

Vitae

Catherine Anne Sorensen, Dr. P.H., M.P.H.



Education

University of Hawaii - Manoa  
School of Public Health  
Dr. P.H. in Community Health Planning, [REDACTED]

University of Hawaii - Manoa  
School of Public Health  
Masters of Public Health, Health Services Administration  
and Planning, [REDACTED]

University of Hawaii - Manoa  
Bachelor of Arts, Sociology, [REDACTED]

Employment History

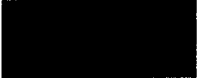
02/17 to present      Program Coordinator  
Child Abuse and Neglect Prevention Program  
Hawaii Department of Health

Responsibilities: Coordinate the federal Community Based Child Abuse Prevention (CBCAP) grant project activities; provide technical assistance to private / public organizations and agencies addressing family strengthening, preventing child abuse and neglect, and promoting healthy child development; strategic planning including needs assessment, data collection and analysis; and writing and submitting the annual report and grant application.

08/10 to 01/17      Program Manager  
Primary Care Office  
Hawaii Department of Health

Responsibilities: Administer the Primary Care Services Resources Coordination and Development grant; serve as the liason and coordinator with the community health center network, community stakeholders, and other private, public, and voluntary organizations supporting the development and expansion of a statewide comprehensive primary health care system for the medically underserved; conduct statewide needs assessment of unmet needs and workforce issues; maintain proficiency in the use of the federal software; provide technical assistance to organizations and communities interested in expanding access to primary


care; and collaborate with federal offices and programs to increase the number of health care professionals practicing in the State of Hawaii.

 Interim Program Manager

Pregnancy Risk Assessment Monitoring System (PRAMS) program  
Hawaii Department of Health

Responsibilities: Oversee the programmatic and administrative issues of the PRAMS grant to ensure grant tasks and deadlines are met; participate in monthly calls with Project Officer.


*Supervised 1 FTE.*

 Program Specialist

Tobacco Prevention Education Program (TPEP)  
Hawaii Department of Health

[Moved to TPEP due to a Reduction in Force action]

Responsibilities: Plan, organize, implement, evaluate and coordinate all activities related to the overall compliance and enforcement of the smoke-free work place and public places law including investigating of complaints filed and issuance of citations for violations under the law; reduce exposure to secondhand smoke (SHS) in the home, in family settings, and in cars; coordinate tobacco program activities with Hawaii Dept. of Health and other governmental, private, voluntary, and community agencies involved in clean indoor air, workplace, health promotion, child and family services, and tobacco prevention, education, and control; support the implementation of administrative rules process, and enforcement of Hawaii's smoke-free workplace law; provide and/or arrange for training on Hawaii's smoke-free workplace law; plan and conduct meetings, and organize special interest groups to address issues relating to exposure of SHS.

 Fetal Alcohol Spectrum Disorder Coordinator

Family Health Services Division  
Hawaii Department of Health

[FASD program closed due to budget constraints]

Responsibilities: Provide leadership coordinating state systems of care for the prevention, identification, diagnosis, and treatment of Fetal Alcohol Spectrum Disorders (FASD); serve as the point of contact for families, individuals, agencies and community members, providing information and referral services for FASD issues; expand awareness and knowledge of FASD in Hawaii; facilitate and manage the FASD Task Force; conduct workshops for professionals and at-large community; secure technical assistance and training; serve as State liaison with the National Association of Fetal Alcohol State Coordinators; develop FASD informational materials.

██████████ Epidemiologist/Evaluator, Big Island Perinatal Health Disparities Project  
Family Health Services Division, Maternal and Child Health Branch Hawaii  
Department of Health

Responsibilities: Manage the collection of the National Performance Measure and other project-related data; provide analysis of project data; develop presentations and related materials for dissemination re: project progress and findings; respond to questions and comments from the project's federal Project Officer; write and submit project continuation grant application; monitor deliverables from project funded contracts; provide technical support and training for contractors specific to data collection and reporting requirements; develop small contracts, Request for Information, and Requests for Proposals; evaluate project progress based on Project data.  
*Supervised 1 FTE.*

██████████ Tobacco Settlement Community Programs Coordinator  
Healthy Hawaii Initiative (HHI)  
Hawaii Department of Health

Responsibilities: Establish and facilitate work groups comprised of community agencies and organizations to develop the Hawaii statewide strategic plan for nutrition and physical activity; writing the nutrition and physical activity strategic plan; oversee the design and implementation of the worksite wellness campaign for the Hawaii Department of Health; contract monitoring of HHI funded community-based agencies.  
*Supervised 1 FTE Program Specialist.*

██████████ Public Health Informatics Specialist  
Hawaii Department of Health  
Office of the Deputy Director  
Project: *Public Health Informatics Project*

Responsibilities: Collaborate in collecting information for the business systems within DOH to determine data system requirements for planning, policy, and decision making; participate in the development of data standards; establish informatics/public health competency training and continuing education guidelines and strategies; identify "best practices" in informatics/public health competency training; oversee the development and implementation of competency-based education and training program for DOH staff in the area of informatics and public health; identify training resources in the community; establish professional contacts and maintains working relationships with specialists in community; and represent Dept. of Health (DOH) on public health surveillance issues, study and working groups.

Project Manager, *State Incentive Grant (SIG), Youth Substance Abuse Prevention*  
Alcohol and Drug Abuse Division (ADAD)  
Hawaii Department of Health

Responsibilities: Manage the planning, implementation, and evaluation design of the Hawaii Substance Abuse Strategic Plan; work with public and private sector agency staff and subcontractors to craft, implement, and evaluate Project activities; serve as ADAD's liaison with the federal contractor (Center for Substance Abuse Prevention), the Governor's liaison, the SIG Advisory Committee, substance abuse coalitions, and RFP community awardees; ensure Project activities adhere to contract reporting requirements and Project guidelines and other applicable state rules and laws; work collaboratively with public and private agencies in developing Project goals, objectives, and plans; maintain records of Project activities; coordinate

activities through scheduled meetings with administrators and other staff; establish timeline for Project activities; provide consultation and technical assistance in the development of Project goals, objectives, and plans with subcontractors; update implementation plans in collaboration with all participating units; coordinate training, outcome activities and process evaluations; monitor subcontractors progress and contract compliance; and prepare fiscal and programmatic reports and documents.

*Supervised 2 FTEs .*

Prevention Needs Assessment Coordinator, *State Prevention Needs Assessment Studies: Alcohol and Other Drugs*  
Alcohol and Drug Abuse Division  
Hawaii Department of Health

Responsibilities: Plan, organize, and document all Project activities; consult with public and private sector agency administrators and staff to determine approaches and methods to be implemented; develop guidelines for studies; provide technical assistance in development of project goals, objectives, and plans with subcontractors and other participating organizations; provide consultation in areas related to prevention needs assessment study design and implementation; mobilize public and private sector resources to facilitate accomplishing project goals; estimate costs of project studies and recommended modification of planned activities when necessary; coordinate technical support; interact with federal funding source (Center for Substance Abuse Prevention – CSAP) to ensure deliverables and reports were provided on timely basis; participate in national work group determining core outcome measures related to study instruments; prepare fiscal and programmatic reports and documents, including contract and bid specifications, budget justifications, meeting minutes and correspondence.

██████████ Treatment Needs Assessment Coordinator, *State Treatment Needs Assessment Studies: Alcohol and Other Drugs*.  
Alcohol and Drug Abuse Division  
Department of Hawaii

Responsibilities: Daily management of all Project activities; review subcontractor reports and analyses and recommend modifications and amendments as needed; facilitate cooperation with public and private agencies in order to assure Project goals are met; prepare monthly and yearly Federal progress reports; secure technical assistance resources as needed; participate in national meetings providing status reports on Project activities; monitor subcontractor progress in assuring the service deliverables met all contract compliance requirements; and prepare budget justifications and payment vouchers.

██████████ Research Associate  
Cancer Research Center of Hawaii (CRCH), University of Hawaii

*Project: Development of community health education program addressing underage drinking.* Video produced by project, "Underage Drinking: A Role of the Dice" [The video was the recipient of three national awards]

Responsibilities: Manage script development; develop Request for Proposal (RFP); review RFP submissions; preside over data and resource gathering from private and public sources re: the extent, nature, and consequences of alcohol use by youth and young adults; assess effectiveness of local and national past and current prevention strategies; arrange and conduct focus groups with lay and professional participants; reviewed current underage alcohol laws and regulations; design and produce educational materials to increase awareness and influence behavior regarding underage drinking; design and conduct workshops re: using alcohol prevention materials (video, discussion guide); create of samplingframe for eligible participants; report writing.

*Project: Strategic Plan to Combat Underage Drinking.*

Responsibilities: Daily administrative oversight; supervisory and budget oversight, develop mechanisms for information dissemination, coordination of services, etc. among existing initiatives, programs, coalitions; assisted in the creation and management of Statewide Alcohol Prevention Council.

*Project: Reducing Illegal Tobacco Sales to Minors.*

Responsibilities: Conduct community health education workshops (Neighbor Islands and Oahu) for retailers, on "Reducing Minors Access to Tobacco";

develop workshop materials; coordinate workshop invitations/RSVPs; assist with on-site health education visits with retail merchants; manage inter-governmental operatio (Honolulu Police Dept., State Dept. of Health, and CRCH) police 'stings' addressing reducing underage teen access to tobacco; recruit adult and teen volunteers; develop and conduct training workshops for volunteers; develop protocols and procedure rules for 'stings'; participate in development of a statewide listing of tobacco retailers for use as the sampling frame for merchant intervention project; arrange for incentive payments for volunteers; author final report.

*Project: Alternative Treatment Strategies for Select Chronic Health Conditions.*

Responsibilities: Conduct extensive electronic and hard copy literature reviews; abstract articles and reports; design presentation format of information.

██████████  
Social Science Program Specialist  
Department of Veterans Affairs  
Pacific Center for Post-traumatic Stress Disorder  
Project: *Quality of Life and Patient Satisfaction.*

Responsibilities: Design, develop, and implement a Quality of Life and Patient Satisfaction survey of patients attending a specialized mental health outpatient program; collaborate with clinical staff; liaison with other VA offices; assure maintenance of standard research standards and administrative procedures; literature review of topic and appropriate scales/measurements; design data entry procedures; design of intake questionnaire; conduct patient interviews; conduct post interview debriefing; final report writing.

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Site Administrator, *Hawaii Vietnam Veteran's Project*  
Department of Veterans Affairs

Responsibilities: Oversee all project administrative issues; manage fiscal, logistic, and supply matters (timesheets, travel arrangements, reimbursement to interview participants, ordering and processing contractor invoices); develop registry of Hawaii Native Hawaiian and Japanese-America Vietnam era veterans; edit procedure manuals; establish quality control, procedural, and interview specifications; develop locator training materials; collaborate in staff training; supervise office and locator staff; assure adherence to standing research and administrative procedures; monitor refusal rate; develop and implement strategies to reduce refusal rate; facilitate staff meetings; provide technical assistance to locators in designing and implement strategies addressing specific problem issues; and provide verbal and written feedback concerning staff performance.

*Supervised 30 Full and Part-time staff and contract workers.*

Community Liaison, *Project: Ke Ola O' Hawaii*  
Kalihi-Palama Health Clinic, Honolulu, HI

Responsibilities: Liaison with University of Hawaii Schools of Public Health, Nursing, Social Work, and Medicine re: development of interdisciplinary health care professional education; review health information systems component of clinic; consult with other community health delivery service agencies re: health information systems management, data collection.

Contract researcher  
Executive Office of Aging, State of Hawaii  
*Project: "Alternative Financing of Long Term Care Needs of Hawaii's Elderly"*.

Responsibilities: Conduct literature reviews; edit reports; author sections of policy paper addressing the financing of long term care.

Senior Graduate Research Assistant  
International Center for Health Promotion and Disease Prevention  
Research, School of Public Health, University of Hawaii  
Responsible for the management of the following projects:  
*Supervised undergraduate students.*

*"Epidemiological Index of Disability of Hawaii's Veterans"*.  
Responsibilities: Assist in the development, implementation, and analysis of community health study determining the extent and nature of chronic disease-related disability occurring in Hawaii's veteran population; develop registry of Hawaii veterans; establish project timeline and product development; coordinate information retrieval and data management; manage data collection and data entry; train data entry workers; develop procedure manual for quality assurance; schedule work assignments; promote job satisfaction and quality working environment.

*"Uninsured School Children in Hawaii"*.  
Responsibilities: Assist in the development and administration of community health study determining the prevalence of medically] uninsured school-children in Hawaii; manage data collection and data entry; train student workers; work with contracting agency re: questions, timeline, and product completion; develop procedure manual for quality assurance; schedule work assignments; promote job satisfaction and quality working environment.

*"Assessment of Use and Needs of Department of Veterans Affairs Outpatient Clinics on the Neighbor Islands of Hawaii"*.  
Responsibilities: Assist in the design, implementation, instrument design, data collection, data entry, and analysis of community health study defining

the medical service needs of Neighbor Island veterans and their current use of the Department of Veteran Affairs Outpatient clinics.

*"Federal Employment Worksite Health Promotion"*.

Responsibilities: Jointly conduct six focus groups with federal employees to determine policies and practices of worksite health promotion activities; assist in writing the final report.

*"Assessment of the Health Information Systems of the Republic of the Marshall Islands"*.

Responsibilities: Consultant with the government re: health information Systems; provide technical assistance with professional and lay staff regarding data collection, storage, and retrieval, data management and use; produce final report.

*"Assessment of the Health Information Systems of the Commonwealth of the Northern Marianas (Guam and Saipan)"*.

Responsibilities: Consultant with the government re: health information Systems; provide technical assistance with professional and lay staff regarding data collection storage, and retrieval, data management and use; data processing; produce final report.

*"Guam Behavioral Risk Factor Survey"*

Responsibilities: Consultant with the Guam Department of Health to develop and write grant application to Centers of Disease Control to conduct a Behavioral Risk Factor Survey.

Operations Manager

Laboratory Animal Services, University Of Hawaii,

Responsibilities: Administrative and fiscal management of five animal facilities with a daily animal population of 15,000 including rodents, rabbits, cats, dogs, sheep, chickens, and primates; assure compliance of Federal and State regulations governing care and use of lab animals; management of work assignments and schedules; and work ed with University researchers re: special needs.

*Supervised 30+ full and part time employees.*

Sabbatical; Masters in Public Health at University of Hawaii.

Operations Manager

University of Hawaii, Laboratory Animal Services

Responsibilities: [see previous notes]

Primate Specialist

University of Hawaii, Laboratory Animal Services



Responsibilities: Oversight of the health and care of 200+ primate population including: management of all health and administrative records; staff training; personnel scheduling.

### **Professional Experience**

Hawaii Department of Health, Institutional Review Board Chair. April 2005 to present.

University of Hawaii, Committee on Human Subjects (Social Science). January 2005 to January 2007.

Health Resources and Services Administration (HRSA) Grant Reviewer. February 2007; November 2006; September 2005; and March 2005.

Field practicum supervisor for Masters in Public Health students, 2008 – 2010.

Hawaii Department of Health, Maternal and Child Health Branch, Student Health Data Committee. 1999-2001.

Office of the Governor, Office of Children and Families, Health Indicator Data Committee, 2001.

Ethnicity Data Work Group, “Review of Ethnicity Data Collected and Application of Data”. Department of Health, 2002.

Development of Core Measures, Community Needs Assessment instrument. Center for Substance Abuse Prevention. January and March, 2000, Washington DC.

### **Presentations/Trainings**

“Fetal Alcohol Spectrum Disorder”. Pacific Rim International Conference on Disability and Diversity. May, 2015.

“Health Professional Shortage Area Designations”. Hawaii Medical Education Council. March 2014.

“Fetal Alcohol Spectrum Disorders: Implications for Early Childhood Education”. Honolulu Community College, August 2009.

“Fetal Alcohol Spectrum Disorders and the Criminal Justice System”. Training for Adult and Family Courts. February 2009.

“Fetal Alcohol Spectrum Disorders – Etiology and Consequences”. Social Norms Seminar, Uncovering the Misperceptions about Alcohol Use, Hickam Air Force Base, February 2009.

“Fetal Alcohol Spectrum Disorders: Cause, Implications, and Strategies”. Dept. of Health,

Alcohol and Drug Abuse Clinical Director's Meeting. December 2008.

"Behaviors that Put Youth At Risk". Youth Conference, Department of the Attorney General, Crime Prevention and Justice Assistance Division and Department of Education's Safe and Drug-Free Schools and Communities Program. October 2008.

"Worksite Wellness". Pacific Global Public Health Conference. June 2006.

"Race and Ethnicity Data – Developing a Common Language for Public Health Surveillance in Hawaii". Pacific Global Public Health Conference. June 2006.

"Public Health Competencies: a Model for Public Health Workforce Development". Pacific Global Public Health Conference. June 2005.

"Risk and Protection Factors and Ethnicity". Presented at the Queen Liliuokalani Children's Trust Annual meeting, Honolulu, Hawaii, April 2001.

"Results from the 1998 Hawaii Student Alcohol and Other Drug Study". Presented at the State Department of Education statewide meeting, Honolulu, Hawaii, February 2001.

"Underage Drinking; A Roll of the Dice". Presented at Ho'akamai: Alcohol and Young People: A Community Response, Honolulu, Hawaii, October 1998.

"The Development of Health Information Systems for Health Planning in the American Pacific". Presented at the Information Technology for Community Health Conference, Victoria, British Columbia, Canada, September, 1990.

"The Development of Health Information Systems in the Republic of the Marshall Islands". Presented at the Conference on Pacific Health Information Systems Improvement, University of Hawaii, October, 1988.

## **Publications**

Catherine Sorensen, B Wood, EW Prince. "Race and Ethnicity: Developing a Common Language for Public Health Surveillance in Hawaii". California J of Health Promotion, Vol. 1, 2003.

Karen Glanz, J Maddock, D Shigaki, C Sorensen. "Underage Drinking: A Roll of the Dice.: Addiction Bulletin. 28(1), 2003.

## **Computer Skills**

MS Office – Word, PowerPoint, Excel, Outlook

Specialized software - Shortage Designation Management System (SDMS) used to manage health workforce data, application submission vehicle, and communication tool with federal project officer.