

RICKY SHIMOKAWA

**Objectives**

To serve on the State Council on Developmental Disabilities

**Experience**

Educational Specialist ▪ July 30, 2014 - Present  
Department of Education ▪ [REDACTED]

Provide school administrators and district personnel with technical assistance on special education concerns. Conduct investigations regarding parent complaints about their child receiving or not receiving appropriate special education and/or related services.

Vice Principal ▪ November 18, 2013 – June 3, 2014  
Roosevelt High School ▪ [REDACTED]

Provide assistance to the school principal in the areas of curriculum, instruction, student discipline, teacher evaluation, special education, and school personnel. Conduct community meetings, special education parent meetings, faculty meetings, parent meetings, and student activities. Monitor the use of facilities. Work with cafeteria staff. Promote a safe school campus. Maintain a healthy educational environment.

Vice Principal ▪ August 12, 2013 – November 15, 2013  
Jarrett Middle School ▪ [REDACTED]

Provide assistance to the school principal in the areas of curriculum, instruction, student discipline, teacher evaluation, special education, and school personnel. Conducted various meetings. Administered special education parent meetings. Facilitated faculty meetings. Worked with parents regarding student attendance and discipline. Monitored the use of facilities. Worked with cafeteria staff on increasing the lunch count and menu options. Promote a safe school campus. Maintain a healthy educational environment.

Vice Principal ▪ July 30, 2012 – June 4, 2013  
Lunalilo Elementary School ▪ [REDACTED]

Provide assistance to the school principal in the areas of curriculum, instruction, student discipline, teacher evaluation, special education, and school personnel. Participated on the school community council and parent-community school board. Administered special education parent meetings. Conducted faculty meetings, parent meetings, and student activities. Monitored the use of facilities. Worked with cafeteria staff on food safety. Coordinated a community service project. Worked with parents regarding their child's behavior interventions.

Civil Rights Compliance Specialist ▪ June 2008 – August 2012  
Department of Education ▪ [REDACTED]

Provide technical assistance in the areas of non-discrimination, anti-harassment, and anti-bullying. Conduct training to school and district personnel on issues regarding discrimination, harassment, and bullying. Conduct investigations regarding discrimination, harassment, and bullying complaints in the workplace and educational environment. Responsible for Title VI and Title IX programs for the DOE schools.

Athletic Director ▪ July 2002 – June 2008  
Kaiser High School ▪ [REDACTED]

Manage and administer the sports program at the high school for student-athletes who participate in high school sports. Responsible for funding, inventory, safe playing areas, participation surveys, payroll, scheduling, athletic contests, community activities, and clinics. Worked with school staff and faculty regarding student athletes in the education environment. Conducted parent informational meetings regarding their child's participation in the sports program. Compiled participation surveys for Title IX purposes.

Interim Athletic Director ▪ December 2001 – July 2002  
Kaimuki High School ▪ [REDACTED]

Followed up with the directives from the Athletic Director who temporarily vacated the position. Worked with coaches, student-athletes, parents, community members, officials, and school staff.

Special Education Teacher ▪ September 1996 – December 2001  
Kaimuki High School ▪ [REDACTED]

Followed up with the directives from the Athletic Director who temporarily vacated the position. Created lesson plans to deliver instruction. Worked with students with disabilities. Modified instruction. Provided accommodations. Conducted IEP meetings. Coordinated assessments for evaluations. Monitored interventions and behavior strategies for students with disabilities.

Head Football Coach – Junior Varsity, Assistant Football Coach – Varsity  
▪ June 1996 – December 2000  
Kaimuki High School ▪ [REDACTED]

Created practice plans and progression drills. Monitored field and player safety. Compiled player eligibility. Conducted fundraisers. Held parent meetings. Participated in coaching clinics. Maintained player and student discipline. Participated in community service activities.

Substitute Teacher ▪ September 1994 – September 1996  
Department of Education ▪ Various Schools

Followed lesson plans that were left by the teacher who was absent.

### **Education**

Chaminade University – Honolulu, HI  
[REDACTED] ▪ Masters of Education

University of Hawaii – Manoa  
[REDACTED] ▪ Bachelor of Arts

McKinley High School  
[REDACTED] ▪ High School Diploma

### **References**

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