

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Aloha House, Inc.

Amount of State Funds Requested: \$ 196,878

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Aloha House, Inc. is planning to construct a new \$1,300,000 dormitory facility for Licensed Crisis Residential Services (LSRS) clients. Requested GIA funds will support the planning and design of the LCRS dormitory, which will include six rooms, two separate single-sex bathrooms and a handicap-accessible bathroom, as well as a common area. The rooms will serve as four double-occupancy dorm rooms, a counseling room, and a staff room for a 24/7 Registered Nurse and Mental Health Counselor to share. This project will allow the Residential Substance Abuse Treatment program to grow its occupancy by 20%.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 22,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ \$0

Unrestricted Assets:

\$ \$3,136,813

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

PO Box 791749

City: State: Zip:

Paia HI 96779

Contact Person for Matters Involving this Application

Name:
Malia Bohlin

Title:
Development Director

Email:
mbohlin@aloha-house.org

Phone:
808-442-6566

Federal Tax ID#:

██████████

State Tax ID#

██████████


Authorized Signature

Jud Cunningham, CEO

Name and Title

01/07/2020

Date Signed

received
01/16/2020

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

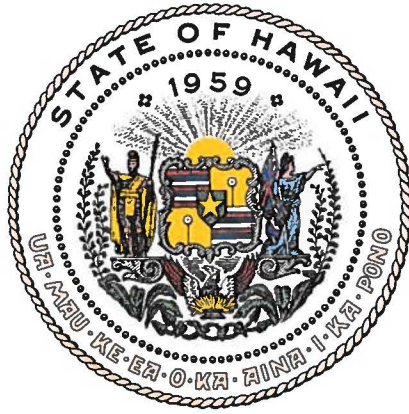
- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

MALIA BOHLIN, DEVELOPMENT DIRECTOR
PRINT NAME AND TITLE

JANUARY 14, 2020
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ALOHA HOUSE, INC.

was incorporated under the laws of Hawaii on 06/02/1977 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 08, 2020

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

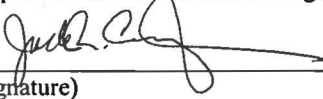
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Aloha House, Inc.

(Typed Name of Individual or Organization)



(Signature)

01/07/2020

(Date)

Jud Cunningham

(Typed Name)

Chief Executive Officer

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

See Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

If awarded funds as requested in this application, Aloha House, Inc. will use grant funds exclusively for public purpose, pursuant to Section 42F-102, in alignment with the organization's mission to promote recovery and healthy lifestyles to individuals and families by providing compassionate, effective and comprehensive behavioral health services with the spirit of excellence and aloha.

II. Background and Summary

1. Applicant Background

Aloha House, Inc. (AHI) was incorporated in 1977, when a group of concerned citizens recognized the need to have a residential facility on Maui to treat individuals with alcohol and substance use disorders. The organization's mission is to promote recovery and healthy lifestyles to individuals and families by providing compassionate, effective and comprehensive behavioral health services with the spirit of excellence and aloha.

AHI supports clients in its Residential Substance Abuse program by providing clinical supervision and evaluation, substance abuse treatment and treatment planning, counseling, crisis support, education, recreation and sober support activities. Clients in the Licensed Crisis

Residential Services (LCRS) program are typically in crisis, and in need of immediate behavioral support services. Here they are able to receive short-term acute interventions in a safe, structured, residential setting. AHI is accredited by CARF, the Commission on Accreditation of Rehabilitation Facilities.

In 2008, Aloha House became part of a Tri-Agency Partnership, along with Maui Youth and Family Services, and Malama Na Makua A Keiki, Inc. dba Malama Family Recovery Center. Through this Tri-Agency Partnership, the organization provides an extensive array of behavioral health services for Maui County. All three agencies share infrastructure, including an integrated management structure and interlocking board of directors, as well as resources, experience, and professional expertise. The three agencies maintain highly qualified staff using best practice intervention models and evidence-based practices in structured treatment settings.

By having a shared Chief Executive Officer, as well as a shared Executive Team consisting of Chief Financial Officer, Chief Operating Officer and Human Resources Director, combined payroll, integrated Information Technology resources, and streamlined clinical program administration, the Tri-Agency Partnership results in substantial cost savings and an integrated and holistic approach to behavioral healthcare treatment in Maui County. Our professional staff, which includes two full-time psychiatrists, an Advanced Practice Registered Nurse with prescriptive authority, licensed psychologists, clinical social workers, and other qualified mental health professionals, provide access to comprehensive behavioral healthcare. Without our programs and services, patients who do not have premium health insurance would have difficulty to access this kind of care in Maui County.

2. Goals and Objectives Related to this Request

The primary goal of this request is to begin the planning stages to construct a new Behavioral Health Crisis Shelter (Dormitory) to support the Aloha House, Inc. services on Maui County property leased to partner agency Maui Youth and Family Services, and located at 200 Ike Drive, Makawao, on Maui.

This new facility will provide treatment for clients in the LCRS program, with a total of 8 beds available. This will free up the existing LCRS program building, allowing for the space that currently holds 8 beds to be adapted to hold 12 beds, and to be used for the residential treatment program. This will provide a new, customized environment for the LCRS program, with the benefit of providing 12 new beds for the Residential Substance Abuse program.

3. The Public Purpose and Need to Be Served with this Request

The addition of a new Behavioral Health Crisis Shelter will address the pressing need on Maui for individuals with mental health and behavioral health issues.

Hawaii's public mental health system struggles to provide adequate services to the approximately 173,000 adults identified with Any Mental Illness (AMI) in Hawaii. Of these, 23,428 individuals reside on Maui, as estimated in the *State of Mental Health in America 2020* report, provided by

Mental Health America. Aloha House helps meet this need by providing programs and services that patients without premium health insurance would have difficulty accessing on Maui.

Furthermore, based on studies and surveys, because mental health issues create economic challenges for sufferers, there are correlations between homelessness and incarceration and mental health issues, indicating that a significant percentage of those served belong to extremely low- to moderate-income populations. Therefore, most cannot afford to pay out-of-pocket for care.

One of the most severe consequences of mental illness is suicide. On average, 190 Hawaii residents per year die from suicide, according to state data between 2013 to 2017. The average annual number of fatal suicides in Maui County during the same time frame was 28. Suicide is almost always the result of untreated or undertreated mental illness, and was the 10th-leading cause of death overall nationally in 2017. In 2018, 4% of adults in Hawaii had serious thoughts of suicide. (From the *State of Mental Health in America 2020* report.)

The services provided through Aloha House's Licensed Crisis Residential Services program help address these issues. Services include short-term acute interventions in a safe, structured, residential setting to individuals experiencing crisis. The LCRS facility offers 24-hour shelter, food and support for those who need to recover from crisis, providing respite from outside stressors, support in resolving those stressors, and the opportunity to learn recovery skills. It is a time-limited service that only accepts individuals referred by Crisis Mobile Outreach, a State of Hawaii community-based service for individuals experiencing psychiatric and psychosocial emergencies. LCRS stabilization prevents use of emergency rooms, unnecessary hospitalization, and other preventable, costly outcomes.

Aloha House is the only agency in Maui County that provides short-term acute mental health interventions. Building the Behavioral Health Crisis Shelter will provide improved LCRS services for up to 300 individuals annually. Construction of the new dormitory will result in a higher quality environment for the delivery of these crucial services.

By constructing a new facility for LCRS clients who are currently served at the Aloha House residential treatment facility, Residential Substance Abuse program treatment capacity will grow from a total of 40 beds to 52, increasing the number of clients served annually by 97.

This increase is critical to support those who suffer from Substance Use Disorder. In the *State of Mental Health in America 2020* report, it states that on Maui, approximately 10,123 adults were identified with Substance Use Disorder over the past year. And according to the *State of Hawaii 2004 Treatment Needs Assessment*, "regardless of the category of treatment needed, the level of drug involvement leading to the treatment, or the effectiveness of the treatment being offered, the [state's] resources available for treatment services are totally inadequate to manage the task at hand. People in Hawaii in need of treatment are unlikely to be able to secure it readily, especially if they reside on the neighbor islands." (Dept of Health, ADAD, 2007)

AHI provides the only medically monitored residential detoxification substance abuse treatment facility in the State of Hawaii. The program is licensed by the Hawaii State Department of

Health's Office of Health Care Assurance, and includes three dormitories and a detoxification program with a total of 40 licensed beds, most of which are always in use. Approximately 350 individuals are housed at the facility each year, with average stays of approximately 42 days. Dormitories are gender specific, and women use approximately 8 beds at any given time, and men about 32 beds. There is typically a waiting list, which is currently at 20 men and 7 women.

The staff at Aloha House recognize that often mental health issues and substance use disorder go hand in hand, and many individuals suffer from co-occurring disorders. Through both the LCRS program and the Residential Substance Abuse Program, individuals seeking treatment can find help within a wide range of behavioral health resources.

4. The Target Population to be Served

LCRS Clients:

The Aloha House Behavioral Health Crisis Shelter will provide short-term residential acute mental health interventions for up to 300 Licensed Crisis Residential Services (LCRS) clients per year, who are very low-income, QUEST-eligible, homeless, or disabled individuals experiencing crisis and/or severe and persistent mental illness. Some 60% of these clients are homeless.

Of the LCRS clients assisted, services for 20% are reimbursed through the Ohana Client Care QUEST system and 80% through the State of Hawaii's Adult Mental Health Division (AMHD). Of the 80% funded through AMHD, 35% are QUEST-eligible.

QUEST provides comprehensive medical and behavioral health benefits for eligible Hawaii residents, whose family income is not more than 100% of the current Federal Poverty Level (FPL) for adults, 200% of FPL for children, and 185% of FPL for pregnant women. Since 100% of FPL for a single person is \$14,380, 200% is \$27,340, and 185% is \$26,603, all clients funded through QUEST meet the definition of low-income persons for Maui County at 50% of median income, which is \$39,252, for a single person as of December 13, 2019, falling well-below the threshold of 80% of median income.

Residential Substance Abuse Treatment Clients:

Additionally, construction of the new Behavioral Health Crisis Shelter will free up twelve Residential Substance Abuse Treatment beds, which will subsequently provide residential drug treatment services to an additional 97 clients over a one-year period. Of those, 70% are funded through QUEST, 20% are all or partially funded through the Hawaii State Alcohol and Drug Abuse Division (ADAD), and 10% are all or partially funded through a Maui County grant. Since income for all QUEST clients must fall below a maximum of \$25,289, fully 70% of Residential Treatment clients qualify as low-income individuals per HUD Maui County guidelines (50% of median income).

Furthermore, another 20% of all Residential Treatment clients qualify as low- or moderate income per HUD guidelines because they are funded through ADAD, which provides funding for substance abuse treatment and recovery programs for uninsured individuals who earn less than 300% of Federal Poverty Levels for Hawaii. Income allowed by ADAD guidelines for a single individual is \$41,010, which is below 80% of median income (\$62,100). Thus, fully 90% of the

97 individuals served through the expanded residential drug treatment services will be low-or moderate-income.

While demographic breakdowns are not available specifically for LCRS clients, Residential Substance Abuse Treatment clients provide voluntary demographic information, which is entered into the Client Data System (CDS). From July 1, 2018 to June 30, 2019, those who identified as Native Hawaiian or part Native Hawaiian accounted for 39% of residents, Caucasians 35%, Asians 13%, Pacific Islanders 3% and others 10%. Of all residents, 33% were between the ages of 30 and 39 years old, 22% were between 40 and 49, 18% were between 50-59, and 13% between 25-29. Only 6% were above age 60 and 4% between 18-25. Twenty-one percent were females and 79% were males.

5. Geographic Coverage

This project will primarily benefit residents of Maui. However, at times residents of other islands also utilize the services of Aloha House, Inc.

III. Service Summary and Outcomes

1. Scope of Work, Tasks and Responsibilities

Aloha House is planning to construct a new Behavioral Health Crisis Shelter to support direct residential mental health treatment services for clients in crisis via the Licensed Crisis Residential Services (LCRS) program. This funding request, in the amount of \$196,878 will support the initial stages of the project, which include, but are not limited to planning and design, fees and permits, testing and inspections, including a 10% contingency. This represents 15% of the estimated \$1,320,378 total project cost.

The new Crisis Shelter will measure a total of 2,500 square feet and consist of six rooms, separate male and female client bathrooms, a handicap-accessible bathroom, as well as a common area. The six rooms will include four double-occupancy dorm rooms, a counseling room, and a staff room for a 24/7 Registered Nurse and Mental Health Worker to share. In the common area, clients watch TV, engage in group therapy, play games, and interact with each other. Since the facility is required to be state and nationally accredited and licensed by the Department of Health Office of Health Care Assurance, it will meet all specifications for accessibility, safety, and staffing.

An architecture firm will be selected to manage the design, consulting, fees, permits, testing, and inspection aspects of the project. CEO Jud Cunningham will oversee this group and all aspects of the planning phase for this project.

2. Project Timeline

- October 2020 - April 2021: Planning and Design Phase
- April 2021 - September 2021: Permitting Phase
- December 2021 - September 2022: Construction Phase
- Final inspections and Certificate of Occupancy completed by December 2022.

3. Quality Assurance and Evaluation Plans

Program Quality Assurance and Evaluation:

In the Tri-Agency Partnership, expected program outputs are tracked and monitored quarterly through program data via the Performance and Improvement Committee (PIC). The PIC is comprised of the CEO, CFO, COO, three Clinical Directors, two Medical Directors (psychiatrists), and one Board representative.

Client progress is monitored through quarterly peer review. All closed records and ten percent of open records are reviewed by a multi-disciplinary team for evidence of progress toward goals. Client progress is further assessed through clinical supervision conducted monthly. Utilizing benchmarks derived from longitudinal data and benchmark standards available nationally and statewide for similar services, trends in data (clinical impact, peer review, incident and grievance reports, and client satisfaction) are analyzed monthly by the PIC to identify opportunities for improvement. Agency staff look for both deficiencies and strengths, so they can remedy those areas that are underperforming and expand strength areas. When a performance improvement opportunity is identified, an action plan is developed either directly by the PIC Committee or the sub-committee tasked with plan development.

Capital Improvement Project Quality Assurance and Evaluation:

Quality assurance and evaluation for the proposed Capital Improvement Project will be accomplished by tracking success in achieving project objectives, and meeting budgets and timelines.

Chief Executive Officer Jud Cunningham will have ultimate responsibility for the success of the project, and with approval from the board, he will hire or designate a project manager to directly supervise and evaluate all of the activities above.

4. Measures of Effectiveness

CEO Jud Cunningham will measure the effectiveness of the planning phase for the Capital Improvement Project using the following benchmarks, and will report on these benchmarks to the expending state agency:

- a. Meeting timelines as listed in this application;
- b. Staying within the budget as described in this application;
- c. Completing pre-construction planning phase.

Elements of the pre-construction planning phase of the project include, but are not limited to: defining the scope of the project (square footage, general design characteristics, etc.); beginning the capital campaign; developing a Request for Bids from Architects and Engineers; selecting lowest qualified bidder; completing the design and specifications; surveying, construction document preparation, and obtaining necessary building permits (may include environmental assessment); creating the RFP for general contractor; and selecting the general contractor. Other elements include groundbreaking and site work.

IV. Financial**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

See Attached Budget Items

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$98,438	\$49,220	\$29,532	\$19,688	\$196,878

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

Anticipated funding for Aloha house in FY 2021 includes:

Federal Contracts	\$439,000
State of Hawaii Contracts	\$4,192,000
County of Maui Contracts	\$261,000
Non-Government Contracts	\$192,000
Insurance	\$5,164,000
Fees for Service	\$303,000
Private Donations	\$56,000
<u>Investment Income</u>	<u>\$196,000</u>
Total:	\$10,803,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

See Attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

\$3,136,813

V. Experience and Capability

1. Necessary Skills and Experience

With regard to successful completion of the project, Aloha House and its affiliates have extensive experience in project management for the planning, design, and construction of new facilities, including working directly with architects, engineers, building contractors, the Maui County Planning Department (zoning and related issues) and Department of Public Works (permitting). Aloha House and its affiliates also have demonstrated successful experience conducting capital campaigns for construction of new facilities. As Aloha House has site control, it is the member of the Tri-Agency Partnership that is responsible for completing the project.

Specifically, Aloha House and its affiliated agencies have the following requisite resources and experience, including:

- Proven track record of providing quality behavioral health care in the Maui community for decades;
- High caliber of professional program staff and administrative staff;
- Sustainability and stability, as evidenced by repeatedly being awarded multi-year contracts and/or grants from many State and local government and private funding sources;
- State and national accreditation and licensing;
- Financial stability;
- Proven track record of successfully completing several capital improvement projects in recent years;
- High staff retention rates/low turnover;

- Strong leadership, including a diverse Board of Directors broadly representative of the Maui community.

Listing of Verifiable Experience in Capital Projects:

Aloha House, Inc.

- New Substance Abuse Treatment Facility And Dormitory Construction
Ike Drive, Makawao (Total cost of project: \$800,000, Completed in 1998)
- Two Dormitories on Substance Abuse Residential Campus
Ike Drive, Makawao (Total cost of project: \$600,000, Completed in 2006)
- Construction of New Septic System
Ike Drive, Makawao (Total cost of project: \$75,000, Completed in 2004)

Malama Family Recovery Center

- New Facility Construction
388 Ano Street (Total cost of project: \$1,100,000, Completed in 2011)
- Remodeling of Two Residential Cottages
388 Ano Street (Total cost of project: \$50,000, Completed in 2008)

Maui Youth & Family Services

- New Construction – Administrative Program Services and Training Building
Ike Drive, Makawao (Total Cost of project \$2,719,287, Completed in Jan. 2020)

With regard to program implementation and thus long-term viability of the project, Aloha House and its affiliated organizations have been providing behavioral health, substance abuse treatment, and related services for the target population for more than four decades. The three agencies employ a cadre of highly trained and skilled professional staff, including licensed psychiatrists, psychologists, social workers, marriage and family therapists, certified substance abuse counselors and prevention specialists who both oversee and deliver direct behavioral health care. In addition, Tri-Agency Partnership paraprofessional staff members are trained in evidence-based practices such as Motivational Interviewing and Trauma Informed Care. All three organizations are accredited by the Hawaii Alcohol and Drug Abuse Division and by the Commission on Accreditation of Rehabilitation Facilities (CARF). Tri-Agency Partnership residential facilities and foster homes are all State licensed, either by the Department of Health or the Department of Human Services.

Furthermore, the financial strength of the three agencies in the Tri-Agency Partnership combined with an ongoing need in the community for the services they provide further attest to the long-term viability of this project and Tri-Agency Partnership programs. Aloha House, with its partner agencies Maui Youth and Family Services and Malama Family Recovery Center, is financially sound and has had many years of operation without running deficits. Facility operating costs will be managed and included in the Aloha House annual operating budget.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Current facilities at Aloha House allow for 40 beds for the Residential Substance Abuse treatment facility, and 8 beds for the LCRS program. The addition of the Behavioral Health Crisis Shelter (Dormitory) will create a new environment for LCRS, still serving up to 8 clients at a time.

The current LCRS facility will then be transformed from an 8 bed facility to a 12 bed facility, with those beds dedicated to use in the Residential Substance Abuse program. This will create space for up to 97 additional clients in the Residential Substance Abuse program per year.

VI. Personnel: Project Organization and Staffing

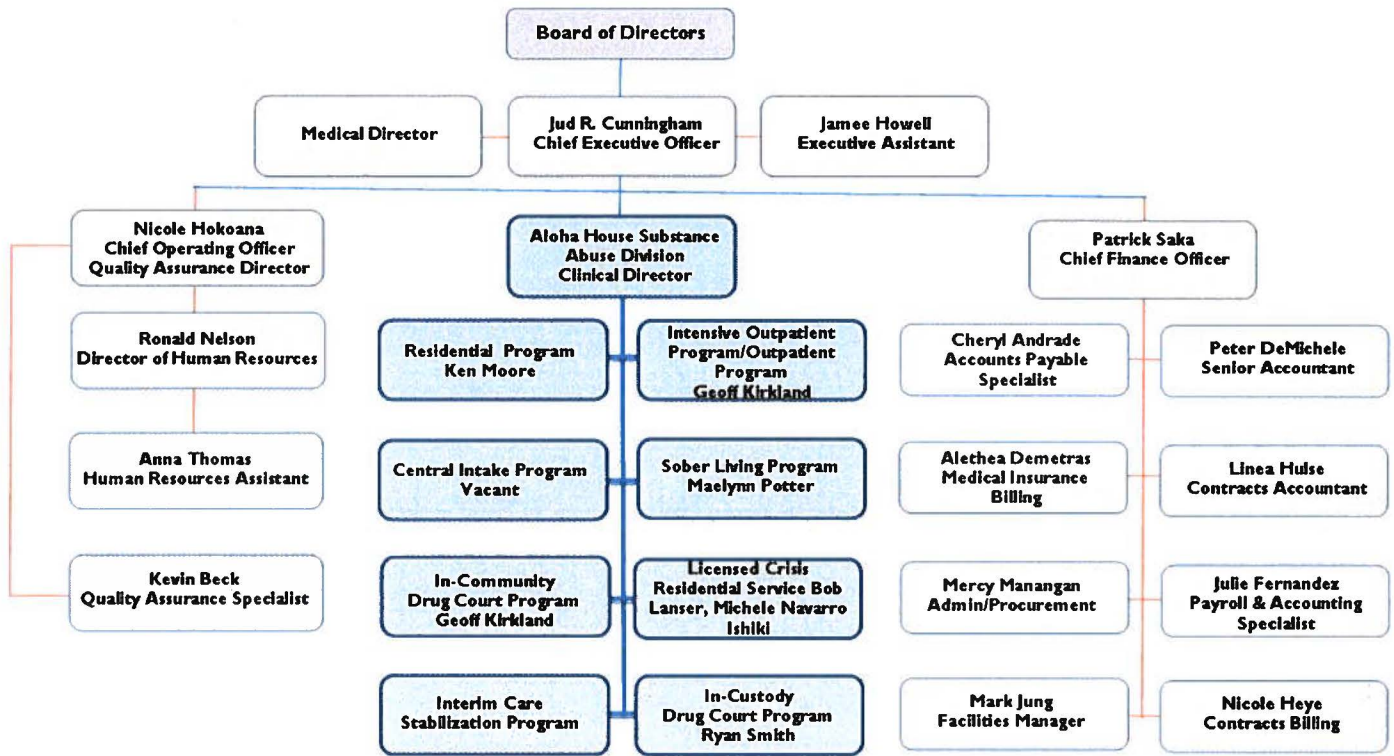
1. Proposed Staffing, Staff Qualifications, Supervision and Training

Aloha House Chief Executive Officer, Jud R. Cunningham, oversees all programs. He has a Master's Degree in Social Work, is a Hawaii Licensed Social Worker and has more than 35 years of experience in behavioral health and human services, and as a leader in executive positions. With his supervision and leadership, the organization has completed several important capital building and improvement projects. The CEO has ultimate responsibility for all agency services, programs, and projects.

Chief Financial Officer Pat Saka brings three decades of financial acumen along with a great deal of experience with facilities management, renovations, and construction, including the most recent completion of the Administrative Program Services and Training Building. This 7,000 square foot building is designed specifically to efficiently serve as the joint facility for program and administrative offices for all three agencies.

Aloha House Substance Abuse Division Clinical Director Michele Navaro Ishiki has a Bachelors and a Master's Degree in Social Work and is a Licensed Social Worker in the State of Hawaii, and a Certified Substance Abuse Counselor. She has worked at Aloha House for many years in a variety of capacities and understands how to best design and utilize the facilities to meet clients' needs.

2. Organization Chart



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Licensed Case Manager – \$165,824

Chief Executive Officer – \$160,000

Team Leader II – \$103,315

VII. Other

1. Litigation

Aloha House is not involved with any pending litigation.

2. Licensure or Accreditation

Aloha House, Inc. is licensed by the state Office of Healthcare Assurance as a Special Treatment Facility. Aloha House, Inc. is accredited by CARF, the Commission on Accreditation of Rehabilitation Facilities.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

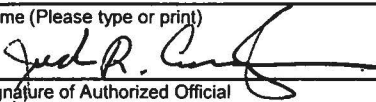
- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

These funds are requested to implement the planning stage of a new dormitory facility. This planning project will be completed within the fiscal year 2020-2021. While additional funding will be needed to provide for construction costs; these funds will be generated through a specific capital campaign, and will likely come from a variety of additional sources, including public and private funding.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

Applicant: Aloha House

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Design and Consulting	157,980			22,000
10. Fees and Permits	7,500			
11. Testing and Inspections	11,500			
12. Contingency at 10%	19,898			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	196,878			22,000
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	196,878			22,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	196,878	Malia Bohlin	808-442-6566	
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			1/14/2020
(d) Total Private/Other Funds Requested	22,000	Signature of Authorized Official		Date
TOTAL BUDGET	218,878	Jud Cunningham, CEO		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Aloha House, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Aloha House, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2018-2019	FY: 2019-2020	FY:2020-2021	FY:2020-2021	FY:2021-2022	FY:2022-2023
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	157980	22000	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
FEES & PERMITS	0	0	7500	0	0	0
TESTING & INSPECTIONS	0	0	11500	0	0	0
CONTINGENCY at 10%	0	0	19898	0	0	0
TOTAL:			196,878	22,000		
JUSTIFICATION/COMMENTS:						

Federal, State, and County Contracts and Grants, 2017-2021

CONTRACT DESCRIPTION	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	EFFECTIVE DATES/CONTRACT VALUE				
			FY 17	FY 18	FY 19	FY 20	FY 21*
			7/1/16-6/30/17	7/1/17-6/30/18	7/1/18-6/30/19	7/1/19-6/30/20	7/1/20-6/30/21
County- Residential Substance Abuse Treatment for Adults	County of Maui	County of Maui	\$ 136,000	\$ 136,000	X	X	X
County- Residential Substance Abuse Treatment for Adults	County of Maui	County of Maui	X	X	\$ 136,000	\$ 136,000	\$ 136,000
County - Medically Monitored (Detox) County- Partnership Grant	County of Maui	County of Maui	\$ 125,000	\$ 125,000	X	X	X
County - Medically Monitored Substance Detox	County of Maui	County of Maui	X	X	\$ 125,000	\$ 125,000	\$ 125,000
County - Clean and Sober Acquisition House	County of Maui	County of Maui	\$ 450,000	X	X	X	X
Subtotal County of Maui			\$ 711,000	\$ 261,000	\$ 261,000	\$ 261,000	\$ 261,000
ADAD Adult Continuum Residential - CFDA 93.959	ADAD	Federal	\$ 175,000	\$ 31,000	X	X	X
ADAD Adult Continuum Residential - CFDA 93.959	ADAD	Federal	\$ 145,000	\$ 22,000	X	X	X
ADAD Adult Continuum - CFDA 93.959	ADAD	Federal	X	\$ 189,000	\$ 103,000	X	X
ADAD Adult Continuum - CFDA 93.959	ADAD	Federal	X	X	X	\$ 200,000	\$ 200,000
ADAD S/A Evidence Based Interventions. - CFDA 93.960	ADAD	Federal	\$ 107,000	\$ 125,000	\$ 124,000	\$ 119,000	\$ 125,000
DHS Child Welfare Svcs. S/A Assessment & Monitoring - CFDA 93.667	DHS	Federal	\$ 33,000	X	X	X	X
DHS Child Welfare Svcs. S/A Assessment & Monitoring SAAMS17-4019 CFDA 93.667	DHS	Federal	\$ 27,000	\$ 53,300	\$ 54,000	\$ 49,000	\$ 49,000
Maui Job Corps - Mental Health Services	DOL ETA	Federal	\$ 59,000	\$ 26,000	\$ 23,000	\$ 25,000	\$ 25,000
Salvation Army-Counseling Services	Dept. of Public Safety	Federal	\$ 19,000	\$ 22,000	\$ 12,000	\$ 12,000	\$ 40,000
Subtotal Federal			\$ 565,000	\$ 468,300	\$ 316,000	\$ 405,000	\$ 439,000
ADAD Adult Continuum Residential - General Funds	ADAD	State of Hawaii	\$ 50,000	\$ 21,100	X	X	X
ADAD Adult Continuum Residential - General Funds	ADAD	State of Hawaii	\$ 215,000	\$ 20,000	X	X	X
ADAD Adult Continuum- General Funds	ADAD	State of Hawaii	X	\$ 132,000	\$ 446,000	X	X
ADAD Adult Continuum - General Funds	ADAD	State of Hawaii	X	X	X	\$ 300,000	\$ 300,000
SOH-Judiciary-Adult Client Services	Judiciary	State of Hawaii	\$ 11,000	\$ 5,000	\$ 5,000	X	X
SOH-Judiciary-Adult Client Services	Judiciary	State of Hawaii	X	X	X	\$ 4,500	\$ 4,500
SOH-Judiciary-Maui Drug Court Services	Judiciary	State of Hawaii	\$ 600,000	\$ 510,000	\$ 473,000	X	X
SOH-Judiciary-Maui Drug Court Services	Judiciary	State of Hawaii	X	X	X	\$ 594,000	\$ 644,000
SOH-Judiciary-FCDC- Intensive Family Therapy	Judiciary	State of Hawaii	\$ 89,000	\$ 71,000	\$ 102,000	X	X
SOH-Judiciary-FCDC- Intensive Family Therapy	Judiciary	State of Hawaii	X	X	X	\$ 106,000	\$ 106,000
SOH - Judiciary Adult Sex Offenders Treatment	Judiciary	State of Hawaii	\$ 60,000	\$ 68,000	\$ 57,000	X	X
SOH - Judiciary Juvenile UA Testing on Lanai	Judiciary	State of Hawaii	\$ -	\$ -	\$ -	X	X
SOH - Judiciary Adult UA Testing on Lanai	Judiciary	State of Hawaii	\$ -	\$ -	\$ -	X	X
CAMHD - Crisis Mobile Outreach	CAMHD	State of Hawaii	\$ 172,000	\$ 211,000	X	X	X
CAMHD - Crisis Mobile Outreach	CAMHD	State of Hawaii	X	X	\$ 250,000	\$ 251,000	\$ 251,000
CAMHD - Severe Emotional & Behavioral Devel Eval & OP Svcs	CAMHD	State of Hawaii	\$ 15,000	\$ 20,000	X	X	X
CAMHD - Severe Emotional & Behavioral Devel Eval & OP Svcs	CAMHD	State of Hawaii	X	X	\$ 7,000	\$ 7,000	\$ 7,000
CAMHD - Intensive In-Home Therapy	CAMHD	State of Hawaii	\$ 305,000	\$ 299,000	X	X	X
CAMHD - Intensive In-Home Therapy	CAMHD	State of Hawaii	X	X	\$ 178,000	\$ 177,500	\$ 177,500
DOH/AMHD - CBCM	DOH	State of Hawaii	\$ 206,000	\$ 192,000	\$ 148,000	X	X
DOH/AMHD - CBCM	DOH	State of Hawaii	X	X	X	\$ 148,000	\$ 148,000
DOH/AMHD	DOH	State of Hawaii	\$ 2,090,000	\$ 2,040,000	\$ 2,400,000	\$ 2,500,000	\$ 2,550,000
DOH/AMHD	DOH	State of Hawaii	\$ 40,000	X	X	X	X
DOH/AMHD Service - Mental Health Emergency Worker MHEW	DOH	State of Hawaii	X	\$ 80,000	\$ 164,000	\$ 95,000	X
Dept. of Public Safety - Res/IOP/OP/SA for Adult Male/Female Defendants	Dept. of Public Safety	State of Hawaii	\$ 2,700	\$ 11,600	X	X	X
Dept. of Public Safety - Res/IOP/OP/SA for Adult Male/Female Defendants	Dept. of Public Safety	State of Hawaii	X	X	\$ 4,000	\$ 4,000	\$ 4,000
US District Court - IOP Maui U.A.s	Judiciary	State of Hawaii	\$ 60,000	\$ 27,000	\$ 5,000	X	X
Subtotal State of Hawaii			\$ 3,915,700	\$ 3,707,700	\$ 4,239,000	\$ 4,187,000	\$ 4,192,000
Annual Total:			\$ 5,191,700	\$ 4,437,000	\$ 4,816,000	\$ 4,853,000	\$ 4,892,000

*2020-2021 Contracts listed are based on anticipated funding from historical data; not confirmed as of 1/17/20.