

Miriam W. Whitman

6/6/2018

(M. WINONA (CABRAL/ FOSTER) WHITMAN)

PROFESSIONAL EXPERIENCE

**DIRECTOR, DEPT. OF EMPLOYMENT & TRAINING PROGRAM
- PRESENT**

***ALU LIKE, INC., AIRPORT FINANCIAL CENTER, 2969 MAPUNAPUNA
PLACE, SUITE 200, HONOLULU, HI 96819***

Serves as Hawaii Statewide Director of Employment and Training Department, multi-million dollar program, overseeing offices and staff on the islands of Hawaii, Kauai, Maui, Molokai, and Oahu, for a private non-profit Native Hawaiian community-based organization that includes grants funded under U.S. Department of Labor, Employment and Training Administration, Workforce Innovation and Opportunity Act, Indian and Native American Comprehensive Services Adult and Supplemental Youth Services Programs, (Previously administered grants and programs under American Recovery and Reinvestment Act Youth, and Earmark, Workforce Investment Act, Job Training Partnership Act, and Comprehensive Employment and Training Act.) Responsible for leading, developing, implementing, directing, planning and establishing program objectives and performance goals for the employment and training program. Provides program leadership and oversees the employment and training of program-eligible Native Hawaiians, American Indians, and Alaska Natives. Ensures that appropriate educational employment and training goals, programs, and objectives are established and met; and effective working relationships are maintained with various governmental agencies, businesses, and educational entities for program success. Develops and oversees implementation and compliance of program budgets and contracts. Oversees identification of potential funding sources and secures funding for new and continuing programs. Coordinates staff training and development. Monitors and evaluates the statewide workforce development/job training system. Annually facilitates training and employment activities/opportunities for over 1500+ individuals in a variety of occupations ranging from entry level to management positions. Annually facilitates partnerships and collaborations with over 200 private sector employers, training institutions, and federal/state/county governments.

From 1993 - 2002, administered Kamehameha Schools Agreement of Services to award post-high school vocational scholarships. From 2003 to 2011, administered the Native Hawaiian Summer School Assistance Program for K-12 grade students through a Memorandum of Agreement with Kamehameha Schools.

FEDERAL CONTRACTOR

4/12 – 4/26/11

PERFORMANCE EXCELLENCE PARTNERS, Huntington Beach, CA

Served as panelist to review and evaluate USDOL/ETA Services for the Reintegration of Ex-Offenders.

FEDERAL CONTRACTOR

12/9 – 12/18/09

U.S. DEPARTMENT OF LABOR, EMPLOYMENT AND TRAINING ADMINISTRATION, Washington, DC

Served as panelist to review and evaluate American Recovery and Reinvestment Act proposals for Health Sector and other High Growth and Emerging Industries.

BOARD OF DIRECTORS PRESIDENT (VOLUNTEER)

7/5/06 – 2014

ALA KAHUA, INC.

Mission of organization was to transform and develop talents and skills of individuals to succeed in endeavors of their choosing.

BOOKKEEPER/ADMINISTRATIVE ASSISTANT (PART-TIME)

ALAMO/DISTRIBUTORS

Honolulu, Hawaii

Responsible for accounts receivables/payables of 85 retail food companies.

BOOKKEEPER/ADMINISTRATIVE ASSISTANT (PART-TIME)

ARMADILLO PIZZA COMPANY

Honolulu, Hawaii

Responsible to do payroll, bookkeeping, and secretarial functions for a regional office that included 3 pizza delivery stores.

MANPOWER TRAINING SUPERVISOR

KENTUCKY STATE DEPARTMENT OF EDUCATION

Bureau of Vocational Education, Frankfort, Kentucky

Supervised statewide classroom training programs at Vocational Education Centers. (USDOL Comprehensive Employment & Training Act funding)

MANPOWER TRAINING COORDINATOR

KENTUCKY STATE DEPARTMENT OF EDUCATION

Bureau of Vocational Education, Morehead, Kentucky

Planned, developed, implemented, evaluated and supervised classroom training programs for economically disadvantaged Appalachians for their employability within a 10-county area in occupational areas of agriculture, secretarial, nursing and welding. (USDOL Comprehensive Employment & Training Act funding)

BUSINESS AND OFFICE TEACHER

**KENTUCKY STATE DEPARTMENT OF EDUCATION
Bureau of Vocational Education, Rowan County Vocational
Education Center, Morehead, Kentucky**

Taught business education courses to Appalachian students for their employability. (USDOL Manpower Development Training Act & Comprehensive Employment & Training Act funding)

SECRETARY

**MOREHEAD STATE UNIVERSITY
Appalachian Adult Education Center, Morehead, Kentucky**

SECRETARY

**MOREHEAD STATE UNIVERSITY
Admissions Office, Morehead, Kentucky**

MEDICAL STENOGRAPHER

**US DEPARTMENT OF DEFENSE
Womack Army Hospital, Fort Bragg, North Carolina**

**MEDICAL STENOGRAPHER
US DEPARTMENT OF DEFENSE
Tripler Army Hospital, Honolulu, Hawaii**

EDUCATION

MASTER'S DEGREE IN BUSINESS EDUCATION
Morehead State University, Morehead, Kentucky

BACHELOR OF ARTS DEGREE (MAJOR: BUSINESS, MINOR: PSYCHOLOGY)
Morehead State University, Morehead, Kentucky

REAL ESTATE
University of Hawaii, Honolulu, Hawaii

VOCATIONAL EDUCATION ADMINISTRATION, SUPERVISION AND COORDINATION,
LIFETIME
University of Kentucky, Lexington, Kentucky

HIGH SCHOOL DIPLOMA
Kamehameha School for Girls, Honolulu, Hawaii

JOB-RELATED SKILLS

Strong, extensive management skills with field experiences. Extensive experience in working with and in complying with government regulations. Good communication skills in working with individuals, partners and in inspiring and coaching staff. Very organized. multi-task oriented. Working knowledge in using Microsoft Word, Excel, and PowerPoint programs.

JOB-RELATED CERTIFICATES AND LICENSES

- Driver's License: State of Hawaii, Expires July 1, 2018
- Certificate: Vocational Education Administration, Supervision, and Coordination, University of Kentucky, Lexington, Kentucky, Lifetime.
- United States Selective Service System Registrar

JOB-RELATED HONORS, AWARDS, MEMBERSHIPS, ETC.

- **NATIVE AMERICAN EMPLOYMENT AND TRAINING ADVISORY COUNCIL, 1993 TO PRESENT, APPOINTED BY US DEPARTMENT OF LABOR, SECRETARY OF LABOR, VICE CHAIR (2005 to 2014), ACTING CHAIR (2006-2007); Council Work Groups: Effective Management/Partnership, Education/Youth Policy, INAP Curriculum, Census**
- **HAWAII STATE WORKFORCE DEVELOPMENT COUNCIL, APPOINTED BY HAWAII STATE GOVERNOR, 2015 TO PRESENT, Youth Services Committee Vice-Chair, 2017 - present**
- **PARTNERSHIP AWARD (ALU LIKE, Inc.) FROM CITY AND COUNTY OF HONOLULU MAYOR IN THEIR NATIONAL RECOGNITION AS ONE OF AMERICA'S PROMISE ALLIANCE "100 BEST COMMUNITIES FOR YOUNG PEOPLE", March 1, 2012**
- **HAWAII JOB CORPS WORKFORCE COUNCIL, March 2011 to present**
- **HAWAII SOCIETY OF BUSINESS PROFESSIONALS, June 2010 to present**
- **OUTSTANDING GRANTEE AWARD (ALU LIKE, Inc.) FOR AMERICAN RECOVERY AND REINVESTMENT ACT, APRIL 2010, AWARDED BY UNITED STATES DEPARTMENT OF LABOR, DIVISION OF INDIAN AND NATIVE AMERICAN PROGRAMS**
- **NATIONAL ASSOCIATION OF WORKFORCE BOARDS, March 2010 to present**
- **WEST OAHU ECONOMIC DEVELOPMENT ASSOCIATION, November 2009 to present**
- **CHAMINADE UNIVERSITY NATIVE HAWAIIAN ADVISORY BOARD, February 2009 to 2011**
- **NATIONAL ASSOCIATION OF WORKFORCE DEVELOPMENT PROFESSIONALS, August 2008 to present**
- **HAWAII ASSOCIATION OF CAREER & TECHNICAL EDUCATION, MEMBER, 2005 to present**
- **TRAVEL INDUSTRY MANAGEMENT SCHOOL (UNIVERSITY OF HAWAII AT MANOA) WORKFORCE DEVELOPMENT ADVISORY BOARD, 2005 to 2006**
- **NATIVE HAWAIIAN CHAMBER OF COMMERCE, 2004 to present**
- **HAWAII KUDER CAREER ASSESSMENT SYSTEM CONSORTIUM, BOARD MEMBER, 2004 to 2011**
- **TRAVEL INDUSTRY MANAGEMENT SCHOOL (UNIVERSITY OF HAWAII AT MANOA) HAWAIIAN ADVISORY BOARD, September 2004 to 2005**

- **HAWAII JOBS ADVISORY COMMITTEE**, February 2004 to 2006
- **E HO`OWAIWAI I KA PONO ADVISORY COUNCIL, HAWAII MAOLI, ADMINISTRATION FOR NATIVE AMERICANS, SOCIAL & ECONOMIC DEVELOPMENT STRATEGIES PROJECT**, October 2005 to 2008
- **ASSOCIATION OF HAWAIIAN CIVIC CLUBS, VICE CHAIR, EDUCATION COMMITTEE**, January 2004 to 2005
- **IDA M. POPE MEMORIAL COLLEGE SCHOLARSHIP COMMITTEE**, 2004 to present; Vice-Chair, 2009 to present
- **CHIEF'S AWARD, MAY 1999, FOR EXEMPLARY PROGRAM PERFORMANCE, PROGRAM PARTNERSHIPS AND FISCAL ACCOUNTABILITY; AWARDED BY UNITED STATES DEPARTMENT OF LABOR, DIVISION OF INDIAN AND NATIVE AMERICAN PROGRAMS**
- **HAWAII STATE WORKFORCE DEVELOPMENT COUNCIL**, APPOINTED BY HAWAII STATE GOVERNOR, 1998 to 2006
- **HAWAII STATE WORKFORCE DEVELOPMENT COUNCIL, YOUTH COMMITTEE CHAIR**, 2000 to 2006
- **NATIVE HAWAIIAN COMMUNITY BASED EDUCATION LEARNING CENTERS STATEWIDE ADVISORY COUNCIL**, 1996 to 2004
- **HAWAII NON-TRADITIONAL EMPLOYMENT TASK FORCE, US DEPARTMENT OF LABOR, BUREAU OF APPRENTICESHIP AND TRAINING**, 1992 to 2012
- **NATIVE AMERICAN PROGRAMS ADVISORY COMMITTEE**, APPOINTED BY US DEPARTMENT OF LABOR, SECRETARY OF LABOR
- **HAWAII STATE JOB TRAINING COORDINATING COUNCIL**, ALU LIKE, INC. REPRESENTATIVE FOR NATIVE HAWAIIANS
- **HAWAII STATE TOURISM TRAINING COUNCIL**, APPOINTED BY HAWAII STATE GOVERNOR

OTHER MEMBERSHIPS/VOLUNTEER

- **KO`OLAUPOKO HAWAIIAN CIVIC CLUB**, MEMBER, 2007 to present
- **PRINCE KUHIO FEDERAL CREDIT UNION**, ORGANIZING COMMITTEE, 2005 TO 2007
- **PRINCE KUHIO HAWAIIAN CIVIC CLUB**, MEMBER, 2004 to present; BOARD OF DIRECTORS 2012 to 2014
- **VOTER PRECINCT OFFICIAL, PRIMARY ELECTION, STATE OF HAWAII**, September 2004, November 2006
- **HAWAII INDEPENDENT ORDER OF ODD FELLOWS, EXCELSIOR LODGE #1, PACIFIC REBEKAH LODGE #1**, 2000 to 2013