# THE THIRTIETH LEGISLATURE **APPLICATION FOR GRANTS**

**CHAPTER 42F, HAWAII REVISED STATUTES** 

Capital ba: d: \$\frac{612,691}{}	
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ack of page if extra space is neede g for educational and cultural purpo	ses. Funds will allow
crew members, volunteers and the	community of Maui
otal amount of State Grants Reco	eived in the Past 5
\$ 172,000	
restricted Assets:	
\$ 19,000	
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ahului HI	96733-0258
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## **Department of Commerce and Consumer Affairs**

#### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

#### HUI O WA'A KAULUA

was incorporated under the laws of Hawaii on 10/10/1978; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2020

Catanit. awal Colo

**Director of Commerce and Consumer Affairs** 

# **Application for Grants**

If any item is not applicable to the request, the applicant should enter "not applicable".

## I. Certification – Please attach immediately after cover page

## 1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

#### 2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. (Link)

The Hui O Wa'a Kanua is in compliance with Section 42F-103.

#### 3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. (Link)

The Hui O Wa'a Kailua is in compliance with Section 42F-102.

# II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

## 1. A brief description of the applicant's background

The Hui O Wa'a Kaulua ("Assembly of the Double-Hull Canoe") is a 501-(c) 3 non-profit organization formed in 1975, on the island of Maui, to practice, perpetuate and educate the community on Hawaiian canoe building, way finding and voyaging arts. In 1976, the Hui launched Mo'olele (Leaping Lizard), a solid wood hull 42-fooot wa'a kaulua (Hawaiian double hull canoe) with a single mast and traditional crab claw sail.

Hui O Wa'a Kailua uses Mo'olele as a living classroom to teach keiki and adults traditional Polynesian way finding and voyaging used by our Hawaiian ancestors. Thousands have touched the canoe; second generation captains and navigators, taught by students of Mau Piailug, continue to teach Maui's community using hands-on experience and a traditional system of mentoring.

The organization is the only non-profit on the island of Maui that uses a traditional sailing wa'a kailua for educational purposes, and Mo'okiha O Pi'ilani will join Mo'olele in the role of a "living classroom.: A Maiden Voyage Project took Hui o Wa'a education to seven ports-of-call throughout the Hawaiian Islands, to bering voyaging arts education to our communities, and the momentum has only increased. The canoe has been touched by thousands and represents the hard work and aloha of the whole Maui community. Mo'okiha o Pi'ilani is also the newest sister of the great voyaging canoes of Hawai'i that began with Hōkūle'a on O'ahu.

The organization's current focus is the 62-foot trans-oceanic voyaging canoe, Mo'okiha o Pi'ilani (Sacred Lizard of Maui), named for Kihawahine, the daughter of King Pi'ilani, Maui's greatest ruler. After she died, Kihawahine became a spiritual mo'o goddess and protector of Mokuhinia Pond in Lahaina. In this pond was an island called Moku'ula, where many generations of Maui ali'i lived up until the 1850's. Seventeen years in the making, Mo'okiha o Pi'ilani will be Maui's first modern day deep-sea voyaging canoe capable of navigating vast distances across the Pacific Ocean.

#### 2. The goals and objectives related to the request

Objective 1: Ensure the tradition of Polynesian voyaging is perpetuated by the community of Maui Nui through hands-on, project based educational programs focusing on Hawaiian cultural values (aloha, mālama, kuleana, lōkahi, ha'aha'a and 'ahonui, akahai) and learning of the Polynesian sailing and celestial navigation techniques used in Polynesian voyagin. We work closely with several local schools, offering various keiki programs, junior navigator programs, and ocean vessel management programs. We also offer intensive training opportunities for individuals who can contribute a significant amount of time and are passionate to the stewarding and caring of the canoes by acquiring technical and essential skills associated with voyaging techniques to prepare oneself for the inherent challenges on the ocean, as well as, navigating our own everyday lives.

Objective 2: Ensure renovation and repairs for Mo'olele and Mo'okiha meet all safety and licensure requirements needed for sailing and conducting open ocean voyaging expeditions. Canoes will be outfitted with new waterproof safety and plotting equipment used to assist crew members and students when sailing across the channels and into deep open ocean. This equipment is essential to the safety and security of the crew and will allow for regular weather and ocean updates, especially in the event of a storm. Upon the return of Mo'okiha's voyage from Tahiti in May 2020, after a three month sail, a complete evaluation of needed repairs as well as an in-depth assessment will be completed to ensure all safety requirements are up to par.

Objective 3: Coordinate monthly workshops to increase safety awareness and recognize, reduce and eliminate potential hazards aboard the vessel, strengthen the crew's knowledge of cultural protocols, develop navigational skills essential to open ocean voyaging using ancient sailing celestial navigation techniques, and participate in native reforestation efforts to increase the native Hawaiian trees population.

Objective 4: Increase the health and well-being of the community by providing steady employment opportunities for associates of Hui O Wa'a Kaulua. Funding of this project will

allow for dependable, reliable and dedicated employees who will help with furthering the educational programs in the community, conduct on-going restoration and repair work, conduct yearly safety training (1st Aid, CPR while providing the ability to seek housing and basic human needs while contributing into the community.

#### 3. The public purpose and need to be served

In partnership with other community groups, Hui O Wa'a Kaulua is committed to developing and conducting model educational programs using voyaging to excite and challenge students and their communities to learn, respect and care for the natural and social environment. By ensuring the canoes are well-maintained, provisioned, and have a well trained crew to sail the vessels and safely oversee our keiki voyaging programs, our keiki will foster awareness of the plight of our marine and terrestrial ecosystems while learning the cultural significance of mālama 'āina, caring for the land and sea.

#### Describe the target population to be served

The Hui's primary focus is Maui Nui (Maui, Molokai, Lāna'i, and Kaho'olawe) in providing Polynesian voyaging opportunities and cross-cultural community sharing of place and people from keiki to kupuna. Inter-generational learning amongst our Maui community is essential to the strength and fabric of the people of Maui Nui. And although Hui O Wa'a Kaulua is situated in Lahaina, Maui, all communities across the island can participate in these activities.

## 5. Describe the geographic coverage.

The Hui's two canoes will sail inter-island for continued education and crew training of all participants. The canoes will also participate in an upcoming voyage to Tahiti which will allow for the exchange of cultural knowledge with the people of Tahiti and our crew members, as well as our ancestral knowlege. The experience to and from Hawaii, and while in the South Pacific will be an experience of a lifetime.

## III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

#### 1. Describe the scope of work, tasks and responsibilities;

- The educational component of our program will address key learning outcomes and goals
  of the various wa'a projects related to voyaging activities, kilo (observation of
  environment), repairing, maintaining, dry docking, and lashing; exchange and
  sharing of cultural knowledge ('ike). Print brochures, fact sheets, materials and
  various items for distribution.
- Install up-to-date safety equipment, such as new lines, buoys, sails, waterproof plotter, weather update equipment; upgrade life vests with GPS emergency location

- device beacons; replace old tools and dilapidated supplies with newer and more dependable equipment; repair existing sails and install new shade/rain cover.
- Expand crew training program to include monthly land and water based experiential
  learning, including safety navigation, sailing, cultural protocol, construction and
  repair, completing the canoe lifecycle by participating in koa reforestation
  projects to contribute back to the native forest and it's resources that provide for
  the materials used to build traditional Polynesian style canoes.
- Conduct thorough inspections each month and complete repairs for Mo'okiha O Pi'ilani and Mo'olele, as needed, and complete any repairs immediately so learning can continue in the "classroom".
- Update and re-print all educational materials such as brochures, website updates, photography, fact sheets, and crew training manuals.
- 2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Jul-Sep Inspect and assess condition of vessels (returning from Tahiti)

Maintenance and Repair

Install up-to-date safety equipment.

Keiki Summer program

Sept-Nov Maintenance and Repair

Crew member training

Program development, printing,

Oct-Dec Maintenance and Repair

Crew member training for Mo'olele Program development, printing

Keiki Program

Jan-Jun Maintenance and Repair

Keiki Program

Crew member training for Mo'okiha

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

Canoes are protected by a group of experienced, knowledgeable and collaborative experts that will conduct monthly assessments and repairs of the canoes. Continued maintenance and regular repairs, installation of safety supplies and on-going crew training will be measurable indicators of successful programming. Participant evaluation of education, training, volunteering will ensure effective and rigorous programming. Organizational leadership will allow for growth and mentoring of crew members and keiki participants of the program.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

All expenses, crew hours, volunteer hours, training opportunities, educational program, development of program materials will be recorded. Photo and video will capture the program activities to be used for marketing the Hui and sharing the documentation of various events to encourage greater participation. Crew and keiki in the voyaging program will be tested on voyaging skills, canoe assembly and repair techniques, safety procedures, and cultural protocol. Detailed quarterly financial and program reports will be provided to track and document progress.

## IV. Financial

#### **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2 Quarter 3		Quarter 4	Total Grant	
161,922.75	161,922.75	161,922.75	161,922.75	647,691	

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.
- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.
- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

## V. Experience and Capability

#### 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hui O Wa'a Kailua has more than 40 years of experience in developing and implementing Hawaiian voyaging programs. We utilize donations, competitive grants and merchandise sales to fund the maintenance and physical health of the canoes as well as to train and advance skills in crew and students. Our current captains, lead educators and senior crew members have touched the lives of thousands people throughout their experience with voyaging canoes. They are eager to pass on their knowledge to lead and inspire the next generations.

The Hui has substantial experience in managing grants, and in complying with contracts and funding restrictions. All transactions, purchases and invoices will be thoroughly tracked and reported.

Our captain, Timothy Gilliom, has dedicated the past twenty years to completing Mo'okiha O Pi'ilani, and has nearly two decades of experience in deep water voyaging as crew and watch captain of Polynesian Voyaging Society's canoes Hokule'a and Hikianalia. He leads both the canoe maintenance and voyaging departments for Hui O Wa'a Kaulua and in the past six years has mentored crew and assistant captains.

#### 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hui O Wa'a Kailua currently operates out of its facilities and demonstrates its adequacy in relation to the request. The Maui Ocean Center is a valued partner, and offers opportunities for expanded outreach to visitors as well as celestial navigation training in their new planetarium. Mo'olele is being repaired at the hui's workshop in Lahaina, which has sufficient space and equipment for minor repairs on smaller canoes such as Mo'olele, but is not spacious enough nor equipped enough to house the 62-foot long Mo'okiha. Larger work and dry docking activities is best done on Oahu where ample space and repair work is better suited at facilities there.

# VI. Personnel: Project Organization and Staffing

## 1. Proposed Staffing, Staff Qualifications, Supervision and Training

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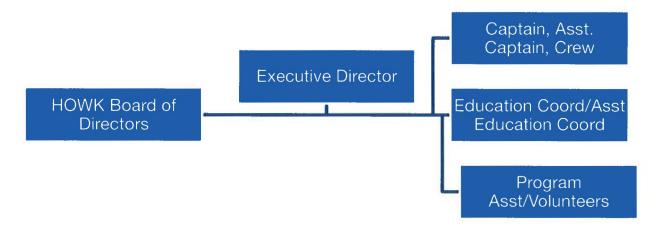
The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

All canoe operations and repairs are overseen by the Hui's experienced and proven elite captain Timi Gilliom. Her personally constructed Mo'okiha O Pi'ilani, and has been an integral part to the construction, trans-oceanic sailing, repair and maintenance of many canoes throughout the Pacific.

Timi is supported by a diverse Board that both trust and support his expertise as well as offer guidance and perspective complimentary to this wa'a skills. His crew consists of a diverse group of individuals with dedication and proven capacity for sealing Polynesian canoes. However, more members are needed and further and more consistent training is needed to truly create the opportunity for training in a variety of conditions and with a variety of crew members that will enable the Captain to select the combination of crew best suited for each particular leg and location to amplify the opportunity for a smooth, safe sail, even in the roughest conditions.

### 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



## 3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, <u>not</u> employee name.

Captain - \$86,400 Executive Dir - \$58,000 Education Dir - \$35,000

## VII. Other

#### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

#### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

#### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see <a href="Article X, Section">Article X, Section</a>
<a href="1">1, of the State Constitution</a> for the relevance of this question.

Not Applicable

## 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
  Through this grant, supplies obtained for outfitting, restoring, and replacing old and worn out
  canoe parts, sails and vessel materials will provide a complete esthetic refurbishing and well
  needed restoration to bring Mo'okiha and Mokulele vessels back to their austere condition. The
  canoes will be able to return to the water and reconvene activities to sail and offer hands-on
  learning opportunities and community/public outreach. The restoration and repairing of these
  vessels will allow for a raised and increased marketing campaign, building of public awareness,
  community engagement and participation through an increased visibility on various social media
  platforms. The awareness will create sufficient foundation for fundraising efforts, merchandise
  sales, volunteer support and overall community comraderie that will enable each of these canoes
  to support themselves and create a momentum of engagement and excitement within the
  community.
- (b) Not received by the applicant thereafter.

  The program that has been developed and designed for the canoes, the captain, crew members, education director, educational assistants, and volunteers and colleagues in the world of voyaging canoes is paramount to our organization. Alternative funders and donors will be

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sought after and funding hopefully obtained to complete the program proposal. Many funders do not offer large in this scale, and resuming necesary repairs, supplies, training and community engagement will be postponed until an alternative funding source is secured.

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## DECLARATION STATEMENT OF APPLICANTS FOR GRANTS PURSUANT TO CHAPTER 42F, HAWAI'I REVISED STATUTES

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hui O Wa'a Kaulua		
(Typed Name of Individual or Organization)	11.0	
XMUI Have	Allion Jan. 21,2020	
(Signature)	(Date)	
Amy Hanaiali'i Gillio	'R Maded	
(Typed Name)	(Title)	

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## **BUDGET REQUEST BY SOURCE OF FUNDS**

Period: July 1, 2020 to June 30, 2021

App

HUI O WA'A KAULUA

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8. Uti 9. Edu 10. Au	erational Supplies	20,000			
9. Edu 10. Au	elecommunication	2,400			
10. Au	tilities	2,500			
	ucation Expenses	55,000			
	udio/Video	12,000			
11. Ve	essel Maintenance and Repair	90,000			
12. Ad	dvertising/Marketing	50,000			
13. Se	ecurity System	4,000			
14. Lo	ogo Wear/Apparel	5,000			
15. AD	DA Boat Compliant Ramp	15,000			
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TOTA	AL OTHER CURRENT EXPENSES	324,000		je .	
C. EQUIF	PMENT PURCHASES				
D. MOTO	OR VEHICLE PURCHASES				
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TOTAL	(A+B+C+D+E)	612,691			
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	otal Private/Other Funds Requested		Signature of Authorized	l Official	Date
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### **BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2020 to June 30, 2021

Applicant: Hui O Wa'a Kaulua

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)	
Captain Salary		\$86,400.00	100.00%	\$ 86,400	0.00
Education Director		\$35,000.00	100.00%	\$ 35,000	0.00
Assistant Education Director		\$21,000.00	100.00%	\$ 21,000	0.00
Executive Director / Bookkeeper		\$58,000.00	100.00%	\$ 58,000	0.00
Crew		\$25,000.00	100.00%	\$ 25,000	0.00
Escort Captain		\$5,000.00	100.00%	\$ 5,000	0.00
				\$	
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		8		\$	_
TOTAL:				230,400	
JUSTIFICATION/COMMENTS:					

Hui O Wa'a Kaulua				
DESCRIPTION EQUIPMENT	NO. OF	COST PER	TOTAL COST	TOTAL BUDGETED
			\$ -	
N/A			\$ -	
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			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
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DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
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OF MOTOR VEHICLE		1	\$ - \$ - \$	

Period: July 1, 2020 to June 30, 2021

	FUNDIN	G AMOUNT R	EQUESTED			
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS OTHER SOURCES REQUESTED FUNDS		FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-202
PLANS	n/a					
AND ACQUISITION	n/a					
DESIGN	n/a					
CONSTRUCTION	n/a					
EQUIPMENT	n/a					
TOTAL:	n/a					

# ${\bf GOVERNMENT\ CONTRACTS,\ GRANTS,\ AND\ /\ OR\ GRANTS\ IN\ AID}$

Apr HUI O WA'A KAULUA

Contracts Total:

48,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Celebration of the Arts	1/1-12/30/20	HTA	STATE	35,000
2	Papa Holo	1/1-12/31/20	OED	County of Maui	13,000
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