



## Key Skills

- Competency using Microsoft, Apple and Google office applications
- CIL Management suite
- Disability etiquette training
- One-Stop operating system
- Assistive technology use

## Work History

- Aloha Independent Living of Hawaii** Maui, HI  
*Advocacy Coordinator* **10/2014 – Present**
- Creates awareness for the needs of persons with disabilities on Maui by advocating throughout the community.
  - Coordinates collaborative efforts with local organizations and individuals.
- Assistive Technology Resource Centers of Hawaii** Honolulu, HI  
*Vocational Specialist* **01/2013 – 01/2014**
- Conducted intake assessments of new client referrals for employment services.
  - Collaborated with Division of Vocational Rehabilitation counselors on client cases.
  - Coached clients on building positive work relationships and workplace etiquette.
- Tomorrow's Workplace - Rockland One-Stop Employment Center** Spring Valley, NY  
**Rockland Independent Living Center** New City, NY  
*Disability Program Navigator* **01/2006 – 09/2010**
- Trained new job developers in vocational rehabilitation and supported employment.
  - Assisted customers in navigating through county, state and federal programs.
  - Successful management of 100+ short-term cases per year.
- Westchester Disabled on the Move, Inc.** Yonkers, NY  
*Systems Change Advocate* **12/2004 – 01/2006**
- Presented advocacy agendas to legislators, built volunteer advocacy network, and conducted presentations on issues pertinent to people living with disabilities.
  - Conducted meta-cognition and self-esteem building workshops for learning disabled students.

## Education

- Interdisciplinary Certificate in Disability & Diversity** *University of Hawai'i Manoa*  
**Bachelor of Arts** *Sarah Lawrence College*  
**Associate of Arts** *Landmark College*