

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

St. Francis Healthcare Foundation of Hawaii

Amount of State Funds Requested: \$ 750,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

State Grant-in-Aid funding would be used toward design development, site work, demolition, construction and other related costs to create safer vehicular access to the campus by creating drop off and pick up areas that allow for continuous traffic flow and safe pedestrian mobility.

Amount of Other Funds Available:

State: \$ 1,900,000

Federal: \$ 0

County: \$ 0

Private/Other: \$ 5,725,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 750,000

Unrestricted Assets:

\$ \$3,081,727

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

2228 Liliha Street, Suite 205

City: State: Zip:

Honolulu HI 96817

Contact Person for Matters Involving this Application

Name:
Leslie Lam

Title:
Vice President

Email:
LLam@stfrancishawaii.org

Phone:
(808) 547-8088

Federal Tax ID#:

State Tax ID#

Authorized Signature

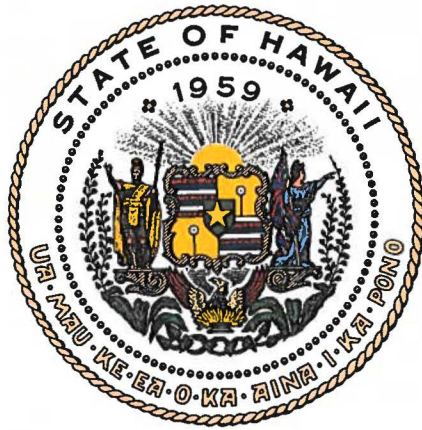
Jerry Correa, President

Name and Title

January 16, 2019

Date Signed

received
1/16/19 10:20am JR



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ST. FRANCIS HEALTHCARE FOUNDATION OF HAWAII

was incorporated under the laws of Hawaii on 12/07/1984 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

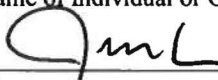
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

St. Francis Healthcare Foundation of Hawai
(Typed Name of Individual or Organization)


(Signature)

January 16, 2019
(Date)

Jerry Correa
(Typed Name)

President
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

If awarded funding, State Grant-in-Aid funds would be used for a public purpose to meet the urgent health and wellness needs of Hawaii's growing elder population and their caregivers as described below in ***Section II. Background and Summary – 3. Public purpose and need to be served.***

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

St. Francis Healthcare System of Hawaii (St. Francis) has and continues to be at the forefront of preparing to meet the needs of Hawaii's growing elder population. St. Francis is sponsored by the Sisters of St. Francis of the Neumann Communities of Syracuse, New York. Since their arrival 135 years ago, the Sisters have remained committed to following the example of Christ's healing ministry and the teachings of

St. Francis of Assisi, caring for all with kindness, respect, and concern. Since 1883, the Sisters of St. Francis and their staff have been reaching out to those at the margins of society, including the sick, homeless, and abandoned, hoping to bring peace, comfort, and friendship to those who need it.

The Sisters of St. Francis have administered several hospitals including Malulani Hospital (now Maui Memorial Medical Center) and Hilo Hospital (now Hilo Medical Center) and are most known for founding St. Francis Hospital in 1927 to care for the poor and needy. In addition, they have led the health care industry with the introduction of numerous health care services that include: home health services on Oahu (1962) and on Kauai (1977); renal dialysis (1965); kidney transplants (1969); cancer rehabilitation (1973); hospice care (1978); heart transplants (1987); a bone marrow donor registry (1989); intergenerational adult day care (1996); outpatient palliative care (2008); and telehealth monitoring on Kauai (2008) and on Oahu (2009). The Sisters' continuum of care model achieves excellent health outcomes for those who entrust their care to them.

St. Francis continues to be a recognized leader in home- and community-based care, a sector of the healthcare continuum that has emerged as the single most important area of growth to meet the needs of older adults. In 1984, St. Francis Healthcare Foundation of Hawaii was established as an entity of St. Francis responsible for coordinating all fund development efforts.

2. The goals and objectives related to the request;

With an aging senior population and the highest life expectancy in the nation at over 82 years of age, St. Francis recognizes the urgent need to offer kupuna preventive services that enable them to maintain fitness, remain healthy, live independently, and age in place without premature institutionalization. Seniors must have access to a range of community-based support services, including fitness classes, nutrition education, adult day care, and caregiver support and training, all of which will be offered through the Kupuna Village and its Quality of Life Center located at the Liliha campus and complementing the recently completed 119-bed Skilled Nursing Facility.

By co-locating services at its Liliha campus within the convenience of a bus line, seniors will have access to physicians or outpatient ancillary services, such as x-rays or lab tests, in conjunction with scheduled wellness activities all within a centralized location. Not only will the Quality of Life Center address the need for programs leading to healthy aging in place, it will provide access to nonmedical services for older adults in conjunction with medical care, including fall prevention, nutrition education, exercise, and caregiver support and training. Once constructed, the Quality of Life Center will collaborate with Hawaii's acute care hospitals, primary care physicians, and specialists in the field of aging to continually assess which programs best support active aging and enhance overall health and wellness of our kupuna.

The objective of this request is to begin the design development of the integration of the remaining portions of the campus by creating walkable and safe access for all who use the campus. With the addition of the Assisted Living Facility and the Quality of Life Center, along with our existing services it has become more apparent that St. Francis needs to create safer and more user friendly pedestrian and vehicular access to the campus. The Liliha Campus is a neighborhood within a neighborhood. St. Francis would like to create walkable neighborhoods on the campus to allow seniors the freedom to interact socially on the campus knowing that they can safely walk from one area to another. St. Francis would also like to create safer vehicular access to the campus by creating drop off and pick up areas that allow for continuous traffic flow and safe pedestrian mobility. As St. Francis Healthcare System continues to find opportunities to better service the community, there is a need to ensure safe passage for those on and off the campus.

3. The public purpose and need to be served;

In less than 20 years, the population over age 60 in Hawaii will have increased by 310% since 1980, requiring a critical shift in services from sick care and long-term support to active aging. During this same 55-year period, Hawaii's seniors over 85 years will experience a hyper-growth rate of 1,158%. According to Hawaii's 2020 Vision (2013), the state must shift its focus to support active aging as resources for long-term support will be unable to keep pace with demand given shortages in healthcare workers and limited long-term facilities.

By 2029, the youngest of the Baby Boomer generation will reach retirement age, but Hawaii will experience a more pronounced "boomer effect" according HDBET (2012). By 2030, nearly 25% of the state's population will be age 65 and older. Although boomers are expected to enjoy long life expectancies, the Journal of American Medicine (2013) predicts that they will have higher rates of chronic medical conditions, resulting in an estimated 4 million additional emergency visits. Physician visits are expected to double, with boomers representing 4 in 10 visits. One in two boomers is anticipated to be living with arthritis, the number of knee replacements is forecasted to escalate, and the amount of diagnostic interventions, lab tests, and preventive screening measures will soar.

Unfortunately, older adults are not engaging in the type of active lifestyles that lead to health and wellness. The Surgeon General's Report on Older Adults contends that one-third of men, and one-half of women engage in no physical activity by the age of 75, even though loss of strength and stamina is partially attributed to a decrease in physical activity. The Surgeon General maintains that physical activity significantly impacts the health of older adults by enhancing their ability to live independently, while reducing risk of falling or fracturing bones. Regular exercise lowers the risk of death from coronary heart disease, and leads to a decreased incidence of high blood pressure, colon cancer, and diabetes. Physical activity reduces blood pressure among seniors suffering from hypertension, improves stamina and muscle strength for older adults with chronic, disabling conditions, controls joint swelling and pain from arthritis, and supports healthy bones, muscles and joints.

Not only do the majority of seniors prefer to age in place safely and as independently as possible, home health care and institutionalization are cost prohibitive for many in Hawaii. AARP Hawaii indicates that private nursing homes are 50% more than national averages, with in-home health care costing thousands more than mainland services. Hawaii only has 4,400 available beds in nursing homes and 7,000 spaces in residential facilities – a grave situation for the 70% of projected kupuna needing long-term care who will be forced to seek other alternatives.

Hawaii is experiencing a crisis, given the state's exponential growth in an aging population and working family members or seniors themselves being thrust into the role as caregiver, often with little to no training or experience. According to a 2018 AARP conference on "Caring for Family, Caring for Yourself," approximately 154,000 family members provide care for loved ones in Hawaii, with about 6 potential family caregivers for every senior 80 and older in 2010. Unfortunately, this ratio is expected to drop to 3:1 by 2030. One way to mitigate the stress associated with challenges of daily care is through education and skills training (Families Caring for an Aging America, 2016).

Amidst this seemingly bleak forecast, St. Francis is poised to offer a viable solution to Hawaii's need for programs that focus on successful and active aging in place. With the opening of Kupuna Village and the Quality of Life Center, St. Francis will be well-equipped to meet the demand for programs and services to satisfy Hawaii's growing senior population and their caregivers.

The Liliha community and contiguous neighborhoods have experienced substantial rainfall in the past few years, from light precipitation to occasional downpours. Seniors, their caregivers, and residents need a safe, protected area for drop-off and pick-up when accessing services, particularly since older adults have weaker body responses and are more prone to falls, often resulting in lasting damage despite using a cane or walker. The Center for Disease Control estimates that seniors age 65 and older have a 25% greater chance of falling due to a weaker sense of balance, diminished eyesight, decreasing strength, and loss of flexibility.

The design development of the integration of the remaining portions of the campus will offer all of residents, visitors, employees and specifically seniors and their caregivers an extra measure of protection that minimizes the risk of falling as they access health and wellness programs at the new Quality of Life Center.

4. Describe the target population to be served; and

The Quality of Life Center will directly benefit one of Oahu's most vulnerable populations – seniors age 62 and older and their caregivers at or below median income level for Honolulu County. The initial target population will be seniors residing in the Liliha area, however will serve contiguous communities on Oahu. Liliha is a community where nearly 1 in 3 residents is age 60 and above and 48% of households include at least one family member age 65 years and over. According to the U.S. Census Bureau, over 75% of all households in Liliha and surrounding communities are living below the

median household income level for Honolulu County, with about 40% living on fixed incomes. In addition, nearly 1 in 4 households are receiving cash public assistance and/or Food Stamps/Supplemental Nutrition Assistance Program (SNAP) benefits.

5. Describe the geographic coverage.

The Quality of Life Center will serve seniors residing in the Liliha area, however, transportation services will provide pick up and drop off services targeted to low income senior housing facilities such as Manoa Gardens, Kulana Hale and Wisteria Vistas to enable a greater number of seniors from Oahu's urban core to be able to participate in our programs.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Lauri Rasmussen

Vice President – Operations, St. Francis Healthcare System of Hawaii

Lauri Rasmussen serves as Vice President of Operations for St. Francis Healthcare Systems of Hawaii. Lauri oversees asset management and construction of Kupuna Village Quality of Life Center to ensure that all projects are completed on time and according to specifications. Most recently, Lauri oversaw the successful completion of the 119-bed skilled nursing facility, which was opened in 2015. As Vice President of Operations, Lauri is responsible for the administrative functions that include information technology and communications, facilities and grounds maintenance, risk management, and safety for the organization.

Grant-in-Aid funds will be used toward design development, site work, demolition, construction and other related costs to create safer vehicular access to the campus by creating drop off and pick up areas that allow for continuous traffic flow and safe pedestrian mobility.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

If State GIA funds are awarded, the project will be ready to start and draw down funds to complete site work, demolition, infrastructure, and construction within 6-12 months from the notice to proceed.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Key measures of effectiveness and major milestones will be built into the performance expectations included in the bid requirements for the contractor. The project manager will oversee site work, demolition, infrastructure, and construction to ensure the project is completed on time and within budget, reporting progress to the President and Chief Executive Officer of St. Francis Healthcare System of Hawaii and Vice President of St. Francis Healthcare Foundation of Hawaii.

St. Francis Healthcare Foundation, along with Finance and Corporate Compliance, will work together to ensure all aspects of the State Grant-in-Aid contract are followed and funds are expended in a timely manner.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

St. Francis will report quarterly progress to the State based upon its pre-established construction milestones.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

See attached Budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$187,500	\$187,500	\$187,500	\$187,500	\$750,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

St. Francis Healthcare Foundation has raised a total of \$7,625,000 to date toward this project. A \$750,000 grant from State Grant-in-Aid would help complete funding for design development, site work, demolition, construction and other related costs to create safer vehicular access and pedestrian mobility to the campus. Remaining funds will be raised from individuals, as well as local foundations and corporations in 2019.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

Source	Period	Amount	Purpose
City GIA	10/1/17 – 9/30/18	\$78,032	Fitness Equipment and Furnishings
State GIA	7/1/18 – 6/30/19	\$250,000	Quality of Life Center – First Year Start-Up

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

The balance of St. Francis Healthcare Foundation of Hawaii's unrestricted current assets as of December 31, 2018 is \$3,081,727.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Following the legacy of Saint Marianne Cope, the Sisters of St. Francis have been dedicated to meeting the health needs of Hawaii's people for more than 130 years. The sisters are known for pioneering new services in Hawaii, and have focused recent efforts on meeting the needs of Hawaii's aging senior population.

St. Francis has been the recipient of federal funds for two projects. In 2013, St. Francis completed construction of an \$8 million, 15,000-square-foot, single level intergenerational center in Ewa Villages to address the needs for services for both the elderly and preschool populations living in West Oahu. The St. Francis Intergenerational Center enables families in the sandwich generation to drop off their

aging parents who need assistance during the day and their young children in one convenient location.

St. Francis also has the experience of overseeing the management and operations of a vibrant, affordable senior independent living community. Franciscan Vistas Ewa, a 149-unit complex that is 100 percent leased, features amenities typically found only in luxury living centers. St. Francis will leverage its experience from these two facilities in Ewa Villages to build on this success at the Liliha campus.

St. Francis has already celebrated completion of its 119-bed skilled nursing facility to provide quality rehabilitative care to older adults until they are ready to return home. With the opening of the Quality of Life Center, St. Francis will be able to offer a range of wellness and fitness activities designed to keep seniors healthy and fit.

St. Francis successfully operates adult day care programs at three sites that focus on client health and well-being through structured activities and social interaction to low-to moderate-income seniors in a safe group setting, while providing needed respite to family and caregivers. Opened in 1996, Franciscan Adult Day Center in Manoa was Hawaii's first adult day center to bring young and old together for shared activities based on the vision of Sister Maureen Keleher. In July 2018, St. Francis was approached by Special Education Center of Hawaii (SECOH) to take over adult day care operations at its Diamond Head facility because of a proven track-record in providing for the needs of Hawaii's seniors.

St. Francis has received previous grants through Hawaii Community Foundation and the City and County of Honolulu's Elderly Affairs Division to operate programs at its Manoa and Ewa Villages sites. St. Francis adult day care was voted best program in the state for the past two consecutive years by over 500,000 Honolulu Star-Advertiser readers. Over 80% of beneficiaries attending programs improved in areas of fall prevention, nutrition, and social engagement, with between $\frac{2}{3}$ – $\frac{3}{4}$ of beneficiaries able to remain in their home at year-end.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

St. Francis recently opened a 50,000 sf 119-bed skilled nursing facility by upgrading three floors of the 40-year-old Sullivan Building and bringing it to code. Seventy percent of the rooms in the skilled nursing facility are private, many which offer panoramic views of the Honolulu skyline and serene views of Nuuanu Valley.

Each floor is designed to create a vibrant healing environment that encourages interaction, activity, and connection with the community. In addition, St. Francis modernized and renovated its 40-year-old commercial kitchen.

St. Francis is currently completing renovations to a portion of the Liliha campus to establish Kupuna Village Quality of Life Center, a one-stop health and wellness center that complements the Skilled Nursing Facility and provides a continuum of services to meet the needs of Hawaii's growing senior population and their caregivers.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

St. Francis Healthcare System's qualified staff have extensive experience in implementing, managing, and bringing similar, major capital projects from conception to completion.

St. Francis Healthcare Foundation of Hawaii is led by **President Jerry Correa**, who provides oversight of day-to-day operations covering a broad range of programs and services. Correa also leads the proposed transformation of the Liliha campus into St. Francis Kupuna Village, a one-stop health and wellness center for seniors and caregivers which includes the recently opened skilled nursing facility and Quality of Life Center. Prior to being named President, Correa served as Chief Operating Officer from 2007 through 2012, where he oversaw operational and financial performance of the different health services and programs.

Leslie Lam serves as Vice President of St. Francis Healthcare Foundation of Hawaii, where she is responsible for managing investments, as well as coordinating all fundraising efforts of St. Francis Healthcare System, its entities and programs. Prior to joining the Foundation in 2016, Leslie was Executive Director of American Diabetes Association, where she was instrumental in increasing fundraising net revenues by 14% through a donor cultivation plan that resulted in the establishment of multiple funding streams.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organization Chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Chair of the Foundation Board of Directors – No compensation

Secretary – No compensation

Treasurer – No compensation

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

St. Francis maintains licensure through the DHS and The Joint Commission, both of which require providers to commit to continuous improvement of services in collaboration with stakeholders and with ongoing monitoring of results.

St. Francis Hospice recently earned a Gold Seal of Approval, receiving accreditation for another three years from The Joint Commission, an independent, not-for-profit organization that accredits and certifies nearly 21,000 health care organization and programs in the United States. St. Francis Hospice has been accredited since 1991 and is the first hospice program in Hawaii to be accredited.

St. Francis Hospice, its preschool and adult day care at St. Francis Intergenerational Center in Ewa Villages, and Franciscan Adult Day Center in Manoa are licensed by the Hawaii Department of Human Services.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

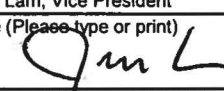
Additional funds will be raised in 2019 from private philanthropic sources to complete funding for this project. Fees-for-service, annual fund raising efforts, and the generous donations of individuals and friends of St. Francis will ensure the sustainability of the programs and services at the Quality of Life Center beyond grant funding.

As with all properties, St. Francis has an ongoing maintenance plan to ensure that facilities and vehicles are well maintained in the future, further eliminating the need for funding beyond the grant period. In addition, annual fund raising efforts, volunteer assistance, and the generous donations of individuals and friends of St. Francis will ensure the longevity of programs and services at the Quality of Life Center.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: St. Francis Healthcare Foundation of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$0	\$0	\$0	\$0
2. Payroll Taxes & Assessments	\$0	\$0	\$0	\$0
3. Fringe Benefits	\$0	\$0	\$0	\$0
TOTAL PERSONNEL COST	\$0	\$0	\$0	\$0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$0	\$0	\$0	\$0
2. Insurance	\$0	\$0	\$0	\$0
3. Lease/Rental of Equipment	\$0	\$0	\$0	\$0
4. Lease/Rental of Space	\$0	\$0	\$0	\$0
5. Staff Training	\$0	\$0	\$0	\$0
6. Supplies	\$0	\$0	\$0	\$0
7. Telecommunication	\$0	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$0	\$0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$0	\$0	\$0	\$0
C. EQUIPMENT PURCHASES	\$0	\$0	\$0	\$0
D. MOTOR VEHICLE PURCHASES	\$0	\$0	\$0	\$0
E. CAPITAL	\$750,000	\$0	\$0	\$1,625,000
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$750,000	Leslie Lam, Vice President		808-547-8088
(b) Total Federal Funds Requested	\$0	Name (Please type or print)		Phone
(c) Total County Funds Requested	\$0			16-Jan-19
(d) Total Private/Other Funds Requested	\$1,625,000			Signature of Authorized Official
		Jerry Correa, President		
TOTAL BUDGET	\$2,375,000	Name and Title (Please type or print)		
*\$7,625,000 has been raised to date toward the \$10M Total Budget.				

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: St. Francis Healthcare Foundation of Hawaii

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B
Not Applicable			
TOTAL:			

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: St. Francis Healthcare Foundation of Hawaii

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: St. Francis Healthcare Foundation of Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS	\$900,000					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	\$3,925,000	\$2,800,000	\$750,000	\$1,625,000		
EQUIPMENT						
TOTAL:	\$4,825,000	\$2,800,000	\$750,000	\$1,625,000		
JUSTIFICATION/COMMENTS: State Grant-in-Aid funds will be used toward design development, site work, demolition, construction and other related costs to create safer vehicular access to the campus.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: St. Francis Healthcare Foundation of Hawaii

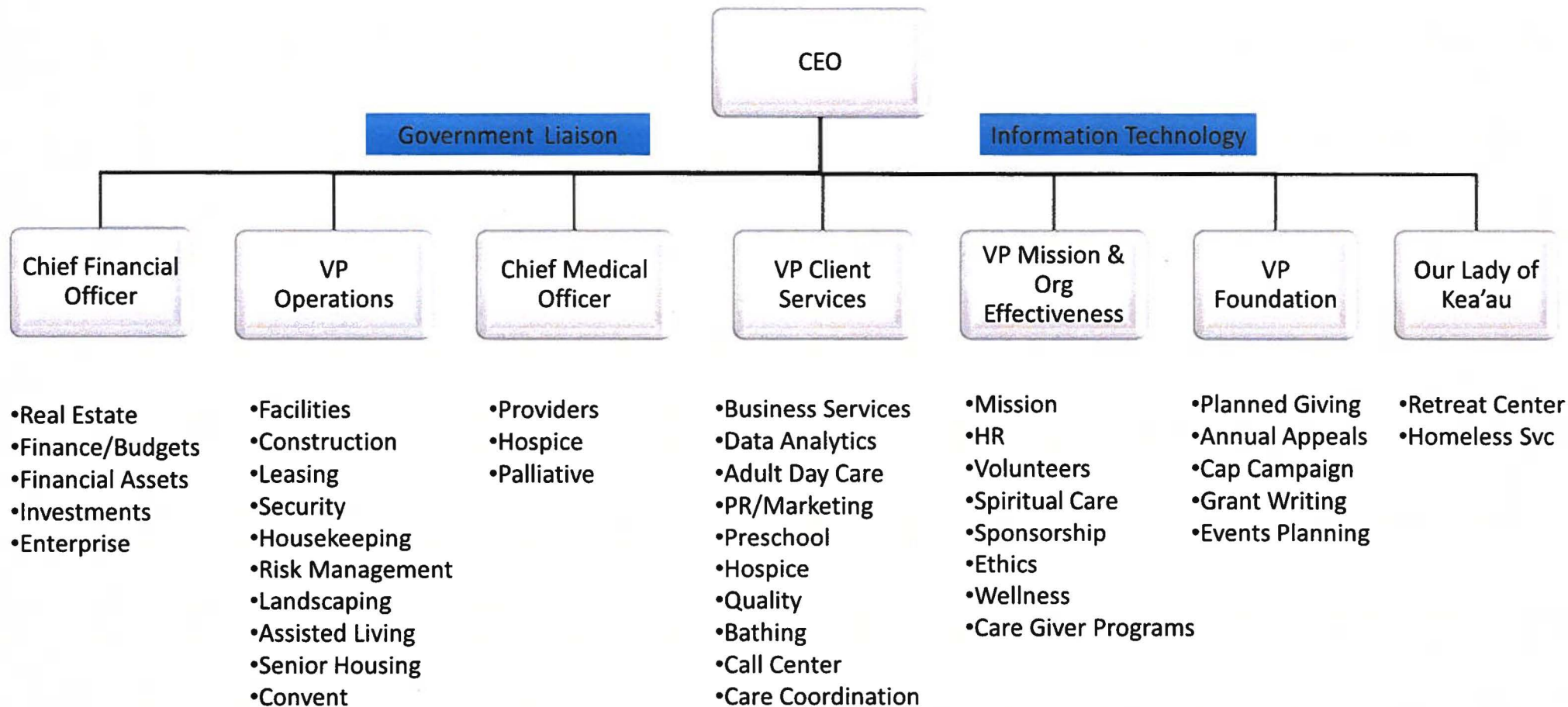
Contracts Total:

\$328,032

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	City Grant-in-Aid	10/1/17 – 9/30/18	Department of Community Services	Honolulu	\$78,032
2	State Grant-in-Aid	7/1/18 – 6/30/19	Office of Community Services	State	\$250,000
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Organizational Structure

April 10, 2017



Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

JERRY CORREA, PRESIDENT

PRINT NAME AND TITLE

JANUARY 16, 2019

DATE