

House District(s)
8,9,10,11,12,13

Senate District(s) 4,5,6

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Db: MAUI ECONOMIC OPPORTUNITY, INC.

Street Address: 99 MAHALANI STREET, WAILUKU

Mailing Address: PO BOX 2122 KAHULUI, HI 96733

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name DEBBIE CABEBE

Title Chief Executive Officer

Phone # 808-243-4300

Fax # 808-249-2991

E-mail debbie.cabebe@meoinc.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

MEO MAINTENANCE SHOP
FUNDS TO BUILD A MAINTENANCE SHOP AT MEO'S TRANSIT FACILITY SITE IN
PUUNENE, MAUI, HI

4. FEDERAL TAX ID #:

5. STATE TAX ID #:

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 3,000,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

DEBBIE CABEBE, CEO

NAME & TITLE

DATE SIGNED

1/12/18

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Maui Economic Opportunity, Inc. (MEO) is a private nonprofit community action agency established in 1965 under the economic opportunity act of 1964. MEO operates throughout Maui County under the National Community Action Network Theory of Change, recognizing the complexity of the issues of poverty, building local solutions specific to local needs, supporting family stability as a foundation for economic security, and leveraging state, federal and community resources.

MEO transportation began in 1969 in response to a community needs assessment. MEO transportation eliminates mobility barriers for low-income, disadvantaged and disabled individuals, seniors, and youth. This vital service improves their quality of life, eliminates barriers to employment, prevents youth from participating in risk-taking behavior, and leads to economic security for individuals and families.

MEO transportation consists of MEO Human Services and Paratransit Services. Paratransit Service is operated complimentary to the Maui Bus fixed routes, providing curb to curb service for disabled individuals living within three quarters of a mile from the fixed route. MEO Human Services provides specialized service, to include door through door service, to the most vulnerable clients and offers rides to individuals who live outside the Paratransit service area.

MEO provides rides 365 days a year from 4:00 a.m. to 11:00 p.m. In the last fiscal year MEO transportation provided more than 418,000 rides for 6,698 individuals. MEO employs more than 200 employees, 100 of who are employed in transportation and include eight ASE certified automotive technicians. MEO has more than 100 vehicles in its fleet providing service throughout Maui Island and on the islands of Molokai and Lanai. MEO's fleet travels more than one million miles annually.

The MEO Transportation Facility is located on 10 acres in Puunene, Maui, at the central hub of Kiihelani and Maui Veteran's Highways. This site houses MEO transportation operations to include, administration, reservations, scheduling, dispatch, drivers, safety/training and bus and vehicle storage. MEO's maintenance shop is located approximately 2.0 miles away on Alamaha Street. MEO currently rents this space for \$12,274.74 per month. The current lease runs through December 31, 2020 with no guarantee of renewal.

MEO Human Services and Paratransit transportation operations combined funding for FY 2017/2018 is \$8,240,528.00

2. The goals and objectives related to the request;

MEO is requesting \$3,000,000 of GIA funds to build a maintenance shop at its Transit Facility in Puunene, Maui.

The objectives are:

- Secure a permanent location for MEO's maintenance shop to eliminate the risk of displacement. Displacement would increase operating costs as it would require retrofitting any space rented or leased. Rental space for maintenance and repair operations is limited due to the amount of space needed and EPA requirements.
- Eliminate rent expense, outsourcing body repairs and deadhead travel time required to shuttle vehicles between the current maintenance shop and the transportation facility, thereby reduce operating costs.
 - Rent expense per year- \$148,000 per year
 - Outsourcing body repairs- \$75,000 per year
 - Deadhead travel expense- \$15,700 per year
- Reduce annual grant request by nearly \$238,700 per year. Savings can be used to expand transportation services based on community need or returned to the general fund to allocate to other community needs.

3. The public purpose and need to be served;

Nearly 6,700 individuals depend on MEO transportation services. Most clients are low-income, disadvantaged, elderly, frail and/or disabled. MEO must ensure its fleet is safe and reliable while keeping its operating costs down. The impact is much greater than the more than 6,600 who receive direct service, as the service impacts the riders' families as well. If there were no such service, many families would be forced to take off of work to transport their loved ones to and from programs such as adult day care and day health and nutrition programs, dialysis treatment, medical appointments and after-school youth programs and more. This would negatively impact the community as it would add to traffic problems and disrupt the workplace, decreasing productivity. In addition, senior transportation provides seniors with independence and choices and the opportunity to travel with peers to and from different activities and events throughout Maui County. Statistics show this type of mobility independence improves the quality of life for the senior and their family members.

MEO transportation operates under County grants, funded by general funds. Maui County Department of Transportation applies for federal funds which cover operations for the fixed route and vehicles for paratransit services. There are not enough federal dollars available to cover all transportation needs. Reducing the annual amount of operating funds needed for MEO transportation services will reduce the drain on County funds, thereby freeing up funds to support other needed services or projects.

Securing a permanent maintenance shop on MEO owned property offers security and stability to ensure needed services are available and consistent and vehicles are operable and safe.

4. Describe the target population to be served; and
MEO transportation provides rides to individuals with certified disabilities under its Paratransit contract; however this service is only available to individuals living and traveling within three quarter miles of the Maui Bus fixed route operations. Disabled individuals living outside the three quarter mile Paratransit service area and disabled individuals living in Hana, on Molokai and Lanai rely on MEO Human Services. In addition, MEO Human Services provides service to high needs disabled clients who participate in programs at Easter Seals and employment and training programs at Kalima O Maui and other specialized programs that serve physically and intellectually challenged individuals. MEO Human Services also provides service to patients throughout the County to and from dialysis treatment facilities, to and from medical appointments, nutrition programs, adult daycare and day health programs, and rural shopping shuttles to provide bulk shopping opportunities. Low-income individuals below 150% of the federal poverty level are transported to and from work, thereby eliminating barriers to maintaining employment; seniors are transported to and from club meetings, excursions and events; youth are transported to and from after-school, intersession and summer activities to prevent them from participating in risk-taking behaviors. The demographics range from grade school aged children as young as nine to Kupuna well in their 90s.

5. Describe the geographic coverage.
MEO provides transportation service county-wide on the islands of Maui, Molokai and Lanai. While the Maintenance Shop is located on Maui Island, certified mechanics provide service county-wide, traveling to the neighbor islands of Molokai and Lanai. When a large repair is needed, and due to limited resources on the neighbor islands, vehicles are shipped to Maui Island for repair at the MEO maintenance shop.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
MEO has obtained a preliminary quote as a basis for this request.
To build the MEO Maintenance Shop the following tasks will be completed:
- Preparation of the bid package by MEO Project Manager and staff (15 days after release of funds)
 - Publication of bid notice (within 10 days after preparation of bid package)
 - Contractor deadline for submittal (30 days after publication of bid notice)
 - Bid review by MEO Project Manager and staff (15 days after deadline for bids)
 - Issuance of bid contract(s) for construction of Maintenance Shop (30 days after bid review)
 - Begin/oversee/complete construction by Contractor (265 days).
 - Contractor will obtain bond and insurance
 - Subcontract as needed

- Provide job site supervision
- Obtain permits
- Lay foundation
- Assemble pre-engineered steel building
- Install plumbing, electrical and air conditioning
- Install windows, doors, and finishes
- Obtain certificate of occupancy and provide notice of completion

MEO's Project Manager and former CEO Lyn McNeff will oversee the day to day progress of the project.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Within the first 15 days after award of these funds, the bid package will be prepared, with the publication notice released within the next 10 days. Contractors have the following 30 days to submit their bids. Upon receipt of all bids by deadline, MEO Project Manager and staff, over the next 15 days, will review all submitted bids. During the following 30 days MEO will prepare and issue the bid contract. The contractor will be expected to complete construction within 265 days to include certificate of occupancy and provide notice of completion.

The total time allotted for this project, from preparation of the bid package to completion of construction is approximately twelve months.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

MEO has a written plan to ensure quality, including procedures that ensure its services are provided in conformance with all federal, state and county requirements, as well as the requirements of this RFP. MEO will apply similar quality standards to the construction of the maintenance shop.

Quality assurance (QA) begins when a program director finds or is informed of a possible funding source. The director calls a meeting with the executive management team comprised of the Chief Executive Officer (CEO), Chief Operating Officer (COO), Chief Fiscal Officer (CFO), Chief Human Resource Officer (CHRO) and relevant staff. The team reviews the potential funding source to determine a good fit for the agency and ensure it is in line with MEO's mission.

The funding opportunity is reviewed by the team to determine who will be involved with its implementation, staffing and space requirements, and how much funding should be sought, etc. The meeting allows MEO to allocate tasks for completion of the funding proposal and to establish mechanisms to monitor the proposal through the submission and implementation. The process allows all persons implementing the program to understand fundamentally what is planned and expected.

Once MEO is awarded funds for a project, the funding letter, contract, and requirements are distributed to the implementing departments, as well as fiscal and executive staff who review the requirements and meet to determine the steps of implementation and execution.

Required resources are allocated and/or obtained and the program is implemented. Monthly meetings are held to review program outputs, outcomes and expenses to ensure program goals and expenses are in line with meeting outcomes and spending allocated funds within the funding period. This provides an opportunity to identify strengths and weaknesses in real-time and make adjustments as needed to ensure of client and program/project success.

Quarterly statistical, narrative and financial reports are prepared and submitted to the funder in a timely manner. Quarterly reports are reviewed by the Program and Evaluation (P&E) Committee of the MEO Board of Directors to understand the depth and breadth of MEO programs. The P&E committee shares program progress with the full board of directors.

Clients regularly complete satisfaction surveys and results are used to measure program success and improve quality of service.

MEO completes a comprehensive Community Needs Assessment every three years to determine gaps or duplication of service and ensure resources are properly allocated.

MEO staff participates in on-going staff development participating annually in a variety of internal and external trainings.

MEO's Project Manger and former CEO Lyn McNeff will act as the Project Manager. Lyn worked for MEO for more than 23 years. Lyn worked as MEO's Head Start Director and was instrumental in helping MEO achieve the National Community Action Programs Agency of Excellence Award. MEO is one of only 100 agencies of more than 1000 who have achieved this status.

As CEO Lyn managed two successful Grant in Aid projects; the MEO Transportation Facility and the MEO Emergency Generator, both projects were completed within the scope of the grant. Lyn retired as CEO in March of 2017 and she remains active as MEO's Project Manager.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The success of the project will be determined by securing the needed funding and the completion of the project on time and within budget. MEO will provide quarterly updates and expenditures of the project's progress. MEO has a proven record of successful project management and sees no reason, if funded, this project cannot be completed as proposed.

Should the granted appropriation be less than is requested, MEO is prepared to complete the project in phases over a two year period. In this case, MEO will submit a modified request working with the funded amount appropriated.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))- See attached
 - b. Personnel salaries and wages ([Link](#))- Not applicable
 - c. Equipment and motor vehicles ([Link](#))- Not applicable
 - d. Capital project details ([Link](#))- See attached
 - e. Government contracts, grants, and grants in aid ([Link](#))- Not applicable

See attached forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
750,000	750,000	750,000	750,000	3,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

MEO is requesting \$300,000 from County of Maui and the remaining \$1,012,986 from The Harry and Jeanette Weinberg Foundation and other private funding sources.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

See attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

The balance of MEO's unrestricted current assets is \$1,516,346. Please note unrestricted funds are used to cover cash flow fluctuation during the transition period between the end of one grant year and the beginning of the next. At the beginning of each grant period MEO is allotted a 25% cash advance on all County grant funds; however typically funds are not received until

approximately two to three months after the start of the grant. Therefore, MEO must cover operating expenses until grant funds are received. This cash flow crunch is compounded by a delay in receiving the final payment from the previous grant-year which also delayed two to three months after the grant closes due to the fact that the final report must be submitted and processed before the funder can release the final payment. This means MEO must front two quarters of expenses for two to three months before payment is received. MEO use its unrestricted funds to cover this cash flow challenge.

IV. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

MEO has been providing transportation for residents of Maui County since 1969. During that time MEO has contracted with federal, state, county, and private funders to provide a wide array of services to passengers from all walks of life, including seniors, persons with disabilities, youth, veterans, low-income individuals, and many others.

MEO's Transportation Director has 25 years of experience providing transportation services. He is the State Delegate for the National Community Transportation Association of America and is a Nationally Certified Transportation Manager and Safety and Security Manager. MEO's Automotive Technician has served in that capacity for 15 years and will assist in ensuring the maintenance shop's design and construction meets all requirements needed to be a high performing maintenance shop. He is a master mechanic and holds several ASE Master Licenses. MEO Transportation Operations Manager holds a certification in Professional Dispatching and Scheduling. The Chief Operating Officer is a certified designated employer representative (DER) responsible for oversight of drug and alcohol program management. MEO's CEO holds a national certification as a senior professional in human resource management and is a certified results oriented management and accountability trainer and is also certified as a DER. MEO's Chief Human Resources Officer and Employment Manager are also nationally certified senior professionals in human resource management.

MEO has extensive experience managing all types of grants, with an annual operating budget exceeding \$14 million, operating 45 different programs and using a variety of state, local, federal and private funds ranging from \$500 to \$6 million. In addition, MEO constructed an Administration Building on Maui, an Administration Building and Head Start Preschool Classrooms on Molokai, remodeled a residential transition center in Wailuku, secured land, developed the site and successfully relocated the MEO Transportation Administration building and moved transportation operations and vehicle and bus storage to its current Puunene site on time and within budget.

Construction projects are the responsibility of the CEO with oversight and support from the MEO Project Manager, Department Director, CFO, and the Transportation Ad Hoc Committee of the MEO Board of Directors. MEO also works with numerous industry professionals who provide technical advice and support either pro-bono or at a discounted rate.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

MEO has points of presence in Kaunakakai on Molokai, Lanai City on Lanai, and Lahaina, Hana, Kahului and Puunene on Maui, with its main Administration Office in Wailuku on Maui. Transportation base operations are located in Puunene, Maui with branch operations in Hana, Kaunakakai (Molokai), and Lanai City.

MEO's current maintenance shop is located in a rental space located on Alamaha Street in Kahului, HI in a light industrial area approximately 2.0 miles from the MEO Transportation Center in Puunene.

The current maintenance shop has seven bays and is unable to accommodate body repairs and the property offers limited space for bus storage. The new maintenance shop on MEO's property would offer 11 bays with ample space for body repairs and has more than enough space for vehicle and bus storage as well as room for an expanded fleet.

Equipment on hand includes six portable column lifts making it easy to relocate to the new shop, once it is built. Each lift is capable of lifting the largest of the fleet vehicles, tire changer, wheel balancer, brake lathe, hydraulic press, AC machine, plasma cutter, arc welder, air compressor for air tools, fluids for service (engine oil and transmission fluid) metered through digital dispensers, all current diagnostic tools and software for the fleet (International, Ford, GM, Dodge), transmission testers, breakout boxes (for electronics component testing), jacks, etc.

MEO currently has vehicles and drivers stationed in the Lahaina area which allows west-side transportation to continue even when the Pali is closed. Services currently being provided are to dialysis, senior nutrition and day health and day care sites, and shopping shuttle into Lahaina, as well as senior services transports. Vehicles are currently stored in a fenced area at the West Maui Senior Center. Vehicles and drivers are also stationed in Hana and the MEO Hana Office located on Uakea Road in Hana town. Service is provided for Hana residents to and from Central Maui and within Hana and Keane.

MEO has a state of the art reservations and scheduling system. The Ecolane system optimizes capacity while ensuring rides are scheduled in accordance with the client's needs. MEO uses tow-way radio communication to talk to drivers in real time. Harmer Communication provides a LTR Net radio system. The systems main sites are at Puu Namau, at the 6,894 foot level. The system provides excellent and seamless coverage throughout Maui Island.

MEO's facilities are classified as "Places of Public Accommodation" under the Americans with Disabilities Act (ADA). Along with its equipment and fleet, MEO Transportation facilities are in full compliance with Federal ADA requirements, as well as Federal Transit Administration safety-related requirements on its vehicles as administered by the State of Hawaii Department of Transportation. MEO Transportation has passed each and every unannounced visit by the Maui-based Department of Transportation vehicle inspector.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Chief Executive Officer

The CEO has 18 years of nonprofit management experience and 20 years of human resource management experience. She is well versed in transportation industry regulations to include drug and alcohol program management, risk management, strategic planning and management, employee and labor relations and program/project development and implementation. She is a nationally certified Senior Professional in Human Resources and certified as a Results Oriented and Accountability trainer. The CEO reports to the MEO Board of Directors.

Project Manager

MEO's Project Manager is the former CEO with 23 years of nonprofit experience and more than 20 years of experience as an early childhood educator. She is a graduate of the Johnson and Johnson Fellows Leadership program, and is a nationally certified Head Start program auditor responsible monitoring federal Head Start grantees to ensure of contract compliance. During her time as CEO she managed two successful Grant in Aid projects; the MEO Transportation Facility and the MEO Emergency Generator, both projects were completed within the scope of the grant. The Project Manager reports to the CEO.

Chief Operating Officer

The COO has more than 35 years of management, operations and facilities, and risk management experience, working as a regional executive operations manager for a large retailer. She was responsible for the planning and implementation of opening new locations, expansion and remodels, and providing day to day support at the store level. She is responsible for program oversight and supporting MEO directors. She acts as the agency's risk manager and is certified at the Designated Employer Representative responsible for oversight and management of MEO Drug and Alcohol testing program. The COO reports to the CEO.

Transportation Director

MEO's Transportation Director has 25 years of transportation experience, with nine years of experience as a director. He is State delegate to the Community Transportation Association of America and a Certified Transportation and Safety and Security Manager with extensive experience providing oversight of all aspects of transportation operations to include project management and procurement. He is responsible for the oversight of all transportation operations throughout Maui County. The Director reports to the Chief Operating Officer.

Maintenance Personnel

MEO has eight Automotive Technicians, to include two supervisors and one manager. This team is responsible for fleet maintenance and repair. All transportation maintenance employee conduct is governed under the MEO Employee Handbook umbrella which contains specific House Rules for transportation personnel. Guidelines for facility and fleet maintenance, accident and safety-related reporting, and drug/alcohol procedures are also included in the MEO Employee Handbook.

The MEO Automotive Technician Manager and supervisors carry all of the necessary ASE certifications and all other Technicians carry one or more. The following is an overview of those certifications held by the Auto Tech Manager.

- ASE Master School Bus Technician
- ASE Master Medium/Heavy Truck Technician
- ASE Master Automobile Technician
- Advanced Break Training-International Truck and Engine Corporation Air System Brakes
- ATG Ford 6.0L & 7.3L Direct Injection Diesels Diagnosis and Repair
- GM 6.6 Liter Diesel Electronic Engine System
- GM EL-2 Advanced Electrical Principles- Electronic and Transistor Operation
- GM Diagnostics
- ACDelco Service Training
- Ricon Wheelchair Lifts and Accessories
- Standard motor Lift and Accessories
- Standard Motor Products Professional Technician Rapid Component Diagnostics
- Telma Maintenance and Troubleshooting Training

All technicians carry a CDB type B license with a passenger endorsement. This provides a unique understanding of how the mechanics of the vehicles relates to their operation and thus the service provided.

MEO is an authorized service center for Ricon lifts and Penntax alternators, and the technicians have training in GM Fleet Service.

MEO strongly believes in staff development and has provided opportunities for staff who desire additional training at every level. MEO technicians participate in annual training to keep pace with industry standards.

The Auto Tech Manager reports to the Transportation Director. The technicians report to the Auto Tech Manager.

Driver Personnel

The MEO driver training program is extensive and ongoing. Evidence of that are the many trainings and policy and procedure manuals developed by MEO that are followed diligently. MEO's Health and Safety Manual includes information on Accident Reporting, Hazard Communication, and Bloodborne Pathogens, all directly applicable to the transportation program. In addition, it includes detailed documentation on Fleet Safety including Fleet Safety Guidelines, Accident Reporting and Investigation, Preventative Maintenance, Vehicle Inspection, Fleet Safety Rules, and Inspections Records/Forms. Training is provided upon hire and annually.

MEO takes very seriously its obligation to ensure drivers and other staff are trained appropriately. In addition to the Safety and Training Manual, MEO also provides training on its Driver Manual which includes Defensive Driving Requirements, Emergency Driving Procedures, Passenger Relations and Care, Two-way Radio Procedures, and Ecolane scheduling and dispatching trip handling and routing. Other topics include Causes of Accidents. Vehicle Pre and Post Check Vehicle Inspections, Driving at Night, Passenger Illness/Injuries, Passenger Complaints, Passenger with Personal Assistive Devices (crutches, canes, walkers, braces, artificial limbs, visual and hearing impairment and more), Passenger in Wheelchairs, and communication procedures to name a few. Training is provided upon hire with periodic refreshers. All drivers must participate in eight hours of Driver Improvement Program training annually.

MEO Human Services drivers hold a minimum CDL type B license with a passenger endorsement and 75% of the drivers hold a CDL type B with a passenger and school bus endorsement.

Supervisory Personnel

MEO Transportation Supervisors and Managers have management experience and extensive knowledge of transportation operations and systems and personnel in order to maintain safe, reliable service. MEO transportation has 10 managers and supervisors. Supervisors carry a variety of industry certifications and receive ongoing training to maximize capacity.

Certifications include:

- Passenger Assistance Technician Techniques
- USDOT Paratransit Operator Training Instructor
- USDOT Transit Bus System Safety
- Certified Professional Dispatcher
- Bus Collision Investigation
- Comprehensive Safety Analysis
- OSHA General Industry Standards (30 hours)
- FTA Drug and Alcohol Reasonable Suspicion Training for Supervisors

- Safety and Security Manager
-

Other training includes:

- Managing and Resolving Workplace Conflict
- Leading with Emotional Intelligence
- Managing Emotions and Stress in Customer Service
- Mediation
- Performance Coaching
- 7 Habits for Managers
- How to Handle Difficult Questions
- Job Description Development and Utilization
- Federal Motor Carriers Safety Regulations
- HIPAA

All transportation staff are First Aid/CPR trained and know how to operate a fire extinguisher, secure a wheelchair and report suspicion of child or vulnerable adult abuse.

Reservationists, schedulers and dispatchers are trained on many of the above listed trainings as well as receiving extensive initial and ongoing training on operating the Ecolane scheduling and dispatching system.

MEO has in-house training and also participates in outside training through the Hawaii Transportation Association, the Community Transportation Association of America, and the University of Hawaii, Maui College.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Although this request is not for operating funds, MEO is providing organization charts for both the Transportation Department and the agency to demonstrate how the Transportation Department is structured and how it fits within the structure of the entire agency.

The Transportation Department is the largest of five MEO program services departments. The Transportation Director is supervised by the Chief Operating Officer (COO) who works closely with the Chief Fiscal Officer (CFO). The COO and CFO report to the Chief Executive Officer (CEO). The CEO reports to the Board of Directors.

The Organizational Chart shows the structure support for all operations to include the islands of Molokai and Lanai. Despite the size of MEO, with more than 200 employees, this structure has proven efficient and effective as witnessed by MEO consistently achieving and more often than not, exceeding its program goals and objectives.

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

CEO- \$100,000.00

COO- \$86,000.00

CFO- \$80,000.00

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

MEO is neither a defendant nor a plaintiff in any pending litigation and does not have any outstanding judgments.

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

MEO holds a Certificate of Public Convenience and Necessity issued by the Public Utilities Commission State of Hawaii License #4575-C. This enables MEO to transport ambulatory and non-ambulatory persons throughout the County of Maui.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
No additional funding will be needed. Ongoing maintenance of the maintenance shop will be covered under MEO's grant operations.

This is the last phase of the MEO Transit Facility for the foreseeable future.

(b) Not received by the applicant thereafter.

If funds are not received this fiscal year, MEO will apply in the 2019-2020 fiscal year and will continue to look for other sources of funding.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

See attached.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See attached.

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Secure a permanent maintenance shop to minimize operating costs and burden to taxpayers and ensuing that vehicles and buses are safe and reliable.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Maui Economic Opportunity, Inc. - Maintenance Shop

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	3,000,000		300,000	1,012,985
TOTAL (A+B+C+D+E)				
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	3,000,000	Debbie Lorenzo, CFO 808 249-2980		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	300,000	1/12/18		
(d) Total Private/Other Funds Requested	1,012,985	Signature of Authorized Official Date		
TOTAL BUDGET	4,312,985	Debra Cabebe, SPHR, CEO Name and Title (Please type or print)		

Maintenance Shop Cost Estimate Breakdown	Estimated Cost
Pre-engineered steel building	274,810
General Requirements	347,463
Sitework & Existing Conditions	122,304
Concrete	1,240,064
Metals	1,043,526
Thermal & Moisture	19,040
Doors, Windows and Misc Glass	254,800
Finishes	116,592
Specialties	4,480
Mechanical	235,200
Electrical	221,200
Subtotal Hard cost	3,879,479
General Liability Insurance	16,092
Bond	48,277
Subtotal with Gen Liability & Bond	3,943,848
GET 4.166%	164,301
Subtotal with GET	4,108,149
Contingency 5%	204,836
Total Estimated Cost	4,312,985

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Maui Economic Opportunity, Inc. - Maintenance Shop

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			3,000,000	1,312,985		
EQUIPMENT						
TOTAL:			3,000,000	1,312,985		
JUSTIFICATION/COMMENTS:						
Construction of Maintenance shop, to co-locate maintenance operations with the bus yard and dispatch site, eliminating rent expense, also eliminate the 2.5 miles (5 miles round trip) between the current facilities, creating inefficiencies including extra fuel costs, and significant driver and maintenance personnel time.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

60,270,001

CONTRACT DESCRIPTION		EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Transportation Services for Maui County's youth, elderly, disabled, low-income individuals, persons with special needs and the disadvantaged.	07/01/14-06/30/15	Dept of Transportation	County of Maui	6,000,440
2	Transportation Services for Maui County's youth, elderly, disabled, low-income individuals, persons with special needs and the disadvantaged.	07/01/15-06/30/16	Dept of Transportation	County of Maui	6,150,440
3	Transportation Services for Maui County's youth, elderly, disabled, low-income individuals, persons with special needs and the disadvantaged.	07/01/16-06/30/17	Dept of Transportation	County of Maui	6,180,013
4	Transportation Services for Maui County's youth, elderly, disabled, low-income individuals, persons with special needs and the disadvantaged.	07/01/17-06/30/18	Dept of Transportation	County of Maui	6,180,013
5	Transportation Services for Maui County's youth, elderly, disabled, low-income individuals, persons with special needs and the disadvantaged.	07/01/18-06/30/19	Dept of Transportation	County of Maui	tbd
6	Paratransit – Transportation for ADA paratransit for Maui County	07/01/14-06/30/15	Dept of Transportation	County of Maui	2,000,500
7	Paratransit – Transportation for ADA paratransit for Maui County	07/01/15-06/30/16	Dept of Transportation	County of Maui	2,000,500
8	Paratransit – Transportation for ADA paratransit for Maui County	07/01/16-06/30/17	Dept of Transportation	County of Maui	2,060,515
9	Paratransit – Transportation for ADA paratransit for Maui County	07/01/17-06/30/18	Dept of Transportation	County of Maui	2,060,515
10	Paratransit – Transportation for ADA paratransit for Maui County	07/01/18-06/30/19	Dept of Transportation	County of Maui	tbd

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

CONTRACT DESCRIPTION		EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
11	Installation of an Electrical Generator	04/06/15 - 03/31/18	Dept of Labor-Office of Com. Svcs	State of Hawaii	675,000
12	Construction of a New Bus Washing, Vacuuming Station	12/02/13 - 11/30/17	Dept of Labor-Office of Com. Svcs	State of Hawaii	500,000
13	Construction of a New Bus Washing, Vacuuming Station	07/01/15-11/30/17	Dept of Transportation	County of Maui	750,000
14	Vehicle Replacement for Transportation Svcs	07/01/14-06/30/16	Dept of Transportation	County of Maui	250,000
15	Vehicle Replacement for Transportation Svcs	07/01/15-06/30/17	Dept of Transportation	County of Maui	190,000
16	Vehicle Replacement for Transportation Svcs	07/01/16-06/30/18	Dept of Transportation	County of Maui	850,000
17	Vehicle Replacement for Transportation Svcs	07/01/17-06/30/19	Dept of Transportation	County of Maui	521,990
18	Vehicle Replacement for Transportation Svcs	10/3/16-10/31/17	County of Maui -CDBG	U.S.	141,100
19	Vehicle Replacement for Transportation Svcs	10/3/16-10/31/17	County of Maui -CDBG	U.S.	118,579
20	Head Start Services - promote school readiness for eligible children .	06/01/14-05/31/15	U.S. Dept of Health & Human Svcs	U.S.	2,058,579
21	Head Start Services - promote school readiness for eligible children .	06/01/15-05/31/16	U.S. Dept of Health & Human Svcs	U.S.	2,058,579
22	Head Start Services - promote school readiness for eligible children .	06/01/16-05/31/17	U.S. Dept of Health & Human Svcs	U.S.	2,135,026
23	Head Start Services - promote school readiness for eligible children .	06/01/17-05/31/18	U.S. Dept of Health & Human Svcs	U.S.	2,140,639
24	Head Start Services - promote school readiness for eligible children .	06/01/18-05/31/19	U.S. Dept of Health & Human Svcs	U.S.	2,115,639
25	Summer Head Start Services	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	168,428
26	Summer Head Start Services	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	175,000
27	Summer Head Start Services	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	180,250
28	Summer Head Start Services	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	180,250
29	Summer Head Start Services	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
30	Kahi Kamalii -Provide tuition subsidy for infant toddler center for eligible individuals	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	88,308
31	Kahi Kamalii -Provide tuition subsidy for infant toddler center for eligible individuals	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	95,000
32	Kahi Kamalii -Provide tuition subsidy for infant toddler center for eligible individuals	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	97,850
33	Kahi Kamalii -Provide tuition subsidy for infant toddler center for eligible individuals	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	97,850
34	Kahi Kamalii -Provide tuition subsidy for infant toddler center for eligible individuals	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
35	Head Start Afterschool Program	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	237,903
36	Head Start Afterschool Program	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	237,903
37	Head Start Afterschool Program	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	245,040
38	Head Start Afterschool Program	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	245,040
39	Head Start Afterschool Program	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
40	Youth Services in school prevention education program and out of school service learning.	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	186,718
41	Youth Services in school prevention education program and out of school service learning.	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	195,000
42	Youth Services in school prevention education program and out of school service learning.	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	200,850
43	Youth Services in school prevention education program and out of school service learning.	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	200,850

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

CONTRACT DESCRIPTION			EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
44	Youth Services in school prevention education program and out of school service learning.	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd	
45	Underage Drinking Prevention Program	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	50,000	
46	Underage Drinking Prevention Program	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	50,000	
47	Underage Drinking Prevention Program	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	51,500	
48	Underage Drinking Prevention Program	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	50,000	
49	Underage Drinking Prevention Program	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd	
50	Youth Substance Abuse Prevention	07/01/14-06/30/15	Department of Health Alcohol & Drug Abuse Div.	State of Hawaii	102,571	
51	Youth Substance Abuse Prevention	07/01/15-06/30/16	Department of Health Alcohol & Drug Abuse Div.	State of Hawaii	100,000	
52	AmeriCorps Environmental Program for Young Adults	11/14/14-11/13/15	Hawaii Commission for National & Comm Svc – Univ. of Hawaii	U.S.	130,000	
53	AmeriCorps Environmental Program for Young Adults	11/14/15-01/31/17	Hawaii Commission for National & Comm Svc – Univ. of Hawaii	U.S.	131,396	
54	AmeriCorps Environmental Program for Young Adults	11/14/16-11/13/17	Hawaii Commission for National & Comm Svc – Univ. of Hawaii	U.S.	124,830	
55	AmeriCorps Environmental Program for Young Adults	11/14/17-11/13/18	Hawaii Commission for National & Comm Svc – Univ. of Hawaii	U.S.	132,350	
56	AmeriCorps Environmental Program for Young Adults	11/14/18-11/13/19	Hawaii Commission for National & Comm Svc – Univ. of Hawaii	U.S.	tbd	
57	Ke Kahua Site Farm Maintenance	04/06/15-03/31/17	Dept of Labor-Office of Com. Svcs	State of Hawaii	126,000	
58	Best – To provide support services and training for individual reintegrating back into the community	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	103,000	

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

CONTRACT DESCRIPTION		EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
59	Best – To provide support services and training for individual reintegrating back into the community	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	103,000
60	Best – To provide support services and training for individual reintegrating back into the community	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	106,090
61	Best – To provide support services and training for individual reintegrating back into the community	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	100,000
62	Best – To provide support services and training for individual reintegrating back into the community	07/01/17-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
63	Senior Community Service Employment Program	07/01/14-06/30/15	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	194,792
64	Senior Community Service Employment Program	07/01/15-06/30/16	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	194,792
65	Senior Community Service Employment Program	07/01/16-06/30/17	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	260,935
66	Senior Community Service Employment Program	07/01/17-06/30/18	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	184,031
67	Senior Community Service Employment Program	07/01/18-06/30/19	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	tbd
68	National Farmworker Jobs Program	07/01/14-06/30/15	U.S. Dept of Labor-Employment & Training Div	U.S.	312,663
69	National Farmworker Jobs Program	07/01/15-06/30/16	U.S. Dept of Labor-Employment & Training Div	U.S.	320,484
70	National Farmworker Jobs Program	07/01/16-09/30/17	U.S. Dept of Labor-Employment & Training Div	U.S.	320,484
71	National Farmworker Jobs Program	07/01/17-09/30/18	U.S. Dept of Labor-Employment & Training Div	U.S.	318,882
72	National Farmworker Jobs Program	07/01/17-09/30/19	U.S. Dept of Labor-Employment & Training Div	U.S.	tbd

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

CONTRACT DESCRIPTION		EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
73	Housing Placement Program	07/1/14 - 06/30/15	State of Hawaii - Dept. of Human Services	U.S.	100,000
74	Housing Placement Program	07/1/15 - 12/31/15	State of Hawaii - Dept. of Human Services	U.S.	50,000
75	Low Income Home Energy Assistance Program	05/1/14 -04/30/15	State of Hawaii - Dept. of Human Services	U.S.	30,645
76	Low Income Home Energy Assistance Program	05/1/15 - 07/30/16	State of Hawaii - Dept. of Human Services	U.S.	35,980
77	Low Income Home Energy Assistance Program	10/1/16-9/30/17	State of Hawaii - Dept. of Human Services	U.S.	36,300
78	Low Income Home Energy Assistance Program	10/1/17-9/30/18	State of Hawaii - Dept. of Human Services	U.S.	36,300
79	Low Income Home Energy Assistance Program	10/1/18-9/30/19	State of Hawaii - Dept. of Human Services	U.S.	tbd
80	Employment Core Services for Low Income Individuals	07/1/14-06/30/15	Dept. of Labor & Ind. Relations	State of Hawaii	134,500
81	Employment Core Services for Low Income Individuals	07/1/15-09/30/17	Dept. of Labor & Ind. Relations	State of Hawaii	110,000
82	Rental Assistance Program	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	328,500
83	Rental Assistance Program	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	322,000
84	Rental Assistance Program	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	347,580
85	Rental Assistance Program	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	355,330
86	Rental Assistance Program	07/01/18-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
87	Enlace Hispano - Hispanic community assistance program	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	95,500
88	Enlace Hispano - Hispanic community assistance program	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	95,550

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Maui Economic Opportunity, Inc. - Agency Funding

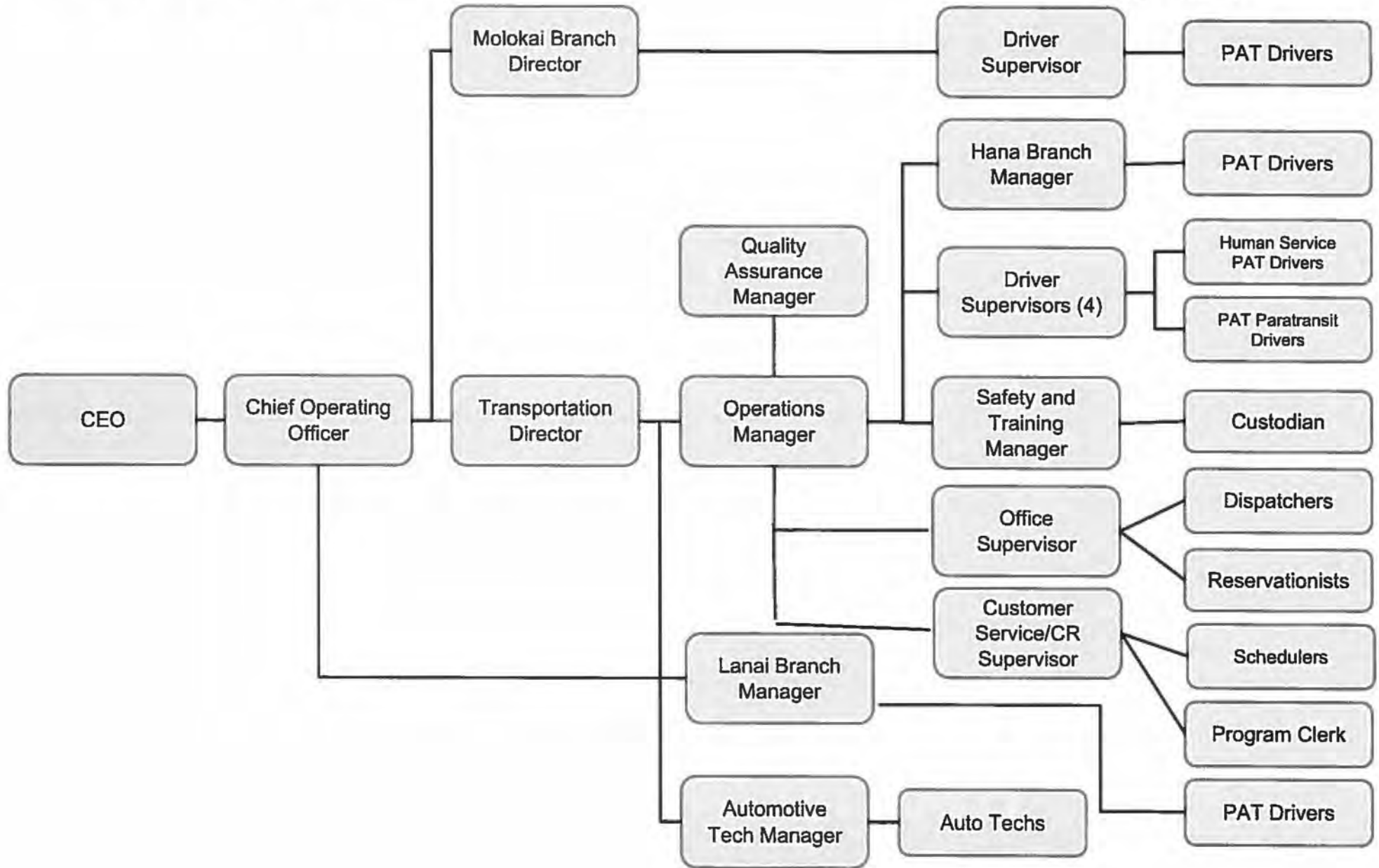
	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
89	Enlace Hispano - Hispanic community assistance program	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	98,417
90	Enlace Hispano - Hispanic community assistance program	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	95,464
91	Enlace Hispano - Hispanic community assistance program	07/01/18-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
92	Coordinated Statewide Homeless Initiative	04/15/16 - 04/14/17	Dept. of Human Services- Thru Aloha United Way	State of Hawaii	159,000
93	Weatherization Assistance Program	10/1/17 - 09/30/18	State of Hawaii - Dept. of Human Services	U.S.	76,615
94	Community Service Block Grant	10/01/14-09/30/15	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	429,414
95	Community Service Block Grant	10/01/15-09/30/16	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	421,702
96	Community Service Block Grant	10/01/16-09/30/17	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	490,013
97	Community Service Block Grant	10/01/17-09/30/18	State of Hawaii – Dept. of Labor & Ind. Relations	U.S.	445,258
98	Planning & Coordinating Council	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	80,000
99	Planning & Coordinating Council	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	83,000
100	Planning & Coordinating Council	07/01/16-06/30/17	Dept of Housing & Human Concerns	County of Maui	85,490
101	Planning & Coordinating Council	07/01/17-06/30/18	Dept of Housing & Human Concerns	County of Maui	82,925
102	Planning & Coordinating Council	07/01/18-06/30/19	Dept of Housing & Human Concerns	County of Maui	tbd
103	Senior Fair Coordination	08/1/15-12/31/15	Office on Aging	County of Maui	11,000
104	Senior Fair Coordination	08/1/16-12/31/16	Office on Aging	County of Maui	11,500
105	Senior Fair Coordination	08/1/17-12/31/17	Office on Aging	County of Maui	11,330
106	Senior Fair Coordination	08/1/18-12/31/18	Office on Aging	County of Maui	tbd

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

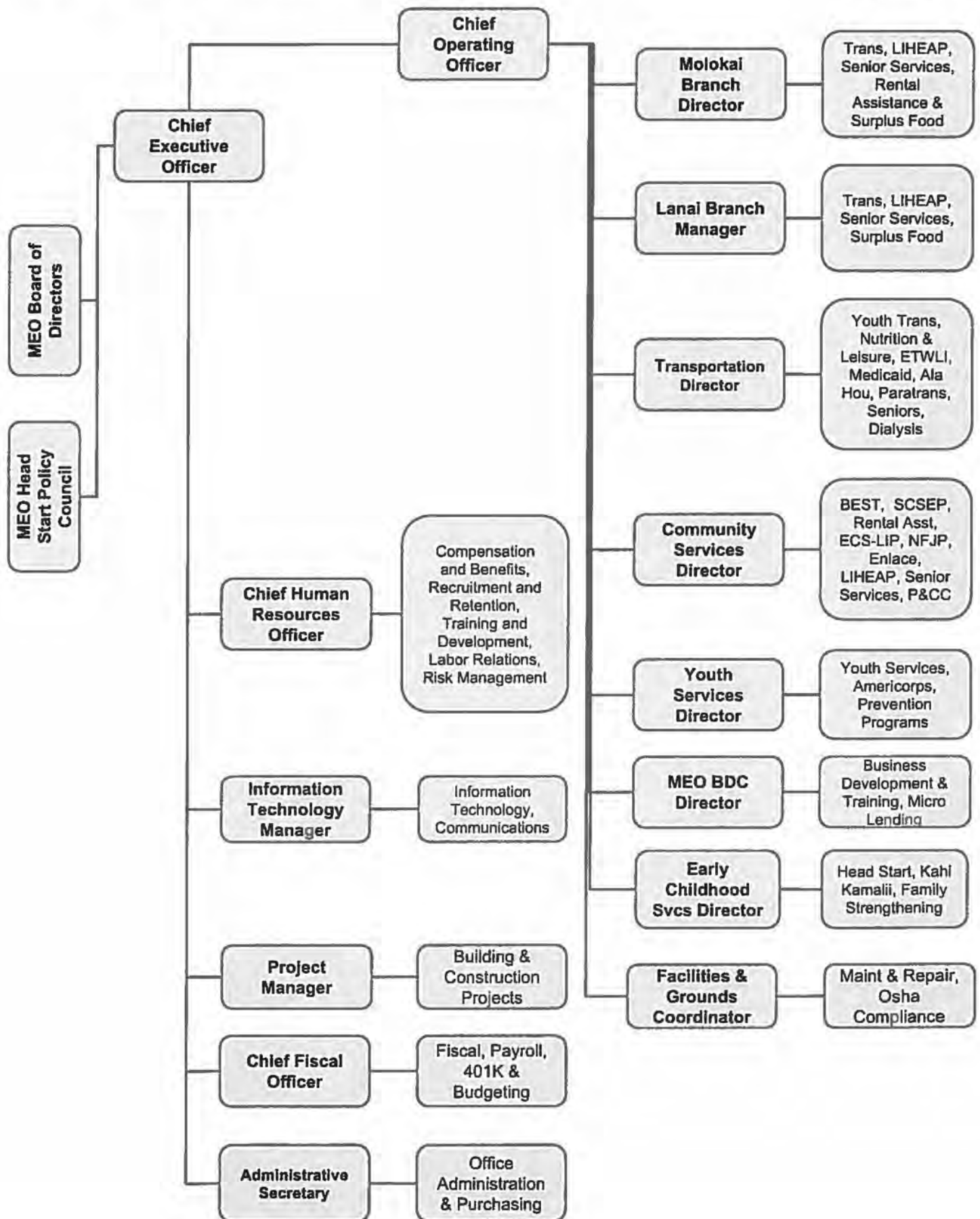
Applicant: Maui Economic Opportunity, Inc. - Agency Funding

CONTRACT DESCRIPTION		EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
107	Project Graduation	07/01/14-06/30/15	Dept of Housing & Human Concerns	County of Maui	47,741
108	Project Graduation	07/01/15-06/30/16	Dept of Housing & Human Concerns	County of Maui	47,741
109	Project Graduation	01/01/17-06/30/17	Dept of Housing & Human Concerns	County of Maui	47,741
110	Project Graduation	01/01/18-06/30/18	Dept of Housing & Human Concerns	County of Maui	47,741
111	Microenterprise Program - Business Development Center	10/01/14-09/30/15	Office of Economic Development	County of Maui	237,000
112	Microenterprise Program - Business Development Center	10/01/15-09/30/16	Office of Economic Development	County of Maui	245,000
113	Microenterprise Program - Business Development Center	10/01/16-03/30/18	Office of Economic Development	County of Maui	280,000
114	Microenterprise Program - Business Development Center	10/01/17-09/30/18	Office of Economic Development	County of Maui	265,000
115	Microenterprise Program - Business Development Center	10/01/18-09/30/19	Office of Economic Development	County of Maui	tbd
116	USDA Child Nutrition Program	10/01/14 – 09/30/15	State of Hawaii - Dept. of Education	U.S.	263,195
117	USDA Child Nutrition Program	10/01/15 – 09/30/16	State of Hawaii - Dept. of Education	U.S.	212,824
118	USDA Child Nutrition Program	10/01/16 – 09/30/17	State of Hawaii - Dept. of Education	U.S.	191,898
119	USDA Child Nutrition Program	10/01/17 – 09/30/18	State of Hawaii - Dept. of Education	U.S.	186,700
120	USDA Child Nutrition Program	10/01/18– 09/30/19	State of Hawaii - Dept. of Education	U.S.	tbd

Transportation Organization -2018



MEO Organization - 2018





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAUI ECONOMIC OPPORTUNITY, INC.

was incorporated under the laws of Hawaii on 03/22/1965 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Maui Economic Opportunity, Inc.

(Typed Name of Individual or Organization)



(Signature)

1/12/18

(Date)

Debbie Cabebe, SHRM-SCP, SPHR

(Typed Name)

CEO

(Title)