

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:
Pacific Fleet Submarine Memorial Association Inc. USS Bowfin Submarine Musuem & Park

Amount of State Funds Requested: \$ 64,100.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):
TO SUPPORT THE ESTABLISHMENT OF STEM OUTREACH PROGRAM AT THE PACIFIC FLEET SUBMARINE MUSEUM, INCLUDING TEACHER PROFESSIONAL DEVELOPMENT FOR BOTH OAHU AND NEIGHBOR ISLAND TEACHERS, CURRICULUM DEVELOPMENT, AND INAGURAL STEM PROGRAMS FOR OAHU STUDENTS.

Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5 Fiscal Years:
State: \$ _____	\$ <u>365,000.00</u>
Federal: \$ _____	Unrestricted Assets:
County: \$ _____	\$ _____
Private/Other: \$ <u>38,100.00</u>	

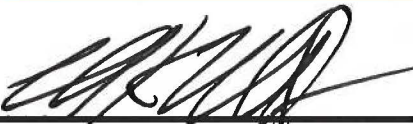
New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
 11 Arizona Memorial Drive
 City: State: Zip:
 Honolulu HI 96818

Contact Person for Matters Involving this Application	
Name: Charles K. Merkel Jr	Title: Executive Director
Email: executivedirector@bowfin.org	Phone: (808) 423-1341

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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	Charles K. Merkel Jr., Executive Director	01/17/2020
Authorized Signature	Name and Title	Date Signed

received
 1/17/2020 1:05 pm

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



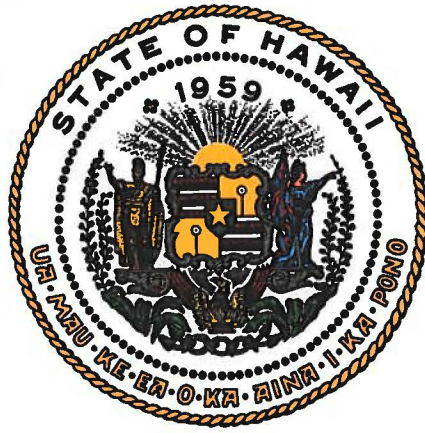
CHARLES K. MERKEL JR., EXECUTIVE
DIRECTOR

01/17/2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PACIFIC FLEET SUBMARINE MEMORIAL ASSOCIATION, INC.

was incorporated under the laws of Hawaii on 12/22/1978 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 14, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Pacific Fleet Submarine Memorial Association Inc.

(Typed Name of Individual or Organization)

01/17/2020

(Signature)
Charles K. Merkel Jr.

(Date)
Executive Director

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Pacific Fleet Submarine Memorial Association (PFSMA), operating as the USS Bowfin Submarine Museum and Park, is an IRS 501(c)(3) tax-exempt nonprofit organization formed in 1978. PFSMA was created with the purpose of preserving and sharing the stories of submarine veterans. Due to the secretive nature of submarine warfare and the advanced technologies employed, the stories of submarine veterans are at great risk of being lost to history.

To accomplish this mission, PFSMA acquired the USS Bowfin, a Balao-class WWII submarine in 1979, and opened to the public in 1980. The museum campus, which houses both the museum and ship, is located adjacent to the USS Arizona Memorial Visitors Center at Pearl Harbor. Over 9.5 million visitors have explored our campus and engaged with our history.

In addition to maintaining the museum and our submarine, PFSMA oversees a robust education program and scholarship programs. The USS Bowfin Memorial Scholarship program that is managed by the Hawaii Community Foundation has awarded over \$1 million to Hawaii-based submariners and their families since 1985. A scholarship endowment with the Pauahi Foundation awards scholarships to native Hawaiian students studying business or science.

After over thirty years as one of Hawaii's most popular tourist destination, the USS Bowfin Submarine Museum and Park needed to make improvements to continue serving our community and provide a top-quality visitor experience. In order to do so, a \$22 Million dollar renovation of our campus is currently underway and will complete in the late summer or early fall of 2020. PFSMA committed \$10 Million dollars (\$3 Million dollars for design and \$7 Million dollars for construction). PFSMA received Capital Improvement grants of \$215,000 from the 28th Legislature and \$150,000 from the 29th Legislature to support these renovations. The remainder of the project is financed by a direct loan from the United States Department of Agriculture (USDA).

After walking through a dramatic, redesigned entrance, visitors will begin their journey in the moments after the attack on Pearl Harbor. In the first of three main galleries, visitors will learn about the role submarines played in WWII. They will see artifacts from the era and listen to firsthand accounts from WWII submariners. Hands-on components will help explain how some of the key technologies on submarines work.

As they enter the second museum gallery, visitors will learn about the role that submarines played in the Cold War. This section will focus on the technological developments and secrecy that defined the nuclear age. Visitors will engage with educational exhibits designed to teach how navigation, propulsion, and missiles work. An exhibit featuring the USS Kamehameha will also tie in with Hawaiian history and culture.

The third gallery will educate visitors about the present and future of the submarine force. This will include topics like women in submarines, technological innovations, and future submarine designs.

With this renovation, our updated museum will be a catalyst for learning. We want local students to be inspired by their visit to our museum to pursue studies in Science, Technology, Engineering and Mathematics (STEM), and we want to give them the tools to continue learning after they leave.

When these renovations are complete, USS Bowfin Submarine Museum & Park will be renamed the Pacific Fleet Submarine Museum (PFSM).

2. The goals and objectives related to the request;

PFSMA is requesting funding for a portion of the operating expenses for the 2020-2021 school year. The objective is to establish our STEM outreach program through the education of Oahu and outer island teachers, curricula development, executing our inaugural STEM programs.

Our goal is to make our updated museum a catalyst for learning. We want local students to be inspired when they enter our museum, and we want to give them the tools to continue learning after they leave. We are especially excited for our new interactive exhibits, which will demonstrated the practical application of science and mathematics. For example, one interactive will require students to aim and fire a torpedo at a target. Other interactives will demonstrate radar and sonar.

We expect to complete our campus renovations in the late-summer/early fall of 2020 and we desire to initiate our STEM outreach program in January 2021.

Funding will support professional development for up to sixteen neighbor island teachers in preparation for the expansion of our STEM programs to the eight neighbor islands.

Our efforts engaging Hawaii state educators to date include several focus panels with Oahu teachers to help narrow our target demographic and curriculum areas; sponsorship of the annual STEM Conference to deeply engage STEM teachers and their attending students statewide; and discussions and tours with DoE P20 leadership as we establish a strategic partnership with them.

3. The public purpose and need to be served;

Research by the National Science Foundation indicates that the US is losing its dominant position in critical areas of engineering, science, and innovation. A decreasing number of students are enrolling in undergraduate or graduate studies in engineering, physical sciences, or mathematics. The Hawaii Statewide Assessment Program for 2018 revealed that only 43.8% of grade 8 students were proficient in science. Hawaii's performance in the Smarter Balance Assessment for mathematics revealed that 41.9% of grade 6 students met or exceeded proficiency, but that percentage dropped to only 38.2% by grade 8. Science and math courses become more challenging as students approach high school, and it is crucial that they build strong foundations in elementary school and junior high for later success.

4. Describe the target population to be served; and

Our target audience is late-elementary and middle school students and teachers, grades 3-8. This is an age where STEM achievement in Hawaii schools noticeably drops. After our initial programs are well-established, we will expand offerings to older students. Our new exhibits and programs will offer multiple levels of engagement, providing opportunities for students to "return as they learn". Our submarine is a fantastic STEM laboratory, and

after students master basic concepts, they will find many more challenges to explore. Ideally, students will continue to participate in educational outreach with us throughout their school years. For local students, who often lack the educational resources of their mainland counterparts, exposure to these STEM fields is particularly important.

5. Describe the geographic coverage.

Although located at Pearl Harbor immediately adjacent to the Arizona Memorial Visitor Center, services are available and offered statewide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Specific uses of this proposed grant are as follows:

Fund the STEM Program Coordinator for efforts specifically dedicated to establishing this program. 50% of this individual's effort will be dedicated to this program.

Bus transportation to PFSM for two Oahu classes per week from January through June 2021 (estimated total of 40 classes of 30 students) to experience STEM program.

Teacher training/orientation at PFSM for sixteen neighbor island teachers, including airfare, car rental, and hotel, with intent to include four each from Hilo, Kona, Maui, and Kauai.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

April - June 2020 (prior to FY 21): Campus and museum renovations in progress. Establish position description for STEM Program Coordinator. Hire STEM Program Coordinator.

July - December 2020: Campus and museum renovations complete (late summer). Outreach to Oahu based educators. Develop STEM curricula with Oahu based educators.

January - June 2020: Execute inaugural STEM programs, with a goal of one elementary and one middle school program per week for Oahu schools. Outreach to outer island educators, with a goal of sixteen educators - two elementary and two middle school educators each from Kauai and Maui, Hilo and Kona.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

PFSMA's STEM program and curricula will be developed in partnership with State educators to ensure that it complements the State's efforts.

PFSMA will solicit feedback from State educators during their orientation visits and will incorporate their recommendations.

PFSMA will evaluate student sessions and will incorporate recommendations to improve our programs.

PFSMA will continue to participate in STEM conferences to keep our program relevant.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

We will report the number of Oahu based educators and DoE staff that participated in orientation programs and curricula development.

We will report the number of Oahu based students that participated in the STEM program at PFSM during the 2020 – 2021 academic year.

We will report the number of neighbor island educators that participated in orientation programs as we prepare to expand student participation to the neighbor islands during the 2021 – 2022 academic year.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#)) – Not applicable to this request.
 - d. Capital project details ([Link](#)) – Not applicable to this request.

e. Government contracts, grants, and grants in aid ([Link](#)) – **Not applicable to this request.**

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$9525.00	\$9525.00	\$22,525.00	\$22,525.00	\$64,100.00

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

PFSMA is not seeking other sources of funding for FY2021.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Federal and State Tax Credits: None

Tax Credits applied for or anticipated: None

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

At the time of submitting this application, PFSMA is not receiving program funding from any federal or county government contract/grants. PFSMA received a \$215,000 capital improvement grant in FY 2019, and a \$150,000 capital improvement grant in FY 2020. Both of these grants supported our renovations. Additionally, PFSMA receives no goodwill or lease remission from any government entity.

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

Statement of Financial Position (unaudited) as of December 31, 2019 is attached.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As of January 2020, PFSMA has 50 full-time employees.

A 15-member Board of Directors provide governance, strategic planning, and oversight. Our contacts and partnerships extend across a wide spectrum of community, national, and international relationships that have been forged over the years.

The PFSMA's Board of Directors is chaired by Captain Ronald R. Cox, USN (Ret.) who is currently the Senior Vice President for Operations at Hawaiian Electric Company. Captain Cox is a leader in the community, and has served as a Board Member on several community organizations including the YMCA.

PFSMA is led by Executive Director Captain Charles K. (Chuck) Merkel, USN (Ret.). Captain Merkel served on active duty in the U. S. Navy submarine force for 30 years serving as Commanding Officer of a nuclear-powered submarine, a submarine training command and an operational joint command. His final active duty assignment was as the Director for Maintenance and Material Readiness for the Pacific submarine force. In this position, he supervised the day-to-day operation of all submarines operating in the Pacific fleet. Captain Merkel assumed the leadership of the Museum in May 2016. As Executive Director, Captain Merkel is responsible to the Board of Directors for all aspects of operations at USS Bowfin Submarine Museum & Park.

Other notable Board members include Mr. Steve Auerbach, Interim Director, Office of Innovation and Commercialization - UH Ventures at University of Hawai'i System and Mr. Alan Ito, Information Security Officer at Hawaii Pacific Health. Both of these men are active in the local community and have lead efforts to engage with both private and public educators. Mr. Auerbach is the Senior Vice President of PFSMA and chairs the Education Committee. Mr. Ito is a member of the Executive Committee and chairs the Change Committee. Together these committees will approve the position description for the STEM Coordinator position and will be involved in the selection process.

Ms. Sarah Bellian became the Museum Curator in March 2019. She brought a wealth of experience and she has been deeply involved in the design review of our new museum exhibits. Prior to joining the team at PFSMA, Ms. Bellian led a maritime renovation at the Museum of the Gulf Coast, developing hands-on components and new educational programming for 2nd through 5th grade students. This project included several STEM components including software for touch screens and an augmented reality sandbox. She has ten years' experience as a museum curator and a strong background in public history leadership, formerly serving as Historic Preservation Officer for Jefferson County, Texas. She holds an MA in History from University of Idaho (2009) and also has a communications background with an emphasis in technical theater (lights, sound, design, and construction).

Mr. Charles Hinman is the Education and Outreach Coordinator at PFSMA. He has extensive ties with local educators. He received a B. S. in Education at the University of Southern California in 1977. From 1997 to 1995 he taught in Japan, the last 12 years as Head Instructor, Nichibeï Eigo Gakuen, in Osaka. He joined the PFSMA staff in 1995, and was appointed Director of Education & Outreach in 2001. Annually, he conducts approximately 50 visits by local and mainland schools, with a total of approximately 2,500 students and teachers, as well as visits from eight to ten international school groups. PFSMA annually hosts over 30 school band and choir performances, with a total of approximately 2,300 students and chaperones. He makes an average of ten educational presentations at schools each year, both on Oahu and to Neighbor Island Schools, seeing approximately 500 students. PFSMA also receives visits from over 100 Make-A-Wish and Dreams Come True families per year.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

USS Bowfin Submarine Museum & Park occupies approximately 3.8 acres of land that is leased from the U. S. Navy adjacent to the USS Arizona Memorial Visitor's Center. This lease is administered by Naval Facilities Engineering Command, Hawaii. In May 2018, Naval Facilities Engineering Command and PFSMA executed a new 25-year lease.

The campus is comprised of:

- The USS Bowfin, a decommissioned WWII submarine that is permanently moored in Pearl Harbor;**
- The Pacific Fleet Submarine Museum, a 13,000-square-foot museum dedicated to submarine history;**
- A variety of outdoor exhibits including:**
 - the Waterfront Memorial, which honors more than 3,500 submariners lost during WWII;**
 - a Conning Tower, where visitors can explore the confined space of a WWII submarine;**
 - a Kaiten, one of the only remaining Japanese manned torpedoes in existence;**
 - a submarine rescue chamber; and,**
 - over a dozen missiles, torpedoes, and propellers.**
- Comfort Station (restrooms);**
- An outdoor classroom;**
- A Multi-Purpose Learning Space;**
- Food court;**
- Gift shop; and,**
- Staff lounge and offices.**

The renovation has made the site more visitor-friendly in terms of restrooms and ADA access. Tighter security at the site's entrance will also allow us to more closely monitor and better control visitor traffic, resulting in a safer environment for everyone.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

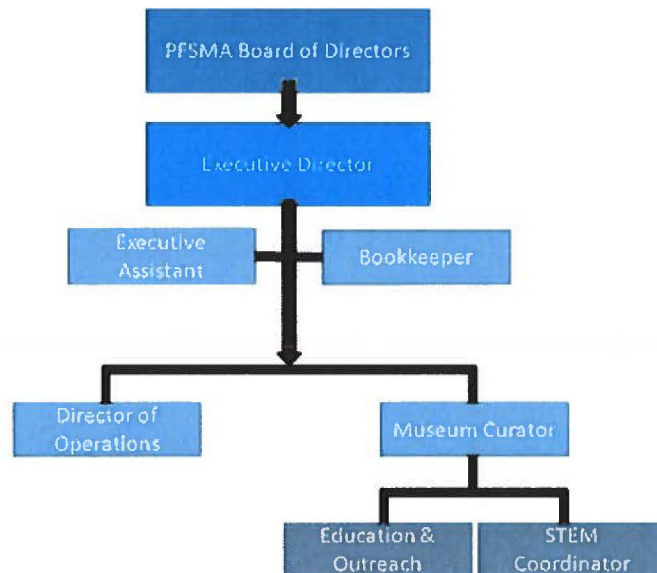
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The PFSMA Board of Directors will provide oversight and direction for the STEM Program. Executive Director, Mr. Charles Merkel, will provide overall supervision and direction to the museum staff for the execution of all STEM programs, and will report results to the Board of Directors.

The Museum Curator, Ms. Sarah Bellian, will directly supervise the STEM Program Coordinator. PFSMA's Education and Outreach Coordinator Mr. Charles Hinman will assist the STEM Program Coordinator with his extensive ties with local educators and long experience. PFSMA is developing the position description for the STEM Program Coordinator with input from the State DoE and will hire this individual in April-May 2020.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director: \$140,000

Director of Operations: \$68,400

Boat Maintenance Supervisor: \$68,950

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

PFSMA is not a subject to any outstanding judgement. PFSMA is currently pursuing the collection of past due debt (about \$8,000) from an Oahu based tour company.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Pacific Fleet Submarine Memorial Association (PFSMA), operating as the USS Bowfin Submarine Museum and Park, has maintained IRS 501(c)(3) tax-exempt nonprofit status since 1978.

USS Bowfin Submarine Museum & Park completes the Pearl Harbor Historic Sites along with the USS Arizona Memorial, the Battleship Missouri Memorial and the Pearl Harbor Aviation Museum. Naval History and Heritage Command provides oversight for the accountability and maintenance of artifacts on loan for PFSMA.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private education institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

If no further grants in aid are received by PFSMA in the future, the STEM Outreach Program will continue for Oahu students only, but the number of programs available may be limited by the funding available to support transportation expenses. Neighbor island inclusion will not be possible after FY2020-21 unless otherwise funded by the State or the private sector.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Pacific Fleet Submarine Memorial Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	30,000			30,000
2. Payroll Taxes & Assessments	2,400			2,400
3. Fringe Benefits	5,700			5,700
TOTAL PERSONNEL COST	38,100			38,100
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	3,200			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Neighbor Island Travel Costs	8,800			
10. Bus Transportation	14,000			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	26,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	64,100			38,100
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	64,100	Charles K Merkel Jr 808-423-1341		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		1/17/2020		
(d) Total Private/Other Funds Requested	38,100	Signature of Authorized Official Date		
TOTAL BUDGET	102,200	Charles K Merkel Jr, Executive Director		
		Name and Title (Please type or print)		

10:39 AM

01/15/20

Accrual Basis

Pacific Fleet Submarine Memorial Association, Inc.

Statement of Financial Position

As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
10000 · Cash	
10801 · MS #03087 - Structured Investmt	978,947.50
10501 · MS - UMA# 9824 Edu/Endowment	350,389.34
10701 · MS - UMA# 9994 Investments	2,327,418.48
10860 · Cash - Paypal	-27,283.70
10850 · Cash - Change Fund	2,980.00
10900 · Vault Services	151,405.00
10100 · BH - Ops Fund - 040	309,132.63
10200 · BH - Gift Shop - 059	608,192.97
10450 · BH - Combined Funds - 115	50,145.89
10500 · MS #45435 Educational Endowmnts	735,550.11
10800 · Petty Cash	800.00
10700 · MS #40184 Investments	2,100,399.00
Total 10000 · Cash	7,584,077.22
Total Checking/Savings	7,584,077.22
Accounts Receivable	
16010 · Pledges Receivable	372,073.75
16000 · Accounts Receivable	589,135.75
Total Accounts Receivable	961,209.50
Other Current Assets	
16030 · PRESENT VALUE DISCOUNT	-18,198.71
16020 · Allowance for Pledge Receivable	-58,250.00
16300 · Other Receivables	-73,413.24
12800 · Prepaid Expenses	
12804 · Prepaid Lease - Naval Facility	50,876.08
12803 · Other Prepaid	28,720.34
12801 · Prepaid Insurance	97,473.34
Total 12800 · Prepaid Expenses	177,069.76
12500 · Inventory	321,994.29
13000 · Other Current Assets	-304,928.41
Total Other Current Assets	46,273.69
Total Current Assets	8,591,560.41
Fixed Assets	
15600 · Computer Software & Eqpmt	106,273.23
16000 · Fixed Assets (Furniture and equipment with useful life exceeding one year)	
15240 · Museum Renovation CIP	3,746,883.00
16100 · Building, Land & Museum	3,781,516.88
15200 · Future Capital Improvements	
15230 · Construction CIP	8,582,392.83
15200 · Future Capital Improvements - Other	550,444.88
Total 15200 · Future Capital Improvements	9,132,837.81
15300 · Submarine Museum	767,988.13
15400 · Furniture, Fixtures & Equipment	
15452 · Simplex - Fire Extinguishers	17,427.93
15451 · Leaf, LLC - Audio Headsets	99,000.00
15400 · Furniture, Fixtures & Equipment - Other	167,055.25
Total 15400 · Furniture, Fixtures & Equipment	283,483.18
15500 · Vehicles	27,996.98
15900 · Accumulated Depreciation	-3,934,563.09
16000 · Fixed Assets (Furniture and equipment with useful life exceeding one year) - Other	429,162.50
Total 16000 · Fixed Assets (Furniture and equipment with useful life exceeding one year)	14,235,305.39
Total Fixed Assets	14,341,578.62
TOTAL ASSETS	22,933,139.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20001 · Accounts Payable - OPS	541,943.91
20200 · Payroll Payable	-299.76
Total Accounts Payable	541,644.15
Other Current Liabilities	
20901 · Bankoh Loan Center	2,665,287.23
22200 · Insurance Payable	11,345.61
20299 · Accrued Vacation	99,752.11
24300 · AFLAC Payable (Employee Premiums)	-78.02
24200 · IRA Payable	9,917.25
21000 · Due from Combined Account	

10:39 AM

01/15/20

Accrual Basis

Pacific Fleet Submarine Memorial Association, Inc.
Statement of Financial Position
As of December 31, 2019

	Dec 31, 19
21300 · Due to P.H.P	26,781.77
21200 · Due to P. H. Aviation Museum	2,234.53
21100 · Due to Missouri	5,997.28
Total 21000 · Due from Combined Account	35,013.58
20300 · Accounts Payable - Other	
20350 · A/P Operations	257,392.71
Total 20300 · Accounts Payable - Other	257,392.71
Total Other Current Liabilities	3,078,640.47
Total Current Liabilities	3,620,284.62
Total Liabilities	3,620,284.62
Equity	
31000 · Temp Restricted Net Assets	240,775.40
30000 · Opening Balance Equity (Opening balances during setup post to this account. The balance of this account should	449,027.00
30300 · Unrestricted Net Assets (Other Income)	14,159,393.22
Net Income	4,463,658.79
Total Equity	19,312,854.41
TOTAL LIABILITIES & EQUITY	22,933,139.03