Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- □ 4) Background and Summary
- ⊠ 6) Budget
 - a) Budget request by source of funds (Link)
 - b) Personnel salaries and wages (Link)
 - c) Equipment and motor vehicles (Link)
 - d) Capital project details (Link)
 - e) Government contracts, grants, and grants in aid (Link)
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

AUTHORIZED SIGNATURE

Erica Lenentine Owner/Director

12/31/19

PRINT NAME AND TITLE

DATE







Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that according to the records of this Department,

PRECIOUS SOLUTIONS LLC

was organized under the laws of the State of Hawaii on 10/12/2018; that it is an existing limited liability company in good standing and is duly authorized to transact business.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 28, 2019

Catani. P. Owal: Colh

Director of Commerce and Consumer Affairs

DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Precious_Solutions_LLC_d/b/a_Challenge_Island_Oah (Typed Name of Individual or Ofganization)	u	
(Typed Name of Individual of Organization)		
Tuda Jeans	12/31/19	
(Signature)	(Date)	
Erica Lenentine M.Ed.	Owner/Director	
(Typed Name)	(Title)	

THE THIRTIETH LEGISLATURE APPLICATION FOR GRANTS

CHAPTER 42F. HAWAII REVISED STATUTES

CHAPTER 42F, HAV	WAII REVISED STATUTES					
Type of 0	Grant Request:					
Operating	Capital					
Legal Name of Requesting Organization or Individu	al:Precious Solutions LLC Dba:Challenge Island Oahu					
Amount of State Funds Rec	quested: \$_49,965					
Schools with children ages k-12. The goal is to increase proprietary STEAMbuilding® lessons to children who are children to use critical thinking and develop problem-solv	fter-school Enrichment programs to four Title 1 Elementary attendance and academic standard retention using our e at economic disadvantages. CIO provides a creative space for ving skills to complete STEAM challenges. By adding the Arts to en for those students who don't see themselves as math or					
Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5					
State: \$\frac{N/A}{N}	Fiscal Years:					
Federal: \$\frac{N/A}{}	\$0					
County: \$\frac{N}{A}	Unrestricted Assets:					
Private/Other: \$N/A	\$14,293.63					
New Service (Presently Does Not Exist):	Existing Service (Presently in Operation):					
Type of Business Entity:	Mailing Address: 2582 California Avenue					
501(C)(3) Non Profit Corporation						
Other Non Profit	City: Wahiawa State: HI Zip: 96786					
X Other						
Contact Person for Matters Involving this Applic	cation					
Name:	Title:					
Erica Lenentine M.Ed.	Owner/Director					
Email: oahu@challenge-island.com	Phone: 808 638 4802					
Federal Tax ID#:	State Tax ID#					
Erica Ler	nentine Owner/Director 12/31/19					

Name and Title

Authorized Signature

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. <u>Certification – Please attach immediately after cover page</u>

1. Certificate of Good Standing (If the Applicant is an Organization) If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

See attached

2. Declaration Statement:

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. (Link)

See attached

3. Public Purpose:

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. (Link)

- Challenge Island Oahu requests funding to bring their patented STEAMbuilding®
 Afterschool Enrichment Program to Title 1 Public Elementary Schools where
 young children aged 5-12 attend and are considered economically
 disadvantaged. STEAM = Science, Technology, Engineering, the ARTS, Math
 program and will be offered at no cost to the families.
- The immediate goal is to increase attendance and strengthen the academic standards taught in schools with fun and creative, project-based learning while supporting young learners.
- Since this class is held afterschool, and at the child's school, the expectation is that the children will not want to miss school and thus CI will serve to increase attendance.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background:

Challenge Island® is a Franchise 500 Ranked International education enrichment program with nearly 100 locations in the USA and Worldwide. Founded by award-winning educator, author, and parent/educational journalist, Sharon Duke Estroff M.A.T. Founder and CEO, Challenge Island is grounded in cutting edge educational thought and at the forefront of S.T.E.A.M. Education and 21st Century Learning.

- Challenge Island lessons are cross-curricular and each session requires students to create, learn, test, fix and retest using academic standards and instilling the 21st century skills needed work in a collaborative environment.
- The classes follow a lesson plan that is colorful, playful, and uses popular themes that are arranged into **twelve**, **sixty-minute lessons** they meet once per week and build on each other with a common thread. i.e. Mythology Island, World Tour Island, Fantastic Fiction Island, Career Island, Disaster Island etc. this series keeps the children excited to return to class week after week.

Erica Lenentine M.Ed. is a Veteran of the US Coast Guard at Barbers Point HI where she served as an Aviation Technician and achieved a rank of E-5. While in the Coast Guard she obtained her BA in Aviation Technology. After completing her service of 7 years, she completed her BA in Fine Arts at the University of Manoa and then achieved her Master's in Education at Hawaii Pacific University.

Erica has deep respect for the culture of Hawaii and her goal is to use her engineering experience, lifetime love of The Arts, and educational degrees to enrich the children of Oahu with the skills she has obtained from serving and educating the public.

Erica taught in a Title 1 school as an elementary teacher and also in the charter and private sector. She started Challenge Oahu in hopes of encouraging the children to utilize their innate creative imagination in order to retain knowledge and gain confidence while having fun.

Most enrichment classes are offered in Central Oahu's Private Schools and affluent areas. It is Erica's dream is to bring the Challenge Island experience to ALL the keiki on Oahu!

2. The goals and objectives related to the request:

- ⇒ The short-term goal is to increase attendance in school by offering a fun, creative and interactive STEAM program and to help retain academic standards.
- ⇒ Engage K-12 students at a young and impressionable age.
- ⇒ Support ESL learners with small classes and 2 instructors/class.
- ⇒ Increase teamwork and social emotional learning because the CI program encourages respect for teammates reviews this practice at every session.
- ⇒ Long-term outcomes would be to even the academic playing field of underprivileged students while encouraging them to use their creative

imagination and enjoy learning important educational standards that are intertwined into each lesson.

3. The public purpose and need to be served:

- ⇒ By adding The Arts to STEM, more students are engaged and more apt to believe that they can be involved with STEM concepts, thus increasing retention and future opportunities.
- ⇒ By reaching the students at a young age, confidence will blossom and learning will be retained. Studies have shown that when creativity increases-- learning and self-confidence increases.
- ⇒ Challenge Island STEAMbuiding® lessons encourage confidence in those children who don't see themselves as math or science kids.
- ⇒ In a playful setting they gain important 21st Century skills as they learn to work together in a team environment.
- ⇒ Our program supports the ESL learners by offering small classes and addresses the language barriers by using simple items with descriptive terms to support learning English.

4. Describe the target population to be served:

Girls and Boys, ages 5-12 which includes grades K- 6th grade of lower socioeconomic households and Title 1 Schools.

5. Describe the geographic coverage:

All of Oahu's Title 1 schools. We have started with Kauluwela Elementary in Honolulu, and Ka'ala Elementary in Wahiawa because those Principals have shown interest and support for our program and expect to add two more schools if the grant is approved.

We also seek to start a program on the North Shore of Oahu because the less affluent children who live in the country are devoid of afterschool enrichment due to their location and economic restrictions.

In the future we hope to add summer programs in an effort to keep the minds of the students active and retain the creative processes we develop over the school year. We are currently looking at locations, but have not secured a location yet based upon cost and availability.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

- Challenge Island Oahu will run weekly ASEP classes at 4 separate Title 1 schools, starting in the fall and continuing with the spring semester.
- Total number of students reached will be 160 to start this program at 4 locations.
- Classes are 60 minutes and will be held once per week for 12 consecutive weeks (school holidays aside).
- The enrollment of students per class will be limited to 20 students with two instructors to ensure a quality program and to support ESL learners.
- Lessons are created at a corporate level and follow specific academic standards.
- The lessons are presented by an instructor with age appropriate scholastic standards engrained into every lesson.
- Students work together in small teams of 4-5 to complete the project, test, fix, retest then present the lesson outcome and practice public speaking, highlighting the efforts of all team members, not just their own.
- Social Emotional Learning, Common Core, Next Generation Science Standards, Geography, English Language Arts, Math, Engineering and now the ARTS which also includes culture and history are in every lesson.
- o Parents receive a summary of the lesson with the intent to further engage the student and vocabulary.
- Parents have indicated that children are excited to go to school on Challenge Island days. The come into class with excitement and desire to build their challenges. This enthusiasm results increased attendance at school.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

- Attendance should be evident after the first few classes as the excitement builds immediately when students are presented with a treasure chest filled with common household items with which to create the STEAM project.
- Within one semester we expect to see academic concept retention and creative progresses expand while the team learns to work together.
- Engineering is a process of trial and error. As the classes progress, the team builds upon its concepts using the Totem Pole of Engineering: create, test, fix, retest, present and understand. Presenting the project to the class underscores what they learned and public speaking is enhanced. Students are encouraged to highlight other students' contributions, not just their own.
- After the first semester is complete we will request an attendance record from the school and compare it to the CI attendance sheet.
- In addition to the parent survey, if the principal approves, we will ask the student's teacher for input.

2. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

Challenge Island Corporate asks us to send out anonymous surveys to parents and educators during and after each semester. The results are tallied at corporate and sample responses include:

⇒ My child looks forward to/enjoys going to school on Challenge Island days.

- ⇒ My child is conceptually and physically building and creating more at home with standard items (not just Legos or computers)
- ⇒ My child's creativity and compassion is increased.
- ⇒ Principals will be asked to weigh in on the attendance record of students involved and grade level teachers will be asked if they see improvement in retention of certain standards.
- 3. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
- 1) Attendance will be provided as well as the number of participants per class/semester period.
- 2) Surveys will provide the percent of positive and negative comments from parents who provide evaluations of the session.
- 3) Topics will include:
 - Do you feel your child has shown improvement as creative thinkers.
 - Is your child more motivated to go to school on CI days?
 - Did your child's work on teamwork interactions improve?
 - Number of participants who state intent to re-enroll.
- 4) Cl will provide abbreviated lesson summary for each semester with standards.
- 5) The principal of each school program will be a valuable resource as these classes take place on the school grounds.
- 6) Financial and budgetary reports as required or within one month of completion.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
12,491.25	12,491.25	12,491.25	12,491.25	49,965

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

No other funding at this time is being sought at this time.

- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

 Not Applicable
- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

Not Applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

Precious Solutions d/b/a Challenge Island Oahu has \$14,293.63 in assets as of 12/31/19. None of which is grant money. This is money earned and is used for business operating expenses.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Erica Lenentine has her Master's in Education that she received at Hawaii Pacific University and her BA in Fine Arts at University of Manoa. She has lived on Oahu for 17 years and is a homeowner and mother of a 7 yo son. She worked at the DOE and previously she was a member of the US Coast Guard at Barbers Point and worked as an Aviation Technician E 5 and in the Aviation Search and Rescue team.

Challenge Island is a National Franchise with strict standards and credentials that require us to adhere to their lesson plans, purchase appropriate insurances and do preemployment security checks. Fingerprinting, Background Checks and Corporate contracts as well as proof of Negative TB exposure. Our instructors are W-2 employees and many are teachers, military spouses, college students, retirees or parents.

Challenge Island Oahu is currently being offered at preschools, private schools, and public schools across Oahu. Although we are only in business one year, we are passionate about providing the BEST experience to all.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities:

Challenge Island is a *push in* program. We do not have a brick and mortar storefront bring the supplies and instructors to existing schools and locations. We provide an Insurance Certificate to each location.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

All employees undergo fingerprinting, background checks, as well as providing proof of Negative TB exposure. Their records are submitted to Corporate and they also sign Corporate NDA contracts. Our instructors are W-2 employees and many are prior teachers, military spouses, college students, retirees, or parents.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request:

Erica Lenentine M.Ed., Owner: Teacher and Director of all programs Michelle Sweeney: Volunteer Business Assistant

Part time Instructors assist the owner in prepping for and teaching the classes. This number may change as in 20/21 academic year. **All work under the supervision of the Owner and Director.**

Kiley Preisler: Lead Teacher Taelor Parker: Jr Teacher Madison Dahl Jr Teacher Don Armstrong Lead Teacher Barbara Blanco Lead Teacher Jordan Conley Jr. Teacher

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not employee name</u>.

Owner/Director: 30,000 per year

Business Assistant is a volunteer, thus unpaid.

All Lead Teachers work part-time; salary varies between \$35-50 per class according to length of classes taught.

Jr. Teachers are part-time; salary varies according to eductation level \$25-30.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Challenge Island Franchise is licensed do business by the state of Hawaii and Precious Solutions d/b/a Challenge Island Oahu is in good standing with a business license and the certificate is attached.

The Owner/Director has her Master's in Elementary Education and if this grant is approved, we will offer TESOL accreditation to the increase the instructors training with ESL students.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not at this time.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

If this grant is approved and not continued, the schools will have the option to fund the program directly with their funds or PTA support.

If there are no funds we will offer smaller/condensed events such as inschool field trips or family nights.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant:

Precious Solutions d/b/a Challenge Island Oahu

	DGET TEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A.	PERSONNEL COST 1. Salary Owner, Teacher and Director	15,000	NA	NA	NA
	Salaries Part-time Teachers and instructors	19,100			
	Payroll Taxes & Assessments (20% of line 2)	3,820			
	3. Fringe Benefits	0			
	TOTAL PERSONNEL COST	37,920			
B.	OTHER CURRENT EXPENSES				
	2. Insurance	400			
	Lease/Rental of Equipment	0			
	Lease/Rental of Space	1,920			
	Staff Training ESL 4 teachers at 76/TESOL	304			
	6. Supplies	4,800			
	7. Telecommunication	0			
	8. Utilities	0			
	9. Franchise Royalty fees 7%	3,091			
	10. Franchise Marketing Fees 1%	880			
8	11. Printed materials for marketing the program to parents and educators	650			
	TOTAL OTHER CURRENT EXPENSES	12,045			
C.	EQUIPMENT PURCHASES				
D.	MOTOR VEHICLE PURCHASES				
E.	CAPITAL				
TOTA	L (A+B+C+D+E)	49,965	NA	NA	NA
SOUR	CES OF FUNDING (a) Total State Funds Requested	ar ar	Budget Prepared Michelle Swee		t. 516 404 2041
		6	Name (Please type	r noist	Phone
	(b) Total Federal Funds Requested	- 0	$\boldsymbol{\wp}$. /(Will)	12/31/19
	(c) Total County Funds Requested	0(use	Y V	12/31/18
	(d) Total Private/Other Funds Requested	0	Signature of Authoriz	ed Official	Date
Total E	Budget	49,965	Erica Lenentine Owr	ner & Director,	_
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Applicant: Precious Solutions d/b/a Chal

	POSITION TITLE	FULL TIME		% OF TIME LLOCATED TO RANT REQUES B		- 10	
Erica Lenentine M.Ed.	Owner/Director	100%	\$30,000.00	50.00%	\$ 15,000.0)0	
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TOTAL:					15,000.0	00	
JUSTIFICATION/COMMEN	JUSTIFICATION/COMMENTS:						

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2020 to June 30, 2021

Applicant: _Precious Solutions d/b/a Chall

DESCRIPTION EQUIPMENT	NO. OF	COST PER	TOTAL	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

	DESCRIPTION	NO. OF	COST PER	TOTAL	TOTAL
:	OF MOTOR VEHICLE	VEHICLES	VEHICLE	COST	BUDGETED
N/A				\$ -	
				\$ •	
				\$	
				\$ 	
				\$ -	
	TOTAL:				
JUSTIFICATION/CO	DMMENTS:				

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST		ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS OTHER SOURCES OF REQUESTED FUNDS REQUESTED		FUNDING REQUIRED IN SUCCEEDING YEARS		
	0.0	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023	
PLANS	N/A							
LAND ACQUISITION	N/A							
DESIGN	N/A							
CONSTRUCTION	N/A							
EQUIPMENT	N/A							
	TOTAL:							

JUSTIFICATION/COMMENTS:

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applutions d/b/a Challenge Island Oahu

Contracts Total:

					GOVERNMEN		
	CONTRACT DESCRIPTION	EFFECTIVE	AGENC	TENTITY	CONTRA		
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