

DAVID Y. IGE
GOVERNOR



DR. CHRISTINA M. KISHIMOTO
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF THE SUPERINTENDENT

November 2, 2018

The Honorable Ronald D. Kouchi, President
and Members of the Senate
State Capitol, Room 409
Honolulu, Hawaii 96813

The Honorable Scott K. Saiki, Speaker
and Members of the House of Representatives
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I am transmitting a copy of the Federal Grants Revolving Fund Annual Report to the Legislature, pursuant to Section 302A-1405, Hawai'i Revised Statutes (HRS). In accordance with Section 93-16, HRS, I am also informing you that the report may be viewed electronically at: <http://bit.ly/DOELegReports>.

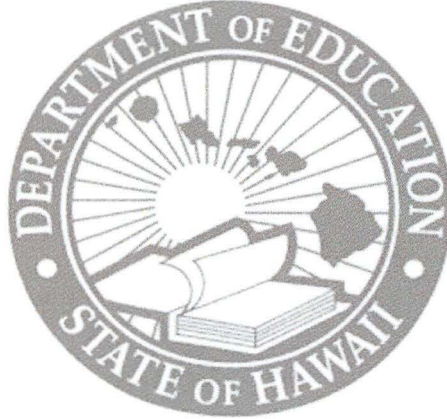
Sincerely,

A handwritten signature in black ink, appearing to read "CK", with a horizontal line extending to the right.

Dr. Christina M. Kishimoto
Superintendent

CMK:kh
Enclosures

c: Legislative Reference Bureau
Office of Strategy, Innovation, and Performance



State of Hawaii
Department of Education

Federal Grants Revolving Fund Annual Report to the Legislature

November 2018

Section 302A-1405, Hawaii Revised Statutes, requires the Hawaii Department of Education (HIDOE) to annually report on activities related to the Federal Grants Revolving Fund (Revolving Fund). Uses of the Revolving Fund include searching for discretionary grants, developing program applications to secure additional revenues, monitoring grant execution, ensuring compliance with grant requirements, and auditing grant expenditures.

Report:

The Federal Grants Revolving Fund (Revolving Fund) revenues are derived from the difference between the indirect cost rate for discretionary and non-discretionary grants. In FY 2018, the revenues were \$74,883 and are estimated to be \$25,236 in FY 2019. The ending cash balance for FY 2019 is estimated to be \$482,676, down from \$557,930 in FY 2018 and down from \$591,538 in FY 2017. The following table shows the breakdown of expenditures for FY 2018.

Funds	Expenditures*
A (Personnel Services)	\$21,830
A1 (Other Personnel Services)	\$(2,731)
B (Other Current Expenses)	\$87,189
C (Equipment)	\$2,204
TOTAL*	\$108,492

*Figures were rounded to the nearest dollar.

“A” and “A1” funds were used to support four positions in the Monitoring and Compliance Branch (MAC) which monitor grant execution, ensure compliance with grant requirements, and audit grant expenditures in support of the Board of Education/HIDOE Strategic Plan Goals and Objectives. MAC evaluates state office implementation of federal requirements to identify areas of noncompliance and requires corrective action to ensure systems of support are present for the implementation of ongoing federal funded programs. Additional “B” and “C” funds were used to support expenses in MAC and the Policy, Innovation, Planning, and Evaluation Branch (PIPE). PIPE serves as HIDOE’s single point of contact for federal and nonfederal grant submissions and manages the Capacity Building Grant program, described below. Expenses included general office supplies and equipment (e.g., monthly maintenance fees, office supplies, office equipment, Complex Area grant fund requests under the Capacity Building Grant Program, printing and binding, and in-service training travel).

Activities related to the Revolving Fund during FY 2018 include the following:

(1) Federal Grant Application Submissions

Funding Source and Program Title	CFDA #	Amount Requested	Amount Awarded
U.S. Department of Agriculture FY18 Farm to School Grant Program: “Aina Pono”	10.575	\$100,000	\$100,000
English Language Acquisition, Language Enhancement, and Academic Achievement Program for Limited English Proficient Children: "Using Data to Improve Outcomes of Hawaii's Asian American and Pacific Islander English Language Learners"	84.365	\$452,047	\$452,047

Funding Source and Program Title	CFDA #	Amount Requested	Amount Awarded
U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration 2018 Continuations: "Project HI AWARE"	93.243	\$1,588,951	\$1,852,592
Native Hawaiian Education Act: "Pihana Hou: An RTI Approach Building Early Reading Skills in Schools and Communities"	84.362	\$1,506,183	\$1,506,183
U.S. Department of Defense: Troops to Teachers	12.620	\$600,932	\$600,932
Centers for Disease Control and Prevention: "Improving Student Health and Academic Achievement through Nutrition, Physical Activity"	93.981	\$1,750,000	Pending
Centers for Disease Control and Prevention: "Promoting Adolescent Health through School-Based HIV/STD Prevention and School-Based Surveillance"	93.079	\$99,999	\$99,999
Department of Defense Education Activity, Competitive Grants: Promoting K-12 Student Achievement at Military-Connected Schools: "Ala Hele – Pathways to Strengthening the STEM Pipeline"	12.556	\$5,297,337	1,000,000
U.S. Department of Agriculture, Child and Adult Care Food Program (CACFP) Training Grants: "Hawaii CACFP Culinary Classroom"	10.536	\$100,000	Pending

(2) Non-Federal Grant Application Assistance

Funding Source and Program Title	Award #	Amount Requested	Amount Awarded
Environmental Education - Farm to Forest: Hawaii Native Forest Restoration-Waikoloa Middle School	TKC-2018-003	\$1,750	\$1,750
Environmental Education - Farm to Forest: Hawaii Native Forest Restoration-Kohala Middle School	TKC-2018-002	\$1,750	\$1,750

(3) Capacity Building Grant Program

The purpose of the Capacity Building Grant Program is to support grant-writing efforts by HIDOE teachers and administrators and to increase funding opportunities at the local level. For FY18, a grant award was allocated to the Campbell-Kapolei Complex Area (\$85,000). These funds enabled the Complex Area to contract with an individual to support grant writing to pursue targeted opportunities to meet identified complex area level needs. PIPE provided ongoing technical assistance.

Below is a listing of the grants submitted under the Capacity Building Grant Program:

Funding Source	Project Description	Amount Requested	Amount Awarded
HIDOE Innovation Fund Micro Grant	Kapolei High - Strengthening Pipeline to College and Careers	\$5,000	\$5,000
HIDOE Innovation Fund Grant	Ewa Beach Elementary - Learning Intentions and Success Criteria	\$46,407	\$0
HIDOE Innovation Fund Grant	Ewa Makai Middle - GoGuardian Safe Internet Access for Middle School	\$80,784	\$0
HIDOE Innovation Fund Grant	Ho'okele Elementary - Student Voice	\$98,532	\$0

Funding Source	Project Description	Amount Requested	Amount Awarded
HIDOE Innovation Fund Grant	Kapolei High - Community Partnerships and Teacher Externships	\$249,900	\$0
James and Abigail Campbell Foundation	James Campbell - Athletics	\$100,000	\$100,000
James and Abigail Campbell Foundation	Kapolei Middle - PLTW equipment and training	\$56,000	\$0
Steelcase Education ALC Grant	Furnishings	\$65,000	\$0
Harold K.L. Castle Foundation/ Kamehameha Schools	James Campbell & Kapolei High - Community Partnership with Kupu	\$150,000	\$150,000
Marshall & Yuko Hung Foundation	Ewa Elementary - Makerspaces	\$40,000	\$40,000
Hawaii Community Foundation - FLEX Grant	Kapolei High - Coding Class	\$10,000	Pending

(3) Other

PIPE also served as HIDOE's single point of contact for federal and nonfederal grant submissions.

- PIPE acted as HIDOE's Authorized Organizational Representative (AOR) on behalf of the Superintendent for the purpose of submitting federal grants online. As HIDOE's AOR, PIPE reviewed grant applications for inclusion of allowable indirect costs and to ensure timely and appropriate Department approvals.
- PIPE also provided support to HIDOE partnerships with institutions of higher education and nonprofits whose grant awards benefit HIDOE, such as Native Hawaiian Education Program Grant Reviews.
- In addition, PIPE regularly works with the Communications Office to alert HIDOE staff to contests, scholarships, professional development and other grant opportunities through the searchable databases on the HIDOE main Website and postings on social media.
- PIPE provides ongoing support for compliance efforts related to federal discretionary grants.