

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

GIGI DAVIDSON, EXECUTIVE DIRECTOR

JAN 15, 2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

received
1/17/2020

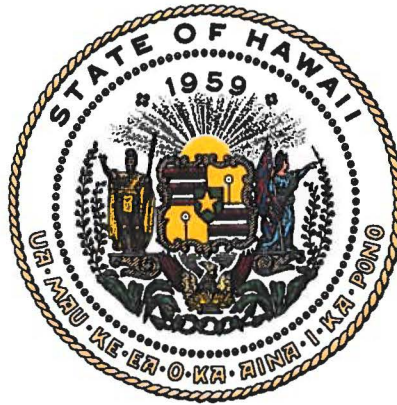
1:04 pm

Senate Committee on Ways and Means:

State Capitol, Rm. 208

Honolulu, HI 96813

Attn: GIA



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OHANA KOMPUTER

was incorporated under the laws of Hawaii on 07/17/2000 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ohana Komputer

(Typed Name of Individual or Organization)


(Signature)

1/15/2020
(Date)

Gigi Davidson
(Typed Name)

Executive Director
(Title)

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:

Ohana Komputer

Amount of State Funds Requested: \$ 70,869

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Technology Literacy and Coding Classes for Youth, Adults and Kupuna

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ \$143,621

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

1516 Avon Way

City:

Honolulu

State:

HI

Zip:

96822

Contact Person for Matters Involving this Application

Name:
Gigi Davidson

Title:
Executive Director

Email:
info@ohanakomputer.org

Phone:
808 523-8191

Federal Tax ID#:

██████████

State Tax ID#

██████████

Authorized Signature

Gigi Davidson, Executive Director

Name and Title

1/15/2020

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Attached

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Ohana Komputer was founded in 2000 and is a 501c3 providing computer literacy skills training to Hawaii's economically disadvantaged providing them the skills to enhance their lives. We have successfully taught 1,000's of children & kupuna in In School, After School, Intersession and Summer programs as well as established several community technology centers in low income areas training adults/kupuna in Kalihi, Papakolea and Waianae.

2. The goals and objectives related to the request;

Computer application understanding and skills mastery is essential in today's technology driven world especially in the educational and employment arenas. Although today's younger students appear to be computer savvy, most are not. They are adept at texting, game playing and manipulating the internet; however their knowledge of commonly used computer applications and appropriate usage is minimal at best. Unlike adults, they are not hesitant to being a part of the digital age as they can pick up the appropriate skills quickly with the proper exposure. Adults/kupuna are not native to the digital age; however, they require more effort and repetition to comprehend and acquire the appropriate technology skills.

Our goals are to ensure mastery of the Microsoft Office Suite Programs and/or Google docs to enhance efficiency, productivity and creativity by providing computer applications skills to our students. The OK culturally sensitive youth curriculum uses age appropriate hands on project based activities and is designed to be taught in a 50 minute class once a week throughout the school year and includes pre and post assessments for each unit. This frequency will give an edge to our younger students in their educational pursuits and help our older students gain the confidence and understanding to participate in the digital age and enable them to gain meaningful competitive employment. The OK adult curriculum is designed for two 2 hour sessions weekly throughout a one month period and then the students move onto the next unit. The adult units also include pre and post assessments. Adult unit topics include Computer Basics, Internet & Email, Word Processing (beginning & intermediate), Spreadsheets (beginning & intermediate), audio visual & graphics, Power Point (beginning & intermediate), desktop publishing and how to use tablets.

3. The public purpose and need to be served;

Enhancing educational opportunities for our students and obtaining and maintaining competitive employment will help empower our communities.

4. Describe the target population to be served;

The target population to be served is the entire student body at Kamalani Academy which is a K through grade 8 school of 220 students. This is a Title 1 school that teaches predominantly disadvantaged students. The student body is made up of 36% Hawaiian, 35% Caucasian, 19% Asian and 3% Hispanic, 7% other, 44% are on the free and reduced lunch program. Only 24% met proficiency in math, 46% met proficiency in reading and 39% met proficiency in science; so there is room for improvement. X

Kawaikini NCPCS is a Hawaiian emersion charter school in Lihue with 175 students in grades K-12. They are a Title 1 school as their free and reduce lunch students represent 67%. As their classes are all pretty small they continue to make progress in their Hawaiian emersion testing results. *He Lawai'a* data in

grades 1-6 shows a steady increase of students meeting or exceeding proficiency from 28% to 72%. This testing was implemented for all grades in 2019 however I do not have this data yet. They do not have a computer program and realize the importance of their students becoming fluent in computer literacy and have contacted OK to provide this for their entire school. We have just started field testing using online delivery with the four 11th grade students. We envision this will work effectively using an online meeting format with their classroom teacher projecting onto a white board. It is exciting for us to add this venue in working with more outer Island schools in the future.

Hapa Mana is a nonprofit organization located in Kunia village that serves 140 children up to 18 years old. Kunia Village is the former Del Monte plantation headquarters, worker housing and ancillary structures. It is a low income housing complex for agricultural workers This is affordable housing for agricultural workers: over half make 60% or less of the Average Median Income. No one is over the 140% AMI. No one pays more than 30% of their income for rent. This is a federal standard. Hapa Mana runs the community gym which is a safe and functional sports centered community facility that provides for fun, fitness, educational and community events. This is where we would be providing after school computer classes as part of their after school program.

The other target population is low income adults and seniors primarily from the Papakolea and Waianae at the Leeward Community outreach program at their Moku campus. and adults that are referred to us for employment training. Most of these students have little to no computer experience and would greatly benefit from our classes to gain employment skills and to communicate with their families who may live elsewhere.

5. Describe the geographic coverage.

The geographic coverage is Waianae, Wahiawa , Papakolea and Lihue areas

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

OK will provide ten weekly computer classes to all students (220) at Kamalani Academy, a Public Charter School in Wahiawa, in grades K-8 throughout the 2020-21 school year, as the school has no computer program or capacity for implementing one at their school.

OK will provide ten weekly online computer classes to all students (167) at Kawaikini NCPCS in Lihue Grades k-12, throughout the school year 2020-21 as they also have no computer program and capacity for implementing one at their school.

These schools realize that today's students need to be proficient computer users and that their students are not. The OK technology curriculum focuses on desktop publishing, spreadsheets, word processing, graphics, audio visual, database and multimedia. The OK curriculum has been aligned with the national and Hawaii educational technology standards and include pre and post assessments for each unit.

OK can also offer Coding for Kids at both schools in a weekly after school enrichment program for up to 45 additional students per school -15 students in K-2, 15 in grades 3-5 and 15 in grades 6-8.

Both schools have sufficient computers and an appropriate classroom setting to run our program. We are currently testing teaching 4 of their 11th grade students via an online venue and it is working well.

Additionally we have an opportunity to expand and offer after school programs to youth at Hapa Mana a nonprofit organization focusing on youth development for at risk youth located in Kunia village. We will bring ten laptops and offer our technology literacy classes and then coding classes to two groups of students throughout the year on a weekly basis

We would like to expand our adult/senior classes at the Papakolea Community Center, however, to do so we need to purchase eight (8) new PC desktop computers as the current ones are 9 years old and no longer are capable to run today's programs efficiently. Estimated cost is \$1000 each including software .Papakolea provides the lab space and we currently are using the computers previously used for our programs at the Makiki Community Library which closed several years ago. OK provides the teacher and weekly classes two hours twice weekly and we would like to teach up to two classes of up to 8 students or 16 students total each month. These classes focus on Computer Basics, Internet & Email, Word processing, spreadsheets, desktop publishing, multimedia, audio visual and graphics and learning how to use a tablet. Typically 12- 16 students take our classes weekly and many need financial assistance to help pay for the class fees. Our classes help the students find competitive employment and enter into the digital world in which we now live. Many students start at ground zero and it is like learning a foreign language and they need to move slowly with lots of repetition. Each month the offerings change and many students elect to continue on to learn new skills. Advance units are also available in all of the Microsoft programs we offer.

We also want to expand our adult/senior classes to the community in Waianae at the Leeward Community College extension program at the Moku Campus in Waianae. They have a computer lab with 30 current computers. We would offer two groups of up to 15 students (30 students monthly) with the same program outlined above at the Papakolea location.

Technology Literacy is extremely important in today's world. All students learn skills to enable them to become confident and proficient computer users and equip them with the knowledge to know which computer application is appropriate for the task at hand. This will also enable them to work more collaboratively with others and open up their world.

Students learn various components of the Microsoft Office Professional Suite, including Word, Excel, Access, PowerPoint and Publisher. Using these applications expose the student to career ideas and concepts otherwise not available to them. It will also broaden opportunities in further education and employment.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

In total we project to train 605 students as follows to learn to use the computer efficiently and to use the Microsoft Office Professional Suite through implementation of our hands on thematic curriculum and we will also provide kids coding classes in after school programs as follows:

Kamalani Academy Grades K-8 (220) SY 2020-21 Aug[May 10 classes wkly and three after school coding classes for grades k-2, grades 3-5 and grades 6-8 throughout the SY 220/21

Kawaikini NCPCS Grades k-12 (167) SY 2020-21 Aug[May 10 classes wkly And four after school coding classes for grades k-2, grades 3-5 and grades 6-8, and grades 9-12 throughout the SY 220/21

At Hapa Mana Grades Grades K-9 (40) we will teach in four groups of students Grades K-2, Grades 3-5 and two groups of Grades 6-8 their after school program throughout the SY 2020/21. We will bring out laptops and they will provide us the space to help these latch key students

Papakolea Adults/kupuna (176) 7/2020-6/2021 not 12/2020 4 hrs weekly
Moku Campus in Waianae Adults/kupuna (330) 7/2020-5/2021 not 12/2020
4 hrs weekly

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Attendance is captured for all classes. Mastery of the skills learned are measured through online pre and post assessments. Ohana Komputer strives for at least an 80% mastery of the skills taught in all of curricular units. Ongoing teacher observations throughout all classes is also important as well as student feedback as to how they are using their newly acquired skills. Feedback also helps us adjust our curriculum as needed due to the ever changing nature of technology.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
 1. 80% skills mastery of the benchmark skills identified in the DOE general learner outcomes for technology skills. The students will all take pre and post assessments which will indicate their progress through questionnaires and online pre and post assessments.
 2. Development of confident computer users will be indicated as the students progress through the curricula units and their skills develop.
 3. Mastery of the major software applications will be demonstrated through learning that takes place in each curricula unit and as the students work through the hands on age appropriate projects.
 4. Gaining the knowledge of how to problem solve on the computer when one gets stuck is also an important skill which will develop as their knowledge base deepens. This is particularly important and will become evident in the coding classes as the younger students progress in their learning.
 6. Students will develop sound technology skills in doing internet research and the appropriate use of the programs in the Microsoft Office Professional Suite, which will be measured by our online pre and post assessments.
 7. Access to school student data is difficult but we will survey the students to see if there is any correlation to improvement in student attitudes towards school and learning, improvement in their academic grades and attendance, as they progress with their technology skills building.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

ATTACHED

- a. Budget request by source of funds ([Link](#))
- b. Personnel salaries and wages ([Link](#))
- c. Equipment and motor vehicles ([Link](#))
- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$35,435	\$17,718	\$14,175	\$3541	\$70,869

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

Ohana Komputer has submitted grant applications to: GSF Foundation, Cades Foundation, NAN Foundation, CS Wo Foundation, Island Insurance Foundation, Watumull Foundation, Kobayashi Foundation and Wilcox Foundation. We are awaiting funding decisions.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

City & County GIA 2017/18 \$56,557 STEPS to Success Program for Kaewai and Kalihi Elementary Schools

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

\$143,621

V. Experience and Capability

1. Necessary Skills and Experience

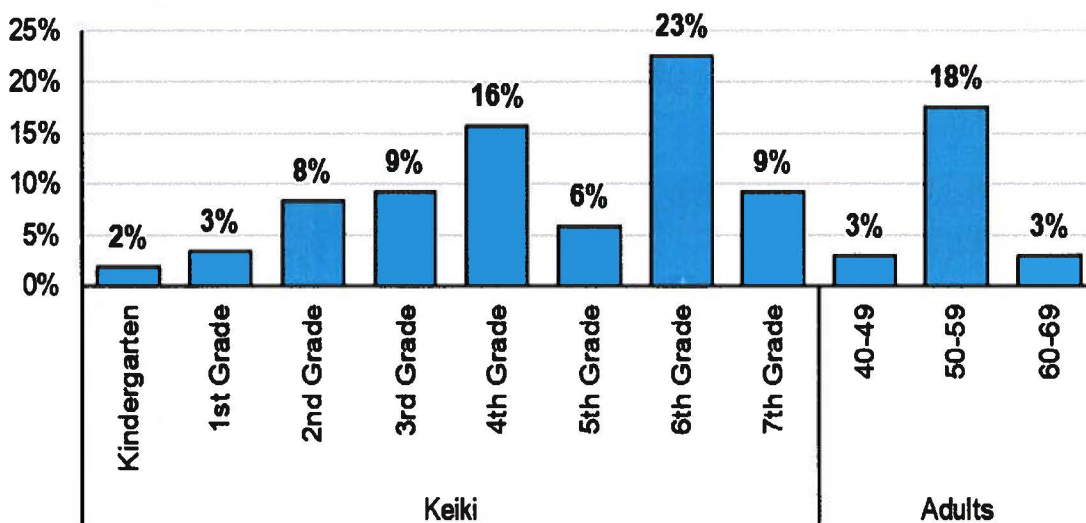
The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for

providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Over the past 20 years, Ohana Komputer has successfully taught computer literacy in In School, After School and Community Centers to thousands of students statewide. We have vast experience working with students of all ages. We have a solid reputation of implementing top notch programs with kind, caring and patient teachers, both efficiently and effectively. Our curriculum has been thoughtfully written and updated from Office Professional 2003 to Office Professional 2010 to Office Professional 2016 and continues to evolve as technology continues to change. In addition, the tracking of student data continues to evolve and has gone from a paper and pen system of pre and post assessments to online pre and post assessments, and we are now able to recap our students' progress and prepare a comparative analysis for all of our students. The information in the sections below is based on completed OK student assessment surveys during the calendar year 2019 (1/1/2019 – 12/31/2019). The majority of our students are youth Grade K-8 range (77%) while the adult/kupuna comprise 23%. This mix is due to us teaching at schools where we service all their students.

**Ohana Komputer
CY2019 Students by Age Group**



The table below summarizes the percentage of correct answers in pre- and post-assessments for different courses offered to adults in 2019. Overall, post-assessment scores improved by ~42% after completing each Ohana Komputer course.

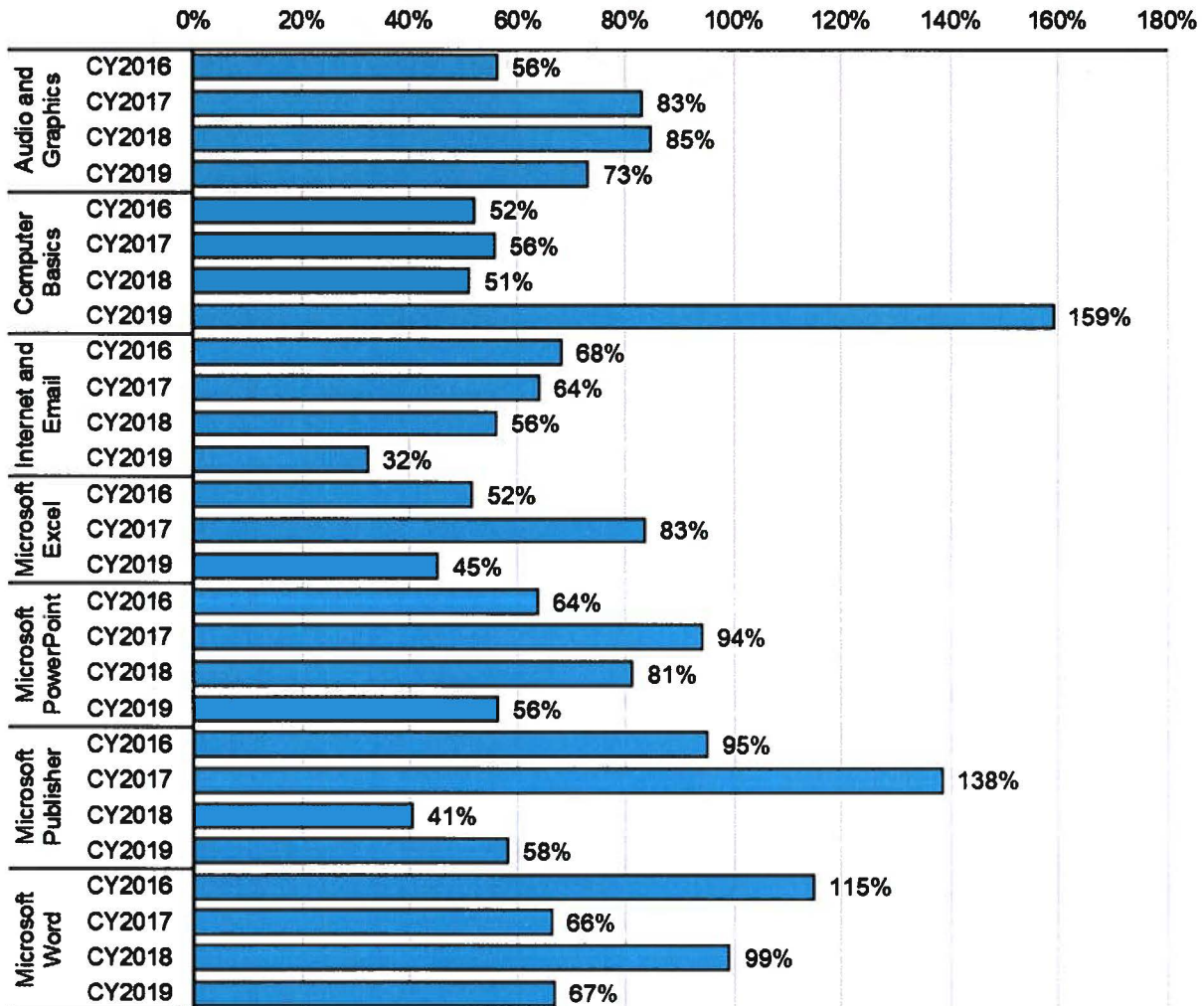
Course Name	Pre-Assessment %	Post-Assessment %	% Improvement
Computer Basics	58%	95%	37%
Internet and Email	69%	98%	29%
Microsoft Excel	29%	78%	49%
Microsoft Word	26%	79%	53%
Average	45%	87%	42%

Overall, student scores improved by ~71% after completing each Ohana Komputer course.

Course Name	Pre-Assessment Average	Post-Assessment Average	% Improvement
Audio and Graphics	1.3	2.3	73%
Computer Basics	1.6	4.1	159%
Internet and Email	1.7	2.2	32%
Microsoft Excel	1.3	1.9	45%
Microsoft PowerPoint	1.1	1.7	56%
Microsoft Publisher	1.3	2.1	58%
Microsoft Word	1.5	2.6	67%
Average	1.4	2.4	71%

*Scale of 1-5. Higher score indicates a higher degree of understanding of course material

**Ohana Komputer Keiki Students
Pre- and Post-Assessment % Improvement Scores
(Higher is better)**



2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

All of our instructional hours are performed onsite at the schools or in community technology centers (many of which we have helped build from the ground up) and we are just about to start testing the online delivery of our program with a small group of students at Kawaiikini NCPSC in Lihue. We are confident that this will be successful as many organizations today are doing online trainings and there are many respected online educational programs.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Ohana Komputer currently has the staff in place to handle this project and has the capacity to hire more staff should we need to do so.

Executive Director Gigi Davidson's philosophy is there are many mediocre programs and it isn't that much harder to run a top notch program. Our students deserve top quality to improve their chances for success. To ensure this quality, Ohana Komputer provides weekly staff training to ensure all instructors are well prepared and the staff helps each other when needed. Gigi is OK's founder and has been running Ohana Komputer since July of 2000.

Ohana Komputer has formed many successful partnerships with schools and community centers throughout the years. For example, Ohana Komputer ran the computer lab at Palama Settlement for 14 years and the computer lab at the Makiki Community Library for six years until the library closed, in addition to teaching at Kamehameha Community Learning Center in Waianae for the past 9 years. OK has taught in many other locations as well, however, funding has come and gone and school principals change, and two schools actually closed their doors. At one point we taught 1,550 students weekly

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

ATTACHED

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director \$70,000
Program Director \$45,000
Instructors \$20 per hour

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

It is our hope to invite local businesses to see our programs in action and encourage companies to adopt schools and programs which would help us with fiscal sustainability. We also include these schools in our proposals for ongoing program funding. We are continually seeking grant opportunities for Ohana Komputer programs as it is through education that we are able to increase the chances of helping those recover from poverty.

Ongoing grant procurement is a necessity for all nonprofit organizations serving the low income population that cannot afford programs such as ours when they struggle just to feed and shelter their families. Ohana Komputer has been seeking grants successfully since our inception in 2000 and has persevered to date. We also continue to seek other paying customers and sources of revenue to support those that cannot afford our services.

We do know that gaining solid technology has positive outcomes for the students which will in turn will carry over into their communities. Creating an atmosphere of engaged

learning, problem solving skills, the ability to work as a team member and developing leadership skills in these students will definitely benefit their communities and the students in the long term.

**Ohana Komputer
 Balance Sheet
 As of December 31, 2019**

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 - Cash - Banks	
1101 - ASB ckg (004-84344)	44,667.96
1004 - BizFlex Savings	102,115.29
1106 - PayPal	-67.38
1000 - Cash - Banks - Other	208.49
Total 1000 - Cash - Banks	146,924.36
Total Checking/Savings	146,924.36
Accounts Receivable	
1300 - Accounts Receivable	-11,054.00
Total Accounts Receivable	-11,054.00
Other Current Assets	
1499 - Undeposited Funds	5,195.28
Total Other Current Assets	5,195.28
Total Current Assets	141,065.64
Fixed Assets	
1700 - Furn Fixtures & Equip	
1760 - Equipment	5,896.24
Total 1700 - Furn Fixtures & Equip	5,896.24
1800 - Accumulated Depreciation	
1860 - Equipment	-3,340.00
Total 1800 - Accumulated Depreciation	-3,340.00
Total Fixed Assets	2,556.24
TOTAL ASSETS	143,621.88
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	-33.38
Total Accounts Payable	-33.38
Credit Cards	
American Express	428.97
Total Credit Cards	428.97
Other Current Liabilities	
2200 - Payroll Tax Payable	
2210 - Federal Withhold Payable	-3,692.29
2211 - FICA Withhold Payable	2,941.01
2212 - State Withhold Payable	1,216.09
2213 - Medicare Withholding Payable	-860.16
2200 - Payroll Tax Payable - Other	-848.23
Total 2200 - Payroll Tax Payable	-1,243.58
Total Other Current Liabilities	-1,243.58
Total Current Liabilities	-847.99
Total Liabilities	-847.99

4:08 PM
01/16/20
Cash Basis

**Ohana Komputer
Balance Sheet
As of December 31, 2019**

	<u>Dec 31, 19</u>
Equity	
1110 - 3000 - Net Assets	141,074.39
Net Income	<u>3,395.48</u>
Total Equity	<u>144,469.87</u>
TOTAL LIABILITIES & EQUITY	<u><u>143,621.88</u></u>

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Ohana Komputer

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	56,355			
2. Payroll Taxes & Assessments	5,664			
3. Fringe Benefits				
TOTAL PERSONNEL COST	62,019			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	250			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	600			
7. Telecommunication				
8. Utilities				
9 Desktop computer @ \$750 each	6,000			
10 Software for 8 nes desktop computers	2,000			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	8,850			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	70,869			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	70,869	Gigi Davidson	808-523-8191	
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Jan. 15, 2020		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	70,869	Gigi Davidson, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Ohana Komputer

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$70,000.00	25.00%	\$ 17,500.00
Program Director	1	\$45,000.00	27.82%	\$ 12,519.00
Teacher 1	1	\$40,000.00	20.00%	\$ 8,000.00
Teacher 2	1	\$40,000.00	20.00%	\$ 8,000.00
Teacher 3	1	\$40,000.00	20.00%	\$ 8,000.00
Teacher 4	1	\$40,000.00	20.00%	\$ 8,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				62,019.00
JUSTIFICATION/COMMENTS: In order for us to accommodate a total of 2,254 hours at five different locations, we will need a staff as outlined above. This includes their salary, fringe, preparation and training time. The nature of our business requires part-time staff to cover various locations and accomodating different schedules.				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Ohana Komputer

Contracts Total: 56,557

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	City & County GIA STEPS to Success Program for Kaewai and Kalihi Elementary Schools	Oct 2017 to Sept 2018	City & County	Honolulu	56,557
2					
3					
4					
5					
6					
7					
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28					

29				
30				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Ohana Komputer

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS:						

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

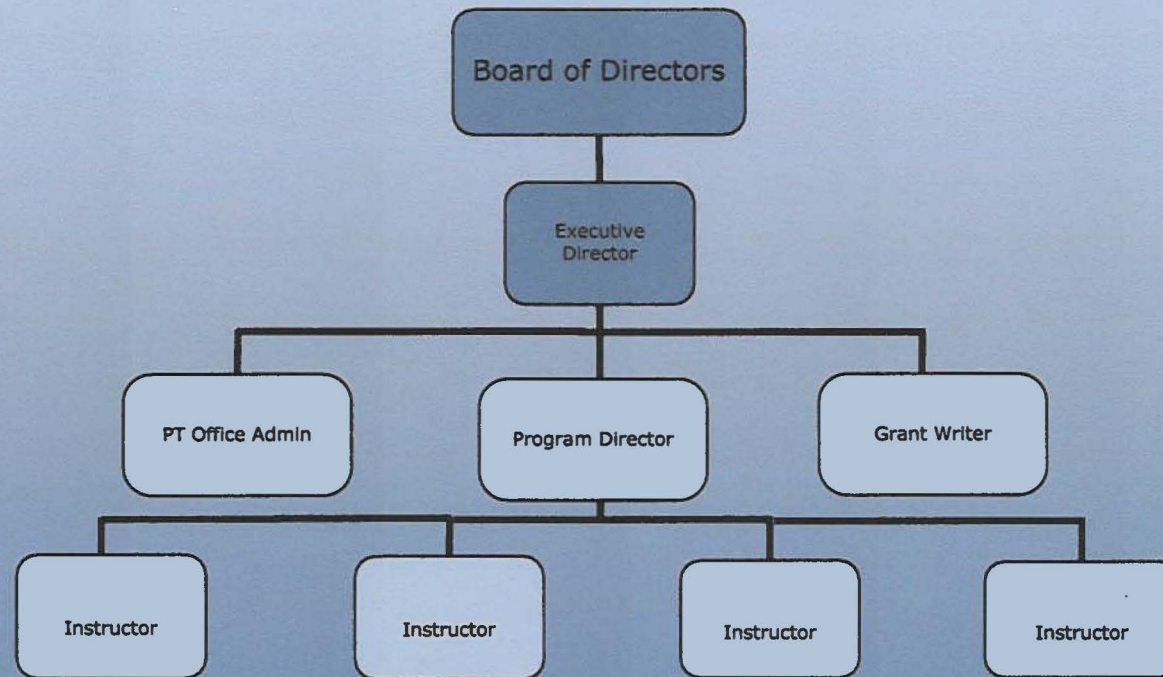
Applicant: Ohana Komputer

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				



Organizational Chart
January 2020





KAMALANI ACADEMY



To whom it may concern,

Kamalani Academy is excited to partner with Ohana Komputer. We would like to be able to provide computer literacy classes to all of our students, as well as the after school STEPS to Success program, if possible. Our school is a Title I public charter school, serving a high percentage of low income students. We rely on grant funding for many of our supplies, field trips, and even some of our staff positions. Please let us know how we can best facilitate this important program, so that we can bring the services to our students. Our vision is to prepare children for a 21st century we cannot even imagine, and Ohana Komputer is in alignment with our school's vision.

Mahalo Nui Loa,

Amanda Langston

Principal

Kamalani Academy
1403 California Ave
Wahiawā, HI 96786
808.203.2993

Total students – 212 (current school year) We would hope to have all students participate if possible.

2018-19 statistics (last school year)

Demographics – (by # of students)

- | | |
|------------------------------|------------------------|
| - Black – 11 | - Samoan – 5 |
| - Chinese – 4 | - Tongan – 4 |
| - Filipino – 28 | - White – 53 |
| - Guamanian/Chamarro – 1 | - Portuguese – 1 |
| - Hispanic – 6 | Testing Scores: |
| - Japanese – 9 | ELA – Standards |
| - Micronesian – 1 | - Exceeded – 17.07% |
| - Multiple – 3 | - Met – 29.27% |
| - Native Hawaiian – 43 | - Nearly Met – 35.52% |
| - Other Pacific Islander – 2 | - Not Met – 21.14% |

Title I – 52%

Kamalani Academy
1403 California Ave. Wahiawa HI, 96786
Ph: (808) 203-2993 ● Fax: (808) 822-5457

www.KamalaniAcademy.org ● Info@KamalaniAcademy.org



January 15, 2020

Ohana Komputer
1516 Avon Way
Honolulu, HI 86822

Aloha mai e Gigi,

I write on behalf of Kawaikini New Century Public Charter School (Kawaikini) in support of 'Ohana Komputer's grant application. As Po'o Kula (Principal) of Kawaikini, a Hawaiian language medium program on the island of Kaua'i which includes grades K-12, I support development of computer literacy curriculum.

As a charter school, our resources for curriculum are limited and therefore a program like 'Ohana Komputer provides us an opportunity to provide our students access to computer literacy, we would not otherwise have access. It is also helpful that the program provides the teachers in the classrooms to instruct the curriculum. This allows our teachers to observe and possibly work towards administering the curriculum ourselves in the future.

We began a working partnership with 'Ohana Komputer this school year 2019-2020 with our junior students. We are hoping to continue a partnership and provide curriculum to other grade levels next school year, 2020-2021.

On behalf of Kawaikini, we thank you for considering our support for full funding of 'Ohana Komputer's computer literacy project. This project is much anticipated by our students and staff to meet our goals of integrating computer literacy into our Hawaiian language based education activities.

Mahalo for your consideration,

A handwritten signature in black ink, appearing to read "Jessell Tanaka".

Jessell Tanaka
Po'o Kula, Executive Director
Kawaikini NCPCS

University of Hawai'i

LEEWARD COMMUNITY COLLEGE WAI'ANAE MOKU

Danny Wyatt, Coordinator
LCC, Wai'anae Moku Education Center

Gigi Davidson
Executive Director
Ohana Komputer
1516 Avon Way
Honolulu, HI 96822
808 523-8191
www.ohanakomputer.org

January 16, 2020

Gigi,

I'd like to support your endeavors in providing Microsoft Suite instruction to kapuna along the Wai'anae Coast utilizing our campus. This would be particularly beneficial to the community for a couple of obvious or not so obvious reasons.

First, clearly the community would benefit as those who are most influential in the community, the kapuna, would have access to new skills. These are skills particularly important as they may be used to gain better employment opportunities which may well lead to family stability.

Less obvious but no less important is the message being sent the family members when they see their kapuna attending college. It is, in short, an excellent recruitment tool for our campus. Youth seeing their kapuna attending college are more likely to take that first step themselves than if they just continue to pass by our campus. It increases our visibility which will help us attain our stated mission of serving the Native Hawaiian community on the Wai'anae coast.

For these reasons, and more if I had even more time to think about it and work with others, it is clear that the Wai'anae Coast would benefit from offering this class at our campus. It is an excellent community service and sends a strong pro-education message to this community.

If there is any additional information I could provide, please do not hesitate in contacting me.

Mahalo nui,



Danny Wyatt
/cc/ file

P.O. Box 22194
Honolulu, HI 96823
(808) 492-2213
www.hapamana.org



January 16, 2020

TO: Gigi Davidson
Ohana Komputer
1516 Avon Way
Honolulu, HI 96822
gigid@hawaiiantel.net

RE: Computer Literacy and/or Coding classes at Kunia Village Gymnasium

Dear Ms. Davidson,

Hapa Mana hereby expresses intent to collaborate with Ohana Komputers to provide Computer Literacy and/or Coding classes for keiki at the Kunia Village Gymnasium free of charge.

Hapa Mana is a 501(c)(3) Guidestar, Gold-level certified, nonprofit athletics club that also acts, in many ways, as a community outreach program. We partner with like-minded community groups that focus on homeless and low-income *keiki* (children) on the island of Oahu, have several civilian and veteran volunteers, and are community-forward thinkers. Our mission is to bring society together, as much as possible, through the bond sports participation can generate in order to bridge the divisions that class can create. *Hapa Mana* offers access to free Sports & More camps, and free afterschool athletic and educational enrichment programs, all with the goal to make free, competitive, mixed-population teams across the island for the kids and living wage jobs for our instructors.

Hapa Mana co-founders will participate in the planning and execution of classes. Additionally, *Hapa Mana* will seek and recruit volunteers to assist during classes if desired by Ohana Komputers. Classes will be held at the gymnasium in Kunia Village for the kids that live at the village. This agreement is for four classes at 10 kids per class.

Sincerely,

Jordan Conley

Co-Founder/Programs Director

808-492-2213

info@hapamana.org