

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:
Honolulu Theatre for Youth

Amount of State Funds Requested: \$ 100,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Bus transportation for Title 1 Schools to HTY Productions on the Neighbor Islands* and Oahu.

(*For Molokai, in lieu of bus transportation support, HTY requests funds to help underwrite the cost of reduced priced admission for Title 1 students on that island because HTY tours to schools on Molokai so buses are not required.)

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ 100,000-PENDING: City GIA

Private/Other: \$ 10,000-FOUNDATIONS

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 708,332

Unrestricted Assets:

\$ \$983,712

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

1149 Bethel Street, Suite 700

City: Honolulu State: HI Zip: 96813

Contact Person for Matters Involving this Application

Name:
REBECCA DUNNING

Title:
Managing Director

Email:
manager@htyweb.org

Phone:
808-839-9885 x 703

Federal Tax ID#:
[REDACTED]

State Tax ID#
[REDACTED]


Authorized Signature

REBECCA DUNNING, Managing Director
Name and Title

1/13/2020
Date Signed

received
1/13/20 DC

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

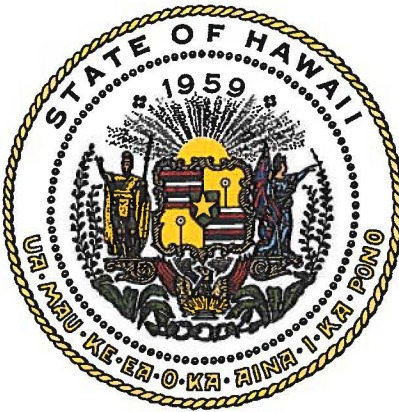

REBECCA DUNNING

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

1/13/2020

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HONOLULU THEATRE FOR YOUTH

was incorporated under the laws of Hawaii on 05/04/1959 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 02, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Honolulu Theatre for Youth

(Typed Name of Individual or Organization)



(Signature)

1/13/2020

(Date)

Rebecca Dunning, Managing Director

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Honolulu Theatre for Youth (HTY) will use State GIA funds for the public purpose of providing bus transportation or reduced price admission for children from Title 1 schools (poor/needly families) to attend HTY's educational theatre productions.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The mission of Honolulu Theatre for Youth (HTY) is to produce professional theatre and drama education programs that make a difference in the lives of young people, families and educators in the State of Hawaii. HTY is dedicated to serving all young people in Hawaii, regardless of their geographic, social, cultural or economic background.

Founded in 1955, Honolulu Theatre for Youth sees its two areas of work, PROFESSIONAL THEATRE and DRAMA EDUCATION as deeply entwined, and approaches its work with a unified vision. As the only professional nonprofit theatre in the State and the largest independent provider of arts education in Hawaii, the company has long played a leading role in the region and continues to partner with organizations across many fields, including government agencies, foundations, local and national nonprofits and almost every educational institution in the State from Universities to preschools.

Annually, HTY produces 6-8 plays, and drama education workshops that benefit 100,000 people. Now in its 65th season, "Let's Go!," HTY has already taken audiences statewide on theatrical adventures from Korea and China to Brooklyn to the beaches of Tasmania. In fact, on just one day this fall, HTY had 7 performances of 3 different productions on 3 islands, in addition to HTY teaching artists in classrooms at 4 different schools. On that single day over 2,000 students experienced the excitement and creative nourishment that comes from HTY programming.

2. The goals and objectives related to the request;

HTY requests funding to provide bus transportation for children from Title 1 schools (poor/needy families) to attend HTY productions. Funding will pay for bus transportation to HTY productions on Oahu and the Neighbor Islands. (**For Molokai, in lieu of bus transportation support, HTY requests funds to help underwrite the cost of reduced priced admission for Title 1 students on that island because HTY tours to schools on Molokai so buses are not required.*)

Students are identified by their participation in free and reduced lunch programs and are considered Economically Disadvantaged. By providing bus transportation funding for children from Title 1 schools to attend HTY productions, children who might not otherwise be able to attend HTY productions will have that opportunity. HTY plays are targeted to meet the Standards and Benchmarks of the DOE, and HTY's work helps fill the gap left by Hawaii public schools' limited resources for arts education programs.

Children that could gain the most from exposure to our productions are often prevented from participating due to economic barriers. One of the biggest ongoing challenges that faces HTY is keeping the cost of our programs low enough so that all children in Hawaii regardless of economic resources or geographic location can participate in the arts.

For the past decade, HTY and the children of Hawaii were fortunate to have a powerful sponsor in Target. Target provided HTY with \$50,000 annually to help fund transportation for field trips for Title One Schools. Target has changed their philanthropic focus and no longer funds buses for field trips. For 2018-19 HTY received a City GIA (\$75,000) and a State GIA (\$75,000) for bus funding. For 2019-20 HTY was awarded a City GIA (\$100,000) and a State GIA (\$90,000) for bus funding. Currently we are successfully conducting the 2019-20 program to distribute the bus funds for Title 1 schools. The 2019-20 State GIA grant will provide funding through November

30, 2020. The funds requested in this application will be used from December 1, 2020 through December 31, 2021.

In Hawaii, 62% of the DOE schools statewide are considered Title 1 Schools, and if we cannot continue to assist with bus funding, many, many students will be unable to participate in field trips, including those to HTY. We already receive more requests for funding assistance than we can support and the requests have increased over the years.

HTY is committed to keeping ticket prices affordable for all students so we charge only \$6 per student for school performances that cost \$20 per person to produce. Students who qualify for free or reduced-cost lunch receive a further discount and pay only \$4.50 for admission. HTY's annual budget is geared toward covering the cost of creating, designing and producing the plays. However often times the cost of bus transportation exceeds the cost of HTY tickets. To help underwrite the additional transportation cost and to ensure that Title 1 students have the opportunity to attend live theatrical and educational performances, HTY seeks financial support from the community.

3. The public purpose and need to be served;

Hawaii is one of the most culturally diverse states in the nation. Unfortunately, the cost of living in Hawaii is consistently ranked the highest in the nation. The most current report (as of 5/16/2019) from the US Department of Commerce Bureau of Economic Analysis confirmed that Hawaii has the highest cost of living of all the states. The US Supplemental Poverty Measure (SPM) which takes into account the cost of living pushes Hawaii's poverty rate above the national average, ranking Hawaii at 13th highest for poverty in the nation.

The income gap between the rich and the needy is widening more and more each year. Hawaii's poverty rate increased by 4.2 percentage points. The Study of the Financial Struggles Facing Working Families in Hawaii (March 2016) revealed "nearly half of Hawaii residents are living pay check to pay check" which corresponds to a high percentage Title 1 schools in Hawaii. The DOE's "Title 1 Schools for SY 2019-20" showed 62% of the DOE schools statewide were considered Title 1. The Oahu average of Title 1 Schools is 54% and it is even higher for Neighbor Island Schools, 93% of Hawaii County Schools, 68% of Maui County Schools and 50% of Kauai County Schools are considered Title 1 Schools. (This is the most current report.)

Hawaii Appleseed Center for Law and Economic Justice states, "The educational system in Hawaii remains one of the most crucial institutions available to help low income and immigrant children achieve an equal opportunity to create successful lives for themselves and their families." However Hawaii students are not succeeding equally and there are persistent gaps in achievement between students.

In October 2019 the DOE released results of its STRIVE-HI annual performance metric. The report stated the academic performance of Hawaii public school students stagnated this year, with the proficiency rate in math staying flat and there are slight dips in language arts and

science. Large achievement gaps in math and English persists for students with “high needs,” defined as students who are economically disadvantaged, in Special Education and English Language Learners. Just 38% of “high needs” students achieved the Language Arts Proficiency, and it was even lower at 30% for the Mathematics Proficiency.

Access to the arts is critical to providing all Hawaii students with a well-rounded education that will enable them to succeed in the classroom and in their daily lives. Researchers conducted a 3 year study and evaluation in the “Children’s perceptions of live arts performances: A longitudinal study” (Early Child Development and Care, 176(6), 543-552) and found children exposed to live arts performances developed positive dispositions for shared cultural diversity, a deeper understanding of their own individual identity, and displayed playful engagement in learning. Researchers cite that live arts exposure increases the ability to see situations in new ways, relate past experiences to future events, and use non-traditional methods to overcome adversity and express original ideas.

Although National studies have consistently shown that students involved in the arts improve their overall school performance and have increased hope for their future, the State's priority is focused on basic reading, writing and math skills, leaving limited resources for the arts. “The arts often take a back seat in education, or has been totally eliminated from school curriculum. Our students learn valuable lessons through HTY performances. It is critical that we keep the arts in our childrens’ lives.” ~DOE Teacher.

HTY’s goal is to provide all children in Hawaii regardless of economic resources or geographic location access to high quality live theatre and drama education experiences. We believe that arts education will help the students learn to be well rounded, creative individuals who will become the problem solvers of the future.

4. Describe the target population to be served; and

HTY is requesting State of Hawaii Grant-in-Aid funds for bus transportation for Title 1 Schools to HTY Productions on Oahu and the Neighbor Islands*. HTY has requested funds from the City and County of Honolulu Grant-in-Aid program to support bus transportation for Title 1 Schools to HTY Productions on Oahu, State Grant-in-Aid funds will be used for Neighbor Island Title 1 Schools and to supplement the other funds raised for Oahu Title 1 schools.

*(*For Molokai, in lieu of bus transportation support, HTY requests funds to help underwrite the cost of reduced priced admission for Title 1 students on that island because HTY tours to schools on Molokai so buses are not required.)*

The target population to be served is best described from those who live in those areas and work with the target population – school teachers from Title 1 schools. Teacher’s feedback below:

- Our biggest deterrent is the cost of transportation, but we feel that your shows provide such excellent cultural and art opportunities that our students would not typically get through the home, and so we try to bring them to see an HTY performance as often as we can.
- My students would not be able to attend a play/performance without the grants to supplement the costs. This performance will most likely be the only one that many will attend all year. It's great for students to see a live action performance instead of just a movie or video. Live action is an entirely different experience.
- I really appreciate that you all take the time to put together an AMAZING show. Our kids NEVER get the opportunity to see the arts like this. You should have seen their eyes just walking into a theater, they are in awe. Then when the performance began with the lights and music and the live human beings (not a tv screen), their jaws dropped. It's wonderful.
- Students get the rare opportunity to see live theater designed specifically for them. They always leave with message that touches their heart and head and a skip in their step. Thank you for reaching out to outer islands and keeping it affordable!
- HTY does add value to our classroom and to our students' lives because it helps students understand various cultures, history, conservation, and preparation from disasters.
- It gives our students an opportunity to see a live performance of a play, which doesn't happen very often on the Big Island. Fortunately we have UH-Hilo here, however they don't always have age-appropriate performances that we can take all of our students to. We know we can count on HTY to deliver a fun-filled performance that will entertain and enlighten our students.
- The responses from the students today were excellent. They loved the music, interactive elements, and the theme was outstanding, "If you are kind to the heavens, the heavens will be kind to you!" That totally resonated with me and the message I send to my students through actions and teachings.
- Impressed! Students were so engaged and the play weaved in so many great lessons and was incredibly entertaining. Allowed audience to laugh, cry, reflect, build resilience, think, and grow. Loved allowing the students to further engage through dance. One of the best plays I've seen in 14 years of teaching. Winner! Highly entertaining and relevant for the children.
- The experience of seeing a play is something my students would not get if you didn't offer it. The chance to see performers on a stage in a theater really brings narratives to life and provides an opportunity to develop storytelling, imagination and culture that the students really use in their reading comprehension and writing after seeing it.
- HTY provides students exposure to other cultures while they are stationed here in Hawaii. The majority of our students are military dependents with one or more parents serving in the Armed Forces. Some students rarely leave the base and don't have opportunities to

enjoy the types of performances put on by HTY. We certainly appreciate having such talented performers and writers to provide meaningful content and stories to our keiki.

- The messages and themes in the play teach children valuable life-lessons.
- Please keep producing awesome plays for our community. We love them!
- Theatre is a form of art. Most kids nowadays are only exposed to technology (tv, ipads, iphones). Being able to expose them to a play is refreshing, just being able to watch actual people on stage is an amazing human experience.
- There is always a lesson tied with the show. As for this show, culture was emphasized as well as character/citizenship.

5. Describe the geographic coverage.

Honolulu Theatre for Youth's performance home is Tenney Theatre, a 300 seat theatre located on the grounds of The Cathedral of Saint Andrew in Downtown Honolulu. HTY has been at this site for 14 years. Oahu school audiences are bussed in daily (Monday - Friday, 2 school shows/day) and family audiences (Opening night and Saturdays) attend the weekend performances. Annually, HTY tours 2-3 of its plays to theatres, school gymnasiums, school cafeterias and community halls on the 5 Neighbor Islands, and at preschools and libraries statewide.

HTY has been touring to the Neighbor Islands since 1966. During that time, the majority of Neighbor Island schools have participated in HTY's educational theatre programs. HTY programs are a vital resource for Neighbor Island schoolchildren who lack access to the educational and cultural opportunities that are available to Oahu children. In fact for many Neighbor Island students, contact with HTY programs provides them with their sole exposure to live professional theatre. HTY works with schools, libraries and the community to ensure that students on all islands are provided quality educational theatre programs that enhance their learning experience.

Our 2019-20 Fall Neighbor Island Tour began on October 16, 2019 and concluded November 22, 2019. 38 performances reached 11,425 students, families and teachers from 49 unique schools, throughout the islands of Oahu, Kauai, Hawaii, Maui, Molokai and Lanai.

We anticipate the 2020-21 Neighbor Island Tour will be held in similar venues to our 2019-20 tour. The 2019-20 venues are listed below:

Oahu – Tenney Theatre

Molokai – at various Elementary Schools

Maui – Iao Theatre and Hana High and Elementary

Lanai – Lanai Elementary School

Kauai – Kauai Community College Performing Arts Center

Kamuela, Hawaii – Kahilu Theatre

Kailua-Kona, Hawaii – Aloha Performing Arts Center

Hilo, Hawaii – University of Hawaii Hilo Performing Arts Center.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HTY is in constant contact with local teachers to discover the work relevant for each grade level. In Spring 2020, the HTY School Reservations Manager will mail out the HTY 2020-2021 Season Brochure and Teacher Reservation Form directly to schools. Throughout the rest of the school year he is engaged directly with teachers and school coordinators, collecting feedback, addressing all of their questions and concerns about attending a HTY production. During the reservation process, he collects all requests for transportation assistance and distributes the funds based upon a fair and equitable process.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Fall 2020: When we receive State of Hawaii GIA award notice, we will announce to qualified schools that assistance for bus transportation is available and applications will be distributed.

The program start date will be December 1, 2020 and funds will not be utilized until December 2020 as we have an active State GIA which runs through November 30, 2020.

December 2020 - December 2021: Bus grants will be awarded to schools who apply based upon a fair and equitable process. Funds will be distributed to bus companies contracted by the awarded schools. Evaluation forms will be collected from teachers which will gather their feedback, the benefits gained and the impact on their students' experiences at the performances.

December 2021: Data will be compiled and evaluated.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Records of attendance, evaluations of every production by teachers and participants and formal discussion with key stakeholders are at the core of our evaluative process. A successful program will prove useful to the teacher, engage a family in spirited discussion or prompt further investigation. In addition to tracking the attendance numerically we also depend on

testimony from participants, teachers and partnering organizations to provide us with qualitative feedback.

We will track the Title 1 Schools attendance data and provide the number of students who participated. We will also collect evaluation forms from teachers which speak to the students responses to the productions.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

It is our best estimate that \$100,000 will help cover the cost of 275 BUSES for approximately 16,500 Title 1 School Children on Oahu and the Neighbor Islands and provide them with the opportunity to experience a live professional theatrical performance. HTY plays are targeted to meet the Standards and Benchmarks of the DOE.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

FY 2020

Quarter 1 (Jul-Sept 2020)	Quarter 2 (Oct-Dec 2020)	Quarter 3 (Jan-Mar 2021)	Quarter 4 (Apr-June 2021)	Total Grant
* see note	*\$10,000	\$15,000	\$15,000	

FY 2021

Quarter 1 (Jul-Sept 2021)	Quarter 2 (Oct-Dec 2021)	Quarter 3 (Jan-Mar 2022)	Quarter 4 (Apr-June 2022)	Total Grant
\$10,000	\$50,000			\$100,000

*NOTE: The program start date will be December 1, 2020 and funds will not be utilized until December 2020 as we have an active State GIA which runs through November 30, 2020.

The budget is based on the average cost of a bus (\$350) and average number of students per bus (60). We have distributed the funding by District based on these requests. The time line for distributing funds is based on our production schedule, more funding is allocated in those months where we have more performances scheduled. As the cost of buses varies on distance traveled, there may be some adjustment needed as the requests come in from schools located in various geographic areas. By providing funding for buses we will ensure that students statewide will have the opportunity to enhance their educational experience with exposure to the arts.

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

Annie Sinclair Knudsen Memorial Fund of HCF, Alexander & Baldwin, Inc., Atherton Family Foundation, Bretzlaff Foundation, Cades Foundation, Cooke Foundation, Elsie H. Wilcox Foundation, First Hawaiian Bank Foundation, The Freeman Foundation, Friends of Hawaii Charities, George N. Wilcox Trust, HCF Family Literacy Fund, Lanai Community Benefit Fund of HCF, HCF Robert Black Fund, HEI Charitable Foundation, John R. Halligan Fund, Johnson Ohana Foundation, Jhamandas Watumull Fund, Julia Temple Davis Brown Foundation, Kaiser Foundation Health Plan, Inc., McInerney Foundation, Samuel & Mary Castle Foundation, The Schuler Family Foundation, Shubert Foundation, Sidney Stern Memorial Trust, Ulupono Initiative, The Ward Village Foundation, Zilber Family Foundation, City & County of Honolulu GIA, State Foundation on Culture and the Arts, National Endowment for the Arts, State Department of Health (DOH) Office of Public Health Preparedness, DOH Healthy Hawaii Initiative (HHI), City Department of Environmental Services and private donors.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

	FY 2017-2018	FY 2018-19	FY 2019-20	FY 2020-21
National Endowment for the Arts	\$35,000	\$35,000	\$35,000	Pending New Grant Application 2/2020
SFCA PD	\$22,000	\$22,000	\$30,000	Pending New Grant Application 4/2020
SFCA POL	\$17,500	\$17,500	\$17,500	Pending Contract

				Renewal
SFCA BG	\$10,233	\$10,829	\$15,000	Pending New Grant Application 4/2020
DOH Bio Preparedness Response	\$30,000	\$25,000	\$35,000	Pending Contract Renewal
DOH HHI	\$14,500	\$14,500	\$14,500	Pending Contract Renewal
State GIA	n/a	\$75,000	\$90,000	Pending New Grant Application 1/2020
HTA Community Enrichment Program	n/a	n/a	\$30,000	Pending New Grant Application 7/2020
City Dept Environmental Services	\$47,500	\$40,000	\$40,000	Pending Contract Renewal
City GIA	n/a	\$75,000	\$100,000	Applied/Pending New Grant Application 11/2019

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

The Total Net Assets as of 12/31/19 is \$983,712.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Founded in 1955, Honolulu Theatre for Youth annually serves over 100,000 children, families and teachers on all 6 major islands. HTY presents plays for Hawaii youth based upon our 65 years of experience, direct feedback from stakeholders and the constituents we serve. Each play is designed for specific age groups of children so that teachers and parents may select plays appropriate to the interest, need and focus of their children. Teachers frequently request plays that include classic literature, multicultural folktales, Native Hawaiian content and sustainability issues.

The State of Hawaii Data Book Section 7.38 Recreation and Travel/Performing Arts for Oahu lists the major theatres on the island. HTY consistently produces the largest number of

performances and reaches the largest number people which is not just a measure of our success, but sets the bar in the industry.

Deeply rooted in the cultures and people of the Pacific, HTY is best known for its long history of innovative drama education programming and the creation of original theatrical work. With a resident company of professional artists and educators, it is one of the largest employers of professional artists in Hawaii. HTY's artists and educators work both from their home in urban Honolulu on the island of Oahu and travel to the most rural communities on the Neighbor Islands (Kauai, Maui, Molokai, Lanai and Hawaii Island.) This dedication to serving all young people in Hawaii, regardless of their geographic, social, cultural or economic background is a core value of the company.

As stated earlier for the past 10 years, Target provided HTY with \$50,000 annually to help fund transportation for field trips for Title 1 Schools. Target has changed their philanthropic focus and no longer funds buses for field trips. For 2018-19 HTY received a City GIA (\$75,000) and a State GIA (\$75,000) for bus funding. For 2019-20 HTY was awarded a City GIA (\$100,000) and a State GIA (\$90,000) for bus funding. Currently we are successfully conducting the 2019-20 program to distribute the bus funds for Title 1 schools. The 2019-20 State GIA grant will provide funding through November 30, 2020. We are requesting funds to continue this program. The funds requested in this application will be used from December 1, 2020 through December 31, 2021.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Oahu – Tenney Theatre

Molokai – at various Elementary Schools

Maui – Iao Theatre

Kauai – Kauai Community College Performing Arts Center

Kamuela, Hawaii – Kahilu Theatre

Kailua-Kona, Hawaii – Aloha Performing Arts Center

Hilo, Hawaii – University of Hawaii Hilo Performing Arts Center

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HTY is led by a three person Management Team who work with a board of directors that provides overall organizational guidance and leadership. HTY has a paid staff of 22 and approximately 100 volunteers.

Artistic Director Eric Johnson's over 20 years of professional theatre production experience includes 14 seasons at HTY. Managing Director Rebecca Dunning is concerned with budgets, finances, contracts, tour logistics and personnel, and has worked in nonprofit management in Hawaii for over 30 years. Director of Drama Education Daniel A. Kelin II holds a MFA in Child Drama from the University of Hawaii and has headed HTY's Drama Education Department since 1987.

The School Reservations Manager is the staff person directly involved with scheduling the schools to attend HTY performances and receives and processes requests for bus transportation assistance. The Managing Director supervises the School Reservations Manager. The School Reservations Manager position description is listed below.

School Reservations Manager - A full time position responsible for scheduling and reservations for school performances and support for family performances and special events.

School Reservations

- Assist Artistic Director, Production Manager, and Managing Director to plan the next year's season brochure and promotion materials
- Organize and supervise school brochure/teacher guide distribution. Prepare teacher packet contents, mailing labels, delivery routes, and reservation forms. Supervise volunteers with collating, packet assembly, mailing and delivery
- Schedule all school performances for Oahu and Neighbor Islands for Preschool through High School grades
- Point of contact for teachers and school contacts
- Process and enter reservation requests for school performances
- Schedule American Sign Language Interpreters for School and Family performances
- Prepare and maintain school performance schedules
- Distribute School Schedules to HTY Box Office coordinator, House Manager, and Stage Manager and provide them with regular updates
- Prepare and distribute Confirmation and Attendance forms to schools
- Administer Bus Grant Program
- Maintain school database, edit database forms, and design new layouts using Filemaker Pro
- Field incoming calls and emails from teachers and school administrators

General Office & Box Office

- Assist Office Manager with maintaining office supplies and equipment (postage meter, photocopy machine)

- Monitor and distribute incoming faxes using an online program
- Monitor online ticket sales and manage online credit card processing interface
- Supervise Box Office Coordinator and provide additional support for performances as needed
- Reconcile School and Family box office reports after each performance
- Maintain School and Family box office totals and attendance numbers for accounting and grant reporting purposes
- Provide back up support for family box office ticket sales
- Respond to outside requests for gift certificate donations for auctions and special events
- Other duties as assigned

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached HTY Organization Chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Managing Director \$70,000.⁰⁰

Artistic Director \$70,000.⁰⁰

Drama Education Director \$70,000.⁰⁰

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

HTY has developed a diversified funding base and continuously seeks new sources of funding for programs. Approximately half of HTY's annual budget is earned through admissions and tuition; the other half is contributed by foundations, individuals, and businesses. HTY is currently researching other funding sources from both government and private sources to help subsidize transportation for Title 1 schools to attend HTY's educational productions.

In a world where diversity is threatened and many young people will encounter struggles and hardships either personally, at school or in their surroundings, there is a clear need for engaging, creative conduits to raise awareness in the community. By productively engaging with hard topics and areas of vulnerability early in life, young people build resilience, and hopefully may find better solutions to the problems of today. This is where theatre excels.

Greg Reiner, National Endowment for the Arts Director of Theater and Musical Theater, writes, "When we look for reasons for why we do what we do here at the National Endowment for the Arts, one of the most powerful examples comes from observing the impact that Theater for Young Audiences (TYA) has on the young people who experience it."

New Victory Theatre presented research that tracked students from low-income schools in their arts engagement program. While the research presents the expected range of data and numbers on the practical and positive effects of experiencing theater and the arts at a young age, there was an unexpected result measured in the participating students: an increase in hope.

In response to the statements "I believe I will graduate from high school," and "I can imagine what life is like for others," the number of students who agreed "yes" increased by an astonishing percentage. While the program was not designed with this outcome in mind,

Lindsey Maliekiel of the New Victory Theatre has a theory for this result: “We think as you raise kids’ ability to think about lives other than their own, and simultaneously raise their ability to practice their own imaginative skillsets, you raise their ability to be able to say ‘what if?’” she said, “and that changes their own hopefulness for their future.” ~ NEA Art Works Blog.

The State of Hawaii’s support of HTY’s programs is mutually beneficial. The State’s support helps HTY fulfill its mandate to provide quality educational theatre programs for all Hawaii children and also addresses the State’s objective to support the sustainable improvement in the well-being and quality of life of local communities, especially low to moderate income areas in the State of Hawaii.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Honolulu Theatre for Youth

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	6,000		16,955	
2. Payroll Taxes & Assessments	1,200			
3. Fringe Benefits	1,300			
TOTAL PERSONNEL COST	8,500		16,955	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. BUS TRANSPORTATION	91,500		83,045	10,000
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	91,500		83,045	10,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,000		100,000	10,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Rebecca Dunning 808-839-9885 x 703		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	100,000	1/13/2020		
(d) Total Private/Other Funds Requested	10,000	Signature of Authorized Official Date		
TOTAL BUDGET	210,000	Rebecca Dunning, Managing Director Name and Title (Please type or print)		

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Honolulu Theater for Youth

For Fiscal Year 2019-20

Contracts Total:

407,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	"THE ROYAL SCHOOL/KE KULA KEIKI ALI'I"	FY 2020	National Endowment for the Arts - US		35,000
2	State of Hawaii GIA - Bus Transportation for Title 1 Schools Neighbor Islands and Oahu	FY 2019-2020	State Foundation on Culture and the Arts-HI		90,000
3	Professional Development for Classroom Teachers Program Support	FY 2019-2020	State Foundation on Culture and the Arts-HI		30,000
4	Poetry Out Loud - Hawaii	FY 2019-2020	State Foundation on Culture and the Arts-HI		17,500
5	Statewide Tour	FY 2019-2020	State Foundation on Culture and the Arts-HI		15,000
6	Plan conduct & evaluate a PREPARE NOW production for elementary school aged youth	FY 2019-2020	Department of Health-Hawaii		35,000
	"THE ROYAL SCHOOL/KE KULA KEIKI ALI'I" - Production	FY 2019-2020	HTA Community Enrichment Program - HI		30,000
7	Scriptwriting & professional performance of a theatre piece to promote healthy eating & active living	FY 2019-2020	Department of Health-Hawaii		14,500
8	Recycling Performance Development, Workshop and Theater Performance	FY 2019-2020	Department of Environmental Services - City		40,000
9	City GIA - Bus Transportation for Title 1 Schools - Oahu only	FY 2019-2020	Department of Community Services - City		100,000
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Honolulu Theatre for Youth Organizational Chart

