

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:
Hawaiian Humane Society None

Amount of State Funds Requested: \$ 700,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Phase I Construction of a new West Oahu Campus to provide animal care, youth at risk and emergency programs and services for under served and growing West Oahu communities.

Amount of Other Funds Available:

State: \$ 300,000
Federal: \$ 0
County: \$ 250,000
Private/Other: \$ 6,125,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 650,000
Unrestricted Assets:
\$ 30,954,157

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

2700 Waialae Avenue
City: State: Zip:
Honolulu Hawaii 96826

Contact Person for Matters Involving this Application

Name: Lisa Fowler	Title: President and CEO
Email: lfowler@hawaiianhumane.org	Phone: (808) 356-2242

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
--------------------------------	-----------------------------


Authorized Signature

Lisa Fowler, President and CEO
Name and Title

1/14/19
Date Signed

received
1/17/19 11:34am 

Application Submittal Checklist

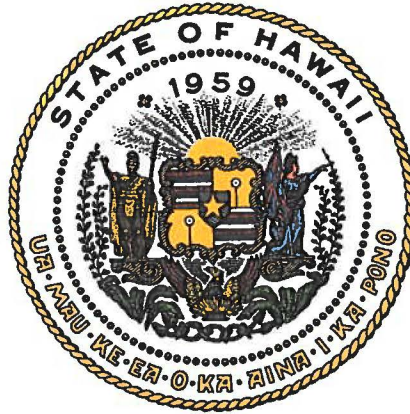
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

LISA FOWLER, PRESIDENT AND CEO
PRINT NAME AND TITLE

1/14/19
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN HUMANE SOCIETY

was incorporated under the laws of Hawaii on 07/20/1920 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2019

Catherine P. Owaia-Cole

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Humane Society


(Signature)

1/14/19
(Date)

Lisa Fowler

President and CEO

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018. **Attached**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#)) **Attached**

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This project serves the public purpose pursuant to Section 42-F-102 as detailed below in the narrative.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
For over 136 years, the Hawaiian Humane Society has sought to provide shelter, love, and medical care for all our animals until they find a loving home. We also work to promote responsible pet ownership, eliminate animal cruelty through education and help to reduce animal overpopulation by providing services such as low-cost spay / neuter.

2. The goals and objectives related to the request;
Since 1883, the Hawaiian Humane Society has been an integral part of life on Oahu, beginning with the protection of over-worked carriage horses and mules.

Today, the work of the Hawaiian Humane Society includes rescuing over-bred dogs from puppy mills and advocating for legislation to strengthen Hawaii's

animal protection laws. The Society's ten humane officers respond to thousands of calls annually to assist animals in neighborhoods across Oahu and are available 24-hours a day, 7-days a week to rescue any animal in need. So much progress has been made as pets have migrated from our backyards into our living rooms and have become full-fledged family members. As human populations in West Oahu communities have grown so has their love of animals. At 61%, West Oahu has the highest percentage of pet owners on the island which has a rate of 55%.

The location of the Moiliili campus does not provide easy access for people living in West Oahu and other areas outside of urban Honolulu. People who need or want services from the Hawaiian Humane Society may currently find it too inconvenient or remote, resulting in animal suffering.

The establishment of a Hawaiian Humane Society campus in West Oahu will provide underserved communities with greatly needed programs and services including animal admissions, adoptions, humane investigations and rescues, lost & found animal care and sheltering, veterinary services youth education and a community off-leash dog park for the benefit of countless animals and people for generations to come.

3. *The public purpose and need to be served; Our more than 130-year history of helping Oahu's people and animals is a testament to how the Hawaiian Humane Society has enriched the community by offering a safe harbor to lost and abandoned pets, encouraging responsible pet ownership, educating our youth, expanding families through pet adoptions, rescuing pets from abuse and neglect and reuniting lost pets and owners across Oahu.*

Ninety-six percent of Oahu residents who were polled in 2018 by Honolulu research firm Ward Research believed that animal companionship was imperative to their quality of life. In the last five years, the Hawaiian Humane Society has placed homeless animals with more than 30,000 families. We are not just a bricks and mortar facility-we have played a part in the lives of thousands of families across the island.

*Due to projected human and animal population growth in West Oahu, planners Helber, Hastert & Fee projected that by the year 2030, 52% of animals admitted to the Hawaiian Humane Society would be better served by a second campus in West Oahu. **As the only animal welfare organization on Oahu that does not turn animals away**, the Society recognizes the responsibility to extend our reach to provide vitally needed services in West Oahu.*

Some of the programs and services our new campus will offer include:

- *Animal rescues, animal care and pet adoptions to place pets into loving homes, reunite families with lost pets, rescue lost, abandoned, abused or neglected animals and prevent future animal cruelty.*
- *Educational initiatives to reach at-risk youth with mentoring and values development programs, provide public education to break the cycle of violence linking animal abuse with family violence, and provide humane education programs for schools and community groups.*
- *Emergency pet fostering programs to provide care for animals who are too young for adoption, pets of victims fleeing domestic violence, pets of disaster victims and pets of active duty military personnel on deployment.*
- *Veterinary clinic to provide increase the availability of free or low-fee spay/neuter surgeries for Free-roaming cats and pets of homes and low-income populations to help reduce animal overpopulation and improve the health and well-being of animals.*
- *Meeting spaces, community events and an off-leash dog park to serve as a gathering place and animal resource center for pets and their people.*

4. Describe the target population to be served; and
The Hawaiian Humane Society serves the island of Oahu with a population of 950,000 people. In a recent Ward Research survey, 27% of Oahu residents (approximately 256,000 people) had some form of contact with the Hawaiian Humane Society in the preceding 12-month period. 65% of that contact was an in- person visit to the Moiliili campus.

A second campus in West Oahu would better serve nearly half of Oahu's population of both people and animals. As the majority of Oahu's future growth is forecast to occur in West Oahu, this number will continue to expand.

With just one campus, our animal admissions were more than 23,000 in FY2018. Conservatively, we project servicing approximately 83,000 people a year and nearly 14,000 animals at our planned West Oahu campus. Based on the research of mainland animal welfare organizations who have added a second campus, these projections are likely to be surpassed once our doors have opened.

5. Describe the geographic coverage.
The West Oahu campus will provide more convenient access to Hawaiian Humane Society programs and services for the growing population who reside west of Aloha Stadium.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
The construction of a Hawaiian Humane Society campus in West Oahu will provide greatly needed programs and services for underserved communities including animal admissions, adoptions, humane investigations and rescues, pet lost & found, animal care and sheltering, youth education and a community off-leash dog park.

A grant of \$700,000 will help to complete funding for the construction of Phase One of the West Oahu Campus and provide the infrastructure necessary to proceed with this important project. Phase One includes costs for site work including grading, drainage and backfill, site access/ingress and egress and additional work necessary to comply with building codes.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
The planning for this project is well underway. Site work on the campus will begin in early 2020 and take approximately four months to complete. The Society anticipates opening the West Oahu campus to the public in January 2021.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
The success of our project will be defined by a timely completion within the outlined budget. Hawaiian Humane Society President & CEO, Lisa Fowler, and Board Chair, Robert Armstrong, will continue to work with the Board of Directors and project contractor to ensure that construction is moving forward as planned. While our goal is an ambitious one, we are confident that we will achieve our objectives.

Once the West Oahu campus is open to the public, the programs and services will be evaluated for impact and effectiveness by gathering feedback from the public. The Hawaiian Humane Society has commissioned surveys of community members every three years since 1993 to help ensure that we are providing the highest quality service for the community's animals and people and addressing our community's most critical animal welfare issues. A recent survey indicated that 87% of residents who had contact with our organization reported that contact to be positive.

The Society also maintains monthly statistics on all animal admissions and adoptions and will perform ongoing analysis of the operations of both of our campuses to ensure that we are maximizing opportunities to provide services across the island.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
The Hawaiian Humane Society will provide construction updates to the State on a quarterly basis.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
n/a	\$150,000	\$250,000	\$300,000	\$700,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.
 - *The Hawaiian Humane Society has applied for a grant in aid from the City and County of Honolulu for \$125,000.*
 - *We already have secured \$6,675,000 for Phase One of this project.*
 - *A \$700,000 GIA will complete funding for Phase One*
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **Not Applicable**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding. **Not Applicable**
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.
The balance of the Hawaiian Humane Society's unrestricted current assets is \$30,954,157.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hawaiian Humane Society has been Oahu's leader in animal welfare issues for more than 130 years. In fiscal year 2018, we provided shelter and care for 23,757 animals, found new families for 7,304 homeless pets, performed 8,414 spay/neuter surgeries, provided humane education to 34,184 youth across Oahu and worked with 6,884 community volunteers.

In order to better serve Hawaii's animals and people, the Society recently completed renovations and an expansion to our existing campus in Moiliili. The project included the construction of a new veterinary clinic and admissions center, two new dog adoption pavilions and a new cat adoption building. These new buildings were designed to optimize the behavioral, psychological and socialization needs of the animals, ease of cleaning and maintenance, enhance disease control and improve the overall experience for animals and the people who visit them. The project was completed on time and on budget.

The Hawaiian Humane Society also recently opened its new Community Spay/Neuter Center. Recognizing there was a great need in the community for access to low-fee spay/neuter services, the Society established Oahu's first ever high-quality, high-volume spay/neuter clinic, which also serves as an important tool in combatting the overpopulation of our island's free-roaming cats. The Community Spay/Neuter Center is now open to the public and performing up to 35 sterilization surgeries a day.

Similarly, our West Oahu campus is being designed to reduce stress on the animals, promote positive behaviors and provide the best experience for visitors. The successful completion of construction to our existing campus combined with our long-standing history of providing programs and services in our community gives us the confidence

that our second campus in West Oahu will provide a significant benefit for animals and people.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

In 2015, a five-acre parcel on Fort Weaver Road was donated by D.R. Horton to the Society and planning for the campus began. In July 2016, the due diligence on the property was completed and the Hawaiian Humane Society formally accepted the gift of land and committed to building a West Oahu campus.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability *to supervise, train and provide administrative direction relative to the request.*

Overall responsibility for the successful completion of this project will fall to two individuals:

- *Lisa Fowler joined the Hawaiian Humane Society in 2011 as our Director of Development. In that position she successfully led an \$18 million capital campaign which involved renovating our Moiliili Campus. Ms. Fowler became the Director of Operations in 2017 where she supervised many of the Society's functions and departments including Admissions, Adoptions, Veterinary Services, Animal Care, construction projects and more. In December 2017, Ms. Fowler was appointed by the Hawaiian Humane Society's Board of Directors to be the organization's President and CEO.*
- *Robert Armstrong is President of Armstrong Companies and CEO of Armstrong Builders, LLC. Mr. Armstrong has served on the Hawaiian Humane Society Board since 2012 and is the current Board Chair. Mr. Armstrong has been a leader in the construction industry in Hawaii for more than 35 years. He has held multiple positions in the National Association of Home Builders and the Building Industry Association. He has extensive experience in building residential homes, affordable housing communities and commercial projects.*

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization,

include an organization chart that illustrates the placement of this request. **See Attached**

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President & CEO-\$160,000

Director of Finance--\$125,000

Chief Veterinarian-\$120,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **Not Applicable**

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. **Not Applicable**

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question. **Not Applicable**

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

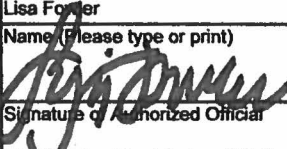
- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Ongoing programs and services at the new campus will be supported through a combination of fees for service, individual donations, special events revenue, grants for local and national foundations and revenue from investments.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

App licant: Hawaiian Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	\$700,000.00	\$0.00	\$125,000.00	\$0.00
TOTAL (A+B+C+D+E)	\$825,000.00			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$700,000.00	Lisa Fowler (808) 356-2242		
(b) Total Federal Funds Requested	\$0.00	Name (Please type or print) Phone		
(c) Total County Funds Requested	\$125,000.00			
(d) Total Private/Other Funds Requested	\$0.00			
TOTAL BUDGET	\$825,000.00	Lisa Fowler, President and CEO Name and Title (Please type or print)		

A total of \$6,675,000 has already been committed toward the total \$7,500,000 Phase 1 costs.

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: Hawaiian Humane Society (NOT APPLICABLE)

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Hawaiian Humane Society

NOT APPLICABLE

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Hawaiian Humane Society

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	\$2,380,000.00	\$4,295,000.00	\$700,000.00	\$125,000.00	0	0
EQUIPMENT						
TOTAL:	\$2,380,000.00	\$4,295,000.00	\$700,000.00	\$125,000.00	0	0
JUSTIFICATION/COMMENTS:	A grant of \$700,000 would complete funding for Phase I and enable the Hawaiian Humane Society to immediately proceed with construction.					

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaiian Humane Society

Contracts Total: Not Applicable

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1					-
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					



Organizational Chart

Updated 1/11/2019

