

Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

‘AINA HO‘OKUPU O KILAUEA

was incorporated under the laws of Hawaii on 10/29/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 30, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

'Aina Ho'okupu o Kilauea
(Typed Name of Individual or Organization)

 , 01/14/2020
(Signature) (Date)

Yoshito L'Hote CEO
(Typed Name) (Title)

Application for Grants

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

This is attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

This is attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This will be used for a public purpose.

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

'Āina Ho'okupu o Kīlauea (AHK) is a community-based group that was created to assist the County of Kaua'i in developing 75 acres of what is now known as the Kīlauea Community Agricultural Center (KCAC). The community of Kīlauea has been trying for over 30 years to develop this parcel but was unsuccessful in achieving this goal until AHK entered in the stewardship agreement with the County of Kaua'i in March 2014. AHK received its 501c3 status in September

2015 with the help of Congresswoman Tulsi Gabbard's office. With the support of Mayor Carvalho, Mayor Kawakami, and the County of Kaua'i, AHK has been successful in changing the mindset of the community (which was "this is never gonna happen") by initiating development and consistently achieving tangible results. AHK has made the following accomplishments so far: cleared over 12 acres of lands, created two acres of a community-run farm and individual gardening plots, developed five acres of commercial farm plots with access road, planted a 5,000 foot privacy and windbreak berm with thousands of edible, flowering, and hardwood trees, installed approximately 4,000 feet of fencing, a potable water system, and electrical power to service a temporary office and storage shed, constructed a pedestrian entryway, relocated the Thursday County sunshine farmers market, developed a Community Supported Agriculture (CSA) fresh local produce subscription service, managed hundreds of volunteers, hosted dozens of educational field trips, provided food to Kilauea School as part of the fledgling 'Āina Pono farm-to-school local produce meal program, partnered with community and governmental organizations to establish the Kia'i Kahili beach stewardship group, and is in process of constructing permanent restrooms and pavilions to support expanded farmers market activities. In order to make these long-term infrastructure improvements, the original stewardship agreement was recently transformed into a 60-year lease. Because of the need for more farmers to come to KCAC, we initiated our Agricultural Internship Program (AIP) in March 2019 that is creating a career path to become an entrepreneurial farmer.

2. The goals and objectives related to the request;

Our goal is to increase AHK capacity to keep developing the KCAC site, but equally important is to continue implementation of the AIP.

KCAC has a hemp license, is growing bananas, turmeric, 37 types of produce, white pineapple, papayas, dragon fruit, lilikoi and soon hogs. We recently planted windbreaks of hardwoods, fruit trees and coconut. We are also looking to bring in other livestock to help graze the vegetation to make it ready for farming in order to reach the goal of increased local food production.

The new AIP was fully funded privately for the first cohort; it has created a lot of extra work for our staff but it is able to supply labor for AHK while offering a career path for the interns. Now as we have initiated the second cohort we were able to fund the stipend for the interns but not the operational monies to help support the staff involvement we need to reach the goal of increasing the number of permanent farmers at KCAC by 1-2 farmers per cohort.

The objective is to provide support for the successful high-functioning team the CEO has assembled in order to make substantial progress in the next year in the KCAC site production level and related income as well as other key initiatives. A secondary goal is to mentor up-and-coming future entrepreneurial farmers, that will be farming at KCAC. Without the creation of this next generation of

successful entrepreneurial farmers, there is no reason to invest in the creation of KCAC.

3. The public purpose and need to be served;

The first and foremost purpose is to create more food sovereignty and a resilient local food system. The second is to diversify the economy. The third is to provide career opportunity and purpose for local people and for upcoming leaders in the community.

Local residents and students need career opportunities, and Kaua'i needs to retain distributed agricultural capabilities and competencies in order to promote food sovereignty. The AIP is designed to train the next generation of farmers, provide them land and a supportive environment to conduct their craft, and help develop markets for their finished produce and value-added products. This will provide economic opportunity as well as reinvestment into KCAC to help continue to run and expand the AIP program in the future.

Local residents, students, and visitors need education and opportunity to consume fresh local produce and be connected to the 'āina and the food suppliers in their community. This increases supply chain transparency, builds community, and promotes food sovereignty that helps manage the risk of extended global supply chains. It also increases potential health benefits from consuming the freshest produce available and provides local value-added economic opportunities as well. The KCAC is a community asset and gathering place with the diversified infrastructure to help foster all of these connections.

A need exists for leaders in the community. A hands-on training environment for emerging leaders (both entrepreneurial farmers and AHK staff) via the growth of this still very young organization will bring about the desire to be excited about future perspectives, to recognize financial opportunity and develop the skills necessary in making that opportunity grow. The ability to be compensated while developing management skills in a non-profit organization helps employ a sense of working for something beyond themselves in their attempt to become successful and mindful citizens, and hopefully groom them to become the organization's future leaders.

4. Describe the target population to be served;

The KCAC will support populations that are both distinct and overlapping. These populations include:

- a. The residents of the Kīlauea area (2600+ residents in census tracts 401.03 and 401.04)
- b. Several family farms and commercial farms and food entrepreneurs

- c. 372 north shore families who have an annual income under \$35,000 (21% of families in census tracts 401.03 and 401.04)
 - d. 1,465 native Hawaiians who reside in census tracts 401.03 and 401.04
 - e. Regional food consumers which include over 7,800 north shore residents and hundreds more that work on the north shore, as well as approximately 5000+ north shore visitors per day.
 - f. Visitor food consumers which include national and worldwide visitations to the island, as many as 1.2 million per year.
 - g. Agricultural and/or management-minded youth that desire training in this field
5. Describe the geographic coverage.

The core coverage area begins with the agricultural district of Moloa'a continuing through the communities of Kīlauea, Kalihiwai, Anini, Princeville, Hanalei, Wainiha and Hā'ena (State Senate District #8, House District #14, Census Tracts 401.03/401.04). With AHK's small but growing KCAC operation is currently best suited to provide local food for the north shore area, its activities and pilot programs have the potential to supports other parts of the island of Kaua'i and the State of Hawai'i through exporting successful operating models and technologies.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work for the CEO position is to:

- Participate with the Board of Directors (BOD) in developing a vision and strategic plan to guide the organization
- Identify, assess, and inform the BOD of internal and external issues that affect the organization
- Act as a professional advisor to the BOD on all aspects of the organization's activities
- Foster effective team work between the BOD and the CEO and between the CEO and staff
- Act as a spokesperson for the organization
- Represent the organization at community activities to enhance the organization's community profile
- Develop an operational plan which incorporates goals and objectives that work towards the strategic direction of the organization
- Ensure that the operation of the organization meets the expectations of its Clients, BOD and Funders
- Oversee the efficient and effective day-to-day operation of the organization

- Draft policies for the approval of the BOD
- Prepare procedures to implement organizational policies; review existing policies on an annual basis and recommend changes to the BOD as appropriate
- Oversee the planning, implementation and evaluation of the organization's programs and services
- Determine staffing requirements for organizational management and program delivery
- Coach and mentor staff as appropriate to improve performance
- Work with the BOD to secure adequate funding for the operation of the organization
- Research funding sources, oversee the development of fund raising plan and write funding proposals to increase the funds of the organization
- Communicate with stakeholders to keep them informed of the work of the organization and to identify changes in the community served by the organization
- Establish good working relationships and collaborative arrangements with community groups, funders, politicians, and other organizations to help achieve the goals of the organization

The scope of work for the Administrative Director position is to:

- Collaborate with CEO for strategic planning and visioning
- Lead program and project management for key initiatives
- Lead grant writing and administration activities
- Support CEO in providing data for capacity building and other grants
- Develop and manage operations and project budgets for KCAC. Prepare and present budget reports to the CEO and BOD
- Direct, manage and oversee the implementation of the KCAC projects, with priorities to be discussed and set in partnership with CEO
- Interface with accounting and CPA firms
- Provide administrative support and training to all KCAC staff and volunteers
- Install and manage all office equipment and software
- Provide regular and ad hoc reporting to the CEO and BOD

The scope of work for the Marketing & Outreach Coordinator position is to:

- Develop and implement an integrated strategic communications plan to advance brand identity, broaden awareness of programs and increase visibility across key stakeholder audiences
- Write, update, edit and oversee production and design of printed materials
- Serve as primary media contact; Develop and implement PR strategies including media outreach, issuing press releases, fielding media inquiries and creating and maintaining media lists
- Act as "brand ambassador", ensuring proper and consistent use of naming conventions, brand attributes and logo
- Prepare photography and other media for publication and maintain digital media library

- Work with staff and contractors to develop and implement social networking strategies, develop content and monitor and respond to inquiries
- Manage website, including: maintain integrity of website content and structure; monitor and report on key metrics
- Manage and execute email communications program
- Work with the farm manager to identify the farm's needs
- Process volunteer applications and waivers and manage volunteer database
- Recruit, schedule, and support all volunteers and volunteer activities

The scope of work for the Farm Manager position is to:

- Oversee the operation of the KCAC farming activities, including planning and managing production and distribution
- Ensure farm operations and practices meet health, safety, and environmental standards and regulations.
- Inspect farm buildings and equipment, making sure routine maintenance is carried out and repairs made when necessary.
- Hire, train, and supervise workers and plan, coordinate, and direct their activities.
- Plan and direct activities such as planting, growing, and harvesting crops or breeding and raising livestock.
- Analyzes soil to determine type and quantity of fertilizer required for maximum production
- Lead the training of interns in the AIP, especially with respect to comprehensive farming skills across a wide range of topics and produce types

The scope of work for the Maintenance & Equipment Specialist position is to:

- Collaborate with Farm Manager and CEO on priority items
- Responsible for orderliness and cleanliness of hand tools and harvest equipment
- Ensure proper operation of equipment and buildings
- Act as a support to the CEO on field-duties
- Keep the grounds trimmed and cleaned
- Ensure all KCAC aesthetic standards are maintained
- Train and work hand-in-hand with the interns in the AIP
- Teach maintenance-based skills

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Q1 FY21 (July – September 2020):

- Begin installation of the off-site water main connection to bring irrigation water to KCAC
- Kick off the next cohort of the Ag Internship Program
- Transition the Thursday farmers market into the new permanent Pavilions
- Begin fencing 1 acre sublots in preparation for major farm production expansion once the off-site water irrigation has been completed
- Write capacity-building grants

- Follow up on bi-annual fundraising campaign activities; host farm-to-table on-site dinner KCAC showcase event
- Continue to provide CSA produce box subscriptions to local customers and organizations / families in need

Q2 FY21 (October – December 2020):

- Complete off-site water main installation
- Complete fencing of phase 1 of sublots
- Finalize Co-op farm operational model and enlist farmers and Ag Intern Program graduates onto new sublots
- Finish training on 2nd cohort of Ag Intern Program
- Expand offerings to 'Āina Pono farm-to-school fresh produce program
- Begin construction of the Fruit Stand juice bar / commercial kitchen to offer value-added products made from farmers' produce
- Write capacity-building grants
- Conduct bi-annual winter season giving campaign fundraiser
- Continue to provide CSA produce box subscriptions to local customers and organizations / families in need

Q3 FY21 (January – March 2021):

- Complete Fruit Stand and begin operations
- Complete fencing of phase 2 of sublots
- Expand Co-op farming operations
- Kick off the next cohort of the Ag Internship Program
- Develop Food Hub model to connect local consumers to local farmers and enable expanded markets and distribution for produce grown at KCAC
- Expand weekly farmers' markets
- Write capacity-building grants
- Continue to provide CSA produce box subscriptions to local customers and organizations / families in need

Q4 FY21 (April – June 2021):

- Expand Co-op farming operations
- Introduce new equipment and technologies to modernize and support expanded farming capacity and food safety best practices
- Finalize and launch Food Hub model
- Write capacity-building grants
- Continue to provide CSA produce box subscriptions to local customers and organizations / families in need

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The CEO will work directly with his staff to ensure excellent implementation and reporting. It will be his responsibility to complete the evaluations and any regular reporting required by the AHK Board of Directors and by any governmental or private agencies that provide for specific reporting requirements on a grant-by-grant basis. He will ensure completion of reports for this GIA and make them available to the State of Hawai'i as prescribed.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The primary measures of effectiveness will be the timely and successful completion of the milestone activities and projects listed in Part II: Service Summary and Outcomes Question 2: Projected Annual Timeline. Each project will have its own timeline, work plan, metrics, monitoring and evaluation as part of standard AHK work processes. Additional measures of effectiveness will include the annual evaluation reviews of the CEO and staff.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

The budget forms have been completed and included.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-------------|-------------|-------------|-------------|-------------|
| \$20,579.00 | \$20,579.00 | \$20,579.00 | \$20,582.16 | \$82,319.16 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

USDA TAT Grant – we have applied for this federal grant program but have not been awarded it yet; the decision is expected to take approximately 6 more months as applications are evaluated nationwide. We have included the portion of funding that would cover some of our staff salary during the coincident grant periods, but these portions are not overlapping with the grant funds being applied

for in this GIA application. In other words, even if the TAT grant was awarded, we would still require and apply for these GIA funds as well.

We are seeking other private donations to support operations for the grant period, but have not specifically identified or received any commitment for funds for this period yet.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

This is not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

There are currently no federal, state or county government contracts or grants that AHK is receiving for operations salary support. AHK has not been awarded the USDA TAT grant it has applied for.

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

Unrestricted current assets are \$0.00. All existing funds are allocated toward existing projects.

IV. Experience and Capability

A. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

AHK has received a 60-year lease of the 75-acre parcel from the County of Kaua'i for the express purpose of developing the project space as a regional agricultural park for the Kīlauea and north shore communities. The fact that the County of Kaua'i has engaged with this non-profit organization demonstrates reasonable due diligence by local governmental agencies. The CEO has been implementing management plans for Waipā Foundation for six years and has demonstrated his ability to engage with the community, government, private foundations, and

federal agencies to not only create AHK's 501c3 status but also plan, budget, and implement all of the developments and accomplishments to-date. AHK has successfully managed a previous GIA operational grant as well as many other types of substantial (in both the tens- and hundreds-of-thousands) governmental and other grants and donations in the made over the past 3+ years.

B. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Site facilities now exist with a completed temporary office space and storage as well as community farm providing CSA (Community Supported Agriculture) boxes and food for the community (including seniors and volunteers). The site is fully fenced, has a County water system, an access road for the community farm, five acres of commercial lots, a pedestrian path and walled entryway. Permanent restrooms and farmer's market pavilions are currently in process of construction.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The proposed staff supported by the grant includes a CEO, an Administrative Director, a Marketing & Outreach Coordinator, a Farm Manager, and a Maintenance & Equipment Specialist.

CEO: Yoshito L'Hote brings four years of leadership as Executive Director and now CEO of AHK. He stewarded the creation of the Kilauea Community Agricultural Center. Prior to that he worked in farming and construction industries in a variety of capacities. He has been the President of the Kilauea Neighborhood Association since 2014. He holds a Bachelor of Science in Mathematics from the University of Hawai'i Hilo.

Administrative Director: Jeremy Burns has been in his role at AHK since April 2019. He is also the project manager for the new Kaua'i North Shore Shuttle. Prior to these roles he was the head of strategy for five years for a \$1B Johnson Controls HVAC division and worked in strategic planning and project management for Aurora Health Care, the largest integrated healthcare system in

Wisconsin. He has served as Treasurer and IT Committee Chair on the board of South Shore Yacht Club. He holds an MBA and a Bachelor of Science in Computer Engineering from the University of Michigan - Ann Arbor.

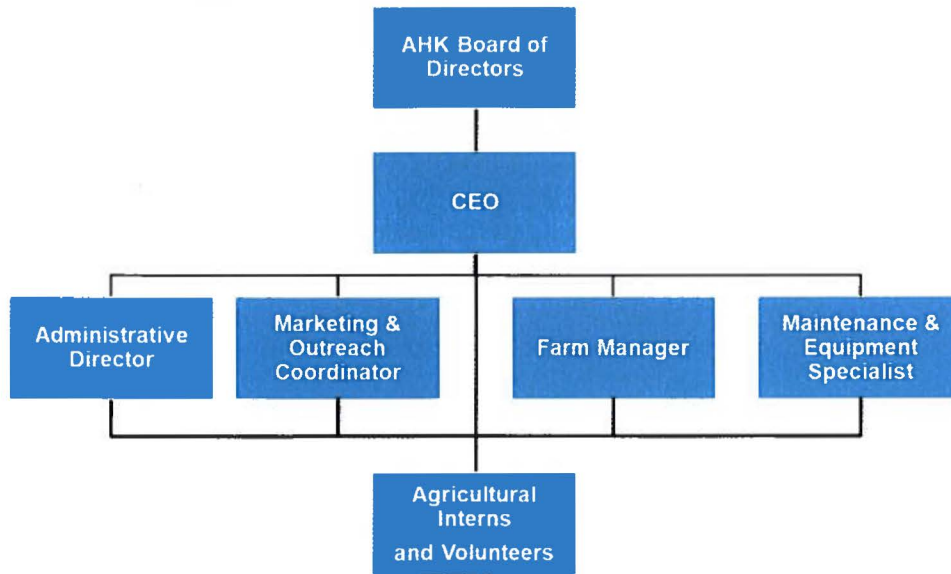
Marketing and Outreach Coordinator: Anna Daley has been the Marketing and Outreach Coordinator at AHK since September 2019. She primarily structures and updates social media and website design, works in conjunction with the Farm Manager to coordinate sales of goods, and is instrumental in organizing outreach activities. In addition, she assists the Administrative Director and CEO in various tasks. Prior to joining the team at AHK, she completed an Administrative Assistant internship with the U.S. Fish and Wildlife service and before that worked as a Marketing Coordinator for an architectural firm. She holds a Bachelor of Science in Marketing and Psychology from Florida Gulf Coast University.

Farm Manager: Maluhia L'Hote has been managing the farming operations at KCAC for 2 years and also runs his own farm business. He is active in developing the food hubs concept and leads farm training modules for the internship program.

Maintenance and Equipment Specialist: Kaleo L'Hote is managing the maintenance of the equipment used on the farm and is responsible for the land preparation activities to enable successful farming.

B. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



C. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

In budgeted FY21 annual salary amounts (unburdened):

CEO: \$63,000.00

Farm Manager: \$39,270.00

Marketing & Outreach Coordinator: \$39,270.00

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

This is not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

This is not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

This is not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- a. Received by the applicant for fiscal year 2020-21, but

The site is currently developing substantial farmers' market and fruit stand infrastructure to provide additional income to overall operations. There is currently a CSA box program in place, a farm co-op model to expand production significantly and enable local farmers to use portions of the site to grow crops, the AIP to train the next generation of farmers and grow capacity, and market expansion and distribution efforts including a food hub concept, local restaurants and foodservice supply, and entering institutional markets such as via the 'Āina Pono farm-to-school program.

- b. Not received by the applicant thereafter.

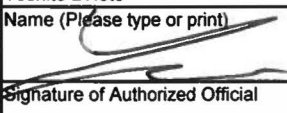
AHK will continue to develop programs and markets that both support local community agriculture, independent and emerging farmers, and that addresses other community needs. The AIP program is intended to place farmers onto the land and use a portion of the proceeds of their successful businesses to reinvest in the program. While AHK intends for the KCAC site to become self-supporting once all components are fully-developed and serve as a model for other locations across Hawai'i, in the meantime we will continue to also apply as needed with other agencies and private donors to develop these programs to fruition and increase capacity. Being in a critical implementation phase for this multi-million-dollar development, lack of funding is likely to delay or inhibit the momentum we have built as we continue development of these programs and projects.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

App

Aina Ho'okupu o Kilauea

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|------------------------------------|--|-------------------------------------|--|
| A. PERSONNEL COST | | | | |
| 1. Salaries | 67,040 | 37,320 | | 116,275 |
| 2. Payroll Taxes & Assessments | 14,715 | | | 26,639 |
| 3. Fringe Benefits | 564 | | | 5,078 |
| TOTAL PERSONNEL COST | 82,319 | 37,320 | | 147,992 |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Utilities | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |
| TOTAL OTHER CURRENT EXPENSES | | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | | | | |
| TOTAL (A+B+C+D+E) | 82,319 | 37,320 | | 147,992 |
| SOURCES OF FUNDING | | Budget Prepared By: | | |
| (a) Total State Funds Requested | 82,319 | Yoshito L'Hote | 808-652-0069 | |
| (b) Total Federal Funds Requested | 37,320 | Name (Please type or print) | Phone | |
| (c) Total County Funds Requested | |  Signature of Authorized Official | 01/14/20 | |
| (d) Total Private/Other Funds Requested | 147,992 | | Date | |
| TOTAL BUDGET | 267,631 | Yoshito L'Hote, CEO Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2020 to June 30, 2021

Applicant: Aina Hookupu O Kilauea

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| None | 0.00 | \$0.00 | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| None | 0.00 | \$0.00 | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2020 to June 30, 2021

Applicant: Aina Hookupu o Kilauea

| FUNDING AMOUNT REQUESTED | | | | | | |
|--|--|---------------|-----------------------|--------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2018-2019 | FY: 2019-2020 | FY:2020-2021 | FY:2020-2021 | FY:2021-2022 | FY:2022-2023 |
| PLANS | | | 0 | | | |
| LAND ACQUISITION | | | 0 | | | |
| DESIGN | | | 0 | | | |
| CONSTRUCTION | | | 0 | | | |
| EQUIPMENT | | | 0 | | | |
| TOTAL: | | | 0 | | | |
| JUSTIFICATION/COMMENTS: <p style="text-align: center;">No capital requested.</p> | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App:

Aina Ho'okupu o Kilauea

Contracts Total:

267,000

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|----|-----------------------------------|------------------------|-----------------|---|-----------------------|
| 1 | Community Benefit Grant Agreement | 9/23/19 - 9/14/20 | County of Kauai | Kauai | 17,000 |
| 2 | FY2017 GIA CIP | 7/2017 - 6/2020 | ADC | State of HI | 250,000 |
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