

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Bay Clinic, Incorporated

Bay Clinic

Amount of State Funds Requested: \$ 1,800,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Administration Site Renovation to Centralize all Hilo-based Clinics into One Location for Better Patient Access and Care Coordination.

Amount of Other Funds Available:

State: \$ 417,721

Federal: \$ 2,001,793

County: \$ 41,265

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5

Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 5,605,668

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

450 Kilauea Ave.

City:

Hilo

State:

HI

Zip:

96720

Contact Person for Matters Involving this Application

Name:
Christian Alameda

Title:
Chief Executive Officer

Email:
christian.alameda@bayclinic.org

Phone:
808-961-4083

Federal Tax ID#:

State Tax ID#



Authorized Signature

Chief Executive Officer

Name and Title

1/17/2020 11:26am

January 15, 2020

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



CHRISTIAN ALAMEDA, CEO

JANUARY 15, 2020

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

BAY CLINIC, INC.

was incorporated under the laws of Hawaii on 01/31/1983 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 08, 2020

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Bay Clinic, Inc.

(Signature)

C. Kimo Alameda

January 15, 2020

(Date)

Chief Executive Officer

Application for Grants

I. Certification

1. Certificate of Good Standing

Attached

2. Declaration Statement

Attached

3. Public Purpose

(1) The name of the requesting organization or individual;

Bay Clinic, Inc.

(2) The public purpose for the grant;

Administration Site Renovation to Centralize all Hilo-based Clinics in One Location for Better Patient Access and Care Coordination

(3) The services to be supported by the grant;

Primary Care, Dental, and Women's Health

(4) The target group; and

Bay Clinic's target population are those who experience the greatest barriers to health care access. 50,800 people live in BCI's Hilo Service Area, of which 14% are Bay Clinic patients.

(5) The cost of the grant and the budget.

Cost of grant -	\$1,800,000.00
Budget -	\$2,549,531.00

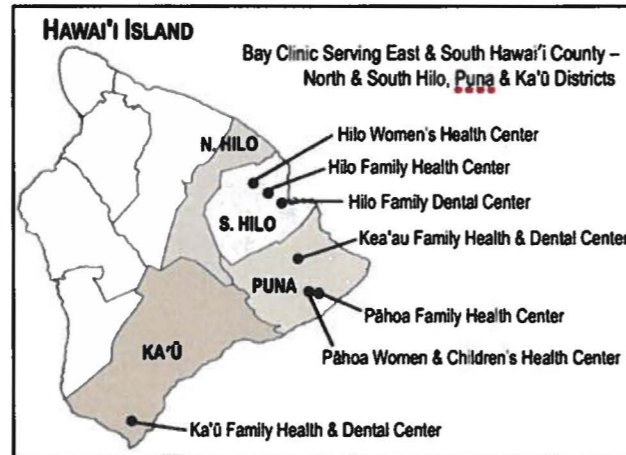
II. Background and Summary

1. Applicant's Background

Incorporated in 1983, Bay Clinic, Inc. (BCI) is a 501(c)(3) non-profit community health center with eight (8) sites serving the out-patient health care needs of the residents of the districts of

Applicant: Bay Clinic, Inc.

North Hilo, South Hilo, Puna, and Ka'u, East Hawai'i. We provide comprehensive primary medical, dental, and behavioral health care for all and link patients to specialty care and support services. Our services are offered on a Sliding Fee Schedule and applied to all patients depending on their income level, family size, and insurance status. BCI is the largest Federally Qualified Health Center (FQHC) in Hawai'i County, proudly serving over 21,000 patients with over 70,000 annual encounters.



Our Mission: Bay Clinic is a community-directed healthcare organization that provides quality primary and preventive care services to the people of East Hawai'i. Bay Clinic will ensure that patient-centered, culturally responsive, and affordable healthcare services are locally accessible in our communities.

BCI's service region encompasses 51% of Hawai'i Island's total land area and 53% of the island's total population or 196,325, 36% of which live 200% below Federal Poverty Level. BCI's rural 2,048 square mile service region is a federally designated medically underserved area/population (MUA/P) and Health Professional Shortage Area (HPSA.)

2. Goals and Objectives Related to the Request

In 2018, BCI purchased the Kilauea Business Center, 18,000 square feet building located at 450/460 Kilauea Avenue, Hilo (please see attached Property Description and Land Title Survey Map). Bay Clinic is the sole fee simple owner of the Kilauea Business Center.

The Kilauea Business Center currently houses BCI's Administration Office and provides lease space to three other companies (Matson Shipping, Brown & Brown Insurance, and Title Guaranty). BCI is looking to convert the Kilauea Business Center into one large comprehensive health center that will house all of its segregated Hilo-based clinics in one location.

Currently three of BCI's health centers are located in different areas in Hilo and not all the centers offer the same health care services.

- Hilo Family Health Center located at 1178 Kinoole Street
 - Primary care services, immunizations, chronic care management, diabetes education, wellness check-ups, urgent care, pediatrics, behavioral health
- Hilo Family Dental Center located at 1257 Kilauea Avenue
 - Dental care for adults and children
- Hilo Women's Health Center located at 73 Pu'uohonu Place
 - Ob-Gyn services, voluntary family planning, women's health care

Because BCI's three Hilo-based health centers are located in different areas, patients must travel between health centers if they are accessing a broad range of health services. The segregation of care is a major barrier for patient's access to care, particularly follow-up and referral care. This project will benefit BCI's 13,780 patients who are living 180% below Federal Poverty Level as most do not have reliable transportation to access health care services.

In order to address the access to care barrier, Bay Clinic is looking to convert the Kilauea Business Center building into a comprehensive health center site; housing all of Bay Clinic's Hilo operations in one convenient location.

3. The Public Purpose and Need to be Served

The Hilo District is home to 50,800 people and the number of families living in poverty are at 15%. All of Hawai'i County is a designated MUP/A and the Hilo District is also a dental HPSA. Rural populations are known to have lower health care utilization, lower rates of insurance, higher rates of poverty, fewer providers per population, and residents must travel greater distances to access care than urban populations.

East Hawai'i experiences some of the greatest health care disparities in the state and nation in terms of race and ethnicity, income, education, and geography. These disparities have led to unmet health needs and poor health outcomes among our island populations. Studies have shown that one of the greatest barriers to care is a lack of transportation. This is very apparent in our vast and remote service region.

The establishment of an all-inclusive comprehensive health center within the Kilauea Business Center will provide Hilo residents with expanded access to medical, oral, and women's health care services on a regular basis. All programs will be part of the current Bay Clinic Administration site and will follow the daily operation schedule.

4. Target Population to be Served

Bay Clinic's target population are those who experience the greatest barriers to health care access. 50,800 people live in BCI's Hilo Service Area, of which 14% are Bay Clinic patients. With an ever-growing population, the Hilo District needs more social and health care services. Hilo features a rudimentary transportation system and dispersed population.

Although Hilo town is the economic hub of Hawai'i Island, the district remains a designated MUP and dental HPSA region. 79% of Hilo District's total population is of AANHUPI and mixed ancestry. The median household income of \$57,151 is lower than the state average; the unemployment rate at 3.5% is higher than the state average; 41% of residents receive public insurance; 19% of families receive SNAP or cash public assistance; 29% of Hilo residents live below 200% FPL, and more than 21% of children are living in poverty.

5. Geographic Coverage

Bay Clinic, Inc. is the *only* Federally Qualified Health Center serving East Hawai'i residents. BCI's is the sole safety-net provider for 55% of Hawai'i Island's total population spread over 51% of the island's total land area. This is a geographic expanse of over 2,048 square miles of rural and agricultural lands. Bay Clinic's eight clinics are located in the towns of Hilo, Kea'au, Pāhoā, and Na'ālehu.

BCI's Administration Office is located in Hilo, the county seat and population center of Hawai'i Island. The Pāhoā Family Health Center (PFHC) is located 20 miles southwest of Hilo in the lower Puna District. The Puna District is twice the size of O'ahu, but has only 45,326 residents widely dispersed throughout the vast and rural region.

There is a limited bus system that runs throughout Hilo, Puna and Ka'ū, but without personal transportation, many residents are left with no way to access health care resources except through hitchhiking or taxi services. As the only FQHC and safety-net provider serving East Hawai'i, it is critical that we diligently strive to expand access to comprehensive and affordable health care to those who are most at-risk in our service area. We continually work to address the geographic barriers to health care that residents of our service districts face.

III. Service Summary and Outcomes

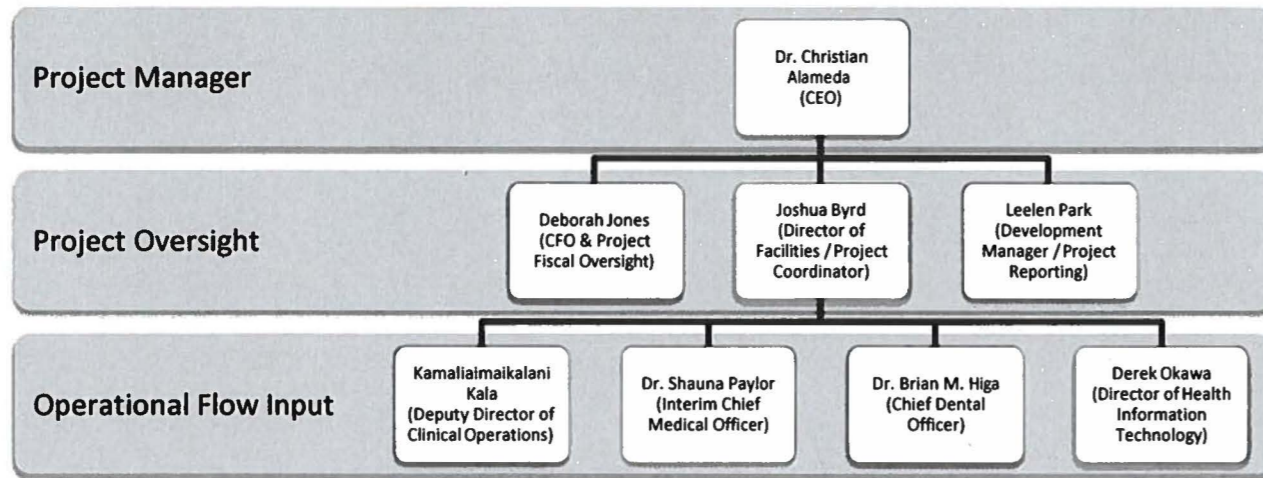
1. Scope of Work, Tasks and Responsibilities

The renovations of the Kilauea Business Center at our Bay Clinic Administration office, in order to combine the Hilo Family Health Center, Hilo Family Dental Center, and Hilo Women's Health Center into one convenient location. By having all Bay Clinic's Hilo-based health services located in one site, low-income patients will be more incentivized to access more timely care and also a wider range of preventive services because they can receive this care back-to-back in one location.

Tasks and Responsibilities

This project is Board directed and they will work with the CEO and the Project Team to ensure successful project completion. Christian 'Kimo' Alameda, BCI CEO, is the Project Manager for this initiative. The key management staff for this project will comprise of the CEO, Chief Finance Officer (CFO), Chief Medical Officer (CMO), Chief Dental Officer (CDO), Health Information Technology (HIT) Director, and the Director of Clinical Operations (ClinOps).

Applicant: Bay Clinic, Inc.



The CEO will be responsible for project oversight and ensuring all tasks are completed within the timeline. The CFO is responsible for purchasing, budget management, and financial reporting. The Director of Facilities will be the Project Coordinator and will work closely with the CEO and CFO to ensure project compliance as well as act as BCI's liaison between the contractor(s) and the BCI project team. The Director of ClinOps, CMO, and CDO are responsible for providing technical expertise on the arrangement and design of the facility to maximize space usage for optimal patient flow, patient security, health care delivery, safety, and compliance.

2. Projected Annual Timeline

We expect to complete the renovation work for the health center within eleven months after notice of award. Fleming and Associates LLC will be contracted to provide the architectural and engineering for the project. In addition, Fleming and Associates, as the AIA Principal, will undertake regularly scheduled site visits to ensure project conformance to the Master Schedule that will be developed for this project. Project timeline is as follows:

<u>Activity</u>	<u>Completion</u>
Architectural & Engineering Plans	August 2020
Bid Package Preparation	September 2020
Bid Announcement	September 2020
Contract Award	October 2020
Remodeling	November 2020
Grand Opening	May 2021

The project will renovate the existing Kilauea Business Center Building. This project is not expected to increase the square footage of the existing building.

3. Quality Assurance and Evaluation Plans

As an FQHC, we operate in compliance with all federal laws and regulations governing FQHC's. Within this context, our operations, including procurement practices, are compliant with federal laws and regulations. We are evaluated through standardized data collection procedures of our Electronic Medical Records, Practice Management and Financial Management Systems. This project is, and will continue to be, monitored and evaluated using these standardized FQHC systems.

In addition to ensuring that the project is in compliance with all federal and state regulations and procurement policies, the following will be implemented to ensure that the timeline will be followed.

- Built in penalties for delays to the construction timeline.
- The construction team comprising of the Bay Clinic CEO, contracted construction company's project manager, and Fleming and Associates (Architect) AIA Principal will develop a Master Schedule and meet regularly to ensure compliance to the schedule.
- The Construction Team will create a 'three-week look ahead schedule' for the project that will show real-time deadlines and potential barriers to be addressed. This is an active living document that will updated and reviewed by the team regularly.
- Fleming and Associates will continue to undertake regularly scheduled site visits and the Construction Team will also continue to meet monthly to ensure project conformance with Master Schedule.

4. Measure(s) of Effectiveness that will be Reported to the State Agency (expending)

Measures of effectiveness will be demonstrated through the completion and opening of a combined medical facility at the Kilauea Business Center within eleven months of notice of award. In addition, we expect to experience the following by the end of the first full year of operation:

- First and only "all-in-one" health care facility established in Hilo, providing primary care, behavioral health, dental, and women's health services for all regardless of income level and insurance status;
- Expanded access to a larger range of health care services in one location;
- Improved patient satisfaction with the level, spectrum, and increased accessibility of health care services in the Hilo District; and
- Improved health outcomes in the region.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

PLEASE SEE ATTACHED COMPLETED BUDGET FORMS.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$0	\$800,000.00	\$500,000.00	\$500,000.00	\$1,800,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

We are also seeking funding assistance through the County of Hawai'i, Community Development Block Grant in the amount of \$499,531.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None planned at this time.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

PLEASE SEE ATTACHED GOVERNMENT CONTRACTS AND/OR GRANTS.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

Statement of Unrestricted Current Assets as of December 31, 2019 as follows:

Total Current Assets	\$5,815,544
Less Temp Restricted Assets	(4,732.00)

Less Unearned Revenue	(205,154.00)
Unrestricted Current Assets	\$5,605,668.00

V. Experience and Capability

A. Necessary Skills and Experience

This project is Board directed and they will work in close partnership with Dr. Alameda, CEO and Project Manager, to ensure the successful completion of this construction project.

The Project Team comprises of the CEO, CFO, Interim CMO, CDO, Director of Facilities, Director of HIT, Deputy Director of ClinOps and Development Manager as follows:

Dr. Christian Alameda, PhD, Chief Executive Officer (CEO) and Project Manager: The CEO is the Project Manager responsible for project oversight and ensuring all tasks are completed within the timeline. Dr. Alameda has over 25 years of experience in the social services sector, both in the government and non-profit environment.

Ms. Deborah Jones, Chief Financial Officer (CFO): The CFO is responsible for purchasing, budget management, and financial reporting. Ms. Jones has over six years of financial management experience in the non-profit sector. Ms. Jones is versed in matters dealing with financial accountability requirements for public and private funding, including budgeting and monitoring for start-up projects.

Dr. Shauna Paylor, MD, Interim Chief Medical Officer: Dr. Paylor has been a family practice physician for over 25 years, of which five of them have been with BCI. Dr. Paylor is versed in patient flow systems, patient safety and confidentiality protocols, and risk management.

Dr. Brian Higa, DMD, Chief Dental Officer: Dr. Higa has successfully managed our multi-site dental program for the past ten years. He has been recognized by leaders in community dentistry including David Rosenstein, DMD, MPH, as conducting a superior clinic in a rural health setting. Dr. Higa has a proven track record with dental start-up development and oversight as shown with the successful remodeling of our dental department in our Kea'au Family Health Center in 2019, the construction and opening of our Ka'u Family Health and Dental Center in 2014, and remodeling and opening of our Hilo Family Dental Center in 2012.

Mr. Joshua Byrd, Director of Facilities: Mr. Byrd has over fifteen years of experience in managing small-, medium-, and large- scale capital construction, renovation, and extension projects. Mr. Byrd was a key member of BCI's past capital projects in 2016 of BCI's Administration Office Renovation and the 2019 build out of our in-house pharmacy and the renovation of the dental department in our Kea'au Family Health and Dental Center.

Mr. Derek Okawa, Director of Health Information Technology: Mr. Okawa has over fourteen

years health information technology experience in the FQHC model. Mr. Okawa was a key member of BCI's past capital projects in the renovation of the Hilo Family Dental Center in 2013, the construction of the Ka'u Family Health and Dental Center in 2014, the Administration Office renovation in 2016, and the 2019 build out of our in-house pharmacy and the renovation of the dental department in our Kea'au Family Health and Dental Center.

Ms. Kamaliamaikalani Kala, RN, Deputy Director of Clinical Operations: Ms. Kala has over ten years of nursing experience. She has direct oversight in BCI's care quality and risk management initiatives and directly manages nursing and patient flow in BCI's primary care clinics.

Mr. Leelen Park, Development Manager: Mr. Park has over ten years of experience, eight of which are in the social services sector. Mr. Park is versed in grant development and compliance monitoring and reporting for private, county, state, and federal agencies.

The team members, collectively, have extensive experience in renovation and construction projects in rural regions as well as the Hawaii Island environment.

B. Facilities

Bay Clinic's three Hilo-based health centers are decentralized and scope of services are not replicated from one site to the next, causing a barrier to care for low-income people who are looking to access a wide range of health care services at one time/day. The three Hilo-based health centers are:

Hilo Family Health Center, located on 1178 Kinoole Street, offers primary medical care, wellness check-ups, immunizations, pediatrics, urgent care, chronic care management, diabetes education, tobacco cessation, and behavioral health care.

Hilo Family Dental Center, located at 1257 Kilauea Avenue, provides comprehensive dental care and preventive checks for adults and children.

Hilo Women's Health Center, located at 73 Pu'uuhonu Place, offers Ob-Gyn care, prenatal care, voluntary family planning, women's health care, immunizations.

None of the above three health centers are located near enough together that walking from one health center to another is feasible, particularly for our older and disabled patients.

In 2018, Bay Clinic purchased the Kilauea Business Center, located at 450/460 Kilauea Avenue. The building is an 18,000 sq. ft. facility that Bay Clinic is looking to renovate in order to amalgamate all of the above clinics in one convenient location. By having all Bay Clinic's Hilo-based health services located in one site, low-income patients will be more incentivized to access more timely care and also a wider range of preventive services because they can receive this care back-to-back in one location.

VI. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Personnel will be supervised by our Interim Chief Medical Officer, Shauna Paylor and Chief Dental Officer, Dr. Brian Higa, DMD.

Site	Staffing (FTE)	Supervised by
Bay Clinic, Inc. Hilo Site** <i>(Kilauea Business Center)</i>	7 Providers	CMO
	7 Nurse Assistance	CMO
	3 Dentist	CDO
	3 Dental Assistant	CDO
	8 Patient Service Representatives (PSR)	Patient Services Manager
Hilo Family Health Center	4 Providers	CMO
	4 Nurse Assistance	CMO
	3 PSR	Patient Services Manager
Hilo Dental Center	3 Dentists (3 rotates between sites)	CDO
	4 Dental Assistance	CDO
	3 PSR	Patient Services Manager
Hilo Women's Health Center	3 Provider	CMO
	3 Nurse Assistant	CMO
	2 PSR	Patient Services Manager
ALL SITES	HIT Specialist	HIT Director

** Staffing of clinic post completion of renovation.

Dr. Paylor has been a family practice physician for over 25 years, of which five of them have been with BCI. Dr. Paylor is versed in patient flow systems, patient safety and confidentiality protocols, and risk management.

Applicant: Bay Clinic, Inc.

Dr. Higa has successfully managed our multi-site dental program for the past ten years. He has been recognized by leaders in community dentistry including David Rosenstein, DMD, MPH, as conducting a superior clinic in a rural health setting. Dr. Higa has a proven track record with dental start-up development and oversight as shown with the successful remodeling of our dental department in our Kea'au Family Health Center in 2019, the construction and opening of our Ka'u Family Health and Dental Center in 2014, and remodeling and opening of our Hilo Family Dental Center in 2012.

B. Organization Chart

PLEASE SEE ATTACHED ORGANIZATION CHART.

C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Name	Title	Annual Salary
Christian Alameda	CEO	\$213,406.00
Dr. Shauna Paylor	Interim CMO	\$200,000.00
Dr. Michael Treece	Pediatrician	\$183,750.00

VII. Other

A. Litigation

There are two administrative employment claims pending before state or federal agencies; Cristin Gallagher v. Bay Clinic, Inc. FEPA N. H-20677, EEOC No. 37B-2019-00320 and Youlsau Bells v. Bay Clinic, Inc. FEPA No. H-20977, EEOC N. 37B-2019-00452. Both cases are in the preliminary stages and there is no determination of liability.

B. Licensure or Accreditation

Not applicable.

C. Private Educational Institutions

This project will not support or benefit a sectarian or non-sectarian provide education institution.

D. Future Sustainability Plan

Applicant: Bay Clinic, Inc.

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

(1) Received by the applicant for fiscal year 2020-21

The State GIA funding will support the renovation of the Kilauea Business Center to establish an “all-in-one” facility requesting a total of \$1,800,000.

The County of Hawai’i, Community Development Block Grant is a one-year grant. If we are awarded the COH-CDBG, we will be able to hire a consultant design team who shall provide professional Architectural and Engineering design services for the construction.

The State GIA and County CDBG grants will cover the renovation and design costs of the new combined building at the Kilauea Business Center. The Hilo clinic will be included in our Scope of Practice and we expect the clinic to be sustainable through billing and insurance revenue by the end of year one.

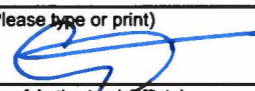
(2) Not received by the applicant thereafter.

We anticipate the program to be sustained through increased access to medical services that will correlate to increased billing and insurance revenue.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Bay Clinic, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies (Construction and Design)	1,800,000		499,531	250,000
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	1,800,000		499,531	250,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	1,800,000		499,531	250,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	1,800,000	Leelen Park	808-961-4088	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested	499,531		January 15, 2020	
(d) Total Private/Other Funds Requested	250,000	Signature of Authorized Official	Date	
TOTAL BUDGET	2,549,531	Christian Alameda, CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Bay Clinic, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
State GIA will not be used to fund equipment costs.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				
State GIA will not be used to fund motor vehicle costs.				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Bay Clinic, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS	\$ -	\$ -	\$ -	\$ 241,045.33	\$ -	\$ -
LAND ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DESIGN	\$ -	\$ -	\$ -	\$ 258,485.54	\$ -	\$ -
CONSTRUCTION	\$ -	\$ -	\$ 1,800,000.00	\$ -	\$ 250,000.00	\$ -
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ 1,800,000.00	\$ 499,530.87	\$ 250,000.00	\$ -
JUSTIFICATION/COMMENTS:						
State GIA requesting - \$1,800,000.00; County CDBG requesting - \$499,530.86; Private Foundations requesting \$250,000.00						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Bay Clinic, Inc.

Contracts Total: 2,455,779

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	330E Federal Grant	3/1/19 - 2/28/20	HRSA	U.S.	2,001,793
2	County Grant In Aid	7/1/19 - 6/30/20	County	Hawaii	41,265
3	WIC	10/1/19 - 9/30/20	DOH	State	171,000
4	BCCCP	6/29/19 - 6/30/20	DOH	State	30,000
5	Family Planning	7/1/19 - 6/30/20	DOH	State	154,500
6	Eligibility	7/1/19 - 6/30/20	DOH	State	57,221
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