

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db: Habitat for Humanity International, Inc. Habitat for Humanity Maui, Inc.

Amount of State Funds Requested: \$ 300,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Habitat Maui is requesting funding to assist very low-income (60% AMI or below) senior and/or disabled homeowners in Maui County with repairs and/or retrofits that are needed for safety reasons. The goal is to decrease the number of homeowners in this population living in substandard or unsafe conditions. Services may include anything safety related and could include: major roof repair/replacement, mold remediation, wheelchair ramp construction, weatherization, inspect/pest control, window screens, access to running water/working plumbing, tub-to-shower conversions, installation

Amount of Other Funds Available:	Total amount of State Grants Received in the Past 5
State: \$ _____	Fiscal Years:
Federal: \$ _____	\$ <u>420,000</u>
County: \$ _____	Unrestricted Assets:
Private/Other: \$ _____	\$ <u>1,223,589</u>

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

1162 Lower Main Street

City: State: Zip:

Wailuku HI 96793

Contact Person for Matters Involving this Application

Max Tornai	
Name: Max Tornai	Title: Development Director
Email: max@habitat-maui.org	Phone: 808-242-1140

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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Authorized Signature

Sherri K. Dodson, Executive Director

Name and Title

1.16.2020

Date Signed

received
1/17/2020 20 10:49 am



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **Habitat for Humanity International**

DBA/Trade Name: **Habitat for Humanity Maui, Inc.**

Issue Date: **01/14/2020**

Status: **Compliant**

Hawaii Tax#: W40381786-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX8838

UI#: XXXXXX8633

DCCA FILE#: 109229

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

Please find Habitat Maui's current DCCA Certificate of Good Standing attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Please find Habitat Maui's signed Declaration Statement attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Habitat Maui confirms that this grant will be used for a public purpose pursuant to HRS Section 42F-102.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Habitat for Humanity Maui (HHM) is an anti-poverty nonprofit organization that builds new affordable housing and repairs existing homes in substandard/unsafe conditions for low-income people in Maui County. Habitat Maui became an official affiliate of Habitat for Humanity International in 1997. With each year Habitat's capacity has grown. Since its incorporation, Habitat Maui has completed 123 projects on Maui, Lanai and Molokai providing safe and affordable housing to over 500 individuals.

As an affiliate of Habitat for Humanity International (HfHI), Habitat Maui is able to collaborate with larger affiliates across the nation in order to incorporate their knowledge and expertise when planning local projects. HfHI construction personnel are also available for consultation on all affiliate projects. As part of our Construction team, we have two contractors on our board of

directors, both with many years of both commercial and residential construction. Habitat for Humanity Maui is a licensed contractor with the State of Hawaii (BC 32403).

HHM also successfully helped implemented the SHARP (Senior Housing and Retrofit Program) in partnership with Maui County, assisting 40 individuals through the program while funding was available in 2009 - 2010. HHM can do more with each dollar allocated to this program because we are able to mobilize over 1,000 volunteers annually, greatly reducing the cost of construction labor.

2. The goals and objectives related to the request;

Habitat for Humanity Maui is applying for a grant to help 30 very-low income (60% AMI or below) homeowners who are either disabled or senior citizens make safety-related repairs to their homes. The goal is to decrease the number of homeowners in this population living in substandard or unsafe conditions. Services may include anything safety related and could include: major roof repair/replacement, fall prevention, wheelchair ramp construction, weatherization, inspect/pest control, window screens, access to running water/working plumbing, tub-to-shower conversions, and/or installation of grab bars, etc.

3. The public purpose and need to be served;

Older homeowners are much more likely to reside in aging homes that are in need of repairs or retrofits that can impact their safety and health. Similarly, disabled homeowners can find it incredibly difficult to keep up with need repairs to their homes – often due to physically being unable to make needed repairs themselves. As these homes slide further and further into substandard and unsafe condition, these homes do not just negatively impact the homes occupants and create stress for extended family and loved ones, but they also negatively affect the surrounding neighborhoods and communities. Eventually, if left unresolved these issues can have serious long-term health impacts and the home could be condemned. Dilapidated and condemned properties have a significant negative impact on the surrounding neighborhood and community

Those who earn 60% or less of the Area Median Income (AMI) for Maui County face especially daunting realities of having to choose between essentials such as food/medical care – and the cost of making needed safety repairs in their home. Often, when safety concerns are addressed in early stages of development, they are substantially less expensive to repair/remediate than it would if left unaddressed. For example, mold or insect infestations - or leaking/rotting roofs - can all get increasingly worse over time, which makes a once moderate repair bill balloon into something seemingly unattainable (such as a full roof replacement or even requiring a full tear-down). As a home conditions deteriorate, the homeowner's quality of life also can decrease substantially. Additionally, this program supports and is in line with the State of Hawaii's Dept. of Health's Senior Fall Prevention Campaign.

4. Describe the target population to be served; and

The target population to be served through this grant are very-low income (60% or below) homeowners who are either senior citizens and/or disabled.

5. Describe the geographic coverage.

Services through this grant will be available on Maui, Lanai, and Molokai.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This program mirrors Habitat Maui's existing home repair program called "A Brush With Kindness" (ABWK) – but instead of a 0% loan that the homeowner would be required to repay over time - this program will cover the costs for eligible very-low income senior citizen and/or disabled homeowners (those earning 60% or less AMI for Maui County), so the participant has no out-of-pocket expenses. HHM already has partnerships with Maui County's Office on Aging, our local USDA Rural Development office, and MEO for active referrals of senior citizens or disabled homeowners that could qualify.

HHM requires that potential participants complete Habitat's standard application along with any required supporting documentation (i.e. tax returns and paystubs to prove income levels meet our income eligibility requirements, etc.). Potential participants turn in their applications to the Family Services Manager, who reviews the application for completeness and answers any questions about the process.

If the application is complete, the Family Services Manager will schedule a site visit of the home with a Construction Supervisor to assess condition of the home, as well as the scope and cost of the repairs and/or safety retrofits that might be needed.

Completed applications are then reviewed by HHM's Family Selection Committee to ensure eligibility requirements are met and the scope of the needed repairs are within the capacity of funding available. The Committee then refers qualified applications to the full Board of Directors for final approval.

HHM's Family Services Manager will then work with the homeowner and construction team to agree on a schedule for when the repairs will be done. HHM's Community Relations Director will work on recruiting construction volunteers and potentially licensed contractors (i.e. electrical and plumbing) as appropriate to complete the targeted repairs and safety improvements needed.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Between July 1, 2020 – June 30, 2021 HHM projects serving 30 very-low income senior and/or disabled homeowners make needed safety-related repairs to their homes. This will be accomplished by serving approximately 7-8 qualifying homeowners per quarter.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HHM's Construction Supervisors and Managers continuously monitor all construction activities. This includes work conducted by any required subcontractors (i.e. licensed plumbers and

electricians) as well as HHM staff and volunteers. All material orders are done through Construction Supervisor and all work is tracked through established systems and schedules. The Construction Supervisor also receives and complies with all necessary County Building Regulations and Permits and coordinates and receives County inspections and approvals throughout the home construction process.

Further evaluation occurs through job costing and subsequent satisfaction surveys of homeowners, staff, and vendors in an effort to make improvements and streamline future projects.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

We will measure and report on the effectiveness of our efforts for this project by routinely checking our progress against the three objectives outlined in the above listed Service Summary and Outcomes Part III, Item 1.

IV. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. **Budget request by source of funds ([Link](#))**
 - b. **Personnel salaries and wages ([Link](#))**
 - c. **Equipment and motor vehicles ([Link](#))**
 - d. **Capital project details ([Link](#))**
 - e. **Government contracts, grants, and grants in aid ([Link](#))**

Please see Budget forms attached.

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$75,000	\$75,000	\$75,000	\$300,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.** Please see attached.
4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall**

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HHM has a team of seasoned professionals responsible for implementing, executing, and completing our home construction project. In addition to Executive Director Sherri Dodson and our Construction Supervisor Mike Gerry, other staff members directly involved in this project include: Director of Development Max Tornai., Community Relations Director Yvonne McClean, and Family Services Manager Matthew Bachman.

In Administration, Executive Director Sherri Dodson oversees the project. Ms. Dodson has led the agency for 17 years and has since won numerous awards from local and state organizations for exceptional leadership of a nonprofit. Most recently she won Maui County's Women of Excellence Award in 2018 and the agency won the 2018 Maui Peace Hero Award.

Development Director Max Tornai has over 10 years of experience in nonprofit management and grant writing. He manages the grant process and reporting requirements.

The Family Services department consists of a full-time manager, Matthew Bachman. Matthew was a lead trial attorney before joining HHM in 2019. He previously worked for the Florida Statewide Guardian ad Litem Program for 12 years, advocating for the best interest of children.

HHM has a dedicated and very experienced team of Construction staff to carry out the project, which is conducted under the expertise of long-time Construction Supervisor Mike Gerry, who holds Habitat's Contractors License. Additionally, Construction Manager Justin Dudoit has been with the agency for over 2 years, as well as two AmeriCorps National Members (long-term volunteers) assist with leading construction volunteer crews to provide the home construction labor.

Please see attached resumes of our management team – Sherri K. Dodson,, Mike Gerry, Max Tornai, and Matthew Bachman.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director – \$105,142
Development Director – \$57,234
Construction Supervisor - \$44,100

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

HHM holds Contractors License CT-32403 and is a Licensed Mortgage Originator

3. Private Educational Institutions

Not Applicable

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This grant will not be used to support or benefit a private education institution (sectarian or otherwise).

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2020-21, but

The scope of work in the project will be completed with the funds from this Grant in Aid 2020-2021.

(b) Not received by the applicant thereafter.

HHM will continue to provide safety repairs and retrofits for qualified applicants earning 25% - 80% AMI for Maui County - but if we are unable to secure funds through GIA or other sources - we will have to go back to our traditional ABWK program for those earning 60% or less. This means that HHM will have to issue a 0% interest loan for this population to cover the cost of repairs made - and that many may not be served.

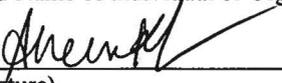
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

<u>Habitat for Humanity Maui, Inc.</u>	
(Typed Name of Individual or Organization)	
<u></u>	<u>1.16.2020</u>
(Signature)	(Date)
<u>Sherri K. Dodson</u>	<u>Executive Director</u>
(Typed Name)	(Title)

Habitat for Humanity Maui, Inc.

Balance Sheet

As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1000s · Checking	
1001 · Operating	80,298.30
1002 · Construction	-5,951.38
1003 · ReStore	11,119.62
Total 1000s · Checking	85,466.54
1010s · Savings	
1011 · BoH savings	1,493.35
1013 · Valley Isle Community FCU Savgs	402.55
Total 1010s · Savings	1,895.90
1020s · Temp Restricted/Designated Fnds	
1021 · Escrow - FHB Checking	21,526.94
1029 · Temp Res/Dsgntd Fund Bal Adj.	1,000.00
Total 1020s · Temp Restricted/Designated Fnds	22,526.94
1022 · HomeStreet Bank	505.40
Total Checking/Savings	110,394.78
Accounts Receivable	
1200s · Receivables	
1210 · Accounts Receivable	1,240.07
1216 · Employee Receivable	1,204.12
1250 · Grants Receivable	-63,499.76
1290 · Other Receivables	-644.86
Total 1200s · Receivables	-61,700.43
Total Accounts Receivable	-61,700.43
Other Current Assets	
1300s · Prepaid Expenses	
1310 · Prepaid Insurance	14,906.40
1320 · Other Prepaid Expenses	3,750.00
Total 1300s · Prepaid Expenses	18,656.40
1400s · Construction in Progress	
1451 · CIP-Harbor Lights	
1451-01 · Improvements & Overhead	134,752.84
1451-02 · Carrying Costs	284,864.41
1451-03 · Original Condo Purchase	32,177.24
1451 · CIP-Harbor Lights - Other	87,234.75
Total 1451 · CIP-Harbor Lights	539,029.24
1452 · Kahawai Multifamily	
1452-01 · Site Improvments & Overhead	41.06
1452-02 · Carrying Costs	13,016.25
1452-04 · Construction	1,928.65
1452 · Kahawai Multifamily - Other	234,034.48
Total 1452 · Kahawai Multifamily	249,020.44
1453 · Lower Main Multifamily	
1453-02 · Carrying Costs	200.00
Total 1453 · Lower Main Multifamily	200.00
1455 · CIP - Miller	136,580.08

Balance Sheet

As of December 31, 2019

	<u>Dec 31, 19</u>
1456 · CIP - 1162 Lower Main	
1456-01 · Carrying Costs	416.66
1456-02 · Construction	5,418.97
1456 · CIP - 1162 Lower Main - Other	-416.66
	<hr/>
Total 1456 · CIP - 1162 Lower Main	5,418.97
1457 · Kahoma Subdivision	
1457-01 · Carrying Costs	36,191.77
1457-02 · Construction	875,102.59
1457 · Kahoma Subdivision - Other	2,246.46
	<hr/>
Total 1457 · Kahoma Subdivision	913,540.82
1459 · CIP - Kuailani	117,297.08
1460 · Kapa USDA	2,196.30
1461 · CIP - Ponce	250.00
1499 · CIP-Other	1,714.44
	<hr/>
Total 1400s · Construction in Progress	1,965,247.37
Total Other Current Assets	<hr/> 1,983,903.77
Total Current Assets	<hr/> 2,032,598.12
Fixed Assets	
1700s · Fixed Assets	
1725 · Restore Property	1,928,539.48
1730 · Buildings and Real Estate	962,139.68
1740 · Transitional Property	992,600.00
1750 · Office Equipment	53,410.73
1760 · Vehicles, Construction	104,369.14
1771 · Storage Equipment	6,343.72
1799 · Accumulated Depreciation	-116,833.27
	<hr/>
Total 1700s · Fixed Assets	3,930,569.48
Total Fixed Assets	<hr/> 3,930,569.48
Other Assets	
1900s · Mortgages	
1910 · Mortgages Receivable	2,330,842.29
1920 · Unamortized Mortgage Discount	-1,367,523.90
1930 · Capitalized Loan Fees	28,452.00
	<hr/>
Total 1900s · Mortgages	991,770.39
Total Other Assets	<hr/> 991,770.39
TOTAL ASSETS	<hr/> 6,954,937.99 <hr/>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000s · Accounts Payable	
2010 · Accounts Payable	161,023.10
2020 · Sales Tax Payable	1,595.56
	<hr/>
Total 2000s · Accounts Payable	162,618.66
Total Accounts Payable	<hr/> 162,618.66

Balance Sheet

As of December 31, 2019

	Dec 31, 19
Credit Cards	
2050 · FHB Mastecard 3513	-2,052.23
2054 · Lowe's Credit Account -5524	-28.11
2056 · Lowes Gift Card - 7327	-2,401.62
2058 · Gift Cards	-0.41
2059 · FHB Mastercard 5715	-2,279.04
Total Credit Cards	-6,761.41
Other Current Liabilities	
2049 · FHB Yes check	-753.27
2051 · FHB First Line Creditline- 2050	200,000.00
2061 · FHB Commercial Loan 2018	250,000.00
2080 · Security Deposits Received	8,750.00
2099 · Other Current Liabilities	11,746.26
2100s · Homeowner Escrow Liabilities	
2110 · Homeowner Escrow	13,696.65
Total 2100s · Homeowner Escrow Liabilities	13,696.65
2111 · Direct Deposit Liabilities	-1,186.80
2150s · Payroll Liabilities	
2158 · Employee 403B withholding	140.00
2159 · Maui United Way	40.00
2160 · Child Support	80.90
2150s · Payroll Liabilities - Other	12,667.34
Total 2150s · Payroll Liabilities	12,928.24
2440 · SSO Bridge Loan	100,000.00
Total Other Current Liabilities	595,181.08
Total Current Liabilities	751,038.33
Long Term Liabilities	
2400s · Notes Payable	
2411 · RCAC Restore Loan	2,719,180.00
2430 · Home Street Bank Long Term	-69,747.74
2432 · Mortgage Payable to Home Street	215,018.06
2450 · State Revolving Loan	
SRL Kaniho	17,250.00
SRL Miller	17,250.00
SRL Crawford, Marvelene	8,750.00
SRL Farias	9,750.00
SRL Hapakuka-Lono, Sandra	10,750.00
SRL Hapakuka, Hastings	10,000.00
SRL Kaalakea-Rust	9,500.00
SRL Kaleiohi	10,000.00
SRL Kan-Hai	9,750.00
SRL Keahi	10,000.00
SRL Kekona	9,750.00
SRL Kipapa, Kahilihiwa	8,750.00
SRL Maiehua, Earl and Lani	8,750.00
SRL Martin	40,000.00
SRL Neal	10,000.00
SRL Needham	9,750.00
SRL Pali, Melanie	8,750.00
SRL Peralta	10,000.00
SRL Purdy	13,250.00
SRL Shirm, Ewalani	10,250.00
SRL Steiner	40,000.00
SRL Uweko'olani	40,000.00
SRL Vierra	40,000.00
SRL Yap, Linda	11,000.00
Total 2450 · State Revolving Loan	373,250.00
2451 · Unamort. Disc.- State Rev. Loan	-175,687.28

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Habitat for Humanity Maui, Inc.

01/16/20

Balance Sheet

Accrual Basis

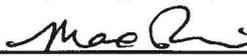
As of December 31, 2019

	Dec 31, 19
2460 · OHA Loans	
OHA Akahi	9,500.00
OHA Crawford, Marvelene	8,500.00
OHA Davidson, Malia	8,000.00
OHA Haleakala, Kevin	6,916.68
OHA Hapakuka, Hastings	10,000.00
OHA Kahalekai	11,000.00
OHA Keahi, Casey-Jolene	6,916.68
OHA Kekona, George	9,750.00
OHA Kepa, Loretta	7,500.00
OHA Maielua, Earle and Emily	8,500.00
OHA Masuda	11,000.00
OHA Neal, Irene	10,000.00
OHA Pahia, Robert and Juanita	6,916.68
OHA Pali, Melanie	8,500.00
OHA Yap, Linda	10,500.00
Total 2460 · OHA Loans	133,500.04
2461 · Unamortized Discount-OHA loans	-62,209.15
Total 2400s · Notes Payable	3,133,303.93
Total Long Term Liabilities	3,133,303.93
Total Liabilities	3,884,342.26
Equity	
3000 · Opening Balance Equity	319,421.21
3100s · Net Assets	
3110 · Unrestricted Net Assets	1,498,074.11
3120 · Temp. Restricted Net Assets	3,000.00
Total 3100s · Net Assets	1,501,074.11
32000 · Unrestricted Net Assets	1,223,589.42
Net Income	26,510.99
Total Equity	3,070,595.73
TOTAL LIABILITIES & EQUITY	6,954,937.99

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Habitat for Humanity Maui, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	32,744		27,001	
2. Payroll Taxes & Assessments	4,158		3,429	
3. Fringe Benefits	2,863		2,863	
TOTAL PERSONNEL COST	39,765	0	33,293	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training			3,000	
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Admin Costs			6,707	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES		0	9,707	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	260,235		207,000	
TOTAL (A+B+C+D+E)	300,000	0	250,000	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Max Tornai	808-242-1140	
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested				1.16.2020
(d) Total Private/Other Funds Requested		Signature of Authorized Official		Date
TOTAL BUDGET		Max Tornai, Development Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Habitat for Humanity Maui, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

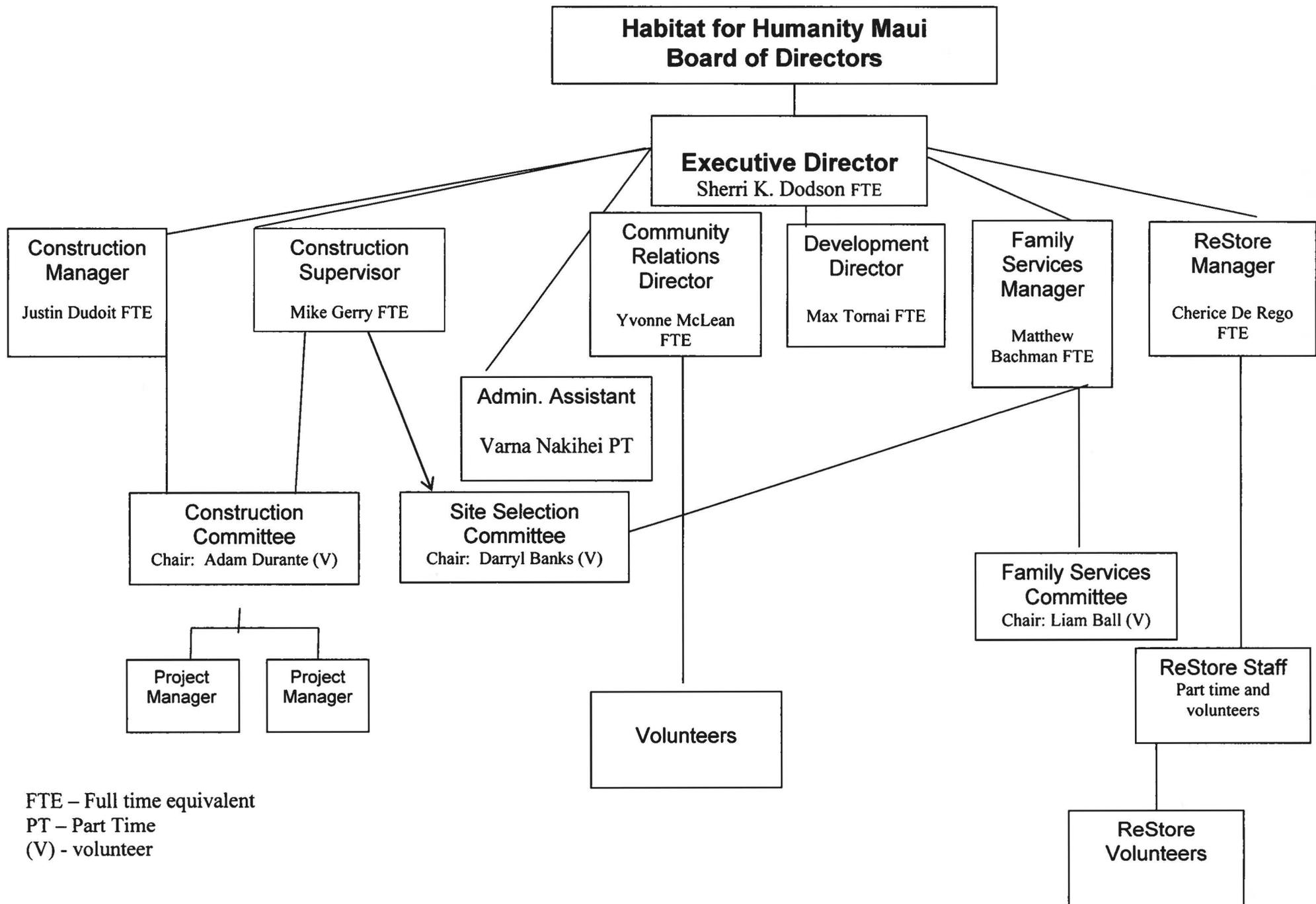
DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
Habitat Maui will not charge any Equipment or Motor Vehicle expenses to this grant				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Habitat for Humanity Maui, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION		24600	260235	207000	300000	300000
EQUIPMENT						
TOTAL:	0	24,600.00	260,235	207,000	300,000	300,000
JUSTIFICATION/COMMENT Repairs to 30 homes @ ~\$10,000 per home = \$300,000/year						



GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Habitat for Humanity Maui, Inc.

Contracts Total: 7,684,100

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Affordable Housing Fund (Hana Project)	FY 2020 - FY 2023	Dept. Housing & Human	Maui County	5,000,000
2	Affordable Housing Fund (Lahaina Project)	FY2017 - FY2020	Dept. Housing & Human	Maui County	1,500,000
3	HOME Funds (Lahaina Project)	FY2018-FY2020	HUD	US	483,000
4	GIA 2018 (Hana Project)	8.9.2019 - 8.9.2021	Dept. Labor & Industrial	State	300,000
5	Office of Hawaiian Affairs (Financial Literacy)	8.1.2017 -7.31.19	OHA	State	120,000
6	Electronic Recycling	FY2017	Environmental Protectio	Maui County	129,000
7	Electronic Recycling	FY2018	Environmental Protectio	Maui County	152,100
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617 Kaiola Street
Kihei, Hawaii 96753

Phone 808-879-1353
Cell 808-357-3416
E-mail sherdodson@hawaiiintel.net

Sherrilee K. Dodson (Sherri)

Education	1983 – 1986 – Western State University School of Law (Thomas Jefferson School of Law) San Diego Juris Doctor Law Review Editor
	1979 – 1983 - University of Hawaii Manoa Bachelor of Arts, Political Science Emphasis in Hawaiian Studies
Work Experience	2003 - Present Executive Director Wailuku, Maui Habitat for Humanity Maui
	1989 – 2004 Professor, University of Phoenix Wailuku, Maui Professor of Law and Ethics in the Master’s program and undergraduate program.
	2000 - 2003 Self Employed Kihei, Maui Attorney, Immigration Law.
	2001 – 2003 Substitute Teacher Pukalani, Maui Kamehameha School, Maui Campus
	1989 - 2001 Law Offices Of Jan K. Apo Wailuku, Maui Attorney, Immigration Law
	1987 - 1989 Case & Lynch Kahului, Maui Legal Assistant in Personal Injury, Business Law and Corporations
Volunteer Experience	Certified Mediator, Mediation Services of Maui; Past Officer and Board Member of First Night Maui; Past Officer, Lupus Support Group of Maui; Volunteer, National Kidney Foundation; Volunteer and Speaker, Organ Donation Center of Hawaii; Treasurer, Maui Nonprofit Directors Association

Appointments and Commission	1991 – Maui County Charter Commission; 2004 – State of Hawaii Executive Salary Commission; 2008 Governor’s Task Force on Barriers to Affordable Housing; 2008 – 2012 Board of Director for Hawaii Public Housing Authority; 2007 -2009 Maui Housing Council
Other Qualifying Experience	Experience in Grant writing and fundraising
Publications Recognitions	Immigration Law, Pacific Business News, 1989 Clarence Jordan Award, 2004, Western States Region (for demonstrated Creativity and Innovation); HomeStreet Community Housing Award, 2006; Executive Director of the Year, Maui Nonprofit Directors Association on 2009; Finalist for Pacific Business News 2011 Women Who Mean Business, Outstanding Women Leaders in Business & the Community
Fellows	PONO Fellow, Class of 2007; Weinberg Fellows Class of 2006

Max Tornai

446 Lahainaluna Rd, Lahaina, HI 96761
(808) 344-8985
maxtornai@gmail.com

WORK EXPERIENCE

Habitat for Humanity Maui (March 2014 – Present)

Wailuku, HI

Director of Development & Community Relations

- Secured and managed over \$10.5 million in grant funding.
- Exceeded annual donation contribution goal (\$100,000/year) by 25%-100%.
- Organized regular fundraising events including annual Golf Tournament, Build-a-Thon, National Women Build Week, Bocce Ball Tournament, Maui Charity Walk.
- Coordinated over 1,000 volunteers annually (construction, ReStore, tourism groups).
- Regularly presented organization's goals and needs at local media outlets, community groups, and religious organizations.
- Supported partner homeowners and worked with vendors on Maui and Lanai to ensure progress on "sweat equity" requirements (homeowners) and construction (vendors).

Maui Mediation Services (February 2009 – March 2014)

Wailuku, HI

Executive Director

- Successfully led the nonprofit (with a ~\$250,000 annual operating budget) through the economic downturn, from a \$60,000 deficit (and at risk of closing) in 2009 to a \$50,000 surplus in 2014.
- Secured and managed over \$800,000 in grant funding and state contracts.
- Managed relationships with major funders (Hawaii State Judiciary, Maui County, Maui United Way) and donors to ensure continuous operational funding.
- Organized regular mediator trainings (Basic Mediator Training, Divorce Mediation Training, Advanced Mediator Training, and Youth Mediation Training) to ensure volunteer mediators had appropriate conflict resolution skills to handle various types of mediation.
- Managed 2 staff, 8-10 board members, and 40-50 regular volunteer mediators to ensure compliance with expectations of the organization's funders.

Publishers Communication Group (2007 – 2009)

Cambridge, MA

Project Manager

- Managed international market research campaigns for academic/scholarly publishers such as the Oxford University Press and the American Society of Civil Engineers.
- Set up individual Access databases to capture data for each unique research campaign.
- Provided statistical "gap" analyses reports on campaign results including market opportunity analysis, pricing analysis, and competitor analysis.
- Managed 4 staff and up to 10 contractors.

Circles, Inc. (2003 – 2007)

Boston, MA

Team Leader

- Managed team of 45 "Research Assistants" working on in-depth research requests from American Express Platinum and Centurion card holders.

VOLUNTEER EXPERIENCE

Board of Directors: Maui Non Profit Directors Association

Secretary (2012, 2013), Vice President (2014)

Co-Host of Radio Show *Maui Non Profit Notes* on KAOI 96.7FM/1110 AM

Other Agencies:

Maui United Way (Fundraising Volunteer), Big Brothers/Big Sisters (Big Brother), Walden Pond State Reservation (Park Restoration), University of Massachusetts Psychology TAP (Talent Advancement Program) Student Ambassador

EDUCATION

- **University of Hawaii – Maui College** Kahului, Maui
Ka Ipu Kukui Fellows Program
Graduated: 2013
- **University of Massachusetts** Amherst, MA
Majors: Psychology, German Language & Literature
Graduated: May 2003, Cum Laude
Awards: 2003 German Department Undergraduate Book Award
- **Albert-Ludwigs Universität Freiburg** Freiburg, Germany
1999-2001
Concentration: German Language & Literature

SPECIAL SKILLS

- Highly proficient in all MS Office software, Intuit Quickbooks, and Adobe Photoshop.
- Experience with FileMaker Pro databases, Dreamweaver, Crystal Reports, Envision Recording Software, Avaya Monitoring Software, Aspect Scheduling Software, and Siebel Databases.
- CPR and AED Certified (Infant, Child, and Adult)
- Fluent in German.

Matthew Bachman

Attorney

Kīhei, HI 96753

matthewbachman65_mg4@indeedemail.com

813.230.5942

Work Experience

GUARDIAN AD LITEM PROGRAM

Florida Statewide Guardian ad Litem Program - Tampa, FL

October 2007 to August 2019

Senior Best Interest Attorney/Lead Trial Attorney

- Advocate for the best interest of children in more than 7,500 hearings during my time with the program
- Prepare evidence, question witnesses, and provide argument in more than 200 Dependency and Termination of Parental Rights trials
- Along with a peer, coordinate the schedule of 15 attorneys in 9 courtrooms on a daily basis to ensure all hearings are covered
- Present at multiple statewide conferences regarding various legal and social work strategies to create best outcomes for children
- Research case law and prepare written motions on a weekly basis
- Interface with volunteer child advocates, child advocate managers, and management to prepare appropriate legal strategies
- Represent the GAL Program on numerous committees including LGBTQ Committee, High Quality Early Education Committee, Statewide Permanency Round Table Collaborative, and many others
- Train volunteers and staff at various in-services including Education Surrogacy, Fostering Futures, and Adoption Interventions
- Mentor newly hired attorneys in the courtroom

Certified Legal Intern

BAY AREA LEGAL SERVICES - Tampa, FL

January 2007 to May 2007

- Senior Advocacy Unit

- Drafted and finalized pleadings and discovery for various cases
- Researched case law, particularly real property and landlord/tenant issues
- Strategized with attorneys to determine best course of action
- Served as lead attorney on landlord/tenant issues

Legal Intern

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION - Tampa, FL

August 2006 to December 2006

- Interviewed complaining parties to determine plausibility of cause finding
- Observed mediation between complaining party and employer
- Analyzed cases to which the EEOC is a party
- Wrote memoranda of law concerning EEO policies and cases

- Attended weekly staff meetings and participate in staff training regarding Employment Law

Corporate Counsel Law Clerk

CFIC HOME MORTGAGE - Saint Petersburg, FL

May 2006 to August 2006

- Analyzed current Lender/Broker contracts to determine liability
- Negotiated with Lender's Counsel to update contracts limiting said liability
- Prepared demand letters, cease and desist orders, and other pre-litigation documents
- Researched employment law regarding benefits, non-compete clauses, employment contracts and Fair Credit Act reporting law
- Prepared answers to interrogatories and requests for production

Pro-bono Law Clerk

CITY OF GULFPORT, Gulfport - Gulfport, FL

October 2005 to March 2006

- Created infrastructure for new Human Rights Ordinance including form letters, investigation checklists, and blank judicial orders
- Analyzed Human Rights Ordinance insuring infrastructure met legal requirements of ordinance
- Strategized with City Attorney to determine best practices for implementing ordinance

Summer Law Clerk

CLIFFORD, & BREWER, P.A - Tampa, FL

May 2005 to August 2005

Tampa, FL May 2005 to August 2005

Plaintiff Personal Injury firm specializing in Workman's Compensation, Automobile Injury/Negligence, and Slip and Fall Cases

Summer Law Clerk

- Wrote demand letters on behalf of clients
- Participated in depositions, attended hearings, and mediations
- Met with clients to perform intake responsibilities, updated the client on their particular case
- Analyzed client cases and provided attorneys with research as to support analysis
- Conducted research using both traditional and electronic methods

Education

Juris Doctor

STETSON UNIVERSITY COLLEGE OF LAW - Gulfport, FL

May 2007

B.S. in International Management

dedicated service to College of Business

May 1998

Skills

Litigation, Family Law, Lexis, Legal Research, Drafting, Negotiation, Conversational French - Fluent

Certifications and Licenses

Board Certified Specialist in Juvenile Law (FL)

August 2018 to Present

Florida Licensed Attorney

September 2007 to Present

Mike Gerry

2861 Liholani Street

Pukalani HI 96768

Phone: (808) 281 8701

Email: mike-habitat@hawaiiantel.net

EDUCATION

1963-1967 BA Physical Education, San Diego State University

EMPLOYMENT

2005-present- *Construction Supervisor Habitat for Humanity Maui*
Oversee new home construction at several project sites.

1989-2003 *Owner/Manager Silver Cloud Ranch*
Refurbished old ranch buildings, created and ran 12 unit bed and breakfast on 9 acres in Kula Maui, HI. Sold business and property in 2003.

1978 -1989 *General Contractor, Michael S. Gerry General Contractor and Gerry Brothers Builders*
Built single family homes on Maui including Federally subsidized Farm Home Loan Administration housing.

19xx-1978 *Lead Carpenter and Job Superintendant, several companies in San Diego area.*
Worked on high end custom homes, and light commercial construction.

1968-1971 *Faculty, San Diego State College*
Taught PE classes and coached varsity swimming and water polo teams.

1967-1968 *Swimming and Water Polo coach, University of Calif. San Diego.*

ACTIVITIES

Masters swimming, outrigger canoe paddling , 6 years head coach Kihei Canoe Club.

One of the original founders of the Kihei Youth Center.