



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

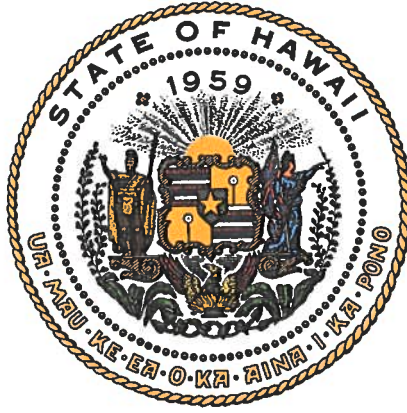
  
AUTHORIZED SIGNATURE

KATIE CHANG, EXECUTIVE DIRECTOR

PRINT NAME AND TITLE

JANUARY 16, 2019

DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

#### CENTER FOR TOMORROW'S LEADERS

was incorporated under the laws of Hawaii on 08/13/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 07, 2019

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Center for Tomorrow's Leaders  
(Typed Name of Individual or Organization)

  
(Signature)

January 16, 2019  
(Date)

Katie Chang  
(Typed Name)

Executive Director  
(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

See attached Certificate of Good Standing.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached Declaration Statement.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Funding awarded through State Grant-in-Aid would be used for a public purpose as described below in section ***II. Background and Summary***, to directly serve at-risk students in Hawaii schools who lack exposure to role models or mentors and need comprehensive, organizational leadership development training.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Center for Tomorrow's Leaders (CTL) was established in 2003 with the mission of engaging, equipping and empowering Hawaii's future leaders so they will be prepared to take the lead in postsecondary education, careers and the community. Through CTL's School Ambassadors program and year-long Fellows program, CTL develops leaders throughout 21 public and private high schools on Oahu, Hawaii Island, and Lanai, with 50% considered low-income.

CTL focuses on the untapped leadership potential of non-traditional students – those at-risk who may not necessarily hold leadership positions within their schools due to limited exposure to leadership opportunities. CTL programs provide an intentional mechanism for recruiting and training teens in Hawaii's public schools for leadership development, equipping students with 21st century skills necessary to succeed beyond graduation and in the workplace. By participating in weekly leadership-focused instructional sessions through CTL's Ambassadors program, these students develop the skills necessary to become Hawaii's next generation of visionaries and innovators. The program exposes these teens to influential leaders in the community and creates a platform for youth to participate as advocates for school-wide change and community action.

CTL's data-driven curricular model is based on The Five Practices of Exemplary Leadership described in *The Student Leadership Challenge* by James M. Kouzes and Barry Z. Posner. This curriculum is research-based and aligns with Hawaii Department of Education (HIDOE) General Learner Outcomes, many of which encompass student leadership.

CTL's year-long Fellows program offers juniors and seniors exclusive access to influential community leaders who serve as coaches to further enhance leadership capacity. In the past few years, CTL has been honored to welcome Jeff Watanabe, Attorney-At-Law, Sherry Menor McNamara from the Hawaii Chamber of Commerce, Kelvin Taketa, Past President & CEO of Hawaii Community Foundation, and Connie Lau, President & CEO of Hawaiian Electric.

CTL also actively partners with range of key community groups, including Hawaii Center for Advanced Transportation Technologies, Hawaii State Federal Credit Union, Project Dana, and Plaza Senior Homes. CTL also runs a corporate mentorship program with Hawaiian Electric Company and aio Group to send key employees directly in schools to assist with student-led projects.

2. The goals and objectives related to the request;

CTL's Program Expansion focuses on two key areas: 1) expanding core programs; and 2) expanding programming to support students after high school. CTL plans to expand its highly successful Ambassadors program to three additional high schools in School Year (SY) 2019-2020 to serve total of 750 high school students. Current negotiations are underway at Waipahu High School, another neighbor island school and Hawaii Island High School. In addition, CTL plans to offer a greater number of low-income students access to the Fellows program.

In 2018, CTL began exploring ways to support its youth leaders to succeed beyond high school graduation and grow their influence as they progress toward their professional lives in Hawaii and as CTL mentors. CTL plans to expand current pilot projects to reach

200 alumni and offer opportunities for them to employ leadership skills in college, career, and civic life.

3. The public purpose and need to be served;

While leadership and communication skills are valued by employers worldwide, the deficit among Hawaii graduates will mean an ill-prepared workforce unless students are given opportunities to develop leadership, life and career skills.

A study of local business leaders indicates that Hawaii students are unprepared for the workplace, lacking leadership skills essential to succeed in jobs today and in the future. According to the Center for Creative Leadership and Hawaii Chamber of Commerce, employers in Hawaii need employees who possess character, commitment, emotional intelligence and soft skills.

Current leadership opportunities are limited to student government and seldom include an intentional mechanism to recruit and train youth considered at-risk due to factors such as poverty, unemployment, or low parental education. While organizations offer regional or retreat-based leadership development, many programs are issue- or business- specific. CTL is the only organization offering a school-based, comprehensive organizational leadership development training program for diverse youth leaders. Programs like CTL are vital to radically increase the number of emerging leaders exposed to excellent leadership development and corporate, business and academy mentorship.

With recent HIDOE reforms emphasizing student leadership and community partnerships, there is an urgency to expand leadership programs for students lacking exposure to role models in executive and entrepreneurial leadership positions. Based on eight years of successful implementation, CTL's programs focus on the untapped leadership potential in Hawaii's public and private schools, recruiting and training non-traditional students through comprehensive leadership development.

4. Describe the target population to be served; and

CTL's target population is vulnerable teens in high schools throughout Hawaii, which serve a total of 64,835 students through 41 public high schools (50,625) and 43 private schools (14,210). These students have been identified and recommended by the principal, guidance counselor, and/or teachers as at-risk and needing training in leadership, soft skills, and character development. Program participants are non-traditional students who demonstrate leadership potential, but are not currently in leadership positions. Upon completion of the Ambassadors Program, juniors and seniors demonstrating capacity for more extensive leadership development are invited to participate in the year-long Fellows program. CTL's first focus is public schools, particularly those which serve at-risk students from lower socioeconomic levels.

5. Describe the geographic coverage.

CTL currently serves students and teachers from public and private schools throughout Oahu, on Hawaii Island, and Lanai.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

As part of this project, 750 students in 15 public schools throughout Oahu, Lanai and Hawaii islands and possibly another island will meet weekly for leadership courses for 8 months and receive one class credit upon completion, utilizing leadership skills to launch youth-led leadership projects over 12 months that address school or community needs. Students participating in CTL's 2<sup>nd</sup>-year Intensive Leadership Course will also launch student-led projects that meet needs within their schools or communities. CTL provides instructors and curriculum at each school, as well as trains teachers on the model through a two-part training session during the year. All participating students are invited to CTL's EMERGE Conference that features influential leaders who offer expertise and insight on business, government, and local and global issues.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

If State GIA funding is awarded, CTL plans to utilize the funds to expand its leadership development programs within 12 months from release of the funding.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The effectiveness of CTL's leadership development programs will be monitored through teacher-reported positive behavioral changes among participating students, including increased competency in leadership, communication, and critical thinking skills, as well as an enhanced level of engagement and interest in community and global issues. Program results will also be measured through student and teacher surveys and feedback forms, with information summarized and discussed with the Student Leadership Facilitators, Executive Director and Board.

CTL anticipates that a minimum of 75 intensive leadership projects will be implemented by students enrolled in the Intensive Leadership course, with a minimum of 95% of participating students indicating a heightened sense of empowerment resulting from CTL programs. In addition, a minimum of 90% of Fellows will show a measured increase in confidence and leadership. Using National Student Clearinghouse Data



tracking and pre-post students surveys, CTL estimates a 10% increase year over year in students attending college who participate in the College and Career Initiative, as well as a minimum of 80% of participating enrolled college students feeling more confident in their futures.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

CTL will provide quarterly reports to the State, which will include the total number of students and grade levels served through its leadership development programs for each respective school, as well as percentage changes in behavior and/or attitudes.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))

See attached Budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$25,000	\$45,000	\$15,000	\$15,000	\$100,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

CTL has secured \$75,000 in committed funds to date from its annual gala, and an additional \$75,000 through the Harold K.L. Castle Foundation toward the College and Career Initiative. CTL submitted a request to the Atherton Family Foundation in January for \$50,000, with a decision anticipated by the first quarter of 2019. CTL plans to request \$100,000 from City Grant-in-Aid in 2019, as well as seek additional funding

from local foundations and corporations. A \$100,000 grant from State Grant-in-Aid will help complete funding toward expansion of CTL's leadership development programs.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

<b>Source</b>	<b>Amount</b>	<b>Grant Period</b>	<b>Purpose</b>
City GIA	\$122,890	9/11/18 - 9/30/19	Leeward; 7 <sup>th</sup> – 10 <sup>th</sup> Grade Expansion
DLNR	\$7,500	8/28/17 - 8/28/18	Student-led Project
State GIA	\$100,000	7/1/18 - 6/30/19	Program Expansion – Neighbor Islands
City GIA	\$122,123	9/29/16 - 9/30/17	Ambassadors Program Expansion
State GIA	\$90,250	7/1/15 – 6/30/16	Development of core programs

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

The balance of CTL's unrestricted current assets as of December 31, 2018 is \$420,000.

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In 2018, CTL trained 483 students from 3 islands and 21 public and private high schools, with 50% considered low-income. The Ambassadors program served students at Waianae, James Campbell, Kapolei, Pearl City, Mililani, Roosevelt, McKinley, Sacred Hearts Academy, Lanai, Hilo and Pahoehoe high schools. CTL served an additional 21 high school students through its Fellows program, who attend James Campbell, Farrington, Pearl City, Moanalua, Roosevelt, Kaiser, Island Pacific Academy, Kamehameha, Maryknoll, Punahou, St. Andrews, Damien and Iolani.

Prior to enrolling in a CTL program, only 30% of students held formal leadership roles or intended to pursue leadership, but 85% of students were either in formal leadership

positions or planned to pursue leadership by the end of the program. In addition, 95% of participating students felt empowered to make a difference, with participants implementing 65 leadership projects totaling 1,125 community service hours outside the classroom in 2018.

CTL's partnership with Honolulu Star Advertiser elevates student voice through Journalism, Advocacy, and Career Exploration as public school students are given a forum to share perspectives and highlight student-led projects in the Sunday paper through a weekly "Raise Your Hand" column. For example, McKinley CTL student Zi Ju Liu, appeared on PBS's Insights and in numerous public events to discuss the challenges of poverty in Hawaii and how Aloha United Way's (AUW) ALICE Project could give hope to those in need.

In 2018, CTL hosted 50 guest speakers to engage students in career exploration. Group partnerships included Hawaii State Federal Credit Union, HAPA (Hawaii Asia-Pacific Affairs) Young Leaders, Chamber of Commerce Hawaii and Pacific Century Fellows. CTL's EMERGE conference in 2018 was the most successful since its launch in 2014, with 33 high schools represented and 600 in attendance.

CTL also launched pilot programs in 2018 that support youth leaders to succeed beyond graduation and expand leadership as they progress toward professional lives in Hawaii. These programs offer students with high potential and readiness to impact Hawaii today and in the future, as well as include an innovative college mentorship program for select students who are "on the fence" about college and need encouragement to believe they are "college material."

Based on its demonstrable success over the past eight years, CTL is well equipped to expand its highly effective programs and College and Career Initiative in 2019-2020 to impact a greater number of students.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Since programs are conducted at each respective school, CTL has access to ADA-compliant classroom space and basic equipment without additional cost.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the

qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

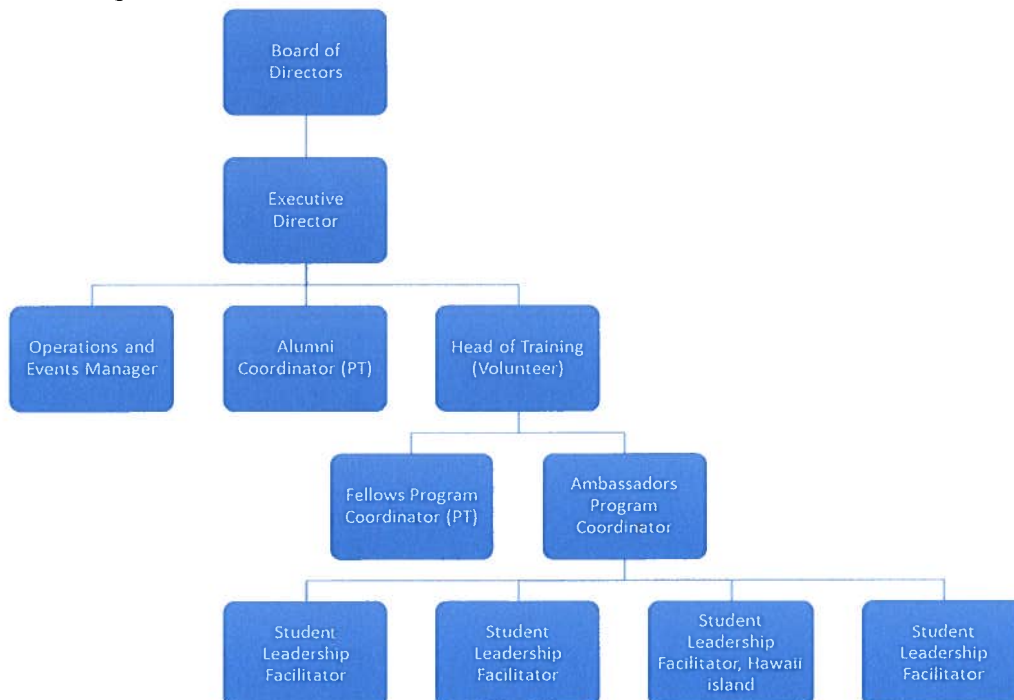
CTL's outstanding network of five professionals is under the direction of Executive Director Katie Chang. A summa cum laude graduate of Pepperdine University and alumna of the first class of CTL Fellows, Katie is a certified presenter of the nationally-acclaimed Student Leadership Challenge upon which the school program is built. Katie has both the passion and expertise to competently oversee CTL's leadership development programs, and will be responsible for training Student Leadership Facilitators, all of whom will have degrees in education and experience in working with youth. Since her appointment in 2011, Katie has expanded CTL from its flagship Fellows program to include the innovative Ambassadors Program and the new College and Career Initiative.

Prior to serving at CTL, Katie worked as an advisor for the US/UK Fulbright Commission in London, and also served as an intern at the Hawaii State Legislature and Governor's Office. In 2017, Katie was named a finalist for The Cades Foundation Nonprofit Leadership award, which recognizes nonprofit organizations that have identified important community issues and responded by resolving them in creative and innovative manners. Katie was also recognized in 2018 as one of the brightest and best young business leaders in Hawaii through PBN's 40 under 40 award.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Organization Chart below.



### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director: \$75,000  
Program Coordinator: \$50,000  
Student Leadership Facilitator: \$45,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

CTL effectively stewards its resources by engaging an enthusiastic team of volunteer interns, and works directly with school principals to train educators to continue teaching the leadership courses, thus eliminating the need to hire unnecessary staff. CTL's

Ambassadors program has little overhead since leadership courses are conducted at each respective school. Other than rent, utilities, and office equipment, CTL does not need to budget for costly expenditures such as facility maintenance and repairs. To reduce operating costs, CTL also partners with Kupu to share office space, as well as accounting services.

CTL's marketing and fundraising strategies include supporting its programs through revenues generated from program fees, special events, philanthropic partnerships, and in-kind or monetary donations from local corporations and small businesses. To diversify funding sources in the future, CTL established an Annual Gala that has experienced strong growth in revenue year-over-year and positive feedback from the business community. CTL has also launched an alumni giving program to garner monthly contributions from young professionals in the network that demonstrates promise for long-term growth over time. These alumni also invest back into the program through service as mentors and interns.


CTL's Board closely monitors the annual budget to ensure that programs are operating cost-effectively with minimal overhead. With a small staff and clear revenue projections, CTL is able to maintain an efficiently run organization capable of sustaining its programs after grant funding is exhausted.

Because of the program's success, several schools have indicated an interest in using Title I or Weighted Student Formula funding to incorporate the Ambassadors program in conjunction with other programs, such as Advancement Via Individual Determination (AVID). Once teachers are trained at each school, CTL will continue to serve as a community liaison to advise participating students as they launch their intensive leadership projects.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Center for Tomorrow's Leaders

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	\$63,750	\$0	\$63,000	\$85,000
2. Payroll Taxes & Assessments	\$6,000	\$0	\$5,000	\$5,000
3. Fringe Benefits	\$5,250	\$0	\$2,000	\$27,500
<b>TOTAL PERSONNEL COST</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$70,000</b>	<b>\$117,500</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	\$5,000	\$0	\$0	\$15,000
2. Insurance	\$5,000	\$0	\$5,000	\$0
3. Lease/Rental of Equipment	\$0	\$0	\$0	\$0
4. Lease/Rental of Space	\$5,000	\$0	\$10,000	\$0
5. Staff Training	\$0	\$0	\$2,500	\$0
6. Supplies	\$10,000	\$0	\$12,500	\$25,000
7. Telecommunication	\$0	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$0	\$0
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<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$40,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>E. CAPITAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$157,500</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	\$100,000	Katie Chang <span style="float: right;">808-681-7687</span>		
(b) Total Federal Funds Requested	\$0	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	\$100,000			
(d) Total Private/Other Funds Requested	\$157,500	Signature of Authorized Official <span style="float: right;">Date</span>		
<b>TOTAL BUDGET</b>	<b>\$357,500</b>	Katie Chang, Executive Director		
		Name and Title (Please type or print)		
* Budget includes \$150,000 in committed funds toward \$507,500 Total Budget.				





# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Center for Tomorrow's Leaders

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Center for Tomorrow's Leaders

**Not Applicable**

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY: 2019-2020	FY: 2019-2020	FY: 2020-2021	FY: 2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Center for Tomorrow's Leaders

Contracts Total:

\$442,763

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	City Grant-in-Aid	9/11/18 - 9/30/19	Dept. Community Services	Honolulu County	\$122,890
2	State Grant-in-Aid	7/1/18 - 6/30/19	Dept. of Education Commission on Water Resource	State	\$100,000
3	DLNR	8/28/17 - 8/28/18	Management	Honolulu County	\$7,500
4	City Grant-in-Aid	9/29/16 - 9/20/17	Dept. Community Services	Honolulu County	\$122,123
5	State Grant-in-Aid	7/1/15 - 6/30/16	Dept. of Education	State	\$90,250
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