

DAVID Y. IGE  
GOVERNOR



**DEPT. COMM. NO. 212**

TODD NACAPUY  
CHIEF INFORMATION  
OFFICER

**OFFICE OF ENTERPRISE TECHNOLOGY SERVICES**

P.O. BOX 119, HONOLULU, HI 96810-0119  
Ph (808) 586-6000 | Fax (808) 586-1922  
ETS HAWAII GOV

December 26, 2018

The Honorable Ronald D. Kouchi,  
President, and Members of the Senate  
Thirtieth State Legislature  
State Capitol, Room 409  
Honolulu, Hawai'i 96813

The Honorable Scott K. Saiki, Speaker  
and Members of the House of  
Representatives  
Thirtieth State Legislature  
State Capitol, Room 431  
Honolulu, Hawai'i 96813

Dear President Kouchi, Speaker Saiki, and Members of the Legislature:

For your information and consideration, I respectfully submit the attached Annual Summary Report on the government agencies' personal information systems, pursuant to HRS section 487N-5(d) on behalf of the Information Privacy and Security Council.

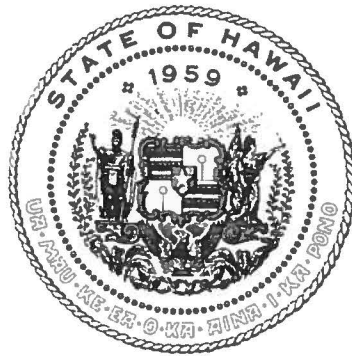
In accordance with HRS section 93-16, this report may be viewed electronically at <http://ipsc.hawaii.gov/>.

Sincerely,

*Vincent Hoang*

Vincent Hoang  
Acting Chair, Information Privacy and  
Security Council  
Chief Information Security Officer,  
Office of Enterprise Technology Services

Attachment



INFORMATION AND PRIVACY SECURITY COUNCIL

ANNUAL SUMMARY REPORT

DECEMBER 26, 2018

SUBMITTED TO

THE THIRTIETH STATE LEGISLATURE

**Information Privacy and Security Council  
Annual Summary Report  
December 26, 2018**

The Information Privacy and Security Council (IPSC) submits the following summary report on the existence and character of government agencies' personal information (PI) systems, pursuant to section 487N-5(d), Hawai'i Revised Statutes (HRS).

The IPSC has received the individual annual reports submitted by government agencies of the State of Hawai'i, City and County of Honolulu, Hawai'i County, Maui County, and Kaua'i County, in accordance with HRS section 487N-7. Enclosed are the council's findings and summary of recent legislation to protect PI handled by government agencies.

**BACKGROUND**

Any State or local government agency that maintains one or more personal information systems is required under section 487N-7, Hawaii Revised Statute (HRS), to submit to the IPSC an annual report on the existence and character of each PI system added or eliminated since the agency's previous annual report.

The IPSC continued with the "paperless" method of reporting to all jurisdictions and departments. All agencies had the option of using the IPSC's Privacy Impact Assessment (PIA) Online Form or fillable PDF, accessible to agencies through the IPSC website ([ipsc.hawaii.gov](http://ipsc.hawaii.gov)), to comply with their reporting requirement. Although use of the PIA Online Form was strongly encouraged, agencies still had the option to submit their reports by email or by mail, if they wished.

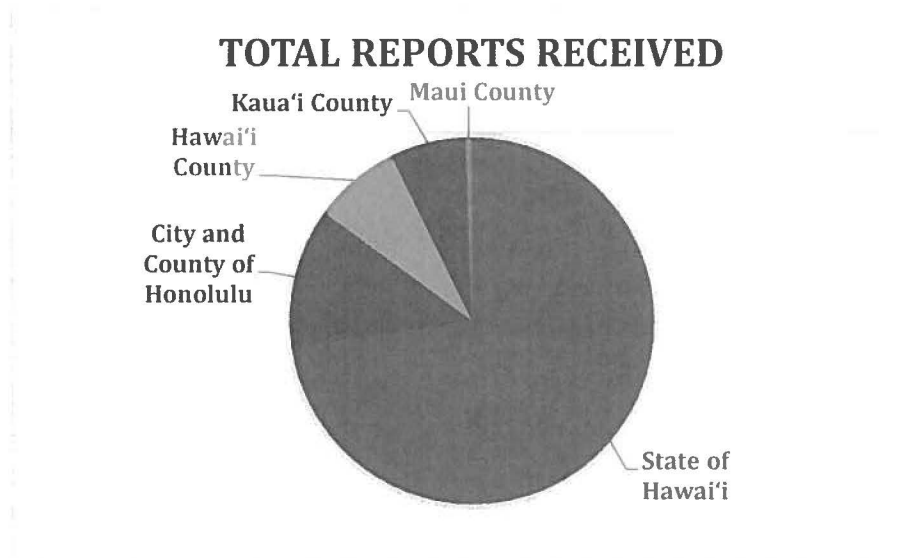
## LEGISLATION

### Relating to Found Electronic Devices

Under new legislation in the last session, new authority was given to state and county agencies allowing them to remove PI from lost electronic devices before returning to the finder.

## FINDINGS

The rate of reporting continues to improve since the enactment of section 487N-7, HRS, which established the reporting requirement. This year, the IPSC received reports from a total of 194 agencies (compared to 155 in 2017).



*Total Reports Received: 73% from the State of Hawai'i; 12% from the City and County of Honolulu; 8% from Hawai'i County; 7% from Kaua'i County; and 1% from Maui County.*

### General Statistics

Total Reports Received in 2018	194
Reports Submitted by State Agencies	140
Reports Submitted by City and County of Honolulu Agencies	21
Reports Submitted by Hawai'i County Agencies	15
Reports Submitted by Maui County Agencies	1
Reports Submitted by Kaua'i County Agencies	13
Total Agencies Reporting No Changes from Previous Year	11
Agencies Reporting Systems Collecting PI of General Public	95
Agencies Reporting Systems Collecting PI of Government Employees	115