

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Oahu Society for the Prevention of Cruelty to Animals Oahu SPCA

Amount of State Funds Requested: \$ 291,910

The Oahu SPCA was founded with a no kill philosophy and is the first organization in Hawaii to provide low cost or no cost sterilization and veterinary services to our community. Currently these services are provided to approximately 10,200 animals rescued, companion animals and their families in Maui, Kauai, The Big Island of Hawaii and throughout Oahu each year. The primary goal of the State GIA Grant funds requested is to increase the availability of low cost or no cost sterilization and veterinary services all over the State of Hawaii. These State GIA Grant funds will support services to an additional 7,500 families and animals in FY2020, in order to reduce the number of homeless or abandoned animals and euthanasia. The number of homeless animals has been reduced by approximately 57% since the Oahu SPCA was founded in 2009. Our goal is to further reduce these numbers by 75% by the end of 2020.

Amount of Other Funds Available:

State: \$ -0-
Federal: \$ -0-
County: \$ 125,000
Private/Other: \$ 123,500

Total amount of State Grants Received in the Past 5

Fiscal Years: \$ 166,000

Unrestricted Assets:

\$ 740,580

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

115 Lehua Street #861673
City: State: Zip:
Wahiawa Hawaii 96786

Contact Person for Matters Involving this Application

Name: Amanda Villeme	Title: Executive Director
Email: Amanda@OahuSPCA.org	Phone: 808.349.3475

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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Authorized Signature

Amanda Villeme, Executive Director
Name and Title

1-17-19
Date Signed

received
1/18/19 2:45p JF

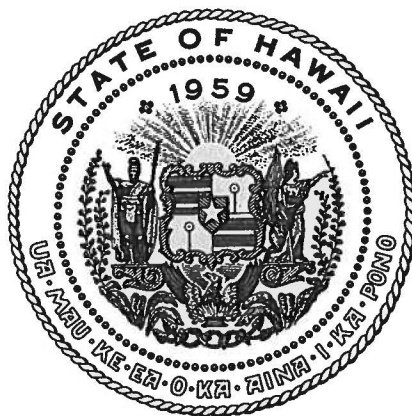
Applicant Oahu SPCA

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 AMANDA VILLEMÉ EXEC DIRECTOR 1/18/19
AUTHORIZED SIGNATURE PRINT NAME AND TITLE DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

was incorporated under the laws of Hawaii on 09/12/2008 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 08, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

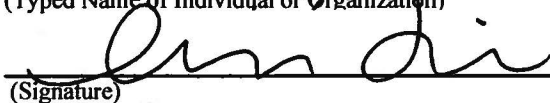
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Society for the Prevention of Cruelty to Animals

(Typed Name of Individual or Organization)



1-17-19

(Signature)

(Date)

Amanda Villeme, Executive Director for the Oahu SPCA

(Typed Name)

(Title)

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Oahu SPCA was founded in April of 2009 and launched its mission, "Every healthy, treatable animal will find a forever home". The support from our community was instrumental in helping to establish the first animal shelter in Hawaii with a "no-kill philosophy". On July 18, 2009, 432 animals were relinquished to the Oahu SPCA, the largest animal rescue in the history of Hawaii. Oahu SPCA rescued all 432 animals in 48 hours after the owner of an animal sanctuary in Waianae passed away.

On July 18, 2010, more than 200 homeless people and 250 animals that inhabited Maili Point Beach Park were displaced after their campsites were destroyed. 92 of these companion animals were rescued by the Oahu SPCA. Most of the homeless population have and rely on their companion animals. The Oahu SPCA is the primary animal welfare organization in Hawaii that fosters or rescues the companion animals of the homeless population. This enables them to enter transitional housing or mental health care facilities that do not accommodate pets. The need for our shelter to provide refuge and care continues to grow with the growing population of transient families.

The Oahu SPCA has become a community center where people come to volunteer, give and learn what it means to be a responsible pet owner. We provide a service to people and their companion animals to help promote a more responsible community. Oahu SPCA has assumed much of the responsibility to rehabilitate and protect the companion animals of Oahu from abandonment and cruelty. Our goal is to significantly reduce the number of homeless animals, the number of animals abandoned due to the high cost of veterinary care and the number of animals euthanized. The Oahu SPCA is the first to provide the lowest cost veterinary services to our community including sterilization and wellness clinic services to ensure every family has access to much needed veterinary care. This is essential to our community due to the escalating cost of veterinary services.

2. The goals and objectives related to the request;

The goal of the State GIA Grant funds requested is to increase the availability and capacity to offer low cost or no cost sterilization and veterinary services to rescued animals, companion animals and their families. Currently, the Oahu SPCA rescues and provides a variety of services to more than 10,200 animals per year throughout Hawaii. The State GIA grant funds requested of **291,910** will significantly expand this program and these services to provide support to

approximately 17,700 animals rescued, companion animals and their families all over the State of Hawaii in FY2020.

The number of homeless animals has been reduced by approximately 57% since the Oahu SPCA was founded in 2009. The goal of these expanded services provided by the State GIA Grant funding will ensure every family has access to much needed veterinary care. This will help promote a more responsible community and help further reduce the number of homeless animals in 2020 by 75% since the Oahu SPCA was established.

3. The public purpose and need to be served;

The Oahu SPCA rescues and provides low cost veterinary services for approximately 10,200 rescued animals, companion animals and families in Maui, Kauai, The Big Island of Hawaii and throughout Oahu each year. The Oahu SPCA in house clinic in central Oahu offers services six days per week. We also offer low cost satellite clinics in Lihue, Kahului, Hilo, Kona and at seven satellite locations on Oahu where we offer low cost wellness exams, vaccinations and microchips to over 400 pets each weekend.

The Oahu SPCA rescues and shelters animals from the entire island of Oahu. We rehabilitate each animal both behaviorally and medically providing them with all necessary medical care, surgeries and sterilization. These rescued animals are then adopted to loving homes, reunited with their owners or place them in foster care.

Oahu SPCA provides services to people as well: pet ownership training and education, training of students and volunteers in rehabilitation– from socializing to dog walking, to understanding and meeting the needs of animals and preparing them for adoption. Oahu SPCA offers community services, and apprenticeships for Veterinarians, Veterinary Technicians, College Students and participates in the First to Work Community Service program.

Providing the education to our community, affordable sterilization and veterinary care helps to prevent the reproduction of unwanted animals and the numbers of abandoned animals due to the escalating cost of veterinary services. If left unattended, these animals are capable of reproducing at exponential rates that can quickly overwhelm animal welfare agencies. Preventing animal overpopulation will save money for the local government and non-profits, and protect public health and the environment. Sterilization is the key to reducing animal overpopulation and abandonment.

This grant will provide additional resources to optimize the Oahu SPCA clinic and sterilization program that supports our Mission, insures our sustainability, continued success and contributes to the development of a more responsible community.

4. Describe the target population to be served;

45% of our clients are low-income and 9% are transient. The goal is to provide Sterilization and Wellness Clinic services to as many stray and companion animals and families as possible. These services will significantly reduce animal overpopulation and abandonment due to high costs of veterinary services.

5. Describe the geographic coverage.

The Oahu SPCA rescues and provides low cost veterinary services for approximately 10,200 companion animals and families in Maui, Kauai, The Big Island of Hawaii and throughout Oahu each year. The Oahu SPCA in house clinic in central Oahu offers services six days per week. We also offer low cost satellite clinics in Lihue, Kahului, Hilo, Kona and at seven satellite locations in Oahu where we give wellness exams, vaccinations and microchips to up to 425 pets each weekend.

The Oahu SPCA holds 12-14 regular weekend adoption events special events per month. Our outreach includes intake and adoption of the overflow of animals from the Hawaiian Humane Society, Maui Humane, and dog rescues from Kauai and the Big Island.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Scope of work:

Within the grant period, the Oahu SPCA will increase the availability capacity to offer low cost or no cost sterilization and veterinary services to rescued animals, companion animals and their families all over the State of Hawaii. In FY20, the Oahu SPCA will increase the number of animals rescued and rehabilitated as well as the number of companion animals and their families that receive low cost sterilization and veterinary services from 10,200 to 17,700 annually all over the State of Hawaii. The animals that are rescued will receive all necessary surgeries including sterilization, medical care, behavioral rehabilitation and shelter in preparation for adoption.

Tasks:

Funds from this State GIA Grant funding will allow us to expand the

following services:

1. Provide no cost or low-cost or no-cost veterinary services for the companion animals of low-income or homeless families and for the public.
2. Rehabilitate both medically and behavioral stray or abandoned dogs and cats to prepare them for adoption. Provide sterilization, micro-chipping, medical rehabilitation for feral animals and abandoned pets.
3. Shelter and feed animals until they are adopted, provide all needed medical and behavioral treatment, conduct all necessary surgeries including sterilization orthopedic, eye corrective surgeries and tumor removal, microchipping and vaccinations.
4. Coordinate comprehensive foster care to give animals a second chance at adoption.
5. Place animals into permanent homes.
6. Oahu SPCA provides services to people as well: pet ownership training and education, training of students and volunteers in rehabilitation—from socializing to dog walking to understanding and meeting the needs of animals, and preparing them for adoption.
7. Oahu SPCA offers community services programs and apprenticeships for Veterinarians, Veterinary Technicians, College Students and participates in the First to Work Community Service Program.

Responsibilities:

The Executive Director, Lead Veterinarian and the Managing Director will be responsible for providing oversight and management of the FY20 GIA Grant project funding:

- (1) Oversight of financial management, and reporting of the grant.
 - (2) Oversight and management of the staff; Veterinarians, Veterinarian Technicians, Administration and Shelter support staff that will provide medical, rehabilitation, sterilization, wellness, and adoptions services.
 - (3) The Managing Director and Administration Staff will be responsible for the direction and oversight of the extensive volunteer force that assists with rehabilitation, socialization of animals and provide essential services to the facility at no cost.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Oahu SPCA proposes the following timelines:

Month 1

- Open Veterinarian and Vet Tech schedules to accommodate appointments for low cost sterilization and wellness clinics.
- Training will be completed by Lead Veterinarian for support staff and volunteers to prepare for high-volume spay and neuter clinics as well as wellness clinics.
- Supplies needed to support the rescued animals, including animal enclosures, food, medical and surgical supplies will be purchased monthly as needed.

Months 2-12

- The shelter will increase its intake of stray and abandoned animals.
 - The veterinary team will increase the number of sterilizations, medical rehabilitation to rescued animals and low cost veterinary services available to the community.
 - Volunteers and staff will provide support and education for families and their animals.
 - Adoption Coordinators will place animals into foster homes or adopt them to permanent homes.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results;

The Oahu SPCA utilizes Shelter Luv® Software, developed specifically for animal welfare and care organizations. Shelter Luv® tracks and records details for each animal, rescued or companion animal that is a recipient of the Oahu SPCA low cost clinic services.

The Oahu SPCA tracks the number of animals sterilized by location, number of animals vaccinated, number of animals rescued, rehabilitated, adopted, surrendered, returned to owners; and placed into foster care. The organization also tracks the number of foster care families participating, the number of animal care volunteers, the number of volunteers trained in specialized animal care areas such as dog handling or cat socialization, and the number of employment opportunities provided. This data is collected to analyze the cost effectiveness of programs and their impact.

The Oahu SPCA surveys customers, partners, and staff on their level of satisfaction. From the content of information dissemination and impact on awareness and belief systems, to views of the competency of the organization and its staff and the level of customer service offered. This feedback is important to continuous quality improvement.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measures will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Oahu SPCA uses the following measures of effectiveness:

- Tabulate the number of rehabilitated animals, including all necessary surgeries, sterilizations vaccinations and microchipping each week and calculate the monthly percentage of progress.
- Tabulate the number of animals adopted or placed into foster homes each week and calculate the monthly percentage of progress:
- Tabulate the number of animals remaining in house each week and calculate the monthly percentage of progress.
- Tabulate the number of new volunteers trained each week and calculate the monthly percentage of progress.
- Compile and submit quarterly reports of the aforementioned categories, on the progress and expanded outreach which the State GIA grant funding has contributed to throughout the State of Hawaii.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds: Attachment Page 6
 - b. Personnel salaries and wages: Attachment Page 7
 - c. Equipment and motor vehicles: Attachment Page 8

d. Capital project details: Attachment Page 9

e. Government contracts, grants, and grants in aid: Attachment Page 10

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
72,977.5	72,977.5	72,977.5	72,977.5	291,910

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

The Oahu SPCA is seeking funding from the following sources for 2019/20:

- Sterilization and Wellness Clinic Revenue - \$175,000
- Adoption Donations - \$100,000
- Semi Annual Fundraisers - \$150,000
- Petco Foundation - \$95,000
- PetSmart Charities - \$75,000
- Individual Trusts \$72,000
- Aloha United Way - \$57,000
- Cooke Foundation - \$40,000
- Combined Federal Campaign - \$29,000
- Hawaii Community Foundation - \$36,000
- Ed Olson Foundation - \$4,000
- Steiner Foundation - \$3,600

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

The Oahu SPCA has not received any state or federal tax credits and has not applied for any state or federal tax credits, nor does it anticipate doing so. The Oahu SPCA is seeking property tax exemption.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.
\$166,000 from the State for the spay/neutering and rehabilitation services in 2015/16
\$125,000 from the City and County in 2018/19

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.
Unrestricted Current Assets: \$740,581

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: The Oahu Society for the Prevention of Cruelty to Animals

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	221,910			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	221,910			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	0			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	20,000			
5. Staff Training	0			
6. Supplies	50,000			
7. Telecommunication	0			
8. Utilities	0			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	70,000			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	291,910			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	291,910	Amanda Villeme 754-1519		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	0	1/18/19		
TOTAL BUDGET	291,910	EXEC DIR Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES Period: July 1, 2019 to June 30, 2020

Applicant: The Oahu Society for the Prev

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS Period: July 1, 2019 to June 30, 2020

Applicant: The Oahu Society for the Prevention of Cruelty to Animals

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:					0	0
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The Oahu Society for the Prevention of Cr

Contracts Total:

125,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	CT DCS-1900049	12/01/2018 - 11/30/2019	County	Hon	125,000
2					
3					
4					
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19					
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23					
24					
25					
26					

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Oahu SPCA is governed by its volunteer Board of Directors, who bring a wealth of experience in public education and relations, marketing, and project and financial management.

Ms. Stephanie Ryan, President and Founder of the Oahu SPCA, has more than 17 years of experience in animal rescue and has served in multiple capacities of animal welfare organizations, such as the Spay Neuter Action Project (SNAP) in California and Hawaii Dog Foundation.

Ms. Amanda Villeme, Executive Director is a graduate of Oakland University with a Bachelor's degree. She has over a decade of executive management experience and more than 8 years of animal welfare experience.

Ms. Ashley Weber, General Manager is a graduate of Macomb Community College with an Associates degree in Business Administration. She has over 5 years of experience as a team leader with both management and administrative experience.

Claire Conrath, DVM; graduated with honors from the University of IL on 2009; 10 years in practice including emergency and primary care, 7 years in high volume spay/neuter/shelter medicine. Over 30,000 spay/neuter surgeries performed as well as proficiency amputations, GI surgery, bladder surgery, mass removals, enucleations and other soft tissue surgery. Experience in staff supervision and training

The organization also has part time Veterinarians licensed, that cumulatively have over 20 years experience.

Operations and day-to-day activities are managed by the General Manager and supported by the office and technician staff.

Our volunteer force of more than 3,100 individuals ensures that most of the funds we receive go to the care and treatment of rescued animals.

In the last three years, the organization conducted the following verifiable projects:

- 2016 - Acquisition of 2.1 acres of land and planning begins to construct a permanent facility to significantly expand services for the community.

- 2016 - Oahu SPCA opens a low cost veterinary clinic and Shelter in Wahiawa and is the first to offer the low cost or no-cost veterinary service to the public six each week.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Oahu SPCA currently operates out of the facility in Wahiawa. It is located at 823 Olive Avenue, Wahiawa, Hawaii. The fully equipped sterilization and veterinary care clinic space is 1225 sq.ft., the recovery area is 250 sq.ft. and the office/reception area is 450 sq. feet is provisioned with computers, multi-function work stations; printer, scanner, copier, fax. multi-line phone system and internet services. It is equipped with electricity and running water to maintain the ne sanitary standards. The dog and feline enclosures are 2,000 sq. feet. There is an outdoor public dog park with plenty of outdoor space. The facility supports medical and sheltering needs of 125 animals a day.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The proposed staffing pattern will allow for sterilizations and wellness clinic to be open 6 days per week.

One Surgeon, Dr Claire Conrath, will allow us to operate a spay and neuter clinic 3 days per week.

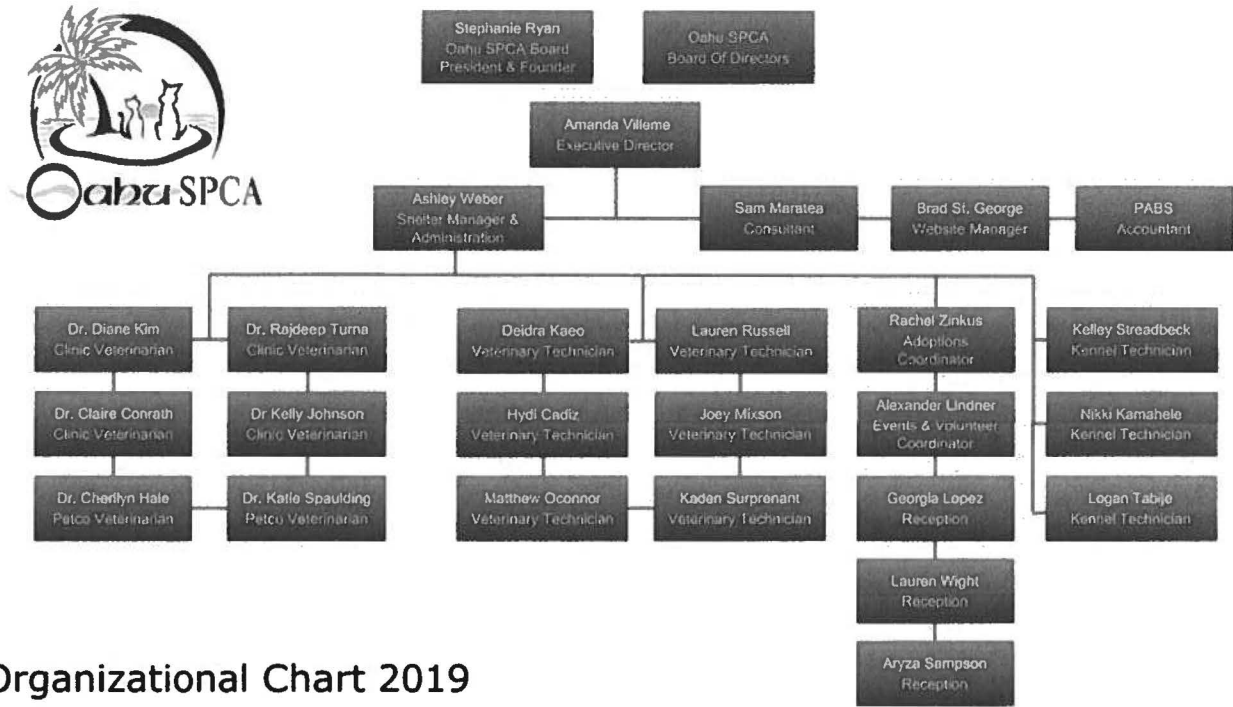
Two (2) Vaccine Clinic Veterinarians will work weekends at our off site low cost clinics.

Two (2) Wellness Clinic Veterinarians will work cumulatively work 6 days per week to operate the Wellness Clinic located at our Wahiawa site.

Two (2) Veterinarian Technicians will assist the Veterinarians during the above clinics, 3 per day for surgery and 1 per day for Wellness clinics.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



Organizational Chart 2019

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Position	Annual Salary
Veterinarian (Wellness)	\$156,000
Veterinarian (Surgeon)	\$101,400
Executive Director	\$72,000
Clinic Manager	\$35,360
Veterinarian Technicians X2	\$31,200

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The Oahu SPCA does not have any pending litigation to which it is a party nor does it have any outstanding judgments.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Licenses and/or accreditation are not required to be an animal shelter. However, we are qualified 501(c)3 under the Internal Revenue Code. The Oahu SPCA currently has one full-time and three part-time Doctors of Veterinary Medicine licensed in the State of Hawaii.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or nonsectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The Oahu SPCA does not support or benefit a sectarian or nonsectarian private education institution. The grant will not be used to support or benefit any sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2019-20

The State GIA Grant funding received will provide the additional resources that will enable the Oahu SPCA to significantly expand the low-cost sterilization and veterinary services that are provided to the community annually across the State of Hawaii. These services not only provide essential revenue to insure the success of our operations but also promotes our Mission and the proper care of companion animals, most importantly sterilization. This significantly reduces the number of homeless animals every year. The newly expanded program will also provide the resources to reach approximately 7,500 more companion animals and families in Hawaii totaling 10,700 in FY 2020. This extensive outreach program enables the Oahu SPCA more opportunities to educate more people on the importance of responsible pet care/ownership in saving lives of future generations. This exponentially reduces over population and subsequent euthanasia of unwanted pets by animal control agencies. At the end of the grand funding, the database of clients established will be expanded in conjunction with the expanded sterilization and veterinary service program provided by the award. The revenue from these services will provide the much needed funds the Oahu SPCA needs

to continually expand and flourish. The State GIA Grant support will allow the Oahu SPCA to optimize our community services and clinic that will insure our sustainability, continued success.

(b) Not received by the applicant thereafter.

In the event the requested grant funds are not received, the Oahu SPCA will continue its operations and to expand the clinic services through the help of customer service programs and public service announcement that will spread the word of the benefits that we provide to the community. The organization will also continue to seek funding from all available sources and existing sponsors including federal, state, county, corporate and private individuals.