

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:

HAWAII CONSTRUCTION CAREER DAYS

Amount of State Funds Requested: \$ 100,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaii Construction Career Days (HCCD) requests funding to support the organization's mission, which is to provide the youth of Hawaii with an insight into employment opportunities and career pathways available in the multifaceted construction industry. This mission is accomplished through annual career day events, which are provided at no cost to the schools. In fiscal year 2020, organizers will hold two events; one on the Big Island in October 2019, and the other in Maui County (i.e. Maui, Molokai, and Lanai) in November 2019.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 35,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

P.O. Box 235354

City:

Honolulu

State:

HI

Zip:

96823

Contact Person for Matters Involving this Application

Name: Melanie Martin	Title: President
Email: hawaiiiccd@gmail.com	Phone: 808-220-6732

Federal Tax ID#:

State Tax ID#



Authorized Signature

Melanie M. Martin, President

Name and Title

1/18/19

Date Signed

received
1/18/19 10:15am JK



Hawaii Construction Career Days
P.O. Box 235354
Honolulu, Hawaii 96823

January 18, 2019

The Honorable Senator Donovan Dela Cruz, Chairperson
Senate Committee on Ways and Means
State Capitol, Rm. 208
Honolulu, Hawaii 96813

Attn: GIA

Dear Senator Dela Cruz:

Subject: Hawaii Construction Career Days Grant-in-Aid Application

The Hawaii Construction Career Days (HCCD) organization is pleased to submit its GIA Application for career day events on the Big Island and Maui County in October and November 2019, respectively.

The goal of the HCCD program is to provide middle school, high school and community college students with an insight into employment opportunities and career pathways available in the multifaceted construction industry. Because there is no cost to attend the career day events, the grant funding shall be used to pay for expenses such as personal protective equipment (i.e. hard hats, safety glasses and earplugs) for students and teachers, materials and supplies, insurance, transportation services (i.e. airfare, ferry, buses, etc.), and other related costs.

Thank you for your consideration of our request. If you require further information or would like to request a meeting with a representative from the HCCD organization, please contact me at hawaiiiccd@gmail.com or (808) 220-6732.

Sincerely,

A handwritten signature in blue ink, appearing to read "Melanie M. Martin".

MELANIE M. MARTIN
President

Enclosures

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



MELANIE MARTIN, PRESIDENT

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

11/18/19

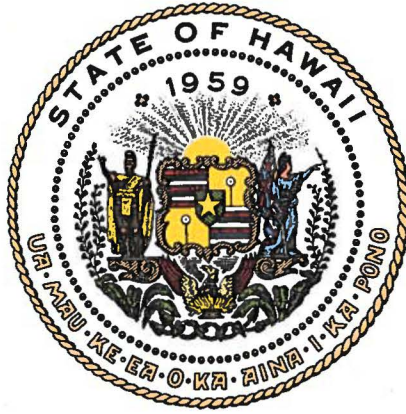
DATE



Hawaii Construction Career Days Grant-in-Aid Fiscal Year 2020 Application

Submitted to:

Thirtieth Legislature
January 18, 2019



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII CONSTRUCTION CAREER DAYS

was incorporated under the laws of Hawaii on 06/01/2007 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 21, 2018

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HAWAII CONSTRUCTION CAREER DAYS

<hr/>	
(Typed Name of Individual or Organization)	
	1/18/19
<hr/>	<hr/>
(Signature)	(Date)
MELANIE M. MARTIN	PRESIDENT
<hr/>	<hr/>
(Typed Name)	(Title)

Section 42F-102, Hawaii Revised Statutes – Application for Grants

HAWAII CONSTRUCTION CAREER DAYS

Requests for grants and subsidies shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization;

Hawaii Construction Career Days (HCCD)

- (2) The public purpose for the grant or subsidy;

The public purpose for the grant is to help middle and high school students including economically disadvantaged youth by providing an insight into career opportunities in the construction industry.

- (3) The services to be supported by the grant or subsidy;

The grant will fund two career day events. The first will be on the Big Island in October 2019, and the other on Maui (for Maui County, to include Maui, Molokai, and Lanai) in November 2019. Because there is no cost to students and teachers to attend, the grant funds will be used to purchase personal protective equipment for all students and teachers, insurance, transportation services, and other goods and services necessary to hold the events.

- (4) The target group; and

While the event will be open to all students from both public and private schools, the target population will be middle and high school students, including economically disadvantaged youth on the Big Island and in Maui County.

- (5) The cost of the grant or subsidy and the budget. [L 1997, c 190, pt of §3]

The total cost for two events is \$130,100. The HCCD organization is requesting \$100,000 in grant funding.

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The mission of the Hawaii Construction Career Days (HCCD) program is to provide the youth of Hawaii with an insight into employment opportunities and career pathways available in the multifaceted construction industry. This mission is accomplished through an annual career day event(s) called Hawaii Construction Career Days.

In September 2007, the HCCD organization received its tax-exempt 501(c)(3) designation to facilitate the planning process for the career day event, as well as to provide a funding mechanism to cover expenses, as there is no cost to students and teachers to attend the event. In October 2007, the inaugural Hawaii Construction Career Days event was held at the Honolulu Community College (HCC). Approximately 500 students attended the free two-day event. Students operated heavy construction equipment under close supervision by trained operators and visited with representatives

from educational institutions, apprenticeship and training programs, and private construction companies. Over the next several years (2008 and 2009), the events were held on Oahu at HCC. Students from both public and private high schools and HCC attended the two-day event.

In 2010, the career day event was held on the Big Island in Hilo with nearly 500 students in attendance. Although the event was hosted at the Hilo Civic Auditorium, the invitation was extended to the entire Hawaii County. Students and teachers made the journey from West Hawaii to attend the free one-day event.

In 2011, the event returned to Oahu and approximately 1,100 high school and community college students attended. Over the next several years, the event rotated from Oahu to the neighbor islands. Due to the popularity of the Big Island event, a second event was held in Hilo in October 2012. In 2013, the event was held on Maui at the University of Hawaii Maui College (UHMC). Approximately 625 students from across Maui County came to the event. Many of the students from Molokai and Lanai rode a ferry to attend.

In 2014, the event returned to Oahu and because it had outgrown HCC's campus, the event was relocated to the Aloha Stadium to accommodate the growing number of students.

As word spread about the success of the program, organizers decided to hold two neighbor island events in 2015. In May 2015, nearly 600 students attended the Maui event at UHMC and in October 2015, approximately 700 students attended the Big Island event at the Hilo Civic Auditorium.

In 2016, the non-profit celebrated its 10th anniversary and kicked off the event in coordination with Apprenticeship Week in October 2016. In 2017, the event returned to the Big Island.

In 2018, Kauai held its inaugural event on the grounds of Kauai Community College. Approximately 400 students from ten middle school, high school, and the community college attended the event. In October 2018, a two-day event was also held on Oahu at the Aloha Stadium with approximately 1,100 students in attendance.

2. The goals and objectives related to the request;

The goal of the event is to educate middle school, high school, and community college students about career opportunities available statewide in the multifaceted construction industry. The HCCD event is divided into two (2) major areas: 1) Heavy Equipment and 2) Trade/Educational Exhibits. Participants engage in hands-on activities in each area, including operating

heavy equipment and using power tools. Students and teachers receive personal protective equipment (i.e. hard hat, safety glasses, and ear plugs), which they are allowed to keep. All participants and volunteers are provided with a bento lunch, snack, and water, which are paid for via private donations that the nonprofit receives.

The objectives of HCCD are as follows:

- 1. Provide career opportunities in the multifaceted construction industry.**
 - 2. Inform Hawaii's youth about career pathways in both Career and Technical Education (CTE) and Science, Technology, Engineering and Math (STEM) fields.**
 - 3. Create an outdoor classroom in which students can experience first-hand what it is like to work on a construction site.**
 - 4. Provide information on construction-related careers that require college degrees and those that are available after graduating high school.**
 - 5. Target disadvantaged and at-risk youth on the Big Island and Maui who may not seek career counseling through traditional means (i.e. College and Career Counselors).**
3. The public purpose and need to be served;

Nationally, there is a severe skilled labor shortage in the construction industry. Some experts attribute this to the aging construction workforce and the disinterest of young people to replace retiring workers in the industry. America's strong emphasis on higher education and the general death of vocational schools are a couple of key factors currently undermining the skilled labor force. Most of today's skilled laborers are middle-aged, set to retire soon, and have no reliable replacements within the current labor pool.¹

More than two-thirds of U.S. construction firms reported difficulty filling spots for hourly craft positions, which makes up the bulk of the workforce. These include bricklayers, carpenters, cement masons, drywall installers, plumbers, roofers, electricians and the like.² The percentage was even higher in Hawaii, which was at 96 percent of firms that were surveyed.³

¹ Powell, Fayola. "Fixing the Construction Industry's Skilled Labor Shortage." News.thomasnet.com <https://news.thomasnet.com/featured/fixing-the-construction-industry-s-skilled-labor-shortage> (accessed December 27, 2018).

² Hill, John. "Nationwide Construction Worker Shortage Is Even Worse in Hawaii." Cibilbeat.org. <https://www.civilbeat.org/2016/09/nationwide-construction-worker-shortage-is-even-worse-in-hawaii/> (accessed December 27, 2018).

³ Hill, "Nationwide Construction Worker Shortage" Civil Beat.

The emphasis on higher education as a means to financial success exists throughout the nation, including in Hawaii. The 55 by '25 campaign⁴, coordinated by the Hawaii P-20 Council in partnership with the Hawaii Department of Education and University of Hawaii established a statewide goal to have 55% of Hawaii's working adults hold a 2 or 4-year college degree by the year 2025. While this goal is admirable, it contributes to the notion that a college degree is required to be financially successful. In reality, some construction careers that do not require college degrees can be quite lucrative. Through apprenticeships, young workers can jumpstart their careers over their college counterparts while avoiding college debt. The Georgetown University Center on Education and the Workforce estimates that construction workers earn a median salary of \$59,000 a year. Many acquire skills that help them to climb quickly to management positions, which can fetch a median income of \$91,000 a year.⁵

4. Describe the target population to be served; and

The HCCD program will target and serve economically disadvantaged youth through education and awareness of career opportunities in the construction industry. During this fiscal year, the target population will be middle and high school students who live on the Big Island and in Maui County (Maui, Molokai, Lanai), where many live at or below poverty level.

An economic indicator of students who come from low income families within the state's public-educational system is whether schools are designated as Title I Schools.⁶ The table below lists all schools within the Hawaii District by complex. Except for one elementary school, all public schools on the Big Island are identified as Title I schools.

⁴ The "55 by '25" goal was set by the [Hawaii P-20 Council](#), an advisory council representing leaders from education, business, labor, government and the community who share a common vision and mission of improving educational outcomes for Hawaii.

⁵ Malveaux, Courtney. "Help Wanted: What is Driving Labor Shortages in Construction?" <https://www.jacksonlewis.com/publication/help-wanted-what-driving-labor-shortages-construction> (accessed December 27, 2018).

⁶ Title I is the [federal education program](#) that provides financial assistance to local educational agencies (LEAs) and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. The Department's list of Title I schools is reported as schools that have a minimum poverty threshold of 47.2%. Poverty is determined via family enrollment in two federal programs — [Community Eligibility Provision](#) and the [Free & Reduced Lunch Program](#) — during the prior school year.

Complex	Number of Title I Schools	Number of Schools	% of Title I Schools Within Complex
Hilo–Waiakea	12	13	92%
Honokaa–Kealakehe-Kohala-Konawaena	19	19	100%
Kau-Keaau-Pahoa	9	9	100%

More than half of Maui County’s public schools are designated as Title 1 schools. Maui District’s Title I Schools by complex area are as follows:

Complex	Number of Title I Schools	Number of Schools	% of Title I Schools Within Complex
Baldwin-Kekaulike-Maui	13	20	65%
Hana-Lahaina-Lanai-Molokai	8	11	73%

5. Describe the geographic coverage.

In general, the HCCD program covers the entire State of Hawaii. This fiscal year, HCCD events are planned for the Big Island and Maui County (Maui, Molokai, Lanai), where there is a high concentration of economically disadvantaged youth.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work, tasks, and responsibilities include planning an annual career day event(s). For fiscal year 2020, planning committees shall be convened on both the Big Island and Maui County to facilitate their respective island’s events.

The planning committee consists of representatives from, but not limited to, Hawaii Department of Transportation, Department of Education, local college/universities, trade unions, and local industry related businesses. Sub-committees are responsible for the following tasks:

Committee	Tasks/Responsibilities
Sponsorship	<ul style="list-style-type: none"> • Solicit private companies, labor unions, trade associations, and other community stakeholders for sponsorships and in-kind contributions
Volunteers	<ul style="list-style-type: none"> • Obtain volunteers • Coordinate volunteer assignments • Purchase t-shirts for volunteers • Conduct volunteer orientation
Site Location/Design	<ul style="list-style-type: none"> • Select location • Design floor plan for two major areas and flow of foot traffic • Order tents, tables, chairs, etc. • Organize set up • Coordinate break down
Heavy Equipment	<ul style="list-style-type: none"> • Solicit companies for donations of heavy construction equipment and supplies • Develop safety plan • Coordinate skill building exercises • Organize placement of equipment in designated areas • Determine insurance needs
Schools	<ul style="list-style-type: none"> • Serve as liaison between DOE, private schools, etc. • Develop school packet, including waiver form, instructions to students and teachers • Disseminate invitations and other pertinent information to schools • Coordinate registration of students • Assign schools to groups • Collect waiver forms • Consolidate evaluation forms
Media/Communications	<ul style="list-style-type: none"> • Coordinate publishing of Construction Career Guide • Send out press releases • Coordinate advertising and marketing of event
Materials/Supplies	<ul style="list-style-type: none"> • Order materials and supplies such as hard hats, safety glasses, bags and earplugs • Coordinate hard hat and bag assembly
Lunches for Students/Teachers/Volunteers	<ul style="list-style-type: none"> • Order and distribute lunches at the event.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Dates	Activities
January – February 2019	Organize subcommittees as identified above.
February – May 2019	Inform DOE and private schools about the CCD event by making presentations in the classrooms.
March – September 2019	Obtain sponsorships and in-kind contributions from construction companies, labor unions, financial institutions, and other community stakeholders. Send invitations to schools, conduct school registration, etc.
June – July 2019	Order materials and supplies. Secure heavy equipment. Work with publishing company on Construction Career Guide.
August – September 2019	Secure transportation for students. Obtain volunteers, hold volunteer orientation, disseminate informational packets, order t-shirts, etc.
September – October 2019	Assemble hard hats and backpacks for students
October 2019	Big Island CCD Event
November 2019	Maui CCD Event

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The students, teachers, counselors, and adult chaperones are surveyed to determine the effectiveness of the event in terms of educating participants about construction-related careers. Additionally, all exhibitors, heavy construction equipment companies, and trade groups will be provided a post-event questionnaire to determine the effectiveness of the event in terms of recruitment of prospective construction workers and how the event may be improved to meet their recruitment needs.

The following is a sample student evaluation form:

Student Evaluation Form

School: _____ Yr. In School: _____

Gender: _____ Male _____ Female

Ethnicity: Asian _____ Hispanic _____ Other (please specify): _____
 Pacific Islander _____ African American _____
 Caucasian or White _____ American Indian _____

This event was: Poor _____ Fair _____ Average _____ Good _____ Excellent _____

What I enjoyed the most was (use back if necessary):

How I would improve this event (use back if necessary):

Has this event helped me decided on a career path? YES NO

What word would describe your experience at the following sites:

Heavy Equipment Site: _____

Trades/Exhibits: _____

The following is a sample questionnaire for teachers, counselors, and other adult chaperones:

Teacher/Escort Evaluation Form

School District: _____ Date: _____

Title/Function (e.g. teacher, escort, parent, etc): _____

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there enough time in each of the three areas? YES NO

Will you recommend/support your school's attendance next year? YES NO

Does your school have a construction program? YES NO

Does your school have an engineering program? YES NO

What were the most popular attractions at the event? (Use back if necessary)

What would you like to see if you were to come again next year? (Use back if necessary)

Comments/recommendations:

The following is a sample questionnaire for Exhibitors and Trades:

Exhibitors/Trades Evaluation Form

Name of Organization: _____

Function (e.g. Exhibitor, Trade, etc): _____

Date(s) Attended: _____

Please circle YES or NO:

Overall, did you enjoy the event? YES NO

Did the event meet your expectations? YES NO

Was there sufficient time for students in your respective areas? YES NO

Was the number of trades or exhibits adequate? YES NO

Was there sufficient space for your activity or display? YES NO

Will you recommend/support your organization's attendance next year? YES NO

What would you like to see if you were to come again next year? (Use back if necessary)

Comments/recommendations:

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Satisfaction levels captured by the above evaluation forms completed by the students, teachers, counselors, exhibitors, and the trades will demonstrate the effectiveness of each HCCD event. The measure of effectiveness shall be reported to either the Department of Labor and Industrial Relations, Office of Community Services, Department of Education or the Department of Transportation. Organizers of the event will attempt to monitor the number of students entering the Construction Academy program, apprenticeship programs, community colleges, and other technical programs after attending the HCCD event(s).

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000			\$100,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

As mentioned above, the HCCD nonprofit has held annual HCCD events for the past 12 years. The organization has served more than 10,000 students over a

12-year period. Many of the directors and officers on the Board of Directors have been with the organization since its inception in 2007. Each county within the State of Hawaii is represented on the Board of Directors (see attached Organization Chart). Planning committee members on the Big Island and Maui have experience hosting at least two events within the 12-year span and are fully aware of what is required to have a successful event.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Big Island event will be held on the grounds of the Hilo Civic Auditorium pending reservation approval. In the past, the HCCD was not charged for the venue because the venue does not charge nonprofit organizations.

The UHMC was the former site for the Maui CCD event but it may no longer be available due to the establishment of a solar farm. As such, the Maui Planning Committee is currently looking for another centrally located venue.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The HCCD nonprofit organization does not have paid personnel and is operated solely by volunteers. As mentioned above, many of the directors and officers on the Board of Directors have been part of the organization since its inception. The Board is comprised of owners of construction companies, members of construction-related organizations, and high-level officials of industry-related educational institutions. Additionally, planning committees are comprised of representatives from the industry, such as private construction companies, trade unions, labor organizations/associations, state agencies, and educational institutions.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organization Charts.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The HCCD nonprofit does not have any paid staff. All directors and officers of the Board of Directors are volunteers and receive no compensation. Further, planning committee members are also volunteers that do not receive any compensation.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The organization does not have any pending litigation to which the nonprofit is a party.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

This section is not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

This section is not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:


- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

The HCCD Board of Directors has developed a plan to sustain the activities funded by this grant. The plan includes requesting funds from the Federal Highway Administration On-the-Job Training Supportive Services Program, soliciting private sponsorships, applying for an Ahahui Grant from the Office of Hawaiian Affairs, and exploring long-term funding sources such as through programs with Kamehameha Schools.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: HAWAII CONSTRUCTION CAREER DAYS

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	600			600
2. Insurance	5,000			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	2,700			
5. Staff Training				
6. Supplies	6,000			500
7. Telecommunication				
8. Utilities				
9. Personal Protective Equipment	25,000			10,000
10 Tents Tables and Chairs	22,000			
11 Portable Toilets	4,000			
12 Lunches for Students				15,000
13 Career Guide and Other Advertising	12,000			
14 Hauling Services	5,000			
15 T-Shirts for Volunteers				4,000
16 Transportation for Students	16,400			
17 Web Hosting and Online Subscription	1,300			
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	100,000			30,100
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	100,000			30,100
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	100,000	Melanie M. Martin	220-6732	
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	30,100	Signature of Authorized Official Date		
TOTAL BUDGET	130,100	Melanie M. Martin President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: HAWAII CONSTRUCTION CAREER DAYS

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE. ORGANIZATION STAFFED WITH VOLUNTEERS WHO DO NOT RECEIVE COMPENSATION.				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: HAWAII CONSTRUCTION CAREER DAYS

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: HCCD

NOT APPLICABLE

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

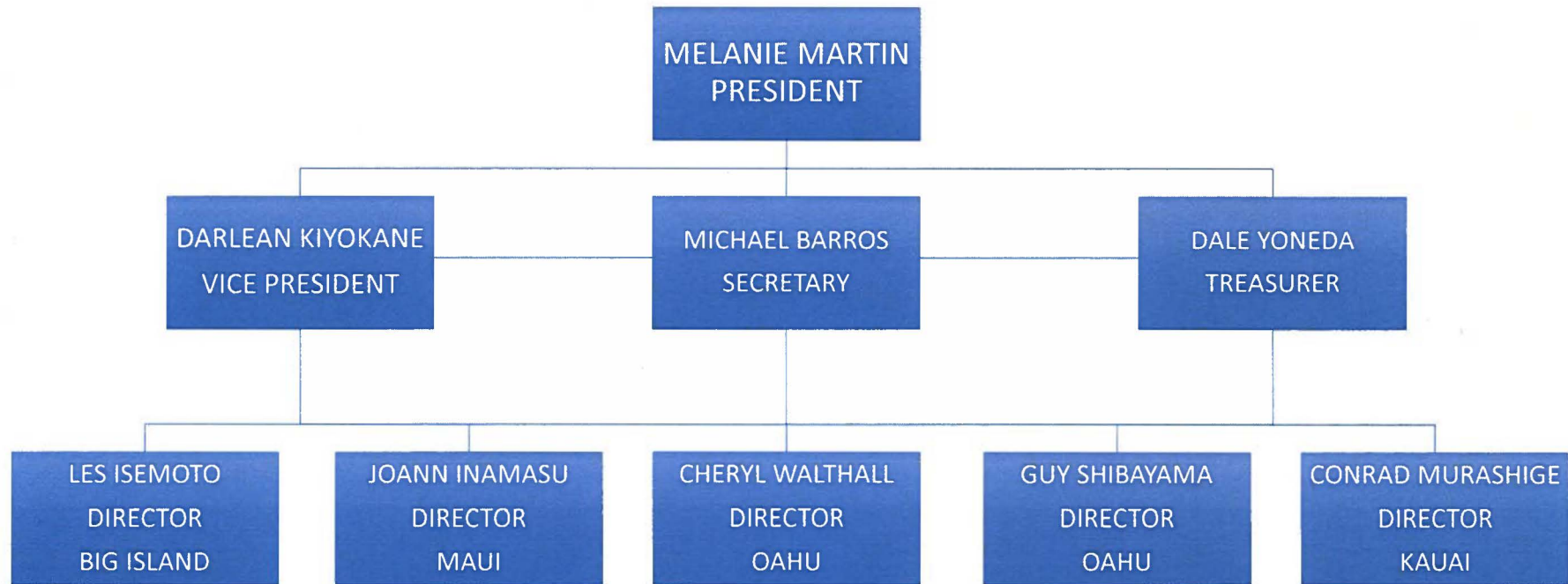
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HAWAII CONSTRUCTION CAREER DAYS

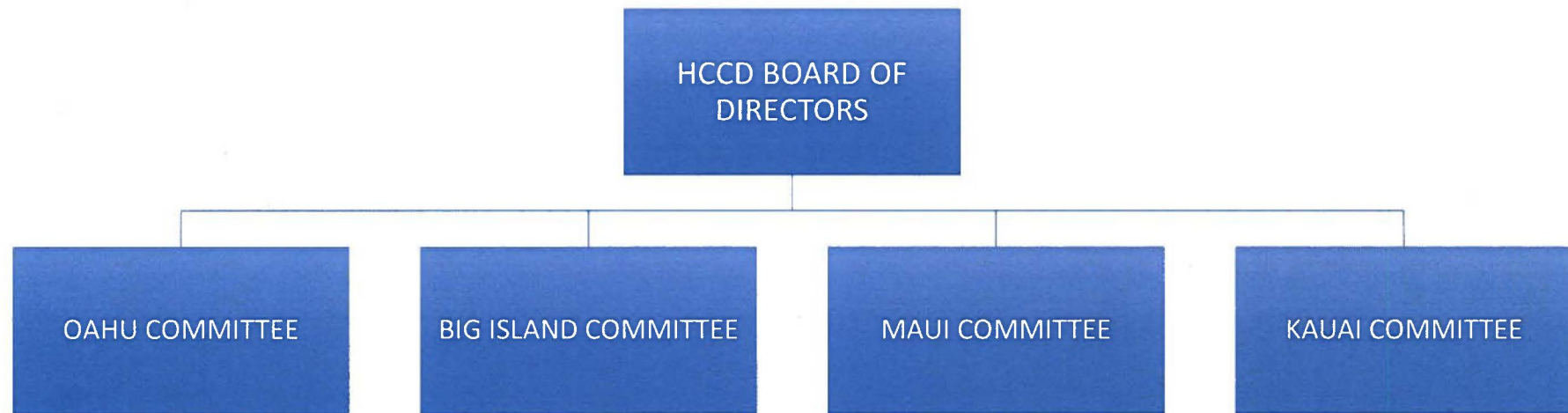
Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	NOT APPLICABLE				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
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16					
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21					
22					
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24					
25					
26					

HAWAII CONSTRUCTION CAREER DAYS BOARD OF DIRECTORS



HAWAII CONSTRUCTION CAREER DAYS ORGANIZATION CHART



Senator Michelle N. Kidani
Vice President of the Senate



The Senate
STATE CAPITOL
HONOLULU, HAWAII 96813

Chair
Education

Vice-Chair
Higher Education

Member
Ways and Means

January 15th 2019

To: Senator Donovan Dela Cruz, Chair of the Senate Committee on Ways and Means

From: Senator Michelle N. Kidani *mk*

Re: Letter of Support for Hawaii Construction Career Days

I am writing in support for the Hawaii Construction Career Days GIA application. The Hawaii Construction Career Day is an important event to expose our students to various construction industries within our State.

By funding their request of \$100,000 we can ensure that our students have the opportunity to test their skills in various construction industries such as crane operation and other heavy equipment that are used on construction job sites. Through partnerships with our local community colleges they are also connected with what college courses are available within the fields of architecture and engineering.

Thank you for your consideration of this application.

DAVID Y. IGE
GOVERNOR



DR. CHRISTINA M. KISHIMOTO
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
PEARL CITY HIGH SCHOOL
2100 HO'OKI'EKI'E STREET
PEARL CITY, HAWAII 96782
January 14, 2019

Marla Miyamura
mmiyamura@pchigh.k12.hi.us
CTE Department Head / Coordinator
Career and Technical Education

Senator Donovan Dela Cruz, Chairman, Senate Ways and Means Committee
Representative Sylvia Luke, Chairman, House Finance Committee:

I am writing this letter of support for Hawaii Construction Career Day (HCCD).

I have attended with students and staff two HCCD since becoming CTE coordinator starting school year 2016-2017. This STEM event is a model career day on a different scale. It is truly amazing to see all the industry equipment, colleges, businesses, unions and related organizations in the lower lot at the Aloha Stadium for students to safely roam in groups to interact, participate, listen and learn.

Hawaii Construction Career Day is an outdoor career research opportunity for students experience what we cannot recreate in the classroom. Where else can a high school student boldly get into the seat of heavy equipment and imagine themselves as an operator moving parts of a forklift or bulldozer guided by industry personnel? Getting suited up in a federal fighter's suit and holding the axe is something they couldn't do as an elementary school visitor to a firehouse. Wearing a safety harness and flying high in a safety lift gave students a high perspective at the event not all dared to view. Our high school Building and Construction class does not teach roofing so to use the tools to apply shingles gave the students experiences they otherwise wouldn't have had.

Under the two tents of vendors, students had the opportunity to talk with local training programs from community college and trade unions. These vendor tables often had activities to draw kids in and start a conversation such as welding, simulators, knot tying or timed plumbing scenario competitions. Engineering students who attended got to see, feel, hold, operate tools and equipment they may otherwise not experience in our engineering classrooms. Thankful for the female presence at the event demonstrating the possibilities for our youth.

Please continue supporting Hawaii Construction Career Day with funding which is well spent to inspire students and especially non traditional female students to work in a STEM field from Building & Construction to Engineering.

Sincerely,

A handwritten signature in cursive script that reads "Marla Miyamura".

Marla Miyamura
CTE Department Head / Coordinator

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER

**OPERATING
HAWAII J. A. C.
ENGINEERS**

nt Apprenticeship  Operating Engineers HI Joint Apprentices



