

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 Schel Letherman - Foundation Secretary January 6, 2020
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Innovations Public Charter School Foundation

Amount of State Funds Requested: \$ 600,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Infrastructure upgrades to the Innovations Foundation Campus which include:

- Paving of parking lot and driveway of main entrance to community recreational area,
- Solar electricity system to create sustainable clean energy for the entire 9.298 acre facility,
- Re-roofing of administrative building and adjacent after-school use / kindergarten building.

These infrastructure upgrades will enable the Innovations Foundation to better serve the community.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 200,000

Unrestricted Assets:

\$ 2,756,811

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

75-5815 Queen Ka'ahumanu Hwy.

City: State: Zip:

Kailua-Kona HI 96740

Contact Person for Matters Involving this Application

Name:
Julie Nelson

Title:
Business Manager

Email:
leenelson.ipcs@gmail.com

Phone:
808-756-5492

Federal Tax ID#:

██████████

State Tax ID#

██████████



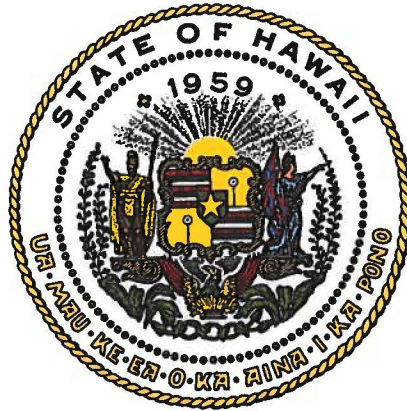
Authorized Signature

Schel Leatherman - Board Secretary

Name and Title

1/6/2020

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

INNOVATIONS PUBLIC CHARTER SCHOOL FOUNDATION

was incorporated under the laws of Hawaii on 11/26/2003 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 27, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

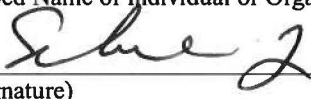
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Innovations Public Charter School Foundation

(Typed Name of Individual or Organization)



(Signature)
Schel Leatherman

January 6, 2020

(Date)
Foundation Secretary

(Typed Name)

(Title)

Statement of Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Innovations Public Charter School shall use the grant for public purpose pursuant to Section 42F-102. Innovations Foundation will perform infrastructure upgrades to the Innovations Foundation Campus which included:

- Paving of Parking lot and driveway of main entrance to community recreational area,
- Solar electricity system and panels to make the campus and the community use buildings sustainable,
- Re-roofing of administrative building and adjacent afterschool use / kindergarten building.

The paved parking lot, solar electricity and buildings will be used during school hours by the Public School children attending Innovations Public Charter School (240 students). During the evenings and weekends these infrastructure upgrades shall be available to the community for use by groups such as Boy Scouts, Girls Scouts and other West Hawaii Community Groups. The services supported will be enrichment activities including scouting, music, dance, drama, sewing, cooking and other creative arts activity. The cost of the grant and the budget total \$600,000. Please see attached budget forms for details regarding the grant and budget line items.

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached Declaration Statement signed by Foundation Secretary.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

See attached Statement of Public Purpose.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Innovations Public Charter School Foundation (Innovations Foundation) supports Innovations Public Charter School. The mission of Innovations Foundation is to provide facilities, raise funds for capital campaigns, and to seek contributions to preserve the endowment for Innovations Public Charter School. The Foundation also seeks to improve community relations and invites the community to be part of the campus in school community partnership activities.

2. The goals and objectives related to the request;

The goal of this request is to seek funds for infrastructure upgrades to the Innovations' Foundation Campus which include:

- Paving of parking lot and driveway of main entrance to community recreational area,
- Solar electricity system to create sustainable clean energy for the entire 9.298 acre facility,
- Re-roofing of administrative building and adjacent after-school use / kindergarten building.

These infrastructure upgrades will enable the Innovations Foundation to better serve the community. Innovations Public Charter School is located on 9.298 beautiful ocean view acres in the heart of Kailua-Kona. The Innovations Foundation is striving to utilize the campus as not only a top performing state charter school, but also as a thriving community center. The vision is to have community recreational facilities to serve all of West Hawaii. In 2015, the Innovations Foundation installed a community soccer field, 3,000 sq. ft. pavilion and basketball court where club and community teams can play and practice sports. In 2016, over one acre of new community gardens were planted. In 2020, a community recreational center is to be constructed. This community recreational center will provide afterschool dance, music, drama, robotics, healthy cooking and gardening classes. The recreational center will also be used by the school and garden teacher for healthy snack, lunch and afterschool meals. The recreational center construction costs are already fully funded. This request is for infrastructure upgrades which will allow better access and parking and sustainable green energy. Additionally, the Foundation will be replacing two roofs that are over 35 years old – all other buildings are new or have been fully renovated over the last five years.

3. The public purpose and need to be served;

Currently, Innovations Public Charter School serves 241 students (Kindergarten through 8th grade) in the heart of Kailua-Kona on the Big Island. Our rigorous project based curriculum, rich in the arts and technology, has created an overwhelming demand for enrollment in our school. The infrastructure improvements will allow us to better serve our community with weekend and afterschool programs throughout the year.

With the help of the West Hawaii community, Innovations has delivered excellence in education for the past 16 years. Innovations received Public Charter School of the Year in 2012 and most recently, in 2015, Innovations received both the Most Improved Public Charter School and the Director of the Year Award. These awards were attributed to:

- “Receiving a 20% higher performance rate for academic performance than comparable public schools in the same area as measured by the Hawaii State

Assessment” – Innovations has small class size, rigorous project based learning, and tutors in every classroom which translates to better student achievement.

- “Strong willingness to partner with other schools and the surrounding community.” – Innovations has partnerships with over 50 businesses in the community. All 7th and 8th grade students participate in community mentorship and service projects. Business and community partners that mentor Innovations students on a weekly basis for two to five hours include: Safeway, KWXX 93.7, Waimea Surf Classics. World Core Surf Shop, Kona Bay Books, KB Extreme Bowling, Kona Stories, Bike Works. Hospice of Kona, Memory Lane Thrift Store, Jack’s Diving Locker, Intrigue Design Hair Salon, Paws University Dog Training, NPS Kaloko – Honokohau, Miranda’s Pets, Hilton Dolphin Quest, See Through Window Tinting, Alii Vet, Keauhou Vet. Donkey Mill Art Center, Cory Foulk Architect, Kona Boys Kayak Rentals, Creative Day Pre-School, Adaptations Produce Distributor, Kailua Candy Company, Inter-island Solar Supply, West Hawaii Today, Moo Betta Yogurt Shop, Urs Leuenberger Woodworker, Kealaola Organic Lettuce Farmers, University of the Nations Preschool, Full Life Hawaii Disabillites, Advocats, Holualoa Ukulele Gallery, Michael Inman Photographer, Jenny Solmirin Kealakehe High School Teacher, Joe Danko Photographer, Kona Business Center, Nose for Adventure, Lindsey Kramer Marine Biologist, Robin Fisher Childcare, Tom Neer Green Building, Vanessa King Acupuncturist, Nate Fine Film Making, and Linda Walton Prosecuting Attorney.

- “Diligently identifying and obtaining funding for the school to ensure sufficient resources necessary to provide quality education” – Innovations Foundation and/or School has received grants from the following foundations and organizations to support their programs and facilities:
 - Atherton Foundation
 - Cooke Foundation
 - Change Happens Foundation
 - Kukio Foundation
 - Hawaii Community Foundation
 - Aid to Teachers
 - Bill Healy Foundation
 - Hawaii Department of Health
 - USDA
 - Walmart Foundation
 - Target Stores
 - Kokua Hawaii Foundation
 - Ezra Keats Foundation
 - Kohala Center
 - NEA Foundation
 - Hawaii Alliance for Arts Education
 - Young Brothers
 - Central Pacific Bank
 - Lowes Stores
 - Altres Staffing
 - Kona Sunrise Rotary Club

4. Describe the target population to be served; and

The community infrastructure upgrades will serve all of West Hawaii. The facility has the capacity and flexibility to serve all types of community groups. Community scouts, sports teams, community organizations and clubs will be invited to utilize the facilities. Additionally, numerous afterschool and weekend activities as well as healthy cooking classes and meals will be offered to Innovations' students and families as well as open to the community at large. Innovations is a Title I school with over 55% of its students qualifying for free and reduced lunch.

5. Describe the geographic coverage.

Innovations Foundation is located in the heart of Kailua-Kona. Innovations students come from all over West Hawaii as far south as Ocean View and as far north as Waikoloa.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Infrastructure upgrades to the Innovations Foundation Campus which include:

- Paving of parking lot and expansion of driveway to Queen Ka'ahumanu entrance,
- Installing a solar electricity system to create sustainable clean energy for the entire 9.298 acre facility,
- Re-roofing of administrative building and adjacent afterschool use / kindergarten building.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The timing of project is as follows:

- July 2019 - Board worked with Isemoto Construction to design plans for expanded parking and driveway entrance – Completed

- October 2019 – Board received cost and materials estimates for re-roofing of administrative building and adjacent after-school use / kindergarten building - Completed
- November 2019 – Board worked with Pro Solar to analyze energy usage and design the best location and system for upgrading to a solar clean energy facility - Completed
- August 2020 (Upon Funding) Work on all necessary permits for infrastructure upgrades
- January 2021 – Begin competitive bid process for paving parking lot and driveway expansion, solar system and re-roofing
- March 2021 – Date that all permits and plans should be completed.
- March 2021 – Award all contracts for infrastructure upgrades.
- May 2021 – June 2021 Construction and Completion of Infrastructure Upgrades.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Innovations Public Charter School Foundation secured in-kind, community donations, and commercial financing to purchase 9.298 beautiful fee simple ocean view acres in the heart of Kailua-Kona. With the help of community members, foundations and a state grant in aid, Innovations has constructed over 30,000 square feet of state of the art classroom, administrative and community recreational areas for its faculty, students and the West Hawaii Community. All facilities are fully permitted and ADA compliant.

The infrastructure upgrades are needed to keep the facility in excellent condition and provide green energy and adequate access to all existing facilities. The infrastructure upgrades will be the final piece tying in the gardens, soccer and basketball courts and outdoor pavilions and over 30,000 square feet of buildings together.

For the requested infrastructure upgrades, Innovations' Foundation board will take the same great care to provide the best quality infrastructure at the least cost to the state and community. The actual construction will be a bid process compliant with the Foundation's and the State of Hawaii procurement policies. All board members are non-compensated individuals that have no financial interest or conflict of interest in the project.

The Innovations Foundation Board and Leadership Team have established a Construction Committee lead by Lee Nelson, Business Manager, Ed Rapoza, Board Member, William Wong, CPA, Board Member and Schel Leatherman, Board Secretary. The Building and Construction Committee will act as the agent to 1) manage contracts, 2) obtain permits, 3) review progress of construction, 4) review the quality of construction, including arranging interim inspections, 5) process clarification requests and produce submittals, 6) approve contractor payment requests, 7) assure that all processes follow applicable laws and policies related to procurement of construction.

Innovations Foundation has an independent financial audit performed annually.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Innovations Foundation mission is to provide the best, state of the art facilities, for the Innovations Public Charter School students and the West Hawaii Community to utilize in their journey of becoming lifelong learners and community contributors. Innovations goal is to provide these facilities at the least cost to the state and community.

The Construction Committee coordinated by Lee Nelson, Business Manager, Ed Rapoza, Board Member, William Wong, CPA, Board Member and Schel Leatherman, Board Secretary will review all proposals and make final recommendations to the board regarding the selection of general and subcontractors and to provide oversight of all phases and aspects of the project. The construction committee will meet regularly with contractors to keep abreast of progress, and ensure that any difficulties, both anticipated and unanticipated, will be resolved optimally to assure the project continues on schedule.

The construction committee will prepare monthly budget to actual reports as well as track timeline progress.

After the construction is complete, the Foundation will log all community use of the facilities. The usage log will depict all those in the community benefiting from the community recreational facilities.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
100,000	100,000	200,000	200,000	600,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

Innovations has a successful history of fund development. The foundation has purchased 9.298 acres and constructed over 30,000 sq. ft. of classroom and community use space.

We have been fortunate to be funded by Cooke Foundation, Atherton Foundation, Bill Healy Foundation and Change Happens Foundation. If a recipient of this grant in aid we will leverage the award by applying to our funding partners for additional landscaping and playground equipment to complete our campus and community facilities.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

No other funds have been secured for this project. In fiscal year 2020, \$200,000 in a state grant in aid was awarded for funding a community recreational facility. Also, in fiscal year 2020, \$6,543.00 in a county grant in aid was awarded for funding a community wellness program.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

The Innovations Foundation has \$2,756,811 in unrestricted net assets as of 12/31/2019.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Innovations Foundation Board is composed of 50% real estate and financial experienced professionals including certified public accountant, real estate developers and business owners,

The Innovations Foundation Board secured and purchased 9.298 fee simple ocean view acres in Kailua Kona. The board has previously built and/or retrofitted over 30,000 square feet of classroom and administrative space for the school and community.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Innovations Foundation will construct a community recreational center for the West Hawaii Community. The building will be ADA compliant and comply with all state, county and school building codes. Innovations Foundation constructed the current elementary school and middle school campus which is fully permitted and ADA compliant. Architectural renderings are included in this application as an attachment.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The project will be under the direct supervision of the Innovations Public Charter School Construction Committee which is led by Lee Nelson, Business Manager.

Lee Nelson has an extensive financial background which includes several construction industry projects. She has been managing Innovations' campus growth and expansion for the last ten years. She was integral in the financing and solicitation of funds for the 15,000 sq. ft. Innovations Elementary Campus. William Wong, CPA, has served on the Innovations Foundation Board for eight years. He has been involved in several community and development projects and will be in charge of financial oversight for the project. Ed Rapoza, has served on the Innovations Foundation board for twelve years. Ed Rapoza is a commercial real estate development specialist. Ed will be responsible for ensuring timelines are met, overseeing quality of construction and interfacing with architect/project manager and general contractor.

Innovations Foundation has no employees. There will be a competitive bid process for the construction phase following the Innovations Foundation and State of Hawaii procurement requirements. The Innovations foundation board shall oversee the project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Innovations Foundation is managed by a volunteer board comprised of the following individuals:

Susan Carroll, Chair – Ms. Carroll has over 35 years of Information Technology experience in enterprise business solutions, consulting and executive management. She has worked with several US independent software vendors in Asian Pacific counties and has an extensive international applications development background. Ms. Carroll was involved in several large scale project implementations for marketing, insurance, financial, airline, petroleum and utility applications. Ms. Carroll retired from corporate business in 2000 and now serves on the boards of the Kona Outdoor Circle Foundation and Habitat for Humanity, Kona as well as Innovations Foundation.

Kimberly Yamasaki, Treasurer – Kimberly graduated from Chaminade University with a degree in business. She works as the office and accounting manager for Wes Thomas Associates. She has two daughters, one of which is currently enrolled in Innovations' Public Charter School in the first grade.

Schel Leatherman, Secretary – Schel graduated from Stanford University with a BS in Biology. She has extensive experience with multiple school districts and educational philosophies. She is currently owner and operator of Kona Wine Market.

William Wong – William L. Wong CPA, PFS, CVA, Mr. Wong graduated from the

University of Hawaii with a degree in Finance with emphasis in Business Economics and attended the UH Graduate School of Business. He was honored and named the National winner of the U. S. Small Business Administration's Accountant Advocate of the Year in 1999. He has served as the Taxation Chair of the Governor's Task Force on Regulatory Relief and as a member of the Taxation Working Group of the Economic Revitalization Task Force for the State of Hawaii. He is a Certified Public Accountant, Personal Financial Specialist, Certified Valuation Analyst, and a Registered Investment Advisor.

Ed Rapoza – Owner of Island Land Company Inc. Mr. Rapoza has extensive experience with residential and commercial real estate development. His skills include project marketing, sales, management, and operations. He brings to the board expertise in the logistics of working with various governmental agencies, developers and the business community.

Rebecca Morton – Rebecca trained at Lines Institute of Choreography and the San Francisco Ballet before moving to Kona in 1996 to teach as West Hawaii Dance Academy. She has been a real estate broker since 2001.

Christina Collins – Christina Collins is a physician in Kailua-Kona. She graduated from Dartmouth College in 1991. She brings both health and business expertise to the board. She has two daughters that attend Innovations Public Charter School.

Kiley Nakagawa – Kiley has over 15 years of experience in the food and beverage industry. He also has five years of real estate, mortgage and financial experience. He was born and raised in Kona and has a passion for giving back to the community.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

No officers or directors are compensated. There are no employees for the organization. The organization is operated by volunteers.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable - The applicant does not have any pending litigation or any outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The applicant is 501(c) 3 charitable organization.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.


The requested funds, if received by the applicant in fiscal year 2020-2021, will enable the completion of our community facility infrastructure upgrades for the Innovations' Foundation facility. No further funds will be required for this project in subsequent years.

The grant funded community facility infrastructure upgrades will have a positive impact on the long-term sustainability of our outreach programs serving the West Hawaii Community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Innovations Public Charter School Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	0			
7. Telecommunication	0			
8. Utilities	0			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0			
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	600,000			
TOTAL (A+B+C+D+E)	600,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	600,000	Julie Nelson	808-756-5492	
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			January 6, 2020
(d) Total Private/Other Funds Requested	0			Signature of Authorized Official
TOTAL BUDGET	600,000	Schel Leatherman - Board Secretary		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Innovations Public Charter School Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
Innovations Public Charter School Foundation has no paid				\$ -
employees. The Foundation is managed by the board and				\$ -
utilizes volunteers to manage all programs.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS: Innovations Foundation has no paid employees. The Foundation is managed by the board and utilizes volunteers to manage all programs.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Innovations Public Charter School Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A No Equipment is Included in the Request			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A No Equipment is Included in this Request			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Innovations Public Charter School Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		\$ 150,000	\$ 600,000			
EQUIPMENT		\$ 50,000	\$ -			
TOTAL:		\$ 200,000	\$ 600,000			
<p>JUSTIFICATION/COMMENTS: This project is for capital improvements for the existing Innovations' Foundation community facility. The capital improvements consist of \$250,000 for solar electricity system to provide clean / sustainable energy for the entire 9.298 acre facility, \$100,000 to re-roof two existing buildings and \$250,000 to pave and expand driveways for the 9.298 acre facility. Please note that previous year funds of \$200,000 were used for a community recreational facility. The current request for capital improvements will upgrade infrastructure to better serve the community.</p>						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Innovations Public Charter School Foundation

Contracts Total: 206,543

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Construction of Community Recreational Facilit	2/01/2020-1/31/2021	Office of Community Services	State	\$ 200,000.00
2	Garden / Sustainability Projects	7/01/2019-6/30/2020	County of Hawaii Non-Profit Program	Hawaii County	\$ 6,543.00
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