

House District(s) _____

Senate District(s) _____

**THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF HEALTH AND HUMAN SERVICES

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Malama Pono Health Services

Db:

Street Address: 4366 Kukui Grove Street, Suite 207
Lihue, HI 96766

Mailing Address: P.O. Box 1950, Lihue, HI 96766

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JULIA HALL

Title Grant Writer

Phone # 808-246-9577

Fax # 808-246-9588

E-mail julia@mphskauai.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

FOR OVER 30 YEARS, MALAMA PONO HEALTH SERVICES HAS PROVIDED KAUAI COUNTY RESIDENTS AND VISITORS WITH VITAL HEALTH PROGRAMS AND SERVICES. WE ARE REQUESTING FISCAL SUPPORT FOR OUR WOMEN'S WELLNESS CLINIC AND ASSOCIATED PROGRAMS: TRANSGENDER SERVICES AND HIV/STD TESTING & TREATMENT. OUR SERVICES ARE ALL-INCLUSIVE; ALL INDIVIDUALS RECEIVE THE NECESSARY CARE, INCLUDING UNINSURED, UNDERINSURED, TRANSITIONALLY HOUSED, AND HOMELESS INDIVIDUALS. WITHOUT OUR SERVICES ON KAUAI, MANY INDIVIDUALS WOULD HAVE TO RECEIVE WOMEN'S WELLNESS SERVICES, TRANSGENDER SERVICES AND HIV/STD TESTING & TREATMENT OFF ISLAND OR NOT AT ALL.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 220,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

[REDACTED SIGNATURE]

MISTEE BAILEY-MYRICK, PRESIDENT & CEO
NAME & TITLE

01-16-18
DATE SIGNED

1/16/18 10:30 AM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**

Malama Pono Health Services (MPHS) provides valuable community health services to all residents of the island of Kauai, population total of 71,735; over 75% of our population is Asian, Native Hawaiian, and Other Pacific Islander (U.S. Census Bureau). There are a large number of tourists on island on any given day; MPHS is available for residents and visitors alike. For over 30 years, Malama Pono Health Services has been the sole provider on Kauai of HIV/AIDS, STD, and viral hepatitis services; the only agency providing direct case management and treatment for clients affected by these diseases. Our programs for these services are: HIV/AIDS Case Management (Ryan White Care Act: Medical Case Management, Food Bank, Bus Passes, Medical Co-Pays); HIV/HEP C Testing; HEP B Testing & Vaccinations; STD Testing & Treatment. Without these vital programs, many Kauai residents would have to seek testing and treatment off island or not at all. MPHS has developed several other programs and services designed specifically to meet the needs and growing health services demands of our island community: Women's Wellness Clinic; Transgender Services; Smoking Cessation Program; Fatherhood/Motherhood is Sacred; Love Notes: Teaching Teens Healthy Relationships. One of our newest programs, still in development, our Mobile Health Clinic was created to bring some of our existing programs to rural, underserved areas of Kauai.

The mission of MPHS, a registered nonprofit organization since 1986 is "to provide individualized, compassionate health care services and education to meet the evolving needs of those on Kauai". Our culturally competent, experienced staff, Board of Directors, and group of approximately 150 community volunteers assist us in accomplishing this mission to promote the health and well-being of all individuals on Kauai. All programs meet or exceed state standards that have been determined to ensure high-quality, effective services.

Malama Pono Health Services respectfully requests \$220,000 from the Hawaii State Legislature's 2018 Grant in Aid Program to continue to grow our successful Women's Wellness Clinic Program as well as our programs that compliment these services within our traditional clinic setting and our mobile medical vehicle. Our mobile medical vehicle's primary focus is to reach individuals that are homeless, limited by transportation, or unable to reach our primary clinic location for any other reason. Our mobile medical vehicle meets Kauai's residents where they are at. Two other MPHS programs both compliment and support Our Women's Wellness

Clinic: our HIV/STD Testing & Treatment Program and our Transgender Services Program; we are including a request for funding for both of these MPHS programs as well (included in the \$220,000 total) in order to better integrate our current selection of programs and services with the objective of offering our Kauai men, women and visitors improved, more comprehensive and inclusive community health services. We are requesting support for our HIV/STD Testing & Treatment Program for several reasons: 1. Two of our State Department of Health contracts, one for HIV Case Management and one for HIV Prevention were consolidated this past year into one award; this consolidation resulted in a loss of revenue for us of approximately \$50,000. 2. Our current contracts and funding do not include enough funds for HIV Testing & Treatment for two segments of our Kauai population: heterosexual females and heterosexual males; most of our funding concentrates on HIV testing and treatment for our MSM population, men who have sex with men. 3. We have consistently exceeded our budget for STD Testing & Treatment on Kauai, one of the reasons for this is that our totals annually usually include cruise ship passengers and other visitors to Kauai, not included in our State budget for our STD Prevention Contract based on service delivery primarily to Kauai residents. Finally, our Transgender Services Program is currently being administered by our Women's Wellness Clinic staff, additional funding for this program will improve our staff's capability to continue to serve all segments of our island community.

The MPHS programs for which we are requesting GIA funding: Women's Wellness Clinic, HIV/STD Testing & Treatment Program, and Transgender Services all assist Kauai's most vulnerable population with vital community health services through our traditional clinic location and our mobile medical vehicle that travels throughout the island. We provide no cost services to Kauai's uninsured, underinsured, transitionally housed, homeless men and women, and youth 14 and above. In this manner, our request is in accordance with the State Legislative Session 2018 priorities of addressing Hawaii's homeless problem and affordable housing shortage issues.

2. **The goals and objectives related to the request;**

1. **Women's Wellness Clinic:** In 2015, we began providing women's health services, including pap smears, birth control, breast exams (with mammogram referrals), pregnancy testing, unplanned pregnancy prevention/counseling and other referrals as needed. In 2017, we hired a Nurse Practitioner to expand our women's clinic services.

Goal 1: MPHS will continue to partner with the State of Hawaii, County of Kauai, and other Social Service and medical agencies for referrals to the Women's Wellness Clinic Program.

Objective: By FYE June 2019, MPHS will continue on-going collaborations with our government and community partners to continue to receive referrals for our women's clinic.

Goal 2: By FYE June 2019, MPHS will provide at least 200 Kauai women and teens with health care services through our Women's Wellness Clinic Program, both in our office clinic and with our Mobile Medical Clinic, in addition to the 220 patients we already see on a regular basis for an estimated 420 total women and teens assisted. **Objective:** MPHS

will track the number of persons served, including the type of service given with a MPHS intake form and with computer data entry of this information.

Goal 3: Of the 420 total estimated women and teens served; MPHS will provide an estimated 20% of these women (approximately 79 visits) who are uninsured with necessary access to women's wellness services, free of charge to these "at-risk", low-income women and teens.

Objective: MPHS will track the number of uninsured patients served with data entry and reports from our Athena Medical Records system.

2. **HIV/STD Testing & Treatment:** For over 30 years, Malama Pono Health Services has been the sole provider on Kauai of HIV/AIDS, STD, and viral hepatitis services; the only agency providing direct case management, testing and treatment for clients affected by these diseases.

Goal 1: MPHS will continue to partner with DOH, other medical facilities and community organizations to receive referrals for HIV/STD Testing & Treatment. We will also continue with our community outreach and education/prevention sessions via our traditional clinic setting and our mobile medical vehicle, to encourage residents to get tested through our HIV/STD Testing & Treatment Program.

Objective: By FYE June 2019, MPHS will initiate contact with our government and community partners to continue to receive referrals for this program. We will also continue our established community outreach to address HIV/STD testing and treatment in our local community.

Goal 2: In FYE June 2017, MPHS provided 432 HIV Testing & Treatment sessions. Two people tested positive. By FYE June 2019, we intend to increase service by an estimated 10% to provide HIV Testing and Treatment to approximately 475 individuals representing all segments of our population: MSM, heterosexual women and heterosexual men.

Objective: MPHS will track the number of persons served, including the type of service given with a MPHS intake form and with computer data entry of this information. MPHS reports to the Department of Health (DOH) via the HIV/STD reporting system known as "Luther."

Goal 3: In FYE June 2017, MPHS provided 536 STD Testing & Treatment visits. By FYE June 2019, we intend to increase service by an estimated 10% to provide STD Testing and Treatment to approximately 590 individuals, consisting of both residents and visitors.

Objective: MPHS will track the number of persons served, including the type of service given with a MPHS intake form and with computer data entry of this information. MPHS reports to the Department of Health (DOH) via the HIV/STD reporting system known as "Luther."

3. **Transgender Services:** We now offer transgender services to both male to female and female to male transitioning individuals. Services include: hormone replacement therapy, legal name change assistance referrals, and other related health and referral assistance as needed for transgender individuals on Kauai.

Goal 1: MPHS will continue to partner with the State of Hawaii, County of Kauai, and other Social Service and medical agencies for referrals to the Transgender Services Program.

Objective: By FYE June 2019, MPHS will initiate contact with our government and community partners to continue to receive referrals for our transgender services program.

Goal 2: By FYE June 2019, MPHS will provide an estimated nine to ten transgender individuals with services via our traditional clinic setting and through our mobile medical vehicle, including the five individuals we currently assist with our Transgender Services Program.

Objective: MPHS will track the number of persons served, including the type of service given with a MPHS intake form and with computer data entry of this information.

4. **The public purpose and need to be served;**

MPHS remains committed to organizational sustainability as we address critical health needs of our county and state; facing these issues is both a challenge and an opportunity. The Kauai Community Health Needs Assessment Report 2013 identified five priority health issues for Kauai residents. Two of these priorities are specifically addressed by MPHS programs and services: "1. Health and Wellness: Screening, early detection and management of breast cancer, cervical cancer, diabetes, cholesterol, hypertension, colorectal cancer, HIV, etc. 2. Medical Care: Available, accessible, affordable and integrated mental healthcare/substance abuse/developmentally disabled services and facilities." Also contained in this report is a detailed summary of Trends & Comparisons; Kauai is "worse" than the State, but "better" than the Nation for both HIV Screenings and HIV Prevalence; as the only Kauai health care services organization addressing HIV screenings and care, our services are essential for residents affected with or by this disease.

Homelessness continues to be an issue, statewide and on Kauai. According to the January 2016 Statewide Point in Time Count, 79% of all homeless individuals on Kauai were unsheltered, 62% of family individuals were unsheltered. Addressing this disparity is of urgent importance to our island community; our services are offered to all residents, with or without a residence.

"The Hawaii Sexual & Gender Minority Health Report" identifies several LGBT health issues. For lesbian or bisexual women, 73% reported "having a mammogram in the past 2 years"; the same percentage reported "having a Pap smear in the past 3 years". Without these diagnostic tests and exams for women provided by our women's clinic, cervical cancer and breast cancer remain undiagnosed and untreated. Also, 57% of gay or bisexual men surveyed "had ever had HIV test in the past 2 years", MPHS HIV/AIDS testing and prevention programs address this need. According to a DOH release: "Hawaii is the state with the highest rate of liver cancer in the U.S.,

and the majority of liver cancer cases in Hawaii are caused by viral hepatitis types B and C. An estimated 23,000 persons in Hawaii are currently living with chronic hepatitis C, which can lead to liver disease and cancer". Clearly, MPHS Viral Hepatitis B & C testing, education and prevention programs contribute to lowering rates of Hep B & C infection and the rate of liver cancer in Hawaii. DOH reports: "Hawaii is now experiencing an increase in STD rates similar to the early 1970's"; MPHS STD testing assists with reducing this increase in STD infection, even while available funding for STD testing has not increased. Finally, DOH statistics (2015) place Kauai County at having the second highest number of births (28.8) born to teen mothers (ages 15-19) living in the following four Counties: Hawaii, Honolulu, Kauai and Maui.

MPHS has on-going, long-term collaborations with multiple local, state and national agencies and community partners. Hawaii Department of Health; Kauai Police Department; Mayor's Advisory Committee Kauai Life's Choices: Prevention Committee; Weinberg Foundation Fellows; Kauai Chamber of Commerce, and the Kauai County Health & Wellness Workgroup are some of the local organizations that MPHS belongs to or participates in on a regular basis. Kauai Medical Clinic, other local health care providers, and other Kauai nonprofit organizations are also an integral part of our ongoing community partnerships that allow us to coordinate our program and service delivery and provide unduplicated services. Nationally, MPHS is a member of NMAC, National Minority Aids Council and APIAHF, Asian Pacific Islander American Health Forum; we attend conferences sponsored by these groups to interact with and learn from national health organizations to better serve our community and fulfill our mission. Additionally, we utilize our website and social media: Facebook, Twitter and Instagram to increase our exposure to our community.

Malama Pono Health Services has a well-established community education outreach program which includes utilizing Kauai's eight radio stations with approximately 300 PSA's per month minimum; also, outreach Community Education Sessions are designed for implementation in schools and in the workplace. Health Fairs and community events are held for screenings and vaccinations. We also partner with churches and ethnic social club leaders and use their normal internal communication methods. All MPHS educational materials have been created and printed in multiple languages to accommodate and expand our culturally and linguistically competent programs. Our involvement in health education and prevention assists us in identifying emerging health needs in our island community as they happen.

The routine, on-going engagement of MPHS with our community and our clients, along with our continuing collaborations with community partners to discuss the evolving health needs of Kauai's men and women means that we have a current and multi-faceted understanding of our community's health needs and how to best initiate and implement service delivery to meet these needs. For example, Planned Parenthood closed their Kauai office several years ago; our Women's Wellness Clinic provides a similar, comprehensive selection of women's health services to low-income, at-risk women, a program designed to address women's health needs previously answered by the Kauai based Planned Parenthood office.

5. **Describe the target population to be served; and**

Malama Pono Health Services (MPHS) provides valuable community health services to all residents of the island of Kauai, population total of 71,735; over 75% of our population is Asian, Native Hawaiian, and Other Pacific Islander (U.S. Census Bureau). There are a large number of tourists on island on any given day; MPHS is available for residents and visitors alike.

MPHS assisted 1,384 Kauai residents and visitors, ages 14 years and older with these on-going programs for FYE 2016/2017:

Education and Testing:

432 HIV counseling and testing sessions. Two people tested positive.

91 Hep C counseling and testing sessions.

536 STD counseling and testing sessions

Dispersed 6,089 condoms and 4,459 safer sex kits

HIV Care Services:

Support services, including case management, access to food pantry, medications assistance, housing case management and more to 49 individuals living with HIV/AIDS.

Hepatitis B Testing & Vaccinations:

13 Hep B testing and vaccinations

Women's Wellness Center:

MPHS began providing women's health care services in November of 2015. Since that time, we have seen 220 patients, diagnosed 10 abnormal pap smears, 4 breast lumps, provided referrals for follow up care, and provided birth control options to women who may not have sought out care.

Smoking Cessation Program:

MPHS assisted 83 residents with this program.

6. **Describe the geographic coverage.**

Malama Pono Health Services provides vital community health services to residents and visitors of Kauai. The United States Census Bureau defines Kauai as census tracts 401 through 409 of Kauai County, Hawaii, which comprises all of the county, except for the island of Ni'ihau (U.S. Census Bureau). Kauai is the fourth largest of the Hawaiian Islands; it covers an area of approximately 562 square miles and is located northwest of Oahu.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. **Describe the scope of work, tasks and responsibilities;**

Women's Wellness Clinic: In November 2015, MPHS began providing women's health services including: annual well-woman exams (pap smears or cervical cancer screening), family planning,

birth control (birth control pills, condoms, IUD, etc.), pregnancy testing, breast cancer screening, diagnosis & treatment: urinary tract infection (UTI), yeast infection and vaginitis, and reproductive options and referrals. We began with a Board member, Dr. Carol Fujiyoshi (Ob/Gyn) who volunteered one night per week to see uninsured women; along with one staff member, our Clinic Supervisor to see all types of women patients during business hours. In 2017, we hired a Nurse Practitioner to expand our women's clinic services. We serve Kauai women ages 14 and over, including women and teens who are uninsured or underinsured. Since that time, we have seen 220 patients, diagnosed 10 abnormal pap smears, 4 breast lumps, provided referrals for follow up care, and provided birth control options to women who may not have sought out care. We continue to expand our program: adding additional hours for our Nurse Practitioner and therefore available clinic hours for patients, expanding to provide family planning and birth control information and services to rural residents and homeless individuals with our Mobile Medical Clinic, and continuing to secure funding for providing necessary, and in some cases live-saving, no cost wellness services to uninsured or underinsured women.

HIV/STD Testing & Treatment: For over 30 years, Malama Pono Health Services has been the sole provider on Kauai of HIV/AIDS, STD, and viral hepatitis services; the only agency providing direct case management, testing and treatment for clients affected by these diseases. Our programs for these services are: HIV/AIDS Case Management (Ryan White Care Act: Medical Case Management, Food Bank, Bus Passes, Medical Co-Pays); HIV/HEP C Testing; HEP B Testing & Vaccinations; STD Testing & Treatment. Without these vital programs, many Kauai residents would have to seek testing and treatment off island or not at all. Education and Outreach are an integral part of our Testing & Treatment Program. Malama Pono Health Services has a well-established community education outreach program which includes utilizing Kauai's eight radio stations with approximately 300 PSA's per month minimum; also, outreach Community Education Sessions are designed for implementation in schools and in the workplace. Health Fairs and community events are held for screenings and vaccinations. Our Prevention Specialist Supervisor and Prevention Specialist have been trained and certified by the STD/HIV/AIDS Prevention Branch of the Hawaii State Department of Health; the Prevention Specialist Supervisor administrates the program. HIV/STD Testing and Treatment currently operates out of our Lihue clinic office; we hope to expand with limited testing services in our Mobile Medical Clinic when it is operational, sometime in early 2018. Education and Testing results for FYE June 2017 were as follows: MPHS had 432 HIV counseling and testing sessions (two people tested positive), 91 Hep C counseling and testing sessions, and 536 STD counseling and testing sessions. We also dispersed 6,089 condoms and 4,459 safer sex kits. As mentioned, we seek additional expansion of these services for several aforementioned reasons, especially to include expanded HIV Testing & Treatment for two segments of our Kauai population: heterosexual females and heterosexual males; most of our funding concentrates on HIV testing and treatment for our MSM population, men who have sex with men. Also, we consistently exceed our Island's budget for STD Testing & Treatment from our State STD Prevention Contract, one of the reasons for this is that our totals of individuals served annually usually include cruise ship passengers and other visitors to Kauai, not included in our contract budgets for STD Testing & Treatment based on service delivery primarily to Kauai residents. Receiving funding for these two key areas with this specific MPHS program will strengthen our Testing &

Treatment Programs; more importantly, it will continue to ensure the health and wellbeing of all of Kauai's residents and visitors.

Transgender Services: We offer transgender services to both male to female and female to male transitioning individuals. Services include: hormone replacement therapy, legal name change assistance referrals, and other related health and referral assistance as needed for transgender individuals on Kauai. Our Nurse Practitioner and Clinical Supervisor currently administrate this program. We have five transgender clients as of December 2017; we anticipate serving up to five additional clients by FYE June 2018. As we are the only Kauai agency assisting transgender individuals; we remain committed to this inclusive health services program and the individuals we serve. As we do with our Women's Wellness Clinic, we offer services to uninsured and uninsured transgender individuals; MPHS remains committed to offering vital health services to all Kauai residents and visitors.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Key: X = goals/objectives in process towards accomplishment by FYE June 2019

Project Activity for FYE June 2019	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Referrals for Women's Wellness Clinic, HIV/STD, Transgender Services from Partner Agencies	X	X	X	X	X	X	X	X	X	X	X	X
Daily Women's Clinic: 8am to 4pm Mon-Fri (WWC)	X	X	X	X	X	X	X	X	X	X	X	Est. 420 women/teens served FYE 2018
No. of Uninsured/Underinsured Women/Teens Served (WWC)	X	X	X	X	X	X	X	X	X	X	X	Est. 79 visits: (of 420 total) FYE 2019
HIV Testing and Treatment. Daily Clinic Hours 8am-4pm Mon-Fri (HIV)	X	X	X	X	X	X	X	X	X	X	X	Est. 475 HIV Testing & Treatment FYE 2019
STD Testing and Treatment. Daily Clinic Hours: 8am-5pm Mon-Fri. (STD)	X	X	X	X	X	X	X	X	X	X	X	Est. 590 STD Testing & Treatment FYE 2019
Transgender Services (Trans)	X	X	X	X	X	X	X	X	X	X	X	Est. 9 to 10 Trans Individuals Served
Radio Public Service Announcements: All Programs	300	300	300	300	300	300	300	300	300	300	300	Est. 300 PSA's per month.
Education/Prevention Sessions: All Programs Quarterly/As Needed			X			X			X			X Est. Quarterly Education/Prevention Sessions FYE 2019

3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

MPHS uses a variety of data reporting methods to track our results with all of our programs and services. MPHS reports to the Department of Health (DOH) via the HIV/STD reporting system known as "Luther." All positive medical system screenings are reported to DOH for subsequent reportage to Centers for Disease Control (CDC). All vaccinations of uninsured persons are reported to the DOH. Malama Pono Health Services utilizes a web based Electronic Medical Records (EMR) system which will provide enumeration of all screening, testing, treatment and vaccinations. The number of screenings on Kauai at community based activities are quantifiable and positive tests are mandated to be reported to the DOH. All testing done by MPHS is reported and the data published yearly by DOH. All screening at Kauai's medical facilities is quantified by the electronic medical records system and all positive tests are reported to DOH/CDC, as well as a patient's primary care physician (if applicable). All vaccinations at medical facilities are reported. MPHS maintains long standing, close relationships with our local medical clinics and providers. These professional relationships allow MPHS to remain involved and elevate our patients' understanding of and level of care. We are able to evaluate each patient on a case by case basis therefore, helping to prevent gaps in care and to ensure effective program delivery. For another example of our case oversight, MPHS treatment plans for HIV/AIDS, STD treatments are evaluated on a quarterly basis to assess the effectiveness of each treatment plan – is it working for that specific patient? Adjustments to the plan are made accordingly, based on this regular, on-going assessment process.

MPHS assesses our programs on a regular basis using the most current verifiable clinical information (Luther reports, DOH annual statistics, our EMR system information) available to us based on the area we serve, the island of Kauai. Using this information, MPHS looks at local, state and national increased incidents of specific disease diagnosis, positive test trends, number of referrals, and evaluation and treatment, and uses this data to inform our program selection and evaluation. In addition, we measure the quality of our services and programs using a combination of other sources (anonymous patient satisfaction surveys; frequent meetings with and input from other Kauai partner agencies; community input garnered at our community health events; our prevention and education radio PSA responses; agency social media comments, etc.) to both continue to measure the effectiveness of our current programs and services, and to identify the unmet health needs in our community to inform future program delivery.

For all of MPHS programs and services, we offer our clients the opportunity to fill out a Satisfaction Survey to tell us about their experience with us; the best testimonials as to the quality of our care are from the men and women we serve in our community, the direct beneficiaries of our health care services. The results of our latest MPHS Satisfaction Survey relate the positive impact our programs and services on the lives of those served. For example, one of our survey questions is: "How much of a positive difference has Malama Pono Health Services made in your life?" The majority of respondents replied favorably: of the 201 survey results received, 67 said: Extremely Positive Difference, 75 said: Largely Positive Difference, 48 said: Moderately Positive Difference; in sum, 95% of respondents reported positively. Clearly, we are beneficially impacting the lives of those we serve.

All MPHS programs meet or exceed state standards that have been determined to ensure high-quality, effective services; we continue to use all available input and data to evaluate and maintain our current high standard of care for the Kauai men and women we serve.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

As mentioned, MPHS assesses our programs on a regular basis using the most current verifiable clinical information (Luther reports, DOH annual statistics, our EMR system information) available to us based on the area we serve, the island of Kauai. Using this information, MPHS looks at local, state and national increased incidents of specific disease diagnosis, positive test trends, number of referrals, and evaluation and treatment, and uses this data to inform our program selection and evaluation. In addition, we measure the quality of our services and programs using a combination of other sources (anonymous patient satisfaction surveys; frequent meetings with and input from other Kauai partner agencies; community input garnered at our community health events; our prevention and education radio PSA responses; agency social media comments, etc.) to both continue to measure the effectiveness of our current programs and services, and to identify the unmet health needs in our community to inform future program delivery. These measures of effectiveness will be reported to the State Agency through which grant funds are appropriated to MPHS in a Final Report after the contact expires, and in any interim reports as needed or required to enable the State to assess our programs' achievement or accomplishment.

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
- a. **Budget request by source of funds (Budget Pages 5, 5.1)**
 - b. **Personnel salaries and wages (Budget Page 6)**
 - c. **Equipment and motor vehicles (Budget Page 7)**
 - d. **Capital project details (Budget Page 8)**
 - e. **Government contracts, grants, and grants in aid (Budget Page 9)**
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$50,000	\$50,000	\$25,000	\$200,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.**

MPHS will seek the following funding for our Women’s Wellness Clinic and HIV/STD Testing & Treatment Programs in 2019, based on the following requests for funding submitted for FYE June 30, 2018 for an estimated total of \$74,325. We do not currently have another funding source identified yet for our Transgender Services Program in 2019.

Source of Funding:	Program:	Amount:	Status:
Zonta Club of Hanalei	WWC	\$2,250	Awarded
Elsie Wilcox Trust	WWC	\$3,000	Awarded
Dora Isenberg Trust	WWC	\$7,500	Awarded
Mabel I. Wilcox Foundation	WWC	\$5,000	Awarded
Dow Global Contributions	WWC	\$2,500	Awarded
HI Women’s Legal Fdn.	WWC	\$4,075	Awarded
Atone & Edene Vidinha Trust	WWC	\$30,000	Pending
Zonta Club Lihue	WWC	\$10,000	Pending
Cruise Industry Foundation	HIV/STD	\$10,000	Pending

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not Applicable.

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.**

Source of Funding:	Program:	Agency:	Amount:
Grant in Aid 2016	WWC/Transgender	State of HI	\$190,000
HIV Case Mgmt./Prevention	HIV	DOH	\$448,684
STD Prevention	STD	DOH	\$ 15,000
DHS/NIHP	HIV	DHS	\$ 5,515
HUD/NIHP	HIV	HUD	\$ 10,469
Ryan White Care Act	HIV	Ryan White	\$ 80,554

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.**

As of December 31, 2017, the balance of unrestricted current assets of Malama Pono Health Services is \$607.40.

IV. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application.

For over 30 years, Malama Pono Health Services has been the sole provider on Kauai of HIV/AIDS, STD, and viral hepatitis services; the only agency providing direct case management and treatment for clients affected by these diseases. Our programs for these services are: HIV/AIDS Case Management (Ryan White Care Act: Medical Case Management, Food Bank, Bus Passes, Medical Co-Pays); HIV/HEP C Testing; HEP B Testing & Vaccinations; STD Testing & Treatment. Without these vital programs, many Kauai residents would have to seek testing and treatment off island or not at all.

MPHS has developed several other programs and services designed specifically to meet the needs and growing health services demands of our Kauai island community: our Women's Wellness Clinic and Transgender Services Programs are two of these valuable community health programs. Our well-established nonprofit health services agency has the necessary skills, abilities, knowledge, and experience to implement the service delivery required to successfully operate our Women's Wellness Clinic, Transgender Services, and HIV/STD Testing & Treatment Programs, the programs for which we are requesting GIA support.

The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

MPHS received a 2016 State of Hawaii GIA Award in the amount of \$190,000 to initiate our Women's Wellness Clinic. Malama Pono has provided HIV/STD services for more than twenty-five years under contract to the STD/AIDS Prevention Branch (SAPB) of the Hawaii State Department of Health (DOH). We currently have 2 State Contracts for HIV/STD services: 1. Integrated HIV Case Management/Prevention and 2. STD Prevention Contract. MPHS has been a recipient of Ryan White Care Act Funds for HIV Care Services for the past twenty-seven years.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Malama Pono Health Care Services leases two office suites in an existing building located directly adjacent to the Kukui Grove Theaters. The address is 4366 Kukui Grove Street, Lihue, HI 96766. This building houses a variety of health care specialties including, but not limited to dental, chiropractic, dermatology, etc. The office space interior for MPHS Suite 207 has 1,755 square feet for the agencies case management, smoking cessation counseling and administration

offices. The office space interior for Suite 205 has 1,168 square feet and houses the clinical operations of the agency.

MPHS has implemented a new Mobile Medical Clinic Program via a rebranded/remodeled decommissioned ambulance, focusing on bring some of our programs and services to extremely rural areas and homeless individuals of Kauai. We hope to achieve several results with our Mobile Medical Clinic: to educate Kauai residents, especially youth, about engaging in risky behaviors that could lead to HIV/AIDS, STD's, Viral Hepatitis, unintended pregnancies and/or blood borne diseases; to reduce the glaring health disparities exhibited in our Asian and Pacific Islander (API) community; as well as to provide health services to residents in areas that otherwise have no access and or very limited access to the types of services that MPHS provides. MPHS will provide HIV/HEP B testing, family planning and birth control information, transgender services outreach, and smoking cessation counseling, all services that can be provided in a mobile medical setting. Proposed expansion of this program includes future partnership agreements with existing clinic facilities in rural areas with restrooms and exam rooms available for our occasional use to be able to offer our unduplicated full slate of programs and services on prescheduled days when our Mobile Medical Clinic will be in operation at the same site.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Our culturally competent, experienced staff assist us in accomplishing our mission to promote the health and well-being of all individuals on Kauai. All programs and staff training meet or exceed state standards that have been determined to ensure high-quality, effective services. The following MPHS staff have the qualifications and experience to provide the proposed service delivery for our request; two Board of Directors members and both the MPHS President/CEO and Chief Operating Officer provide supervision, training and administrative direction to all Program Staff as follows:

Women's Wellness Clinic and Transgender Services: (Programs Start: November 2015)

Medical Supervision: Carol Fujiyoshi, M.D. Obstetrics/Gynecology, Kauai Medical Clinic and MPHS Board of Directors Member.

Clinical Supervisor/Prevention Specialist, Melisse Camelo, 1.0 FTE

The Clinical Supervisor manages the daily activities of our Women's Wellness Clinic: maintains clinic budget; orders clinical equipment and supplies to fill patient needs. She also establishes and oversees billing practices and is the MPHS Medical Biller/Coder. She is also a Prevention Specialist and provides culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing and referrals to

individuals and groups on Kauai. She has been the Clinical Supervisor/Prevention Specialist with MPHS since 2015.

Family Nurse Practitioner, Brandi Bartholomew, .50 FTE

The Nurse Practitioner is a licensed independent practitioner who is responsible for managing health problems and coordinating health care for patients in accordance with State and Federal rules and regulations. She performs diagnoses and treatment of illnesses, as well as carries out health-risk assessments, routine checkups, screening tests and immunization, and counseling for our Women's Wellness Clinic. She has been with MPHS since January, 2017.

HIV/STD Testing & Treatment: (Program Start: 1986)

Medical Supervision: Jeffrey Cronk, M.D. Hematology/Oncology, Kauai Medical Clinic and MPHS Board of Directors Member.

Prevention Specialist Supervisor, Bianka Tasaka, 1.0 FTE

The Prevention Specialist Supervisor oversees 2 Prevention Specialists who provide culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing and referrals to individuals and groups on Kauai. She has been with MPHS since 2004, and has been the Prevention Specialist Supervisor since 2015.

Prevention Specialist, Andrew Preston, 1.0 FTE

Reporting to the Prevention Specialist Supervisor, The Prevention Specialist provides culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing and referrals to individuals and groups on Kauai. He has been a Prevention Specialist with MPHS since 2006.

Administration:

President and CEO, Mistee Bailey-Myrick, 1.0 FTE

Reporting to the Board of Directors, the CEO has overall strategic and operational responsibility for Malama Pono Health Services' staff, programs, expansion, and execution of its mission. She has extensive knowledge of the health services field, core programs, operations, and business plan and is responsible also for media/public relations and community partnerships.

Chief Operations Officer, Rob Anderson, 1.0 FTE

Reporting to the President, the COO is responsible for oversight of all MPHS operations: finance, office management, human resources, technology, curriculum and instruction, performance management, and research and evaluation. He is the liaison between the CEO, Board, and staff.

Medical Receptionist/Administrative Assistant, Verna Souza-Costa, 1.0 FTE

Performs administrative and office support activities for MPHS Clinic and General Office. Her duties include answering telephone calls, receiving and directing visitors, word processing, and filing.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organization Chart, Page 18.

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Annual Salaries:

- | | |
|-----------------------------|-------------|
| 1. President/CEO: | \$76,478.00 |
| 2. Chief Operating Officer: | \$47,000.00 |
| 3. Accounting Director: | \$46,384.00 |

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The following licenses and/or accreditation are held by Malama Pono Health Services Staff:

1. All Malama Pono Health Services (MPHS) Prevention Specialists have been trained and certified by the STD/HIV/AIDS Prevention Branch of the Hawaii State Department of Health.
2. MPHS HIV Rapid Testing Program is a certified CLIA waived activity; CLIA is the Clinical Laboratory Improvements Amendment Section of the U.S. Centers for Medicare and Medicaid Services.
3. Our CEO and our HIV Care Services Case Manager both have degrees in Nursing.

4. Our Prevention Specialists are Certified Medical Assistants.
5. Our Nurse Practitioner is a Qualified and Board-Certified Nurse Practitioner with current pediatric and women's health experience.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) **Received by the applicant for fiscal year 2018-19, but**
- (b) **Not received by the applicant thereafter.**

Approximately 70% of our total operational budget is restricted contract funds; about 82% of our total revenue comes from both restricted and unrestricted grants and contracts. The approximately 18% of remaining revenue includes unrestricted donations (individual and corporate), fundraising (including events) and Board of Director contributions. Recently, we initiated a "fee for service" policy for insured patients for some of our services which also has assisted MPHS with meeting our fiscal responsibilities; these totals are included in our fundraising totals.

Several of our Federal and State contract awards are long-term multiple year grants; three of these awards have been awarded to MPHS consecutively and consistently for over a span of 15 years or longer. These specific contracts are both reliable and repeatable and serve as the foundation for our fiscal stability. Some of our private foundation awards are also multiple year award and provide a stable, predictable revenue stream for the term of the grant. Other foundation and charitable organization awards are given on an annual basis; many of these awards we have received in consecutive years. We are aware of one State Contract change: two of our Department of Health contracts, one for HIV Case Management and one for HIV Prevention were consolidated into one award; we incurred a loss of revenue of approximately \$50,000 as a result.

While we don't anticipate any other major changes in our revenue for next year; we are very aware of the current national health care policy and funding debate and remain uncertain about how this affects our long-term Federal contracts status. This national climate of uncertain health care changes and unpredictability has renewed our firm commitment to establish more diversified sources of funding to meet our fiscal responsibilities and goals.

MPHS understands that Grant in Aid (GIA) awards are for a one-year contract term and an award is not a guarantee of on-going funding for our organization or our program from GIA. We have included other sources of funding in our fiscal sustainability planning for both our program and our community health services nonprofit organization beyond the term of the GIA contract.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

See Attached Certificate of Good Standing, Page 19.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

See Attached Signed Declaration Statement, Budget Page 10.

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

42F-102 Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization or individual;

Malama Pono Health Services

(2) The public purpose for the grant;

Community Health Services

(3) The services to be supported by the grant;

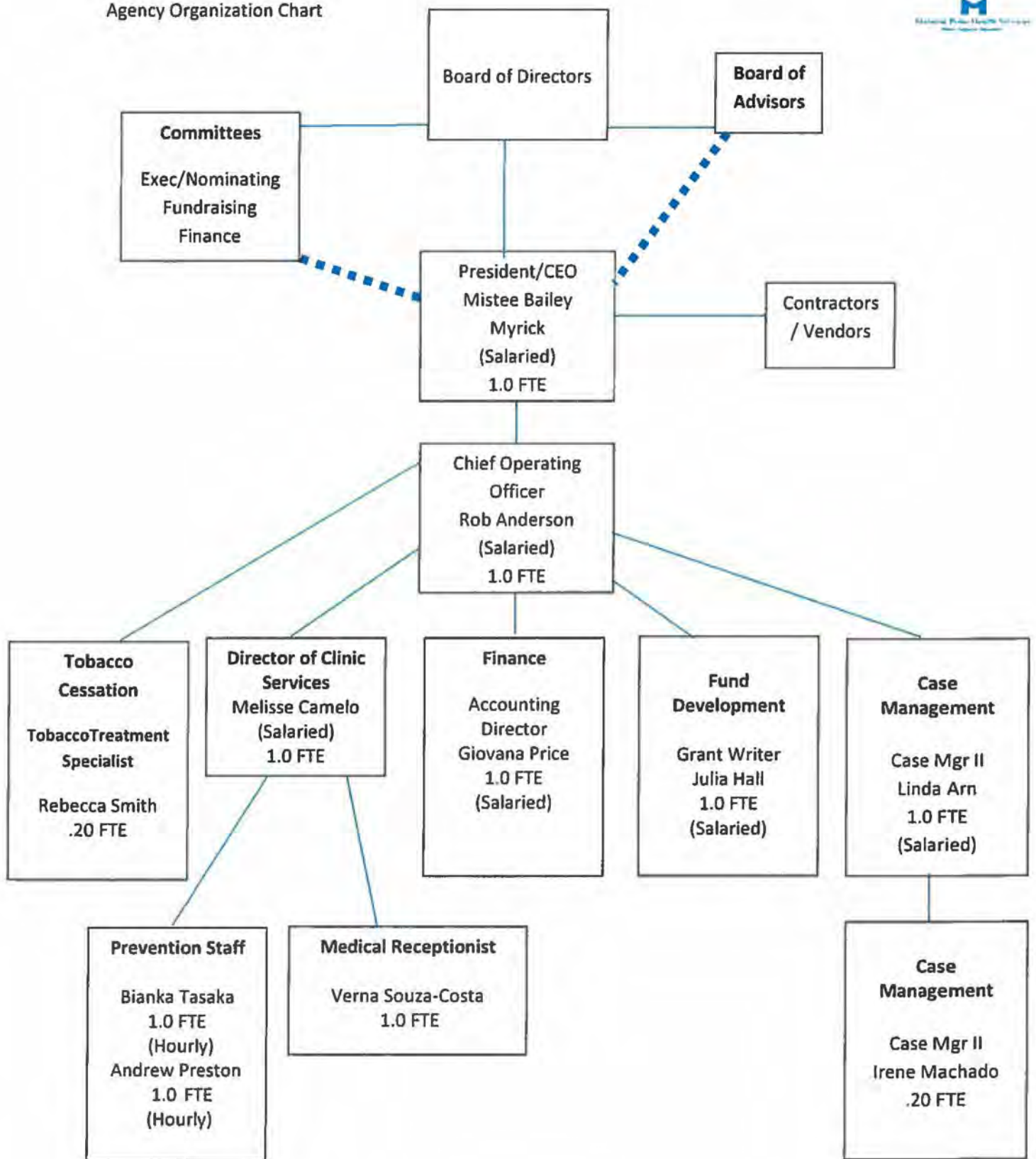
Women's Wellness Clinic, HIV/STD Testing and Treatment, Transgender Services.

(4) The target group; All men and women residents of Kauai, ages 14 years and older, especially those residents who are "at-risk", uninsured or underinsured. Our services are also available to Kauai visitors.

(5) The cost of the grant and the budget.

\$220,000.

Agency Organization Chart





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MALAMA PONO HEALTH SERVICES

was incorporated under the laws of Hawaii on 10/16/1987 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 12, 2017

Catharine P. Owa-Cole

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Malama Pono Health Services

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	120,000			
2. Payroll Taxes & Assessments	9,180			
3. Fringe Benefits	8,100			
TOTAL PERSONNEL COST	137,280			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	1,520			
2. Insurance	2,500			
3. Lease/Rental of Equipment	500			
4. Lease/Rental of Space	15,000			
5. Staff Training/CPE	3,000			
6. Supplies/Contraceptives/testing/labs	15,000			
7. Uninsured Care	10,000			
8. Telecommunication	600			
9. Utilities	1,000			
10 Program Incentives	2,000			
11 Administrative Services	10,000			
12 Contractual Services	5,000			
13 Printing & Publications	1,000			
14 Advertising-print/radio	8,000			
15 Prevention/Outreach Education	7,600			
16				
17				
18				
19				
20				
21				
TOTAL OTHER CURRENT EXPENSES	82,720			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	220,000			
SOURCES OF FUNDING		Budget Prepared By: Giovana Price		
(a) Total State Funds Requested		<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> </div> <div style="text-align: right;"> 808-246-9577 Phone <u>01-16-18</u> Date </div> </div>		
(b) Total Federal Funds Requested				
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested				
TOTAL BUDGET	220,000	Signature of Authorized Official Mistee Bailey-Myrick Name and Title (Please type or print)		

BUDGET REQUEST BY SOURCE OF FUNDS

Budget Narrative

Period: July 1, 2018 to June 30, 2019

Malama Pono Health Services respectfully requests \$220,000 from the Hawaii State Legislature's 2018 Grant in Aid Program primarily for our Women's Wellness Clinic Program. We gratefully received support in 2016 from Grant in Aid to assist us with initiating this valuable community health program (along with funds for our Transgender Services Program); our Women's Wellness Clinic Program is extremely successful and thriving, continuing to address the women's wellness needs of Kauai's women and teens, particularly those who are "at-risk", uninsured or under-insured.

Two other MPHS programs both compliment and support Our Women's Wellness Clinic: our HIV/STD Testing & Treatment Program and our Transgender Services Program; we are including a request for funding for both of these MPHS programs as well in order to better integrate our current selection of programs and services with the objective of offering our Kauai men, women and visitors improved, more comprehensive and inclusive community health services.

The following is our budget narrative for each line item in our proposed budget:

Total Personnel Cost: (\$137,280) See Budget Page 6 for details re: salaries; payroll taxes and assessments and fringe benefits are also included in the Total Personnel Cost amount.

Inter-Island Airfare (\$1,520): Two roundtrip inter-island flights for two program staff members to attend transgender-related cultural competency training on Oahu.

Insurance (\$2,500): Professional Liability Insurance Costs.

Lease/Rental of Equipment (\$500): Office Xerox machine rental expenses.

Lease/Rental of Space (\$15,000) includes Lease/Rental of office space; the costs are based on the allocated programs.

Staff Training/CPE (\$3,000): Medical Assistant Certification, Continuing Education expenses.

Supplies (\$15,000): Vaccines, Hormones, Pregnancy Tests, HIV/STD Tests, Hepatitis Tests, Contraceptive expenses and Lab fees.

Uninsured Care (\$10,000): Costs to provide Women's Wellness and Transgender Services to those individuals who are uninsured or underinsured.

Telecommunication (\$600.00): Office Phones, program staff work cell phones.

Utilities (\$1,000): Office Electricity and Internet Services.

Program Incentives (\$2,000): Inexpensive Incentives (gift cards, snacks) for use in Program Outreach to encourage potential program participants to have HIV/STD Tests, join a support group, etc.

Administrative Services (\$10,000): These are Unanticipated Expenses that cannot be expensed to our current HIV/STD contracts. Such expenses may include additional insurance and minimal business office costs.

Contractual Services (\$10,000) Medical Services for Transgender individuals.

Printing and Publications (\$1,000): Costs for Training Materials and Public Awareness Campaigns.

Radio/Print Advertising (\$8,000) Public Service Announcements, Program Advertising for Community Outreach Expenses.

Prevention Education (\$7,600): Costs & Expenses for Public Education Sessions and Health Fairs.

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Malama Pono Health Services

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Mistee Bailey-Myrick, President/CEO	1	\$76,478.00	27.80%	\$ 21,259
Rob Anderson, Chief Operating Officer	1	\$47,000.00	42.55%	\$ 20,000
Brandi Bartholomew, Nurse Practitioner	0.75	\$67,891.00	44.19%	\$ 30,000
Melisse Camelo, Clinical Supervisor/Prevention Specialist	1	\$40,800.00	58.82%	\$ 24,000
Bianca Tasaka, Prevention Specialist Supervisor	1	\$34,320.00	10.00%	\$ 3,432
Andrew Preston, Prevention Specialist	1	\$33,097.00	10.00%	\$ 3,309
Verna Souza-Costa, Medical Receptionist/Admin. Assistant	1	\$32,885.00	54.74%	\$ 18,000
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
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				\$ -
				\$ -
TOTAL:				120,000
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Malama Pono Health Services

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Malama Pono Health Services

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS	Not Applicable					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Malama Pono Health Services

Contracts Total: 560,222

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	DOH HIV Case Mgmt/Prevention	7/1/17-6/30/19	DOH	State of HI	448,684
2	DOH STD Prevention	7/1/17-6/30/18	DOH	State of HI	15,000
3	DHS/NIHP	7/1/17-6/30/18	DHS	State of HI	5,515
4	HUD/NIHP	3/1/17-4/31/18	HUD	Federal	10,469
5	Ryan White Care Act Year 27	4/1/17-3/31/18	Ryan White	Federal	80,554
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Malama Pono Health Services

(Signature)

(Date)

Mistee Bailey-Myrick
(Typed Name)

President/CEO
(Title)