

House District(s) _____

Senate District(s) _____

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

La'akea Foundation

Db: La'akea

Street Address: 639 Baldwin Avenue, Paia, HI 96779

Mailing Address:

PO Box 790994,

Paia, HI 96779

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ANDREA HALL RODGERS

Title Executive Director

Phone (808) 579-8398

Fax # (808) 242-7030

E-mail andrea@laakea.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Expanding the Community for Low Income and Intellectually/Developmentally Disabled Adults on Maui

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$2,100,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE

AT THE TIME OF THIS REQUEST:

STATE \$300,000 _____

FEDERAL \$0 _____

COUNTY \$0 _____

PRIVATE/OTHER \$193,000 _____

TYPE: _____ DATE: _____

ANDREA HALL RODGERS, EXECUTIVE DIRECTOR
NAME & TITLE

JANUARY 17, 2018
DATE SIGNED

JAN 18 2018 *JR*
NAM

Application for Grants: Expanding the Community for Low Income and Intellectually/Developmentally Disabled Adults on Maui

Submitted to the Twenty-Ninth Legislature, Hawai'i State Legislature
By La'akea, January 19, 2018

I. Background and Summary

1. A brief description of the applicant's background:

In the year 2000, a board of concerned Maui residents and parents of disabled children came together with one goal in mind: to establish a residential and vocational community where autistic and intellectually/developmentally disabled (IDD) adults can live, work, and thrive. These community members, professionals, and parents recognized a pressing problem in Maui County: that adults with IDD (estimated at 3,500 in Maui County alone)—who are Hawai'i's most vulnerable, lowest-income citizens—are simply unable to afford Maui's exorbitant housing prices. Many end up homeless, drifting in the streets, without the services, care or community that helps them live optimal, meaningful lives.

The La'akea Foundation, a 501(c)3 organization, has been working with the community, parents and other providers throughout the state to solve this problem. Our mission is to provide a residential community where youth and adults with disabilities can work, learn and live as part of a thriving 'ohana.

In 2010, the organization commenced services as the La'akea Farm ("La'akea"), a Department of Health licensed agency. With support from Maui County, the Hawai'i State Legislature, select private foundations, individual donors, and current IDD providers across Maui County, La'akea has secured and operates a 12-acre farm, along with a country store, an indoor day program, and a community building. Additionally, La'akea owns and operates one Department of Health licensed group home, manages three apartments supporting IDD clients where they live independently, and serves additional day program clients.

At La'akea, special needs participants experience an inclusive 'life-sharing' setting where they engage in a healthy and productive lifestyle—learning, connecting and contributing to something greater than themselves. La'akea has grown as a valued part of the larger Paia and Maui community, as many community members visit the farm weekly for fresh-grown fruit, vegetables and meaningful interaction.

2. The goals and objectives related to the request:

With its sound business plan, active and engaged Board of Directors, and the support of the state and community, La'akea has come far in providing a place where special needs citizens can work, learn, and thrive. Yet there is still a major obstacle to overcome: there is no affordable housing on Maui that can accommodate and include these vulnerable citizens, who desperately

need an integrated, community-centered place to live.

To be able to begin accommodating autistic and IDD adults seeking a place to call home, **our goal is to provide affordable living spaces in an inclusive community setting for low-income citizens (those with and without disabilities).**

To meet this goal, we will begin constructing an affordable housing community on La'akea's 12-acre campus—land that Maui County donated to the La'akea Foundation in 2006 for this exact purpose. The new community will integrate people with disabilities together with lower income citizens, and its first phase will include the following new construction:

- One 9-bedroom/4-bath home to be licensed as a DOM home
- One 2-bedroom/1-bath home that will qualify as HUD homes through the Section 8 voucher
- Three 1-bedroom/1-bath home that will qualify as HUD homes through the Section 8 voucher

By creating this community, La'akea Foundation meets the following objectives, providing:

- Affordable housing and long-term care for some of the lowest-income citizens in the United States;
- An opportunity for adults with autism and intellectual/developmental disability to have a safe, inclusive community where they can live, work, and socialize among peers, while staying close to their families;
- Greater economic development in Maui County, as this is a capital improvement project;
- A thriving, self-sustainable community that relies on itself, rather than long-term government funding.

The State of Hawaii generously awarded a Capital Improvement Grant of \$300,000 to get La'akea started on infrastructure improvements to begin this ambitious project. However, in order to meet our goals and objectives, **La'akea must secure an additional \$2.1 million for its capital campaign: Expanding The Community, 2017-2019.** These funds will enable La'akea to provide this safe and affordable housing for Maui's most vulnerable citizens.

3. The public purpose and need to be served:

The State of Hawai'i Department of Health Developmental Disabilities Division has identified social inclusion and affordable housing as top priorities for people with IDD. There is a clear need for viable options and La'akea, as mentioned above, has a site that lends itself to this need.

Securing affordable housing is a serious challenge for Hawai'i's residents, who face the highest cost of shelter in the country—with the median house price in Maui at or above \$650,000 (Source: Maui News, October 13, 2017). Housing is considered “affordable” when a household spends less than 30 percent of their income on shelter and utilities. It is estimated that more than half of all renters do not live in affordable housing, while almost 80 percent of the state's extremely low-income households are paying more than half of their income in rent (Source:

Hawai'i's Affordable Housing Crisis, July 2014: <http://bit.ly/1wkYzvC>).

Adults with IDD are Hawai'i's most vulnerable, lowest-income citizens. The special needs population of Maui County is estimated at 3,500, according to the U.S. Census Bureau (Source: <http://quickfacts.census.gov>). Autism is growing in epidemic proportions and Hawai'i is on the high end of a national trend, according to Hawai'i State health officials. The national study *Priced Out 2016* (Source: www.tacinc.org) reports that Hawai'i is experiencing the single worst housing crisis for disabled adults in the nation, with a cost of 188 percent of a Supplemental Security Income check required to rent a one-bedroom apartment.

The combination of limited incomes, the reduction of affordable housing units on Maui, and lack of employment opportunities for people with disabilities has made it virtually impossible for them to locate and obtain safe, affordable and decent housing within a community environment. These individuals need safe and affordable permanent housing, an opportunity to engage in meaningful work, and the availability of constant and ongoing care.

In September 2015, Andrea Hall Rodgers, La'akea Executive Director met with John Rapacz, Administrator of the Maui County Zoning Administration and Enforcement Division, and William Spence, Director of the Maui County Planning Department, to identify any zoning restrictions on our 12-acre campus. Following this meeting, La'akea received a letter with authorization to build up to eight homes on the La'akea campus with no zoning change. La'akea is currently working with developers Chris Hart & Associates to plan and execute this vision.

La'akea respectfully requests that the State of Hawai'i continue joining us in this mission: to use the La'akea land to create this much needed affordable housing.

4. Describe the target population to be served:

These newly constructed homes will allow La'akea to welcome special needs adults and their residential caregivers, along with other low-income residents who have no disabilities—providing affordable rental housing in an inclusive community for up to 20 adults. Consider these true-life examples from our community alone:

- Paul is an autistic young man who was raised in foster care since the age of two. Now at age 27, he lives independently with support from La'akea. His autism causes him to get overly stimulated, rendering him unable to live in a typical group home environment. Paul now rents a small apartment across from the La'akea group home, within walking distance to La'akea Farm, where he works and participates in the day program. In December, his landlord informed Paul that his son will soon move back to Maui and cannot find an affordable place to rent. If the landlord's son doesn't find another affordable option, he will take over Paul's rental—leaving Paul homeless, with no place to go, no place he can afford.
- Lisa has been an employee of La'akea for three years. She is incredibly loyal to the organization, and a caring asset to the clients we serve. When her \$1,000/month lease for a studio apartment was up, her landlord raised the rent more than 30%, which priced her

out of her rental home. She was forced to move back into her family home in Lahaina, and now is unable to work full-time at La'akea because of the long commute.

The La'akea housing project will give people like Paul and Lisa and other low-income citizens—those with and without special needs—a chance to live, work and grow in a safe and integrated community they can call home.

According to the Hawai'i Developmental Disabilities Assistance and Bill of Rights Act 2000, people with developmental disabilities have, among others, a right to:

- a residential program appropriate to the individual;
- live in least restrictive, individually appropriate residential alternative;
- live as close as possible to the person's home community in Hawai'i.

La'akea is making these rights a reality for people with disabilities, and we need the State's support to continue doing so. Everyone deserves a place to live with dignity—particularly Maui's vulnerable special needs citizens. Let's keep Paul and many others like him off the streets by building this affordable inclusive community.

Active endorsements for this affordable housing project include: Alan Arakawa, Maui County Mayor, and Carol Reimann, Director of Housing and Human Concerns, as well as by colleague organizations serving the disabled, the Skill Village Neighborhood, and the town of Paia.

5: Describe the geographic coverage:

La'akea Community will give priority to clients in Maui County, although it will consider residents from other geographic locations in Hawai'i as the community expands its infrastructure and program. The wider Maui County community will benefit by having this affordable housing option in a safe, supportive, inclusive community.

II. Service Summary and Outcomes

1. Describe the scope of work, tasks and responsibilities

This capital project will enable La'akea to meet the immense need of affordable housing in a safe, secure integrated campus setting that includes developmentally disabled adults, in a way that would not otherwise be possible. There are no similar projects within the Hawaiian Islands.

Goals, objectives and tasks are as follows:

Goal:

- Meet the long-term residential needs of disabled (IDD) and low-income adults by providing affordable housing in a community setting, to include rental housing units accommodating up to 20 adults.

Objectives:

- Conduct and secure the physical planning, design, budgets and permits for the new construction at the La'akea campus.
- Design and build home structures on 12 acres of land already acquired from Maui County, located on Baldwin Avenue in Paia to create additional housing solutions.

Methods:

Methods for reaching the above objectives follow (order may change based on needs):

- Complete environmental assessment by July 2018 (in process);
- Solicit bids from architect, landscape architect, structural engineer, civil engineer, mechanical engineer, electrical engineer, soils testing, traffic engineer, survey, planning consultant and archaeological consultant; conduct due diligence firms;
- Hire engineers, architects, developers and consultants;
- Review current information on the site plan for the community. Create gap and actions analysis for the required approvals, design and subsequent construction;
- Obtain required approvals, design and construction documents;
- Draft engineering and architecture plans for construction;
- Install a water system, including valves, fittings, and fire hydrants (current meter onsite 1.5");
- Install drainage, main drain lines, culverts, drain inlets;
- Install septic systems and leach fields;
- Construct buildings, which includes grading, building pads, finished grading;
- Install walkways, driveways, roads and parking lot;
- Conduct erosion control, dust control, and landscaping;

- Hire on-site and support staff, including a caretaker/watch person then property manager;
- Conduct yearly evaluations of operations, clients, staff, and governing board to ensure quality, effectiveness and relevance of work.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service

The La'akea Foundation has brought together the appropriate expertise to guide the physical planning, the design, budgets, permits, and the phased build-out for the farm community. An estimated timeline follows:

Spring 2018:	Continued capacity building for Capital Campaign and implementation of campaign strategies
Spring 2018:	Working with Chris Hart & Associates, recruit and select engineers, architects, and consultants for the Environmental Assessment (EA) of the property
Summer 2018:	Complete work with Chris Hart & Associates on EA Continue capital campaign through 2019 Secure building permit and liability insurance
Fall 2018:	Begin onsite work, roads, utilities, water systems
Spring 2019:	Continue construction onsite Secure builder risk insurance, appraisal
Fall 2019:	Continue construction of priority structures Open doors for new residential housing
Winter 2019:	Finish construction; begin planning for additional housing units

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results

The La'akea Foundation will evaluate its initial success on its ability to expand our residential setting with additional affordable housing rental units for up to 20 disabled and low-income adults. To meet this benchmark, La'akea must:

- Meet its capital campaign goal of **\$2.1 million** by or before Fall 2019;
- Begin and end construction according to timeline, scheduled for 2019.

Executive Director Andrea Hall Rodgers and the Campaign Chairpersons Susan Graham and Andrew Pells are responsible for assessing and reporting the results of the campaign to the Board.

The La'akea Board of Directors has hired outside consultants three times since 2007 to support in writing and executing a well-thought out strategic plan, which has guided our progress to date. The La'akea Foundation will hire an outside evaluator to assess the community and its program as needed. The evaluator will meet with the Board, staff and residents/day program participants, to determine areas of success, weakness, opportunities and threats (according to the SWOT method). Other methods of qualitative and quantitative data collection and analysis may be used (such as the Logic Model), at the suggestion of the evaluation consultant and by agreement of the Board.

The La'akea Foundation Board evaluates itself and the executive director at least once annually through member surveys. This is accomplished during an Annual Retreat, or at some other appropriate time during the year. The results of the assessments are shared with the executive director and Board, at which point members engage in planning to build on successes and refine areas for improvement. The January 2016 evaluation indicated a need for additional administrative support. The Board chose to fund this position and as a result there is now a new administrative assistant on site at the La'akea campus full time. This organizational habit of evaluation maintains the integrity of the work and keeps Board and staff on track for best serving the needs of intellectually/developmentally disabled adults on Maui.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

La'akea Foundation measures our long-term effectiveness as an organization by how we provide for the residential and vocational needs of up to 35 adults with developmental disabilities in Maui County. Our goal is to provide affordable housing at an inclusive community farm setting that fully integrates people with and without disabilities.

The measures of effectiveness for fiscal year 2018-2019 include the following:

- The La'akea Foundation will have conducted the physical planning, including obtaining the design, budgets, timelines, and building permits for the new construction;
- The Design Team will have specific, detailed, and sound plans for the structures to be built, in accordance with rules set forth by the ADA;

- The Design Team will complete the environmental assessment; obtain the required permits and approvals; hire and supervise all subcontractors; and have begun site architecture for new affordable housing units that will accommodate up to 20 adults.

III. Financial Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

The total budget for new construction is \$2,400,000.00. This amount is required for the following:

A. Expenses/Vertical Construction

- | | |
|----------------------------------|---------------------|
| • One two-bedroom Homes | \$221,500.00 |
| • One nine-bedroom Homes | \$709,500.00 |
| • <u>Three one-bedroom Homes</u> | <u>\$482,000.00</u> |

Subtotal for construction: \$1,413,000.00

B. Planning and Design Expenses/Architect/Engineering

- | | |
|--------------------------|---------------------|
| • Architectural Expenses | \$ 75,000.00 |
| • Structural Engineer | \$ 30,000.00 |
| • Civil Engineer | \$ 30,000.00 |
| • Mechanical Engineer | \$ 20,000.00 |
| • Electrical Engineer | \$ 30,000.00 |
| • Traffic Engineer | \$ 15,000.00 |
| • Survey | \$ 25,000.00 |
| • Planning Consultant | \$ 30,000.00 |
| • <u>Archaeological</u> | <u>\$ 15,000.00</u> |

Subtotal for Expenses/Architect/Engineering: \$ 270,000.00

C. Site Readiness Expenses/Onsite and Offsite

- | | |
|------------------------|--------------------|
| • Offsite Expenses | \$ 125,000.00 |
| • Site Work | \$ 300,000.00 |
| • MECO (Maui Electric) | \$ 15,000.00 |
| • Water | \$ 20,000.00 |
| • Septic Systems | \$ 52,000.00 |
| • <u>Phone/Cable</u> | <u>\$ 3,000.00</u> |

Subtotal for Expenses/Onsite and Offsite \$ 515,000.00

D. Expenses/Insurance, Fees and Other

- Building permit \$10,000.00
- Builder Risk Insurance \$ 22,000.00
- General Liability Insurance \$ 33,000.00
- Appraisal \$ 5,000.00
- Legal \$ 50,000.00
- Contingency \$ 82,000.00

Subtotal for Expenses/Fees and Other \$ 202,000.00

TOTAL: \$ 2,400,000.00

Note: Of this total budget, our FY 2019 grant request is for \$2,100,000, as the Hawai'i State Legislature awarded La'akea \$300,000 in FY 2018.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
687,000.00	471,000.00	471,000.00	471,000.00	2,100,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.

La'akea will submit a proposal to the County of Maui Affordable Housing Fund and Federal Community Block Development Grant. Funds from the State Legislature, County Affordable Housing Fund and Federal CDBG Block Grant will enable La'akea to seek funding from private foundations, some of which require at least 66% of capital funding already secured. To expand the housing units beyond what is requested in this proposal, La'akea anticipates submitting applications for capital funding from Hawai'i based private foundations, including Weinberg, Atherton, Cook, Strong, Castle and more. The feasibility study for the capital campaign outlined a strategy for fundraising that the Board of Directors has been following. La'akea has received favorable initial responses from every foundation they have met with to date, as affordable housing is a top priority in Hawai'i right now.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they

have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts and grants it has been and will be receiving for program funding.

Department of Health Developmental Disabilities Division (DOH-DDD) Medicaid Waiver funds our program.

The State of Hawaii generously awarded a Capital Improvement Grant of \$300,000 in 2017-2018.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

Balance of unrestricted current assets as of December 31, 2017 is **\$241,109.20**
Please see attached.

IV. Experience and Capability

1. Necessary Skills and Experience

La'akea Foundation has the necessary skills and expertise to manage this capital project and the new community it creates, with proper care, oversight and financial health.

With a Hawaii Community Foundation Capacity Building Grant in 2007, La'akea developed its first strategic plan for the master build out of a farm community that includes and supports IDD adults. We modeled this community after Farm in the Dell of Montana, which has worked for nearly four decades to bring a new way of life for people with IDD—one in which residents are vital and productive members of the community (farminthedell.org). Founder Lowell Bartels, one of La'akea's mentors, advised us to start small and to build a farm-inspired day program with one home, and demonstrate excellence in programming and services as a Department of Health-licensed provider and to design an operating budget that is completely self-sufficient beyond fundraising, which we have done. He said once this is done it will be obvious to funders that La'akea has the experience and capacity to replicate the model on a larger scale. Having followed this advice, La'akea is ready to expand into a larger community that meets the housing needs of more of Maui's most vulnerable citizens.

Despite the economic climate of the past years, La'akea has created the infrastructure for the farm community: we built a barn, a farm store, opened for business, purchased, paid in full and then renovated a group home—all with no debt. La'akea also completed its first year in 2015 where 100% of the operating budget sustained itself with no fundraising. All funding efforts at this time were used to develop the infrastructure toward expansion, rather than to operate the program.

Sound and Capable Board of Directors

The La'akea Foundation maintains a board of committed, concerned parents and professionals. Expertise on La'akea's board includes the following: LEED certified Master Planner, landscape architect, banker, realtor, attorney, physician, marketing consultant, and special events planner. Three board members are parents or grandparents of special needs adults or children. Advisors and committee members include the following: CFO of a major construction company, an executive assistant for a council member, attorney specializing in real estate and land use, architect, special education educator, professional fundraiser, former CEO, accountant, strategic planning consultant, fund developer, cultural consultant, small business owner, and a physician's assistant. (Please see Section V.B Organizational Chart for a full list of board members and bios.)

The board has developed both internal and external documents to articulate and market our mission and goals, and strengthen its governance and operations. These include a Capital Campaign Case Statement, an Organizational Business Plan, a Strategic Plan for 2017–2019, a Press and Educational Kit, a Board Member Handbook, an Annual Operating Budget, and a Pro Forma Operating Budget for La'akea Community.

Prudent Design Planning

In November 2015, the La'akea Foundation formed a team of experts and board members to oversee the expansion plans. These experts have backgrounds in master planning, sustainable architecture, building for disabilities, alternative education, permaculture farming, and Hawaiian culture.

To measure its proposed impact, this team hosted a three-day concentrated brainstorming *charrette* in November 2016. The event was open to all members of the Maui community, particularly adults with disabilities, their families and caregivers, and the organizations that serve them. The charrette generated a broad base of design ideas, and provided a forum for diverse perspectives and support for the expansion.

In 2016, with the guidance of Jim Radford at Holmes, Radford & Avalon, Inc. Consulting, the La'akea Board drafted and approved a 2017–2019 Strategic Plan. This led to securing the services of Chris Hart & Partners to oversee the master construction planning, and to obtain the necessary approvals to proceed with an environmental assessment (EA) requirement. As part of the arrangement, Chris Hart & Partners will:

- Review current information on the existing zoning, entitlements, and site plan for the community. Create gap and actions analysis for the required approvals, design and subsequent construction;
- Recommend prioritized actions for obtaining required approvals, design, and construction documents;
- Analyze the current available project management funds and identify probable gaps in ability to fund the site plan approval and new construction;
- Recommend final budgets and timeline for site plan approval and construction for board approval;
- Manage the selection and hiring of the consultant team needed to obtain master site plan approval and preparing construction documents;
- Report at each board meeting the status of the approval and construction process, and any needed actions to maintain the project processes and approved timelines.

Self-Sustaining Program

La'akea is a Department of Health-licensed agency, as of 2010, through the State Medicaid Waiver program licensed to provide Personal Assistance/Habilitation, Adult Day Health and Respite Services. What this means is that La'akea receives payment per each day program participant, based on his or her required level of care for personal assistance, adult day health,

respite serves, etc. In 2016, 93% of our operating budget was paid by the Medicaid contract, and in 2017, 100% of our operating budget came from the contract.

In addition to the Medicaid services to run the day program, La'akea operates a State-licensed group "DOM" residential home for clients, licensed through the Office of Health Care Assurances. La'akea's group home was the first newly licensed DOM home on Maui since 1985, and is one of only three in total on Maui.

To operate this home, La'akea receives funding per each resident (\$1,352/month) to cover the support that resident will need: staff caregivers, insurance, food, recreation, transportation, house cleaning, etc. Owning this home allowed us to provide affordable housing for five of our clients/crew much faster and more affordably than building new. More importantly, managing this group home has given us the experience and expertise to successfully staff and operate a group home of this nature, and do it in a self-sustainable manner.

A quick story to highlight our distinct model, skill, and capabilities in creating and maintaining this self-sustaining program:

- When the state residential hospital at Waimano closed its doors forever in 1999, there were a few newly opened group homes in Hawai'i for IDD adults. When the administrators examined the financial possibility to manage these homes, they said there was no way they could sustain a group home with the SSI checks and State subsidy they receive for clients (in 2018, \$1352 per resident). With the housing need dire for the special needs adults exiting the hospital, the State approved a "DOM Subsidy," which was written into the state budget for these early group homes only. Nearly 20 years later, these early homes are still dependent on their "DOM Subsidy" to operate. La'akea does not receive this DOM subsidy, and yet because of our successful life-sharing staffing model, our self-sustainable farm that provides much of our residents' food, and our ability to own a home mortgage-free, we are able to operate our group DOM home financially free of debt—something that other agencies that provide DOM homes in the State of Hawai'i struggle to do even with any additional subsidy they receive.

Please see Section V.A Proposed Staffing, Staff Qualifications, Supervision and Training and Section V.B Organizational Chart for a list and bios of key staff, board and contractors involved in this project.

2. Facilities

La'akea successfully designed, built and currently maintains the following facilities (debt-free):

- 1280 square foot community building with kitchen
- Full ADA-approved bathroom with shower
- Computer/quiet/reading room
- Large indoor gathering space for classes and community events
- Two large lanais, one of which we use for eating meals

- 200 square foot administrative building
- 320 square foot barn
- 600 square foot kitchen and lunchroom, soon to be commercially permitted
- 500 square foot operating country farm store
- 120 square foot tool shed
- 320 square foot indoor woodshop and covered work area

In addition, La'akea purchased, renovated, and operates (again, debt-free) an 8-bedroom group DOM home to provide residency for special needs clients. This group home is located in the Skill Village neighborhood of Paia, Maui, within walking distance to La'akea.

We are now requesting funds to plan, design, create infrastructure, and build one 9-bedroom DOM home (to house adults with special needs), along with one 2-bedroom home, and three 1-bedroom homes (to house low-income residents, those with and without special needs).

Group homes are licensed as Domiciliary or Adult Foster Care Homes, while the other homes will qualify for HUD Section 8 housing vouchers. Salaries for La'akea staff come from the State of Hawaii Department of Health as a provider of IDD home and community-based Medicaid waiver services (also known as the Title XIX waiver program). La'akea matches Medicaid's eligibility requirements in that it provides support and services to MR/DD individuals that enable them to live as independently as possible in the least restrictive environment.

A team of consultants who specialize in building for low-income adults and adults with disabilities are designing and will construct the facilities. The community will be evaluated for how well it adheres to requirements set forth by the American Disabilities Act. La'akea of Maui will be built according to appropriate safety standards and with aesthetic considerations, contributing to the quality of life for both residents and the larger Maui community. No houses will rise above the level of mature trees. The village will not affect the natural resources, limit the range of beneficial uses of the environment, nor affect air, water quality, or ambient noise levels. The property sits on a county road, and utilities are easily accessible. There will be vehicles at the village for transportation and safety. However, because it will be a residential farm community with few licensed drivers, there will be little impact on current traffic patterns.

To date, La'akea has acquired the land (donated by Maui County in 2006), and has basic preliminary infrastructure needed to begin construction (e.g., water meter, electricity onsite, one septic system installed, basic roads). La'akea has entered into contract with Chris Hart & Partners to manage the forthcoming permit and construction issues, including completing an environmental assessment. Once these permit and construction issues are complete in 2018, La'akea will be ready to begin construction.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

An active and committed Board of Directors governs La'akea Foundation, overseeing the Executive Director, who manages a full time Office/HR Manager, a Service Supervisor, an Operations Manager, a vocational training coordinator at the retail store on campus, a part time bookkeeper, two residential caregivers, and 18 direct support workers working directly with the clients. This expanding community employs 26 people and will continue to provide Maui County residents with growing opportunities for employment in a meaningful work setting. As part of its culture of respect and care, La'akea aspires to match the staff to their expertise and interests—allowing the *entire* community to enjoy work that is meaningful to them.

Staff is offered competitive salaries and benefits packages. All caregivers are licensed practitioners, and receive competitive salaries and benefits packages, along with the rest of the staff. The funding for operations come directly from the DOH State-licensed Home and Community Based Services (HBCS) Developmental Disabilities Medicaid Waiver Program. The Service Supervisor works directly with the Department of Health to ensure and maintain quality standards, and is evaluated according to same.

As a community that includes people with developmental disabilities (as opposed to being a community 'for' them), La'akea includes all community members in building projects where appropriate. There are as many as 17 youth and adults with special needs that have worked in some capacity in building projects at La'akea Farm, along with the staff members who support them. Countless community volunteers have participated in activities such as laying flooring, driving heavy equipment for the septic system, painting the barn and lanais, plumbing labor, installing kitchen cabinets and more. At La'akea, it really does "take a village." To see the look on Nathan, the 30-year old man with Down's syndrome, the first time he flushed a newly installed toilet and we said farewell to the port-a-potty on the property was priceless! Expanding and building is very exciting for the La'akea crew and program participants.

Key Staff Bios

- Andrea Hall Rodgers is the Executive Director. She is a former a senior sales executive for Marriott International with a background in communication and marketing and has outstanding leadership skills. She is the mother of a developmentally disabled son, and maintains a commitment to creating an adult life for him where he is safe, happy, and contributing to the community.
- Deborah Hoopingarner is the Store Manager and Vocational Training Coach at La'akea. A 40-year Maui resident who owned and operated a retail store for several years, Hoopingarner realized how beneficial it would be for adults with disabilities to run a retail store of their own. Her goal is to serve Maui with a store filled with fresh produce, gifts, and farm items, while providing the participants with disabilities learning experiences and on-the-job training with competitive wages.

- Will Sands works as the La'akea Farm Operations Manager. Sands has worked extensively in grant administration and project management, and has overseen projects at The Maui Farm, Inc. and Hui No'ea'u Visual Arts Center. He has also experience in construction management, budgeting, personnel, and small business startups.
- Sarah Menzies is an Office Administrator and Human Resources Manager at La'akea. She has a BA in Contemplative Education from Naropa University. As a Rotary Youth Exchange student in Mexico, she learned to speak Spanish and the importance of multi-cultural experiences. Nature has played a large role in her upbringing and she has been a youth advisor for a wilderness school in Northern California since 1999.

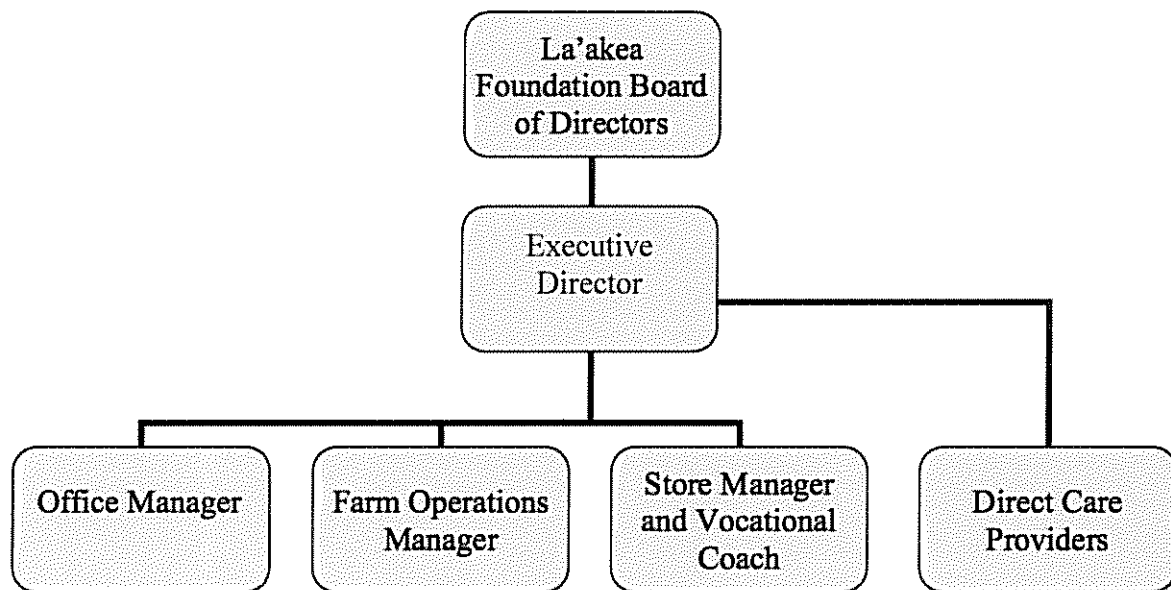
Through the planning, permitting and construction phases of this project, La'akea will engage and work with a number of experienced and skilled contractors. La'akea fully vets contractors through a competitive bidding process, ensuring proper due diligence and prudent decision-making. The Executive Director oversees contractors, with guidance from the Board. To date, we have engaged and/or are considering the following contractors to be part of this project:

- Chris Hart & Partners, Inc., (www.chpmaui.com) is a multi-disciplinary Landscape Architecture & City and Regional Planning firm and a member of the American Society of Landscape Architects (ASLA). CHP has over four decades of combined land use planning experience and over three decades of landscape architecture experience on Maui and throughout Hawaii. La'akea is under current contract with Chris Hart & Partners for the Environmental Assessment, which is underway and will complete in 2018.
- Architect Dean Johnston, M.Arch., LEED AP (deanjohnstondesigns.com) holds a Master's degree from the School of Architecture at the University of Hawai'i at Manoa and is an award-winning architect with a passion for sustainability. Recipient of the prestigious A.I.A.S. National Research Award in 2002 for his work testing structural bamboo - that ultimately led to the acceptance of a bamboo species into the US building codes.
- Austin, Tsutsumi & Associates, Inc. (www.atahawaii.com) founded in 1934 provides engineering services that include Environmental, Public Works, Land Development, Traffic, and Land Surveying.
- Stacy Otomo, M.S. of Civil Engineering and Principal of Otomo Engineering Inc., which has been in business in Hawaii since 1991. Ms. Otomo has worked on similar projects such as the Waikapu Affordable Housing Project, Kihei Master Drainage Plan and Improvements, and a number of residential and commercial projects throughout the state.
- Jordan Santos, Principal of J2 Santos Construction, Inc. in Haiku, holds a General Engineering, Masonry, General Building license (CT-26066) according to the Hawaii license board.
- Other contractors and firms we are considering as possibilities for our engineering and design team: Wayne Arakaki of Arakaki Engineering, LLC, based in Wailuku, for civil

engineering; Joel Corpuz of JC Structural Engineering, LLC, based in Wailuku for structural engineering, Archaeology Services Hawaii for archeology/cultural consulting; and Scott Engineering (www.scott-engineering.com) for civil and structural engineering.

2. Organization Chart

The Organizational Chart for La'akea is as follows:



The current board operates with a committee structure, which includes the following committees: Budget and Finance, Marketing and Development, Governance, Design/Construction, and Program.

Board Member Bios

The current La'akea Foundation Board of Directors includes the following individuals, three of whom are the parents or grandparents of special needs adults or children:

Officers:

President: Susan R. Graham has lived on Maui since 1973, and has actively volunteered for more than 30 years, serving on numerous boards including Maui Arts & Cultural Center, Seabury Hall, and Montessori School of Maui. As winner of the Association of Fundraising Professionals (AFP) volunteer of the year award her areas of interest on boards are development and fundraising. She has a special needs grandson and is passionate about helping that part of Maui's population.

Vice President: Andrew Pells is a parent of a child with developmental disabilities, was the co-founder and Sr. Vice-President of Hotels.com. He is on the Board of Directors for Ka'anapali Alii AOA, Beit Shalom of Maui and Seabury Hall.

Secretary: Dr. David Wittenberg, PsyD brings 20 years of experience as a licensed clinical psychologist. He currently owns Behavioral Health Services, which manages the mental health services at Aloha House. He currently manages Adult and Youth Crisis Services for Maui, Case Management Services, Maui Counseling Group, and has a small private practice

Secretary: Kristina Lyons Lambert is a community volunteer who has been involved with Maui's nonprofits for more than 25 years. She has held positions as development director, membership coordinator, and governance and strategic planning director in various nonprofit organizations, and currently serves on a number of boards including La'akea Foundation, Pacific Cancer Foundation, Fred Baldwin Memorial Foundation, the HCF Maui Leadership Council, and the Haleakala Ranch.

Treasurer: Howard Greenberg has a Masters in Education & is board certified as a behavior analyst. He founded & runs the Maui Autism Center. He is the past president of Autism Bridges Maui. His background is in finance as an investment advisor.

Past President: Donna Ting is a long-time Maui resident and the owner of Tri Isle Realty & Development Company Inc. since 1972. She is the past president of the American Cancer Society and currently a trustee of the Maui Historical Society.

Directors:

Betsy Bergevin has lived on Maui for 16 years and is dedicated to the mission and vision of La'akea. With a B.S. in Environmental Studies and Policy from Western Washington University, she has worked in nonprofit sector in administration, development and fundraising for past seven years, including three years at an academy for special needs children. She is an office manager at Pacific Cancer Foundation.

Joshua Circle-Woodburn was born and raised on Maui, is a graduate of Cal Poly State University in San Louis Obispo College of Architecture and Environmental Design with a degree in Landscape Architecture. He is a licensed landscape architect and a LEED Accredited Professional, and has worked with both small and large landscape architecture, planning and development firms on Maui and the mainland.

Dr. Galler-Rimm is a Board Certified Pediatrician who completed her pediatric training at Thomas Jefferson University Hospital in Philadelphia and then completed sub-specialty training in pediatric development and behavior at The Children's Hospital of Philadelphia. She is currently in private practice at Galler Rimm Behavioral Health Services, which she co-founded with her husband, child psychiatrist Dr. Michael Rimm. Her focus is a strength based and family/community oriented approach to finding solutions to developmental or behavioral challenges.

Brian Kakihara was born & raised in Kahului, Maui with over 30 years of commercial banking experience on Maui with First Hawaiian Bank. He is a past President of IMUA Family Services and currently serves as one of IMUA's Vice Presidents and its Secretary. He is the Vice President of Finance for the Maui County Council of the Boy Scouts of America. Brian is the Building Committee Chairperson for the Maui Economic Development Board and is a member of the UH Maui Chancellor's Advisory Board.

Cheryl Kaupololo Moved to Maui in 1975. She has extensive experience in finance related to the construction industry. For the past 22 years she has worked as Director of Finance for the Montessori School of Maui with strong skills in strategic planning, board development and fiscal management.

Sara Smith has worked in publishing for over ten years, formerly as associate publisher of Maui No Ka Oi magazine, and more recently as managing editor of Edible Hawaiian Islands. She is an entrepreneur, mom, writer, and active member of the community with a B.S. in Journalism and a B.A. in Fine Art from the University of Colorado-Boulder. She is CEO of Wrappily, an eco-friendly gift wrap company she founded in 2013 and lives on Maui, where she grew up, with her husband and two children.

David Spee is a North Shore Maui lawyer specializing in Real Estate-Residential Law, Real Estate Law and Estate Planning. He is the Vice President of the Paia Town Association and former board member of Montessori School of Maui. He cares very deeply for the work La'akea is doing and understands the need for La'akea Village as his office manager is the mother of a blind son with autism and a daughter with Down's syndrome.

3. Compensation

The three highest paid staff members receive the following compensation:

- Andrea Hall Rodgers, Executive Director - \$56,000
- Sarah Menzies, Office Administrator and HR Manager - \$48,000
- Will Sands, Operations Manager - \$46,800

VI. Other

1. Litigation

The La'akea Foundation is not party to any past or pending litigation.

2. Licensure or Accreditation

La'akea has been licensed with State of Hawai'i Department of Health as a provider of IDD home and community-based Medicaid waiver services (also known as the Title XIX waiver program) since 2010 operating day program services to IDD clients in Personal

Assistance/Habilitation, Adult Day Health and Respite Service including providing in home services at three individual community apartments. La'akea also staffs, manages and operates a State of Hawai'i Department of Health licensed group "DOM" home with five IDD residents. La'akea Community matches Medicaid's eligibility requirements in that it provides support and services to IDD individuals, enabling them to live as independently as possible in the least restrictive environment.

3. Private Educational Institutions

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

La'akea is a self-sustainable operating day program and residential community that includes and supports adults with IDD. If State funds stop mid-way through this capital project, we will seek other sources of funding to continue construction in a timely way. La'akea will look to Community Block grants, Maui County Affordable Housing Fund grants, and funds from private foundations and individuals to meet this goal. Funding from the State will go a long way in helping leverage other sources of funding, if needed, to continue expanding this affordable housing community.

La'akea has a successful track record of raising capital funds when needed. For example:

- La'akea wrote three grants for capital last year and was funded for three grants totaling \$410,000 for Phase 1 infrastructure for the residences, a commercial kitchen and wood shop, which are currently under construction, and for farm expansion. In addition, La'akea raised private funding to finance completion of other campus projects.

The State of Hawai'i, the County of Maui, service providers and citizens of Maui support and endorse La'akea's mission to build this community. Here are some of the ways this support has been demonstrated:

- Acknowledging the critical need to create a community for adults with disabilities—and the capability of the La'akea Foundation to build it, the County of Maui donated more than 12 acres of land in Paia on the North Shore of Maui as the future site of La'akea Community. As this piece of land is valued at \$3,000,000.00, this may well be the largest land donation on lease to a nonprofit in Maui County.

- Colleague organizations serving the disabled in Maui have shown their support and/or endorsement for La'akea. These organizations include Easter Seals, the Special Olympics of Maui and Molokai, The Autism Center, Lokahi Pacific, Hale Mahaolu, the State Planning Council on Developmental Disabilities, as well as the Department of Housing and Human Concerns, the State of Hawaii Department of Health, and many more businesses and community members.
- La'akea Foundation has received active support from the neighboring Skill Village and the town of Paia. Residents at 41 homes signed a statement of support, and 22 Skill Village residents, along with the nearby Doris Todd School Principal and Paipala Church Pastor, wrote letters of endorsement.

La'akea is confident that this project will move forward—and succeed—with the State's generous support, and that Maui's most vulnerable citizens will have the safe, affordable homes that they so desperately need, in this beautiful and inclusive community setting.

5. Certificate of Good Standing (If the Applicant is an Organization)

Please see attached.

6. Declaration Statement

Please see attached.

7. Public Purpose

La'akea grant proposal will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

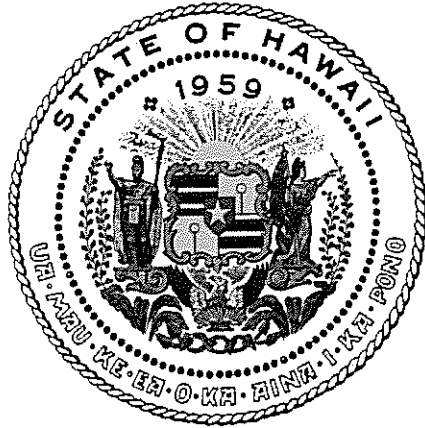
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Accrual Basis

La'a Kea Foundation
Balance Sheet
As of December 31, 2017

	Dec 31, 17
ASSETS	
Current Assets	
Checking/Savings	
0100 · BOH - Checking	228,617.56
0120 · BOH - House Mgr Exp Checking	113.66
0180 · BOH - Reserve Savings	3,300.77
0250 · Petty Cash - Farmstand	1,019.51
Total Checking/Savings	233,051.50
Accounts Receivable	6,883.14
Other Current Assets	1,174.56
Total Current Assets	241,109.20
Fixed Assets	
1400 · Fixed Assets	
1415 · Outdoor Fixtures	13,715.76
1420 · Buildings	609,188.35
1425 · Vehicles	8,154.99
1430 · Furniture & Fixtures	1,800.00
1440 · Computers & Equipment	3,918.44
1490 · Accumulated Depreciation	-26,654.00
Total 1400 · Fixed Assets	610,123.54
1499 · Construction in Progress	7,258.10
Total Fixed Assets	617,381.64
TOTAL ASSETS	858,490.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Total Liabilities	312.02
Equity	
3000 · Opening Balance Equity	839,426.67
Net Income	18,752.15
Total Equity	858,178.82
TOTAL LIABILITIES & EQUITY	858,490.84



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

LA'AKEA FOUNDATION

was incorporated under the laws of Hawaii on 03/02/2000 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2018

Director of Commerce and Consumer Affairs

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

App

La'akea Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	2,100,000			
TOTAL (A+B+C+D+E)	2,100,000			
SOURCES OF FUNDING	2,100,000	Budget Prepared By:		
(a) Total State Funds Requested		Andrea Hall Rodgers 808-281-3463		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		[Redacted] 1-17-18		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	2,400,000	Andrea Hall Rodgers, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: La'akea Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	FT	\$56,000.00		
Facilities/Farm Operations Manager	FT	\$46,800.00		
Office Administrator and HR Manager	FT	\$48,000.00		
Retail Store Manager and Vocational Coach	FT	\$41,600.00		\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:		N/A		
JUSTIFICATION/COMMENTS:				
Staff salaries are fully funded by the State Medicaid Waiver program. Therefore La'akea is not requesting salaries to be part of this grant request.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: _____ La'akea Foundation _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
MECO (Maui Electric)		\$15,000.00	\$ 15,000.00	
Water		\$20,000.00	\$ 20,000.00	
Septic		\$52,000.00	\$ 52,000.00	
Phone/Cable		\$3,000.00	\$ 3,000.00	
			\$ -	
TOTAL:		\$90,000.00	\$ 90,000.00	

JUSTIFICATION/COMMENTS:

All equipment is related to new construction of homes. Numbers are based directly on estimates we were given by qualified vendors.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: La'akea Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS			397000			
LAND ACQUISITION						
DESIGN			75000			
CONSTRUCTION		300000	1413000			
EQUIPMENT			215000			
TOTAL:		300000	2,100,000			

JUSTIFICATION/COMMENTS \$300,000 awarded by State in 2017-2018 for site work. Expenses of \$195,000 (e.g. engineers, survey, consultants, archaeological), plus insurance and fees \$202,000 (building permit, builder risk insurance, appraisal, legal, contingency). Design is \$75,000 for Architect Expenses. Construction is for one 2-bedroom home, one 9-bedroom home, three 1-bedroom homes @ \$1,413,000. Equipment of \$215,000 covers off-site expenses, MECO, water, septic, phone/cable. Please see page 8-9 of proposal for a full budget detail.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App:

La'akea Foundation

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Medicaid Waiver	August 2010-presen	Department of Health	State of Hawaii	varies per
2					number of clients
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

La'akea Foundation
(Typed Name of Individual or Organization)


(Signature)

1-17-18
(Date)

Andrea Hall Rodgers
(Typed Name)

Executive Director
(Title)