

Applicant Boy Scouts of America, Aloha Council

## Application Submittal Checklist

**OPERATING**

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 Jeffrey E Sulzbach, Scout Executive/CEO  
AUTHORIZED SIGNATURE                      PRINT NAME AND TITLE                      DATE  
January 18, 2019

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual: Db:

Boy Scouts of America, Aloha Council

Amount of State Funds Requested: \$ 200,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

This project will expand Scouting's after school program for 500 or more youth on Oahu. The target communities are Kaaawa, Laie, Kahuku, Waianae, Kalihi, and Waimanalo. By expand Scouting in these areas, we can help youth improve their life skills, learn to choose between right and wrong, build self-reliance, understand positive alternatives to drug, alcohol & tobacco use, and maintain active community participation personal fitness, citizenship, and leadership development.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 1,000,000

Unrestricted Assets:

\$ 4,362,143

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

42 Puiwa Road

City:

Honolulu

State:

HI

Zip:

96817

Contact Person for Matters Involving this Application

Name:  
Jeff Sulzbach

Title:  
Scout Executive/CEO/Secretary

Email:  
jeff.sulzbach@scouting.org

Phone:  
808-285-5613

Federal Tax ID#:

██████████

State Tax ID#

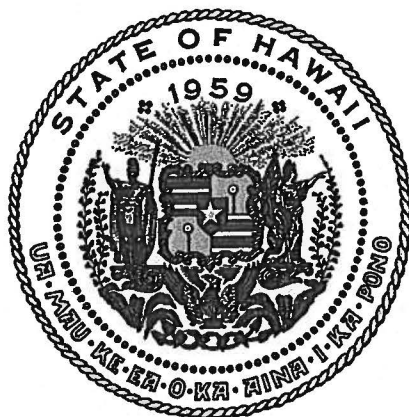
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Authorized Signature

Jeffrey E Sulzbach, Scout Executive/CEO  
Name and Title

1/18/2019  
Date Signed

**received**  
1/18/19 4:10p JR



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

BOY SCOUTS OF AMERICA, ALOHA COUNCIL

was incorporated under the laws of Hawaii on 02/05/1931 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2019

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

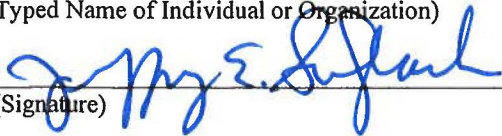
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Boy Scouts of America Aloha Council  
(Typed Name of Individual or Organization)

  
(Signature)

January 17, 2019  
(Date)

Jeffrey E Sulzbach, Scout Executive/CEO/Secretary  
(Typed Name)

(Title)



# BOY SCOUTS OF AMERICA®

## ALOHA COUNCIL

### Statement of Public Purpose

I, Jeff Sulzbach, specify on behalf of the Boy Scouts of America Aloha Council that the grant for which we are applying will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

This funds from this grant will serve the public through the community use of the campsite, public school use of the camp, and the Scouts who serve their communities.

Signed,

A handwritten signature in blue ink that reads "Jeff Sulzbach".

Jeff Sulzbach  
Scout Executive/CEO  
42 Puiwa Road  
Honolulu, HI 96817  
(808) 595-0859  
Jeff.Sulzbach@Scouting.org

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

- Attached -

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

- Attached -

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

This grant will serve the public through the community use of the campsite, public school use of the camp and the Scouts who serve their communities.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Boy Scouts of America Aloha Council, a 501(c)3 organization, works to prepare young people for life, making our communities a better place for all of us. Aloha Council is comprised of youth and adults representing most racial, ethnic, religious and socioeconomic backgrounds, physical and mental abilities and educational experiences.

More than 11,000 youth are served in Hawaii's Aloha Council supported by 4,200 adult volunteers. Scouts and their leaders perform over 100,000 hours of community service annually.

The mission of Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetime by instilling in them the values of the Scout Oath and Law.

*The Scout Oath: On my honor, I will do my best to do my duty to God and my Country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake and morally straight.*

*The Scout Law: A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent.*

As the premier youth leadership organization in Hawaii and the Pacific region, Aloha Council fulfills the Boy Scouts of America mission by incorporating traditional Hawaiian values of kuleana (responsibility), kokua (teamwork) and malama ka aina (respect for the land) with aloha.

## **2. The goals and objectives related to the request;**

Our goal is to expand Scouting to areas that are populated by young people who have been designated as at risk and in communities that do not currently have a strong scouting presence. "**Scoutreach**" is Scouting's outreach program that helps youth improve their life skills, learn to choose between right and wrong, build self-reliance, understand positive alternatives to drug, alcohol & tobacco use & maintain active participation to promote healthy lifestyles, personal fitness and leadership development.

We seek to expand the afterschool program to 500 or more youth on Oahu. Our target schools are listed below and cover the communities of in Ka'a'awa, Laie, Kahuku, Waianae, Kalihi, and Waimanalo. Areas selected based on student behavioral issues, 75% or more students on Free/Reduced lunch, in communities with high crime rates, and in areas where Scouting does not have a strong presence. Program will focus on helping youth gain a knowledge of healthy life skills and demonstrate learned skills leading to positive behavior change.

<u>Community</u>	<u>School</u>	<u>Students</u>
Kaaawa	Kaaawa Elementary School	105
Laie	Laie Elementary School	600
Kahuku	Kahuku Elementary School	219
Kalihi	Kaiulani Elementary School	328
	Likelike Elementary School	304
	Kauluwela Elementary School	393
	Puuhale Elementary School	206
	Kalihi-Kai Elementary School	509
Waianae	Waianae Elementary School	444
Waimanalo	Waimanalo Elementary School	259
	Pope Elementary School	209

**3. The public purpose and need to be served;**

Community Leaders, Educators, and Law Enforcement Officials are acutely aware of the tremendous disadvantage that youth residing in low social economic areas encounter in their daily lives. A young person growing up today lives in a society characterized by internal and external complexities. Home, School, Church or Temples are no longer safe havens for young people. Increased drug use, violence, teen pregnancy, domestic abuse, gangs, unemployment and illiteracy are all issues that face Hawaii's youth. These factors make it extremely difficult for a young person to develop their full potential and they begin to fall off track and make poor choices. The Scouting program can serve as a positive alternative for youth. A research team from Tuft's University completed a 3-year study with the Boy Scouts of America to measure the character attributes of both Scouts and non-Scouts. The goal was to better understand the Character Development of youth as it was happening. The study looked at a group of more than 2,000 Cub Scouts and compared them to a carefully matched group of more than 400 youth from similar backgrounds who were not involved in Cub Scouting. At the beginning of the study, the Cub Scouts were no different from the non-Cub Scouts in 6 key character attributes; hopefulness, obedience, cheerfulness, helpfulness, kindness and trustworthiness. By the end of the 3 years, the differences were remarkable. Cub Scouts showed impressive growth in character attributes, while non-Scouts



did not. In addition, Cub Scouts were much more likely to say that "helping others" or "doing the right thing" was the most important thing in their life, versus "being smart," "being the best" or "playing sports". After 2.5 years of research, Cub Scouts reported significant increases in cheerfulness, helpfulness, kindness, obedience, and trustworthiness while there were no significant increases reported among non-Scouts. As Scouts' tenure in the program increases, they report higher levels of trustworthiness, intentional self-regulation, hopeful future expectation, and better grades. Based on these findings, the Scouting program can make a difference in helping Hawaii's "at-risk" youth to achieve their full potential. Our school based after school program will provide afterschool supervision, additional learning time, and provide a tremendous opportunity for at-risk youth to participate in afterschool programs they might not otherwise participate in.

**4. Describe the target population to be served; and**

Our target population is elementary students, boys and girls ages 5-11, who attend Hawaii's public schools. These students are represented throughout the State of Hawaii and span all socio-economic and cultural backgrounds.

**5. Describe the geographic coverage.**

Aloha Councils serves young people from across the State of Hawaii. Today, there are over 11,000 Scouts across the state. Our goal is to deliver afterschool program to 500 or more youth on Oahu. Our target schools are listed below and cover the communities of in Kaaawa, Laie, Kahuku, Waianae, Kalihi, and Waimanalo. Areas selected based on student behavioral issues, 75% or more students on Free/Reduced lunch, in communities with high crime rates, and in areas where Scouting does not have a strong presence. Program will focus on helping youth gain a knowledge of healthy life skills and demonstrate learned skills leading to positive behavior change.

**III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

The Scoutreach After School Scouting Program is very important to the targeted population because it is a preventive and proactive youth program. Scoutreach helps youth develop character, morals and values before they reach adulthood and are faced with adult decisions. Too often we focus on the youth too late, when they have already fallen off-track and made poor choices. By instilling Scouting values in the youth, we can help them develop character, become responsible citizens and eliminate many of

the harmful mental and physical factors affecting young men and women today. We will implement age appropriate programs that will provide individual growth and instill good citizenship, character development and physical fitness. Community service, ceremonies, games and other activities guide boys and girls through the core values and give them a sense of personal achievement. Through positive peer group interaction and adult guidance, children gain skills like Team work, self-confidence, accepting responsibility, life skills, conflict resolution, right vs. wrong, family involvement and self-reliance. Through the advancement program, a Scout will advance in rank gaining additional knowledge and responsibilities and provide opportunities for Scouts to be introduced to a lifelong hobby, trade or rewarding career.

The Scoutreach program is designed to fit in with the School year schedule and will involve 30 weeks of program. We will recruit new members each year in order to meet targeted number of 500 youth. Each week will be dedicated to fun filled activities focusing on completing achievements and character development. Programs at each school will be conducted on a weekly basis and each child will attend scouting on a designated day based on his grade level. Program staff are responsible for following Leader Guides and managing the overall quality of the program which includes recording weekly attendance by youth, community service projects and completion of program requirements. Scoutreach director will review reports with program staff on a monthly basis. Program will be measured based on the # of youth enrolled in program, # of youth completing program adventures/achievements, # of youth completing bobcat/scout requirement, # of community service projects, # of events/campouts provided for youth conducted.

Each Scoutreach after school program will complete two community service projects benefiting the school or community. The service projects will help youth gain leadership skills increasing the chances of them participating in additional service activities and helping them be better citizens. Our goal is to teach the children to do a good turn daily and to be aware that their actions influence others.

Each school will participate in island wide event and activities. In the fall and spring, an overnigher will be available for youth to participate in. Also, during the summer each school will participate in the annual summer day camp. Scholarships are provided for youth to attend summer programs, overnighers and island wide activities. We estimate a total 200 youth to participate and take advantage of scholarships provided by Grants in Aid. All registered youth are eligible for camping and activity fees assistance. However, due to conflicting family schedules, vacations and other barriers to participation, not all youth will participate in activities and events outside of the school.

The Aloha Council Scoutreach program will be targeting boys and girls ages 5-11 to participate in the afterschool Scouting program. Our goal is to serve an increasing number of at-risk youth and families from diverse local communities as well as to develop strong programs for these youth. To achieve this goal, we find it necessary to partner with 11 schools. Due to Lack of volunteer and parental participation, the Aloha Council will be responsible for hiring two teachers or community leaders at each site to

deliver the Scouting program. Aloha Council will be responsible for the program curriculum and financial resources. The sponsoring organization will agree to make Scouting available to the youth and to provide a safe meeting place for the Aloha Council to conduct the program.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

August - September - Registration for program/staff training  
By October 1st – program specialists & site coordinator delivering program at selected schools  
October 2019-May 2020 – Completion of program requirements (30 weeks of program, up to 13 different achievements by grade level)  
October - Kids participate in Cuboree event/Overnighter  
November - December - School or community service projects  
November - Program adventures/achievements  
December 15 - 500 youth  
December - Kids participate in Schofield Days activity  
January - Staff training & Program adventures/achievements  
March - kids participate in spring overnighter & program adventures/achievements  
April - May - School or community service projects  
May - Program adventures/achievements  
June - kids participate in Summer Day Camp

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

Through active and consistent participation in the Scoutreach program, 500 youth in disadvantaged parts of Oahu will display healthy social and emotional development and improve academic confidence and performance. The Scoutreach afterschool program aligns with the Grants in Aid program providing public service to low income children. Youth enrolled participate at no cost to families. The Aloha Council is committed to insure the success of Scoutreach by investing in staff and program development and implementation. Program Specialists will provide a weekly program giving the youth an opportunity for learning, time for interaction with peers, and reflection on what was learned each day. Each Scout works on rank advancement and participates in service projects, the Pinewood Derby, Day Camps & overnights. Meetings are held once a week for approximately one hour each week throughout the year, requiring minimal but consistent participation.

- 4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The program will focus on the following outcomes:

1. Displaying healthy social and emotional development -- Scouting programs focus around twelve core values: Citizenship, Compassion, Cooperation, Courage, Faith, Health & Fitness, Honesty, Perseverance, Positive Attitude, Resourcefulness, Respect and Responsibility. The weekly program incorporates parts of each of these core values. Youth will earn program adventures/achievements where they learn and internalize the core values, learn how to live by a promise and gain knowledge of personal safety.

2. Improving academic confidence and performance -- Many Scouting achievements support and provide enthusiasm for the academic subjects first presented in school. Scouts (K -6th grade) will learn and focus on earning activity loops based on interest groups such as Physical Skills, Mental Skills, Community, Technology and Outdoor. Each subject provides learning experiences and application of skills learned. Some direct program examples include: teach about safety, first aid, health and nutrition, aquatics, camping, cooking, hiking, home & family, plants & wildlife, Scouting skills, sports & physical fitness, Science, technology, engineering & Mathematics (STEM) & visual and performing arts.

Measurable Outcomes:

1. 500 youth enrolled in afterschool program
2. 300 youth completing program adventures/achievements. 30 weeks of program involving 7 to 13 different adventures/achievements by grade level. National BSA average is 40% of youth completing advancement/achievements.
3. 100 new youth joining program completing bobcat/scout award
4. 2 service projects conducted at each school or within community
5. 3 island wide events/campouts provided for youth

## **IV. Financial**

### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
  
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.**

We are seeking additional funding from private sources including:

- A. City and County of Honolulu
- B. The Harry and Jeanette Weinberg Foundation
- C. Individual donors

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

N/A

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.**

-Attached-

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.**

Operating Fund: \$130,123

All Funds: 4,362,143

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

***The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.***

The Boy Scouts of America provides the nation's foremost youth program of character development and values-based leadership training to its more than 2.3 million youth members. With more than 1 million adult volunteers in 260 local Councils throughout the United States and its territories, Scouting is an ongoing adventure that teaches a powerful set of real-life skills and develops fundamental qualities that help young people become prepared for life.

The Boy Scouts of America, Aloha Council is consistently recognized in the top categories of excellence by the National Office of the Boy Scouts of America. In the last four years, the council has received either the Gold or Silver rating, indicating that we are among the highest-performing Councils in the country. In order to receive these recognitions, a Council must maintain a positive operating budget, demonstrate growth in the number of youth and units served, improve retention of youth, and provide quality programs that are measured in youth advancement, youth participation in outdoor programs and trained leaders.

A full-time Scoutreach director oversees and implements the Scouting program. Additional guidance and oversight are provided by the Director of Field Service/COO. The Aloha Council currently employs 15 part time program specialists to support the program on Oahu. Additional staff members will be added based on funding and the number of organizations committed to the Scoutreach program. Majority of part time staff are faculty members of the schools and have vested interest in the youth they are working with. Partnership with the schools and a solid relationship with the principals will provide a collaborative, community driven approach to long-term sustainability. Aloha Council's longevity continues to flourish due to strong community support and trust. Our volunteer base continues to grow as Scouting alumni and adults involved in the program as youth return to give back to Scouting.

We have a Scoutreach Committee chaired by Ross Murakami, Partner of KMH LLP. Under his leadership, the committee is organized to develop five main areas of Scoutreach: Marketing, Membership, Program, Evaluation, and Fund Raising. The committee consists of top community leaders and meets monthly.

## 2. Facilities

***The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.***

While Aloha Council's camps will be used for outings, most activities take place at school sites. In some cases, schools charge minimal fees for classroom use, however, we will ask schools to waive this fee, if possible.

### **Camps**

Camping opportunities are available for Scouts and adult leaders at five Aloha Council camps located throughout the state. Camps encompass more than 500 total acres on Oahu, Kauai and Hawaii Island. Camp programs are offered for everyone from the first-year camper to the skilled veteran in the areas of aquatics, shooting sports, handicraft, nature and Scoutcraft. In addition to outstanding traditional Scout resident camps for our local troops, Aloha Council offers youth the opportunity to serve on camp staff to utilize and develop their leadership skills. In addition to providing camping programs to its 12,000 Scouts annually, more than 1,000 non-Scouts also attended an Aloha Council camp in 2018.

### ***Camp Pupukea***

Nestled high in the Koolau Mountains, Camp Pupukea is a 65-acre BSA camp, roughly an hour's drive from downtown Honolulu. Camp Pupukea offers central dining, a pool, shooting sports range and 11 Troop campsites. Camp Pupukea has been used by the Boy Scouts for overnight camping and recreational use since the early 1960s. This former military training area is the largest and busiest Scout activity center in the Pacific. Its summer camp program hosts troops from throughout Hawai'i and the continental United States. The camp operates year-round, with events varying depending on the season.

### ***Camp Honokaia***

Located between Honokaa and Waimea (Kamuela) above Waipio Valley, known as the "Valley of Kings" on the Big Island of Hawaii, Camp Honokaia has 210 acres of dense wood and heavy plant growth and exposes Scouts to the opportunity to camp in a tropical rainforest and participate in ecology-conservation programs featuring many of Hawaii's endangered species.

### ***Camp Alan Faye***

A 29-acre BSA camp located in the cool mountains of Koke'e State Park (est. 2,400 feet elevation) on the island of Kauai, Camp Alan Faye is adjacent to the famous Waimea Canyon, the "Grand Canyon of the Pacific." This camp offers six campsites with water. This is a troop-led program with staff support; campers bring their own tents and food for cooking at their campsite. The area is rich with many of Hawaii's endangered species, native Hawaiian trees, local plants and many wild birds.

### ***Camp Ehrhorn***

Located in Tantalus, high above Makiki, Camp Ehrhorn sits on seven acres of property. The camp accommodates 39 tent campers and connects to a system of State hiking trails. Camp Ehrhorn is on leased property.

### ***Camp Kilauea***

Located on 200 acres of State land on the south end of Hilo near Pana'ewa, the property was the former Honua Hawaii 2000 Environmental Center and now serves as the home base for Big Island Scouting. A two-floor 6,400 square foot facility houses a Scout shop, restrooms, district offices, and a multi-purpose hall for trainings and meetings. Outside, there is abundant space for camping, hiking and other Scouting activities.

Aloha Council also operates three Scouts service centers which provide support to Scouting families and volunteers. The properties in Honolulu, Hawaii and Tamuning, Guam are owned by Aloha Council, and the Hilo Hawaii service center is located at Camp Kilauea, a leased property.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

***The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.***

The Aloha Council currently employs 25 full-time employees and operates on a \$2.9 million budget. We currently have 15 part-time program staff under county GIA delivering program at 11 schools. Many of the staff are teachers/faculty members involved with the schools. This is a great partnership that provides us access to student behavior, attendance and academic behavior. This relationship helps to monitor the program and impact that we are making within the schools and community. Karen Forsythe is employed as our afterschool site coordinator. She is responsible for additional oversight of the program traveling between schools each day.

As we add additional schools under this grant, we will add a full-time outreach specialist with responsibilities to include training, reporting, processing program completion requirements and conducting program evaluations.

Our goal is to expand to at least 10 program sites serving at least 500 students. Each site would be staffed by two part-time employees, preferably teachers and staff from the schools.



We have an active and supportive board who are very influential in our communities ranging from attorneys, bankers, media, general managers, former politicians, and accountants. Our board has pledged to contribute and support our initiative as well as help identify staff that will be mentors to our youth. A Scoutreach Committee has been organized and meets monthly to grow Scoutreach and to ensure that funding, program evaluation and outcomes are a priority.

## 2. Organization Chart

***The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.***

See Attached

## 3. Compensation

***The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.***

Scout Executive/CEO:	\$175,000
Director of Field Service:	\$ 82,500
Director of Development:	\$ 75,000

## VII. Other

### 1. Litigation

***The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.***

The BSA Aloha Council is party to law suits regarding alleged child abuse that occurred on Guam between 1950-1980. BSA National General Counsel is leading the defense. Judgements, if any, are the responsibility of BSA National.

### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Aloha Council received an annual Charter from the Boy Scouts of America. All employees and volunteers are trained in their positions and have completed required youth protection and anti-harassment training.

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

- N/A

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

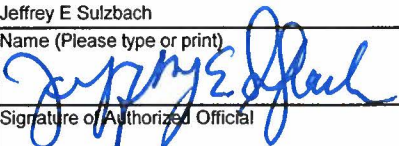
Our goal is to transition these outreach programs to traditional volunteer-led programs within three years. The outreach staff will help to identify leaders and to train as we transition to a volunteer-led model.

In 2020, we anticipate needing \$100,000 in financial support. If the State of Hawaii is unable to provide these funds, we would look to other sources both individual, corporate and individuals. We are confident that this program is needed and that the funding will be found.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

Applicant: Boy Scouts of America, Aloha Council

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	115,000			
2. Payroll Taxes & Assessments	8,500			
3. Fringe Benefits	5,800			
<b>TOTAL PERSONNEL COST</b>	<b>129,300</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0			
2. Insurance	7,500			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	0			
5. Staff Training	1,000			
6. Supplies	20,000			
7. Telecommunication	1,200			
8. Utilities	0			
9. BSA Registration Fees	13,000			
10. Camp and outings	20,000			
11. Transportation	8,000			
12				
13				
14				
15				
16				
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18				
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20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>0</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>0</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>200,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Jeffrey E Sulzbach	808-595-0859	
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			1/18/2019
(d) Total Private/Other Funds Requested	0			Signature of Authorized Official
<b>TOTAL BUDGET</b>	<b>200,000</b>	Jeffrey E Sulzbach, Scout Executive/CEO		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2019 to June 30, 2020

Applicant: Boy Scouts of America, Aloha Council

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Scoutreach Program Specialist	1	\$40,000.00	100.00%	\$ 40,000.00
Program Specialists (part-time after school program staff)	1.5	\$60,000.00	100.00%	\$ 60,000.00
Site Program Coordinator	0.25	\$9,000.00	100.00%	\$ 9,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				<b>109,000.00</b>
<b>JUSTIFICATION/COMMENTS:</b> There will be approximately 20 part-time Program Specialists, each working on average 5 hours per week for 30 weeks.				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2019 to June 30, 2020

Applicant: Boy Scouts of America, Aloha Council

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

**JUSTIFICATION/COMMENTS: No funds will be used for equipment.**

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

**JUSTIFICATION/COMMENTS: No funds will be used for motor vehicles.**

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Boy Scouts of America, Aloha Council

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION					0	0
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>						
N/A. There are no capital funds requested for this grant.						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Boy Scouts of America, Aloha Council

Contracts Total:

2,026,250

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)</b>	<b>CONTRACT VALUE</b>
1	Outreach Program Grant	10/1/2015	City/County	Honolulu	150,000
2	Outreach Program Grant	10/1/2016	City/County	Honolulu	125,000
3	Outreach Program Grant	10/1/2017	City/County	Honolulu	125,000
4	Outreach Program Grant - 2 year grant	1/1/2016 - 12/31/17	County of Kauai	Kauai	20,000
5	Outreach Program Grant	7/1/2016	County of Hawaii	Hawaii	11,250
6	Grant in Aid - CIP	8/1/2017	OCS	State of Hawaii	1,000,000
7	Outreach Program Grant	10/1/2018	City/County	Honolulu	125,000
8	Outreach Program Grant - 2 year grant	7/1/2018	County of Hawaii	Hawaii	20,000
9	Grant in Aid - CIP (pending - awarded but not contracted)	8/1/2018	OCS	State of Hawaii	450,000
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### Council Staff Organization Chart

January 2, 2019

