

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual:    Db:

Hawaii Philippines Business & Economic Council                      HPBEC

Amount of State Funds Requested: \$ \$50,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):  
This is a request for funding for the Sister City/State Summit and Symposium being planned for July 24, 25 & 26 at the Hawaii Convention Center. This is a joint project with the Filipino Chamber of Commerce of Hawaii, the Hawaii Department of Business & Economic Development, the Hawaii Philippines Business & Economic Development and other community groups, with the cooperation of the counties.

Amount of Other Funds Available:

State:                      \$ 0  
Federal:                      \$ 0  
County:                      \$ 0  
Private/Other:                      \$ 2,600

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 2,600

New Service (Presently Does Not Exist):     Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

909 Lehua Avenue 2nd floor  
City:                      State:                      Zip:  
Pearl City                      HI                      96782

Contact Person for Matters Involving this Application

Name: Rose Churma	Title: HPBEC Secretary
Email: rosechurma@mac.com	Phone: 808 358 2868 (mobile); 239-6365 (landline)

Federal Tax ID#:

[REDACTED]

State Tax ID#

[REDACTED]



Authorized Signature

ROSE CHURMA, Secretary

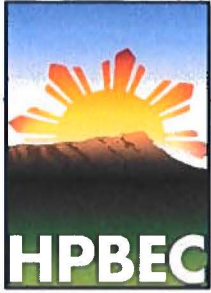
Name and Title

1/17/2020

Date Signed

**received**  
1/17/2020 <sup>zc</sup>

2:19 pm



Established in 2011

## Hawaii-Philippines Business & Economic Council

909 Lehua Avenue, Second Floor, Pearl City 96782

January 17, 2020

Senate Committee on Ways and Means  
State of Hawaii  
State Capitol, Rm. 208  
Honolulu, HI 96813  
Attn: GIA

To the Senate Committee on Ways and Means:

Enclosed are the GIA Grant Application prepared by the Hawaii-Philippines Business & Economic Council (HPBEC) for your consideration.

Should you have any questions regarding the enclosed application, please contact us via email at [rosechurma@mac.com](mailto:rosechurma@mac.com) or via phone at 808 358 2868.

Sincerely,

Rose Churma  
HPBEC Secretary

cc: Rosemarie Mendoza, HPBEC Executive Director

Jeffrey Cudiamat, FCCH President-Elect (FY 2019-2020)  
and Chair of **MabuHI Pacific Expo & Summit, July 24, 25 & 26, 2020**

received  
1/17/20 20

1:46 pm

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

*ROSE CHURMA, SECRETARY*

ROSE CHURMA, SECRETARY

PRINT NAME AND TITLE

JANUARY 17, 2020

DATE

*1/17/2020*



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**HAWAII PHILIPPINES BUSINESS ECONOMIC COUNCIL**

was incorporated under the laws of Hawaii on 05/07/2019 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 11, 2020

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Philippines Business & Economic Council (HPBEC)

(Typed Name of Individual or Organization)

*Rose Churma*

(Signature)

*1/17/2020*

(Date)

*ROSE CHURMA*

Rose Churma  
(Typed Name)

*SECRETARY*

(Title)

## Application for Grants

**If any item is not applicable to the request, the applicant should enter "not applicable".**

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

*If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.*

Certificate of Good Standing is attached.

#### **2. Declaration Statement**

*The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.*

Declaration Statement is attached.

#### **3. Public Purpose**

*The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.*

The grant will be used for a public purpose.

### **II. Background and Summary**

*This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:*

1. *A brief description of the applicant's background;*

The Hawaii Philippines Business and Economic Council (HPBEC) was formally organized in 2011 to create a forum for the continuous exchange of information and direction between Hawai'i and the Philippines. Most of its original organizers were past presidents of the Filipino Chamber of Commerce of Hawaii (FCCH) who felt that the annual change of administrations of the FCCH negated the gains made in the area of exchange and networking, as well as in keeping track of information that is vital to trade and mutual economic gain in its links with the Philippines.

This initiative took root as early as 1993 when the FCCH trade mission was revived after a long hiatus and the State took interest in using the Trade Mission to promote consultant services in the Philippines—especially in the areas of tourism development. This enabled Hawai'i consultants to participate in design and development of resorts in Cebu and other areas.

Organized for charitable and educational purposes the HPBEC achieves this purpose by creating a forum for the exchange of information and direction between Hawai'i and the Philippines, and, but not limited to: 1) strengthening business and economic development links between Hawai'i and the Philippines; 2) represent and advocate for

and on behalf of Hawai'i residents who consider both the Philippines and Hawai'i as home, particularly those with dual citizenships; 3) serve as a repository of information on Philippine issues and concerns that is of interest to Hawai'i; 4) Initiate events and other activities in Hawai'i that promote economic development; and 5) assist the FCCH and other organizations in their initiatives that are in accord with the HPBEC mission.

A board consisting of an Executive Director, Deputy Executive Director, Secretary and Treasurer and several directors ensures that the organization is in compliance with applicable laws and responsive to its approved by-laws. The board has the fiduciary responsibility and sets policies to make sure that the organization is sustainable and accountable.

The organization has formed advisory councils or "circles" that focus on key platforms as determined by its board. These circles consist of individuals that have the knowledge or expertise in themes identified for discussion or scrutiny. Recommendations by the "circles" are documented and acted on by the board as required.

The HPBEC successfully implemented the 22<sup>nd</sup> and 23<sup>rd</sup> Trade Missions of the FCCH under Rosemarie Mendoza and Harry Alonso's terms as president, respectively. In all the key cities that were visited, workshops and symposiums were conducted promoting Hawaii's expertise in renewable energy development, garbage to energy programs and other related environmental initiatives of interest to local governments. In 2013, the HPBEC conducted a symposium at the FilCom Center that attracted more than 300 participants who were engaged in, or planning to set-up businesses in the Philippines or seeking to increase its visibility with the large Filipino-American consumer base.

2. *The goals and objectives related to the request;*

The "MabuHI Pacific Expo & Summit"—will be held on July 24, 25 & 26 at the Hawaii Convention Center. The Filipino Chamber has received a grant of \$30K to implement this event with the Hawaii Department of Business & Economic Development (DBEDT) as the expending agency. The Filipino Chamber requested the assistance of the HPBEC to plan and implement the sister-city summit and symposium that is part of the three-day event (which includes an expo/trade show and fashion show). This grant request is to augment funds allocated for the three-day event—specifically for the summit and symposium.

The sister-provinces of the State of Hawaii have been sent letters of invitation from the governor; these are: Cebu, Ilocos Sur, Ilocos Norte, and Isabella provinces. The sister-cities of Kauai (4 sister-cities), Big Island (3 sister-cities), Maui (11 sister-cities) will also be receiving invitations this month. The invitations to the siblings (7 sister-cities) of the City & County of Honolulu have already been sent and a large delegation from Cebu City already indicated their attendance.

These relationships serve to raise Hawaii's profile internationally and attract dynamic cooperative programs. But more importantly it stimulates Hawaii's economy such that,

trade and business potential was recognized as a crucial component in establishing sister relationships, or at most, co-equal to the "historic purposes of friendship, cultural ties, and goodwill." Since 1993, the State has consciously sought economic benefits in seeking Sister-State relationship. However it was also evident that substantial grassroots support for the relationship and a strong record of activities are key to an expanded economic, cultural, education and governance exchanges. Although sister-state relationships are partnerships between governments, its success is dependent on the private sector to sustain the relationships.

Accordingly, the State of Hawaii through its Department of Business, Economic Development and Tourism (DBEDT) sought partnerships with the Filipino Chamber of Commerce of Hawaii (FCCH) to implement its goal of hosting a Hawaii-Philippines sister state, province and city summit that could enhance the State's relationships with its sister-provinces as well as the sisterhood ties of its four counties--with trade and business exchange as a dominant activity.

The summit and symposium is a vehicle where counterparts can discuss issues of mutual interests. The symposium is a tremendous tool in promoting Hawai'i to an audience representing decision-makers from a region that reflects Asia's "youth exuberance" who will be the nation builders in Asia—the Philippines included, as it positions itself in the ASEAN (Association of Southeast Asian Nations) –which is a potential market for Hawaii. The goals of the summit/symposium are:

- Develop new business contacts specially in the area of consulting services in engineering, design, tourism planning, and services related to environmental protection and development of renewable energy resources;
- Encourage foreign direct Investments in real estate acquisitions & development
- Promote the visitor industry by attracting tourists via family reunions & other events
- Attract foreign fee-paying students to Hawaii's colleges, schools, and institutions
- Facilitate technology-sharing and joint research specially in disaster management, environment protection and infrastructure planning in view of climate change
- Promote Hawai'i as a destination for film-makers and creative industry artists
- Share knowledge and ideas to improve municipal infrastructure and services, and help economic and social activity in the community
- Strengthen bonds between local groups and their ties with the homeland.

3. *The public purpose and need to be served;*

The event being planned is for a public purpose and benefits not only the large Filipino-American residents but also the entire culturally diverse State population.

4. *Describe the target population to be served; and*

The economic gains from this initiative will benefit the entire State.



5. *Describe the geographic coverage.*

The geographic coverage is the entire State of Hawaii. Although the summit and symposium will be held in Honolulu, the other counties are expected to encourage their sister-cities to visit their respective islands.

### **III. Service Summary and Outcomes**

*The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:*

1. *Describe the scope of work, tasks and responsibilities;*

The summit will start with a plenary where all participants will convene and keynote speakers from both countries will address the audience. It is likely that Governor Ige will address the assembly, as well as the mayors of all counties. The mayors and governors from the Philippines will also have the opportunity to speak. If Manila's mayor attends, he will most likely head the delegation. Hawaii's community groups will be tapped to provide the welcome activities at the airport and in escorting the delegates to the events.

The plenary will be followed by break-out sessions, forums, round-table discussions, and film presentations and the like. The best and brightest of Hawai'i's experts in various fields will be invited to serve as lead discussants to the panel discussions. The other counties are also expected to encourage experts within their organizations to share information on governance and other issues faced by municipalities.

During the three-day event, tours of Oahu could be carved out of the schedule to for those who want to visit the H-Power plant or sewage systems (this is actually what municipal council delegates request).

A publication that contains salient facts about Hawaii and the Hawaii market in general, and the Filipino community in particular will be prepared. Also included in this publication are list of exhibitors, presenters, participants (in various capacities) to participating organizations.

Some of the proceedings will be documented (possibly the plenary and sister-city forums of the counties—at a minimum—depending on availability of rapporteurs. Evaluation of each session will be asked of participants and an evaluation session convened soon after the three-day event so an evaluation report could be compiled. Survey instruments will be sent out to participants after six months to ascertain if any results can be quantified, or if there is a need for follow-up to secure interest in the delivery of consulting services, for example.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service;*

August to December 2019	Identify team members; confirm contacts for each county and sister-city overseas; conceptualize events
January – February 2020	send letters of invitation; 2 <sup>nd</sup> follow-up via informal means; identify possible discussants; seek funding sources; structure marketing and promotion activities and proponents
March to April 2020	Secure participants and speakers confirmation; coordinate with community groups and match with incoming delegations
May to June 2020	Finalize roster of speakers and participants; develop detailed program of activities; prepare collaterals
July to December 2020	Event happens; review evaluation documents and summarize; conduct assessments and debriefing; prepare and send out survey documents
January to June 2021	Publish findings; quantify data collected; submit required reports.

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and*

The plenary and each of the break-out sessions will be provided with exit evaluation instruments to measure the satisfaction rating of each participant. Rapporteurs will be posted for each panel to take minutes and provide feedback. A follow-up survey (via email or social media) will also be conducted to participants to gather information that could be quantified (range of fees projected or investments realized by participating in the event)

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.*

Among the measures of effectiveness that will be provided to the expending agency will be results of the exit surveys from the plenary and break-out sessions. Aside from the measures of size (how many attendees), other data may include satisfaction of each participant on discussion content, manner of delivery, appropriateness of topics and others. A follow-up survey (via email or social media) will also be conducted to participants to gather information that could be quantified. At this time both DBEDT and the Philippines Department of Trade and Industry (DTI) data only show the dollar value of trade via goods and commodities. Nothing is available regarding the range of professional consulting fees generated for Hawaii, or of economic gains due to back-office outsourcing, use of virtual assistants, medical transcriptions and the like. There is

also no data on gains from the creative industries (monetizing the results of fashion shows, for example).

**IV. Financial**

**Budget**

1. *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*
  - a. *Budget request by source of funds (Attached)*
  - b. *Personnel salaries and wages ((Attached—Not Applicable)*
  - c. *Equipment and motor vehicles (Attached)*
  - d. *Capital project details (Attached—Not Applicable)*
  - e. *Government contracts, grants, and grants in aid (Attached—Not Applicable)*
  
2. *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$ 30,000	\$10,000	\$5,000	\$5,000	\$50,000

3. *The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.*

The organizers will seek assistance from the participating counties. Sponsorships will also be sought from the private sector.

4. *The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

Not applicable—no credits were granted nor applied for from any governmental entity.

5. *The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.*

Not applicable—no funding was requested from any governmental entity.

6. *The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.*

\$ 2,686.91

## V. Experience and Capability

### **1. Necessary Skills and Experience**

*The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.*

The skills and experience of the individuals tapped to implement this project is described in Section VI below. The HPBEC implemented a symposium of a similar nature as the one being proposed in 2013 at the FilCom Center. Members of its board of directors have also been involved in similar events conducted in 2002 and 2006.

### **2. Facilities**

*The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.*

The three-day event will be held at the Hawaii Convention Center.

## VI. Personnel: Project Organization and Staffing

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

*The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.*

The officers of the HPBEC will implement the project. Its current officers are: **Rosemarie Mendoza**, Executive Director; **Dr. Belinda Aquino**, Deputy Exec. Director; **Rose Churma**, Secretary; **Melga Gendrano**, Treasurer; **Rhoda Yabes Alvarez**, Legal Counsel; and **Jun Suela**, **Melody Calisay**, **Rosemarie Aquino**, **Manny Lanuevo** and **Harry Alonso**, Directors.

**Rose Churma** serves as chair of the committee and liaison to the expo/summit core group led by the FCCH's President-Elect **Jeoffrey Cudiamat**. She is an architect/planner who has served as project manager to various architectural and planning projects in Hawaii, as well as the US Mainland and the Philippines. She chaired several Trade Missions to the Philippines in behalf of the FCCH where she planned and implemented workshops in the cities of Baguio, Cebu, Manila and Subic. As President and COO of the FilCom Center in 2012-14, she was in charge of implementing symposiums, workshops and other similar events in collaboration with various community groups.

Serving as co-chairs to the committee are HPBEC Executive Director, **Rosemarie Mendoza** who has extensive experience in conceptualizing events of this nature as part of her role as human resources manager for the company that owns Zippys. She has also served as chair to several major fundraising events in Hawaii. More recently, she

led a workshop to benefit the staff of the Philippine Consulate so that they may understand and appreciate the meaning of Aloha.

**Dr. Belinda Aquino** is the Professor Emeritus at UH Manoa and was the first Director of the Center for Philippine Studies (CPS). She is also credited for establishing the CPS—the first and only institution of its kind in the USA. In her long and productive academic career, she was instrumental in planning and convening symposia of various types held in different parts of the world.

**Melga Gendrano** is one of the founders of KFG Properties, a real estate and facilities management company. She has been active in the Filipino community and understands the dynamics of the various associations (and its leaders) that represent the many regions of the Philippines.

**Rhoda Yabes Alvarez** is a lawyer with offices in Hawaii and the Philippines, with credentials to practice in the USA (Hawaii and New York) and the Philippines. She will provide legal counsel and advise on matters affecting the event. She is familiar with the laws of both countries and the implications to any exchange.

## **2. Organization Chart**

*The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.*

The project's organizational chart is circular and collegial—not hierarchal. The designated chair acts as a conductor to ensure that all are providing the information/action items in a timely manner and the activities are in accord with the overall goals and themes.

## **3. Compensation**

*The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.*

No compensation is provided. Each participant serves on a voluntary basis including sharing of resources (office resources; access to social media accounts, etc.)

## **VII. Other**

### **1. Litigation**

*The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.*

There is no pending litigation of which HPBEC is a party.

### **2. Licensure or Accreditation**

*The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.*

There are no licensing requirements to implement the project. However, the individuals involved in the project have maintained the necessary licensing and/or acquired the necessary special qualifications to practice their professions or manage their businesses.

**3. Private Educational Institutions**

*The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.*

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institutions.

**4. Future Sustainability Plan**

*The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:*

- (a) Received by the applicant for fiscal year 2020-21, but*
- (b) Not received by the applicant thereafter.*

The grant is specific to the events that will happen on July 24, 25 & 26, 2020. Other sources of funds will be applied to any other projected events, should there be any.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: **HAWAII PHILIPPINES BUSINESS & ECONOMIC COUNCIL (HPBEC)**

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0			
2. Insurance	2,000			
3. Lease/Rental of AV Equipment	3,000			
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies, banners, etc.	1,500			
7. Telecommunication				
8. Utilities				
9. Printing (hand-outs, collaterals, flyers)	2,500			
10. Plenary costs & break out sessions	35,000			
11. Leis and other reception costs	2,500			
12. Publication of survey results	1,500			
13. Honoraria	2,000			
14.				
15.				
16.				
17.				
18.				
19.				
20.				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>50,000</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>50,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By: <b>Rose Churma</b> <span style="float: right;">808 358 2868</span>		
(a) Total State Funds Requested		Name (Please type or print) <span style="float: right;">Phone</span>		
(b) Total Federal Funds Requested		Signature of Authorized Official <span style="float: right;">Date</span>		
(c) Total County Funds Requested		Rose Churma, Secretary & Symposium Chair		
(d) Total Private/Other Funds Requested		Name and Title (Please type or print)		
<b>TOTAL BUDGET</b>				

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: **Hawaii Philippines Business & Economic Council**

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
<b>NOT APPLICABLE</b>				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Hii Phi Business & Economic Council

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Projectors (5 rooms @ 2 days)	10.00	\$50.00	\$ 500.00	
Projection Screens (5 rooms @ 2 days)	10	\$50.00	\$ 500.00	
Speakers & Sound Systems (5 rooms @ 2 days)	10	\$50.00	\$ 500.00	
Microphones & Mixers (2 per room; 5 rooms @ 2 days)	20	\$50.00	\$ 1,000.00	
Webcast & Digital Capture/ other Peripherals	1	\$500.00	\$ 500.00	
<b>TOTAL:</b>	51		\$ 3,000.00	5,000

**JUSTIFICATION/COMMENTS:** The Hawaii Convention Center leases AV and related equipment on a per day/per room basis

AV technicians' labor costs are billed per hour and not included in the estimates

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant **HI-Phil.Business & Economic Council**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS	<b>NOT APPLICABLE</b>					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: **HI-Phil.Business & Economic Council**

Contracts Total: **N.A.**

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	<b>NOT APPLICABLE</b>				
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