

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Db: Women in Need (WIN)

Amount of State Funds Requested: \$ 100,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

WIN is requesting \$100,000 to provide domestic violence advocacy and support services for up to 25 families surviving from domestic violence over one year. The Bridge to Success program services include transitional housing, healthy relationship groups, substance abuse and mental health treatment, family counseling, case management, mentorship and advocacy. The funding will support staff salaries, staff training, rental of space, program supplies and curriculum, and other administrative costs to run the program effectively and efficiently.

Amount of Other Funds Available:  
 State: \$ 100,000  
 Federal: \$ 271,918  
 County: \$ 160,660  
 Private/Other: \$ 42,750

Total amount of State Grants Received in the Past 5 Fiscal Years: \$ 1,969,770  
 Unrestricted Assets: \$ 20,000

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:  
 501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:  
 P.O. Box 414  
 City: Waimanalo State: Hawaii Zip: 96795

Contact Person for Matters Involving this Application	
Name: Annie Anderson-Tanielu	Title: Clinical Director of Oahu Programs
Email: annie.winhi@hawaiiantel.net	Phone: (808) 772-6330

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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Mary Scott-Lau                      Mary Scott-Lau, Executive Director                      January 17, 2019  
 Authorized Signature                      Name and Title                      Date Signed

**received**  
 1/17/19 9:58 am PR

**Grants in Aid FY 2020**

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**Women In Need WIN**

State Capitol Room 208  
Honolulu, Hawaii 96813

**November 13, 2017**

Women in Need  
PO Box 414  
Waimanalo, Hawaii 96795  
(808) 486-1996  
[www.winhi.org](http://www.winhi.org)

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## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a. Budget request by source of funds ([Link](#))
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  - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

Mary Scott-Lau, Executive Director  
PRINT NAME AND TITLE

January 14, 2019  
DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

WOMEN IN NEED (WIN)

was incorporated under the laws of Hawaii on 01/22/1997 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISSED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Women in Need (WIN)

\_\_\_\_\_  
(Typed Name of Individual or Organization)

*Mary Scott-Lau*  
(Signature)

*11/16/2019*  
(Date)

Mary Scott-Lau  
(Typed Name)

Executive Director  
(Title)



## **Application for Grants Certification**

The grant will be used for Public Purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

**Name of requesting Organization:** Women in Need (WIN)

**The Public Purpose for the grant:** To provide families surviving from domestic violence with support services and advocacy so they can become self-sufficient and live in safe environments.

**Services to be supported by the grant:** Services to be supported include Case Management, Mentorship, Transitional Housing, Permanent Housing Options, Substance Abuse and Mental Health Treatment Services, Healthy Relationship Groups, Anger Management Groups, Crisis Management, and Advocacy.

**Target Group:** Adults and families, age 18 and older, who are surviving from domestic violence and need support to gain self-sustainability.

**Cost of the grant:** \$100,000



**Grant in Aid (GIA) FY 2020  
Application for Grants**

**II. BACKGROUND AND SUMMARY**

**1. Brief Description**

Women in Need (WIN) is a 501 (c) (3) human services organization whose mission is to serve Hawaii's community by assisting women and their families with transitional housing and other support services. WIN empowers families to lead healthy and full lives, providing a framework for women and children to live safely while implementing programs to help them develop and maintain self-sufficiency.

WIN has been serving the community since 1996, when its founder and Executive Director Mary Scott-Lau began her mission of empowering women-at-risk to rise above their past and to start creating a better future for themselves and their families. Through Ms. Scott-Lau's leadership and her ability to empower both staff and individuals, WIN has grown into a multi-function organization that guides individuals on Oahu and Kauai to achieve personal development and self-sufficiency, sobriety, and attain financial stability through housing, support services, treatment, education and stable employment. WIN's organizational structure is equipped with features that ensure the successful delivery of services. These features include a well-credentialed, highly trained, diverse staff; ongoing training and supervision program; a strong quality assurance program to ensure accountability and program quality; an Advisory Board consisting of treatment specialists, community members and individuals that provide crucial input and feedback regarding WIN services.

WIN was founded in 1996 to fill the need for basic life skill instruction for women. For over 20 years, WIN has provided the Bridge to Success program that incorporates transitional housing and supportive services such as substance abuse treatment, healthy relationship groups, mentorship programs, childcare services, cultural services, anger management groups, family therapy, crisis management, domestic violence advocacy, and life skill development.

WIN is an active partner of the Kauai Community Alliance (KCA) and also co-chair for the committee of Homeless Awareness. KCA is the Kauai Chapter of Bridging the Gap, an alliance working to eliminate homelessness and increase affordable housing options in Hawaii. WIN participates at all meetings and in the Homeless Point-In-Time count yearly, a statewide count of homeless people, which includes collaboration from numerous agencies and organizations. Throughout the year, WIN participates in the many events in which The Kauai Community Alliance participates.

WIN has been a member of the Kauai Domestic Violence Prevention Task Force since 2009. The mission is "bringing safety and harmony to Kauhau'i's families through community outreach and collaboration, offering empowering solutions

injure, or wound someone.

But it's not only the women experiencing the abuse that feel its impact: their children, friends, family and co-workers are affected as well. Domestic violence comes in many forms and impacts our entire community. It isolates survivors and victims from social and financial help, often leaving them to choose between returning to their abuser or becoming homeless.

When a person leaves an abusive relationship, they often have nowhere to go. For many, the only choices are staying in the abusive environment, going to a shelter or living on the street. Studies show a connection between domestic violence and homelessness, particularly among families with children. One study has found that 50% of homeless women and children were fleeing abuse.<sup>1</sup>

The need of more effective support services for those surviving from domestic violence in Hawaii is shown through a snapshot from the National Census of Domestic Violence Program completed on September 14, 2016. Programs that provide domestic violence services across the state were surveyed and 10 of 18 identified programs in Hawaii participated in the collection of data. Within a 24-hour period, participating programs served 447 survivors. Of those survivors, 88 survivors found refuge in emergency shelters or transitional housing provided by local domestic violence programs, and 395 adults and children received non-residential assistance and services. Local data also paints a picture of the need of more support services for those surviving from domestic violence, in need of safe housing, employment/vocational support, and substance abuse treatment. According to the Hawaii Criminal Justice Data Center, between 2011 and 2015, there has been an 11% increase statewide in Abuse of Family or Household Member arrests, where Kauai increased by 12%. According to the State Uniform Crime Report (UCR) data, the percent of murders involving domestic abuse was 31% in 2015. Further the UCR data shows that there were 3,452 violent crimes reported statewide in 2016; 169 on Kauai.

Domestic Violence in our communities is an urgent problem requiring cultural advocacy and community-based strategies that encompass the ethnic and demographic diversity of this population. The urgency is compounded by several issues that particularly affect Kauai such as different cultural norms of Asians, Native Hawaiians and Pacific Islanders: high prevalence rates, unique dynamics and manifestations of abuse, isolating socio-cultural barriers, and the tenacity of traditional cultural and community attitudes.

In Kauai County, a growing number of people recognize the importance of addressing upstream issues. Largely driven by economic insecurity, social issues such as unemployment, education, alcoholism, and domestic violence all influence a community's health. The 2015 Kauai County Community Health Needs Assessment notes that in regards to domestic violence and sexual assault:

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<sup>1</sup> Published by the National Coalition for the Homeless, August 2007

### **III. SERVICE SUMMARY AND OUTCOMES**

#### **1. Scope of Work, Tasks and Responsibilities**

WIN will provide specific resources and services that address the safety, economic, housing, and workplace needs of victims of sexual assault, domestic violence, dating violence, or stalking, including emergency assistance. Our Domestic Violence Survivor Advocacy Program will provide services to approximately 25 women over the course of this project.

Our program uses a wide range of activities designed to dynamically impact the intrapersonal, interpersonal and social predictors of well-being for both survivors and their children. Specifically, they work to (1) increase women's and children's sense of self-efficacy as well as their hope for the future, and (2) directly increase their access to community resources, opportunities, and supports (including social support). These improvements create a positive impact in survivors' lives, resulting in more constructive social and emotional well-being over time.

A key objective of the programs is to increase adult and child survivors' knowledge about a variety of topics important to their long-term well-being. Across all programs and different types of contact, staff inform survivors about their rights, options, and the community resources they have available to them. They also raise survivors' consciousness about the dynamics of domestic violence and other forms of violence they may have experienced (e.g., child abuse, sexual assault, community violence). They offer information about how the children might be responding to the violence, and help survivors think through their next steps. In short, they provide any and all information survivors might need to understand their experiences within the larger sociopolitical context, to make the best decisions for themselves, and to heal emotionally from the abuse.

A basic tenet of every domestic violence victim service program is to engage in safety planning with survivors and their children. WIN recognize that a safety plan must be flexible and individualized to each survivor's experience and context. While it is understood that these efforts may or may not be successful, given the individual circumstances surrounding each incident of abuse and that the perpetrator is ultimately responsible for his decision to be violent or not, a variety of strategies are discussed to help survivors decide for themselves what might reduce future risk of abuse. These strategies generally center on having plans for immediate escape should violence occur (e.g., having a predetermined location to flee to, having clothing and important documents assembled and hidden), but conversations also include risk reduction strategies (e.g., obtaining a restraining order, changing locks, changing phone numbers). WIN helps survivors think through both batterer-generated risks (e.g., the abuser's prior behaviors, threats, access to them and the children) as well as life-generated safety risks (e.g., neighborhood safety, access to help from various systems, level of supportive networks) and, together, staff and survivors generate plans for addressing each. Staff also engage in age-appropriate safety planning with the children, to help reduce their risk of future harm and to help them determine appropriate exit strategies if needed.

services, referral sources, and community resources that best meet their needs.

- Week 3 until discharge: Advocacy and Case Management services continue and include support services such as: transitional housing, substance abuse treatment, anger management, healthy relationships, DV awareness and education, family therapy, mental health support, and mentorship. WIN collaborates with community agencies consistently to best support the participant.

### **Follow-Up and Evaluation Services**

Staff provides follow-ups at three, six, and 12 months to assure they are still safe and if there are additional needs. WIN provides participants with an evaluation of services every 6 months which include questions about the program effectiveness, efficiency, access to services and participant satisfaction.

### **3. Quality Assurance and Evaluation Plans**

The goal of WIN's quality assurance coordination is to ensure that participants receive the most effective and efficient services through the implementation of the Domestic Violence Survivors Advocacy Program. WIN continuously monitors their programs, identifying the strengths and deficiencies of services, and taking appropriate corrective actions. WIN's quality assurance plan serves as procedural guidelines for staff and describes responsibilities in monitoring services. Staff meet quarterly to review, evaluate, and implement improvements. The board oversees the execution of the Quality Assurance Plan (QAP) and assigns responsibilities for monitoring key indicators of quality to various staff who present regular reports. The review identifies areas for improvement, which results in corrective action in those areas.

WIN's QAP and Continuous Improvement Process are designed to meet all requirements of quarterly and/or annual contract monitoring and to ensure compliance with all administrative and fiscal aspects of the contract. WIN provides documentation of all QAP activities and participant records for audits scheduled by oversight agencies. Evaluation in the form of surveys, feedback and closure forms are used in creating new programs and for application and compliance purposes required by funding agencies. All quarterly findings and information are reviewed by the Quality Assurance Committee and is conveyed to the Board of Directors and Executive Director.

In supporting its picture to improve the health and safety in our communities, WIN responds to the unique needs of domestic violence survivors and families by offering research and evidenced based treatment, counseling and education to promote pro-social behaviors and attitudes in a safe, respectful, and culturally sensitive community setting.

- support services available in the community that they might need.
- 90% of survivors will have more ways to plan for their safety.
- 80% of survivors will feel more hopeful about the future.
- 80% of survivors will feel less isolated.
- 80% of survivors will know more about their options.
- 70% of survivors will feel more confident in their decision-making.
- 90% of survivors will find the program to be helpful to their healing process.
- 70% of survivors will have increased understanding about the natural responses to trauma.

**IV. FINANCIAL**

**1. Budget**

- a) Please refer to Attachment A for an outline of the budget request by source of funds using the budget form provided in this Application for Grant.
- b) Please refer to Attachment B for an outline of the personnel salaries and wages using the budget form provided in this Application for Grant.
- c) Please refer to Attachment C for an outline of equipment and motor vehicles using the budget form provided in this Application for Grant. WIN did not budget for any equipment or motor vehicles for this project.
- d) Please refer to Attachment D for capital project details using the form provided in this Application for Grant. WIN is not budgeting as a capital project.

**2. Quarterly Funding Request FY 2020**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$12,500	\$12,500	\$12,500	\$12,500	\$100,000

**3. Other Funding Sources – FY 2020**

Please see Attachment E for a current listing of all other sources of funding WIN is seeking for FY 2020.

**4. State and Federal Tax Credits**

WIN has not been given any state or federal tax credits within the past three years. WIN has not applied for any state or federal tax credits, nor do we anticipate applying for any.

**5. Government Contracts, Grants, and Grant in Aid**

See Attachment F for a current listing of all federal, state, and county government contracts, grants and grants in aid WIN has been granted within the past three years using the form provided in this Application for Grant.

**6. Balance of Unrestricted Assets**

Please see Attachment G for the balance of WIN unrestricted current assets as of September 30, 2018. WIN's accounting department is currently

**VI. PERSONNEL: PROJECT ORGNAIZATION AND STAFFING**

**1. Proposed Staffing, Staff Qualifications, Supervision and Training**

All WIN staff providing the proposed services shall possess the knowledge, skills, and experience of working with the targeted population. The administrative staffing pattern provides for adequate, efficient administrative support that allows for effective delivery of service, and for a variety of credentialing categories of clinical staff to ensure a multi-disciplinary team approach to service delivery. The following is a description of the proposed staffing pattern, client/staff ratio and proposed caseload capacity for the program:

WIN's organizational structure is equipped with features that ensure the successful delivery of services. WIN staff has extensive experience with individuals surviving from domestic violence, suffering from post-traumatic stress disorder, complex trauma, victimization, anger management, criminality and substance use. All Case Managers/Advocates are trained in trauma informed care and follow evidence based practices when implementing services. WIN's is equipped to ensure successful delivery of services through:

- A well-credentialed, highly trained, diverse staff with experience in providing transitional housing, case management, support, advocacy, mentoring and adult substance abuse treatment services.
- Ongoing training and supervision program for staff.
- A strong quality assurance program.
- Accountability ensured through quality assurance.
- An Advisory Board consisting of treatment specialists, community members and consumers that provide crucial input and feedback regarding WIN services. Our Board of Directors consists of nine professionals passionate about creating a community of support for the consumers of the agency, and have no material conflict of interest and serve without compensation. Each dedicated member actively participates in fundraising events, and they assist through financial contributions, product donations, professional expertise and time. Each member's professional and personal networks help to spread awareness about WIN's cause and upcoming events and meet every other month.

**Staffing Pattern**

The typical caseload will be 10-12 individuals per staff member for advocacy and case management. Resumes and position descriptions for all significant staff budgeted to the program will be provided upon request. Partial Funding is requested for staffing.

**Credentialing**

WIN has instituted a credentialing policy and procedure to ensure that all employees have the appropriate level of training and experience to perform their job. The credentialing process includes: a criminal background check, a review of the child abuse and neglect report, primary service verifications of education, license, residency (if applicable), insurance, work history, and references.

**.20 FTE: Clinical Director (Kauai) Kimberly Cummings, CSAC** has worked in this field since 2007 in many capacities. She has proven leadership skills, including the overall management and motivation of staff to achieve the organization's objectives. Ms. Cummings has extensive experience facilitating groups, advocacy, case management and individual counseling to the population on Kauai. She is responsible for the operations on Kauai. She operates the Bridge to Success Program, WIN with IOP, and Domestic Violence Awareness programs. She attends community meetings and is very active in the community.

**2 Positions at .40 FTE each: Intake Coordinator/Case Manager (TBD)** works with and advocates for women surviving from Domestic Violence. This person works as an Intake Coordinator where she is the first person that the client has contact, including intake, exits and discharges, signing consents, urinalysis testing, answering and directing of calls, scheduling and cancellations of assessments and a myriad of other duties. This person also serves as a Case Manager for our clients who reside in WIN's transitional house on Kauai. They will have extensive experience implementing trauma informed care and working with survivors.

**2. Organization Chart**

See Attachment H for the Organization Chart.

**3. Compensation**

The table below shows the annual salary range paid by WIN to the three highest paid positions.

Executive Director	\$84,000 – \$86,000
Clinical Director	\$62,000 – \$65,000
Treatment Counselor	\$42,000 – \$45,500

**VII. OTHER**

**1. Litigation**

WIN is free from any litigation pending or otherwise.

**2. Licensure or Accreditation**

WIN does not currently have any special qualifications such as licensure or accreditation at this time, nor is it needed for this request.

**3. Private Educational Institutions**

WIN will not be using this grant to support or benefit a sectarian or non-sectarian private educational institution.

**4. Future Sustainability Plan**

If the GIA funding is not available to support this project, WIN has a sustainability plan in place. This includes the use of WIN's Board of

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**ATTACHMENT A**  
**BUDGET REQUEST BY SOURCE OF**  
**FUNDING**

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## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

App

Women in Need (WIN)

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	54,360	175,000	87,159	18,000
2. Payroll Taxes & Assessments	9,513	20,215	10,151	3,150
3. Fringe Benefits	9,946	20,175	10,050	6,000
<b>TOTAL PERSONNEL COST</b>	<b>73,819</b>	<b>215,390</b>	<b>107,360</b>	<b>27,150</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	1,200	3,000	1,200	600
2. Insurance	1,757	2,000	2,500	
3. Lease/Rental of Equipment			2,100	
4. Lease/Rental of Space	6,264	12,528	12,000	
5. Staff Training	1,250	3,500		
6. Supplies	1,000	1,000	3,000	1,000
7. Telecommunication	3,000	3,500	6,000	1,500
8. Utilities	4,000		8,000	
9. Contractual Services - Administrative	6,000	6,000	10,000	2,000
10. Curriculum and cultural events	1,710		8,500	3,500
11. Housing subsidies		25,000		7,000
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>26,181</b>	<b>56,528</b>	<b>53,300</b>	<b>15,600</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>100,000</b>	<b>271,918</b>	<b>160,660</b>	<b>42,750</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Annie Anderson-Tanielu (808) 772-6330		
(b) Total Federal Funds Requested	271,918	Name (Please type or print) Phone		
(c) Total County Funds Requested	160,660			
(d) Total Private/Other Funds Requested	42,750	Signature of Authorized Official Date		
<b>TOTAL BUDGET</b>	<b>575,328</b>	Mary Scott-Lau, Executive Director Name and Title (Please type or print)		

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**ATTACHMENT B**  
**BUDGET JUSTIFICATION –**  
**PERSONNEL SALARIES AND WAGES**

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**BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES**

Period: July 1, 2019 to June 30, 2020

Applicant: Women in Need (WIN)

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	FTE	\$84,000.00	10.00%	\$ 8,400.00
Clinical Director	FTE	\$65,000.00	20.00%	\$ 13,000.00
DV Case Manager/Advocate	FTE	\$36,000.00	40.00%	\$ 14,400.00
DV Case Manager/Advocate	FTE	\$36,000.00	40.00%	\$ 14,400.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>50,200.00</b>

**JUSTIFICATION/COMMENTS:**  
 Direct clinical staff will provide face to face Domestic Violence Survivor Advocacy services to participants. Executive Director will be in charge of the daily administrative needs.

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**ATTACHMENT C**  
**BUDGET JUSTIFICATION –**  
**EQUIPMENT AND MOTOR VEHICLES**

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## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Women in Need

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
not applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

Not applicable

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**ATTACHMENT D**  
**BUDGET JUSTIFICATION –**  
**CAPITAL PROJECT DETAILS**

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## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Women in Need

<b>FUNDING AMOUNT REQUESTED</b>						
<b>TOTAL PROJECT COST</b>	<b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b>		<b>STATE FUNDS REQUESTED</b>	<b>OTHER SOURCES OF FUNDS REQUESTED</b>	<b>FUNDING REQUIRED IN SUCCEEDING YEARS</b>	
	<b>FY: 2017-2018</b>	<b>FY: 2018-2019</b>	<b>FY:2019-2020</b>	<b>FY:2019-2020</b>	<b>FY:2020-2021</b>	<b>FY:2021-2022</b>
PLANS	N/A	N/A	N/A	N/A	N/A	N/A
LAND ACQUISITION	N/A	N/A	N/A	N/A	N/A	N/A
DESIGN	N/A	N/A	N/A	N/A	N/A	N/A
CONSTRUCTION	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTAL:</b>	N/A	N/A	N/A	N/A	N/A	N/A
<b>JUSTIFICATION/COMMENTS: Not applicable</b>						

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**ATTACHMENT E**  
**OTHER SOURCES OF FUNDING FOR**  
**FY 2020**

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**WIN OTHER SOURCES OF FUNDING FOR FY 2020**

Applicant: Women in Need (WIN)

Request Total: \$ 1,388,650

	<b>CONTRACT DESCRIPTION</b>	<b>AGENCY</b>	<b>GOVERNMENT ^ ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>REQUEST VALUE</b>
1	Case Management and Advocacy	City and County GIA	Honolulu	\$ 119,050
2	Case Management and Advocacy	GIA 2020	Maui	\$ 115,000
3	Transitional Housing for Homelessness	CDBG	Maui	\$ 50,000
4	Transitional Housing	Emergency Solutions Grant	Honolulu	\$ 146,297
5	Transitional Housing for Homelessness	CDBG	Kauai	\$ 50,000
6	Acquisition of Transitional House	CDBG Acquisition	Kauai	\$ 500,000
7	Transitional Housing for Furlough Womer	Department of Public Safety	State	\$ 94,827
8	Substance Abuse Treatment Services	Judiciary	Honolulu	\$ 313,476
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**ATTACHMENT F**  
**GOVERNMENT CONTRACTS, GRANTS,**  
**AND/OR GRANTS IN AID**

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**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Women in Need (WIN)

Contracts Total:

2,035,580

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	Substance Abuse Treatment	7/1/17 - 9/30/21	DOH - ADAD	State	650,000
2	Substance Abuse Monitoring	1/1/17 - 6/30/20	DHS	Oahu	87,159
3	DV and Homeless Services	5/9/18 - 6/30/19	DHS HPO	State	180,091
4	DV Services	9/13/17-11/30/18	CDBG	Oahu and Kauai	163,465
5	DV Support Services	10/1/18 - 9/30/19	GIA	Oahu	119,050
6	Bridge to Success - Transitional Housing	10/1/15 - 9/30/18	OVW	Federal	350,000
7	DV Support Services	7/1/17 - 6/30/18	GIA	Oahu	99,885
8	Bridge to Success	7/1/17 - 6/30/18	GIA	State - Kauai	100,000
9	DV Services	10/17/16 - 10/16/17	CDBG	Oahu and Kauai	137,490
10	DV and Homeless Services	8/1/16 - 1/31/17	DHS HPO	Oahu	73,440
11	Substance Abuse Treatment	7/1/15 - 6/30/19	Judiciary	State	75,000
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**ATTACHMENT G**  
**BALANCE OF UNRESTRICTED ASSETS**

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# Women In Need WIN

## STATEMENT OF ACTIVITY

January - September, 2018

	TOTAL
Revenue	
4000 Direct Contributions	
4010 Individ, Business Contributions	4,497.60
<b>Total 4000 Direct Contributions</b>	<b>4,497.60</b>
4400 Revenue from Grants	
4410 Federal Grants	
4411 Off on Violnc Agnst Wmn (OVW)	45,522.26
4412 EFS National Board Program	-730.27
<b>Total 4410 Federal Grants</b>	<b>44,791.99</b>
4420 State Grants	
4421 ADAD - Oahu	299,709.60
4422 ADAD - Kauai	28,492.00
4423 HPO - Oahu	72,497.00
4424 HPO - Kauai	22,557.00
4425 Judiciary Grant	43,449.70
4426 Department of Human Services	24,784.00
4427 HPO - Halawa	92,638.00
4428 HPO - Aiea	17,693.00
4429 Interest Earned	400.00
<b>Total 4420 State Grants</b>	<b>602,220.30</b>
4430 City & County Grants	
4431 CDBG	133,387.44
4433 AUW - Oahu	1,521.51
4434 AUW - Kauai	5,000.00
4437 GIA	50,876.99
4439 Hawaii Community Foundation	500.00
<b>Total 4430 City &amp; County Grants</b>	<b>191,285.94</b>
4450 Womens Fund of Hawaii	5,000.00
4451 Charity Walk	1,044.00
<b>Total 4400 Revenue from Grants</b>	<b>844,342.23</b>
4500 Indirect Contributions	2,087.99
4600 Other Types of Income	210.72
4610 Medical Billing - Kauai	23,716.94
<b>Total 4600 Other Types of Income</b>	<b>23,927.66</b>
5000 Earned Revenues	
5100 Program Fees	4,294.90
5105 Program Fees Kauai	19,859.13
5106 Program Fees Oahu	44,861.47
<b>Total 5100 Program Fees</b>	<b>69,015.50</b>
5900 Special Events/Fundraising	26,828.86
<b>Total 5000 Earned Revenues</b>	<b>95,844.36</b>
Sales	0.00
Uncategorized Income	7,406.00

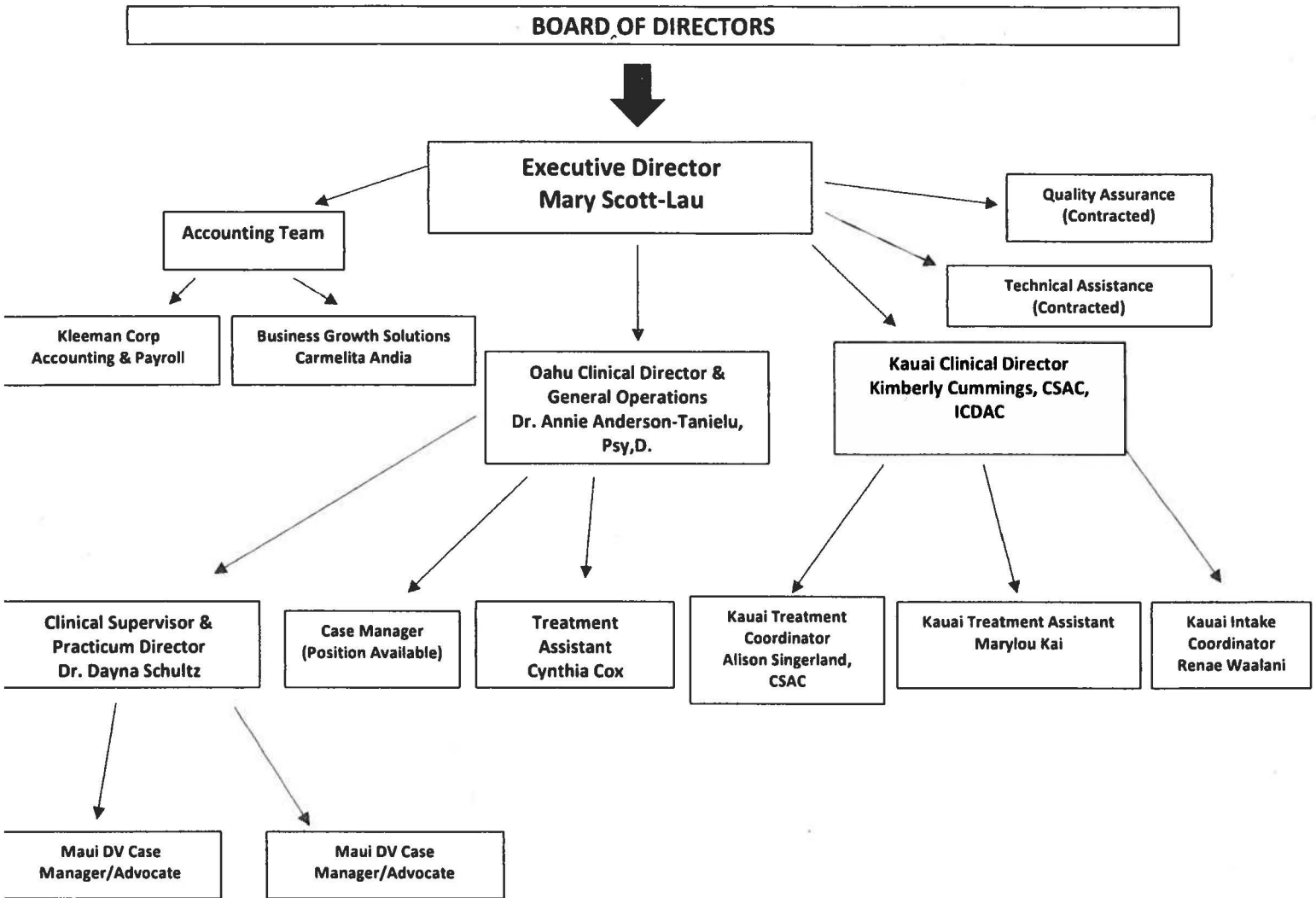
	TOTAL
6519 Gifts/Thank You	1,419.20
<b>Total 6510 Business Expenses</b>	<b>20,924.32</b>
6520 WIN Offices	231.93
6521 Aiea Office	457.69
65211 Rent	34,046.00
65212 Utilities	3,024.48
6529 Software Purchase	121.40
<b>Total 6521 Aiea Office</b>	<b>37,649.57</b>
6522 Kailua Office	
65221 Rent	28,892.23
65222 Utilities	6,458.38
<b>Total 6522 Kailua Office</b>	<b>35,350.61</b>
6523 Kauai Office	2,496.00
65231 Rent	7,513.00
65232 Utilities	6,458.01
65233 Software/Tech Purchase	3,007.93
<b>Total 6523 Kauai Office</b>	<b>19,474.94</b>
6524 Printing and Copying	2,580.43
6525 Supplies	4,055.15
6526 Miscellaneous Office/General Administrative Expenditures	36.60
<b>Total 6525 Supplies</b>	<b>4,091.75</b>
6527 Equipment Purchase	7,555.25
6528 Equip Repair/Maintenance	615.85
<b>Total 6520 WIN Offices</b>	<b>107,550.33</b>
6560 WIN Vehicle	562.50
6561 Lease	21,487.39
6563 Insurance	1,390.00
6564 Gas	3,980.15
6565 Maintenance/Repair	4,997.21
<b>Total 6560 WIN Vehicle</b>	<b>32,417.25</b>
6570 Staff Events	14,807.35
Staff Training	2,983.58
<b>Total 6570 Staff Events</b>	<b>17,790.93</b>
<b>Total 6500 Operations</b>	<b>178,682.83</b>
6600 Other Types of Expenses	
6620 Vehicle Purchase	2,000.00
6650 School Backpack Program	22.53
6670 Teachers Appreciation	2,500.00
6680 Housing for clients	4,200.00
<b>Total 6600 Other Types of Expenses</b>	<b>8,722.53</b>
6800 Travel and Meetings	
6810 Conference, Convention, Meeting	990.90
6820 Travel	3,566.92
6830 Transportation	1,298.32
6840 Food, Supplies	1,353.84
6850 Lodging	6,729.57
<b>Total 6800 Travel and Meetings</b>	<b>13,939.55</b>
7000 Independant Contractors	12,546.60

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**ATTACHMENT H**  
**ORGANIZATION CHART**

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# WOMEN IN NEED ORGANIZATIONAL CHART





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**ATTACHMENT I**  
**THEORY OF CHANGE**

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# Domestic Violence Evidence Project

A project of the National Resource Center on Domestic Violence

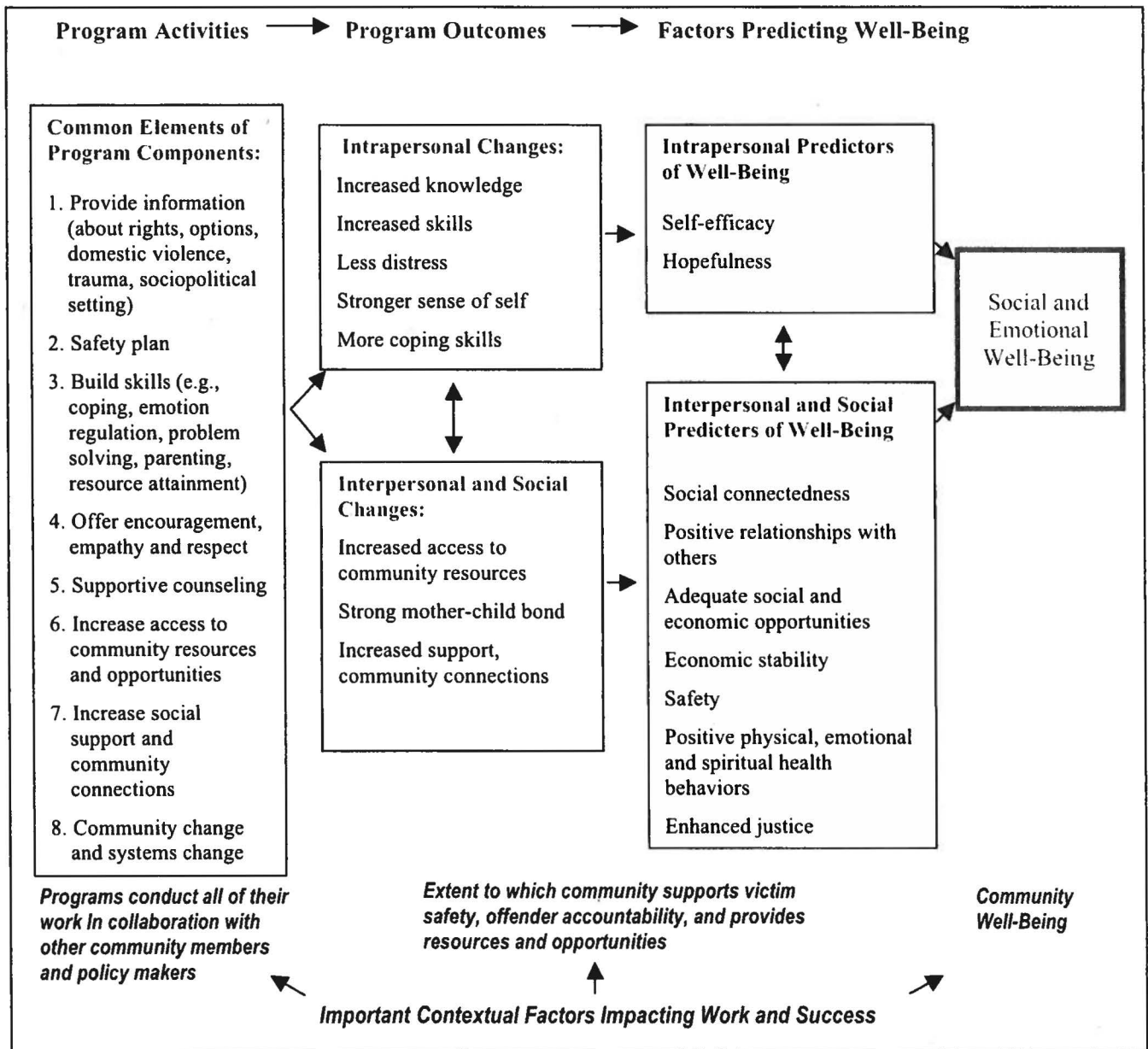


Figure 1. Theory of Change Underlying How Domestic Violence Program Activities Impact Adult and Child Survivors' Well-Being

FROM: Sullivan, C.M. (2012, October). *Examining the Work of Domestic Violence Programs Within a "Social and Emotional Well-Being Promotion" Conceptual Framework*, Harrisburg, PA: National Resource Center on Domestic Violence at [www.dvevidenceproject.org](http://www.dvevidenceproject.org).