

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: DbA:

Easter Seals Hawaii

Amount of State Funds Requested: \$ 493,306

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Easterseals Hawaii intends to use this funding to increase the total number of keiki we treat that are diagnosed with Autism Spectrum Disorder (ASD) by expanding our center, home and school-based autism programs. The grant will help us to hire and train 119 Registered Behavioral Technicians (RBTs) to meet the high-demand of qualified practitioners in the State of Hawaii. These newly certified practitioners will provide individualized and highly-specialized care for 100 additional keiki in our community.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 4,988,643

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 626,528

Unrestricted Assets:

\$ 3,021,281

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

710 Green St

City:

Honolulu

State:

HI

Zip:

96813

Contact Person for Matters Involving this Application

Name:
Jennifer La'a

Title:
C.E.O.

Email:
jlaa@eastersealshawaii.org

Phone:
(808) 536-1015

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Jennifer La'a, CEO

Name and Title

1/16/2020

Date Signed

received
1/17/20 20

11:13 am

**2020 Grant In Aid
The Thirtieth Legislature
Chapter 42F, Hawaii Revised Statute**

Respectfully Submitted by

EASTER SEALS HAWAII
January 17, 2020

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Application Submittal Checklist

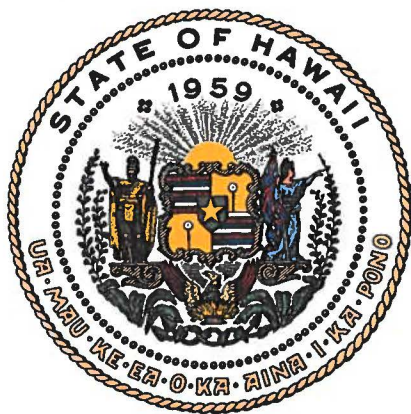
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
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 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

JENNIFER LA'A, CEO
PRINT NAME AND TITLE

1/16/2020
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

EASTER SEALS HAWAII

was incorporated under the laws of Hawaii on 07/18/1947 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 06, 2020

Director of Commerce and Consumer Affairs

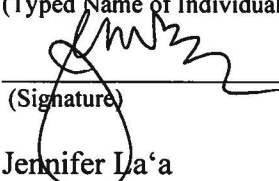
**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

| | |
|--|----------------------------|
| <u>Jennifer La'a Easterseals Hawaii</u> (Typed Name of Individual or Organization) | <u>1/16/2020</u> (Date) |
|  (Signature) | (Title) |
| Jennifer La'a (Typed Name) | CEO (Title) |

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

- (1) The name of the requesting organization or individual;
Easter Seals Hawaii (ESH)
- (2) The public purpose for the grant;
We intend to use the funds from this grant, plus additional funds from our organization, to expand our center, home and school-based autism programs.
- (3) The services to be supported by the grant;
Expansion will increase the total number of keiki receiving treatment by ESH to at least 100 by the end of 2020, as well as help build momentum to create a more sustainable program, positioned to grow and better serve the broader Oahu community under a comprehensive, transdisciplinary model.
- (4) The target group;
Individuals diagnosed with Autism Spectrum Disorder (ASD).

And

- (5) The cost of the grant and the budget.
ESH is requesting \$493,306 to expand treatment of ASD on Oahu.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Easter Seals Hawaii (ESH) Mission:

ESH provides exceptional, individualized, family-centered services to empower people with disabilities or special needs to achieve their goals and live independent, fulfilling lives.

Organization Overview and History:

ESH is an affiliate of Easter Seals, a national organization that pioneered disability care when it was founded in 1918 as "The National Society for Crippled Children." In 1946, thanks to the vision and philanthropy of Edward and Olga Sultan and support from many prominent business leaders and parents committed to helping children with disabilities, "The Easter Seal Society for Crippled Children" was founded. Other charter members of the ESH ohana include Governor John Burns, Judge Chuck Mau, Dorothy Devereux, Hilo Hattie, Duke Kahanamoku, Bayard Dillingham, and local businessman Fred Ida, who was an ESH board member for 50 years and longtime member of the Easter Seals National Board. Many awards have been named in Fred's honor due to his outstanding volunteerism and community service.

The organization's mission expanded to include serving adults with disabilities and rapid statewide growth followed. ESH now serves people with various disabilities such as;

- Autism (aka Autism Spectrum Disorder or ASD)
- Cerebral Palsy
- Muscular Dystrophy
- Spina Bifida
- Cognitive Impairments
- Down Syndrome
- Other intellectual and developmental disabilities or special needs.

In the 1990s, the Center for Medicare and Medicaid Services (CMS) started to emphasize providing services for individuals in their natural environment, like homes and communities. This, combined with the effects of the Felix Decree and closure of the Waimano Homes (see attached), expanded the opportunity to serve individuals with disabilities and their families significantly.

This opportunity allowed ESH to grow its staff on the four major Hawaiian Islands from 50 to 365 employees by the end of 2019 and increase its number of facilities to 12 across the islands (six on Oahu, three on Kauai, two in Hilo and one on Maui) to better serve the community. As a result, the annual number of participants served has increased from roughly 200 to over 1,100 and, in 2019, over 435,000 service hours were delivered by ESH to these participants.

To ensure quality delivery of service, ESH received accreditation from the Commission on Accreditation of Rehabilitation Facilities (CARF) in 2016 and has maintained this "gold standard" through its recent renewal in 2019. This accreditation must be renewed every three years and will be updated in 2022. Maintaining this accreditation guarantees that ESH stays informed of emerging trends and best practices, not just in program management, but in all aspects of administration, finance, human resources, development (including fundraising) and board governance for running a nonprofit organization. In addition, ESH's Applied Behavioral Analysis (ABA) program received Behavioral Health Center of Excellence designation in 2019.

ESH provides the following types of services:

Early Intervention (EI)

EI service contracts are administered through the State of Hawaii, Department of Health (DOH), Early Intervention Section (EIS) and include physical therapy, occupational therapy, speech therapy and special education to within six (6) geographical districts, including Central Honolulu, East Honolulu, Kailua, Kapolei, Hilo on Hawaii Island and on the island of Kauai.

Adult Services

Waiver service contracts are administered through the DOH and Developmental Disability Division (DDD). Center-based Adult Day Health (ADH) services are offered from multiple statewide locations, including the Green Street campus in Makiki, two modified homes in Ewa, a large multipurpose service center in Kapolei (Napuakea), in Hilo on Hawaii Island, in Kapaa and Waimea on Kauai and in Kahului on Maui. Community Learning Services (CLS) and personal assistance and habilitation services (PAB) are additional services with one-on-one supports held both in the community and in the home.

Employment Services

Employment services fall under two categories:

- training for high school age children and young adults with disabilities or special needs to help them develop skills to succeed at job interviews; and
- matching individuals with gainful employment where their abilities and interests fit with the requirements of the job.

Services also include follow-up job coaching to ensure long-term success.

Applied Behavioral Analysis (ABA) Services

In 2013, ESH leadership saw the growth of autism and acquired a small ABA service provider, the Pacific Autism Center, to create the ESH Autism Treatment Center. The program was first based in a 3,000 square-foot space within the Aloha United Way (AUW) building where the staff of six (6) provided services to four (4) children diagnosed with ASD on the more severe end of the spectrum. Since then, ESH has more than tripled the number of staff and participants served, continuing to focus on center-based services for individuals with ASD across the spectrum.

ESH's business plan moving forward involves expanding the organization's capability to provide center-based services, while simultaneously developing a team consisting of a behavior analyst and multiple technicians to provide home and school-based services to individuals diagnosed with ASD. Access to ASD services is a problem throughout Hawaii and ESH aims to be part of the solution by further developing the program, starting in Oahu with this grant request. This business plan represents the focus of this GIA request and is addressed in greater detail throughout the body of this submission.

Assistive Technology

Individuals with disabilities or special needs often benefit from the use of adaptive equipment to accommodate physical and/or developmental challenges. There is very little funding for this type of equipment, but through fundraising, grants and the efforts of an incredible, mission-driven staff, ESH continues to provide assistive technology services across its adult programs.

Community Events and Fundraising

ESH has achieved favorable recognition and forged strong bonds in the community including leaders in government, businesses and foundations, as well as through sponsoring high profile, high-quality activities and fundraising events.

The support of two organizations, the Matson Company and the Harry and Jeanette Weinberg Foundation, stands out. Matson has sponsored an annual Christmas party for our EI program on Oahu for the past 66 years and funded similar parties for the EI programs in Hilo and on Kauai since 2000, while the Harry and Jeanette Weinberg Foundation has also been incredibly generous with respect to fundraising campaigns to help build and renovate our facilities.

The State of Hawaii and the City and County of Honolulu, along with many local foundations and corporations, have also supported ESH, reflecting the relationships between our board members and management with leaders of these organizations.

Many in Hawaii will also recognize past ESH events, including the Easterseals Telethon, the Taste of Honolulu, the Gingerbread Festival and Chef's du Jour (hosted by former ESH board member Chef Alan Wong). The careful planning and execution of these events has built upon our reputation for quality.

Leadership

Currently, 17 local business leaders serve on the ESH Board of Directors. Together with the Catalight Foundation, the parent organization of ESH, CEO Jennifer La'a and her Hawaii-based executive team promises responsible governance and strategic leadership in all areas described above under the reference to CARF. Additionally, ESH's affiliation with the Catalight Foundation and Easterseals Northern California (ESNorCal) presents considerable opportunities for improving best practices in services for persons with disabilities. ESH is also represented in industry work groups and advisory committees that address a broad range of issues impacting those with intellectual and developmental disabilities in our community.

ESH affiliated with the Catalight Foundation (previously Easterseals Bay Area) in 2017. This affiliation deepens technological and administrative support, as well as programmatic capabilities for Easterseals Hawaii and Easterseals Northern California, positioning each organization to better serve more individuals with disabilities and special needs in an operationally efficient and sustainable way.

2. The goals and objectives related to the request;

ESH is requesting \$493,306 to expand services for treatment of ASD on Oahu. Currently ESH has a center, home and school-based ABA program serving 17 keiki with ASD. We intend to use the funds from this grant, plus additional funds from our organization, to expand our center-based program with group and parent education services. The expansion will increase the total number of children receiving treatment from ESH to at least 100 by the end of 2020 and build momentum to create a more sustainable program to better serve the entire state. Without growth and additional investment, the program is not in a position where it can grow and meet the state's needs for persons with ASD.

With a combination of ESH funds and grant funding, we will:

- Hire and train 119 additional staff. The staff will be highly trained professionals with the capabilities to treat and assist families with ABA services in accordance with the standards dictated by the Behavior Analyst Certification Board (BACB).
- Provide two modalities of ABA care: center-based comprehensive ABA for more-severely disabled children and focused home and school-based ABA for mildly to moderately disabled children.
- Increase the number of children in treatment to over 100 in 2020 and grow the program incrementally to meet additional demand moving forward.

ESH's Contribution: Although the grant request of \$493,306 will further support ABA efforts on Oahu, additional investment will be required. ESH is prepared to contribute an additional \$659,488 to fund the initiative through fee-for-service health insurance billings, fundraising and collaboration with ABA partners. This includes sharing in the hiring and retention of registered behavioral therapists (RBTs), implementation of Catalight's proprietary Clinical Hours and Assessment Recommendation Tool (CHART) and other technology tools and support, and training and program management to support sustainable growth. Additionally, ESH will make use of its affiliate relationship with Catalight Foundation for training, technology, technical support, advisory support and tools. Each of these aspects is described in more detail throughout the remainder of the document.

3. The public purpose and need to be served;

ASD is a developmental disorder that impacts communication, social, verbal and motor skills and often leads to maladaptive behaviors that interfere with overall functioning. According to the Center for Disease Control (CDC), approximately 1% of the world has ASD, and within the United States, the figure is estimated at approximately 1 in 59 children. Furthermore, the prevalence of the ASD diagnosis rose by 119% between 2000 and 2010, making it the fastest-growing developmental disability. The diagnostic trends in Hawaii mirror those across the U.S. According to the U.S. Department of Education, 1,820 keiki with ASD are currently receiving special education services in the state of Hawaii, a figure that rises every year.

ABA therapy is designed to support individuals with ASD. ABA therapy is defined as the design, implementation and evaluation of environmental modifications using behavioral stimuli and consequences to produce socially significant improvement in behavior and address challenging behavior problems for individuals with ASD who are otherwise unable to participate in common social activities or traditional educational settings. ABA services include direct observation, measurement and functional analysis of the relationship between the individual's environment and behavior. According to the Autism Society, costs of lifelong care can be reduced by 66% with an early ASD diagnosis and appropriate treatment like ABA.¹ This is our goal in delivering this service.

However, the challenge is that there is a critical lack of access to services for children with ASD in Hawaii. There are only 13 ABA service providers on Oahu, and many, including ESH, have long waiting lists. ESH wants to disrupt the assumption that waiting lists are unavoidable, and to provide timely support for families otherwise unable to receive consistent treatment.

To address the wide spectrum of needs that children with ASD have, access to the two board-recognized levels of service is essential. These two levels are:

¹ <http://www.autism-society.org/what-is/facts-and-statistics/>

- **Comprehensive ABA Treatment** – generally for more-severely disabled children, with treatment plans that provide 30–40 hours per week of treatment.
- **Focused ABA Treatment** – generally for mildly to moderately disabled children, with treatment plans that provide 10–25 hours per week of treatment. The benefit of focused home-based treatment is the ability to provide treatment in the child’s community, with no requirement that a family live close to the center.

4. Describe the target population to be served;

ESH’s ASD services are intended to serve children diagnosed with ASD. Children with ASD exhibit:

- a. Persistent difficulties with social, verbal, and nonverbal communication;
- b. Deficits that limit function in the areas of communication, social participation, and relationship and occupational performance;
- c. Restricted, repetitive patterns of behavior, interests, or activities, often with stereotyped or repetitive motor movements, use of objects or speech;
- d. Self-injurious behaviors.

The symptoms of ASD restrict overall functioning and independence. For a child with ASD, the simple task of telling their parent when they are hungry or in pain can be a big hurdle. Early treatment with ABA improves functioning and independence by increasing the ability to communicate both verbally and nonverbally. This helps the child understand social situations, behave in a socially appropriate manner and develop relationships. ABA is also very helpful in decreasing self-injurious behaviors such as head banging or biting.

ESH is prepared to further serve the individuals in need of ABA treatment. ESH’s current staffing and technology infrastructure, as well as limited financial resources, have been barriers to expanding our reach and providing services to additional members of our community. This would include offering continuity of care to those with ASD in our EI programs. Each year, children in our EI programs on Oahu are diagnosed with ASD, typically between the ages of 2.5-3. We would like to have the ability to offer them the services they need by expanding our ABA program, enabling us to provide a seamless care path from EI to school-based to transdisciplinary services that “wrap around” their needs through adulthood. Currently, ESH is the only organization in Hawaii that has the capability to achieve this level of comprehensive, continuous services to persons with disabilities.

With the additional staff and resources requested in this proposal and by using technology to provide remote supervision and support to home providers, we will be able to provide treatment for 100 additional children ages 0 and up by the end of Hawaii’s fiscal year 2020.

5. Describe the geographic coverage.

Our goal is to support the greater Honolulu area with comprehensive center-based care on the island of Oahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

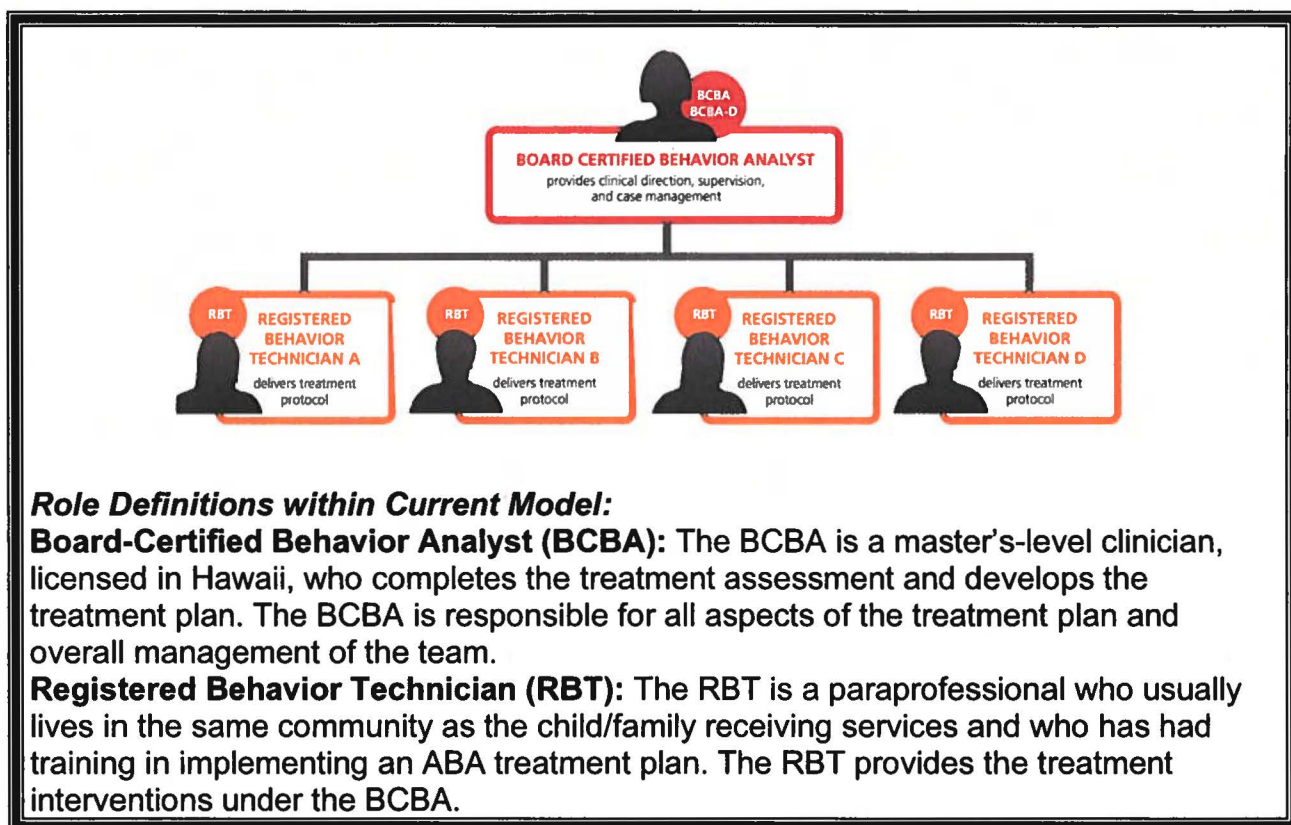
1. Describe the scope of work, tasks and responsibilities.

ESH will expand the number of keiki we serve in our center-based comprehensive program, add group and parent education/training services, expand our home and school-based services, as well as, integrated home, school, and center-based ABA services for keiki with autism. Due to the shortage of trained providers, ESH provides center-based ABA on a relatively small scale and is limited in its ability to provide home and school-based ABA. The term home-based includes all naturalistic environments such as a family member's house or parks. Our intent is to:

- Expand our comprehensive center program to serve a minimum of 20 additional keiki from our current waiting list;
- Provide home-based ABA for approximately 35 keiki with ASD over the age of three in their natural environment (home/school/family settings) on Oahu;
- Provide integrated home and center-based ABA for keiki over five years of age with ASD. This treatment gives a child the opportunity to receive group care in the center as well as individual services their home, allowing for interaction with peers to be an element of their treatment program.

Scope of ABA: ABA is a systematic approach for changing behavior. BACB-certified treatment plans make use of behavior change techniques using naturalistic stimuli to address deficits and resolve problem behaviors. The impact of ABA is an improvement in independence and functioning.

ESH currently uses a two-tier model within the current comprehensive program, which is best practice. ESH will continue to use the two-tier model for our center-based program. The model works effectively and supports children requiring a comprehensive program. Figures 1 provides an overview.

Figure 1: Two-Tier Model (supported by the BACB)

Improving Efficiencies, Standardization, and Data Collection with Technology:

In addition to developing the focused ABA program, ESH will look to invest in clinical efficiencies to ensure the program is sustainable. To assist and guide the development, ESH will partner with ESNorCal, which has the largest ASD program in Northern California.

Given the affiliation through Easterseals, the partnership allows ESH to take advantage of technology, thought leadership and training ESNorCal has developed at significantly reduced costs. For example, through the affiliation, ESH will be able to use an industry-leading application to collect real-time ABA session data. The application, which runs on an iPad, gives RBTs detailed treatment protocols and allows BCaBAs and BCBA to monitor adherence to the treatment plans and make treatment plan modifications as needed. This access is critical in actively overseeing ABA treatment. Additionally, the application allows for specific outcome measures to be monitored by the BCBA and provides families with feedback on how their child is doing.

The application is a cost-effective and industry recognized tool to increase direct treatment time and improve productivity considerably. Moreover, the application

collects data and supports treatment development to ensure the child's plan is evolving as needs change and supports the clinical team by guiding treatment planning and sessions using industry best practices.

Investing in technology is vital to ensure compliance with healthcare regulations and standards, as well as to guarantee efficiencies are promoted throughout the care cycle. Table 1 outlines the advantages ESH anticipates by gaining access to the tools and applications developed by industry leaders within ABA (ESNorCal and other ABA providers respected within the industry). The tools proposed to drive efficiency include the following:

- **Sparkle Suite:** A proprietary, integrated system of program and financial practice management tool to manage a patient's medical history, facilitate workflows in accordance with industry standards, and track clinical data, progress notes, and treatment plans in a compliant, standardized and highly efficient way.
- **Confluence, Adaptive, Verity, Monday.com, and other Administrative Management Tools provided under a shared administrative services infrastructure with the Catalight Foundation:** Proven tools to promote collaboration, training, and process documentation.
- **Deployment Devices and Applications (i.e. properly supported iPad):** Given the frequency of treatment and necessity to seamlessly engage a patient within the home or ESH center, devices offering mobility, flexibility, privacy (i.e. HIPAA compliance) and security (network and device encryption systems) are needed to access the systems above.

Table 1: Technology Advantages

| Improved Efficiency: | |
|--|--|
| RBTs | <ul style="list-style-type: none"> • Reduces the time RBTs spend on administrative tasks • Increases the time RBTs have directly interacting with the child (reduces paperwork time by about 15 minutes per treatment session) |
| BCaBAs/BCBAs | <ul style="list-style-type: none"> • Decreases time for treatment plan development and treatment plan updates by giving BCaBAs/BCBAs quick access to data about how the treatment plan is progressing |
| BCBAs | <ul style="list-style-type: none"> • Assists in treatment plan assessments |
| Reduced Risks/ Quality Improvement | <ul style="list-style-type: none"> • Reduces data errors • Allows real-time or near-real-time supervision of RBTs • Allows for standardization of best practices assessment and other documentation instruments to ensure optimal treatment planning across the entire ABA Program. |

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

We project 12 months to hire, train staff and start treatment to meet our 2020 targets of servicing over 100 keiki.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

ESH follows a robust quality assurance and improvement system, as described in Table 2. ESH believes in continuous self-assessment and improvement to guide performance toward achieving our mission. This system promotes quality services provided to our clients and families to ensure that the needs of our funders and other stakeholders are consistently met. The quality system is designed to objectively, systematically and measurably monitor and evaluate the quality, appropriateness and outcome of care and the processes by which services are delivered. All aspects of services, including delivery of care and business systems, are evaluated as part of this model.

Table 2: Quality Assurance and Improvement System

| Quality Assurance | Quality Improvement |
|--|---|
| <p>Quality assurance efforts include ensuring that all ESH ABA treatment plans meet stated quality standards. The quality assurance function will also monitor treatment plan adherence through periodic chart reviews. All chart review results are analyzed, trended, and evaluated as part of the quality improvement (QI) model.</p> | <p>The QI model's goal is to enhance performance and increase the probability of desired client and family outcomes, including client and family satisfaction, effectiveness, accessibility, diversity, and the client's attainment of their highest potential. The QI model ensures that all work, including service delivery, is conducted in a way that promotes a level of performance that conforms to applicable and currently recognized standards in the field of ABA. A QI committee meets regularly to evaluate established metrics and benchmarks to identify areas for improvement and facilitate performance improvement activities within the organization.</p> |

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The quality assurance and improvement system described above will ensure that measures of quality and effectiveness will be reported to the appropriate state agency. The following will be reported:

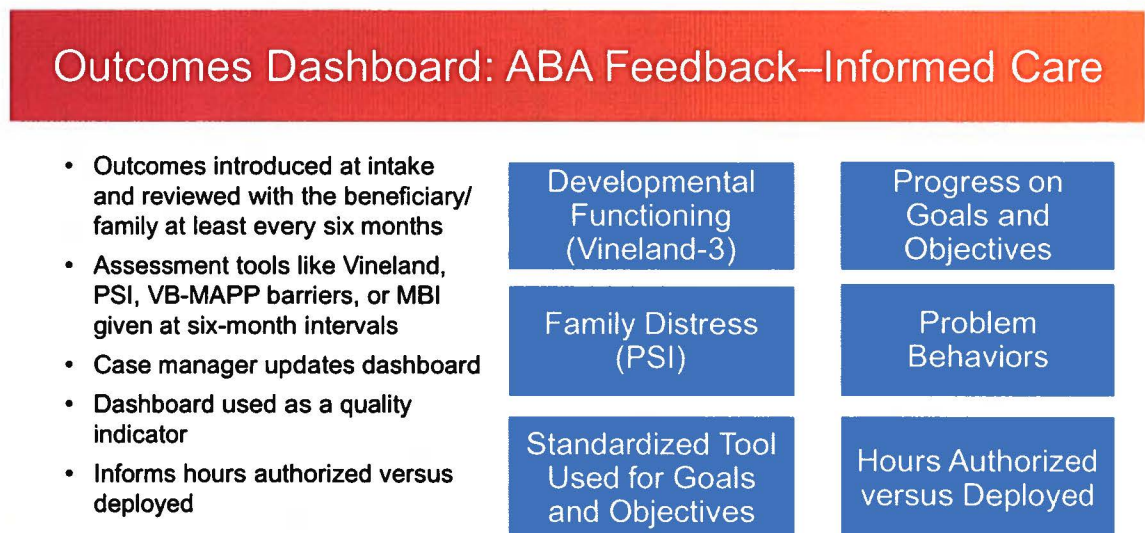
- Number of children in active treatment
- Average number of treatment hours for each program by age group (0–5 years; 5–10 years; over 10 years)
- Geographic areas reached
- Number of staff hired and trained

We use a bi-yearly progress map to measure effectiveness of treatment:

- Development (Vineland-III)
- Goals and objectives met
- Improvement in problem behaviors (e.g., biting, head banging)
- Parental distress (Parenting Stress Index)
- Hours ratio (hours recommended versus hours given)

The outcomes dashboard shown in Figure 3 will be reported by program and age group.

Figure 3: Outcomes Dashboard



IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|--------------|--------------|--------------|--------------|-------------|
| \$123,326.50 | \$123,326.50 | \$123,326.50 | \$123,326.50 | \$493,306 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

Not applicable.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

As a 501 (c) 3 nonprofit organization, ESH has no access to state and federal tax credits.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2020.

\$3,021,281 consisting of current cash on hand, receivables, and prepaid expenses.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

- **Experienced Professionals:** ESH has been providing center-based ABA for children with ASD for more than five years. Furthermore, ESH will be supported by Easterseals NorCal, which has been providing home-based ABA treatment for nearly eight (8) years and oversees the care of 250+ children receiving ASD services, by further developing training programs, monitoring the expansion of the ABA program and allocating leadership resources experienced in scaling ABA operations. Together, ESH and ESNorCal have a number of experienced BCBAs, including two doctoral-level BCBAs and a neuropsychologist with experience in treating children with ASD. ESH plans to take advantage of the combined ABA experience of these professionals for training and program development to support its expansion.

- **Registered Behavior Technician (RBT) Training:** Registered behavior technicians are paraprofessionals who provide treatment interventions under the BCaBA and BCBA. ESH and ESNorCal have established RBT training programs that meet or exceed the BACB's training criteria. Both use the same well-regarded online training program as well as supervised hours. In addition, ESNorCal has developed a protocol to integrate training for the ABA treatment application with RBT training. ESNorCal will share this training protocol with ESH.
- **Board Certified Behavior Analyst (BCBA) and Assistant Behavior Analyst (BCaBA) Development:** The BCBA is a master's-level clinician, licensed in Hawaii, who does treatment assessment and develops the treatment plan. They are responsible for all aspects of the treatment plan and overall management of the team. The BCaBA is a bachelor's or master's-level clinician who manages the RBT and provides case management. Both ESH and ESNorCal have development and training structures in place to support RBTs who are committed to a career in ABA and want to advance to the level of a BCaBA or BCBA. Over the last 5 years, ESH has produced 4 BCBA's from the RTB career path. Continuing to invest in these capabilities and supporting members of the ESH team to further clinical competencies is core to our mission and will continue to be emphasized as the ABA program grows.
- **Training and Experience for Standardization of Care:** The Catalight Foundation developed an algorithmic tool, called CHART, for treatment plan assessments, which is designed to standardize treatment hour needs based on ASD symptoms and family stress. CHART is an economical and effective tool to guide ABA treatment and ensure that treatment goals are appropriate for the child's age and level of disability. This tool was accepted by the Association for Behavior Analysis International which was presented at their 2018 conference and is being shared with ESH free of cost as a component of these ABA expansion efforts.
- **Clinical Case Management:** ABA clinical case managers are often social workers with specific knowledge or experience working with individuals with ASD. The clinical case manager provides support to members of the family and assists in overseeing the case (i.e. identifies family resources, collaborates to define/manage treatment plans, objectively evaluates progress and next steps). The support provided by the clinical case manager improves the success of a child's ABA treatment plan by ensuring the family has access to the appropriate resources, is appropriately engaged, and is supported through treatment. Eliminating stressors and supporting the family is an important component and determinant of effective ABA treatment.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Our center-based ABA program is housed in a 6,300-square-foot space within the AUW facility and includes 24 treatment rooms, a training center and significant common area space to accommodate clinical needs.

Additionally, ESH owns and operates a 17,000 sq. ft multi-disciplinary building which houses its Adult, EI and ABA satellite office in Kapolei at its Napuakea location to extend its reach to the West Oahu community. ESH plans to develop group ABA services at this location in 2020.

ESH's Adult Program facilities on the Windward side and East Oahu as well as on all 4 neighbor islands also provide opportunities to accommodate growth for ABA throughout the entire state.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Between the two ABA programs, we plan to hire 119 professional and paraprofessional staff (BCBAs, BCaBAs, RBTs).

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. **See attachment 1 – Easterseals Hawaii Organization Chart**

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors or employees of the organization by position title, not employee name.

| | |
|-----------------------|--------------|
| President & CEO | \$170,000.00 |
| VP, Fundraising & Dev | \$120,000.00 |
| Sr Dir of Program Ops | \$120,000.00 |

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

There is no pending litigation to which Easter Seals Hawaii is a party.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Easter Seals Hawaii's ABA program is accredited by both, the Commission on Accreditation of Rehabilitation Facilities (CARF) and the Behavior Health Centers of Excellence (BHCOE), accreditation certificates attached. **See attachment 2 – CARF Accreditation Letter and attachment 3 - Preliminary Accreditation Results from BHCOE**

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Easter Seals Hawaii will not use any grant funds to support or benefit, a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

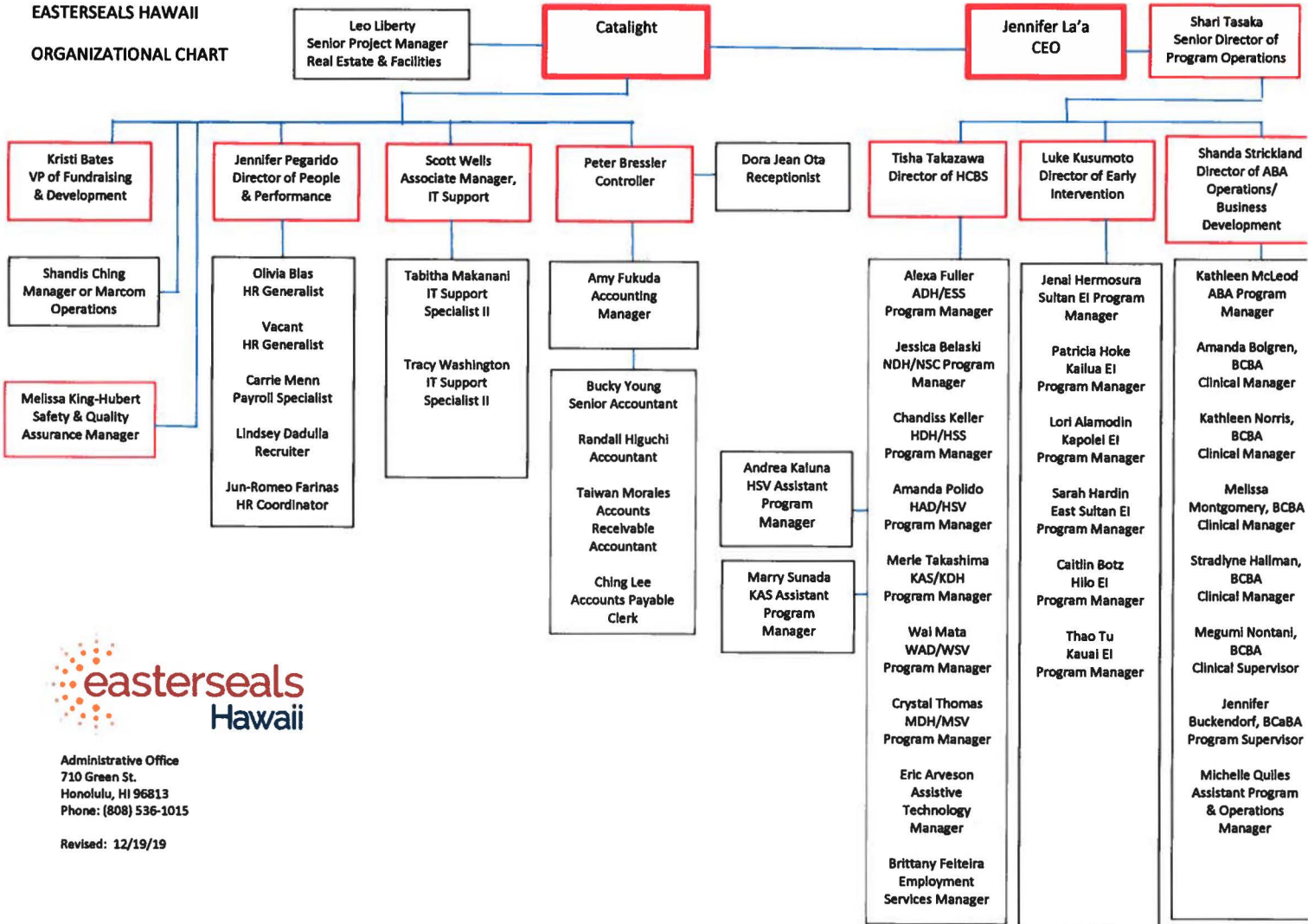
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

ESH intends to use the GIA funds requested to complete the investments in recruiting, hiring and training of clinical professionals outlined in this document. These investments will provide the capabilities to scale the ABA program to a point where the services are sustainable through insurance billing.

ATTACHMENTS

ATTACHMENT 1 - ESH ORGANIZATION CHART

**EASTERSEALS HAWAII
ORGANIZATIONAL CHART**



Administrative Office
710 Green St.
Honolulu, HI 96813
Phone: (808) 536-1015

Revised: 12/19/19

ATTACHMENT 2 - CARF ACCREDITATION LETTER



May 10, 2019

Melissa King-Hubert
Easter Seals Hawaii
710 Green Street
Honolulu, HI 96813

Dear Ms. King-Hubert:

It is my pleasure to inform you that Easter Seals Hawaii has been issued CARF accreditation based on its recent survey. The Three-Year Accreditation applies to the following program(s)/service(s):

Behavioral Consultation Services
Community Integration
Services for Children and Youth: Early Intervention Services

This accreditation will extend through May 31, 2022. This achievement is an indication of your organization's dedication and commitment to improving the quality of the lives of the persons served. Services, personnel, and documentation clearly indicate an established pattern of conformance to standards.

The accreditation report is intended to support a continuation of the quality improvement of your organization's program(s)/service(s). It contains comments on your organization's strengths as well as any consultation and recommendations. A Quality Improvement Plan (QIP) demonstrating your organization's efforts to implement the survey recommendation(s) must be submitted within the next 90 days to retain accreditation. The QIP form is posted on Customer Connect (customerconnect.carf.org), CARF's secure, dedicated website for accredited organizations and organizations seeking accreditation. Please log on to Customer Connect and follow the guidelines contained in the QIP form.


Your organization should take pride in achieving this high level of accreditation. CARF will recognize this accomplishment in its listing of organizations with accreditation and encourages your organization to make its accreditation known throughout the community. Communication of the accreditation to your referral and funding sources, the media, and local and federal government officials can promote and distinguish your organization. Enclosed are some materials that will help you publicize this achievement.

Your organization's complimentary accreditation certificate will be sent separately. You may use the enclosed form to order additional certificates.

If you have any questions regarding your organization's accreditation or the QIP, you are encouraged to seek support from John Hannon by email at jhannon@carf.org or telephone at (888) 281-6531, extension 7198.

CARF encourages your organization to continue fully and productively using the CARF standards as part of its ongoing commitment to accreditation. CARF commends your organization's commitment and consistent efforts to improve the quality of its program(s)/service(s) and looks forward to working with your organization in its ongoing pursuit of excellence.

Sincerely,



Brian J. Boon, Ph.D.
President/CEO

Enclosures

CONFIDENTIAL

Preliminary Accreditation Evaluation



Completed on
31 Oct 2019

Provider Name
Easter Seals Hawaii

Interview Conducted On
30 Oct 2019

Prepared by
Carla Gross

Organizational Representatives Present
Melissa King Hubert, Kat McLeod

Score
64/64 - 100%

Disclaimer

The assessors believe the information contained within this assessment report to be correct at the time of printing. The assessors do not accept responsibility for any consequences arising from the use of the information herein. The report is based on matters which were observed or came to the attention of the assessors during the day of the assessment and should not be relied upon as an exhaustive record of all possible risks or hazards that may exist or potential improvements that can be made.

Information on the latest BHCOE standards can be found at www.bhcoe.org.

Confidentiality Statement

In order to maintain the integrity and credibility of the risk assessment processes and to protect the parties involved, it is understood that the assessors will not divulge to unauthorized persons any information obtained during this assessment unless legally obligated to do so.

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| Hiring - 8/8 - 100% | 5 |
| HIPAA - 8/8 - 100% | 6 |
| Intake - 13/13 - 100%..... | 7 |
| Clinical - 13/13 - 100% | 8 |
| Consumer Protection - 8/8 - 100% | 9 |
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General Requirements - 10/10 - 100%

| Question | Response | Details |
|---|----------|--|
| A.01 Organization is registered or incorporated. | Met | need with new CEO name |
| A.02 Organization has general, property, and liability insurance. | Met | |
| A.03 Organization has a valid business license. | Met | |
| A.04 Organization has a payroll and accounting and record-keeping system and/or software. | Met | Ceridan and Kronos |
| A.05 Organization have workman's comp insurance. | Met | |
| A.06 Organization has an employee handbook. | Met | |
| A.07 Organization has a current working budget and proposed next year budget. | Met | Need forecast for next year |
| A.08 Organization has a defined organizational structure and hierarchy. | Met | |
| A.09 Organization has job descriptions and expectations for all current positions. | Met | Need for Director of ABA Operations and Asst. Program & Operations Manager |
| A.10 Organization has minimum qualifications and requirements for each job position. | Met | |

Hiring - 8/8 - 100%

| Question | Response | Details |
|---|----------|---|
| B.01 Organization has an organization-specific employment application. | Met | |
| B.02 Organization has a templated offer letter. | Met | |
| B.03 Organization has a checklist for new hires. | Met | Suggest utilizing a program specific checklist as well. |
| B.04 Organization conducts background checks. | Met | Fieldprint is utilized for fingerprinting. |
| B.05 Organization has employee performance evaluation and guidelines. | Met | |
| B.06 Organization provides safety/crisis management training to staff who may encounter dangerous behavior. | Met | |
| B.07 Organization trains staff on mandated reporting requirements. | Met | Great PowerPoint |
| B.08 Organization checks all staff Motor Vehicle records. | Met | |

HIPAA - 8/8 - 100%

| Question | Response | Details |
|---|----------|--------------------------|
| C.01 Organization has determined where PHI will be located. | Met | |
| C.02 Organization have an appointed HIPAA privacy/security official. | Met | |
| C.03 Organization has determined how or why PHI will be used or disclosed. (e.g. treatment, payment, health care operations, public health reasons, etc.) | Met | |
| C.04 Organization's email and other electronic communication are HIPAA-compliant. | Met | |
| C.05 Organization's cloud or server-based storage is HIPAA-compliant. | Met | |
| C.06 Organization has a HIPAA breach policy? | Met | |
| C.07 Organization has a data backup plan? | Met | |
| C.08 Organization has HIPAA compliance training. | Met | Good content in training |

Intake - 13/13 - 100%

| Question | Response | Details |
|--|----------|--------------------|
| D.01 Organization has a client intake form & questionnaire. | Met | |
| D.02 Organization has clients' rights agreement. | Met | |
| D.03 Organization provides a financial responsibility agreement to patients. | Met | |
| D.04 Organization has a confidential exchange of information policy. | Met | |
| D.05 Organization has a new patient welcome letter. | Met | |
| D.06 Organization has a written standard treatment/operating procedure for ABA services that is provided to new clients. | Met | |
| D.07 Organization has a client home safety checklist. | Met | |
| D.08 Organization has an ABA treatment contract. | Met | |
| D.09 Organization has a parent participation and parent interaction policy. | Met | See notes in email |
| D.10 Organization has a client illness policy. | Met | |
| D.11 Organization has a fee agreement and payment policy. | Met | |
| D.12 Organization has a new client form and checklist. | Met | |
| D.13 Organization has a Notice of Privacy Practices for clients (HIPAA compliance statement). | Met | |

Clinical - 13/13 - 100%

| Question | Response | Details |
|--|----------|--|
| E.01 Organization has an assessment report template. | Met | |
| E.02 Organization has a progress report template. | Met | |
| E.03 Organization has a BCBA case note template. | Met | |
| E.04 Organization has a paraprofessional/RBT case note template. | Met | |
| E.05 Organization has a reinforcement assessment system for clients. | Met | |
| E.06 Organization has a data collection system. | Met | |
| E.07 Organization has a caregiver training protocol. | Met | Recommend adding eLearning opportunities |
| E.08 Organization utilizes a standardized assessment when evaluating clients. | Met | |
| E.09 Organization has a plan for how often they will conduct assessments. | Met | |
| E.10 Organization has a curriculum for developing client programming. | Met | |
| E.11 Organization has a quality assurance officer. | Met | |
| E.12 Organization has guidelines for recommending treatment intensity of services. | Met | Suggest internal policy that reflects that research is also utilized in addition to the BACB guidelines. |
| E.13 Organization has a fade-out policy. | Met | |

Score (13/13) - 100%
 Easter Seals Hawaii / Melissa King Hubert, Kat McLeod / 30 Oct 2019

Consumer Protection - 8/8 - 100%

| Question | Response | Details |
|---|----------|---------|
| F.01 Organization has a conflict of interest policy. | Met | |
| F.02 Organization has guidelines regarding the exchange of gifts, money, or personal fundraising. | Met | |
| F.03 Organization have guidelines for how the organization is represented via social media. | Met | |
| F.04 Organization protects client privacy by refraining from posting client information or photos on social media. | Met | |
| F.05 Organization refrains from soliciting and posting testimonials. | Met | |
| F.06 Organization has written ethical codes of conduct. | Met | |
| F.07 Organization has legal representation. | Met | |
| F.08 Organization has a policy regarding non-evidence-based practices that includes refraining from participating in such practices, resolving conflicts when such practices interfere with ABA services, and educating consumers about how to choose effective services. | Met | |

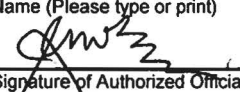
Liability - 4/4 - 100%

| Question | Response | Details |
|---|----------|---------|
| G.01 Does your organization have cyber or data privacy insurance? | Met | |
| G.02 Organization has a fidelity bond in place. | Met | |
| G.03 Organization has abuse prevention policies and procedures. | Met | |
| G.04 Does your organization have a policy in place to avoid on-to-one situations with patients? | Met | |

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Easter Seals Hawaii

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|--|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 402,220 | | | |
| 2. Payroll Taxes & Assessments | 55,386 | | | |
| 3. Fringe Benefits | 35,700 | | | |
| TOTAL PERSONNEL COST | 493,306 | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 | | | | |
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| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 493,306 | | | |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | | Peter Bressler | (808) 529-1714 | |
| (b) Total Federal Funds Requested | | Name (Please type or print) | Phone | |
| (c) Total County Funds Requested | |  | 1/14/2020 | |
| (d) Total Private/Other Funds Requested | | Signature of Authorized Official | Date | |
| TOTAL BUDGET | | Jennifer La'a, C.E.O. | | |
| | | Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: Easter Seals Hawaii

| POSITION TITLE | FULL TIME EQUIVALENT (FTE) | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B x FTE) |
|---|----------------------------|-----------------|--|---|
| Registered Behavior Technician | 119 | \$27,040.00 | 12.50% | \$ 402,220.00 |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | 402,220.00 |
| JUSTIFICATION/COMMENTS: | | | | |
| 6 weeks of RBT salary while in training for Certification | | | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Easter Seals Hawaii

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| N/A | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| N/A | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |
| N/A | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Easter Seals Hawaii

| FUNDING AMOUNT REQUESTED | | | | | | |
|--------------------------------|---|---------------|--------------------------|-----------------------|---|--------------|
| TOTAL PROJECT COST N/A | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2018-2019 | FY: 2019-2020 | FY:2020-2021 | FY:2020-2021 | FY:2021-2022 | FY:2022-2023 |
| PLANS | | | | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | | | | | |
| EQUIPMENT | | | | | | |
| TOTAL: | | | | | | |
| JUSTIFICATION/COMMENTS: | | | | | | |
| N/A | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Easter Seals Hawaii

Contracts Total: 9,003,638

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|----|------------------------------|------------------------|----------------------------|---|-----------------------|
| 1 | ASO Log No. 18-075-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,222,939 |
| 2 | ASO Log No. 18-076-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,109,861 |
| 3 | ASO Log No. 18-077-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,257,559 |
| 4 | ASO Log No. 18-078-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,408,112 |
| 5 | ASO Log No. 18-079-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,273,591 |
| 6 | ASO Log No. 18-080-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 927,044 |
| 7 | ASO Log No. 20-122-M3 | 07/01/19-06/30/20 | DOH/E.I.S | State of Hawaii | 1,046,000 |
| 8 | DHS-19-VR-0039 | 10/01/18-09/30/20 | DHS/DVR | State of Hawaii | 90,000 |
| 9 | DHS-19-VR-0040 | 10/01/18-09/30/20 | DHS/DVR | State of Hawaii | 180,000 |
| 10 | DHS-19-VR-0041 | 10/01/18-09/30/20 | DHS/DVR | State of Hawaii | 150,000 |
| 11 | DHS-19-VR-0042 | 10/01/18-09/30/20 | DHS/DVR | State of Hawaii | 120,000 |
| 12 | DHS-20-VF-0027 | 08/01/19-09/30/20 | DHS/DVR | State of Hawaii | 25,000 |
| 13 | DHS-20-VR-0028 | 08/01/19-09/30/20 | DHS/DVR | State of Hawaii | 25,000 |
| 14 | DHS-20-VR-0029 | 08/01/19-09/30/20 | DHS/DVR | State of Hawaii | 25,000 |
| 15 | CT-DCS-2000023 | 10/20/19-03/31/21 | Dept of Community Services | C & C of Honolulu | 124,669 |
| 16 | County of Hawaii GIA FY19/20 | 07/01/19-06/30/20 | County of Hawaii | County of Hawaii | 9,775 |
| 17 | County of Hawaii GIA FY19/20 | 07/01/19-06/30/20 | County of Hawaii | County of Hawaii | 9,088 |
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