

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db a:

American Judicature Society

Amount of State Funds Requested: \$ \$150,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 100,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 78,146.14

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

1001 Bishop Street, Suite 2100

City: State: Zip:

Honolulu Hawaii 96813

Contact Person for Matters Involving this Application

Name:
Larry Okinaga

Title:
Board President

Email:
larryokinaga@gmail.co

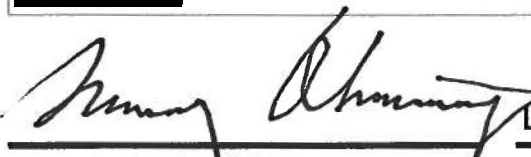
Phone:
808-386-6987

Federal Tax ID#:

██████████

State Tax ID#

██████████



Larry Okinaga, Board Chair

1/14/2020

Authorized Signature

Name and Title

Date Signed

received
01/16/2020^{zc}

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 Larry O'Kinaga, Board Chair 1/14/20
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

AMERICAN JUDICATURE SOCIETY

was incorporated under the laws of Hawaii on 11/26/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 14, 2020

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

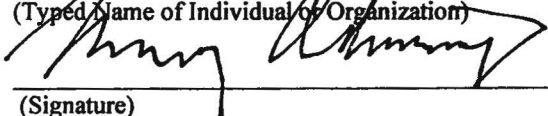
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

American Judicature Society
(Typed Name of Individual or Organization)


(Signature)

1/14/20
(Date)

Larry Okinaga, Board Chair
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#)) **This grant will be used to educate the public regarding the court system while working with judicial system stakeholders to promote a range of improvements to the judicial system.**

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Founded in 1913, the American Judicature Society (AJS) is a non-profit, non-partisan membership organization that has worked to protect the integrity of the justice system through its research, publications, and advocacy for judicial reform. The Hawaii Chapter of AJS and its successor entity have continued to pursue the national organization's mission, working closely with judicial system stakeholders and the broader public to study and promote a range of improvements to judicial selection, retention, and accountability, judicial ethics, access to the courts, and the criminal justice system in the State of Hawaii.
2. The goals and objectives related to the request;
The goal of this request is to help fund the AJS National Convention, which will be held in Honolulu on November 22-25, 2020. The theme of the conference, "Judicial Independence in the Age of Political Polarization,"

was inspired by recent developments impacting the American justice system, including issues relating to judicial elections and the role of campaign fundraising, diversity in the courts, and public understanding of and confidence in the court system. The AJS convention will be attended by judges from across the country, attorneys (including many former numbers of the national AJS organization), and interested community leaders, who will learn from conference panelists, invited legal experts, and active jurists.

3. **The public purpose and need to be served;
The conference will serve as the catalyst to share with judicial experts from around the nation that Hawaii would be the best base for a national movement for judicial reform. Support for this is evident here: Hawaii has a strong and independent judiciary, a well-tested and successful merit selection process, a diverse judiciary (perhaps the most diverse state judiciary in the country), and an effective judicial accountability system (through its commission on judicial conduct, its judicial evaluation system and its judicial retention system). For those throughout the country who wish to exchange ideas and thoughts about reform, Hawaii is a formidable laboratory.**
4. **Describe the target population to be served; and
The target population includes students and anyone in the community who is interested in Judicial Independence and better understanding the court system both in our state and nationally.**
5. **Describe the geographic coverage.
The Conference will be open to any individual who wants to learn more about the court system throughout all islands.**

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. **Describe the scope of work, tasks and responsibilities;
The AJS board is working to bring invited legal experts, and active jurists to the conference, including the following:**
 - **Chief Justice Tani Cantil-Sakauye, chief justice of the State of California and the first Asian-Filipina American and second woman to serve as the state's chief justice.**

- **Alicia Bannon, managing director of the Brennan Center for Justice’s Democracy Program at NYU Law School, and author of nationally recognized reports and articles regarding judicial selection, access to justice, and judicial diversity.**
 - **Justice Charles Wiggins, justice on the Washington Supreme Court.**
 - **Larry A. Hammond, attorney in private practice in Phoenix, Arizona, past president of the AJS national organization from 2003-2005, and former assistant special prosecutor for the U.S. Justice Department’s Watergate Special Prosecution Force in 1973-1974.**
 - **Judge Margaret McKeown, United States Circuit Judge of the U.S. Court of Appeals for the Ninth Circuit.**
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
The project will be completed in late November 2020 when the conference is held.
 3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
The AJS Board will evaluate the results of the conference through a survey to attendees.
 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
The AJS Board will report the number of attendees and results of the Conference to the Expending Agency. Also reported will be the impact on students who attend the conference.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))

- d. Capital project details ([Link](#))
- e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$150,000				

- 3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021. **We will be seeking additional funding from corporate sponsorships and individual gifts.**
- 4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **Not Applicable**
- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding. **None**
- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019. **The balance of unrestricted current assets is \$78,146.14.**

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. **No permanent facilities are needed for this project.**

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The AJS Board will oversee the project and will hire a consultant to serve as the Conference Manager.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The AJS Board will oversee the project. See attached for a board listing.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name. **There is no staff for this project. All board members serve as volunteers.**

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **None**

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. **None**

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question. **Not applicable**

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2020-21, but

(b) Not received by the applicant thereafter.

Once funding is secured for the conference, no other funds will be needed for the project.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: American Judicature Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Conference Expenses (venue, reception materials, speaker honorariums, etc.)	\$150,000.00	\$0.00	\$0.00	\$200,000.00
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$150,000.00			\$200,000.00
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	\$150,000.00			\$200,000.00
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Larry Okinaga (808) 386-6987		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	200,000	1/14/2020		
TOTAL BUDGET	350,000	Larry Okinaga, Board Chair Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2020 to June 30, 2021

Applicant: American Judicature Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: **American Judicature Society**

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: American Judicature Society

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST Not Applicable	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: American Judicature Society

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					



American Judicature Society

Advocating Independence and Integrity in American Justice

ORGANIZATIONAL CHART

I. Board of Directors

a. Officers & Executive Committee

- i. Lawrence Okinaga, Chairman
- ii. Ivan Lui-Kwan, Vice-Chairman
- iii. Sylvia Yuen, Secretary
- iv. William M. Harstad, Assistant Secretary
- v. Russell J. Lau, Treasurer
- vi. Colleen Hirai, Assistant Treasurer

b. Directors

- i. Walter S. Kirimitsu
- ii. Clare E. Connors
- iii. Kenneth J. Mansfield
- iv. Michael J. Seabright
- v. Mark A. Rossi
- vi. Jan Boivin
- vii. William e. Atwater
- viii. Mark J. Bennett
- ix. Douglas S. Chin
- x. Calvert G. Chipchase
- xi. Richard R. Clifton
- xii. Virginia L. Crandall
- xiii. James A. Kawachika
- xiv. David M. Louie
- xv. Victoria S. Marks
- xvi. Colin O. Miwa
- xvii. Paula A. Nakayama
- xviii. Randy P. Perreira
- xix. Barbara P. Richardson
- xx. Momi Cazimero
- xxi. Albert "Arkie" Koehl
- xxii. Gerald Sekiya
- xxiii. Aviam Soifer
- xxiv. John Tonaki
- xxv. Robert Toyofuku
- xxvi. Lisa A. Bail
- xxvii. Lisa M. Ginoza
- xxviii. Timothy E. Johns
- xxix. Barbara J. Tanabe