

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: DbA:

Tri-Isle Resource Conservation & Development Council, Inc.

Amount of State Funds Requested: \$ 60,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

TIRCD sees itself as an "economic engine", as it generates grantsmanship and grants management for Maui County, especially for small non-profits who are not staff capacitated, to bring in new public and private grant and charitable funds to the economy. TIRCD seeks to efficiently and with cost-effectiveness obtain and manage grants and donated funds, for community-based projects, that are in expended for the purposes by which they are granted, with deliverables that are in full-compliance and subject to audit by funders, in accordance with its 501-C-3 fiscal manual and yearly

Amount of Other Funds Available:

State: \$ 0  
Federal: \$ 0  
County: \$ 0  
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,037,226.20

Unrestricted Assets:

\$ 1,187,690.50

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation  
 Other Non Profit  
 Other

Mailing Address:

P.O. Box 338  
City: Kahului State: HI Zip: 96733

Contact Person for Matters Involving this Application

Name:  
John A. H. Tomoso+

Title:  
Executive Director

Email:  
tomoso@tri-isle.org

Phone:  
808-280-1749

Federal Tax ID#:

State Tax ID#

  
Authorized Signature

John A.H. Tomoso, Exec. Dir.

Name and Title

01-16-19

Date Signed

**received**  
1/17/19 9:04 am JW

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

John A H Tomoso, Exec. Dir.

PRINT NAME AND TITLE

01-16-19

DATE

## I. Certification

1. Certificate of Good Standing (HCE) is ATTACHED.
2. Declaration Statement Affirming Compliance with Section 42F-103, HRS. SEE ATTACHED
3. The Applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, HRS. SEE ATTACHED

## II. Background and Summary

1. A Brief description of the applicant's background:

Tri-Isle Resource Conservation & Development Council, In. (TIRCD) has been in existence on Maui since 1971. We are a 501-C-3 formerly attached to the Federal USDA-NRCS-CD and, as of 2012, a fully independent agency, one of some 375 RC&Ds throughout the country. (There are 3 other RC&Ds in Hawai'i: Big Island, O'ahu and Kaua'i.) Our mission statement is "to protect, preserve, develop and serve island communities with a focus on Maui County through the implementation, management and fiscal sponsorship of agricultural, civic, cultural, economic and environmental projects." TIRCD's vision is that of a community where partnerships address problems, needs, opportunities and solutions that enrich the lives of all it's members. Since 1971, TIRCD has helped over 500 community-based projects get started, with over half going on to become their own 501-C-3 non-profit organization.

2. The goals and objectives related to the request:

TIRCD has always raised grant and other funds for its projects. As of the end of FY18, it has an Operating Budget deficit of \$56,000.00. Since 2011, when TIRCD separated from the USDA-NRCS-CD, like all other RC&Ds in the country, it has had no Operating Funds and no Federal Civil Service Employees to staff its operations. In 2018, a Fund Development Program (FDP) was begun to bring in new and operating income to TIRCD. This FDP is in addition to TIRCD's ongoing grantsmanship and grants management programs, which it has successfully delivered through Maui County. Since 01-01-19, it's Executive Director has had to work part time, as a budget-cutting measure, to trim down TIRCD's Operating Budget loss. Its FDP is in effect to bring in new income to the agency, which will allow it deliver a program of capacity-building for small community-based projects in rural areas of Maui County and with native Hawaiian beneficiary and cultural communities.

3. The public purpose and need to be served:

To efficiently and with cost-effective process and procedures, as laid out in our Fiscal Manual, all public and private grant and donated funds, TIRCD has built its credibility and reputation as a non-profit that can deliver grant and other deliverables that are fully-compliant and contribute to TIRCD's clean audits. TIRCD's 990 audits and filings are completed in a timely manner. TIRCD also was awarded a Federal IDC Rate of 25.27% in late 2017, which validates its GAAP fiscal and accounting procedures, to which all grant and donated funds are subjected to and made to comply with.

4. Describe the target population to be served:

TIRCD serves target population of communities and organizations who need the sponsorship and services of a 501-C-3 non-profit that, for a fee, allows its non-profit and tax-deductible status to implement, nurture and grow community-based programs, in the areas cited in TIRCD's Mission Statement, to positively affect community building and growth, to contribute to a shared quality of life by all its members.

5. Describe the geographic coverage:

TIRCD serves Maui County and its islands of Maui, Moloka'i and Lana'i. TIRCD is especially capacitated to serve rural and isolated communities on these islands, through its way of partnering and collaborating with community-based groups and organizations on all islands of Maui County.

### III. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities;

TIRCD, prides itself as a Grants Management and non-profit 501-C-3 Fiscal agency, that enjoys a clean audit. Its Grantsmanship Program allows all grant and donated funds to be ready, from application through to deliverable(s) completion, for public and private funder compliance factors. Its Fiscal Manual is applicable to all Funding Sources; public, private, corporate and charitable/ eleemosynary giving. TIRCD also has a negotiated Federal IDC Rate of 25.27%. This IDC poises TIRCD to be optimally ready and capacitated to be awarded and manage all types of Federal Grants, especially in its role of being the 501-C-3 non-profit arm of Maui County's NRCS-CD-SWCDs.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

January 1st of each calendar year = Beginning of Operating Budget Year

January 31st of each calendar year = Completion of Delivery of all Form 1099s

March 31st of each calendar year = closing of previous year's accounts and books

April 1st of each calendar year = beginning of annual audit engagement

May 31st of each calendar year = Delivery of annual audit engagement and filing of Form 990

Monthly during calendar year = accepting and managing of all public and private grants with compliance factors and deliverables tracked for implementation and completion; draw-downs of awarded funds and cycles of A/R and A/P; monthly reconciling and closing of grant and donation accounts, according to the Fiscal Manual's accounting processes and procedures.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

TIRCD, as a 501-C-3 non-profit, sees all grant and/or donated funds it is awarded as "auditable". Thus, its clean audits and annual form 990 filings, verify its strict adherence to its Fiscal Manual and GAAP fiscal and accounting process and procedure. It maintains good grantsmanship relations with all its Funders, public, private and philanthropic/eleemosynary. TIRCD prides itself on a "mutual accountability" with its grant and donation account sub-recipients, allowing each to not only understand the grant and fiscal responsibilities, but also has each sub-recipient sign an MOU, that specifically outlines the roles and responsibilities of the Grantee (TIRCD) and the Sub-recipient (Grant and Donation Partners). The fact of TIRCDs clean audits, are a testimony to its internal and external quality assurances.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Financial P&L Reports, of each grant and donation account, are produced and given to each Sub-recipient for which TIRCD administers and manages funds, on a regular basis, so that receipt and expenditure of funds are accomplished on a timely basis
- TIRCD has a Grants Management Manual that specifies not only how all funds are received and expended, according to the scope of service and deliverables such funds are received, but also the timetable for which all funds are to be expended and, if any “unspent” is recorded, how such funds are then to be returned to the respective Funder(s).
- Necessary and appropriate Federal and State Filings, so that TIRCD always keeps its HCE Certificate current and ready to be presented to any Funder who requests a copy.
- Production and delivery, according to the respective Funder's timetable, of necessary and appropriate Reports, including citing of evaluative and effectiveness measure the respective Funder may ask for.
- TIRCD is always current with its filings of non-profit status and compliance mandates, i.e. IRS, DCCA, AG-TAC.
- TIRCD fulfilled the mandates and requirements of its last awarded GIA Grant in 2017. The record of the Office of Community Services (OCS) on TIRCD's 2017 GIA compliance, deliverables and scope of service is filed and recorded.

#### IV. Financial

##### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds
  - b. Personnel salaries and wages
  - c. Equipment and motor vehicles
  - d. Capital Project details
  - e. Government contracts, grants, and grants in aid.
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020

\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$60,000.00
Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

TIRCD applies for grants and other funding, public and private for its sponsored projects and not for itself. It derives its income through administrative and other fees applied to each grant and/or donation account. However, at 19%, which is kept low so projects can derive income for direct cost factors, TIRCD runs an operating deficit every year.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **NOT APPLICABLE.**

5. The applicant shall provide a listing of all federal, state and county government contract, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding. **TIRCD does not receive any public funding for its own use. As a 501-C-3 non-profit, TIRCD accepts/ is awarded, administers, manages and reports out, to the respective Funders, on all public and private funds it receives, on behalf of its sponsored projects. TIRCD's income is mainly derived from its 19% administrative fee charged to its Grants and on a sliding fee scale charged to its Donation Accounts.**

5. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018. **SEE ATTACHED**

#### V. Experience and Capability

##### 1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request. **TIRCD has received and has been managing Public Sector (Government) Grants since 1992. It's last year of a required Federal Single Audit was 2014, after which the threshold for Federal Awards was increased to \$750K. At this time, TIRCD does not anticipate an increase in its awarded Federal Grant, that would take it over this threshold.**

## 2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

**TIRCD has a long-term lease for its offices, which are located at 244 Papa Place, Ste 101, Kahului, Hawai'i 96732. This office space includes a Conference Room and Archives Room.**

## VI. Personnel: Project Organization and Staffing

### 1. Proposed Staffing, Staff Qualifications, Supervision and Training.

**The Executive Director, John A. H. Tomoso+, is a Social Worker with 42 years of experience in both the public and private sectors. In these, he has been a Program Specialist, Grants Specialist and as a Section, Division and Branch Administrator.**

**The Project Manager, Nadine Awana Chase, has over 30 years of experience in Private Sector Accounting and Fiscal Services. She also has over 12 years of grants administration and program delivery and HR services.**

### 2. Organization Chart

**SEE ATTACHED.**

### 3. Compensation

**Executive Director = \$62,005.20**

**Project Manager = \$50,000.00**

**Admin. & Fiscal Specialist = \$26,520.00**

## VII. Other

### 1. Litigation

The applicant shall disclosed any pending litigation to which they are a party, including the disclosure of any outstanding judgement. **NOT APPLICABLE**

### 2. Licensure or Accreditation. **NOT APPLICABLE**

3. Private Educational Institutions **None of its sponsored projects, organizations or partners benefit a sectarian or non-sectarian private educational institution.**

### 4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2019-20, but

(b) Not received by the applicant thereafter.

**TIRCD has a Schedule of Administrative Fees for which its projects and partners, the total of which funds its operations. As of the end of Nov. 2018, a total of \$126,550.00 in administrative fees was collected, from both Grants and Donation Accounts. TIRCDs Cash Reserves are in Investment Accounts held in a separate financial institution from its bank. Additionally, to bring its Operating Deficit down, TIRCD's Executive Director, as of 01-01-19, works part time (.50 FTE) but his duties and major tasks have not changed.**

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

App Tri-Isle Resource & Development Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	56,002			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>56,002</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
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18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>0</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>0</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>56,002</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested				
(b) Total Federal Funds Requested		Name (Please type or print)		Phone
(c) Total County Funds Requested		Signature of Authorized Official		Date
(d) Total Private/Other Funds Requested				
<b>TOTAL BUDGET</b>		Name and Title (Please type or print)		



# BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

TOTAL STATE FUNDS REQUESTED (A x B)	
\$	31,002.00
\$	25,000.00
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
	56,002.50

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Tri-Isle Resource Conservation and Development (

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	n/a
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a			\$ -	n/a
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Tri-Isle Resource Conservation & Development

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS	n/a	n/a	n/a	n/a	n/a	n/a
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

AppResource Conservation & Development Council

Contracts Total:

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY</b> (U.S. / State / Haw / Hon / Kau / Mau)
1				
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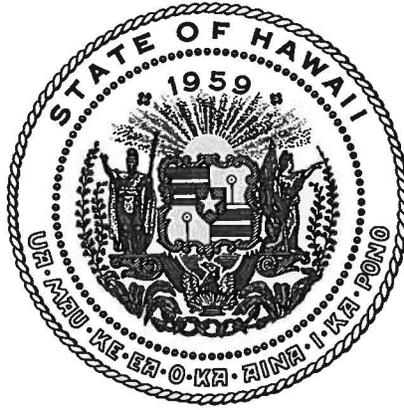
**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

AppResource Conservation & Development Council

Contracts Total:

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>
	N/A			
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## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs  
of the State of Hawaii, do hereby certify that

TRI-ISLE RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.

was incorporated under the laws of Hawaii on 04/26/1990 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2019

Director of Commerce and Consumer Affairs



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

**Vendor Name:** **TRI-ISLE RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.**

**DBA/Trade Name:** **TRI-ISLE RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL, INC.**

**Issue Date:** **01/04/2019**

**Status:** **Compliant**

Hawaii Tax#: W40435180-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX8397

UI#: XXXXXX6161

DCCA FILE#: 79576

**Status of Compliance for this Vendor on Issue date:**

<b>Form</b>	<b>Department(s)</b>	<b>Status</b>
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service (Compliant for Gov. Contract)	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

<b>Status</b>	<b>Description</b>
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

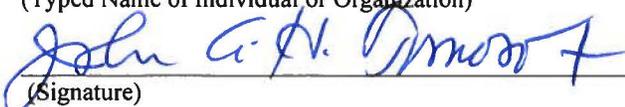
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
  
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
  
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Tri-Isle RC&D Council, Inc.  
(Typed Name of Individual or Organization)

  
(Signature)

Jan. 16, 2019  
(Date)

John A H Tomoso+, MSW, ACSW, LSW, Exec. Dir.  
(Typed Name)

(Title)

## Tri-Isle Resource Conservation &amp; Development Council, Inc.

## Profit &amp; Loss

01/16/19

January through December 2018

Accrual Basis

	Jan - Dec 18
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4000 · Grants	
4001 · County Grants	493,836.77
4002 · Federal Grants	27,132.30
4003 · State Grants	52,573.08
4004 · Foundation Grants	223,913.82
<b>Total 4000 · Grants</b>	<b>797,455.97</b>
4100 · Donations	
4101 · Temp Restricted Donations	153,495.23
4100 · Donations - Other	-1,630.06
<b>Total 4100 · Donations</b>	<b>151,865.17</b>
4200 · FundRaising (Net)	42,861.99
4320 · Fee for Service	200.00
4400 · MembershipDues/RegistrationFees	51,680.14
4600 · Admin Fees	
4601 · Grant admin fees	110,407.55
4602 · Donation admin fees	22,039.57
4603 · Grant App Fee	1,200.00
4604 · Vehicle Admin Fee	100.00
4605 · Set-Up Fee, new projects	600.00
4606 · Acctg svcs	1,325.50
4607 · Insurance Processing Admin Fee	700.00
<b>Total 4600 · Admin Fees</b>	<b>136,372.62</b>
4610 · Recyclables	21.00
4700 · Vendor/Booth Income	4,039.75
4900 · Interest Income	431.41
4910 · Dividend Income	2,762.45
<b>Total Income</b>	<b>1,187,690.50</b>
<b>Gross Profit</b>	<b>1,187,690.50</b>
<b>Expense</b>	
5000 · Payroll Expenses	192,402.44
5100 · Payroll Taxes	
5101 · Company Social Security/MCare	14,933.05
5102 · State Unemployment Tax	367.64
<b>Total 5100 · Payroll Taxes</b>	<b>15,300.69</b>
5200 · Payroll Fringe Benefits	
5203 · TDI	1,510.80
5204 · Worker Comp	1,226.23
5210 · Company Medical	15,401.01
5212 · Company Dental	1,005.70
<b>Total 5200 · Payroll Fringe Benefits</b>	<b>19,143.74</b>
6000 · Contractual Services	
6001 · Accounting	
6001-A · Audit	2,604.00
<b>Total 6001 · Accounting</b>	<b>2,604.00</b>
6003 · Consultants	58,375.92
6008 · Payroll Services	1,468.57
<b>Total 6000 · Contractual Services</b>	<b>62,448.49</b>
6100 · Travel	
6101 · Airfare (local)	1,862.98
6103 · Grnd Transportation	478.14

## Tri-Isle Resource Conservation &amp; Development Council, Inc.

## Profit &amp; Loss

January through December 2018

01/16/19

Accrual Basis

	Jan - Dec 18
6106 · Mileage	705.81
6107 · Parking	15.00
<b>Total 6100 · Travel</b>	<b>3,061.93</b>
6150 · BOD/Staff Trainings & Meetings	
6151 · Conference/Registration Fees	200.00
6152 · Food, Refreshments, Meals	62.35
6154 · Materials	193.59
<b>Total 6150 · BOD/Staff Trainings &amp; Meetings</b>	<b>455.94</b>
6200 · Advertising and Promotion	
6201 · Classified Ads	60.00
<b>Total 6200 · Advertising and Promotion</b>	<b>60.00</b>
6220 · Program Expenses	
6221 · Fees/Licenses/Design	2,081.31
6222 · General Excise Tax	4,476.58
6223 · Labor/Professional Fees	
6223A · Advertising	1,482.41
6223B · Coordination	112,079.42
6223C · Entertainment	750.00
6223D · Logistics	18,630.42
6223E · Security	1,675.00
6223 · Labor/Professional Fees - Other	167,875.64
<b>Total 6223 · Labor/Professional Fees</b>	<b>302,492.89</b>
6225 · Materials	53,121.18
6226 · Postage/Freight/Delivery	397.49
6228 · Fuel/Gas	22,722.39
6229 · Repairs/Maintenance	15,083.45
6230 · Other	11,510.03
6231 · Util./Phone/Elec./Internet	5,413.89
6232 · Equipment Purchase/Rental	79,004.77
6233 · Rent/Land Lease	10,759.25
6234 · Travel/Airfare/Transportation	8,534.91
6235 · Operations	1,137.98
6236 · Advertising/Print/Publications	23,518.09
6237 · Insurance	5,589.04
6238 · Helicopter	47,055.94
6242 · Contractual	99,888.59
6247 · Fringe Benefits	28,730.37
6249 · Lodging/Hotel	815.92
6253 · Program Supplies	60,521.51
6255 · Training/Meetings	10,024.38
6257 · Per Diem	930.23
6259 · Student Subsidies	6,500.00
6260 · Donations/Gifts	12,634.70
6261 · Fundraising Expenses	5,806.00
6264 · Program Office Supplies	322.83
<b>Total 6220 · Program Expenses</b>	<b>819,073.72</b>
6250 · Supplies	
6251 · Office Expense	3,068.37
6252 · Postage and Freight	127.45
<b>Total 6250 · Supplies</b>	<b>3,195.82</b>
6300 · Occupancy	
6301 · Rent	18,007.37
6302 · Utilities	3,976.31
6303 · Telephone	2,602.06
6304 · Maintenance/Repairs	1,588.01

## Tri-Isle Resource Conservation &amp; Development Council, Inc.

## Profit &amp; Loss

January through December 2018

01/16/19

Accrual Basis

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	Jan - Dec 18
Total 6300 · Occupancy	26,173.75
6340 · Insurance *	
6350 · Board Liability Insurance	919.00
6351 · General Liability Insurance	1,030.50
Total 6340 · Insurance *	1,949.50
6400 · Equipment Expense	
6401 · Equipment Lease	2,155.92
6405 · Depreciation Expense	104.00
Total 6400 · Equipment Expense	2,259.92
6450 · Dues/Fees/Penalties/Interest	614.60
6451 · Dues and Subscriptions	1,306.14
6500 · Administrative Fees	131,613.57
6700 · Misc	0.00
Total Expense	1,279,060.25
Net Ordinary Income	-91,369.75
Net Income	-91,369.75

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# Tri-Isle Resource Conservation & Development Council, Inc. Organizational Chart

