

House District(s) 46
Senate District(s) 22

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Wahiawa Community Based Development Organization
Db: Wahiawa Fresh

Street Address:

1166 Whitmore Ave. Wahiawa, HI 96786

Mailing Address:

PO Box 861191 Wahiawa, HI 96786

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DARIN UESUGI

Title President

Phone # 808-382-8066

E-mail darin@wahiawacbdo.org

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

THE 2018 GIA REQUEST OF FUNDS IS TO IMPLEMENT THE FIRST PHASE OF OUR "LIVE, WORK, AND PLAY IN WAHIAWA" PROJECT. THE FUNDS ARE FOR ACQUISITION OF LAND AS WELL AS PLANNING, DESIGN, CONSTRUCTION OF STORAGE AND WASHINGO SUPPORT AND IMPLEMENT FOUR MAJOR PROJECTS: 1). FARMER TRAINING PROGRAM; 2). EDUCATION, OUTREACH, AND IMPLEMENTATION OF THE SNAP PROGRAM; 3). VOLUNTEER COORDINATION WITH THE WAHIAWA COMMUNITY GROUPS; AND 4). IMPLEMENTATION OF HISTORICAL TRAIL MARKERS IN WAHIAWA.

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$519,277

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE NA

FEDERAL NA

COUNTY NA

PRIVATE/OTHER NA

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Darin Uesugi, Board President



1/17/18

DATE SIGNED

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

I. A brief description of the applicant's background;

The Wahiawa Community Based Development Organization (CBDO) (dba Wahiawa FRESH) was officially incorporated in 2009 after more than ten years of effort by local residents to develop a place based organization to improve the quality of life of residents and businesses in the area. In 2009, Wahiawa was designated a U.S. Housing and Urban Development (HUD) Neighborhood Revitalization Strategy Area (NRSA) on Oahu. The CBDO exists to continually update the neighborhood plan and develop and implement economic development opportunities in the area. For the last 20 years, this organization has an all-volunteer board.

Wahiawa FRESH is responsible for developing and implementing area-wide projects that will provide a strong economic base and improve the quality of life for area residents. Wahiawa FRESH's programs and projects impacts the Wahiawa town, the agricultural lands, and the peripheral communities (i.e. Schofield Barracks, Helemano, Poamoho, Wheeler Army Air Fields, Whitmore).

Wahiawa FRESH has been facilitating and conducting the Farmer's Training Program for the last 2 years (2016, 2017). The 2016 class included 20 students. The class of 2017 included 12 students on a reduced budget. In 2017 a second year student successfully operated a ¼ acre farm for a 12 month period. Classes were taught by a College of Tropical Agriculture and Human Resources (CTAHR) instructor. The program was administered by industry professionals.

Our goals include:

I. **Build Community Capacity:**

Wahiawa will prosper by involving all of our neighbors, across, economic, social and cultural lines, in defining and improving the health and well-being of the Wahiawa community. Mentoring and involving the next generation of children in the community, and taking leadership roles are vital to the culture and history of Wahiawa.

2. Support Economic Development:

Wahiawa is the gateway between town and country. Our town core is the gathering place and center for economic activity as we support the agricultural and military communities. We support agribusiness, small businesses, and economic growth in their efforts to be successful in a small plantation community.

3. Improve Social Well-being:

There is a need for a community-wide information network. With so many faith-based organizations in Wahiawa it is not uncommon that organizations will be working towards the same goals with the same activities, which can result in volunteer burnout and miscommunication. A continuously updated community-wide information resource that shares information like food-pantry service hours and locations would be very helpful.

2. X The goals and objectives related to the request:

This funding request is the first phase of Project “Live, Work and Play”. Wahiawa FRESH is currently focusing on 4 major projects. These projects are:

- Build a pool of entry level farmers by continuing the Wahiawa FRESH farmers training program.
- reduce food insecurity through activities such as the Farmer Training Program and through education, outreach, and implementation of the Supplemental Nutrition Assistance Program (SNAP) support project;
- provide opportunity for local farmers to sell produce via Community Supported Agriculture (CSA), Farmers’ Market, retail stores, etc.
- increase the availability of local produce to consumers and to encourage the community to eat local grown and more fruits and vegetables, Wahiawa Fresh will leverage the SNAP program;
- coordinate and organize a community-wide volunteer program, which helps to assist other Non-governmental Organizations (NGO) and agencies within the Wahiawa community groups; and
- implementation of historical trail markers in Wahiawa, which provides interpretation of the history of Wahiawa.

1. FARMERS TRAINING PROGRAM:

Agriculture Initiative

In partnership with the Wahiawa Blue Zones Project, Wahiawa Fresh would like to pursue Agriculture Initiatives that support the State’s push to grow its own produce as well as to get the public to grow their own produce. The Wahiawa Fresh plan is 1) to upgrade its Farmer Training Program, and 2) to create community gardens. The plan would be to locate both programs on the same farm property to maximize the productivity of the administration, facilities, and equipment.

Farmer Training Program

The Farmer Training Program was started in 2016 with approximately 20 students attending 12 classes of instruction followed by 6 months of hands on farming, marketing and selling produce. In spite of a budget reduction, a second class was completed in 2017.

Curriculum has already been developed and tested and will be taught by industry experts to include these basic topics: soil types, plant nutrients, pest management, propagation, irrigation, health & safety, marketing, and business plans. Students will be encouraged to participate in local farmers' markets, CSAs, as well as selling to retail outlets. In the new program, we would consider the schools as an outlet for the produce.

Community Gardens

In addition to providing locations for the public to grow its own produce, community gardens create an opportunity for neighbors to fellowship and to share ideas. This improves the wellbeing of the community. This community garden would also be available to the faith based organizations to grow food in support of a food pantry for the homeless and low income residents.

The intention would be to locate the community garden in multiple sites around the community as well as the Farmer Training Program site.

Requirements

We estimate that we would need an onsite manager 30 hours per week for administration and to care for the common areas. The class instructor would be paid by the class or by the series of classes.

The program could be started with as little as 2 acres with room to expand to 5 acres of farm land. A storage container is highly recommended to prevent theft. The container would store, small hand tools, equipment, chemicals, fuel, oil, supplies, etc. Also, a refrigerated container to store produce and seeds is also recommended. A large covered area with washing facilities is required to process the produce. A 30 hp tractor with a front loader and a tiller is strongly recommended.

Timelines

Please See Attachment B

Deliverables.

Monthly expenses will be prepared and delivered on the 10th of the following month.

Roster of students will be provided within 30 days of the class start date.

Class syllabus will be provided within 30 days of the class start date.

Class attendance will be provided within 30 days of the class completion date.

Manager's quarterly report will be provided within 30 days of the end of each quarter.

**2. SNAP PROGRAM:
EDUCATION, OUTREACH, AND IMPLEMENTATION OF THE SNAP
PROGRAM**

To increase the availability of local produce to consumers and to encourage the community to eat local grown and more fruits and vegetables, Wahiawa Fresh will leverage the SNAP program. This will also create higher demand for local farm produce and bring in money to the Wahiawa community. The Wahiawa Fresh plan is 1) to improve the Wahiawa Farmers Markets, 2) to Educate local Wahiawa organizations and faith-based organizations about the SNAP application process, 3) Host the SNAP machine to accept SNAP at the Wahiawa Farmers Markets, and 4) Find opportunities to leverage Double Bux. The plan would leverage working groups and lessons learned from other State initiatives.

SNAP is a powerful resource in the fight against hunger and has the potential to feed more families in Hawai'i than all other food programs combined. In 2014 alone, SNAP brought more than \$525 million of food assistance benefits into Hawai'i – stretching client's food budgets, reinforcing the charitable food system, and strengthening the local economy.

This project will focus on reducing food insecurity through a multipronged approach incorporating;

1. Education - Application support; working alongside families and individuals step-by-step through the application process to help people get the support they need.
2. Awareness- increasing community awareness and education support towards completing necessary application.
3. Accessibility- Providing increased opportunities to purchase produce within Wahiawa community through;
 - a. development of a community calendar,
 - b. identification of venues selling produce and
 - c. availability of a mobile SNAP terminal with supporting staff.
 - d. testing a dollar for dollar match (i.e. customer spends \$20 from SNAP but gets \$40 worth of fresh produce). The Double Up Food Bucks can be implemented at farmers markets, grocery stores, mobile markets, and CSAs. The Wahiawa Fresh plan will work with other communities who already implemented similar programs in the State as well as support the statewide working groups to bring the program to the Wahiawa Community.

**3. VOLUNTEER COORDINATION WITH THE WAHIAWA COMMUNITY
GROUPS**

Volunteers are vital to the Wahiawa FRESH. Our volunteer coordinate and implement fundraising events, projects, and administrative board responsibilities.

Through our volunteer tracking program, Wahiawa FRESH wants to coordinate with all community sectors and be able to channel and facilitate the appropriate volunteer with the right programs and projects. More importantly, we would like to recognize and thank our volunteers for the commitment and dedication to our community. We want them to know that we value their efforts and commitment. We also believe that recognizing volunteers benefits the individual and can result in a desire to remain helpful to the Wahiawa FRESH.

To help celebrate our volunteers, we'd like to hold an annual paina (celebrations) at which time volunteers are honored with a token of appreciation.

Volunteer Infrastructure

Without doubt, the biggest issue facing non-profit organizations in Wahiawa is a lack of capacity. Wahiawa Fresh is compelled to address this issue in a number of ways. One of the most novel means is to do this through the design and implementation of a community volunteer network, built upon a digital infrastructure that acts as a backbone to provide manpower and expertise to Wahiawa's community projects. This network would seek to centralize volunteer opportunities and grow a grassroots volunteer corp, meeting the needs of organizations while energizing the community to participate in ways that are meaningful to each individual volunteer. Through this grant, Wahiawa Fresh will develop this infrastructure building upon work it has already started. The project seeks to 1) build a centralized community volunteer opportunity website that allows organizations to seek community resources and citizens to identify volunteer work, 2) extends this volunteer site through social media and a mobile app and 3) creates a volunteer recognition program that recognizes good works and incentivizes citizens to participate.

Digital Infrastructure

The project will utilize 40 hours of web development, to build the Wahiawa Fresh Volunteer network off of a customized off-the-shelf platform. It will include development of a centralized calendar, accessible by non-profit organizations, faith based groups, the military, schools, and City or State departments (e.g. DLNR's Wahiawa Fresh Water Park), allowing the request and recruitment of volunteers to work on projects essential to Wahiawa's growth. Here they can list their requests for resources and expertise and eventually be able to choose and directly communicate

with volunteers who have indicated interest in certain areas or types of work (e.g. horticulture, working with children, or bookkeeping for non profits). For volunteers, the network will allow a citizen to indicate their interests, register for events and refer friends and family to volunteer opportunities. Both organizations and volunteers benefit by automated tracking of hours, which is essential for funding and to self-incentivize individuals to keep volunteering.

The project will also build out a digital marketing operation that promotes volunteerism in Wahiawa through social media and a mobile app. Approximately 40 hours of development will be necessary to build this marketing component. The project seeks to intern approximately 4 high school and college students to work on the online marketing operation, posting and running ad campaigns that market community events and opportunities. Likewise, the digital marketing operation will also highlight volunteer work and individual contributions to the community. The marketing operation will seek to build a partnership with local businesses to sponsor volunteerism through advertising and donations. The project will also work with key local business to implement “community bulletin boards” at high traffic areas of Wahiawa to further extend the communication channel to the town.

Wahiawa Fresh believes that such a highly visible volunteer network will create a momentum of grassroots capacity that will impact the effectiveness of non-profit work in Wahiawa. It will also serve to show funding sources the true value of volunteer, in-kind efforts and that the community is committed to improvement projects and direct service. Crucially, the project will allow our community groups to build capacity and better manage projects, which in turn will demonstrate a successful track record of implementation to funders.

40 % of staff members’ time time will be dedicated to oversee this activity. Off-the-shelf and development costs, including web hosting and security is estimated at \$15,000. Training to non profits on the systems is estimated at \$6000, and online paid marketing costs and intern stipends are approximately \$5000. Physical bulletin boards will cost approximately \$8000.

Volunteer Recognition

Working in conjunction with the volunteer infrastructure project, Wahiawa Fresh will begin a community-wide volunteer recognition program. Recognition is important to keeping citizens motivated in community works, and it would also allow for partnerships with local businesses that can provide supplemental funding to

community projects. Recognition programs would be developed for adult as well as student volunteers.

Recognition would go beyond an end of year awards ceremony. Rather, it would utilize the digital volunteer network to regularly recognize and incentivize volunteerism through tracking that not only self-motivates, but also promotes self growth. For instance, a student who wants to volunteer with an organization that plants native trees in the area, and has a requisite amount of volunteer hours, could be eligible for a paid internship with an environmental group, or get funding from a local business to run their own community project. The program will include monthly, quarterly and yearly awards with community-wide recognition to celebrate the hard work of our volunteers. And recognition will also have small benefits such as polos or caps, or badges or pins that highlight individual efforts. The program would work to build benefits around the community for individuals wearing these items, e.g. free admission to the botanical gardens, or a discount at a local restaurant.

The development of the recognition programs, incentives, awards and events would be directed by project management staff at 40% of time. Material costs would be approximately \$8000.

Timeline

The Volunteer infrastructure activity and the development of the recognition program will be completed by the end of grant period. The infrastructure work will be completed in 6 months with a 3rd quarter rollout and marketing campaign, allowing for training of community groups on the use of system. Recognition programs can begin implementation at the end of the 3rd quarter to allow for some time for tracking and registration of volunteers.

Purpose Workshops

A Purpose Workshop engages individuals by connecting their unique gifts and strengths to their professional and civic roles...inspiring them to reach their true potential. People who are connected to and passionate about their work are happier and more productive, benefitting the organizations to which they belong.

Residents will participate in a two hour facilitated workshop to help them identify their strengths and identify opportunities for volunteer participation in and about Wahiawa.

Timeline

The project team will conduct, with support of its partners, two workshops over the grant period.

4. IMPLEMENTATION OF THE HISTORICAL TRAIL MARKERS

Historical Trail

The Wahiawa Historic Marker Project community-based information platform using site markers and a mobile/web platform to create a dialogue capturing personal stories and memories by connecting residents and visitors to many of Wahiawa's culturally diverse historic sites.

This project would use a bundling of the latest information technologies to enable the local community, visitors and the international community to easily access Wahiawa's story of whom we were, who we are, and what we plan to be. Physical markers will be placed at selected locations on Kamehameha Hwy, the main thoroughfare. These will serve as anchors to the complete project. The Historic Markers are uniform in size and layout and easily identifiable. Provision for planters and event banners will also be considered.

The maximum footprint of each pole and marker will be one square foot. The marker will be attached to the pole with design and content provided through public input and can include a historical picture, the QR code, and wording telling of its historical significance.

Use of the internet is central to our project. The website will feature a composite of community history covering nearly one hundred years and will have public access points at 50+ historic sites throughout Wahiawa. They have text pertaining to the site and most importantly an informational QR (Quick Response) code that will guide you through the tour and direct you to the website and links to mp3, text message, GPS maps and podcast formats. The system is projected to scale in both phone access and the ability to handle any number of interactive programs. All project information will be accessible 24 hours a day and is free! The website will post announcements of upcoming events to encourage community and visitor interaction. The web home page will have a series of regularly updated trivia questions about local history, and our community. A section of trivia questions designed for school children will be a great virtual learning tool or actual school trip for teachers.

Our use of multi-media interactive technology will tie a wide range of information together and bring the markers to life. The blog and trivia elements on the web site will create direct dialogue within the community and with our visitors. It will reach the international community who may never be able to visit but are eager to experience our world. It will also present our history and heritage to many in for the first time.

One of Hawaii's primary industries is tourism. More than 4 million visitors per year drive through Wahiawa to visit other island resources. The project will stimulate economic growth and enhance cultural tourism. Greater outside interest in our community will bring more visitors to experience our cultural assets and bolster our long-term economy. It will create new career opportunities and showcase Wahiawa as a great place to live, work and play. Working with the Wahiawa Historical Trail Advisory Committee the following historical sites have been identified as the initial locations for historical markers:

1. Takano Store building
2. Top Hat Bar (Surfing the Nations building)
3. Kunihisa Store building
4. Dorimatsu Japanese Language School (Zippy's)
5. Airplane Bridge

Installation of markers at these initial locations would provide additional exposure to the project and jump start additional Wahiawa restoration projects.

3. The public purpose and need to be served; The activities in this project will help create a situation that exists where all people, at all times, **have** physical, social and economic access to sufficient, safe and nutritious **food** that meets their dietary **needs** and **food** preferences for an active and healthy life

4. Describe the target population to be served; and

The target population is the entire Wahiawa community. As Wahiawa CBDO moves to work with schools, churches, businesses and community groups for safer routes to school and work; build capacity of volunteers and employees for outreach; promote educational workshops and classes for small-business and agribusiness within our community; and create mentorship and leadership programs so the youth can continue to "live, work, and play" in their own community.

5. Describe the geographic coverage.

According to the U.S. Census Bureau, 2011–2015 5-Year American Community Survey, Wahiawa has a population of 40,859. The age and gender breakdown is shown in the following table.

Total Population	Population Wahiawa (30,755)	Percent
Under 5 years	40,859	100.0
5 to 9 years	32,061	78.5
10 to 14 years	13,232	32.4
15 to 19 years	3,005	7.4
20 to 24 years	296	0.7
25 to 29 years	10,975	26.9
30 to 34 years	24	0.1
35 to 39 years	214	0.5
40 to 44 years	6,403	15.7
45 to 49 years	2,964	7.1
50 to 54 years	375	0.9
55 to 59 years	40	0.1
60 to 64 years	1,015	2.5
65 to 69 years	3,051	7.5
70 to 74 years	1,180	2.9
75 to 79 years	196	0.5
80 to 84 years	644	1.6
85 years and over	1,031	2.5

Source: U.S. Census Bureau, (2010) American FactFinder, 2010 Demographic Profile Data

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This funding request is for the first phase of Wahiawa CBDO "Live, work, and play" project. As Wahiawa CBDO dba, Wahiawa Fresh, this is a new turning point for our community to feel a part of the planning and strategizing of these projects.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

See attachment

3. Describe its quality assurance and evaluation plans for the request.

The CBDO Program Committee will meet monthly to review project status, identify issues and recommend modifications to activities.

The project partners feel it is important to evaluate the program from multiple perspectives.

- First, to evaluate the effectiveness of the activities during the grant period. This will allow the program team to make mid-course adjustments.
 - Second, it is important to understand how community capacity is improving throughout the program in order to determine the need for additional technical assistance in the community.
 - Finally, the program will be evaluated to determine which objectives were achieved and what policy or organizational changes should be recommended in order to further program goals.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

This project will focus on the following outcomes;

1. Expanding, diverse, inclusive citizen participation
2. Expanding leadership base
3. More effective community organizations
4. Better resource utilization by the community.

Primary Indicators used include the following;

1. Increase in civic infrastructure
2. increase in resident participation
3. % change in leaders that have never volunteered for leadership before
4. Number of residents who have volunteered
5. number of organizations/activities that serve the needs of the community
6. number of organizations involved in collaborative projects
7. number of groups newly involved in ongoing community projects
8. there is a resource clearinghouse
9. number of people are involved in community projects
10. level of community's knowledge about outside resources (high, medium, low)

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Q1	Q2	Q3	Q4	Total
150,000	140000	140000	89,277	519,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

NA

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

As of January 1, 2018 the current balance is \$1,879.96

IV. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

3. X Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section I, of the State Constitution for the relevance of this question.

NA

4. X Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

Efforts are ongoing to identify additional funding sources for this and subsequent phases have been identified and will be written for. They include:

Sustainable Agriculture Research (SARE) & Education Sustainable Community Innovation Grants

SARE is a competitive grants program providing grants to researchers, agricultural educators, farmers, ranchers, and students in the US. The Sustainable Community Innovation Grants award up to \$15,000 for activities that connect or make links between the farm and non-farm parts of a community, for the purpose of economic development.

Sustainable Agriculture Research & Education Professional Development Grant.

Training grants to educate and inspire agricultural professionals such as Cooperative Extension and NRCS so they can better inform their producer clients about sustainable agriculture's benefits and practices. Training activities such as seminars, workshops, farm tours, demonstrations, videos, manuals or other materials usually range between \$20,000 and \$120,000.

Value-Added Producer Grants USDA Rural Development. Competitive matching grant funds to help independent agricultural producers enter into value-added activities; set aside for beginning and socially disadvantaged farmers;

Maximum Grants: \$100,000 Planning and \$300,000 Working Capital

Community Food Projects Competitive Grant Program (CFP), USDA CSREES

These grants are intended to help eligible private nonprofit entities that need a one-time infusion of federal assistance to establish and carry out multipurpose community food projects.

Projects are funded from \$10,000-\$300,000 and from 1 to 3 years.

5. X Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. X Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. X Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

The projects proposed is to benefit the general Wahiawa community and the State at large. The Project will 1) help increase the number of farmers on Oahu, and 2) decrease food insecurity and 3) increase community capacity.

Tim Ng

(808) 224-1499
tim.ng2@gmail.com

369 Ilima Street, Wahiawa, HI 96786

EXPERIENCE:

ILIAHI FARM LLC, Wahiawa, HI
Proprietor

2015 – 2017

Managed a 3 acre farm in Helemano 2015 – 2016. Managed a 1 acre farm in Whitmore 2016 – 2017. Crops included vegetables and cut flowers. Sales outlets included farmers markets, grocery stores, florists, wholesale florists and wedding flower coordinators.

SANDALWOOD AVIATION, LLC, Wahiawa, HI
Proprietor

2008 – present

1. Marketing representative for ST Aerospace. Meet with airlines in the US to solicit engine overhaul work to be done in Singapore.
2. Marketing representative for Automatic aircraft leasing. Meet with airlines in Asia to purchase/sell/lease used aircraft.

DEUTSCHE BANK, Costa Mesa, CA
Director Aircraft Assets

2005 – 2008

Managed a portfolio of 37 aircraft and spare parts. Set up the asset management system. Managed the Technical, Legal and Insurance departments.

ALOHA AIRLINES, Honolulu, HI
VP Strategic Planning

1996 – 2002, and 2004 – 2005

Responsible for managing the aircraft fleet and for analyzing and coordinating new aircraft.

AVIATION CAPITAL GROUP, Newport Beach, CA
Assistant VP Capital Markets

2002 – 2004

Responsible for a portfolio of 87 aircraft to ensure that the portfolio was continuously on lease to operators around the world.

EDUCATION:

UNIVERSITY OF HAWAII, MBA 1997

UNIVERSITY OF HAWAII, BS MECHANICAL ENGINEERING, 1989



Wahiawa Community Based Development Organization (CBDO)
DBA Wahiawa Fresh!
501(c)(3) non profit organization
Neighborhood Revitalization Strategy Area (NRSA) community group

ORGANIZATIONAL STRUCTURE

BOARD OF DIRECTORS

Executive

Darin Uesugi, President
Yukio Kitagawa, V. President
Lisa Gomes, Treasurer
Jack Kampfer, Secretary

Directors

Calli Chinen
Alex Kanamu
Elizabeth Smithe
Alan Leigh
Joslyn Sato

COMMITTEES

Advisory Board
Fundraising
Agriculture
Health and Safety

ADMINISTRATIVE

EXECUTIVE DIRECTOR

PROJECT MANAGER

PROJECT MANAGER

ACCOUNTANT

FARMERS MARKET/SNAP
FARMER TRAINING
VALUE ADDED PRODUCT DEV.
VOLUNTEER COORDINATION

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Wahiawa Community Based Development Organization

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	151,000	0	0	0
2. Payroll Taxes & Assessments	19,811	0	0	0
3. Fringe Benefits	23,465	0	0	0
TOTAL PERSONNEL COST	194,277			
B. OTHER CURRENT EXPENSES				
1. Mileage	2,400			
2. Insurance	15,000			
3. Supplies	4,200			
4. Telecommunication	4,800			
5. Utilities	8,600			
6. Farm Program Supplies	12,000			
7. Farm Prep	126,000			
8. Farm Program Supplies	12,000			
9. Farmers Market/SNAP Supplies and Mark	30,000			
10. Volunteer Database design/implementa	25,000			
11. Volunteer Recognition Program Supplie	15,000			
12. Volunteer Training	10,000			
13. Trail Marker Supplies	25,000			
TOTAL OTHER CURRENT EXPENSES	290,000			
C. EQUIPMENT PURCHASES	35,000			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	519,277	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	519,277	Renee Kamisugi		
(b) Total Federal Funds Requested	0	Phone		
(c) Total County Funds Requested	0	Date		
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official		
TOTAL BUDGET	519,277	Darin Uesugi President		
		Name and Title (Please type or print)		

Applicant: _Wahiawa Community Based Development Organizat

POSITION TITLE		FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Program Director		1.0 FTE	\$ 75,000.00	100.00%	\$ 75,000.00
Engagement Lead		1.0 FTE	\$ 60,000.00	100.00%	\$ 60,000.00
Bookkeeper		1.0 FTE	\$ 80,000.00	20.00%	\$ 16,000.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					151,000.00

JUSTIFICATION/COMMENTS:

Applicant: Wahiwa Community Based Development Organization

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
30HP Farm Tractor and Attachments	1.00	\$30,000.00	\$ 30,000.00	30000
5HP Hand Tiller	1	\$3,000.00	\$ 3,000.00	3000
Lawnmower	1	\$2,000.00	\$ 2,000.00	2000
			\$ -	
			\$ -	
TOTAL:	3		\$ 35,000.00	35,000
JUSTIFICATION/COMMENTS:				

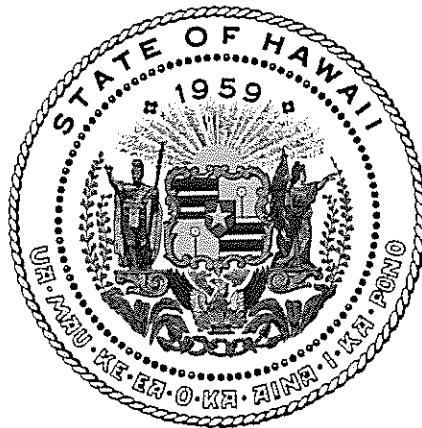
DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Wahiawa Community Based Development Organization

Contracts Total: 0.00-

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	No Contracts at this time				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
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29					
30					



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

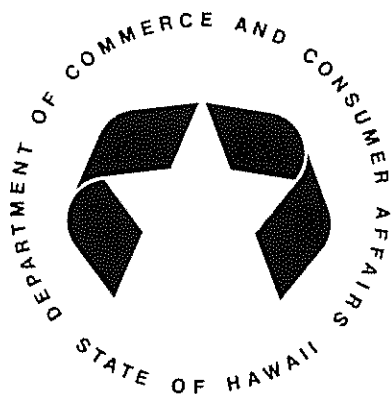
WAHIAWA COMMUNITY BASED DEVELOPMENT ORGANIZATION

was incorporated under the laws of Hawaii on 04/17/2009 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 16, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

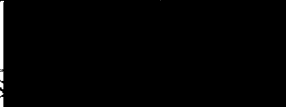
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Wahiawa Community Based Development Organization



1/17/18
(Date)

Darin Uesugi, President
(Typed Name), (Title)