

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

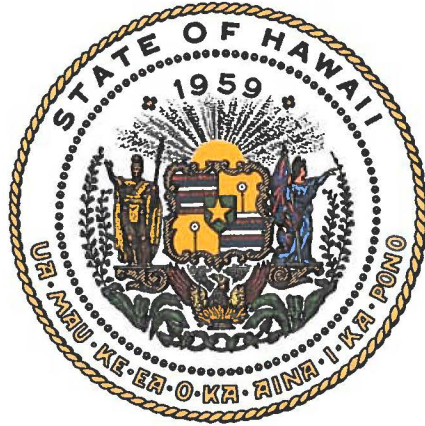
- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

EVAN RYAN PRESIDENT
PRINT NAME AND TITLE

1/14/20
DATE

received
01/15/2020



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PONO GROWN FARM CENTER

was incorporated under the laws of Hawaii on 06/29/2016 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 08, 2020

Director of Commerce and Consumer Affairs



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **PONO GROWN FARM CENTER**

Issue Date: **01/08/2020**

Status: **Compliant**

Hawaii Tax#: 12721170-01
New Hawaii Tax#: GE032049971201
FEIN/SSN#: XX-XXX6320
UI#: XXXXXX0000
DCCA FILE#: 266964

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pono Grown Farm Center
(Typed Name of Individual or Organization)


(Signature)

1/14/20
(Date)

Evan Ryan
(Typed Name) President
(Title)

PUBLIC PURPOSE PURSUANT TO SECTION 42F-102

- (1) The name of the requesting organization of individual**
PONO GROWN FARM CENTER
- (2) The public purpose for the grant**
THE FUNDING ENABLES AN ALL WEATHER, FARM BASED VENUE FOR
EDUCATIONAL WORKSHOPS, CLASSES, FARM TOURS AND COMMUNITY
EVENTS CENTERED ON HAWAIIAN LAND CARE PRACTICES AND A
COMMERCIAL KITCHEN THAT ALLOWS THE FARM TO ACT AS A
REGIONAL FOOD HUB/AGGREGATING FACILITY.
- (3) The services to be supported by the grant**
EDUCATIONAL OUTREACH PROGRAMS THAT OFFER THE MAUI
COMMUNITY EXPERIENTIAL LEARNING OPPORTUNITIES ROOTED IN
HAWAIIAN VALUES OF STEWARDSHIP, EARTH-BASED MENTORSHIP AND
FOOD PRODUCTION.
- (4) The target group**
LOCAL YOUTH AND ADULTS LOOKING TO GAIN SKILLS IN LAND CARE
PRACTICES THAT SUPPORT THE LOCAL ECONOMY AND A CLEANER
ENVIRONMENT.
- (5) The cost of the grant and the budget**
FUNDS REQUESTED: \$90,000
TOTAL BUDGET: \$250,000

Application for Grants

I. Certification

1. Certificate of Good Standing (If the Applicant is an Organization)

Attached

2. Declaration Statement

Attached

3. Public Purpose

Attached

II. Background and Summary

1. A brief description of the applicant's background;

Established in 2012, Pono Grown Farm Center (PGFC) is an interactive educational farm and 501(c)(3) nonprofit organization in Makawao, Maui. We focus on sustainability, permaculture, and traditional Hawaiian organic farming methods that yield nourishing food, while promoting fresh air, clean water, and healthy soils. As we teach and demonstrate practices to work in harmony with our *'āina*, our land, we help reconnect people to the earth and their interdependence with nature.

The project has replaced pasture and aging eucalyptus groves with over 400 fruit trees, a 2-acre food forest, 2 acres of vegetables, a medicinal herb garden, 15 beehives, native and flowering trees, and a thriving intern and educational outreach program. We currently host around 800 people each year for regenerative agriculture workshops, permaculture trainings, experiential farm learning days for school children, seed and plant exchanges, volunteer workdays, farm apprenticeships, and a farm/nature-based preschool.

Operating since 2012, purely volunteer-based with an active four-member Board and over 30 volunteers and interns, we have developed a thriving operational farm and educational programs, teaching about sustainability practices and resource conservation to over 2,500 Maui residents.

Our board members collectively have over 50 years experience with nonprofits, one with expertise in capital campaigns and major fundraising, another with over 20 years experience directing environmental and building projects.

2. The goals and objectives related to the request;

PGFC seeks to build a permanent pavilion (69' x 54') in the center of the farm to accommodate up to 125 people for educational workshops, classes, farm tours, and community events. The pavilion will have one large, open-spaced room (40' x 40') and a smaller area (20' x 40') for a commercial kitchen and storage, and 1,300 square feet of covered lanai with two bathrooms.

Located in the center of the farm overlooking the gardens and orchards, the pavilion offers an inviting way to interact with and learn from this thriving ecosystem and green building design.

The pavilion adds greatly to PGFC's long-term financial sustainability by increasing the frequency and diversity of events we are able to host onsite in all types of weather. Fees from these events create an ongoing revenue stream for the project. Having a turnkey space ready for our programs and those of our partner organizations will allow the farm to host over 3,000 people per year, and will ensure that other farm activities in the barn can easily coincide with tours, classes, and workshops. With U.S. ADA-compliant wheelchair access, we can accommodate visitors with limited mobility more easily, and everyone can enjoy a haven from the sun, wind, or rain.

The pavilion is a model of sustainable building that acts as an educational example encouraging others to locally-source building materials and to maximize renewable sources of energy and water. The following green building components will be showcased:

- **Timber-framed post and beam construction with farm-harvested eucalyptus milled onsite**
- **Rafters constructed from locally-harvested certified organic bamboo**
- **Roof rain catchment adds to PGFC's existing rainwater harvest system, which minimizes effects of erosion on rivers and reefs, and reduces the strain on our island aquifers**

Solar electricity powers the space from our existing barn PV system, which helps offset the island's diesel generator-dominated grid system.

3. The public purpose and need to be served;

Regardless of what part of the world your family comes from, we all have farmers in our lineage, who were strongly connected with the land. In the past, techniques and practices were passed down through multi-generational mentorships that honored the

land, streams, and oceans as sacred. This is rarely practiced today, leaving us seeking teachers in our communities, which are few and far between.

While there are educational farms located in Hawaii, dedicated leadership in land care is lacking, they aren't necessarily practicing sustainability principles, and farm production is typically poor. We offer services that few other farms in Hawai'i do: experiential hands-on learning about traditional-Hawaiian cultural-farming practices with a diversified production-farm.

We are facilitating community and economic development while inspiring land care practices that result in a healthier environment. We are a key spoke in a wheel that is nurturing an agricultural renaissance that is inspiring our rural farm community to re-engage with the land and offering significant tools for success.

Our President has almost 20 years of farming experience in Hawai'i. He is the author of *Hawai'i Home Gardens: Growing Vegetables in the Subtropics Using Holistic Methods*, which has become a textbook for multiple farm apprentice programs in Hawai'i, University of Hawai'i courses, and the Master Gardener program. In addition to being an early long-term board member of the Hawai'i Farmer's Union United, he has spearheaded PGFC's involvement with the Hawai'i Seed Grower's Network, which started an online marketplace for Hawaiian grown seed in 2018. He has nurtured a thriving on farm internship program at PGFC and has taught over 1500 island residents to design and implement farm systems.

At this point, most of us are aware that we are isolated in the middle of the Pacific Ocean, and over 85% of our food is imported from thousands of miles away. This contrasts sharply to traditional Hawaiian agriculture where hundreds of thousands of people were fed from locally grown crops. We are bridging this generational disconnect by hosting our island community to learn and grow together, and to foster a culture that cares more for our 'aina and its inhabitants. This work in tandem with a handful of other organizations, is creating a new culture that is offering jobs, a new era for agriculturally based business, a healthful environment, and a more connected community.

Core tenants of PGFC's mission include:

Job training in sustainable land care practices- Our programs have been focused on training farmers, landscapers and future land stewards. We have witnessed people graduate from our programs and start farms, get hired on landscape crews, start agricultural landscape businesses installing gardens and orchards and become full time caretakers for agricultural properties.

Localizing our agricultural economy- An increase in locally produced goods is a key factor in nurturing local businesses. Every dollar that stays in our community increases the wealth of our community. Statistically, money spent on a local business will change hands 3-7 times within a local community, money that is spent within corporations often goes immediately into storage in bank accounts or long term investments.

Health of our community- PGFC educates people on the value of eating healthy, nutrient dense foods, which results in a healthier community that is ultimately less reliant upon the health care system.

Health of our environment- Supporting people of all ages to understand their connection with the natural world incorporates a greater sense of land stewardship. We prepare individuals for hobbies and careers that help restore our natural environment. Preserving Maui's natural beauty will continue to make it a desirable place to live and visit for generations to come.

Maintaining Maui's agricultural lands- PGFC's programs offer effective strategies for home owners and land care professionals to implement and maintain successful agricultural landscapes. Offering people a foundation for success encourages them to expand their operations which supports local industry and beautifies the landscape.

A pavilion will advance our educational mission while helping to resolve a number of issues. First, over 800 people visited our farm this past year, and there is no enclosed space for them to sit.. We currently host groups in our harvest tent, an open air, exposed, limited capacity structure in which we must remove tables, tools, and supplies each time. Further, our barn is full of tractors and large farming equipment. It can take over 20 hours to clear and make the barn ready when we host large groups. When it is raining, these spaces become muddy and teaching becomes difficult. The constructed pavilion will hold 125 people comfortably.

Second, the barn itself is a ten-minute walk from the gardens and orchards where much of the teaching takes place. Walking back and forth from the barn to the gardens several times during a workshop is cumbersome and inefficient. Our pavilion will be built closer to the gardens where hands-on learning takes place.

Third, a pavilion will allow us to better work with local schools that have or wish to have gardening programs. The school tours are experiential in that we plant trees and participate in other hands-on activities. For some students, this is the first time they have ever planted anything. A pavilion offers a space for students to meet, learn, talk about their experience, and enliven their senses to nature.

Fourth, the pavilion will host agritourism activities such as farm lunch tours. This will provide a steady revenue stream that can fund our operations and outreach programs.

Fifth, the commercial kitchen will act as a regional food hub/aggregating facility for upcountry Maui farmers.

Lastly, affordable public meeting space in upcountry Maui is limited. Makawao is centrally located for people all over the island. A pavilion allows us to offer our space to other mission aligned community groups and nonprofits for free or at a low cost.

4. Describe the target population to be served;

PGFC's outreach has been broad and the pavilion allows us to open up to an even greater segment of the population. At our foundation we cater to individuals interested in learning Hawaiian land care practices and those wanting to learn more about utilizing sustainable methods to source their electricity, water and building materials.

Our target population includes:

- 1) Pre-K through 12 school children who regularly come for farm tours and hands-on learning. PGFC has maintained strategic partnerships to routinely host classes and groups in cooperation with the Maui School Garden Network, Grow Some Good, Maui Huliau Foundation, and summer youth classes through the University of Hawai'i Maui College,
- 2) Aspiring farmers have access to the diversity of agricultural elements at PGFC. We have hosted over 100 individuals in our 3 month farm internships and are a host site for the Hawai'i Farmer's Union United's Farm Apprentice Mentorship Program (FAM). In addition to over 30 hours of on farm class time at PGFC, many FAM apprentices continue on at PGFC for an on farm internship. PGFC is also a host site for GoFarm Hawai'i.
- 3) Agricultural and landscape professionals routinely take classes at PGFC to improve their skills for their own farms and clientele. PGFC offers classes and hosts University of Hawai'i Maui College classes on our farm. These classes are a mix of classroom and field time.
- 4) Home gardeners and land owners take part in our edible landscape design, vegetable garden and orchard design and care classes to improve their own land and start home based farming enterprises. The tools we offer these home-scale growers, encourages them to expand their food-based systems and farm plans on agricultural lands throughout Maui.

The pavilion will expand our mission as we begin to offer cooking classes in the commercial kitchen, trainings for school garden coordinators, and farm lunch tours for residents and tourists that inspire all to better care for our island home. The space will also be available for mission aligned organizations to host their trainings and events.

5. Describe the geographic coverage.

A pavilion will allow us to serve over 3,000 people each year, residents (75%) and visitors (25%) alike, expanding our influence to help people deepen their connection to the *'aina* and their role as land caretakers. We have a significant geographical reach on Maui, with participants from the North shore (30%), Upcountry (30%), Southside (20%), Eastside (10%), and Westside (10%). Of the 25% of visitors, we expect a third of them to come from the outer islands and two-thirds to come from the mainland.

III. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

PGFC is constructing a 3,700 square foot multi-purpose pavilion in the center of the demonstration farm. The space will have a 1,600 square foot gathering space and an 800 square foot commercial kitchen with storage, and a 1,300 square foot lanai with two restrooms.

Construction will be in seven phases: Design, Excavate, Concrete, Frame, Roof, and Finish. Much of the labor for the project will be contracted with local companies, and we have received estimates for each phase of the project. From beginning to end, we expect the pavilion to be fully built within eight months. The following activities will take place.

Phase 1: Design – We have met with a builder to determine where on the farm the pavilion will be located, building specifications, and the steps to make it happen. Site preparation has begun. The building was designed with the help of a local engineer and architect. In March 2018 Druc Engineering was contracted. The building was permitted in November 2018.

Phase 2: Excavation and Septic Install – We will contract with an excavation company to prepare a 60'x80' piece of land. The company will utilize a bulldozer and then a roller to compact the earth. Several volunteers will be used to mark out the space, and then a bulldozer will cut and fill to flatten out the pad. An excavator will be used to dig the hole for the septic tank and leach field. The plumbing will be set in place by student-interns under the management of the septic installer.

Phase 3: Concrete – After the site is excavated, concrete footings will be set and poured into place. We will use four volunteers to dig the footings, and contract with a local concrete company to set the foundation blocks.

Phase 4: Framing – The pavilion will be timber framed. Much of the wood will be from eucalyptus trees harvested from the land, milled on site with a portable mill. This phase of the project will be a combination of contracted labor and volunteer work (6-8 volunteers).

Phase 5: Plumbing and Electrical- Plumbing and Electrical work will be contracted out to a licensed plumber and a licensed Electrician.

Phase 6: Roof- A roofing contractor will be constructing a standing seam metal roof. The roof will be designed for water catchment and be able to catch 90,000 gallons of water per year used for irrigating our vegetable crops.

Phase 7: Finish- Finishing work (e.g., tile, floors, doors, counters) will be completed by a skilled finish carpenter and volunteers.

As soon as the pavilion is constructed, we will host a Blessing Ceremony, inviting volunteers, supporters, and the community, with special invitations given to our funders. We will notify the local media via a press release. Workshops, farm tours, classes, and school groups will utilize the pavilion immediately.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Construction is scheduled to begin in July 2020 and is scheduled to be completed by March 2021. Immediately following we will host our community and begin programming.

Phase 1: Design- Completed November 2018

Phase 2: Excavation and Septic Install- July 2020 and expected to take 4 weeks

Phase 3: Concrete- August 2020 and expected to take 3 weeks.

Phase 4: Framing- September 2020 and expected to take 3 months.

Phase 5: Plumbing and Electrical- October 2020 and expected to take 4 weeks.

Phase 6: Roof- November 2020 and expected to take 2 weeks.

Phase 7: Finish- December 2020 and expected to take 3 months.

Phase 8: Construction complete- March 2021

Phase 9: Blessing Ceremony inviting the public and funders- March 2021

Phase 10: Host routinely scheduled ongoing classes and workshops, monitor community engagement with pavilion- March 2021 and beyond

Phase 11: Final project evaluation and reporting- April 2022

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

The project manager will be responsible for project implementation, fiscal management, and evaluation of performance. A detailed project timeline for construction has been developed to ensure project is completed on schedule. Project manager will competitively procure services from licensed contractors, and reconcile project expenses with approved project budget on a weekly basis to monitor progress. Construction phases will be documented with photographs and physical site inspections by project manager and county inspectors, as applicable. Project manager will debrief with contractors and other project personnel after project is complete to discuss what

worked and opportunities to improve collaboration and execution of similar projects in the future.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).

Proposed performance measures for this project include:

- Actual project expenses are consistent with proposed budget for this project.
- Phases are implemented in a manner consistent with the proposed timeline for this project.
- We will record the number of Hawai'i based businesses and amount of funds paid to local businesses to provide products and services. Target: 32 Hawai'i based business and \$210,000
- We will track the number of student volunteers that work on the project and the hours worked. Target: 30 volunteers and 300 hours of volunteer time.
- We will record the types of activities hosted in the pavilion and track the number of schools and children engaged, non-profit and community organizations served and the number of workshops and students hosted. Target: 10 events per month and 250 people engaged per month
- We will collect data and have questionnaires at each event with questions specifically focused on user satisfaction with the facility function, comfort, and design.
- We will track income from events and activities that offer ongoing support for activities and maintenance for pavilion beyond the project period. Target: \$96,000 per year
- We will track the number of free events and scholarships offered to participants. Target: 12 free events per year and scholarships for at least 10 percent of participants in all of our educational events.

IV. Financial

Budget

1. Refer to budget forms attached with this application.
2. Anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$22,500	\$22,500	\$22,500	\$22,500	\$90,000

3. Other sources of funding that they are seeking for fiscal year 2020.

PGFC has secured \$160,000 in funding for this project as of the date of this application. The \$90,000 in requested GIA funds would secure the funding necessary for this capital improvement

4. State and federal tax credits granted within the prior three years.

Not applicable

5. Refer to attached form for a listing of all federal, state, and county government contracts, grants, and grants in aid for the prior three years.

6. The balance of unrestricted current assets as of December 31, 2019

\$47,400

V. Experience and Capability

1. Necessary Skills and Experience

PGFC President, Evan Ryan will oversee the construction from start to finish. He has personally designed and developed dozens of farm-based landscapes throughout Maui over the past 15 years. This work has involved managing budgets up to \$500,000. In addition to being trained as a framing and finish carpenter, he has experience with excavation, concrete, plumbing and electrical work. He has lead the construction of the four main buildings at PGFC, and designed and implemented an extensive water system, including hiring all contracted labor, sourcing materials, and participating hands-on with the construction.

Evan has obtained multiple bids from different companies and has contractors he has previously worked with on PGFC projects committed to supporting the construction of the pavilion in 2019. These include, an excavation contractor (TNT Construction), a septic system installer (Shayne Edelhertz, Country Excavation), a wood milling company (AW Fowler Construction), a framing contractor (Taylor Webb), a roofing contractor (Dale Siegert), a plumbing contractor (Custom Plumbing, Inc.), and an electrical contractor (Trident Electric) to create the budget for this project.

Under Evan's expertise and leadership, the farm center has transformed an aging Eucalyptus forest into a thriving farmstead and educational center. This work has included designing and constructing 3 large buildings and 2 smaller agricultural spaces in the past few years. These buildings have included a 2,200 square foot dwelling, a 2,240 square foot barn, and a 1,600 square foot 2 room schoolhouse.

2. Facilities

The foundation is set to begin construction of a pavilion at PGFC. The site of the building is currently a mowed lawn that is ready for excavation. There is a grid tied solar system that will provide electricity and sufficient water to connect the plumbing to. There is ample space on site to receive large deliveries of materials and on site parking for workers. Port-a-potties will be onsite for workers through the construction phases.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

PGFC President, Evan Ryan will act as project manager and will oversee the construction from start to finish. He will be onsite everyday for the duration of the project. In addition to managing all of PGFC's building projects with budgets up to \$500,000, Evan has over 20 years of experience managing farm systems and participating in construction projects.

PGFC Secretary Danielle Ryan will manage the budget and bookkeeping for the project. In addition to managing the books for all of PGFC's previous building projects, Danielle spent 6 years as an executive assistant to an accountant. Her role involved numerous bookkeeping and organizational responsibilities.

2. Organization Chart

PGFC Board of Directors
Evan Ryan, PGFC president, Project Manager
Danielle Ryan, PGFC Secretary, Project Administrative Assistant

3. Compensation

PGFC currently has no paid employees. All programs have been volunteer run and all funds earned through enrichment programs have been invested into the infrastructure of the farm center. The Project Manager is Evan Ryan, Board President. \$12,000 has been budgeted to offset his management, manual labor, and consulting services (over 800 hours expected), most of his time will be offered in kind.

VII. Other

1. Litigation

PGFC is not a party in any litigation.

2. Licensure or Accreditation

Not applicable

3. Private Educational Institutions

Not applicable

4. Future Sustainability Plan

PGFC is a unique non-profit that seeks to fund all of our outreach activities through revenue producing operations once our core infrastructure is established. As we are an educational mentorship center for aspiring farmers, it is important to us to model a financially sustainable system.

Up until now, almost all of our infrastructure has been internally funded through private donations and revenue producing activities. The pavilion is our final large scale infrastructure improvement. Once the pavilion is complete, our outreach programs will increase 500% and will include a number of micro-enterprises that will allow the non-profit to pay an executive director and an administrative assistant, while maintaining the onsite infrastructure.

Revenue sources include food sales, plant nursery sales, class and workshop fees, rental fees for hosting classes, workshops and trainings, educational fundraising events, farm lunch tours, and an onsite farm to table café.


In the future PGFC intends to only seek grants and donations to subsidize tuition for students wishing to attend our programs and for outreach programs with K-12 schools.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

App

Pono Grown Farm Center

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Contractual services				12,000
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES				12,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	90,000	0	5,000	143,000
TOTAL (A+B+C+D+E)	90,000		5,000	155,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	90,000	Evan Ryan		808-269-9356
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested	5,000			1/14/20
(d) Total Private/Other Funds Requested	155,000	Signature of Authorized Official		Date
TOTAL BUDGET	250,000	Evan Ryan, President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: PONO GROWN FARM CENTER

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
President	0.5	\$0.00	20.00%	\$ - 0
Secretary	0.1	\$0.00	50.00%	\$ - 0
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: PONO GROWN FARM CENTER

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: PONO GROWN FARM CENTER

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS	2200					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	114000		90000	43800		
EQUIPMENT						
TOTAL:	116200		90,000	43,800		
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: PONO GROWN FARM CENTER

Contracts Total: 5,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Multi-Purpose Pavilion	FY 2019	Offic of Economic Development	Maui County	5,000
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