

GOV. MSG. NO. 594

Linda D. Zachary

(L. Diane Zachary)

Personal Strengths

- ◆ Over 25 years experience in the management of non-profit organizations and government agencies; skilled in managing multiple priorities and difficult situations
- ◆ Skilled at problem-solving and taking new ideas from concept to implementation
- ◆ Able to create and work within a team environment focused on service and professionalism
- ◆ Skilled facilitator, trainer and educator, with experience working throughout the Pacific islands and Hawaii
- ◆ Strong relationships with Kauai's visitor industry and understanding of its challenges and opportunities
- ◆ Strong relationships with Kauai community groups and seen as a fair, neutral facilitator
- ◆ Understanding of county and state level administrative and legislative processes
- ◆ Proven verbal and written communication skills
- ◆ Successfully organized more than a dozen local and international conferences

Professional Experience

July 2016 to
present

PRINCIPAL - DIANE ZACHARY CONSULTING

Provide strategic planning and board development services for nonprofits and community collaborations. Contracted to facilitate implementation of the Kauai Tourism Strategic Plan (KTSP) 2016-2018, working with a Steering Committee and six priority area committees. Recently completed a new three-year KTSP for 2019-2021, working with dozens of tourism, government, business association, and community association leaders. Scheduled to facilitate at least the first year of its implementation.

PRESIDENT & CEO – KAUAI PLANNING & ACTION ALLIANCE, LIHU‘E, HAWAII

Administered nonprofit membership organization that addresses community-wide issues through public/private planning and partnerships. Served as a convener and facilitator on community issues. Formed issue-specific action teams and advisory committees to create plans, determine strategic, measurable actions needed and create process to track progress. Issues have been as diverse as substance abuse mitigation, public education, growth management and park improvements. Provided facilitation, strategic planning and board development consultation services to government agencies and nonprofits. Contracted to work with visitor industry leaders to develop the Kauai Tourism Strategic Plan 2016-2018. Served as a member of the advisory committee that created the 2006-2015 Kauai Tourism Strategic Plan. Organized a series of three annual conferences on “Greening Kauai’s Visitor Industry.”

PRESIDENT & CEO – PACIFIC ALLIANCES, KIHAI, HAWAI‘I

Consulting business offering services such as: board development; working with staff, boards and partner agencies to conceptualize and develop new programs; grant writing to secure needed funds for new projects; and project management.

MAUI PACIFIC CENTER, KIHAI, HAWAI‘I

President & CEO

Administered all aspects of non-profit organization focused on community and economic development in Hawai‘i and the Pacific islands. Projects included local and international conferences, training programs, seminars, and research. Organized an annual conference for Pacific Island leaders, in collaboration with the East-West Center, U.S. State Department and the South Pacific Forum; primary focus was on the sustainable management of natural resources and economic development. Worked closely with other non-profits, community groups, government agencies, and international organizations to plan and develop projects. Responsible for securing public and private funding, implementing and managing activities, evaluating results, and reporting to donors. Supervised staff and coordinated advisory committees.

Project Director

Helped develop a conference for Pacific islanders on "Achieving Goals for Sustainable Living in the Aquatic Continent". Coordinated ArtTech Maui 94 and 95 to demonstrate the emerging integration of art and technology. Secured funding, worked with volunteer committees, and coordinated all aspects of the conferences.

MAUI COMMUNITY COLLEGE, KAHULUI, HAWAI‘I

VITEC Training Development Specialist

Worked with businesses to assess staff training needs and develop customized on-site training for employees. Coordinated and taught in a program to provide skills training to visitor industry employees on Lana‘i and Maui.

Coordinator of Economic Development

Organized non-credit training for business and industry personnel. Worked with the Maui Chamber of Commerce and professional associations to develop new training programs; secured grant funds to establish these programs. Worked with the U.S. Small Business Administration and the University of Hawai‘i-Hilo to establish the Maui Small Business Development Center.

Title III Program Coordinator

Coordinated a federally-funded project to develop computer and telecommunications capabilities at Maui Community College, including establishing the state's first distance learning program through use of an educational cable television channel.

**GRANT SPECIALIST – WEST VALLEY COMMUNITY COLLEGE DISTRICT
SARATOGA, CALIFORNIA**

Coordinated a state and federally-funded project at two community colleges that served as teacher training centers. Responsibilities included grant writing, program development and evaluation, staff supervision, fiscal management and reporting.

Administrative and Training Consultant

Worked as an independent contractor with: California State University-Fresno to establish a statewide vocational education project; Santa Cruz Office of Education to develop administrative and personnel procedures; University of Santa Clara Sex Desegregation Institute to train school boards on Title IX; and Santa Cruz County Children's Commission to conduct a six month board development training program.

**School Site Coordinator – Santa Cruz City Schools
Santa Cruz, California**

Wrote and coordinated the implementation of school improvement plans for two junior high schools, organizing and working with parent councils, staff, students, and the community. Obtained grant funding to provide additional revenue for improvements.

**Executive Director – Santa Cruz County Children's Commission
Santa Cruz, California**

Directed activities of commission to the County Board of Supervisors, overseeing projects and the work of six volunteer task forces. Monitored state and federal legislation and worked with legislators on children's issues. Provided technical assistance to community programs, conducted needs assessments, and obtained grants from county, state, and federal sources.

Education

Master's Program in Public Administration
San Jose State University, San Jose, California

Bachelor of Arts Degree in Political Science
San Jose State University, San Jose, California

Community Service

- ◆ Member, Kaua'i Workforce Investment Board (2005-2014)
- ◆ Member, Kaua'i Public Land Trust Board of Directors (2005-2011)
- ◆ Member, Waioli Corporation Board of Directors (2007-2015)
- ◆ Member, Kaua'i Tourism Strategic Plan Advisory Committee (2006)
- ◆ Member, Kaua'i Integrated Solid Waste Management Advisory Committee (2006-2008)
- ◆ Chair, Maui County Workforce Investment Board (2000 - 2003)
- ◆ Co-Founder and President, Maui Coastal Land Trust (2000 - 2003)
- ◆ Director, Maui Economic Development Board (1998 - 2002)
- ◆ Member, Mayor's Smart Growth Advisory Committee (2000 - 2001)
- ◆ Member, Hawai'i Department of Transportation Long-range Planning Council (2001)
- ◆ Director, Maui Chamber of Commerce (1997 - 1999)
- ◆ Chair, Education Committee, Maui Chamber of Commerce (1989 - 1992)

References available upon request