

EDUCATIONAL ADMINISTRATOR/LEADERSHIP COACH

Purpose-driven and innovative leader with [REDACTED] years' experience leveraging relationship building and leadership development to successfully provide oversight of multiple public schools as a vice principal, principal and instructional director. Proven track record of transforming school communities, engaging parents and community partners, directly supervising and coaching school leaders, serving diverse student populations through culturally relevant and nurturing environments, and sustaining excellence in instruction and learning.

CORE COMPETENCIES

Curriculum Development & Assessment; School & District Administration; Professional Development; Program Research & Design; Leadership Coaching; Parent & Community Engagement; Reshaping Culture; Strategic Planning; Problems of Practice & Improvement Models; Data Analysis; Fiscal Management.

PROFESSIONAL EXPERIENCE

Hawai'i Dept. of Education || Office of Curriculum, Instruction and Student Support 2017 – Present
Administrator – School Health Section

Provides leadership, general administrative and technical direction over personnel, programs and services within the School Health Section in addressing the implementation of a comprehensive school health services system throughout the Department of Education in alignment with the Department's Strategic Plan.

- Provides information, recommendations and support for proactive and reactive responses to crises, litigation concerns and other health-related issues.
- Collaborates with community, governmental and private agencies/organizations toward optimizing school health services at all schools, district-wide.
- Responsible for fiscal management of programs, including budget and expenditure plans utilizing Federal and State funds pertaining to school health services.
- Assists in the preparation and presentation of information, reports and testimony for the School Health Section to various stakeholders, including the Board of Education, Legislature, Department leadership, schools, parents, and public/private agencies.

East Valley High School (Los Angeles Unified SD) || North Hollywood, CA 2016 – 2017
Principal

Appointed by the Superintendent to provide oversight of one of the lowest performing high schools in the Los Angeles Unified School District due to past successes in transformational and inspirational school leadership.

- Provided leadership, management and supervision in all daily activities and operations of a comprehensive high school.
- Co-created a new school vision and mission, committed to inspiring and empowering all students to achieve their maximum potential.
- Led the building of a Coherence Framework, including: a) Focusing Direction, b) Cultivating Collaborative Cultures, c) Deepening Learning, and d) Securing Accountability.

Los Angeles Unified School District || Los Angeles, CA 2012 – 2016
Instructional Director

Helped build the capacities of principals, providing oversight of fourteen secondary schools in the Los Angeles area, serving approximately 18,000 students, most of whom qualified for Free or Reduced Lunch.

- Directly supervised, mentored, coached and evaluated fourteen principals, providing timely supports, developing a team of collaborative leaders, with a laser-focus on improving pedagogy (and andragogy), engaging all stakeholders, and constructing systems that ensure only the highest quality learning, for all.
- Worked collaboratively with principals to develop a strategic vision/mission, identify critical areas of growth, analyze various data sets, develop areas of focus for action plan implementation, provide professional development aligned to their focus areas, engage them in a cycle of inquiry to fine-tune strategies for improvement, and build school-wide systems which brought coherence and synergy to their work.
- Co-developed school plans for high achievement, including budget allocation and various resources.
- Provided coaching for principals aligned to Dr. Michael Fullan's Right Lead Drivers, including: a) Building Capacity, b) Group Quality, c) Focus on Instruction and Learning, and d) System-ness.
- Facilitated and coordinated the deployment of a team of instructional support staff who observed instruction and student engagement, participated in Communities of Practice through instructional rounds that focused on identified problems of practice, examined data to guide group decision-making, provided targeted professional development, and offered appropriate commendations and recommendations for growth and improvement.

- Transformed Sylmar High School into one of the highest performing comprehensive high schools with increased graduation and attendance rates, reduction in suspension rates, CAHSEE passage increase of **10%**, and an increase in API (Academic Performance Index) from **686** to **709**.

Hawai'i Department of Education || Ke Kula 'o 'Ehunuikaimalino

2002 – 2012

Founding Principal

Led a public K-12 Hawaiian Language Immersion School on Hawai'i island, with a mission to implement optimal learning programs for low-performing students in a rigorous, relevant and nurturing environment.

- Fortified families with an array of services, including educational, medical, and psychological supports.
- Improved school-wide reading proficiency from **23%-75%** and math proficiency from **6%-60%** between 2004 and 2012.
- Nominated for the National Distinguished Principals Program, Sponsored by The National Association of Elementary School Principals (2012).
- Named Hawai'i District "**Principal of the Year**" (2012).
- Presented **Annual Achievement Award** (2004, 2006, 2007, 2008, 2009, 2010, 2011)

TEACHING EXPERIENCE

University of Southern California || MAT (Master of Arts in Teaching) Online

Adjunct Assistant Professor

- Taught CAPSTONE A: Action Research in Education & CAPSTONE B: Teacher as Leader

Waiākea High School || Hawai'i Department of Education

Teacher; Mathematics, Career Guidance, Health & Physical Education

Cibola High School || Yuma Union High School District, AZ

Teacher; Health & Physical Education

OTHER WORK HISTORY

Summer School Director – Kealakehe High School

Vice Principal – Kealakehe High School

Vice Principal Waiākea High School

Summer School Director – Waiākea Elementary School

Vice Principal – Laupāhoehoe High & Elementary School

Attendance Administrator – Waiākea High School

EDUCATION

University of Southern California || Los Angeles, CA

Ed.D., Urban School Leadership

University of Hawai'i-Mānoa Campus || Honolulu, HI

M.Ed., Educational Administration

Brigham Young University || Provo, UT

B.S., Major: Physical Education; Minor: Driver Education; Secondary Teaching Certificate

PRESENTATIONS

PRESENTER, One Conference: One Vision, One Community, One Integration Outcome **2015**

Intensive Support and Innovation Center, Los Angeles Unified School District

Presentation Topic: "Integration Through the Leadership Lens: Got Vision?"

PRESENTER, Summer Leadership Institute **2014**

Intensive Support and Innovation Center, Los Angeles Unified School District

Presentation Topic: "T.O.G.E.T.H.E.R. We Will! Leadership that Inspires High-Achieving Teams"

PRESENTER, Summer Leadership Institute **2013**

Intensive Support and Innovation Center, Los Angeles Unified School District

Presentation Topic: "Riding the Wave of Transformational Leadership: Why the Why is so Important"

GUEST PRESENTER, Lawakua Nui Youth Clinic **2011**

Hawai'i County Parks and Recreation Program

Presentation Topic: "Learn...Do...Become!"

GUEST PRESENTER, "G.P.A.-Play it Smart" Television Program **2011**

Topic: The Path Toward Becoming College-Ready

PRESENTER/TRAINER, A.C.E. (Administrator Certification for Excellence) Program **2010 – 2011**

Hawai'i Department of Education

Training Topic: Becoming a Learning Leader