcano seniors are living below the poverty line. We provided scholarships and use of facilities to seniors and high-risk students from Ka'u and Puna who attend the Volcano School of Arts and Sciences and Kamehameha Schools.

4. Describe the geographic coverage.

Volcano Art Center's geographic reach is world-wide given that our gallery is located adjacent to the visitor's center in Hawai'i Volcanoes National Park; which annually receives two million visitors from around the world. Numerous tourists also visit our

Ni'aulani campus to attend workshops, visit the Gallery, tour the Ni'aulani Forrest, or attend and event. The reach of our website expands our patron list for monthly mailings of our newsletter is distributed to over 3,000 email recipients. The current geographic demographics show 72% of visitors are mainland US based with the balance from Canada, Japan, Korea and Europe.

VAC programs serve all of Hawaii County, primarily East Hawaii and Ka'u. Our local community regularly participates in the variety of on-campus programs, concerts and activities. In addition, we are located adjacent to the Volcano School of Arts and Sciences, a K-8 charter school with which we coordinate various programs.

Our outreach arts education program, expanding in 2020 with the additional of a traveling workshop converted school bus to travel to areas with limited resources, bringing the arts to people who are unable to travel to attend programs. VAC works with over 300 artists participating in our galleries from all over Hawaii. In addition VAC regularly hosts artists from Hawai'i Nei and welcomes visitors from across the U.S. and around the globe.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

VAC is requesting funding for expansion of a Fire Arts Multi-purpose Building. The work, tasks and responsibilities include:

- **Mike Nelson, CEO and Project Manager** will oversee the project design, building development related, and permits required
 - Complete construction documentation as required through coordination with engineering consultants, architects, framing, electrical and utilities.
 - See that all permits are secured in a timely manner
 - Coordinate with the Construction Committee Chair
- **Emily Catey Weiss, Development Director**
 - Emily is responsible for securing additional funding for the project.
- **Board President, Construction Committee Chair** will expand the existing board construction committee to include, individuals, vendors, etc. to facilitate the project.
 - Review and make adjustments to keep within our project priorities and budget
 - Refine building requirements to meet any changes to meet all compliances
- **Subcontractors**
 - Architect will create and deliver plans.
 - Project Manager will maintain organization of Sub contractors.

- Ohia Stecher from Big Island Builders, Inc. will complete all construction within timeline and approved bid.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

JANUARY 2020 – July 2020

- Complete contractual arrangement with consultants, Architect and Construction company
- Plans have been completed and prepared for permitting planning departments
- Permitting will be complete at anticipated time of funding
- Additional funding is being secured
- July GIA funding, timely release of funding draws to be finalized by 8/1/2020

August 2020 – October 2020

- Finalize plans, budgets and timelines with architect and contractor
- VAC Project Manager and Board Chair will meet on a regular basis with Construction Committee to review the project, verify progress secured and pending funding and make recommendations or modifications while remaining in budget.
- Establish quarterly progress reviews and reports to board of directors and funding organizations as required.

October 2020 – December 2020

- Review project with Hawaii County planning & permitting.
- Commence site prep and issue initial construction bids.
- Conduct quarterly facility committee meeting, review progress and note recommendations for any necessary modifications

March 2020 - May 2021

- Review progress quarterly with facilities committee.
- Finalize equipment, supplies and materials orders for timely deliveries
- Review and forecast purchase additional equipment, operational supplies, and materials
- Present to facilities committee an updated job financial status report.

May 2021

- Topping off and blessing ceremony with VIP attendees
- Begin receiving of equipment supplies and equipment.
- Commence installations of equipment
- Meeting with contractors, develop punch list to ensure job completion

June 2021

- Facilities open to the public
- Final facilities committee meeting with financials of completed project

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Heath Construction Consultants are responsible for construction activities and will help establish a timeline for construction. All plans and construction will be reviewed internally by staff and construction committee. Consultants will be charged to insure that high standards are maintained. The Project Manager and construction committee members are experienced in completing projects of a large scope that adhere to set standards.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- A team of design and construction will be gathered to support the project
- Project building design images, details and documents
- Plans will be reviewed by construction management and Project Manager to accurate costs and alignment with the budget
- Construction documents are finalized and contract signed
- Building to commence on Fall, 2020

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
90,000	185,000	80,000	45,000	400,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

***the following anticipated funding sources are dedicated toward programs and equipment supporting the noted facility improvements and Niulani campus programs.**

- Hawaii State Foundation of Culture and Arts \$15,000
- Bank Of Hawaii, seeking \$ 200,000
- Cooke Foundation, seeking \$50,000
- HPM Building Supplies, seeking \$15,000
- Atherton Foundation, seeking - \$15,000
- Hawaii Community Foundation, seeking \$30,000
- Hawaii Tourism Authority (HTA), Hula Arts, Aloha Aina \$ 30,000
- Hawaii Tourism Authority (HTA), Kululu Ola \$ 30,000
- Hawaii Forest and Trails, seeking \$12,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Volcano Art Center a tax exempt 501 c 3 Organization. No tax credits received or applied for, nor do we anticipate applying for a federal or state tax credit.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding. Please see attachment listing government contracts, grants and grants in aid for

the past three years and will be receiving for fiscal year 2021 for program funding.

- 6 The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

As of 12/31/19 current unrestricted assets equal \$105,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In 2010 VAC built ADA compliant Hale Ho`omana, with the goal to increase arts and education capacity, and prepare for our future. The construction project was completed on time and on budget. In 2014 VAC received a GIA subsidy request to successfully equip Hale Ho`omana with equipment, materials and supplies.

In 2019 VAC added a covered multi-use outdoor area and a sculpture garden. VAC began development of the Nialani Sculpture Garden under the direction of board member Julie Williams in 2017. The Garden, which opened in 2018, was made possible by grants from HSFCA, Hawaii Community foundation and sculptures on loan from 17 local artists on a rotating basis, Atherton Family Foundation, Cooke Foundation, and countless volunteer hours. Donations of native plants helped develop the design, which allows expansive as well as intimate views of the artwork on display. In April 2019 VAC installed two additional outdoor sculptures on loan courtesy of the Art in Public Places Collection from the Hawaii State Foundation on Culture and The Arts.

A 20' x 20' covered outdoor multi-use area adjacent to the current ceramics studio was added to provide additional multi-use covered space. This outdoor work area was completed in Spring 2019, and was funded by the Atherton Foundation, with volunteer labor from the board and community.

The Fire Arts VAC expansion project will be managed by Mike Nelson, CEO. Mike brings considerable leading building project construction teams on a much larger level. He is in his sixth year at the helm of VAC, has intimate knowledge of the organization, vision, and communities it serves. Bill Hamilton, Board President committee has an extensive background in construction in Hawaii and Oregon. He will serve as the chairperson of the Construction committee. Fray Heath, Hawaii construction consultant, recently handled the Lyman Museum renovations, and will act as a consultant on the VAC expansion project.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

VAC is a Big Island arts center's Nialani Campus is located in the village of Volcano, Hawaii. Bordering on the forest, the 3276 sq' administration building houses the Rainforest Gallery and staff offices. Nearby, 2898 sq' Hale Ho'omana contains multi-use art, culture and environmental workspaces and Dietrich Hall. The 7.5 acre old growth Nialani Forest contains trails, with a small covered Gazebo, used for nature lessons. All spaces are accessible to individuals with disabilities. VAC's main 2655 sq ft. Gallery is located in the Hawaii Volcanoes National Park. A facilities manager lives in a house on the Nialani Campus, and he maintains the space to make sure everything is working properly.

This grant would allow VAC to increase existing capacity by adding additional multiuse facilities for workshops, classes etc, that include necessary storage and room for tools.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The project will be managed by Mike Nelson CEO. Bill Hamilton, Construction Committee Chairperson will be responsible working with members Paul Morgan, Architect and Fray Heath Construction Consultant. The committee will be responsible for planning and execution of plans and permitting. Our Accounting Manager will be in charge of all financial administration for the project, and Development Director will seek additional funding for the project and also supplies and materials.

Michael A. Nelson, Chief Executive Officer and Project Manager

After several years with Walt Disney organization, Ringling Bros., Radio, Television and various Sheraton Hotels and Resorts, Mike became the Managing Director of the Hollywood Roosevelt Hotel in Hollywood CA, where he led the operating and constructions teams through a \$30 million renovation, and served on the host committee of Hollywood's 100th anniversary celebrations. Shortly after the Roosevelt's grand reopening, relocated to Hawaii to become Director of Marketing for the rebranding of the Hilton Hawaiian Village and opening of the Ali'i Tower, as well as providing oversight for three other Hilton properties. This led to an opportunity grow his own event-destination management company that produced special events and provided meeting and convention services with partners in the Hawaii travel industry. In

2014 Mike was hired as the Executive Director of the Volcano Art Center Mike has overseen the building of the multiuse covered work area, and the sculpture garden.

William Hamilton, Board President and Construction Committee Chairperson grew up in the Portland, Oregon area. He was drafted in the U.S. Army in 1966 and spent several years as an Engineer Company Commander with duty rotations in Vietnam, various locations in the Pacific, and a tour in Iraq. After release from active duty, Bill remained in the military reserve while operating his own construction business on Maui and Oregon. While on Maui, Bill was an active in the Chamber of Commerce, Maui Historical Society and Maui Visitors Bureau. Bill moved to Volcano in 2015 and is an active member in Volcano Rotary and VFW. As an artist, Bill takes pride in fine woodworking, furniture making, and restorations.

Emily Catey Weiss, Development Director and Galleries

Emily earned a B.F.A. from Ohio State University in 2000, which paved the way for Emily Catey Photography, LLC, which she ran successfully in Hale'iwa on Oahu's North Shore. From 2004 to 2009 she was involved in various civic, business and state organization in the revitalization of Honolulu's Arts District, and served as President of the Hale'iwa Arts Festival. She moved to the Big Island in 2009, and joined VAC as Program Director. Currently, Emily is responsible for oversight of the VAC Gallery in the National Park, as well as Rainforest Gallery located on the VAC Niaulani campus in Volcano Village, and gallery and program funding. Her philosophy is grounded in the belief that cultivating, sustaining and celebrating the arts is essential to a vibrant community.

Andrew Simon, Accounting Manager. Andrew has a Bachelor's degree in Business Administration from Colorado State University and has held finance positions from Washington D.C. to Johnston Atoll. Andrew oversees all accounting. He keeps VAC staff and Board of Directors informed with timely, accurate record keeping of income, expenses, volunteer hours, and event details. Andrew is responsible for the tracking of grants, contracts, departmental revenues, and expenditures ensuring compliance with agencies and donors.

Architect - Paul F. Morgan AIA. Paul is the president of Suzuki/Morgan Architects. Ltd. (SMA) and is a registered architect in Hawaii and Washington State. He was born and raised in Hawaii and has practiced architecture in Hawaii since 1983, having graduated with a Master of Architecture from the University of Washington. SMA, formed in 1991, is a Hawaii Corporation offering architectural services including Planning, Building Design, Production of Building Permit and Construction Drawings and Construction Observation Services. Projects have included private residences, elementary and high schools both public and private, commercial buildings and Department of Defense projects in the Philippines, Guam and Pearl Harbor.

**Ohia Stecher, Big Island Builders, L.L.C contractor
Big Island Builders**

Big Island Builders is a locally owned and family operated company. The owner was born and raised on the Big Island and has over 20 years of experience building on the Big Island. His experience ranges from lead finisher working with fine woods in Volcano, to union foreman at condo complexes on the Kohala Coast. Big Island Builders specializes in new construction, performing all levels of building and remodeling, with start-to-finish solutions for every project.

Fray Heath, Construction Consultant. Fray is the President of Heath Construction Services specializes in project management and contract administration for the restoration of historical buildings in Hawai'i, providing services to schools, churches, museums and commercial ventures. He graduated from UCLA School of Engineering where he specialized in structural engineering and mechanics. Paul provides planning, scheduling, and budgeting services under HCS Management.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached organizational chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

<u>POSITION</u>	<u>AMOUNT</u>
1. CEO	\$60,000
2. Development Director	\$48,000
3. Program Director	\$32,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no litigation pending against VAC.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but

The funds requested for 2020-2021 are to continue master plan projects to include completion of the VAC Fire Arts Plan and related facilities as funds allow.

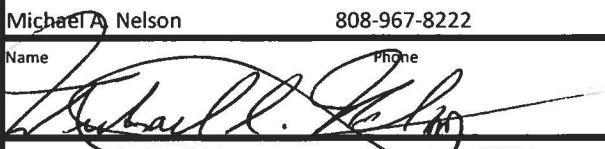
- (b) Not received by the applicant thereafter.

If VAC doesn't receive the funding requested from the State, planned construction will be deferred until such time as other funding sources will be made available. We will review our plans and timeline, and move forward incrementally to complete the project.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2121

Applicant: Volcano Art Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds (b)	Total County Funds Requested (c)	Total Private Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	28,400.00			
2. Payroll Taxes & Assements				
3. Fringe Benefits				
TOTAL PERSONNEL COST	28,400.00			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease / Rental of Equipment				
4 Lease / Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunications				
8. Utilities				
9. Professional fees / consultants	86,000.00			
10				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	114,400.00			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	278,500.00			150,000.00
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	400,000.00	Michael A. Nelson 808-967-8222		
(b) Total Federal Funds Requested		Name Phone		
(c) Total County Funds Requested				
(d) Total Private Funds Requested	150,000.00	Date: 1/9/2020		
TOTAL BUDGET	550,000.00	Signature of Authorize Official Michael A. Nelson, CEO Name and Title		

NOTES: Supplemental funding for supplies and equipment anticipated to be provided by BANK OF HAWAII

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period July 1, 2020 to June 30, 2021

Applicant: Volcano Art Center

POSITION TITLE	FULL TIME EQUVALENT	ANNUAL SALARY A	% OF THE ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A+B)
July 2020 - June 2021				
Michael A. Nelson, CEO	FT	60,000.00	20 % per year	\$ 12,000.00
Emily Catey Weiss, Development Director	FT	48,000.00	15% per year	\$ 7,200.00
Alyssa Johanson, Program Director	FT	32,000.00	10% per year	\$ 3,200.00
Andrew Simons, Accounting Mgr	FT	30,000.00	20 % per year	\$ 6,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:		\$ 170,000.00		\$ 28,400.00
Justification/ Comments:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: VOLCANO ART CENTER

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
<i>N/A</i>			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
<i>N/A</i>			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period July 1, 2020 to June 30, 2021

Applicant: Volcano Art Center

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCE OF FUNDS RECIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS
	FY: 2019 - 2020	FY: 2020-2021	FY: 2020-2021	FY: 2020-2021	FY: 2020-2021
PLANS / ARCHITECTS			\$ 65,000.00		
ENTINEERING / PERMITTING			\$ 21,000.00		
FACILITY DESIGN			\$ 36,000.00		
CONSTRUCTION			\$ 278,000.00		
EQUIPMENT				150,000.00	
TOTAL:		\$ -	\$ 400,000.00	150,000.00	
Justification/ Comments: Additional Community and Private funding through donations and Bank of Hawaii Foundation, Atherton Foundation, Cook Foundations					

Listing of all federal, state and county government contracts, grants and grants in aid it has been granted prior three years and will be receiving for fiscal year 2021

Applicant: Volcano Art Center

	CONTRACT DEcriptions	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State / Haw/Hon/Kau/Mau)	CONTRACT VALUE
	Community Enrichment Program	1/1/2017-12/31/2017	HTA	State of Hawai'i	\$ 25,000.00
	Biennium Grant-Ulu 2016-17	7/1/2016 - 6/30/2017	HSFCA	State of Hawai'i	\$12,114.00
	Community Enrichment Program	1/1/2018 - 12/31/2018	HTA	Syate of Hawai'i	\$27,000.00
	Creative Arts At Niaulani	7/1/2017 - 6/30/2018	County of Hawai'i R & D	County of Hawai'i	\$13,215
	Living & Sharing Pono Practices	5/2018 - 12/31/18	Disaster Recovery	County of Hawai'i	\$1000.00 +
	Biennium Grant-Ipu a'o loko 2019-2	7/1/2019 - 6/30/2020	HSFCA	State of Hawai'i	\$27,920.00
	Cultural Understanding	7/1/2019 - 6/30/2020	County of Hawai'i R&D	County of Hawai'i	\$13,275
	Kululu Ola- Hula Arts At Kilauea	1/1/2020-12/31/2020	HTA	State of Hawai'i	\$29,920.00
	Aloha Aina- Niaulani Forest	1/1/2020-12/31/2020	HTA	State Of Hawai'i	\$37,000.00
					\$ 185,444.00



VOLCANO ART CENTER ORGANIZATIONAL CHART
BOARD OF DIRECTORS

Michael A. Nelson
Chief Operating Officer

Emily Weiss
Director
Development &
Galleries

**Accounting
Manager**

Andrew Simon

**Programs
Manager**

Alyssa Johanson

**Gallery
Operations**

Fia Mattice
Angela Applegate
Allison Beddow
Claire Nolan
Margaret Clowe

**Membership,
Office Mgr**

Jenette Goss

Web-Ecommerce

Ian Hatch

**Roads Walks,
Grounds**

Rober Sullivan

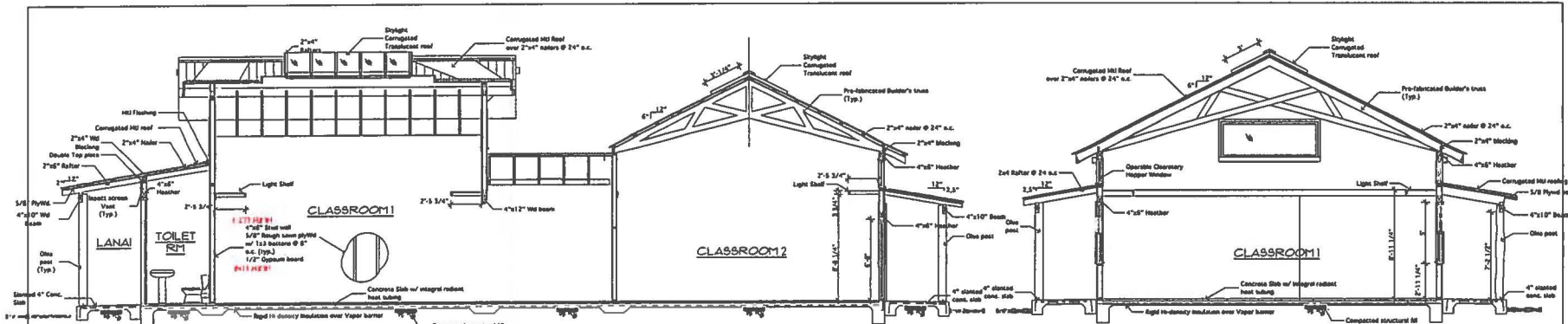
Administration

Hale Hoomana
Classrooms

New Building

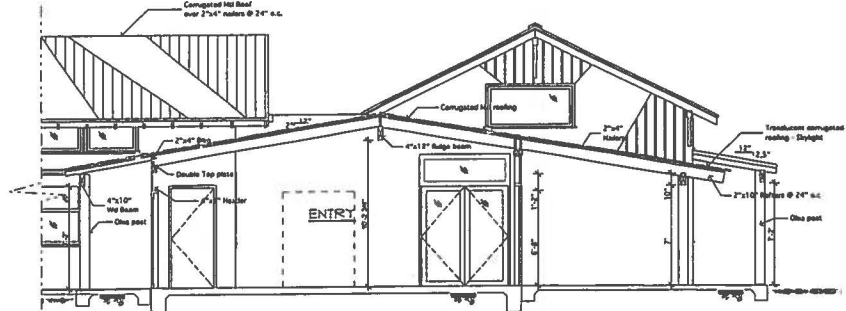


Volcano Art Center - Niaulani Campus

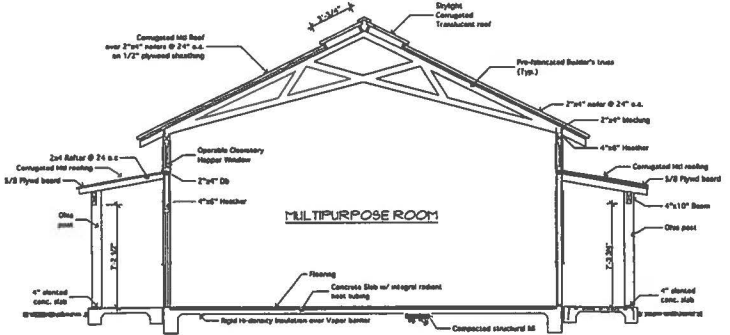


SECTION A

SECTION B

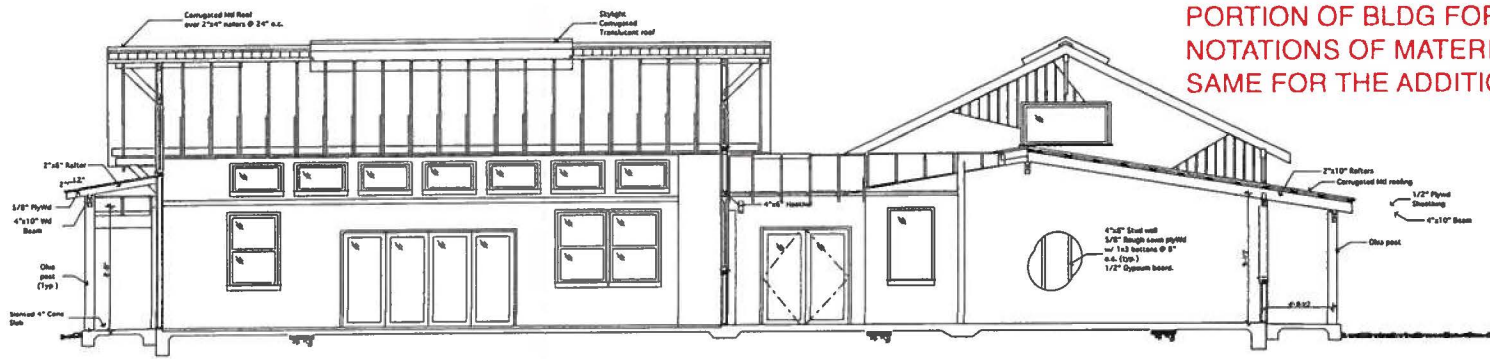


SECTION C



SECTION D

SAMPLE DRAWINGS FROM EARLIER PORTION OF BLDG FOR REFERENCE. NOTATIONS OF MATERIALS WILL BE THE SAME FOR THE ADDITION.



SECTION E

EDUCATION CENTER - NIAULANI PHASE 3 VOLCANO ART CENTER Volcano, HI 96719 T.M.C. 1-9-005-009	
BUILDING SECTIONS	
Date:	28 Jul 08
Scale:	1/4" = 1'-0"
Sheet:	A-4.1
Sheet:	OF 01

VOLCANO ART CENTER - NIAULANI - NEW CLASSROOM AT HALE HO'OMANA

Project Narrative for New classroom 616 square feet of enclosed space adjacent to existing classroom building and using same construction style and finishes

CIVIL / SITE WORK:

Verify location of existing nearby septic drain field and determine finished grades for project.

FOUNDATION: Slab on grade over crushed rock with WWM in slab and rebar per structural drawings at thickened edges and footings.

FRAMING:

2x6 wood studs for tall gable end walls; 2x4 for shorter studs

MISC METALS:

Simpson connectors and hurricane clips as required by code.

ROOFING & WATERPROOFING:

Sub slab rigid insulation

Batt insulation under roof sheathing - R23 (verify county requirement)

Batt insulation in walls - R19 (verify county requirement)

Tyvek or equal at exterior envelope

Waterproofing over roof plywood sheathing and under corrugated roofing

HPM metal corrugated roofing

DOORS AND WINDOWS:

Standard windows: Marvin or equal vinyl double hung and awnings; match existing

Doors match existing wood swinging doors

Overhead hung wood barn door rolling on overhead tracks

EXTERIOR FINISHES:

5/8" rough sawn plywood with 1x3 battens @ 8" oc. Paint

INTERIOR FINISHES:

1/2" Gypsum Wallboard painted

No ceiling

SKYLIGHTING:

Translucent corrugated roofing on curbs; match existing

PLUMBING:

2 hose bib faucets and one utility sink with cold water tap

HVAC:

Natural ventilation; no AC. If task exhaust may be required. Can be installed under separate permit.

POWER:

Existing elec panel at NE corner of existing building; power needs to be evaluated by Elec Engineer.

LIGHTING:

Match existing but with LED tubes and bulbs; spacing and location to be verified with Elec Engineer.