

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Ahupua'a O Molokai

Amount of State Funds Requested: \$ 140,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Funds requested will enable AOM to hire an Executive Director who will manage the staff, day to day operations and oversee project managers and renovations of the Hale. Thus, leaving the governing to the Board of Directors and enabling AOM to become a self-sustaining entity.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 448,400

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

P.O. Box 159

City:

Hoolehua

State:

Hi

Zip:

96729

Contact Person for Matters Involving this Application

Name:
Doreen "Pinky" Gaspar

Title:
President

Email:
molokai.aom@gmail.com

Phone:
(206) 351-3725

Federal Tax ID#:

██████████

State Tax ID#

██████████

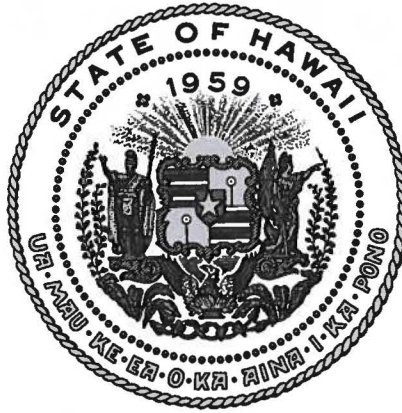

Authorized Signature

Doreen Gaspar, President

Name and Title

01/15/2020

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

AHUPUA'A O MOLOKA'I

was incorporated under the laws of Hawaii on 02/26/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 14, 2020

Catherine P. Awai-Cole

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ahupua'a O Molokai
(Typed Name of Individual or Organization)

(Signature) 01/15/2020

(Date)

Doreen Gaspar President
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2019.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Ahupua'a O Molokai is a 501 © 3, non-profit organization that is made up of Board members representing seven (5) Hawaiian Homestead Associations. Our mission is to empower our communities and to protect the Hawaiian Homeland Trust for all generations.
2. The goals and objectives related to the request;
3. Goals and Objectives for hiring an Executive Director and staff
 - Objective #1: All projects and project managers will be overseen by Executive Director who will report to the Board.
 - Objective #2: Research and acquire funding as need for AOM's projects and programs that benefit the homestead community.
 - Objective #3: AOM to become a self-sustaining entity.

4. The public purpose and need to be served;

The remodel of the Ahupua'a O Molokai Hale will provide an avenue for the fulfillment of social, cultural, and educational needs for the community. Ahupua'a O Molokai has 5 Affiliated Homestead Associations that are in need of office space and a meeting space. Our programs currently need a space to hold workshops and classes that the Homesteaders and Community can benefit from. Programs that are currently utilizing the Hale is: Hanai A Ulu (Land-DHHL Peer to Peer grant funded)-A farming program that is helping farmers get started with Garden to Farm, get trained in different certifications, Marketing and Business, Seed Saving and Nursery; Puni Ke Ola- a substance Abuse program for Teens up to 18 years old funded in conjunction with Susana Helm from UH. Our Hale is centrally located, and our homestead associations and community members will have access to utilize it for meetings, workshops and classes. The Hale will be an important venue for the AOM to be self-sufficient and be able to manage and maintain the historical richness and natural wealth through educational workshops, archival display and community interaction. The Executive Director will be a big part of this renovation of the building as well as revamping of AOM to elevate its affiliate associations to new heights. Being self-sufficient will be the ultimate goal of AOM and it's Board of Directors.

5. Describe the target population to be served; and

The target population is based on the 2010 Molokai census, the resident population is 7404 (including Kalaupapa) persons, making up 2402 households. The race demographics on Molokai include 4599 Native Hawaiians and other Pacific Islanders. The Molokai homestead community consists of approximately 1000 active leaseholds in residential, agricultural, and pastoral leases. As of 2014, residential/agricultural leases for Molokai are: Kalamaula 162/72; Hoolehua 157/348; Kapaakea 46/0; One Alii 29/0. Our facility is open to all homesteaders as well as the broader non-homestead community.

6. Describe the geographic coverage.

The island of Molokai is the geographic coverage. The island is 38 miles long and 10 miles wide. Specifically, Our Hale is located in the Hoolehua area just above the Hoolehua Fire Station and the Lanikeha Community Center and lies north of the Molokai Airport.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
The scope of work is to perform the proposed Project goals and objectives of Ahupua'a O Molokai Hale, as described in Section I. Tasks set-forth are the responsibility of the Board of Directors of AOM to acquire an Executive Director who will oversee the Project Manager and staff to ensure the Hale renovation will be completed in the time allowed. The responsibilities set-forth for the Executive Director is to promote and support the AOM Board of Directors to accomplish and complete the remodel of the AOM Hale; to increase the capacity and availability of the Hale's potential; and to create skills, knowledge, and sustainability potential for our homesteaders and community.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
Timeline:

- Recruit and Hire Executive Director (first 6 weeks after receiving funding)
- ED to submit plan of action to Board and policies for programs and renovation of Hale.
- ED to recruit and hire staff (yard maintenance, building maintenance, office assistant) with Board approval. (4 weeks after submitting plan and policies).
- Continue to assist Board of Directors with tasks as needed; continue to research and acquire funds for programs of AOM as well as operating funds until sustainability can be reached by AOM (continued for the rest of year).

The outcomes can be measured by monthly meeting updates and results reported by the Project manager on the accomplishments of each phase.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The AOM Board will require monthly meetings and financial reports from the Executive Director which will include reports from the Project Manager, Consultants and related construction parties (i.e. architect, general contractor and volunteers). The meetings will be for monitoring the the timeline and determine if the project are in line of the accomplishments. AOM has and will continue with all Government regulations and policies to include but not limited to 501© 3 non-profits. In addition, AOM will follow the policies and procedures set-forth by AOM's by-laws. As required in the procurement process, reporting procedures to DHHL, and the State of Hawaii will be followed. In addition, an annual financial audit will be performed under

the AOM by-laws, policies and guidelines; the audit will be outsourced to an accounting firm. AOM will generate a checklist of responsibilities and timelines for each member of the group and progressive feedback from the meetings and questionnaires through participating partners and individuals.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The funds would be appropriated to AOM. AOM will submit reports as required by the State of Hawaii. AOM will meet on a monthly schedule to review the outcomes for the month from the checklist implemented. The monthly Project and Financial reports will be submitted to the AOM Board and included in the grant reports.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2021.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$40,000.00	\$40,000.00	\$40,000.00	\$20,000.00	\$140,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2021.

DHHL Regional Plan Grant-\$100,000.00 pending approval for Alternative Energy project;
 Weinberg Foundation \$100,000.00 pending application submittal for operating expenses.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2021 for program funding.

In 2018, AOM received the following grants (for Programs).

DHHL Capacity Building Grant \$33,310.00 (completed 2019).

DHHL Peer to Peer Grant \$84,300.00 (ends in August 2020).

In 2019, CIP:

Grant in Aid Awarded \$100,000.00 (funds not received-final approval needed)

In 2019 for programs:

Office of Hawaiian Affairs \$81,000.00-Hanai A Ulu-Agriculture Grant

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2019.

Not Applicable

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Ahupua'a O Molokai Hale is located at 14 Pua Kukui in Ho'olehua Hawaii. The facility will be ADA Compliant, as required by law. It's affiliated Associations that utilize the building are also non-profit and a Home-School (Ohana Learning Academy). AOM

is currently in negotiations with DHHL to license the property for up to 65 years which has become a Priority project in 2019 Regional Plan.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Board of Directors:

President: Doreen "Pinky" Gaspar is married to Kenneth Gaspar who is a 3rd generation homesteader. She and her family moved from Waimanalo homestead on O'ahu to homestead at Kapa'akea, Molokai in 1995 where she currently resides. Doreen, also known as "Pinky", has been an active member of Kapa'akea Homestead Association since 2000. She was the President in 2004, 2008, and 2014-2018. She served as Vice President of the Ahupua'a o Molokai from 2015-2018 and now is President until 2021.

Besides her service to her homestead community, Pinky also serves on three other boards: Molokai Little League as President (2015-present), member of Molokai Middle School - School Community Council (2017-present), and Soft Hands Support Group (2017-present) and Vice-President of Molokai Occupational Center. She believes in and has a strong commitment to caring for our community.

Vice-President: Evangeline "Ochie" Bush is currently the President of Hoolehua Homestead Association. She has been doing work for the homestead community for over 35 years. She resides in the Hoolehua Homestead Area and remains very active in her community's events. Hoolehua Homestead Association also has a scholarship fund that helps homestead college students with financial aid.

Treasurer: Davidette Hala Pa-Kala is currently the President of Kamiloloa/One Alii Homestead Association and a second-generation homesteader. She has been doing work for the beneficiaries of her area for over 5 years now and is also spearheading a Hanai a Ulu grant through OHA.

Director-John Freeman Currently President of Makakuoha Farming Cooperative and longtime Papaya farmer from Hoolehua Homestead Area. Makakuoha Cooperative specializes in Korean Natural Farming as their members are all trained in using those farming techniques.

Director-Robert Danner is a newly elected President of Hoolehua Homestead Ag Association. Farmer residing in Ho'olehua Homestead Area.

Project Resource Manager: Stephanie Lauifi was born in Honolulu and raised on Molokai since age 6 in Kalamaula on the homestead where she is now the fourth-generation Homesteader. She has been a business owner on Molokai for over 25 years. Now semi-retired her and her husband run a small dryland taro farm with an established local market and various local vendors. She is also the Treasurer for Makakuoha Cooperative that just started up in 2012 to promote composting and the use of natural farming practices. Mrs. Lauifi received her AAS in Business Careers in May 2016, BAS in Applied Business and Information Technology from UH Maui College in May 2018. Graduated from University of Phoenix with her MBA (Master of Business Administration). She also has Certificates in Supervision, Marketing and Entrepreneurship and currently is pursuing her Doctoral degree in Business Administration at University of Phoenix. She has also been a student intern for Office of Hawaiian Affairs-Molokai Office and Kuha'o Business Center. Mrs. Lauifi volunteers with Molokai Humane Society and various other community organizations. She was recently appointed to serve on DHHL's Agricultural Education Program Advisory Committee and is currently serves as a Program Resource Manager with Ahupua'a o Molokai through the Americorp Vista Program with Hawaiian Community Assets. She has also completed the FORD Leadership Program.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Not Applicable

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2020-21 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2020-21, but
- (b) Not received by the applicant thereafter.

Our sustainability plan consists of partnerships with the Associations that are members to keep AOM a viable organization. By utilizing the Hale as a venue for meetings, workshops, classes etc., leveraging our resources, creating a community that is successful and sustainable.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2020 to June 30, 2021

App Kalamaula Homesteaders Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	102,000			
2. Payroll Taxes & Assessments	38,000			
3. Fringe Benefits				
TOTAL PERSONNEL COST	140,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	140,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Doreen Gaspar (206) 351-3725		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		1/15/2020		
(d) Total Private/Other Funds Requested	100,000	Signature of Authorized Official Date		
TOTAL BUDGET	240,000	Doreen Gaspar Name and Title (Please type or print)		

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Apf

Ahupua'a O Molokai

Contracts Total: 298,400

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Capacity Building Grant	2018-2019	DHHL	State	33,100
2	Peer to Peer Grant	2019-2021	DHHL	State	84,300
3	Hanai A ulu Ocean/Land grant	2019-2021	OHA	State	81,000
4	GIA Award-CIP	2018-2019	Legislature	State	100,000
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Organizational Chart for Ahupua'a O Molokai

