

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

SHARI CHANG
PRINT NAME AND TITLE

1/15/2020
DATE



**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Girl Scouts of Hawai'i

Amount of State Funds Requested: \$ 900,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

This major capital improvement project will transform the aging main lodge at Girl Scouts of Hawaii's Camp Paumalu into a STEM Center for Excellence that will deliver place-based learning in 21st century STEM (Science, Technology, Engineering & Mathematics) fields. The Center will be utilized to deliver the latest evidence-informed, age-specific, STEM curriculum aligned with local and national educational standards spanning areas such as engineering, computer programming, water and energy cycles, robotics, space science, cybersecurity, environmental stewardship, citizen-

Amount of Other Funds Available:

State: \$ 500,000

Federal: \$ _____

County: \$ _____

Private/Other: \$ 4,412,948

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 3,161,638

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

410 Atkinson Drive

City: Honolulu

State: HI

Zip: 96814

Contact Person for Matters Involving this Application

Name:
Trina Nakamura

Title:
Director of Development

Email:
tnakamura@gshawaii.org

Phone:
808-675-5516

Federal Tax ID#:
[REDACTED]

State Tax ID#
[REDACTED]



Authorized Signature

Shari Chang, CEO

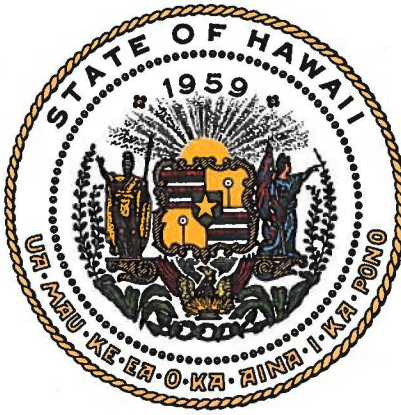
Name and Title

1/15/2020

Date Signed

Continued Description of Request:

science, college exploration, etc. The new features at the Center will include an innovation center with partitioned space, computer lab, welcome lobby, observation deck for star studying, dining hall, commercial kitchen, fireplace, health center, rest rooms, and laundry that will accommodate up to 200 guests at a time and ADA-accessibility. Requested funds will be used towards construction activities & supplies for building of the Center.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

GIRL SCOUTS OF HAWAI'I

was incorporated under the laws of Hawaii on 05/03/1940 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 05, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

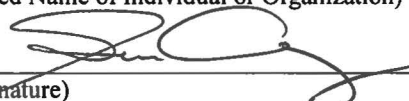
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Girl Scouts of Hawai'i
(Typed Name of Individual or Organization)


(Signature)

1/15/2020
(Date)

Shari Chang
(Typed Name)

Chief Executive Officer
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

Attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Girl Scouts of Hawai'i's mission is to build girls of courage, confidence, and character, who make the world a better place. Girl Scouting began in Hawai'i in 1917 when Florence Lowe, a teacher at Kamehameha School for Girls, organized a Girl Scout troop in Honolulu. A second group meeting was organized in what is now Kaka'ako. The groups became Troops One and Two respectively, with Queen Lili'uokalani, the last Hawaiian monarch, as their sponsor. Girl Scouts of Hawai'i was chartered by the Girl Scouts National headquarters in May of 1919, making us the oldest council west of the Mississippi River. Girl Scouting also has a longstanding presence on Hawai'i Island (1919), Maui (1920), and Kaua'i (1933). Today, Girl Scouts of Hawai'i serves over 2,900 girls ages 5-18 across six Hawaiian Islands.

2. The goals and objectives related to the request;

The primary objective is to complete a major capital project to build a new, 21st century STEM Center of Excellence at Girl Scouts of Hawai'i's (GSH) Camp Paumalū. The requested funds would be applied to the costs of facility construction; construction supplies; and furniture, fixtures, and equipment.

The STEM Center for Excellence will provide Hawai'i's Girl Scouts, students and educators with access to 21st century experiential STEM learning opportunities that support their development, increase their leadership abilities, and spark an interest in STEM fields. Located on O'ahu's North Shore with the STEM Center as its focal point, Camp Paumalū will serve as a living laboratory where Girl Scouts can exercise leadership in an outdoor setting, while exploring STEM careers, conducting on-site experiments and participating in hands-on STEM learning. GSH's evidence-informed curriculum introduces STEM concepts to girls in creative, age-appropriate ways that complement academic studies at all grade levels in alignment with the Hawai'i Common Core State Standards. The Center will host Girl Scouts' STEM programming spanning engineering, computer science, environmental stewardship, citizen science, robotics, space science, and cybersecurity developed with expert support from national partners including Raytheon, NASA, and SETI Institute.

GSH anticipates these long-term outcomes as a result of future programs offered at the completed STEM Center for Excellence:

- More elementary and middle school girls will participate in STEM-related career awareness and exploration activities.
- More Hawai'i girls will apply learning through practical STEM-related experiences with local employers.
- 50% will have gained confidence/interest in at least one STEM field.
- 50% will be able to see themselves in a STEM career
- Utilization of Camp Paumalū will increase to 50-75% of the year, compared to the current occupancy rate of 25% of the year.

3. The public purpose and need to be served;

Camp Paumalū's STEM Center for Excellence is a critical first step toward providing higher-quality STEM learning facilities for Girl Scouts, students and educators in the State of Hawai'i. The STEM Center will bolster GSH's efforts to provide girls with positive STEM experiences from an early age, so that they are more likely to aspire to STEM careers and develop the self-efficacy and confidence needed to persist when faced with challenges in doing so.

Completion of the Center will result in the establishment of a 21st century learning facility that: 1) supports each Scout in her ability to gain greater appreciation of STEM literacy, more positive self-efficacy in STEM, and a greater interest in STEM college and careers than their non-Girl Scout peers; 2) benefits higher numbers of non-Girl Scout users through educational and leadership visits to Camp Paumalū, and 3) provides an outdoor STEM learning space for O'ahu students and teachers. GSH will be working with schools throughout the state to provide a resource learning center for students as well as a training site for educators with curriculum support from our national partners.

Girls are precocious learners yet their interest in STEM begins to wane as early as elementary school due to long-held gender stereotypes. By the time girls reach high school, only 13% consider STEM as their first career choice. According to the Institute for Women's Policy Research Status of Women in Hawai'i Report (2017), women comprise only 30% of STEM professionals in Hawai'i. Our state needs 16,000 more workers with STEM skills each year, yet Hawai'i currently ranks 47th among all states in the number of STEM-related degrees awarded per 100,000 residents (University of Hawai'i News, 2016). Research has determined that factors such as STEM interest and perceptions of relevance of STEM to one's life provide the necessary foundation for success in STEM higher education and careers.

Similarly, a national study published by the Girl Scout Research Institute showed that girls are less confident in their tech skills than boys—even though they are equally likely to be digital leaders (Decoding the Digital Girl, 2019). The survey looked at nearly 2,900 girls and boys ages 5-17 and their parents to better understand the digital experiences of girls and their use of technology to lead in their own lives and beyond. The results showed:

- Girl Scouts are more likely to be digital leaders than boys and non-Girl Scouts.
- Girls who are digital leaders are more likely than other girls to be interested in STEM fields and future tech careers.
- Girls who are digital leaders have confidence in their tech knowledge, which can grow over time with increased technology experience.
- Girls in lower-income households are less likely to be digital leaders and to have interest in STEM careers and tech careers, compared to their higher-income peers.

These findings have clear implications for girls in Hawai'i, where women lack equal representation in key leadership roles important for the future of our state. Women currently hold only 31.6% of legislative seats, own 37.5% of businesses, and fill 40.2% of managerial and professional occupations. The Girl Scouts Research Institute reports that many girls are crippled by embarrassment when in a leadership role, with 41% uncomfortable speaking to a group and 39% who have been put down by peers when they have tried to lead.

With over 100 years of experience serving Hawai'i's girls, GSH is uniquely positioned at the forefront of developing Hawai'i's next generation of female leaders and STEM professionals –

two areas where women are vastly underrepresented. According to the latest Girl Scout Impact Study published in 2017, Girl Scouts ages 5-18 earn better grades, have higher academic aspirations, and desire careers in industries in which women are underrepresented such as law, business, or STEM compared to non-Girl Scouts. Girl Scouts are more likely than non-Girl Scouts to pursue leadership opportunities (79% vs. 37%), be civically engaged (79% vs. 37%), learn financial literacy (65% vs. 36%), and work on STEM projects (60% vs. 35%).

Completion of the STEM Center for Excellence will not only provide access to unmatched STEM learning opportunities for an estimated 3,000 Hawai'i Girl Scouts but will also increase utilization of Camp Paumalū by 50% to reach an additional 1,800 students, educators, and community members. Access to the Center through school and other community group field trips will provide Hawai'i's students with an opportunity to experience STEM first-hand, and access to state-of-the-art technology and equipment.

The STEM Center for Excellence will improve the community by increasing access to STEM resources for students and educators, which in turn, will expose STEM to more children at a young age. This will have powerful impacts on the development of Hawai'i's future STEM workforce, which is important for industries across all sectors.

4. Describe the target population to be served; and

Camp Paumalū is a vital resource for approximately 2,000 O'ahu Girl Scouts ages 5-18, including 200 underserved girls in grades K-5 reached through specialized programming that reduces cost and other barriers to Girl Scouting for girls from low-income communities. Camp Paumalū also benefits a substantial 1,200 non-Girl Scout users each year who visit with their local schools and community groups for outdoor recreation, team-building, leadership development, service projects, and environmental and cultural learning.

Approximately 69% of Girl Scouts in Hawai'i are considered low-income, based on HUD's household income threshold of less than \$93,300 for a family of four. Fourteen percent (14%) of our current membership attends schools that provide free breakfast and lunch through the USDA Community Eligibility Provision for schools in low-income areas.

The Center's location on O'ahu's North Shore is within close proximity to thousands of girls living in low socio-economic conditions. This will make it possible for underserved girls to access opportunities in STEM education and gain the skills needed to pursue STEM fields, which are associated with better employment outcomes that can alleviate poverty.

5. Describe the geographic coverage.

The 135-acre Camp Paumalū property is located on the North Shore of O'ahu alongside the Ko'olau mountain range approximately two miles inland from Sunset Beach. Camp Paumalū is bordered by Federal land to the south and east (as part of the Kahuku Training Area) and by State of Hawai'i land to the west (as part of the Pūpūkea Paumalū State Park Reserve). The lands

makai of the camp are privately owned. As part of the ahupua`a of Pūpūkea in the moku of Ko`olauloa, Camp Paumalū is adjacent to the ahupua`a of Pūpūkea, Waimea, and Kaunala but serves users residing throughout the island of O`ahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The aging main lodge at Camp Paumalū is being replaced by a two-story STEM Center for Excellence to benefit 4,800 local Girl Scouts, students, and community members each year. The building will have a 4,160 square foot main upper level featuring a large Innovation Center, welcome lobby, and observation deck for stargazing. The Innovation Center will contain lab space and equipment for hand-on experiments; a computer lab with eight workstations; and mobile partitions and furniture to host STEM education activities. These spaces will be utilized year-round to deliver educational opportunities in STEM fields such as design thinking (engineering), computational analysis (programming), citizen science, and environmental stewardship. The Center's 5,850 square foot lower level will provide new central facilities for Camp Paumalū including an activity/dining hall, commercial kitchen, historical fireplace, health center, laundry, restrooms and showers. The architectural design of the building will blend in with the site's natural surroundings. Views of the ocean from the site will be opened through the removal of invasive vegetation, and sustainable elements can be added such as photovoltaic panels, rainwater catchment, and landscaping with native plants. The Center will be ADA accessible.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

GSH broke ground on the STEM Center for Excellence in April 2019. To date, several of the project's milestones and approximately 45% of the structure have been completed. The remaining capital improvements will be completed according to the following timeline:

- September 2018: Schematic Design - complete
- November 2018: Design Development - complete
- December 2018: Permitting - complete
- March 2019: Construction Documents and Preparation - complete
- April 2019 – March 2021: Construction - underway
- March 2021: Finish Construction

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

G70 International, the firm that facilitated the development of Camp Paumalū's Master Plan in 2012, is contracted to provide design services and construction administration for the STEM Center for Excellence. GSH also partnered with Innovative Readiness Training (IRT), a U.S. Department of Defense program that provides training for military personnel while addressing community needs. IRT donated skilled labor for approximately ninety days of initial construction and site preparation for the STEM Center for Excellence. Hensel Phelps, a nationally recognized general contractor, is donating time and services to oversee and support the project.

Kathleen Chu, GSH Board Member and Property Committee Chair, oversees quality assurance for this project along with other members of the committee. Ms. Chu is the former Area Manager in CH2M HILL's Honolulu office of 70 employees. She has more than 25 years of professional engineering experience in both the private and public sectors.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The capital improvement project will require Girl Scouts of Hawai'i to issue signed contracts for construction services. The State will be able to refer to these contracts, which will outline the scope of work and deliverables, in order to assess whether the project has accomplished its objectives. The STEM Center for Excellence will be deemed successful with the completion of the project on schedule.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds ([Link](#)) see attached
 - b. Personnel salaries and wages ([Link](#)) not applicable
 - c. Equipment and motor vehicles ([Link](#)) not applicable
 - d. Capital project details ([Link](#)) see attached
 - e. Government contracts, grants, and grants in aid ([Link](#)) see attached

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$500,000	\$300,000	\$100,000		\$900,000

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

The cost of the STEM Center for Excellence is estimated to be \$8,234,068, of which 60% has been raised, as of January 10, 2020. To build the STEM Center for Excellence at decreased cost to the overall community, Girl Scouts of Hawai'i is partnering with the Department of Defense/ Innovative Readiness Training and Hensel Phelps acting as General Contractor, which will provide labor valued at \$2,500,000 for the construction and site preparation activities for this capital project.

Other committed project funds include: \$500,000 from the Clarence T.C. Ching Foundation, \$250,000 from the Stupski Foundation, \$150,000 from the First Hawaiian Bank Foundation, \$120,000 from the Marguerite Gambo Wood Foundation, \$100,000 from the Bank of Hawaii Foundation, \$100,000 from the Strong Foundation, \$100,000 from the Atherton Family Foundation, \$100,000 from Girl Scouts of Hawai'i's internal funds and board support, \$75,000 from the HEI Charitable Foundation, \$50,000 from The MacNaughton Group and \$25,000 from the Island Insurance Foundation.

In addition, we will seek FY21 funding from:

Additional Revenue	Requests
Private donors (pending)	\$ 1,131,120
State CIP Grant in Aid (will apply 1/17/20)	\$ 900,000
Weinberg	\$ 900,000
Joseph and Vera Long Foundation (will apply)	\$ 100,000
ASB (will apply)	\$ 100,000
CPB (pending)	\$ 100,000
HMAA (will apply)	\$ 20,000
Kaiser (will apply)	\$ 20,000
HPH (pending)	\$ 50,000

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable, Girl Scouts of Hawai'i has not received any state or federal tax credits in the past 4 years, nor does it anticipate applying for any pertaining to the construction of the STEM Center for Excellence.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

See attached government contracts, grants, and grants in aid table.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

The balance of Girl Scouts of Hawai'i's unrestricted assets as of December 31, 2019 is:
Unrestricted – \$1,700,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Capital Project Management Capacity: Girl Scouts of Hawai'i has recent experience managing major capital improvements at its three camps in Hawai'i, including a \$3.6 million project to correct major deficiencies along 4.2 miles of driveway and roadway needed to safely access Camp Paumalū on the North Shore of O'ahu, and installation of new wastewater systems at camps on Oahu, Maui and Hawai'i Island.

G70 is providing design and construction administration services for this major capital project, while Girl Scouts of Hawai'i's highly experienced Property Committee is providing oversight and quality assurance. In addition to its Chair, Kathleen Chu, Property Committee members are: Glen Kaneshige, President of Nordic PCL Construction, Inc.; Greg Hiyakumoto, President of R.M. Towill Corporation; Maelyn Uyehara, Principal, Rider Levett Bucknall Honolulu; and Catherine Camp, Director of Development for Kamehameha Schools. Michael Koehne, Property Manager/Camp Ranger, assists with coordinating on-site construction activities. He has managed all three of Girl Scouts of Hawai'i's outdoor camps for the past ten years.

The expertise and support of IRT has been invaluable. More than 500 IRT volunteers from military installations in 20 states and territories contributed over 50,000 hours of work and training at Camp Paumalū through August 2019.

Organizational Capacity: Girl Scouts of Hawai'i is staffed by 21 full-time employees divided into executive leadership, business office, membership and program services, fund development, and retail and product services functions. Our organization also employs 21 part-time positions, which are primarily comprised of troop leaders assigned to deliver direct services in low-income

communities. Girl Scouts of Hawai`i relies on a statewide network of more than 1,900 adult volunteers who serve as troop leaders, guest speakers, special event and camp maintenance volunteers, and project mentors for individual Girl Scouts seeking Bronze, Silver, or Gold awards. Our governance consists of 22 experienced, dedicated, and thoughtful leaders working under a 2017-2020 strategic plan informed by Hawai`i stakeholder surveys and aligned with the Girl Scouts of the USA strategic plan. Three Girl Scouts currently serve as “Girl Advocates” to our Board of Directors. Girl Scouts of Hawai`i is evaluated quarterly against national Girl Scout council averages on program and fiscal criteria, including girl engagement, member trends and retention, market share, program sustainability, cash reserves, product sales, and income diversity.

Fiscal Capacity: Girl Scouts of Hawai`i relies on a diverse mix of revenue sources, with 71% coming from highly reliable and repeatable earned income, followed 16% from our annual “Women of Distinction” special event, 11% from public support, and 3% from government grants. We are currently seeking to increase revenue from our annual campaign and major gifts, including continuing to build a giving society that we launched several years ago whose members pledge a major gift annually for three years. Our strategic plan also calls for increasing revenue from camp rental fees, which will be made possible by attracting more users to Camp Paumalū through this project. Brought on five years ago, CEO Shari Chang has established the infrastructure needed to grow our Girl Scouts of Hawai`i’s operating and program budgets. These efforts have resulted in aggressive, positive double-digit revenue growth in total public support for Girl Scouts of Hawai`i, thereby strengthening our organization’s financial position in recent years.

Contracts pertinent to the request: In FY13, Girl Scouts of Hawai`i was approved for a \$500,000 capital improvement project grant from the State of Hawai`i to fund planning, design, and initial construction of the road improvements. This project is running concurrently with the STEM Center construction and has a separate budget. Due to this generous support, we were able to hire G70 to complete a comprehensive assessment of the surface transportation infrastructure serving Camp Paumalū, which was finalized in August 2017. The cost of the remaining recommended roadway improvements was determined to be \$3,287,292.

In FY19 Girl Scouts of Hawai`i received a \$450,000 capital improvement project grant from the State of Hawai`i to fund improvements to off-site access roadways and on-site driveways. GSH is currently seeking bids for Phase 2 of the roadway improvements.

For FY20, GSH has been approved for a \$500,000 State of Hawai`i CIP grant for STEM Center construction costs.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

There are 25,000 gross square feet of facilities at Camp Paumalū on 135 acres owned by Girls Scouts of Hawaii, connected through a network of trails and driveways. The entire camp

currently accommodates up to 200 persons, with permanent sheltered accommodations for about 150 and this capacity will be retained after the STEM Center is completed.

The STEM Center replaces the camp's main lodge. The other common central facilities include:

- Central showers and swimming pool (50-person capacity)
- Health center

In addition, there are four separate camping sites consisting of cabins for sleeping shelter and restroom/shower facilities for each (168 beds total).

- Unit #1 – Makaha (50 beds)
- Unit #2 – Kani Ka Pila (48 beds)
- Unit #3 – Kolohale (30 beds)
- Unit #4 – Lani Ko Luna (40 beds)
- Unit #5 – Pililani (Primitive Camping area)

STEM Center construction is approximately 45% complete. The foundation has been finished, and the STEM Center building structure is up and almost completely sealed.

The following activities will proceed in Phase 2 of the STEM Center project:

- Make improvements to central showers;
- Build seven new cabins;
- Build an activity space in the Makaha area; and
- Improve other outdoor activity areas.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Kathleen Chu, Board Member and Chair of Property Committee – Ms. Chu is responsible for leading quality assurance for this capital improvement project. She is the former Area Manager and project manager in CH2M Hill's Honolulu office of 70 employees. She has more than 25 years of professional engineering experience in both the private and public sectors. Her public service experience provides knowledge of public agencies' concerns such as regulatory issues, maintenance and administrative needs and requirements. Ms. Chu has managed projects which involved extensive collaboration with private and public entities, as well as the public at large.

Constance Lau, President and CEO of Hawaiian Electric Industries, is Chair of the STEM Center for Excellence Advisory Committee. Ms. Lau oversees all fundraising for this project, with the 18-member Advisory Committee which includes chief executives and community leaders from various top nonprofit and corporate organizations on O`ahu.

Michael Koehne, Property Manager/Camp Ranger – Mr. Koehne has served in this role for all Girl Scouts of Hawai'i properties for ten years, including three outdoor camps: Camp Paumalū on O'ahu's North Shore, Camp Pi'iholo in Makawao on Maui, and Camp Kilohana on Hawai'i Island. His duties include the overall care of the land and buildings (grounds keeping, repair, and upkeep of all buildings and equipment); keeping senior management informed on the conditions, issues, and necessary repairs at the properties; and managing the caretakers of the camps. Mr. Koehne will help to coordinate on-site capital improvement project construction activities.

G70 – Established in 1971, G70 is an award-winning design firm of architects, civil engineers, planners, interior designers, and asset managers. Their expertise covers master planning for major urban land holdings; conceptual design and development of resort communities and housing developments locally and abroad; comprehensive support for commercial, educational and medical facilities; and planning and design of sustainable and culturally appropriate developments. G70 is the same firm that created Camp Paumalū's 2012 Master Plan as well as 2017 Assessment of surface transportation infrastructure and will be contracted to provide project management services for this capital improvement project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached organization chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chief Executive Officer: \$110,250

Chief Financial Officer: \$90,000

Chief Operating Officer: \$85,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Girl Scouts of Hawai'i is not party to any litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Girl Scouts of Hawai'i is affiliated with Girl Scouts of the USA.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

No State funds will be used to support or benefit a private educational institution. If awarded, the proposed grant will support infrastructure improvements on property owned by Girl Scouts of Hawai'i and will directly benefit our 501(c)(3) organization. Future student groups from local private schools may indirectly benefit from outdoor leadership and learning opportunities at the camp.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

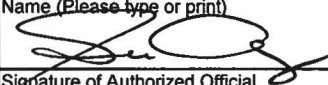
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

The redevelopment of Camp Paumalū into a modern, functional facility will provide the Girl Scouts with an adequate site to host internal functions and outside organizations alike, focused on cultivating leadership growth and an interest in STEM on a local, national and global scale. With the addition of the STEM Center for Excellence we will be able to introduce new activities and offer functions which will appeal to a broader range of users resulting in increased utilization. We anticipate usage to increase by 25% upon the completion of the STEM Center and increase by an additional 25% when all improvements are completed, which in turn will generate more fee income from camp rentals by external groups. This will allow Girl Scouts of Hawai'i to realize its vision in the 2013 Camp Paumalū Master Plan and ensure a sustainable financial future for the camp and future programs.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Girl Scouts of Hawai'i

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	900,000			7,334,068
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	900,000	Trina Nakamura (808) 675-5516		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1/15/2020		
(d) Total Private/Other Funds Requested	7,334,068	Signature of Authorized Official Date		
TOTAL BUDGET	8,234,068	Shari Chang, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Girl Scouts of Hawai'i

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN	\$ 459,598.00			\$ 40,000.00		
CONSTRUCTION	\$ 2,545,402.00	\$ 1,432,948.00	\$ 900,000.00	\$ 1,557,693.00		
EQUIPMENT	\$ 500,000.00			\$ 798,427.00		
TOTAL:	\$ 3,505,000.00	\$ 1,432,948.00	\$ 900,000.00	\$ 2,396,120.00		
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Girl Scouts of Hawai'i

Contracts Total: 3,161,638

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	State GIA (OCS-CIP-20-03) - STEM Center for Excellence	2/1/2020 - 1/31/2021	DLIR-OCS	State of Hawaii	500,000
2	State GIA - Road to Paumalu	5/1/2019 - 4/30/2020	DLIR-OCS	State of Hawaii	450,000
3	GIA (Contract 63916) Camps Wastewater System	1/30/15 - 6/30/19	BLNR	State of Hawaii	1,250,000
4	State CIP (OCS-CIP-15-13) Road to Camp	6/1/15 - 7/25/18	Off of Comm Svs	State of Hawaii	500,000
5	C&C GIA (CT-DCS-2000027)	10/1/19 - 9/30/20	Dept. of Comm Svs	Honolulu County	125,000
6	C&C GIA (CT-DTS-1800018) Outreach Program	10/1/17 - 9/30/18	Dept. of Comm Svs	Honolulu County	125,000
7	C&C GIA (CT-DTS-1700018) Outreach Program	10/1/16 - 9/30/17	Dept. of Comm Svs	Honolulu County	123,180
8	C7C GIA (CT-DTS-1600055) Outreach Program	10/1/15 - 9/30/16	Dept. of Comm Svs	Honolulu County	88,458
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