

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db: HAWAII CONSTRUCTION CAREER DAYS

Amount of State Funds Requested: \$ 100,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaii Construction Career Days (HCCD) requests funding to support the organization's mission, which is to provide the youth of Hawaii with an insight into employment opportunities and career pathways available in the multifaceted construction industry. This mission is accomplished through annual career day events, which are provided at no cost to the schools. This year, two events will be held on Oahu and Kauai for middle and high school students. Organizers plan to incorporate a Science, Technology, Engineering and Math (STEM) component to both events.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 6,000
County: \$ _____
Private/Other: \$ 90,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 75,000

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

P.O. Box 235354

City:

Honolulu

State:

HI

Zip:

96823

Contact Person for Matters Involving this Application

Name: DARLEAN KIYOKANE

Title: VICE PRESIDENT

Email: dkiyokane@hawaiiantel.net

Phone: 808-256-0671

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

DARLEAN KIYOKANE/VICE PRES.

Name and Title

Date Signed

received
1/17/2022

12:03pm



Hawaii Construction Career Days
P.O. Box 235354
Honolulu, Hawaii 96823

January 17, 2020

The Honorable Senator Donovan Dela Cruz, Chairperson
Senate Committee on Ways and Means
State Capitol, Rm. 208
Honolulu, HI 96813
Attn: GIA

Dear Senator Dela Cruz:

Subject Hawaii Construction Career Days Grant-in-Aid Application

The Hawaii Construction Career Days (HCCD) organization is pleased to submit its GIA Application for career day events on Oahu and Kauai in October and November 2020, respectively.

The goal of the Hawaii Construction Career Days (HCCD) program is to provide middle school, high school and community college students with an insight into employment opportunities and career pathways available in the multifaceted construction industry. Because there is no cost to attend the career day events, the grant funding shall be used to pay for expenses such as personal protective equipment (i.e. hard hats, safety glasses and earplugs) for students and teachers, materials and supplies, insurance, transportation services (i.e. airfare, ferry, buses, etc.), and other related costs.

Thank you for your consideration of our request. If you require further information or would like to request a meeting with a representative from the HCCD organization, please contact me at hawaiiccd@gmail.com or 808-258-0671.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Darlean Kiyokane', written in a cursive style.

DARLEAN KIYOKANE
Vice President

Enclosures



Hawaii Construction Career Days Grant-in-Aid Fiscal Year 2021 Application

Submitted to:

Thirtieth Legislature
January 17, 2020

Applicant Hawaii Construction Career Days

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

DARLEAN KIYOKANE, VICE PRESIDENT

PRINT NAME AND TITLE

1/17/20

DATE



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: HAWAII CONSTRUCTION CAREER DAYS

DBA/Trade Name: HAWAII CONSTRUCTION CAREER DAYS

Issue Date: 01/10/2020

Status: Compliant

Hawaii Tax#: W02679449-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX5011

UI#: No record

DCCA FILE#: 219393

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

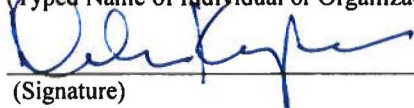
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HAWAII CONSTRUCTION CAREER DAYS

(Typed Name of Individual or Organization)



(Signature)

(Date)

DARLEAN KIYOKANE

1

(Typed Name)

(Title)

Section 42F-102, Hawaii Revised Statutes – Application for Grants

HAWAII CONSTRUCTION CAREER DAYS

Requests for grants and subsidies shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization;

Hawaii Construction Career Days (HCCD)

- (2) The public purpose for the grant or subsidy;

The public purpose for the grant is to help middle and high school students including economically disadvantaged youth by providing an insight into career opportunities in the construction industry.

- (3) The services to be supported by the grant or subsidy;

The grant will fund two career day events. The first will be on Oahu in October 2020, and the other on Kauai in November 2020. Because there is no cost to students and teachers to attend, the grant funds will be used to purchase personal protective equipment for all students and teachers, insurance, transportation services, and other goods and services necessary to hold the events.

- (4) The target group; and

While the event will be open to all students from both public and private schools, the target population will be middle and high school students, including economically disadvantaged youth on Oahu and Kauai.

- (5) The cost of the grant or subsidy and the budget. [L 1997, c 190, pt of §3]

The total cost for two events is \$151,100. The HCCD organization is requesting \$100,000 in grant funding.

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The mission of the Hawaii Construction Career Days program is to provide the youth of Hawaii with an insight into employment opportunities and career pathways available in the multifaceted construction industry. This mission is accomplished through an annual career day event(s) called Hawaii Construction Career Days (HCCD).

In September 2007, the HCCD organization received its tax-exempt 501(c) (3) designation to establish a governing Board of Directors and to provide a funding mechanism to cover operating expenses. In October 2007, the inaugural HCCD event was held at the Honolulu Community College (HCC). Approximately 500 students attended the free two-day event. Students operated heavy construction equipment under close supervision by trained operators and visited with representatives from educational institutions, apprenticeship and training programs, and private construction

companies. Over the next several years (2008 and 2009), the events were held on Oahu at HCC. Students from both public and private high schools and HCC attended the two-day event.

In 2010, the career day event was held on the Big Island at the Hilo Civic Auditorium with nearly 500 students in attendance. The event invitation was extended to both public and private schools throughout Hawaii County. Students and teachers made the journey from various areas on the Big Island to attend the free one-day event.

In 2011, the event returned to Oahu and welcomed approximately 1,100 high school and community college students. Over the next several years, the event rotated from Oahu to the neighbor islands. Due to the popularity of the Big Island event, a second event was held in Hilo in October 2012.

In 2013, Maui hosted their first Construction Career Days (CCD) on the campus of the University of Hawaii Maui College (UHMC). Approximately 625 students and teachers from across Maui County attended the event. This included students and teachers from Hana, Molokai, and Lanai, who were also provided with a tour of UHMC's campus and information on what they have to offer.

In 2014, the event returned to Oahu. Realizing the event had outgrown HCC's campus, the event was relocated to the Aloha Stadium to accommodate the growing number of students.

As word spread about the success of the program, organizers decided to hold two neighbor island events in 2015. In May 2015, nearly 600 students attended the Maui event at UHMC and in October 2015, approximately 700 students attended the Big Island event at the Hilo Civic Auditorium.

In 2016, the nonprofit celebrated its 10th anniversary and kicked off the event in coordination with Apprenticeship Week in October 2016. In 2017, the event returned to the Big Island. Both events realized increased attendance by students and teachers.

In 2018, Kauai held its inaugural event on the grounds of Kauai Community College. Approximately 400 students from ten middle school, high school, and the community college attended the event. In October 2018, a two-day event was also held on Oahu at the Aloha Stadium with approximately 1,100 students in attendance.

In October 2019, the Big Island once again hosted their CCD event in Hilo. Although the event faced competition from a nearby career fair, the event drew close to 500 students. In November 2019, over 1,000 students

attended Maui's event on the grounds of the U.H. Maui College. With the support of the GIA funding, both events were extremely successful.

In 2020, two events are planned; one on Oahu and the other on Kauai. This year, the Oahu event will be held over two days in October at the Aloha Stadium. For the first time in the history of the program, middle school students will be invited to participate. Further, although the invitation to students always included those interested in Science, Technology, Engineering, and Math (STEM) curricula, activities will be tailored to specifically attract STEM students. Activities may include LEGO car design and test drive activity, robotics demonstration, and hands on activities focusing on architecture and engineering.

For Kauai, middle and high school students continue to be the targeted audience, and like Oahu, STEM activities are expected to be highlighted. This event will likely be held in November.

2. The goals and objectives related to the request;

The goal of the event is to educate middle school, high school, and community college students about career opportunities available statewide in the multifaceted construction industry. The HCCD event is divided into two (2) major areas: 1) Heavy Equipment and 2) Trade/Educational Exhibits. Participants engage in hands-on activities in each area, including operating heavy equipment and using power tools. Students and teachers receive personal protective equipment (i.e. hard hat, safety glasses, and ear plugs), tape measure, leveler, and pen, which they can keep. All participants and volunteers are provided with a bento lunch, snack, and water, which are paid for via private donations that the nonprofit receives.

The objectives of HCCD are as follows:

1. Provide career opportunities in the multifaceted construction industry.
2. Inform Hawaii's youth about career pathways in both Career and Technical Education (CTE) and STEM fields.
3. Create an outdoor classroom in which students can participate on hands-on activities that are not offered in a traditional classroom.
4. Provide information on construction-related careers that require college degrees and those that are available after graduating high school.
5. Target disadvantaged and at-risk youth on Oahu and Kauai, who may not seek career counseling through traditional means (i.e. College and Career Counselors).

3. The public purpose and need to be served;

Nationally, there is a severe skilled labor shortage in the construction industry. Some experts attribute this to the aging construction workforce and the disinterest of young people to replace retiring workers in the industry. America's strong emphasis on higher education and the general death of vocational schools are a couple of key factors currently undermining the skilled labor force. Most of today's skilled laborers are middle-aged, set to retire soon, and have no reliable replacements within the current labor pool.¹

More than two-thirds of U.S. construction firms reported difficulty filling spots for hourly craft positions, which makes up the bulk of the workforce. These include bricklayers, carpenters, cement masons, drywall installers, plumbers, roofers, electricians and the like.² The percentage was even higher in Hawaii, which was at 96 percent of firms that were surveyed.³

The emphasis on higher education as a means to financial success exists throughout the nation, including in Hawaii. The 55 by '25 campaign⁴, coordinated by the Hawaii P-20 Council in partnership with the Hawaii Department of Education and University of Hawaii, established a statewide goal to have 55% of Hawaii's working adults hold a 2- or 4-year college degree by the year 2025. While this goal is admirable, it contributes to the notion that a college degree is required to be financially successful. In reality, some construction careers that do not require college degrees can be quite lucrative. Through apprenticeships, young workers can jumpstart their careers over their college counterparts while avoiding college debt. The Georgetown University Center on Education and the Workforce estimates that construction workers earn a median salary of \$59,000 a year. Many acquire skills that help them to climb quickly to management positions, which can fetch a median income of \$91,000 a year.⁵

¹ Powell, Fayola. "Fixing the Construction Industry's Skilled Labor Shortage." News.thomasnet.com <https://news.thomasnet.com/featured/fixing-the-construction-industry-s-skilled-labor-shortage> (accessed December 27, 2018).

² Hill, John. "Nationwide Construction Worker Shortage Is Even Worse in Hawaii." Civilbeat.org. <https://www.civilbeat.org/2016/09/nationwide-construction-worker-shortage-is-even-worse-in-hawaii/> (accessed December 27, 2018).

³ Hill, "Nationwide Construction Worker Shortage" Civil Beat.

⁴ The "55 by '25" goal was set by the Hawaii P-20 Council, an advisory council representing leaders from education, business, labor, government and the community who share a common vision and mission of improving educational outcomes for Hawaii.

⁵ Malveaux, Courtney. "Help Wanted: What is Driving Labor Shortages in Construction?" <https://www.jacksonlewis.com/publication/help-wanted-what-driving-labor-shortages-construction> (accessed December 27, 2018).

4. Describe the target population to be served; and

The HCCD program will target and serve economically disadvantaged youth through education and awareness of career opportunities in the construction industry. During this fiscal year, the target population will be middle and high school students who live on Oahu and Kauai.

An economic indicator of students who come from low income families within the state’s public-educational system is whether schools are designated as Title I Schools.⁶ The table below lists all schools within the Oahu and Kauai Districts by complex.

Complex	Number of Title I Schools	Number of Schools	% of Title I Schools Within Complex
Oahu			
Farrington, Kaiser, Kalani	13	25	52%
Kaimuki, McKinley, Roosevelt	21	28	75%
Moanalua, Aiea, Radford	8	22	36%
Leilehua, Mililani, Waialua	11	20	55%
Campbell, Kapolei	5	17	29%
Nanakuli, Waianae	9	9	100%
Pearl City, Waipahu	9	17	53%
Castle, Kahuku	9	16	53%
Kailua, Kalaheo	5	14	64%
Kauai			
Kapaa, Kauai, Waimea	8	16	50%

5. Describe the geographic coverage.

In general, the HCCD program covers the entire State of Hawaii. This fiscal year, HCCD events are planned for Oahu and Kauai County.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

⁶ Title I is the federal education program that provides financial assistance to local educational agencies (LEAs) and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. The Department's list of Title I schools is reported as schools that have a minimum poverty threshold of 47.2%. Poverty is determined via family enrollment in two federal programs — Community Eligibility Provision and the Free & Reduced Lunch Program — during the prior school year.

The scope of work, tasks, and responsibilities include planning an annual career day event(s). For fiscal year 2021, planning committees shall be convened on both Oahu and Kauai to facilitate their respective island's events.

The planning committee consists of representatives from, but not limited to, Hawaii Department of Transportation, Department of Education, local college/universities, trade unions, and local industry related businesses. Sub-committees are responsible for the following tasks:

Committee	Tasks/Responsibilities
Sponsorship	<ul style="list-style-type: none"> • Solicit private companies, labor unions, trade associations, and other community stakeholders for sponsorships and in-kind contributions
Volunteers	<ul style="list-style-type: none"> • Obtain volunteers • Coordinate volunteer assignments • Purchase t-shirts for volunteers • Conduct volunteer orientation
Site Location/Design	<ul style="list-style-type: none"> • Select location • Design floor plan for two major areas and flow of foot traffic • Order tents, tables, chairs, etc. • Organize set up • Coordinate break down
Heavy Equipment	<ul style="list-style-type: none"> • Solicit companies for donations of heavy construction equipment and supplies • Develop safety plan • Coordinate skill building exercises • Organize placement of equipment in designated areas • Determine insurance needs
Schools	<ul style="list-style-type: none"> • Serve as liaison between DOE, private schools, etc. • Develop school packet, including waiver form, instructions to students and teachers • Disseminate invitations and other pertinent information to schools • Coordinate registration of students • Assign schools to groups • Collect waiver forms • Consolidate evaluation forms
Media/Communications	<ul style="list-style-type: none"> • Coordinate publishing of Construction Career Guide • Send out press releases • Coordinate advertising and marketing of event
Materials/Supplies	<ul style="list-style-type: none"> • Order materials and supplies such as hard hats, safety glasses, bags and earplugs • Coordinate hard hat and bag assembly
Lunches for Students/Teachers/Volunteers	<ul style="list-style-type: none"> • Order and distribute lunches at the event.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Dates	Activities
January - February 2020	Organize subcommittees as identified above.
February – May 2020	Inform DOE and private schools about the CCD event by making presentations in the classrooms.
March – September 2020	Obtain sponsorships and in-kind contributions from construction companies, labor unions, financial institutions, and other community stakeholders. Send invitations to schools, conduct school registration, etc.
June – July 2020	Order materials and supplies. Secure heavy equipment. Work with publishing company on Construction Career Guide.
August – September 2020	Secure transportation for students. Obtain volunteers, hold volunteer orientation, disseminate informational packets, order t-shirts, etc.
September – October 2020	Assemble hard hats and backpacks for students
October 2020	Oahu CCD Event
November 2020	Kauai CCD Event

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The students, teachers, counselors, and adult chaperones are surveyed to determine the effectiveness of the event in terms of educating participants about construction-related careers. Additionally, all exhibitors, heavy construction equipment companies, and trade groups will be provided a post-event questionnaire to determine the effectiveness of the event in terms of recruitment of prospective construction workers and how the event may be improved to meet their recruitment needs.

The following is a sample student evaluation form:

Student Evaluation Form

School: _____ Yr. In School: _____

Gender: _____ Male _____ Female

Ethnicity: Asian _____ Hispanic _____ Other (please specify): _____
Pacific Islander _____ African American _____
Caucasian or White _____ American Indian _____

This event was: Poor _____ Fair _____ Average _____ Good _____ Excellent _____

What I enjoyed the most was (use back if necessary):

How I would improve this event (use back if necessary):

Has this event helped me decided on a career path? YES NO

What word would describe your experience at the following sites:

Heavy Equipment Site: _____

Trades/Exhibits: _____

The following is a sample questionnaire for teachers, counselors, and other adult chaperones:

Teacher/Escort Evaluation Form

School District: _____ Date: _____

Title/Function (e.g. teacher, escort, parent, etc.): _____

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there enough time in each of the three areas? YES NO

Will you recommend/support your school's attendance next year? YES NO

Does your school have a construction program? YES NO

Does your school have an engineering program? YES NO

What were the most popular attractions at the event? (Use back if necessary)

What would you like to see if you were to come again next year? (Use back if necessary)
Comments/recommendations:

The following is a sample questionnaire for Exhibitors and Trades:

Exhibitors/Trades Evaluation Form

Name of Organization: _____

Function (e.g. Exhibitor, Trade, etc.): _____

Date(s) Attended: _____

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there sufficient time for students in your respective areas? YES NO

Was the number of trades or exhibits adequate? YES NO

Was there sufficient space for your activity or display? YES NO

Will you recommend/support your organization's attendance next year? YES NO

What would you like to see if you were to come again next year? (Use back if necessary)

Comments/recommendations:

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Satisfaction levels captured by the above evaluation forms completed by the students, teachers, counselors, exhibitors, and the trades will demonstrate the effectiveness of each HCCD event. The measure of effectiveness shall be reported to either the Department of Labor and Industrial Relations, Office of Community Services, Department of Education, or the Department of Transportation. Organizers of the event will attempt to monitor the number of students entering the Construction Academy program, apprenticeship programs, community colleges, and other technical programs after attending the HCCD event(s).

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. **Budget request by source of funds ([Link](#))**
 - b. **Personnel salaries and wages ([Link](#))**
 - c. **Equipment and motor vehicles ([Link](#))**
 - d. **Capital project details ([Link](#))**
 - e. **Government contracts, grants, and grants in aid ([Link](#))**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000			

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The HCCD nonprofit does not have any paid staff. All directors and officers of the Board of Directors are volunteers and receive no compensation. Further, planning committee members are also volunteers and do not receive any compensation.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

The HCCD Board of Directors has developed a plan to sustain the activities funded by this grant. The plan includes requesting funds from the Hawaii Department of Education, Federal Highway Administration On-the-Job Training Supportive Services Program, private sponsorships, Office of Hawaiian Affairs, and exploring long-term funding sources such as through programs with Kamehameha Schools.

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The HCCD nonprofit does not have any paid staff. All directors and officers of the Board of Directors are volunteers and receive no compensation. Further, planning committee members are also volunteers and do not receive any compensation.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

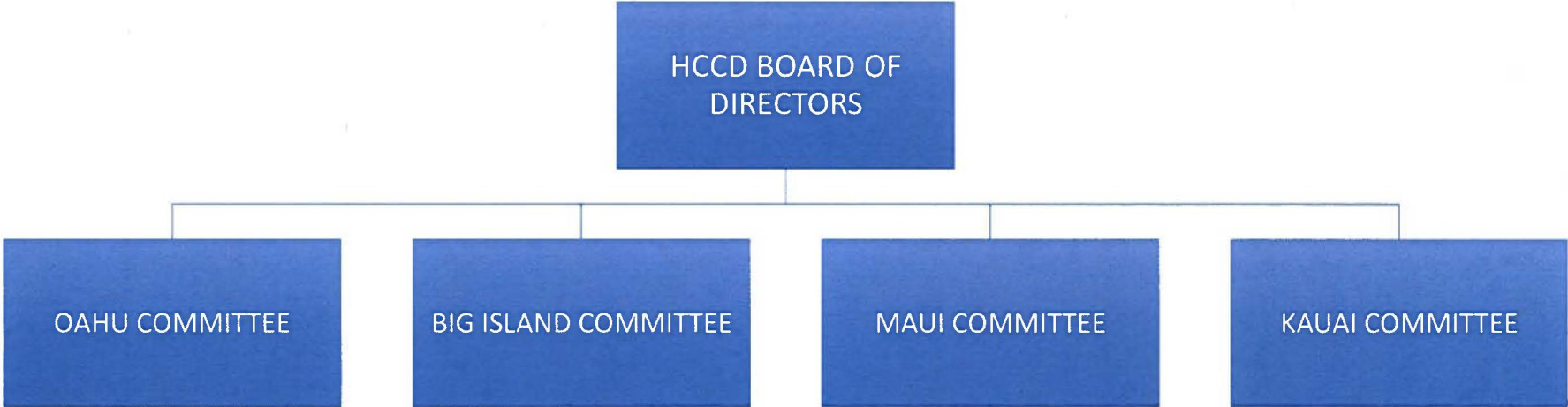
4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

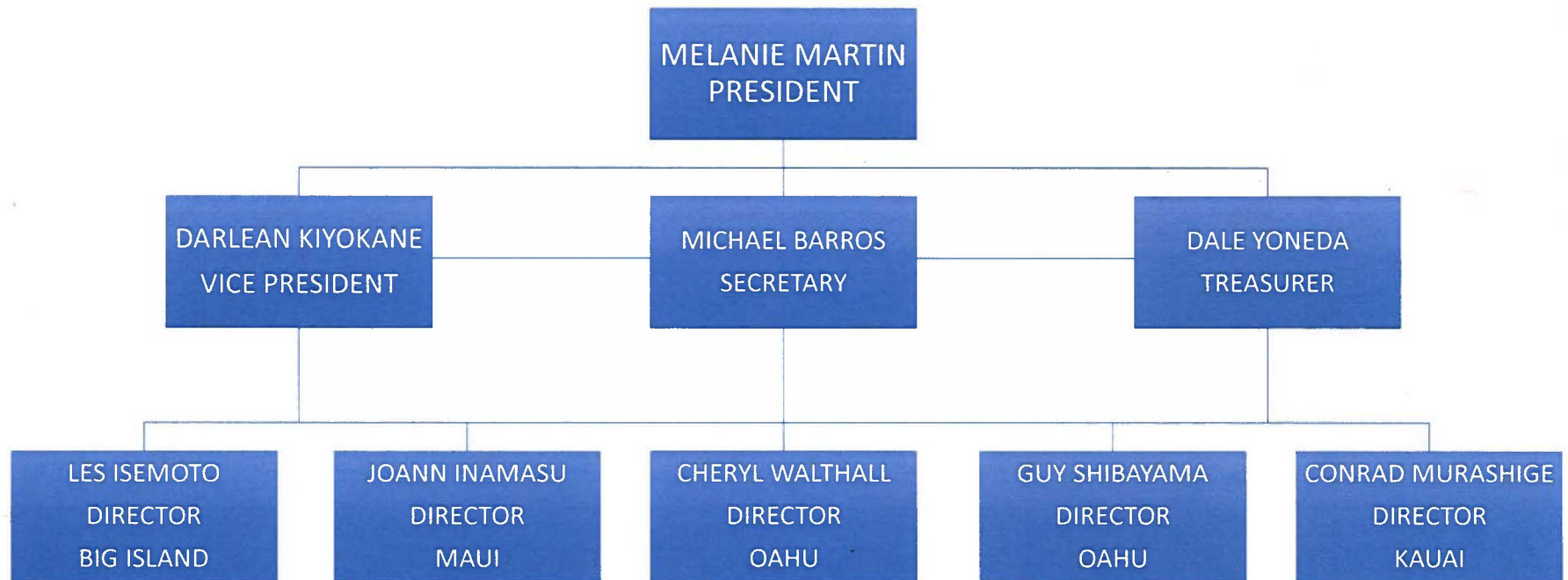
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

The HCCD Board of Directors has developed a plan to sustain the activities funded by this grant. The plan includes requesting funds from the Hawaii Department of Education, Federal Highway Administration On-the-Job Training Supportive Services Program, private sponsorships, Office of Hawaiian Affairs, and exploring long-term funding sources such as through programs with Kamehameha Schools.

HAWAII CONSTRUCTION CAREER DAYS ORGANIZATION CHART



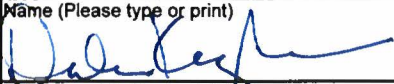
HAWAII CONSTRUCTION CAREER DAYS BOARD OF DIRECTORS



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Hawaii Construction Career Days

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Travel Expensees (e.g. airfare, rental car)	3,000			1,000
2. Insurance	6,000			2,000
3. Lease/Rental of Equipment	500			400
4. Lease/Rental of Space				2,700
5. Staff Training				
6. Supplies	19,800			6,000
7. Telecommunication				
8. Utilities				
9. Personal Protective Equipment	20,000			
10 Tents Tables and Chairs	14,000			
11 Portable Toilets	700			
12 Lunches for Students				20,000
13 Career Guide and Other Advertising	15,000			
14 Hauling Services	500			1,000
15 T-Shirts for Volunteers				7,000
16 Transport Students Bus	8,000			
17 Web Hosting and Online Subscription	1,000			
18. Professional Services	1,500			
19. Security	3,000			
20. Miscellaneous Expenses	7,000			5,000
TOTAL OTHER CURRENT EXPENSES	100,000			45,100
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,000			45,100
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Darlean Kiyokane		258-0671
(b) Total Federal Funds Requested	6,000	Name (Please type or print)		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	45,100	Signature of Authorized Official		Date
TOTAL BUDGET	151,100	Darlean Kiyokane Vice President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

HAWAII CONSTRUCTION CAREER DAYS

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
There are no paid staff within this organization. All Board of Directors and committee members are volunteers.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

HAWAII CONSTRUCTION CAREER DAYS

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
HICCD does not own equipment or motor vehicles.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

HAWAII CONSTRUCTION CAREER DAYS

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS NA						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HAWAII CONSTRUCTION CAREER DAYS

Contracts Total:

75,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	GIA Contract	7/1/2019	HDOT	State	75,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					

HAWAII CONSTRUCTION CAREER DAYS



HAWAII CONSTRUCTION CAREER DAYS



HAWAII CONSTRUCTION CAREER DAYS

