

DAVID Y. IGE
GOVERNOR



DEPT. COMM. NO. 33

DR. CHRISTINA M. KISHIMOTO
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

November 13, 2018

The Honorable Ronald D. Kouchi, President
and Members of the Senate
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker
and Members of the House of Representatives
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi and Speaker Saiki:

Pursuant to Section 487 N-4, Hawaii Revised Statutes (HRS), I am transmitting a report on recently discovered student information security breaches within the Hawai'i State Department of Education. In accordance with Section 93-16, Hawai'i Revised Statutes, I am also informing you that the report may be viewed electronically at: <http://bit.ly/2PBdZhO>.

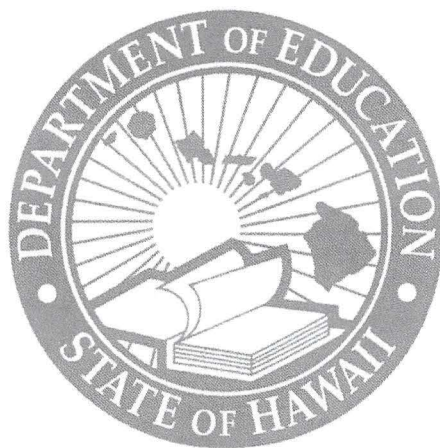
Sincerely,

A handwritten signature in black ink, appearing to read "Christina M. Kishimoto", written over a horizontal line.

Dr. Christina M. Kishimoto
Superintendent

CMK:jnh
Enclosures

c: Legislative Reference Bureau
Office of Strategy, Innovation and Performance



State of Hawaii
Department of Education

Discovery of a Security Breach of Student Information

October 2018

Pursuant to Section 487 N-4, Hawaii Revised Statutes (HRS) and the Family Educational Rights and Privacy Act (FERPA), the Hawaii State Department of Education (HIDOE) is required to submit a written report to the Legislature after the discovery of a security breach.

There were two recent security breaches within HIDOE. The first breach was discovered on September 28, 2018, involving Ala Wai Elementary School. The second breach was discovered on October 1, 2018, involving the Honolulu District Office.

1. Sometime during the night of September 27, 2018, a teacher's computer was stolen from her car. The computer's contents included Individualized Educational Plans (IEP) of seven Ala Wai Elementary School (AWES) students. The Honolulu Police Department (HPD) was notified of the theft and a police report was made.
2. On September 28, 2018, the teacher notified the AWES principal of the theft.
3. On October 1, 2018, HIDOE's Data Governance and Analysis Branch and the Kaimuki-McKinley-Roosevelt Complex Area Superintendent were notified of the theft.
4. Attached is a copy of the log that reflects when affected families were contacted. Identifying information has been redacted from the copy.
5. To prevent this type of incident from recurring, the AWES principal advised the teacher to secure her computer in the trunk of her car.
6. The AWES principal provided the phone number of her office, in the event the parent(s) or legal guardians of the affected students have additional questions.

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1. On October 1, 2018, sometime in the morning, a Honolulu District Office school-based occupational therapist's (SBOT) bag was stolen from her car. Her bag contained the IEP's of 31 students. HPD was notified of the theft and a police report was made.
 2. The Honolulu District Office's (HDO) District Educational Specialist (DES) was notified on October 1, 2018 by the SBOT. The SBOT informed the DES that the IEPs of 31 students were stolen. The IEPs contained individual student's name, information, health information, birth-date, and educational information. Honolulu District staff notified the parent(s) or guardians of all 31 students that their child's IEP may have been compromised.
 3. HIDOE's Data Governance and Analysis Branch and the Kaimuki-McKinley-Roosevelt Complex Area Superintendent of the school were notified on October 1, 2018.
 4. Attached is a copy of the notice of security breach that was sent to the affected families. The notices of the security breaches were mailed on October 1, 2018 and were not delayed by law enforcement considerations. Identifying information has been redacted from the copy. There were 31 letters mailed to the parent(s) or legal guardians of students who may be affected by this breach.

5. To prevent this type of incident from recurring, the DES reminded the SBOT to closely guard student personally-identifiable information and to protect student confidentiality. SBOT was directed not to take IEPs home with her.
6. The DES provided the phone number of his office, in the event the parent(s) or legal guardians of the affected students have questions in the letter.

This report is submitted by Jessica Honbo, Student Information Privacy Specialist at the Data Governance and Analysis Branch in the Office of Strategy, Innovation and Performance.
Contact information: jessica_honbo@notes.k12.hi.us or (808) 784-6050.



STATE OF HAWAII
DEPARTMENT OF EDUCATION
HONOLULU DISTRICT OFFICE
4967 KILAUEA AVENUE
HONOLULU, HAWAII 96816

October 1, 2018

[REDACTED]

To the Parents of [REDACTED]

The Honolulu District Office, Special Education Section is contacting you to inform you of a recent incident in which [REDACTED] personal information and/or education record was compromised. For this reason, we are informing you of this incident and urge you to remain alert to any suspicious activity regarding [REDACTED] personal information and/or education record by reviewing account statements and monitoring free credit reports. To see more details about the data included in the breached education record, you should submit a request to [REDACTED] school to review his/her electronic record and cumulative folder.

On October 1, 2018, your child's Individualized Education Program ("IEP") was stolen from a Department of Education employee's car.

In compliance with Hawaii Revised Statutes HRS Chapter 487N and the Family Educational Rights and Privacy Act (FERPA), the DOE has/is taking the following actions to protect personal information from further unauthorized access:

- The supervisor has taken appropriate action with the employee to prevent future occurrence.

We urge all potentially affected individuals to take protective measures against identity theft and suggest that you visit the U.S. Department of Education's Office of Inspector General Website, which describes steps students may take if they suspect they are a victim of identity theft, at <http://www.ed.gov/about/offices/list/oig/misused/identity.html>; and <http://www.ed.gov/about/offices/list/oig/misused/victim.html>

For more information and assistance regarding the incident, please contact District Educational Specialist Dean Nakamoto at 808-733-4940.

Sincerely,

A handwritten signature in black ink, appearing to read "Dean Nakamoto".

Dean Nakamoto
District Educational Specialist
Honolulu District Office, Special Education Section

Ala Wai Elementary School
Call Log

called 10/2/18 @ 2:07pm.

called 10/2/18 @ 2:10pm.

left message 10/2/18.

called 10/2 @ 2:13pm.

called 10/2 @ 2:14pm.

(see above)

called 10/2 @ 2:15pm.

called 10/2 @ 2:25pm.

called 10/2 @ 2:37pm.

left message 10/2 @ 2:32pm.

- called 10/2 @ 2:39pm - left message

- called on 10/2 @ 2:44pm.

left [redacted] returned call 10/2.

(see above)

called 10/3 @ 2:40pm.

[Signature]