

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating

Capital

Legal Name of Requesting Organization or Individual: Db:

Ahupua'a o Molokai

same

Amount of State Funds Requested: \$ 500,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Upgrade, remodel existing building with more space, upgraded bathrooms that are ADA compliant. Install alternative energy technology, landscape and to become self-sufficient and self sustaining, impacting the Hawaiian Community through education culture and tradition.

Amount of Other Funds Available:

State: \$ 500,000.00

Federal: \$ \_\_\_\_\_

County: \$ \_\_\_\_\_

Private/Other: \$ 100,000.00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ \_\_\_\_\_

Unrestricted Assets:

\$ \_\_\_\_\_

New Service (Presently Does Not Exist):  Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

P.O. Box 159

City:

Hoolehua

State:

Hi

Zip:

96729

Contact Person for Matters Involving this Application

Name:

Doreen "Pinky" Gaspar

Title:

President

Email:

pinky.molokai@ahupuaa.org

Phone:

(206) 351-3725

Federal Tax ID#:

██████████

State Tax ID#

██████████

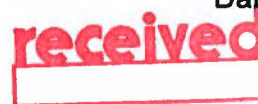
*Doreen Gaspar*  
Authorized Signature

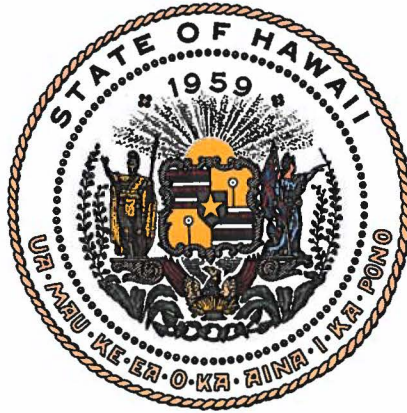
Doreen Gaspar, President

Name and Title

01/18/19

Date Signed





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

AHUPUA'A O MOLOKA'I

was incorporated under the laws of Hawaii on 02/26/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2019

Director of Commerce and Consumer Affairs

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2018.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Ahupua'a O Molokai is a 501 c-3, non-profit organization that is made up of Board members representing seven (7) Hawaiian Homestead Associations. Our mission is to empower our communities and to protect the Hawaiian Homeland Trust for all generations.

#### **2. The goals and objectives related to the request;**

- Objective #1: Upgrade, remodel existing building (Ahupua'a O Molokai Hale) with more space, updated bathrooms, ADA compliant.
- Objective #2: Install alternative energy technology
- Objective #3: Landscape improvements through design, irrigation, and installation.

- Objective #4: Ahupuaa O Molokai to be self-sufficient and self-sustaining, impacting the Community through the use of education, culture, and tradition.

3. The public purpose and need to be served;

The remodel of the Ahupua'a O Molokai Hale will provide an avenue for the fulfillment of social, cultural, economic, and educational needs for the community. There is a high community demand to lease facilities for many purposes at a reasonable fee. Our Hale is centrally located, and community members will have access to utilize it for events, meetings, and fundraisers. The Hale will be an important venue for the AOM to be self-sufficient and be able to manage and maintain the historical richness and natural wealth through educational workshops, archival display and community interaction.

4. Describe the target population to be served; and

The target population is based on the 2010 Molokai census, the resident population is 7404 (including Kalaupapa) persons, making up 2402 households. The race demographics on Molokai include 4599 Native Hawaiians and other Pacific Islanders. The Molokai homestead community consists of approximately 1000 active leaseholds in residential, agricultural, and pastoral leases. As of 2014, residential/agricultural leases for Molokai are: Kalamaula 162/72; Hoolehua 157/348; Kapaakea 46/0; One Alii 29/0. Our facility is open to all homesteaders as well as the broader non-homestead community.

5. Describe the geographic coverage.

The island of Molokai is the geographic coverage. The island is 38 miles long and 10 miles wide. Specifically, Our Hale is located in the Hoolehua area just above the Hoolehua Fire Station and the Lanikeha Community Center and lies north of the Molokai Airport.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work is to perform the proposed Project goals and objectives of Ahupua'a O Molokai Hale, as described in Section I. Tasks set-forth are the responsibility of the Board of Directors of AOM to acquire a Project Manager to manage the Project and an assistant to the Project Manager to ensure the Capital Improvements will be completed in the time allowed. The Project

Manager will oversee the Architect, General Contractor and Volunteers. The responsibilities set-forth for the Project Manager is to promote and support the AOM Board of Directors to accomplish and complete the remodel of the AOM Hale; to increase the capacity and availability of the Hale's potential; and to create skills, knowledge, and sustainability potential and economic return for our community.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Phase 1:

- A) Planning (6-8 weeks)
- B) Design (6-8 weeks)
- C) Permits (8-12 weeks)
- D) Securing a contractor (8-12 weeks)

Phase 2: (Once Phase 1 is complete)

- A) Floors (6-8 weeks)
- B) Roof (6-8 weeks)
- C) Walls/Steps/Handicap Accessible Ramp (6-8 weeks)
- D) Electrical/Plumbing (8-12 weeks)
- E) Alternative Energy Technology
- F) Parking Lot with Handicap Parking (6-8 weeks)
- G) Finish Work (2-4 weeks)
- H) Inspections and Occupancy (within 4 weeks after construction is complete)

While Construction is projected to be completed in 8-12 months, the alternative energy technology may take up to 12 months, due to permitting and thus is not included in the timeline above. Also, shipping may affect the propose timeline by 3-4 weeks (Phase 2).

The outcomes can be measured by monthly meeting updates and results reported by the Project manager on the accomplishments of each phase.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The AOM Board will require monthly meetings and financial reports from the Project Manager, Consultants and related construction parties (i.e. architect, general contractor and volunteers). The meetings will be for monitoring the the timeline and determine if the project are in line of the accomplishments. AOM has and will continue with all Government regulations and policies to include but not limited to 501-c-3 non-profits. In addition, AOM will follow the policies and procedures set-forth by AOM's by-laws. As required in the procurement process, reporting procedures to DHHL, and the State of Hawaii

will be followed. In addition, an annual financial audit will be performed under the AOM by-laws, policies and guidelines; the audit will be outsourced to an accounting firm. AOM will generate a checklist of responsibilities and timelines for each member of the group and progressive feedback from the meetings and questionnaires through participating partners and individuals.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The funds would be appropriated to AOM. AOM will submit reports as required by the State of Hawaii. AOM will meet on a monthly schedule to review the outcomes for the month from the checklist implemented. The monthly Project and Financial reports will be submitted to the AOM Board and included in the grant reports.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds ([Link](#))
  - b. Personnel salaries and wages ([Link](#))
  - c. Equipment and motor vehicles ([Link](#))
  - d. Capital project details ([Link](#))
  - e. Government contracts, grants, and grants in aid ([Link](#))
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2020.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$500,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2020.

Office of Hawaiian Affairs Community Grants: \$150,000.00;

Atherton Foundation \$100,000.00 (Application due October 1, 2019), Weinberg Foundation \$150,000.00 (Application will be submitted in February 2019)

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2020 for program funding.

In 2018, AOM received the following grants (for Programs).  
DHHL Capacity Building Grant \$33,310.00 (in completion).  
DHHL Peer to Peer Grant \$84,300.00 (ends in August 2020).

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2018.

Not Applicable

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

### **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Ahupua'a O Molokai Hale is located at 14 Pua Kukui in Ho'olehua Hawaii. The facility will be ADA Compliant, as required by law. It's partners that utilize the building are also other non-profits and a Home-School (Ohana Learning Academy). AOM is currently in negotiations with DHHL to license the property for up to 65 years.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

#### **Board of Directors:**

**Interim President:** Doreen "Pinky" Gaspar is married to Kenneth Gaspar who is a 3rd generation homesteader. She and her family moved from Waimanalo homestead on O'ahu to homestead at Kapa'akea, Molokai in 1995 where she currently resides. Doreen, also known as "Pinky", has been an active member of Kapa'akea Homestead Association since 2000. She was the President of her Association in 2004, 2008, and 2014-present (2018). She served as Vice President of the Ahupua'a o Molokai from 2015-present (2018) and now is Interim President until elections are completed. Besides her service to her homestead community, Pinky also serves on three other boards: Molokai Little League as President (2015-present), member of Molokai Middle School - School Community Council (2017-present), and Soft Hands Support Group (2017-present). She believes in and has a strong commitment to caring for our community.

**Secretary-**Marlene "Kammy" Purdy, is a Hawaiian Home Lands homesteader residing in Ho'olehua, Molokai from 1978 to present. She grew up in a military family, stationed from military post to military post, educated throughout U.S.A. and Hawaii. Graduated from Kaimuki High School, continued with higher education through the UH College System, Alaska Travel Academy, and several vocational workshops on business and entrepreneurship. Mrs. Purdy worked in the travel industry for fifteen years and was an administrator and executive director for non-profit organizations for the fifteen years. She is also an entrepreneur that created and sold three of four successful businesses of which, her family homestead farm business is still in operation for thirty years.

She is an active member of the Ho'olehua Homestead Agriculture Association, Ahupua'a o Molokai Homestead Association, Mokupuni o Molokai Homestead Association, and the Sovereign Council of Hawaiian Homelands Assembly (all related to homestead community service), Hawaiian Civic Club and 'Aha Hui o Kaahumanu Society.

**Treasurer-** Shona Mae Kehaulani Pineda



Shona was gifted her grandparents' homestead 10 years ago in Kapaakea, Molokai where she currently lives with her husband. She became a member of the Kapaakea Homesteader's Association and was elected Treasurer. She concurrently serves as Treasurer of the Ahupua'a O Moloka'i for the past three years. Shona has been an educator in the Department of Education for 23 years and is currently pursuing a Degree in Educational Administration. She is committed to the perpetuation of the Hawaiian culture, our traditions and the educational advancement of our children.

Program Resource Manager-Stephanie Lauifi was born in Honolulu and raised on Molokai since age 6 in Kalamaula on the homestead where she is now the fourth-generation Homesteader. She has been a business owner on Molokai for over 25 years. Now semi-retired her and her husband run a small dryland taro farm with an established local market and various local vendors. She is also the Treasurer for Makakuoha Cooperative that just started up in 2012 to promote composting and the use of natural farm practices. Mrs. Lauifi received her AAS in Business Careers in May 2016, BAS in Applied Business and Information Technology from UH Maui College in May 2018. She also has Certificates in Supervision, Marketing and Entrepreneurship and currently is pursuing her MBA at University of Phoenix. She has also been a student intern for Office of Hawaiian Affairs-Molokai Office and Kuha'o Business Center. Mrs. Lauifi volunteers with Molokai Humane Society and various other community organizations. She was recently appointed to serve on DHHL's Agricultural Education Program Advisory Committee and is currently serves as a Program Resource Manager with Ahupua'a o Molokai through the Americorp Vista Program with Hawaiian Community Assets. She has also completed the FORD Leadership Program.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See Attached.

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Not Applicable

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

**4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2019-20 the activity funded by the grant if the grant of this application is:

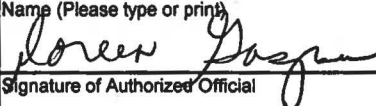
- (a) Received by the applicant for fiscal year 2019-20, but
- (b) Not received by the applicant thereafter.

Our sustainability plan consists of partnerships with the Associations that are members to keep AOM a viable organization. By utilizing the Hale as a venue for meetings, workshops, classes etc., bringing in new stream of income, leveraging our resources, creating a community that is successful and sustainable.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2019 to June 30, 2020

App **Kalamaula Homesteaders Association**

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	5,000			
2. Insurance	2,500			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	5,000			
6. Supplies	472,500			100,000
7. Telecommunication	5,000			
8. Utilities	10,000			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>500,000</b>			<b>100,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>			
<b>E. CAPITAL</b>	<b>0</b>			
<b>TOTAL (A+B+C+D+E)</b>	<b>500,000</b>			<b>100,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	500,000	Doreen Gaspar <span style="float: right;">808-646-1557</span>		
(b) Total Federal Funds Requested	0	Name (Please type or print) <span style="float: right;">Phone</span>		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	100,000	Signature of Authorized Official <span style="float: right;">1/18/2019</span> Date		
<b>TOTAL BUDGET</b>	<b>600,000</b>	Doreen Gaspar, President Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2019 to June 30, 2020

Applicant: Ahupua'a o Molokai

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2017-2018	FY: 2018-2019	FY:2019-2020	FY:2019-2020	FY:2020-2021	FY:2021-2022
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			500000	100000		
EQUIPMENT						
<b>TOTAL:</b>			500,000			
<b>JUSTIFICATION/COMMENTS:</b>						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Apr

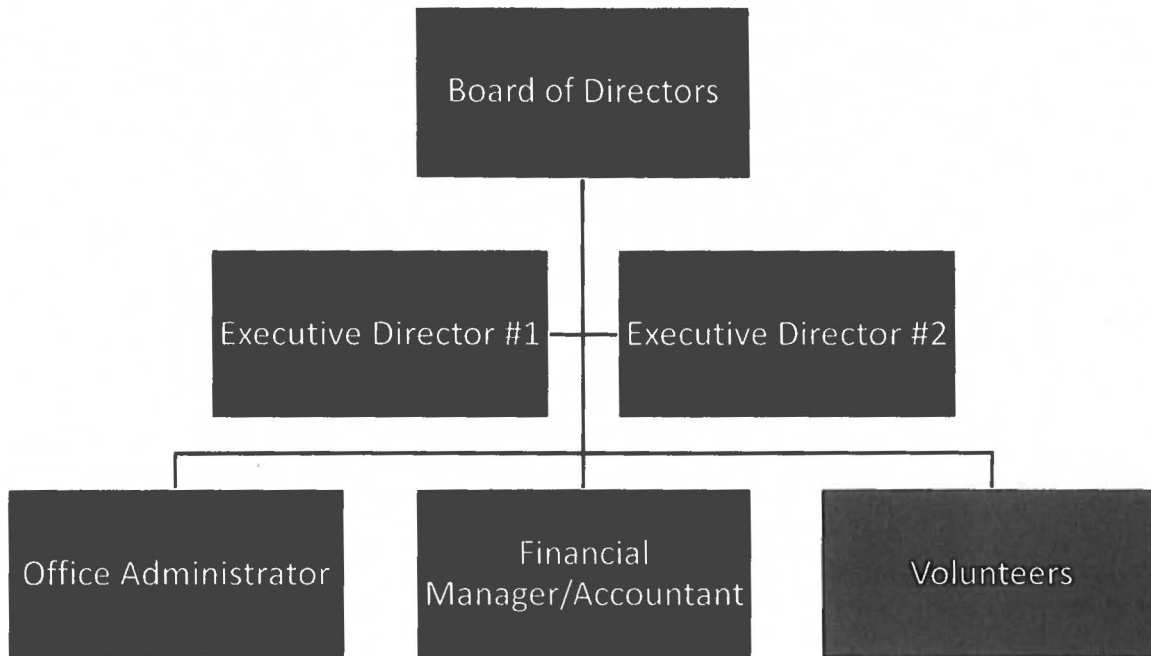
Ahupua'a o Molokai

Contracts Total:

119,610

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY</b> (U.S. / State / Haw / Hon / Kau / Mau)	<b>CONTRACT VALUE</b>
1	CLI	2018	DHHL	State	2,000
2	Capacity Building	2018	DHHL	State	33,310
3	Peer to Peer	2018-2020	DHHL	State	84,300
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# Organizational Chart for Ahupua'a o Molokai



# Ahupua'a O Molokai Hale

GIA Request 2019

Current state of AOM Building-Steps, handicap ramp, porch and roof are in need of repair.  
Floors, windows, electrical and plumbing (including a septic system) are in need of upgrading.



Walkway and under building-as you can see many lumber is termite eaten and needs to be replaced. Main structure is still strong and renovation and repair will have this building lasting at least another 30 years.



AOM Hale-Building built in 1935 originally a preschool. Now houses the Native Hawaiian Library, Sustainable Moloka'i, OLA Home School Program and serves as AOM office.

