

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Hui o Ko'olaupoko

Amount of State Funds Requested: \$ 128,832

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The goal of this request is to provide support for ongoing stewardship programs and launch a new urban low-impact-design (LID) retrofit program. Hui o Ko'olaupoko has funds to implement LID projects on private and commercial properties in Windward Oahu but we need programmatic support to launch the program, recruit participants, and facilitate the LID design and construction process.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ 20,000

County: \$ _____

Private/Other: \$ 80,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 196,983

Unrestricted Assets:

\$ 3543.95

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

111 Hekili St, Ste A 510

City:

Kailua

State:

HI

Zip:

96734

Contact Person for Matters Involving this Application

Name:
Kristen Kane

Title:
Project Director

Email:
nalani@huihawaii.org

Phone:
8083817202

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Kristen Kane Project Director

Name and Title

1/16/2020

Date Signed

received
01/17/2020

8:00 am

Applicant Hui o Koolauoko

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Kristen Kane Project Director
PRINT NAME AND TITLE

1/16/2020
DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HUI O KO'OLAUPOKO

was incorporated under the laws of Hawaii on 04/13/2007 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 16, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hui o Koolaulopoko
(Typed Name of Individual or Organization)

 (Signature) 1/16/2020 (Date)

Kristen Kane (Typed Name) Project Director (Title)

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hui o Ko'olaupoko (HOK) is a 501(c)(3) established in 2007 to coordinate and implement community-based water quality improvement projects in the Ko'olaupoko region of Oahu to address land-based pollution and watershed health. Our mission is *to protect ocean health by restoring the aina: mauka to makai*. HOK has three programmatic focuses: restoration, stewardship, and community advocacy.

Since the mid 1990's Hui o Ko'olaupoko (HOK) has been working to achieve its organizational vision of improving water quality, building stronger communities, and advocating on behalf of the community through evidence based and scientific data. HOK focuses on these three program objectives for every project that it undertakes.

In 2007 HOK developed the Watershed Restoration Action Strategy and subsequently the Ko'olaupoko Urban Sub-Basic Action Strategy in 2011. These guidance documents have aided agencies, organizations, and community members in addressing priority water quality needs in the region. However, the documents are now considered out of date and many restoration efforts since their creation have gone unnoted and unaccounted for. The current status of the waterways, constituents involved, and the impacts which restoration efforts are having, are unknown or undervalued. In order for District 3 to cohesively work together to create a renewed action strategy for water quality improvements and prioritized projects. Community involvement and data transparency in the process is necessary.

HOK relies on community members and volunteers to identify, guide and support projects from concept to completion and into the near future. HOK educates communities about local watershed and water quality issues and receives feedback on needs from particular communities. Many underserved communities do not have a strong voice in the larger region. It is important to partner with community members and organizations, so the voices of local people don't get drowned out and the work of the region can have larger impacts.

2. The goals and objectives related to the request;

The goal of this request is to provide support for ongoing stewardship programs and launch a new urban low-impact-design (LID) retrofit program. Hui o Ko'olaupoko has funds to implement LID projects on private and commercial

properties in Windward Oahu but we need programmatic support to launch the program, recruit participants, and facilitate the LID design and construction process.

3. The public purpose and need to be served;

HOK found its beginnings as a community driven land management group. Today we work with communities to identify regional environmental needs including priority projects and local organizational capacity in the region. Community participation and education are essential to our work, and they are fostered through restoration projects and outreach events. The expansion of the LID program will address non-point source pollution and runoff issues affecting water quality by increasing areas of groundwater infiltration in urban areas that have become dangerously impervious.

The Center for Watershed Protection estimates that watersheds with between 10-40% impervious surfaces have "impacted watershed health." Impervious surface cover in Windward Oahu (Makapuu to Kualoa) ranges from 9% to 57%. Kaneohe and Kailua are the most densely populated areas of the larger Ko'olaupoko moku and also contain the most impacted streams. 7 of the 9 main stream channels of the Ko'olaupoko moku are on the EPA's list of impaired waterways. Reducing overland runoff and allowing natural groundwater infiltration can alleviate much of the urban pollution affecting the streams as well as recharge our groundwater aquifers which supply all of Oahu's drinking water.

Throughout Ko'olaupoko, land-based pollution is a leading threat to ocean health and resources. These problems are most often the result of urban over-development, poor agricultural practices, and habitat alterations or loss. District 3 is host to particularly dense land use and impaired waterways. HOK addresses these environmental problems by focusing on community-based restoration projects that directly address watershed and water quality issues, and community outreach and education through projects including riparian restoration, low-impact design (LID) retrofits and residential rain gardens.

4. Describe the target population to be served; and

HOK's current restoration projects are on public lands, benefiting residents and community members. Our current and planned large projects include He'eia State Park and Kawainui Marsh. The LID program would target home owners and commercial lots in areas with poor water quality or overland flow issues. Kaneohe and Kailua are expected to have the most impact with this program because they are the most densely populated and have the highest proportion of impervious surfaces. An example of previous HOK LID project is the Popoi'a Street retrofit that solved polluted sheet flow drainage over a parking lot and into Kaelepulu Stream near Kailua Beach Park by installing pervious pavers and native plant buffers.

5. Describe the geographic coverage.

HOK serves communities along the windward Oahu Ko'olaupoko moku from the southern end of the Ko'olau Mountain Range, extending from Makapu'u to Kualoa. The moku encompasses 43,598 acres, with 11 ahupua'a, 20 sub-watersheds, and 3 separate ocean bays.

Before the arrival of Captain James Cook in 1778, the Ko'olaupoko region was one of the largest populations in the Hawaiian Islands, with an estimated 10,000 people living in this region. This area was known for its high agricultural productivity with at least 30 fishponds and extensive taro farming. In the early 1900's the region transitioned from traditional ahupua'a to agriculture land, which eventually brought residential land use as the windward side became more developed.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Hui o Ko'olaupoko is requesting support for ongoing restoration projects including He'eia State Park Restoration and Kawainui Marsh Restoration. Both sites require coordination with volunteer groups to facilitate removal of invasive plant species and planting native species. Events also include student groups and educational outreach. Success of these projects is measured by in-kind volunteer time donations, acres restored, and plants out-planted.

HOK's new project support requested in this GIA would develop and begin to implement a low-impact design (LID) retrofit program for private and commercial partners. Some funding for project implementation is already available; however, support of this GIA would allow staff to develop targeted marketing campaigns, application criteria, review processes, and contracting documents. The program would function like a min-grant program. HOK has previously run a similar program in the past and can base starting criteria off the previous program. Staff will review the previous program successes and failures, design new program criteria with board approval, develop an outreach and media strategy, begin soliciting participants, and hope to contract with at least one land owner by the end of the year.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Both large scale restoration projects are planned to continue into 2021 to maintain native plants on the sites, remove invasive pest plants, and continue scientific monitoring. The projects will host at least one weekend volunteer event per month and one weekday event per month.

The LID retrofit program will begin development in the first quarter and will have Board approved review criteria and application processes by the end of the quarter. The second quarter will see the development of outreach materials and campaign strategy. Executive Director will coordinate outreach and presentations to the community. Quarter three will start active recruitment of participants and evaluations of applicants. Quarter four we aim to have conducted on-site evaluations and have formed at least one contract with a land owner under preliminary design to implement a LID retrofit.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Restoration project reporting includes number of volunteers, hours of in-kind volunteer donations, and native plants out-planted. HOK monitors volunteer response and participation continuously, adjusting our marketing and outreach strategy to maintain reliable levels of participation.

Because each property and LID design is unique, staff will review the successes and failures of each contract and participant to modify and adapt the program to be more useful to the community as we progress. Staff and Board will work together to review projects, designs, and review criteria to improve the projects and ensure that the locations aid in improving water quality and are designed for longevity.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number of volunteers
- In-kind volunteer hours donated
- Native plants out-planted
- LID retrofit program development
 - Policies
 - Review criteria

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4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number of volunteers
- In-kind volunteer hours donated
- Native plants out-planted
- LID retrofit program development
 - Policies
 - Review criteria
 - Application process
- Number of LID Program outreach events, mailings, and responses
- Number of LID applicants

- Number of contracted parties in LID program
- Number of completed LID projects (by end of GIA contract period)
- Modifications to LID program

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ()
 - b. Personnel salaries and wages ()
 - c. Equipment and motor vehicles ()
 - d. Capital project details ()
 - e. Government contracts, grants, and grants in aid ()

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
32,208	32,208	32,208	32,208	128,832

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.
 These sources include State GIA, C&C GIA, NAWCA. We will apply for private foundation funding as they become available.

(a) Total State Funds Requested	128,832
(b) Total Federal Funds Requested	15,000
(c) Total County Funds Requested	116,056
(d) Total Private/Other Funds Requested	

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
 HOK is not requesting CIP funding and has not received any tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.
Please see attached (page 10)

CONTRACT DESCRIPTION	EFFECTIV E DATES	AGENCY	GOVERN MENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
HCF: Community Restoration Partnership	1/2019 - 12/2022	Hawaii Community Foundation	Private	120,000
DOH: Watershed Coordinator	1/2020 - 6/2022	Department of Health	State	149,983
Hawaii Fish Habitat Partnership	9/2018 - 9/2020	USFW	US	125,000
HTA: Kukulua Ola	1/2018 - 12/2018	Hawaii Tourism Authority	State	17,000
HTA: Aloha Aina	1/2019 - 12/2019	Hawaii Tourism Authority	State	30,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.
\$3543.95

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HOK's recent work in He'eia has resulted in the restoration of degraded fish habitats through the removal of in-stream migration barriers for native diadromous fish along 1400 feet of stream channel and opened a total of six acres of mud flats for shore-bird foraging and habitat for the reintroduction of native plant species.

These riparian restoration activities have a direct, positive impact on stream and near-shore water quality as well. Initial reviews of data collected under current and past grants has shown an increase in dissolved oxygen as well as a greater presence of native aquatic species in the estuary. According to the Atlas of Hawaiian Watershed & Their Aquatic Resources, multiple species of the native goby have a known presence in the lower and middle reaches of He'eia Stream. Native water birds, such as the endangered stilt, the endangered gallinule and migratory shorebirds, including Pacific Golden Plover, the Bristle-Thighed Curlew, and the Ruddy Turnstone have also been recently observed foraging in the restored areas of the estuary. Invasive species removal in sensitive areas such as He'eia is clearing the way for the preservation of native Hawaiian archaeological sites and the perpetuation of traditional knowledge.

HOK collects and publicizes data and documents related to our ecosystem and storm water management projects. HOK has created numerous reference documents and conducted workshops for communities on topics such as native plant care and propagation, easy to implement conservation actions, and tips for reducing fertilizer and pesticide use. Additionally, HOK's guiding documents, the Watershed Restoration Action Strategy, Urban Sub-Basin Action Plan and the Hawaii Residential Rain Garden Manual are available as a free download on our website or at local libraries. By providing this data to the public, we hope to guide others through similar activities in other watersheds and empower citizens to take ecosystem conservation actions.

In 2018, HOK interacted with over 1,450 volunteers at 90 service events. These interactions resulted in 4,200 service hours, over 1,400 native plants installed and propagated. The total value of these volunteer hours is \$100,800, calculated at \$24 per hour according to the Independent Sector. This is equivalent to two full-time employees working for HOK. Our volunteer metrics show continuous participation from residents from across the island as well as the world, reaffirming the community desire to participate in and learn from activities such as these. Volunteers assist with planting an average of 1600 native plants per year. Additionally, HOK hosts free service learning field trips. At these events, HOK staff administers an activity to gauge students' baseline

and knowledge gained through the experience. Pre-tests results show an average of 4% of students scoring an A, while 52% scored an F. While post-event testing results in an average of 70% of students scoring an A, while 0% F.

According to a recent survey by the Stewardship Mapping and Assessment Project (STEW-MAP), Hui o Koolaulapoko is one of the most recognized environmental organizations operating in Windward Oahu. This puts HOK in a strong position to leverage community needs and spread information throughout District 3 and the moku.

As a small non-profit, HOK does not own or lease any land. As such, HOK is able to apply our programs over a broad area of Ko'olaupoko rather than being restricted to one parcel of land. Instead, HOK seeks partnerships with landowners who are willing to do ecosystem restoration but may not have the knowledge or capabilities for such an undertaking. Past and current project partners include residents, landowners, non-governmental organizations, government, educational institutions, and businesses: Kama'aina Kids, Hui Ku Maoli Ola, Papahana Kuaola, Paepae o He'eia, Hawaii Pacific University, City & County Parks, Windward Community College, Windward Mall, Kamehameha Schools, Kualoa Ranch, public and private schools, and private homeowners.

The HOK team is able to provide support and a variety of professional services to entities engaged in community-based natural resource restoration and management. This includes watershed management and planning, low-impact development/retro-fits, technical consultation and training, stakeholder engagement, and on-the-ground restoration. In fact HOK has previously provided mini-grant LID and rain garden programs in the past.

HOK is governed by a group of seven Board of Directors and staffed by an Executive Director, Project Director, and Outreach Coordinator. Summer and year-round interns assist HOK staff with field operations and volunteer recruitment. HOK's board and staff have diverse expertise to pull from and support the organization with scientific, engineering, marketing, and financial goals.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HOK's facility requirements are minimal. Most of our work can be conducted remotely via computer or on the restoration/project site. HOK currently has a baseyard for equipment storage and a small nursery for native plant propagation, and plans to secure a larger office space for shared meetings.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HOK currently has three staff and one Kupu Americorps intern. Staff include an Executive Director, Project Director, and Outreach Coordinator. Our Executive Director is responsible for overall management and project initiation. She also serves as the main point of contact and represents the organization for public purposes and for negotiations on behalf of the organization. For our LID program, our ED will interface between the board and public and coordinate with staff to evaluate the most effective use of project funds. Our Project Director serves directly below the ED and is responsible for on-the-ground project coordination and budgeting. The Project Director and Outreach Coordinator work together to provide services to the public, coordinate volunteers, and ensure that project goals are achieved. The Outreach Coordinator and Kupu intern work in the field conducting all aspects of project maintenance and in the office helping to draft media content and educational material.

Executive Director:

Jeanelle Miller serves as the Executive Director of HOK, bringing a passion for mālama 'āina from mauka to makai. Miller began her career as a fish habitat biologist. Through community involvement and public service she has gained a wealth of management experience with both for-profit and nonprofit organizations. She has served as the president of a Chamber of Commerce, a contracts manager for a structural engineering firm, and a communications consultant for science and tech start-ups. Miller's drive to better serve the community led her to pursue a Juris Doctor from Lewis & Clark Law School's environmental law specialization program. As the Director of HOK, Miller provides a balance of scientific oversight for strategic goals, stakeholder mediation for community investment, and legal compliance. In her free time, Miller loves to be outdoors with her children exploring the natural environment and discovering the wonders of the nature.

Project Director:

Mrs. Kristen Nalani Kane is a life-long Ko'olaupoko resident and is a graduate of University of Hawaii with a BA in Environmental Studies. Mrs. Kane has been with Hui o Ko'olaupoko since October 2008 and has played various roles for the organization including Volunteer Coordinator (2008-2016), Interim Executive Director (2016-2019), and Project Manager (2019-current). She works to engage the volunteers and community stakeholders in monthly volunteer activities and educational events, manages restoration activities, directs PR and social media activity, and assists with grants and programmatic funding. Previously, Mrs. Kane worked with Oahu Army Natural Resource Program for three years as a field technician and horticultural assistant as well as interning with environmental organizations on Kaua'i and Maui.

Outreach Coordinator:

In June 2017, Ms. Jamie Miller joined the HOK team. Jamie grew up in Kailua but moved to the mainland for high school and college. She graduated from the University of South Carolina Beaufort with her B.S. in Biology concentrating in coastal ecology and conservation. After Jamie graduated in December 2015 she moved back to the islands to start a career in environmental management. Jamie assists with project documentation, communications, volunteer recruitment and training, facilitating community workdays and conducting field work at all of HOK's project sites.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Board of Directors ☺ Executive Director ☺ Project Director ☺ Outreach Coordinator ☺ Intern

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director range: 60,000 – 75,000
Project Director range: 53,000 – 56,000
Outreach Coordinator range: 31,200 – 41,600

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

HOK is not aware of any litigation and has not been a party to any litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

HOK does not have any specialized licensure or accreditation related to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit private educational institutions.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

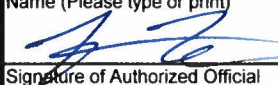
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

HOK is currently working on our fundraising development plan with a contractor. Although we are seeking both state and county GIAs for FY 2020-21, our intention is to transition to community, private donations, and private foundations for our ongoing funding and shifting state and federal grants to support specific larger scale projects.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Hui o Ko'olaupoko

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	65,316	15,000	72,921	
2. Payroll Taxes & Assessments	25,700		17,063	
3. Fringe Benefits	21,346		13,802	
TOTAL PERSONNEL COST	112,362	15,000	103,786	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	3,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	10,800		10,800	
5. Staff Training				
6. Supplies	1,200			
7. Telecommunication	420		420	
8. Utilities	1,050		1,050	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	16,470		12,270	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	128,832	15,000	116,056	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	128,832	Kristen Kane 381-7202		
(b) Total Federal Funds Requested	15,000	Name (Please type or print) Phone		
(c) Total County Funds Requested	116,056			
(d) Total Private/Other Funds Requested		Date <u>1/16/20</u>		
TOTAL BUDGET	259,888	Signature of Authorized Official Hui o Ko'olaupoko Project Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Hui o Ko'olaupoko

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$60,008.00	50.00%	\$ 30,004.00
Project Director	0.6	\$43,996.00	20.00%	\$ 8,799.20
Outreach Coordinator	0.8	\$33,280.00	40.00%	\$ 13,312.00
Kupu Intern	1	\$20,000.00	40.00%	\$ 8,000.00
Accountant	0.15	\$10,400.00	50.00%	\$ 5,200.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				65,315.20
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Hui o Ko'olaupoko

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: We do not have any equipment requests for this project				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS: We do not have any motor vehicle requests for this project				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Hui o Ko'olaupoko

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: We are not requesting a CIP						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hui o Ko'olaupoko

Contracts Total: 394,983

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	HCF: Community Restoration Partnershi	1/2019 - 12/2022	Hawaii Community Foundatio	Private	120,000
2	DOH: Watershed Coordinator	1/2020 - 6/2022	Department of Health	State	149,983
8	Hawaii Fish Habitat Partnership	9/2018 - 9/2020	USFW	US	125,000
9					
15					