

House District(s): 28

Senate District(s): 14

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kōkua Kalihi Valley Comprehensive Family Services

Dba:

Street Address: **2239 North School Street
Honolulu, Hawaii 96819**

Mailing Address: **Same as above**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ALICE DICKOW

Title Grant Manager

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3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

SAFE SPACES, HEALTHY LIVES –
A KOKUA KALIHU VALLEY YOUTH PROGRAM

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$150,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$150,000 (PENDING)

FEDERAL \$ _____

COUNTY \$100,000 (PENDING)

PRIVATE/OTHER \$ _____

TYPE:



DAVID DERAUF, M.D. – EXECUTIVE DIRECTOR
NAME & TITLE

01/19/2018
DATE SIGNED

JAN 19 2018
1:44pm

Application for Grants and Subsidies

I. Background and Summary

1. Applicant's Background

Kōkua Kalihi Valley (KKV) is a non-profit Community Health Center (CHC) with the mission to “work toward healing, reconciliation and the alleviation of suffering in Kalihi Valley, by serving communities, families and individuals through strong relationships that honor culture and foster health and harmony.” KKV was formed in 1972 as a 501(c)(3) organization by community leaders representing area churches and health providers, in response to an absence of accessible and appropriate health services for the valley’s primarily immigrant Asian and Pacific Island population.

From an initial staff of one Executive Director and four part-time community aides, KKV has grown to now include 200 staff speaks 26 languages and care for over 10,000 underserved residents annually out of nine locations across Kalihi, including a main health clinic, wellness center with a commercial kitchen/café, two of the largest public housing communities in Hawai‘i, an elder center, a municipal park, and a 100-acre nature preserve.

In 1989, KKV was designated by U.S. Congress as a Federally Qualified Health Center (FQHC); it serves a Medically Underserved Area (MUA) and a Health Personnel Shortage Area (HPSA), as designated by the U.S. Public Health Service. KKV’s service area also includes two of the largest public housing developments in the State of Hawaii.

Our Mission and Vision – Since 1991, KKV has worked to build resilience among Kalihi Valley’s youth, offering keiki and ‘opio positive alternatives to gang involvement, substance abuse and other high-risk behaviors, and continuing to evolve its programming to strengthen families’ support networks. KKV’s Youth Services provides services and activities addressing the unique needs of our community’s youth with the overarching goal to give our children a solid foundation for health and life success.

2. Project Goals and Objectives

The overall **goals** of KKV are to: 1) provide low-income, uninsured residents in Kalihi-Pālana with access to convenient and comprehensive primary care services, including on-site behavioral health services; and 2) improve the overall health status of this medically underserved community.

The specific goals of the GIA request are for KKV to serve a minimum of 300 low-income, Asian/Pacific Islander children and youth, along with at least 30 vulnerable adults in their community network. Fostering a connection to land, culture and community, *Safe Spaces, Healthy Lives* will build young people’s physical health and personal resilience by integrating hula, mālama ‘āina, nutrition, and leadership training

into existing after school programs. This project will serve the largely low-income API youth, university level students, and other community members of Kalihi, and will primarily focus on youth residing in Kalihi's housing developments. KKV's unique Youth Service programs are designed to address the social determinants of health and specific needs of Kalihi's youth. These programs include KVIBE, Ho'oulu 'Āina, Tennis, Hula, and Pacific Voices. These diverse programs are connected by a common belief. Through sustained mentorship, rooted in the cultural practices and values of the community in which they serve, KKV's Youth Service programs foster the resiliency, growth, and leadership development of Kalihi's youth. Through programs designed to increase the health, cultural connection, and positive peer engagement, Kalihi Valley youth build lasting relationships with kupuna (elders) of this community.

Specific goals & objectives of KVIBE include:

Goal 1- Engage youth as future leaders by cultivating attitudes of resilience, self-respect, and civic leadership, and challenging institutionalized views of disparity in the Kalihi community.

Objective 1: Cultural Circles will be used to acknowledge the individual histories of each participant and help youth understand the context of their lives.

Objective 2: Each participant will develop personalized social biographies that challenge colonial ideologies with ancestral pedagogies.

Objective 3: Participants will engage in sustainable waste management and land-stewardship through bicycle refurbishment and organic reforestation at the Ho'oulu 'Āina Nature Park.

Objective 4: Youth interns will be identified and recruited from the general pool of participants to provide peer mentorship and to receive greater responsibility as bike shop assistants.

Specific goals & objectives of Ho'oulu 'Āina include:

Goal 1: Provide Kalihi youth ages 8-18 with a cultural framework to develop and sustain healthy lifestyles, resilient identities, and a sense of connectedness to their community.

Objective 1: Provide 200 youth with opportunities to engage in mālama 'āina.

Objective 2: Engage 200 youth in hands-on learning activities that foster cultural learning and a sense of appreciation for their ahupua'a's history.

Goal 2: Develop young Kalihi alaka'i (leaders/apprentices) with a connection to 'āina, culture, and elders of their community.

Objective 1: Provide 15 youth with mentorship from caring adults.

Objective 2: Engage 15 youth in out-of-school, 'āina-based activities that foster stewardship and kuleana (responsibility).

Specific goals & objectives Tennis include:

- 1) Provide positive alternatives to at-risk behavior and positive reinforcement for youth.
- 2) Connect youth with positive role models who will inspire them to set goals and work hard to achieve them.

3) Provide opportunities for youth to engage in leadership, community service and cultural enrichment activities that foster bonds across ethnic and social divisions.

Specific goals and objectives of Culture-Based Learning include:

- 1) Provide tennis students with lessons in hula and other practices to enrich the students' sense of connectedness to the native culture of Hawai'i.

Specific Goals & Objectives of Pacific Voices:

1) Goal - Create a safe space for youth to develop and sustain healthy lifestyles, resilient identities, and a sense of connectedness to their community.

- Objective 1: Provide 20 youth with mentorship from caring adults who help them cultivate leadership skills and attitudes of self-respect, resilience, and accountability.
- Objective 2: Engage 20 youth in culturally-based hands-on learning to connect them to their ancestral roots, cultural values and traditions, and the Kalihi community.
- Objective 3: Provide 20 youth with opportunities to broaden their horizons, gain new skills and confidence to tell their own stories, and explore pathways for viable careers.
- Objective 4: Provide 20 youth with opportunities to engage in community service, leadership development, and cultural enrichment activities that foster bonds across ethnic and social divisions.

3. Public Purpose and Need to be Served

KKV serves Kalihi Valley (Census Tracts 61-65, Honolulu County), an urban community with a population of 30,000 living within six square miles. Today, Kalihi finds the highest concentrations of Native Hawaiians and Micronesians living in one of four public housing developments such as Kūhio Park Terrace (the largest public housing community in Hawaii). Kūhio Park Terrace is home to the highest concentration of Native Hawaiians of any Kalihi Census Tract.

Kalihi Valley contains four public housing developments and is the first home to the majority of new immigrants to Hawaii. Some expect to soon return "home," where their hearts and extended families remain. For others, Kalihi Valley is a gateway—to Honolulu, to Hawaii, or to the mainland US; those who are able often move on, leaving the Valley for safer, healthier, wealthier environments. But many more "get stuck" in the Valley, unable to gain employment or to transition out of public housing, unable to succeed in US society. Kalihi Valley is a community with little invested in it by residents who either lack resources or have no intention of staying. It is a place where individuals are caught between worlds, between cultures, between homes, between identities. While some become lost, never regaining a complete sense of self, support through the transition enables others to forge new, cross-cultural identities from this space of possibilities.

For many families in Kalihi Valley, identity is tightly embedded within culture, which provides a sense of purpose, belonging, and stability despite socio- economic

uncertainties. Unfortunately, the cultural values emphasized by community members are often discussed within a context of loss—breaks with tradition wrought by colonization, or heritage disappearing over the generations.

According to the Office of Hawaiian Affairs 2012 Native Hawaiian Justice Task Force Report, the primary factor associated with Native Hawaiian overrepresentation in prisons was “Loss of Culture”. The marginalization of Hawaiian values, economies, food sources and people is reflected in these youth prison statistics. Kama Hele aims to provide an alternative path toward healing for our youth, one that reduces the number of youth who enter the juvenile justice system and instills a great sense of purpose as they work to restore these special places and the stories and histories embedded within them, to a place of health, growth and sustainability for people.

One of Kalihi Valley’s greatest assets is its diversity of ethnic groups and the strong ties that are fostered within each group. 98% of KKV patients are of Asian/Pacific Island ancestry, including Filipino (31%), Micronesian (24%), Samoan (21%) and Native Hawaiian/Part Hawaiian (7%). 38% percent of Kalihi Valley residents are foreign-born, compared to 17% statewide and 11% nationwide; over half speak a language other than English at home (2000 Census). For many, identity is tightly embedded within culture, which provides a sense of purpose, belonging, and stability despite physical life changes brought by immigration.

Kalihi Valley is currently experiencing an influx of immigrants from Micronesia—KKV’s Micronesian patient population has expanded six-fold since 2004, when they comprised only 5% of patients. Free to enter the US through the Compacts of Free Association—a payoff for a devastating history of nuclear testing and continued American military dominance— Micronesian migrants are nonetheless made to feel unwelcome. Negative media portrayals feed perceptions that Micronesians are stealing resources, creating bitterness among longer- established groups, while the Governor’s office is moving to limit the continuing influx of COFA residents to spare State dollars on healthcare. Barraged with messages that they do not belong, Micronesian youth are denying their ethnicity—and committing suicide more often than any other group.

The burden of systemic inequalities falls heavily upon those youngest members of the communities. Poverty, low educational attainment and high rates of substance abuse all contribute to the “at-risk” status of youth in Kalihi Valley. 86% of KKV’s patients live at or below the Federal Poverty Level and 40% live in public housing. With unemployment rates as high as 18% and Kalihi Valley Homes and 23% at Kuhio Park Terrace, and one in five adults living in these communities having less than a 9th grade education, the youth of Kalihi Valley have few examples to help them dream of a different life.

4. Target Population to be Served

The target population is at-risk youth residing in Kalihi Valley. Unique demographic characteristics of Kalihi Valley include the highest percentage of new **immigrants**, non-English or **limited English speakers** and **public housing** residents throughout the State. Ninety-four percent (94%) of KKV's more than 10,000 patients are of Asian / Pacific Island ancestry. Out of Kalihi Valley's diverse mix of Asian/Pacific Island residents, Filipinos and newly arrived immigrants from Micronesia compose the largest ethnic groups with limited English proficiency.

Over 50% of KKV's patients are foreign-born, which often correlates with deep-set barriers to accessing health services as language and cultural barriers make it difficult to navigate the Western healthcare system. According to the 2010 U.S. Census, Kalihi Valley has over two times the number of limited English speakers as compared to both State and national averages (25% compared to 12.3% and 8.7%, respectively) and over two times the amount of households speaking a language other than English at home as compared to national averages (51% compared to 20.5%)¹. As reflected in KKV's 2012 Patient Satisfaction Survey, 15% of KKV's patients speak Chuukese as their primary language and 7.6% primarily speak a Filipino dialect (including Ilocano).

Poverty in the Kalihi community is often the by-product of overcrowded households (averaging 5 rooms for 8-10 people)², lack of meaningful employment, low per capita income, and Hawaii's high cost of living (157% above the national average in 2014³), forcing many new immigrants to resort to public assistance. Occupational data on Kalihi Valley shows the much higher percentage of low-wage, service industry jobs held by residents as compared to state and national averages. The average per capita income in the region is \$19,210 as compared to \$28,629 in the rest of Honolulu County.⁴

Many of our patients reside in public housing communities, four of which are located within a one-mile radius of KKV's main health center. These communities include the Towers at Kūhio Park, Kūhio Park Terrace - low rises, Kalihi Valley Homes and Hauiki Homes. Residents in these four Kalihi Valley public housing communities are almost exclusively of Asian/Pacific Island ancestry (81%). The populations within these public housing communities are distinct in terms of the following characteristics:

- A higher percentage of single family homes
- A higher unemployment rate
- Over 2/3 of families are living below 100% of the Federal Poverty Level

5. Geographic Coverage

¹ U.S. Census Bureau, 2010.

² Yamada et. al, 2009.

³ Kathryn Dill. The Best and Worst States to Make a Living in 2014. Forbes online. June 2014.

⁴ U.S. Census Bureau 2010; American FactFinder; <<http://factfinder2.census.gov>>; (30 January 2014).

Kōkua Kalihi Valley and KPHC provide services to the Kalihi-Pālama region, a densely populated, mixed urban and residential community.

*Current Total Kalihi-Pālama Population*⁵: 74,230 people

*Approximate Urban and Residential Service Area*⁶: 12 mi²

The physical boundaries of the community extend from the interior areas of the valley downward past the H1, the largest and busiest freeway on the island, and around Sand Island. Public housing projects and the more densely populated, lower-income areas of Kalihi Valley are located near the freeway, in the southerly (or lower) areas of the valley. Higher income households in the service area are located in the upper areas of the valley. The southern CTs along Nimitz Highway are a mix of industrial warehouses and small pockets of residences. Kalihi-Pālama has been designated by the U.S. Public Health Service as a Medically Underserved Area (MUA) and a Health Profession Shortage Area (HPSA) for Primary Care, Mental Health and Dental Care.

Kalihi-Pālama is made up of census tracts 50-60, 61, 62.01, 62.02, 63.01, 63.02, 64.01, 64.02, and 65 on the island of O‘ahu, in the City & County of Honolulu. In the Kalihi region alone, there are seven Head Start preschools, six elementary schools and one intermediate school in the community. The elementary schools and intermediate school are part of the State of Hawaii, Department of Education, Farrington Complex of Schools. The Farrington Complex is named after Farrington High School, the only public high school in the area (and the largest public high school in the State) that serves the vast majority of Kalihi Valley students.

II. Service Summary and Outcomes

1. Scope of Work, Tasks & Responsibilities

Mālama ‘āina cultivates aloha, mahalo, and kuleana.” This is the philosophy and service framework that links KKV Youth Services to our shared ancestors. These are the foundational values from which all other frameworks stem.

Restoration - Decades of neglect and misuse have left the valleys of Kalihi polluted and overrun with invasive species. Generations of colonization and socioeconomic inequality have left the people of Kalihi disconnected from their land and their culture, and facing drastic health disparities. *Safe Spaces, Healthy Lives* will address several challenges arising from this disconnect by shifting focus from estrangement to connection, from poverty to *waiwai*, through *mālama ‘āina*.

Mālama ‘āina restores relationships and connections, correcting the mistakes of our predecessors by remembering and re-living the values of the ancestors. Youth who are given the opportunity to connect to soil, tree, wind, and water begin to see themselves as

⁵ U.S. Census Bureau, 2010.

⁶ U.S. Census Bureau, 2010.

part of a vast and ancient community. Through mālama ‘āina the core values of aloha, mahalo, and kuleana – sadly lacking in many youth and families – are taught experientially, and the learning occurs in our very cells.

Aloha is restored when we heal our relationship to ‘āina. We believe she is not a resource from which we extract our needs and desires, but a precious and generous grandmother, Papahānaumoku, who we *love*, and who is the source of all our mana. *Mahalo* is restored when we begin to heal the sense of entitlement taught to us generationally through the colonial process. Papahānaumoku provides abundance in spite of our greed and neglect, and our *respect and gratitude* grow as we humbly witness her generous healing. *Kuleana* is restored when mālama connects us to the *care* that we desire ourselves, aloha becomes a way of life, and when mahalo is the inspiration to reciprocate Papahānaumoku’s generosity. The earth has great use for gifts of those youth who are falling through the cracks of our society – when kuleana is applied to those gifts, our youth flourish to sustain generations to come.

Sustainability - Beginning nearly 45 years ago during the Hawaiian renaissance, mālama ‘āina and ‘āina repatriation projects took the youth to the mountains and the sea to apply the values of aloha, mālama, and kuleana through mālama; Ka‘ala Farms, ‘Opele Project, Hoa ‘Āina o Mākaha and Mauka Lo‘i are examples of movements in that generation. The next generation of this movement gave birth to Ho‘oulu ‘Āina in Kalihi. While this is an ancient solution to today’s issues, and while here on O‘ahu we have seen the positive effects of this work generationally, only recently have American researchers and education theorists begun to validate the effects of ‘nature therapy’, ‘cultural identity’, and ‘social determinants of health’.

Sustainability is restored when we remember to think generationally in all choices. Today’s youth often come to us short sighted, with barely enough attention to think beyond their next text message. And yet, these youth will have grandchildren one day who will eat and drink from this ‘āina that we take for granted. *Safe Spaces, Healthy Lives* provide the next generation of leaders in this movement, learning kuleana through their engagement in the sustainable development.

Connection - At the headwaters of these valleys is the mountain peak, Kilohana – the cosmological home of Papahānaumoku, mother ancestor to all Hawaiian people. A place of pilgrimage for generations, Kilohana is honored in cherished chants, songs and stories, and those who made that pilgrimage were called *kama hele māka ‘ika ‘i*. Connecting Kilohana, Ko‘olau, and Kalihi, our youth come to their own sense of *Kilohana* in their deep learning about their ancestors, their ‘āina, and themselves. The *kama hele* or “travellers”, are also *kamahele* – “far reaching branches of great mana”.

Transformation - As we turn away from disconnected and unhealthy choices as individuals, families, and communities, we turn toward the deep, core values and epistemologies native to this land. Philosophically, we turn homeward. Lili‘uokalani in her song *Ka Huma Kai* writes of coming home to Hawai‘i: “E huli ho‘i nei i ka home lā, i ke one hānau o Kamahela lā” Referring to herself as “Kamahela” in this last line, our

queen's song says she has "had her fill" of Europe, and not even the beautiful violet can compare to the maile. Her words say that she turns toward her heart's desire, toward home and the sand of our birth. This values transformation is what is needed here in Hawai'i for our youth and for our 'āina.

Impact - Within this philosophical framework, 'āina and wai are true wealth, and caring generations are true health. *Safe Spaces, Healthy Lives* will nurture future generations of environmental stewards, cultural and spiritual leaders while helping to create greater public support for indigenous cultural practices, organic forestry models, ocean preservation, and sustainable land use decisions.

Culture helps define a person, shaping who they are and grounding them in their identity, family, genealogy, spirituality and place in the world. Culture and cultural practices are integral to shaping value systems that shape human interaction across generations. Loss of culture leads to loss of identity and a deeply internalized sense of disempowerment. This is seen not only among O'ahu's Native Hawaiian population but among many of the immigrant groups who have left agrarian communities in exchange for an ever-sprawling concrete jungle.

Building community – Social connectedness—increasingly recognized as a key determinant of long-term health outcomes—is also the foundation of sustainability. A sense of connection to one's land, neighbors and future ensures responsible stewardship of environmental and economic resources such that we may all live and prosper together. For generations, we have witnessed the positive and negative potential of the Native Hawaiian and Micronesian community – a social and political space of both discord and harmony.

Since 1991, KKV's Youth Services Program has worked to build character and enthusiasm among Kalihi Valley's children, offering keiki and 'opio positive alternatives to gang involvement, substance abuse and other high-risk behaviors. Through tennis, bicycling and gardening, KKV's caring staff provide safe spaces and opportunities for youth to build strong relationships with each other, with mentors, with their community and within themselves.

Kalihi Valley Youth Safe Spaces, Healthy Lives will build the physical health and personal resilience of 390 Kalihi Valley children and youth (ages 5-18) by integrating culture, mālama 'āina, nutrition, and hands-on leadership training into existing after school programs. Fostering a connection to land, culture and community, this project will cultivate in youth active lifestyles and appreciation for healthy foods in order to eliminate long-term health disparities, while instilling in them a positive sense of identity and hope for the future.

Project Work Plan & Timeline –

Kōkua Kalihi Valley will serve a minimum 300 children and youth, along with at least 30 vulnerable adults in their community network, fostering safe spaces and healthy lives for

Kalihi Valley's next generation of leaders. The scope of services for this Grant will include the following:

- *Kalihi Valley Instructional Bike Exchange (KVIBE)* – 150 Kalihi Valley children and teens will receive training in bike mechanics, customer service and retail, and recreational and competitive cycling through KVIBE, KKV's bicycle donation, repair and recycling program. By eliminating economic barriers to owning a bicycle, KVIBE promotes physical as well as social mobility. KVIBE is open three days a week for youth to drop in to work on bicycles, be mentored or get homework help, or to socialize with their friends in a gang-free space. Adults are welcome to repair their own bikes at KVIBE during school hours. Many of these adults are homeless and/or unemployed, and value bicycles as a means of maintained independence.
- *Youth Tennis Team* – 50 Kalihi Valley children and teens will participate in tennis lessons twice-weekly. Since 1991, dedicated coach Vailima Watson has used the sport of tennis to impact the lives of thousands of Kalihi valley youth. For this project, tennis lessons interspersed with health education, goal setting and community service projects will take place year-round, and the teams will compete in USTA league matches in Fall and Spring. Junior coaches—graduated team members—will serve as positive role models for the students, who had 1st and 2nd place wins at the 2015 Winter Sectional Championships.
- *Hālau Kilohana* – 40 Kalihi Valley children and teens will uplift the history and cultures of their community through song, dance, arts, storytelling, community service and mālama 'āina. Under Kumu Hula and musician Mark Tang, youth will gain a deeper understanding of hula, its oli (songs) and mele (chants) through lessons in dance and ukulele. An additional cohort of teens will weave together Kalihi Valley's stories of migration, oppression, culture and hope through mapping and web-based media, with three gaining leadership skills as shared interns of KKV and the Queen Lili'uokalani Children's Center. Finally, 10 immigrant mothers and caregivers living in public housing will take part in a weekly cultural exchange and social support hui, addressing cultural, linguistic, and personal issues including domestic violence.
- *Connection to Land & Food* – Culture-based nutrition activities will be integrated into all programs through quarterly visits to Ho'oulu 'Āina (KKV's 100-acre land-base), a growing network of school and community gardens, and culinary activities at KKV's new commercial kitchen. At least 60 KVIBE and Tennis Team participants will learn hands-on where their food comes from, gaining greater appreciation for healthy eating and mālama 'āina (caring for the land).
- *Pacific Voices* - The Pacific Voices Youth Group was founded to address the expanding rift between youth and their cultural heritage. The program helps root youth, many of whom are first generation migrants from Micronesia, in an identity that is often fractured because of such a dramatic relocation. More broadly, the program provides a safe space for children to be nurtured and educated in a culturally-appropriate manner that places tremendous value on their personal history and circumstance. To this end the program currently provides: after-school tutoring, cultural education (eg. chants, dance, stories, etc.), bilingual/translational education in their origin language, and community navigation. Currently, 5 families have expressed interest in the early literacy and family literacy program. This entails around 15-participants including mothers and their

children. However, Pacific Voices regularly accepts between 10-20 drop-ins in a day, and their ongoing literacy activities bring in additional children for guided reading, transcription/translation exercises, and homework assistance.

Through mentorship and hands-on learning, Pacific Voices youth will deepen their connections to their culture and community, and explore opportunities in emerging technologies. Two levels of coding classes uniquely melding cultural and Science, Technology, Engineering and Math (STEM) learning will help youth to increase their computer literacy and to imagine possible career pathways for themselves in digital arts or STEM fields. KKV will provide 20 Kalihi youth (ages 6-16) with culturally based coding instruction, in collaboration with Twiddle Productions, an animation, production and multimedia studio whose work has been featured on TV, in schools, and film festivals around the world. Two sequential six-week series totaling 24 coding sessions will be held at the PV space located at the Kuhio Park Terrace public housing development. Two cohorts of 10 youth each will attend two-hour classes held twice a week after school from 3-5pm. In each session, two to three instructors will closely guide and support youth, using a curriculum featuring culture-based content designed by Twiddle Productions and specifically tailored for Hawaii's youth. The Beginner's course (Maui the Demi-God) will take place in the Fall, followed by the Advanced course (Menehune) in the Spring. Youth will be able to continue their learning process in between coding sessions on computers that will be purchased for use at the PV space. At the end of each session, students, their families, and instructors will take part in a Coding Celebration, where students will be presented with certificates of achievement and completion. Each graduate will give a presentation to their parents on the game that they conceived and created. Both cohorts will later convene to brainstorm possible next steps – e.g. future coding programming or creation of a game based on Pacific Island culture and/or story.

Quarter 1:

- Enrollment and pre-evaluation.
- 4 new interns selected for Fall semester
- 10 youth selected for Fall coding session
- Beginner's (Maui the Demi-God curriculum) coding course, 12 sessions
- Post-evaluation for enrolled participants
- Coding Celebration held

Quarter 2:

- Post-evaluation for Fall participants
- Enrollment and pre-evaluation
- 10 youth selected for Spring coding session

Quarters 3 & 4

- Advanced (Menehune curriculum) coding course, 12 sessions

- Post-evaluation for enrolled participants
- Coding Celebration held
- Participants will convene to brainstorm possible next steps – e.g. future coding programming or co-development of a game based on Pacific Island culture and/or story.
- 3-4 interns selected for the summer
- Weekly tennis lessons for Summer Fun students (20 children, June - August).
- Summer Youth Program at Ho‘oulu ‘Āina to include weekly hula lessons (15 students).

Year-Round:

- KVIBE open Wednesday & Friday from 12-5 pm & Saturday from 10 am-3 pm. Eight youth will represent KKV on a BMX team, competing bi-monthly.
- Twice-weekly tennis practice for JV & Varsity Teams (30 students). Weekly competitions USTA Jr. Tennis League, Fall & Spring Seasons. Weekly practice for elementary & middle school team (10 students).
- Weekly hula lessons, to include ukulele, mālama ‘āina & oli (30 students).
- Monthly organic gardening &/or cooking workshops (60 students).
- Quarterly community service projects (40 students).
- Quarterly field trips to Ho‘oulu ‘Āina (30 students).
- Quarterly trainings to staff on trauma informed care.
- Pacific Voices space open Monday to Wednesday from 8:30am to 6:30pm, fully supervised by mentors supported by community volunteers (parent and community members)

Performance Measures

Process Measures – The following will demonstrate successful project implementation:

- 300 youth engaged
- 150 KVIBE drop-in days
- 200 tennis lessons
- 50 hula classes
- 20 youth engaged in Pacific Voices
- 24 culturally based coding classes
- 80% of participants will report high levels of satisfaction with services received.

Outcome Measures

- At least 80% of participants will feel a sense of connection with their community.
- At least 60% of participants will demonstrate increased appreciation for healthy foods.
- At least 37 youth will demonstrate increased leadership capacity.
- At least 15 PV youth will demonstrate increased knowledge and skills in computer literacy, project planning, creative collaboration, and leadership capacity.
- At least 15 PV youth will be able to code and create their own game

These indicators have been chosen as a reflection of KKV's goal of instilling in Kalihi Valley's young people a sense of connection to place, community and culture, fostering in them a positive, resilient sense of self. As indicated previously, KKV is the current recipient of a Hawaii state VOCA grant to fully integrate trauma informed care into all encounters and services delivered by KKV staff. The project was rolled in December of 2017 and consists of (in year 1) quarterly training of staff on trauma informed care. Dedicated staff have been hired for this initiative and all project staff providing youth services will be the beneficiaries of this training.

Health behaviors will be impacted by access, through new opportunities for cycling, dancing and sports, as well as through identity, as children learn to cultivate for themselves the nutritious foods their grandparents ate. At KVIBE, youth who spend time learning to repair and maintain bicycles will get to keep the bike they have worked on, gaining responsibility and perseverance. At Ho'oulu 'Āina, gardening, agroforestry and lā'au lāpa'au will give students an experiential understanding of the connections between their respective cultures, and between plants and people. Through this, they will learn reciprocity and stewardship for both the environment and their Kalihi Valley community.

Experienced, committed participants in each program will be selected to mentor their peers, gaining leadership skills and confidence. Through the Hālau Kilohana hui, mothers will be empowered to create healthier environments for their children, while attaining greater health and well-being for themselves. Overall, participants will be empowered to envision and attain a healthier future for themselves and their community.

- 70% of participants feel more connected to their own culture and heritage.
- 80% of participants gain increased resilience, including an increased sense of self-confidence and belonging.
- 70% of participants feel healthier and more physically fit.

Evaluation. We will utilize mixed (qualitative and quantitative) evaluation measures and methods. Participation and attendance will be tracked with sign-in sheets. KKV will also conduct interviews and surveys with youth at the year's end to capture valuable information on changes in attitudes and behaviors to help us evaluate and improve the program for future implementation.

An external evaluator is helping KKV to establish tools for assessing the impact of the hula hālau. These tools include surveys, interview questions, and an observation schedule, and will be applied to the overlapping outcomes regarding culture, community and resilience, and food, community and health, respectively.

Program success will be assessed with the assistance of a contracted Evaluator, who has been working with the Lei Hipu'u program since 2009. Surveys and interviews will be administered among youth participants and service providers, while key themes relating to program outcomes will be coded and tracked from youth writing and art and staff observations of youth attitudes and behavior.

2. Quality Assurance & Evaluation

As Federally-Qualified Health Centers accountable to the Health Resources and Services Administration (U.S. DHHS), Kōkua Kalihi Valley maintain Quality Assurance & Improvement (QAI) Programs designed to initiate, monitor, and evaluate standards of health care practice. The patient is the focus of the health care systems at KKV and KPHC. Each center's QAI Plan provides mechanisms and oversight to assure the delivery of safe, continuous, quality services and care to all patients through an integrated program of quality improvement strategies, studies, monitors, audits and training.

The scope of Quality Assurance/Improvement activities at each center includes, but is not limited to, the following:

- Continuity of Care
- Credentialing
- Revision of Forms
- Patient Satisfaction
- Patient Complaints
- Risk Management
- Employee Complaints
- Employee Satisfaction
- Medical Record System and Review of Charts
- Policy/Procedure Development, Review and Update
- Regular Audits
- Staff Training
- Job Descriptions
- Annual Job Performance Review Procedures
- Occupational Safety & Health Association Issues, Compliance, & Trainings
- Staff Orientation

KKV has a full time Quality Assurance & Improvement Officer, who is responsible for conducting assessments and assisting all program areas with developing effective mechanisms for evaluating outcomes and quality services. The QAI Officer chairs KKV's QAI Committee, which meets monthly and includes the Clinical Director, Dental Director, Chief Financial Officer, Chief Operations Officer and Human Relations Director. This committee is responsible for objectively and systematically monitoring and evaluating client care and service in accordance with pre-established standards, resolving identified problems and pursuing opportunities to improve client care. The QAI Plans are presented to the health centers' Board of Directors annually, with any decisions or recommendations assigned to the centers' Management Teams to implement.

The QAI committee is also responsible to develop, administer and analyze annual patient and employee satisfaction surveys, which bring up issues for the management team to address. Employee concerns usually center on salaries, work space issues and supplies. The management team strategizes on solutions to concerns and implements solutions as feasible. The patient and employee satisfaction survey results, as well as trends identified and management solutions to address relevant concerns, are brought to the Board of Directors for their input annually.

In addition, KKV submits to the State an annual variance report within thirty to sixty days of the end of the fiscal year, documenting achievements and explaining variances of

plus or minus ten percent from program goals. These include the measures of effectiveness proposed for this project.

Finally, KKV undergoes regular audits for all of its service areas and undergoes an annual organization-wide evaluation for its primary health care services. Regular audits by external partners present opportunities for evaluating results, analyzing potential improvements, and using the PDSA model to implement improvement processes. The Quality Assurance and Improvement Committee monitors all audits to ensure completion of recommendations by the responsible staff members.

On-going monitoring by each center's QA/I Committee will ensure that any challenges to meeting the project goals are identified and addressed in a timely manner.

3. Measures of Effectiveness

KVIBE will use a pre- and post-evaluation system that captures each youth's self-defined social biography at enrollment and then again at a follow-up period. As a result of KVIBE program activities:

- 80% of youth will be able to identify a trusted adult to whom they can turn.
- 80% of youth will feel a sense of connection with their community.
- 70% will express greater aspirations for their future.
- 250 bicycles will be restored/repared and 3,000 lbs of metal will be recycled.

Ho'oulu 'Āina participants signal progress toward the long-term goal of envisioning a healthier future for participants and their community:

- 80% of youth gain increased resilience, including an increased sense of self-confidence and belonging.
- 70% of participants feel more connected to their own culture and heritage.
- 70% of participants have a better understating of nutrition and health

Tennis: As a result of the above activities, at least 80% of youth participants will:

- Learn life-enhancing skills and healthful habits
- Increase their level of physical activity and positive social interactions
- Express greater appreciation for the cultures of Kalihi Valley.
- Feel an increased connectedness to the diverse cultures of their community.
- Feel more supported and valued as community members.
- Express a more positive sense of identity, e.g. positive self-esteem and the belief that they can achieve success in life.

Pacific Voices As a result of the above activities, at least 80% of youth participants will:

- Increase their level of computer fluency
- Value their own ideas and understand how to work with others to produce a creative product
- Imagine possible career pathways based on computer technology and cultural storytelling

KKV will evaluate the achievement of program objectives through the following:

- 1) The number of participants attending practice regularly will be recorded in an Excel spreadsheet for each season.
- 2) A year-end questionnaire will be distributed to solicit feedback on students' overall satisfaction with the program.
- 3) Written essays regarding their appreciation of their own and other cultures, their sense of connection to their community, life-enhancing skills and healthful habits learned, and their sense of self. Success will be indicated by positive responses in these three areas from at least 80% of tennis team members.
- 4) Attendance will be recorded in an Excel spreadsheet for each coding class participant throughout each course.
- 5) Technical and personal achievements will be tracked in a Student Achievement Tracker spreadsheet for each class.
- 6) Coding presentations and convening will be documented and demonstrate the participants' individual and collective progress.

III. Financial

Budget

1. Budget Request

Please see the attached budget forms detailing the cost of the request.

KKV has a \$15 million annual budget, reserve funds to cover lags in contract payments, a Chief Financial Officer with over 20 years of experience in the health and human service field, a billing and Accounting office with a staff of nine, and well-established accounting and management policies, procedures and systems.

2. Anticipated Quarterly Funding Requests for Fiscal Year 2018

Quarte r 1	Quarte r 2	Quarte r 3	Quarte r 4	Total Grant
\$37,500	\$37,500	\$37,500	\$37,500	\$150,000

3. Other Sources of Funding.

As a Federally-Qualified Health Center funded under Section 330 of the Public Health Services Act, KKV has applied for \$2.2M in FY2018 to provide primary care services to 10,350 Kalihi Valley residents living at or below 200% of the poverty level. This grant will comprise 18% of the health center's operating budget. Approximately \$500,000 will be available through the Hawaii Department of Health's Primary Care program, based on

a fee for service for uninsured or inadequately insured patients. KKV has secured this contract through 06/30/19.

KKV generates approximately 50% of its revenues from patient services, the reimbursement for which fluctuates greatly depending upon the economic and political situation. KKV generates most of its revenues from patient services, affording a measure of stability over grant cycles and economic fluctuations. We are progressing well toward our internal productivity goals and other measures to increase clinical revenues, and have increased our efforts in fundraising and business planning. KKV maintains a strong financial position, and its budget reflects the expectation that projected funding sources will continue to be reliable in FY2018. However, aware that adverse policy changes could affect the availability of government funding in the future, KKV is adapting our organizational program and resource development strategies to mitigate adverse impacts of possible cutbacks on our work.

4. State and Federal Tax Credits

KKV is not receiving any state or federal tax credits, and has not applied for any for this project to date.

5. Government Contracts and Grants for Program Funding

Please see the attached form.

IV. Experience and Capability

A. Necessary Skills and Experience

KKV has over 45 years of experience meeting the health and human service needs of the Kalihi Valley community, a Medically Underserved Area (MUA) and a Health Personnel Shortage Area (HPSA) where access to health care is particularly limited. KKV's service delivery model is built around providing an array of culturally-competent primary health care services complimented by effective outreach, translation, transportation, case management and complimentary health services. This model is based on the following core values, which have been central to KKV's approach since 1972:

- Cultural and Linguistic Competency
- Family-based Care
- Accessibility and Seamless Service Delivery
- On-going Assessment of Community Needs
- Collaborative Partnerships
- Evidence-based Approaches and Performance-based Evaluations
- Preventive and Pro-active Health Care

Founded by community leaders, KKV has continually honed the wide variety of skills, knowledge and abilities needed to provide primary and preventive health care services to low-income residents of Kalihi Valley through the following:

On-Going Assessment of Community Needs – KKV utilizes on-going needs assessments in the community to best understand what services are lacking, and most sorely needed, in its service area. KKV was established through this process, as were some of its earliest programs, including a Spouse Abuse Treatment Center (1978), a Laotian Resource Center (1979), and Youth Gang Prevention programs (1991). In 1996-1997, a comprehensive needs assessment conducted throughout Kalihi Valley documented the overwhelming desire for elder care services, providing the basis for KKV's Elderly Services program established a few years later. Annual needs assessments are conducted at the public housing sites KKV serves, gathering information from residents on numbers of primary care users, uninsured rates, the number of homeless, behavioral risk prevalence, and residents' awareness of the services and programs available to them.

Provider Mix – KKV's mixture of family practice, internal medicine, geriatrics, pediatrics, ob/gyn, dentistry, psychiatry and psychology providers, along with clinical social workers, family nurse practitioners, nurses, medical assistants and case managers allow the health center to provide comprehensive family-based care across the life cycle to the Kalihi Valley community.

Family-based Care – From its inception, KKV has worked with individuals largely within the context of their families. Families are an especially important social group for Kalihi Valley's predominantly Asian and Pacific Island residents. KKV understands that a client's health is best understood within the context of the larger family and the primary caregivers within the family, especially for pediatrics, adolescent and elder health care needs and concerns.

Cultural and Linguistic Competency – One of the hallmarks of KKV's service to Kalihi Valley residents has been employing staff fluent in the languages spoken within Kalihi Valley. Overall, KKV staff speak and interpret **twenty-two** Asian and Pacific Island languages and dialects and represent many of the cultural and social backgrounds as the patients served. In 2003 KKV implemented the Cross Cultural Bridges program, which continues to promote linguistic and cultural competence among all KKV staff through training in medical interpretation. Interpreters on staff are ready to assist during appointments and support group meetings, or to assist doctors when instructing patients about the proper use of medications.

Service Provision for Special Populations - Approximately 40% of KKV's patients live in Kalihi's **public housing** developments. Through grants from the Health Resources and Services Administration and the U.S. Department of Housing and Urban Development, KKV has provided case management and eligibility services for residents of public housing since 1994. In 2008 KKV was selected to receive one of two national Special Population Service Recognition awards for excellence of care for vulnerable populations.

Retention of Excellent Professional Staff – KKV has benefited from extremely high levels of staff retention, including for health care providers, as well as relatively easy recruitment for all priority positions. KKV’s Executive Director has twenty-five years of service at KKV. KKV’s Clinical Director has eighteen years of service at KKV. 20% of KKV’s staff have 10 or more years of service with the organization, contributing to a continuity of care that enables trust and effectiveness.

Collaborative Partnerships – KKV has been actively involved in the social networks of Kalihi Valley throughout its history. For all services in the community, KKV has worked side-by-side with churches, schools and both non-profit and government entities in Kalihi Valley in response to the need for appropriate and accessible health care. These initial collaborations have developed from small, local relationships into formal partnerships with a wide range of agencies.

Related Project Experience – The following is a brief description of the current projects and contracts that KKV has pertinent to the provision of its primary health care services for uninsured and low-income residents in Kalihi Valley.

Throughout our 45 years of service in Kalihi Valley, KKV has implemented innovative programs that directly address the needs and aspirations of the community. These include the State’s first Spouse Abuse Shelter (1975), a Laotian Resource Center (1979), Youth Gang Prevention programs (1991), Elder Services (2001), and the Kalihi Valley Instructional Bike Exchange (KVIBE, 2004). In 2006, after 20 years of community activism and support, KKV acquired 100 acres of unused State Park land to develop as a resource for community health, cultural appreciation and environmental preservation. Today, both Ho’oulu ‘Āina and KVIBE program are vibrant hubs, modeling the power of community engagement for health promotion.

With an annual budget of \$15 million managed successfully each year, KKV has the experience, staff capacity, and accounting and management controls in place in order to effectively manage approximately 90 grants from a variety of federal, state, city & county, and private sources. KKV’s largest grant currently is from the Health Resources and Services Administration, Bureau of Primary Health Care (current project period April 2018 – March 2021, \$2.2M annually for primary care services to uninsured and underinsured patients).

The following is a summary of recent contracts and grants relevant to the services proposed under the *Safe Spaces, Healthy Lives Project*:

- Department of the Attorney General -VOCA- Trauma Informed Care Initiative, \$663,702 over two year (August 2017- July 2019) to train all staff on trauma informed care and then implement appropriate systems and strategies to improve organizational response to victims of trauma.
- HMSA Foundation – Addressing Disparities in Care, \$450,000 for 2 years (October 2017-September 2019) to train staff and develop systems to reduce disparities in care organization wide.

- Robert Wood Johnson Foundation – Active Living by Design. \$200,000 total for 5 years (Nov. 2004 – Nov. 2009). A five-year grant to promote active lifestyles through projects at the Kalihi Valley Nature Preserve and KVIBE. KKV was one of only 25 sites funded nationwide.
- State of Hawaii, Department of Health – Healthy Hawaii Initiative, \$84,476 from 2010 through June 2012 to promote active living through KVIBE.
- National Institute of Health – PILI Ohana Program, obesity/overweight program promoting weight loss and maintenance through proper nutrition and physical activity. \$73,000 annually for 15 years (July 2001 – Feb. 2016).
- W.K. Kellogg Foundation via the APIAHF – Health Through Action, \$150,000 annually from 2008 – 2011. KKV was one of a cohort of 15 grantees selected to address health disparities among Asian/Pacific Islander communities across the U.S.
- Hau'oli Mau Loa Foundation – Hope for Kids Initiative / Ho'oulu 'Āina, \$150,000 annually from May 2009 – May 2015 to empower children through mālama 'āina activities at the Kalihi Valley Nature Preserve (Ho'oulu 'Āina).

KKV's youth program activities are popular and well-established in the community, currently serving over 300 children and youth (5-18 each year). Indicators of success thus far include:

- Over 1,000 youth have received mentorship from Coach Watson since 2001, maintaining at least a 2.0 GPA while on the Tennis Teams.
- 98% of Tennis Team graduates have gone on to pursue higher education.
- KKV's Tennis Teams consistently perform well in local and state USTA championships, taking home First & Second place wins most recently, and frequent sportsmanship awards.
- Over 400 donated bikes are refurbished by Kalihi youth each year.
- Each year over 4,000 repairs are completed at KVIBE, through 9,000 youth service hours.
- 90% of participants surveyed reported riding their bicycles more often since starting at KVIBE, with the majority riding almost every day.
- 63% of youth said they like helping others learn how to fix bikes; many cited volunteering as a reason they return to KVIBE.
- These KVIBE results were presented at the 2013 Active Living Research Conference in CA.

B. Facilities

KKV provides services to Kalihi Valley residents at eight separate community locations. These locations include KKV's main health clinic, the Charles Judd Community Health Center; KKV's former health clinic, which is now the Elder Service Center; the Kalihi Valley Homes Community Hall; the Towers at Kūhio Park Resource Center and Ke Ola Hou Clinic; the Hauiki Homes Community Hall; Akira Sakima Park and Recreation Center; the P&P Office Complex; the KKV Warehouse; and the Kalihi Valley Nature

Park. All of these locations meet ADA requirements. The services provided and access issues addressed at locations most relevant to this proposal are as follows:

KKV Warehouse – In 2000, KKV purchased a 3,500 sq ft. warehouse/maintenance facility located on Kam IV Road approximately 400 yards from KKV’s main health center on North School Street. In addition to serving multiple storage purposes and providing overflow parking for KKV staff, the Warehouse houses KVIBE, KKV’s highly successful bicycle maintenance and repair program, which provides productive after school activities and skills training for at-risk Kalihi Valley youth.

Ho‘oulu ‘Āina – Located on 100 acres of State land at the back of Kalihi Valley, Ho‘oulu ‘Āina is KKV’s land base for physical activity and hands-on nutrition education through organic food production, cultural education and community building. Each month, hundreds of community members, including patients in KKV’s behavioral health and chronic disease management programs, come together to promote the reciprocal healing of land and people.

Akira Sakima Park and Recreation Center – In February, 2001, KKV was provided an 800 sq.ft. enclosed room in the Kalihi Valley District Park Recreation Center. This space has been used primarily for after school youth programs focusing on positive alternatives to risky behavior for Dole Middle School and Ka‘ewai Elementary School students. Referral assistance is also provided to children and families who are in need of health and other services in the community.

V. Personnel: Project Organization and Staffing

A. Proposed Staffing, Staff Qualifications, Supervision and Training

Proposed Staffing Pattern & Service Capacity.

Safe Spaces, Healthy Lives Leadership and staff are all highly involved members of the Hawaiian and Micronesian community and have committed themselves to service and education for many years. They are passionate about their work and enthusiastic about sharing what they know with others. *Safe Spaces, Healthy Lives* will be led by the *Jeffrey Acido*, OYS Project Coordinator, Community Education and Civic Engagement Coordinator. A founding Director of Nakem Youth / Critical Education for Engaged Communities (CEEC) and former Student Regent for the University of Hawaii (UH), Jeffrey immigrated from the Philippines to Kalihi as a child and is fluent in Ilocano. He holds a Masters in Theology and a PhD in Education. Fluent in Ilocano, Jeffrey immigrated from the Philippines to Kalihi as a child.

Education and Programming Staff

See attached CVs and job descriptions.

Qualifications and experience of key personnel.

KKV's ability to supervise, train and provide administrative direction to its staff has developed over the last 45 years of service. Supervisory responsibilities are detailed in the job descriptions of all KKV staff directors and coordinators. KKV collaborates with a wide-variety of educational and professional development training programs, and has a long history of effectively employing and managing a diverse professional, para-professional and support staff that reflects the community that KKV serves

KKV has a Board of Directors comprised of 12 members who represent an array of disciplines, ethnicities and economic circumstances that mirrors the Kalihi Valley community, where the majority of them live and/or work. The Board establishes policies and provides strategic direction and oversight of KKV. The Executive Director provides overall administration under the direction of the Board. The Executive Director and Chief Operations Officer are co-located on the second floor of KKV's Wellness Center and meet regularly to discuss program implementation.

KKV's technology resources include the assistance of a prominent IT company that provides on-site support five days a week. Office computers run Windows 7, are connected to a DHCP server for data sharing and backup, and have a high-speed internet connection. KKV has an upgraded network with T1 lines, an on-site router and firewall, ensuring the security of the network with reliable download speeds. These resources will enable efficient administration (including data tracking and reporting) and secure storage of project files.

KKV is led by a Board of Directors who directly represent the Kalihi community, and have served for an average of 17 years. Our Executive Director, Dr. David Derauf, has been with us for over two decades and continues to serve as a Family Physician. KKV's management team also includes a Clinical Director (M.D.) who joined KKV in 1997; a Chief Operations Officer (MPH) with nearly 20 years of program management experience; a full-time Quality Officer (MBA); and a Chief Financial Officer (MBA) with 25 years of experience including 7 at KKV.

Jo Ayers, MPH, Chief Operations Officer, will provide overall administrative oversight for the proposed project. Ms. Ayers brings over 34 years of experience in the health care and social work fields, including 21 years in clinical operations and program development, staff supervision, project monitoring, evaluation and reporting.

With numerous degrees and years of experience held by the Chief Operations Officer, KKV's ability to supervise, train, and provide direction to Youth Services staff and volunteers is well established. Mechanisms used to supervise, monitor, and evaluate the staff will include:

- a) Monthly meetings to discuss problems and deal with issues;
- b) Conducting an annual job performance review on each staff member;
- c) Conducting monthly one-on-one sessions with each program leader to review workload and level of managing difficult clients;

- d) Monitoring program leaders' client records;
- e) Administering an annual employee satisfaction survey.

All Youth Services employees undergo annual trainings on such topics as First aid, CPR, use of defibrillator, OSHA, sexual harassment, violence in the workplace, Domestic Violence and Language Access, cultural competency, emergency preparedness and HIPAA's privacy and confidentiality regulations.

Supervision, training and administrative direction.

KKV's Management Team has a substantial amount of relevant experience and is appropriate and adequate for the size, operational and oversight needs and scope of KKV. Including the Executive Director, Clinical Director, Chief Financial Officer, Chief Operations Officer, Quality Officer, and key department leaders, the Management Team meets twice a month, addressing such issues as the drafting of policies and procedures relevant to health center operations, staffing decisions as they impact the organization's financial viability, and strategic planning for the health center. Administrative direction for clinical services is supported by KKV's Patient Centered Medical Home (PCMH) Initiative. Since May 2013, KKV has conducted 20 meetings or trainings for Providers and staff regarding PCMH, which incorporates team-based care, evidence-based practices and care coordination.

KKV's ability to supervise, train and provide administrative direction to its staff has developed over the last 45 years of direct primary and preventive care service in the community. Supervisory responsibilities are detailed in the job descriptions of all KKV staff directors and coordinators, KKV collaborates with a wide-variety of educational and professional development training programs, and has a long history of effectively employing and managing a diverse professional, para-professional and support staff reflecting and representing the community that KKV serves.

KKV encourages continuing education among staff, many of whom received professional degrees while employed at KKV. Staff have regular opportunities to attend professional conferences here and on the mainland. All staff participate in annual retreats and weekly clinic meetings devoted to developing skills in identifying and addressing health problems faced in the Kalihi Valley community.

B. Organization Chart

Please see KKV's organizational chart, attached.

C. Compensation

The following are the three highest annual salaries paid at KKV:

- Executive Director, \$154,445.76
- Clinical Director, \$137,139.60

- Physician \$127,363.20

VI. Other

A. Litigation

KKV has no pending litigation or outstanding judgments.

B. Licensure or Accreditation

In February 2014, KKV achieved Level 2 accreditation as a Patient-Centered Medical Home (PCMH). Part of a national initiative to improve quality of care and lower costs, this PCMH recognition indicates KKV's success in organizing primary care with an emphasis on coordination, communication and enhanced access to comprehensive services that treat the whole person.

KKV has also been a Federally-Qualified Health Center since 1989.

C. Federal and County Grants

Since July 1, 2014, KKV has received the following grants from the U.S. Dept. of Health & Human Services, Health Resources & Services Administration (HRSA)'s Health Center Program:

Health Center Operation, \$2,22,000 annually 2018-2-2020

Expanded Medical Capacity, \$224,474 annually beginning 9/5/14.

D. Private Educational Institutions

Not applicable.

E. Future Sustainability Plan

Cost Effectiveness of the Proposed Project –

Kalihi Valley Youth – Safe Spaces, Healthy Lives combines the most successful elements of KKV's youth programs over 22 years and draws on research indicating that:

- Recreational, enrichment and community service activities provide meaningful alternatives to substance abuse and violence (Tierney 1995 & NCMHM, online).
- Community service has the potential to increase well-being and positive attitudes towards the future (Tobler 1992).
- Parental involvement and future aspirations are powerful protective factors (Mathias 1996 & Dishion 2006).
- Relationship to land is central to effective nutrition and diabetes self-management programming among Native Hawaiians and Pacific Islanders (W. Hsu, et al in *Diabetes Care*, May 2012).

- There is a strong “connection between cultural pride and overall mental, spiritual, and physical health” (Applied Research Center, 2005).
- And that social capital is vital to positive health outcomes (*PLoS Med* 2010).

Leveraging Additional Resources for Sustainability – KKV has a depth of in-house resources to support this proposal, including providers across KKV’s vast spectrum of services—medical, dental, perinatal, family planning, women’s health, nutrition education and WIC services, immunization, STD/HIV services, elderly services, health education, social services, transportation, translation, outreach, youth services, public housing services, community advocacy and Ho‘oulu ‘Āina, 100 acres of State Parks land leased by KKV for environmental education and cultural preservation. These programs are not only able to provide direct services to clinic patients and their families, but also to provide further resources to clinical staff in health promotion and disease prevention.

KKV maintains a mix of funding streams, including government (30%), private foundations (15%), program service/patient revenues/fees (37%), and other—individual donations, special events, sales, earned income, etc. (18%). We have a strong track record of attracting local as well as national foundation grants but we are currently working to enhance this funding paradigm by increasing program revenues and increasing donor contributions through self-generating sources.

Hosting and training student practitioners at KKV has proven to be invaluable to expanding services and meeting the needs of more community members in a cost-effective and efficient manner. Not only does this training help to save funds for personnel costs, it also has been successful in motivating new providers to pursue careers in low-income communities and at community health centers. Finally:

- KKV has also exercised conservative controls over supplies management to keep costs per visit low.
- KKV’s overall high retention of staff helps to reduce costs through lower training needs for new employees and higher productivity for long-term staff.

F. Certificate of Good Standing

Please see KKV’s Certificate of Good Standing, attached.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

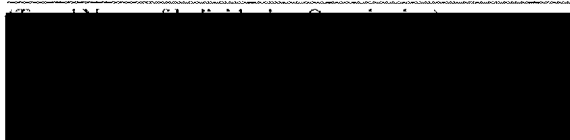
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kokua Kalihi Valley Comprehensive Family Services

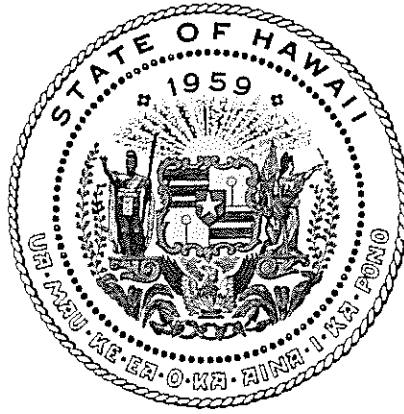


1/19/2018

(Date)

David Derauf, M.D., MPH
(Typed Name)

Executive Director
(Title)



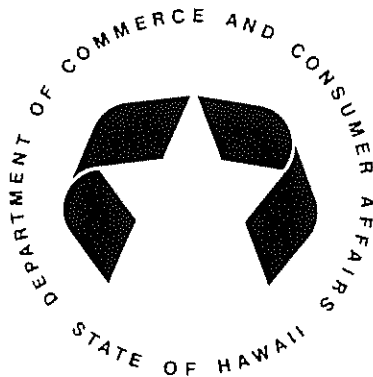
Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KOKUA KALIHI VALLEY (COMPREHENSIVE FAMILY SERVICES)

was incorporated under the laws of Hawaii on 05/15/1972 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: November 03, 2017

Director of Commerce and Consumer Affairs

**KŌKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**

JOB TITLE: COMMUNITY OUTREACH COORDINATOR

STATUS: Exempt **DATE:** 01/01/18

RESPONSIBLE TO: Chief Operations Officer

JOB SUMMARY: Oversees and coordinates all after school program and related school-based activities at the schools at Kalihi Valley. Implement education classes and health information at the Kalihi District Park Youth program. Develops and implements strategic approach for outreach program at elementary/middle/high school in Kalihi Valley to expand youth program, enhance career and healthy development opportunities for adolescents in Kalihi Valley. Assists with planning, implementing, and evaluating school-based and recreational programs.

ESSENTIAL RESPONSIBILITIES & DUTIES:

1. Coordinates and provides sports, cultural and recreational activities at Farrington High School, Dole Middle School and elementary schools in Kalihi Valley.
2. Ensure health education classes are provided on school campuses and at the Kalihi District Park Youth program.
3. Helps identify and implement effective ways to increase positive youth development among youth participating in education classes and youth support activities.
4. Conduct ongoing outreach to increase the number of youth participants in the KKV Youth program.
5. Provides individual and group guidance for youth participating in the program.
6. Assists with developing program goals for academic improvement, youth development opportunities and recreational programs.
7. Works collaboratively with school administration and other community groups to develop effective support programs and to coordinate activities with other school-based programs run by KKV, the school, or other community groups. These programs may include self-esteem and special motivation, peer education, conflict resolution, crisis intervention, truancy reduction, and career planning.
8. Coordinates life-skill trainings and community service activities for youth.
9. Ensure KKV Youth program measurement tools are implemented and properly evaluated.
10. Organizes and maintains youth service records for data collection, monitoring, and evaluation.
11. Ensures that youth program data recording is established, maintained, and kept up-to-date.
12. Maintains adequate supplies and equipment for program use.
13. Organizes and uses system of referrals for other services for the youth and families as needed.
14. Maintains confidentiality for all records, biographical data, and background information about clients.
15. Provides supervision, and evaluates job performance of youth workers on school site.
16. Provides supervision and evaluation of volunteers as needed.
17. Assists with practicum placement of university/college students as needed.
18. Carries out any related duties assigned by the Youth Services Coordinator or the Chief Operations Officer.
19. Motivates, nurtures, and supports youth staff and volunteers working at the same site.

OTHER DUTIES

1. Adheres to KKV's policies and procedures including applicable OSHA, State, and Federal regulations.

2. Attends and participates in staff meetings, trainings, retreats, and other staff events as required.
3. Works towards the integration of and collaboration between programs within KKV.

WORKING CONDITIONS

Location: Air-conditioned office setting and/or room temperature community/youth hall setting. Outdoor environment with tropical climate temperatures when traveling in the community or a youth related event.

Equipment: Computer, telephone, fax machine, copy machine.

Work Hours: varies; Monday – Saturday; full-time position requires an 8 hours/day equivalent to a 40 hours/week schedule with regular and predictable attendance.

MENTAL DEMANDS

Requires alertness, attention to detail and organized. Be able to recognize and handle problems related to client care and coordination.

PHYSICAL DEMANDS

Requires movement of occasionally sitting, frequently standing, and frequently walking. Be able to work in both indoor air-conditioned office setting and tropical outdoor environment.

QUALIFICATIONS:

Skills/Knowledge:

Demonstrate effective problem-solving skills, required.

Demonstrate effective decision-making, required.

Enjoy working with youth and families and able to serve as a positive/professional role model, required.

Ability to work with multicultural staff and client population, required.

Bilingual/bicultural skills, preferred.

Education/Training:

High school diploma, required.

Bachelor's degree or Associate's degree in education or related field, preferred.

Possess valid and current State of Hawaii driver's license, required.

Possess a clean criminal background check, required.

Possess a clean State of Hawaii driving abstract, preferred.

Experience:

One year experience working with children, preferred.

One year experience working in a community health setting, preferred.

Other:

Lives in the Kalihi Valley area, preferred.

Vailima M. Watson

53-212 Kamehameha Highway, Punaluu, Hawaii 96717

Phone: (808) 478-8468

Email: nenuewai@hawaii.rr.com, vwatson@kka.net

OBJECTIVE

“To establish myself in a career position where my professional contributions will be challenged and rewarded; merit, culture and community are important.”

EMPLOYMENT

- 1989 to Present Kōkua Kalihi Valley Comprehensive Family Services, Honolulu, Hawaii.
Youth Adviser, Developer of Youth Services and Programs, After-School Programs, Performing Arts, Tennis Sports Program, Boy Scouts, Girl Scouts, Keiki Hula, Teen/Adult Hula, Aikido, Community Presentations, Volunteer Staff Coordinator, University of Hawaii, Ethnic Studies Program, and Senior Program.
- 1985 to 1989 Punahou Schools, Honolulu, Hawaii.
After School Program Director. Planned schedules and did payroll for 20 teachers and 50 students, and planned program events.
- 1982 to 1989 Military Family Abuse Shelter, Honolulu, Hawaii.
Support Counselor. Conducted intake applications and assessment of clients for eligibility to the shelter, and provided support counseling.
- 1975 to 1979 Shelter for Abused Spouses and Children, Kōkua Kalihi Valley,
Honolulu, Hawaii.
Assistant Manager, Managed volume staff, conducted community education, support counseling and case management.
- 1971 to 1989 Tavana’s Polynesian Spectacular, Honolulu, Hawaii.
Featured Performer. Managed female dancers.

EXPERTISE

Youth Development
Music & Arts Programs
After School Programs
Cultural Sensitivity
Community-Based Programs
Inter-Agency Affiliations and Coordination
Volunteer Management
Domestic Violence

EDUCATION

McKinley High School	1969
Leeward Community College	1970
Child & Adolescent Development/ Domestic Violence Certification	

KOKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION
(Revised 2/28/15)

JOB TITLE: Community Education/Civic Engagement Manager Grade: 13 Status: Exempt

RESPONSIBLE TO: Executive Director

JOB SUMMARY: Partner with Kalihi residents and communities to help them define and articulate their civic- and policy-related values and goals; serve as a liaison among Kalihi residents and groups, community agencies, and KKV programs, to promote and facilitate civic, community and policy engagement. Supervises Community Affairs Assistant.

ESSENTIAL RESPONSIBILITIES & DUTIES:

1. **Serve as a community organizer**
 - a. Advocate for the aspirations and needs of the Kalihi community.
 - b. Address root causes of problems through base community-development practices.
 - c. Build and maintain relationships with and among key stakeholders and groups in Kalihi
 - d. Engage Kalihi communities through storytelling and other appropriate means that clarify and address social, political, historical, and economic issues.
 - e. Document such stories and means in ways that provide insight into the assets, challenges and aspirations of the community.
 - f. Work with Kalihi residents and communities to articulate values, goals, strategies and plans relevant to their challenges and aspirations.
 - g. Prepare and disseminate reports and other media to facilitate community self-understanding and effective civic and policy engagement.
 - h. Participate in communities of practice in ways that inform and strengthen civic and policy engagement in Kalihi
 - i. Advise KKV leadership on areas of civic and policy engagement.
 - j. Leverage the experience and expertise of KKV staff, volunteers and mentors to strengthen civic and policy engagement in Kalihi
 - k. Assist with voter registration (including the option of absentee ballots).
 - l. Build a network of volunteers for voter registration & "voter registration day" participation.
2. **Serve as a representative**
 - a. Represent Kalihi as a key community member.
 - b. Represent KKV as a KKV staff member.
 - c. Assist with fulfilling KKV's mission by engaging stakeholders in dialogue and information sharing.
 - d. Represent the mission and goals of funding partners, as approved by KKV leadership.
3. **Assist with administrative requirements**
 - a. Help ensure that KKV commitments to funders relevant to civic and policy engagement (and as represented by contracts, MOUs, workplans and budgets) align with community needs and are fulfilled effectively.
 - b. Prepare—or assist with preparing—reports, grants, budgets and other documents necessary for securing and maintaining funding for KKV civic and policy engagement activities.
 - c. Support and participate in communications and meetings with current and/or potential KKV funding partners relevant to civic and policy engagement.
 - d. Develop and complete community-appropriate evaluations of the impact of KKV civic and policy engagement activities.
 - e. Other duties as assigned

WORKING CONDITIONS:

Location: Outreach; community venues.

Work Hours: Flexible start time as arranged with supervisor.

MENTAL DEMANDS-: Frequent interaction with the community. Attention to detail. Ability to work in challenging community-based communications environments.

PHYSICAL DEMANDS: Requires physical health sufficient to meet the demands of the position including walking & speaking. Occasional lifting of supplies or objects not exceeding 30 pounds.

QUALIFICATIONS:

Skills/Knowledge:

Ability to work with multi-cultural staff and client populations

Excellent and demonstrated listening, facilitative, communications and organizing skills

Education/Training

Bachelor's degree in a related-field required (health care, political or social sciences)

Experiences with diversified cultures required.

Valid and current State of Hawaii driver's license

Experience:

Two years-experience in base community development practice.

Lives in or familiar with the Kalihi Valley area, highly preferred.

Employee Signature _____ Date _____

Jeffrey Tangonan Acido, PhD

2350 Pio Place Honolulu HI 96819

Cell # 808-224-0585

jeffrey.acido@gmail.com

acido@hawaii.edu

Education

University of Hawaii at Manoa,- PhD in Education- Educational Foundation (2012- 2014): Nakem (Soul Consciousness) Pedagogy: Constitute Elements of a Nakem Praxis. An integrated pedagogy of critical pedagogy, indigenous studies, and liberation theology.

University of Hawaii at Manoa- Masters in Asian Studies Course Work (2010-2012)

Pacific School of Religion, Berkeley, CA - Masters of Theological Studies, 2007-2009: Asian American/Filipino Liberation Theology

University of Hawaii at Manoa, Honolulu, HI - Bachelor of Arts (Religion), 2005-2007

Kapiolani Community College, Honolulu, HI- Gen. Ed. Transfer 2005-2006

Kyungbook National University (Korea) 2005

Honolulu Community College, Honolulu, HI - Gen. Ed. Transfer 2003-2005

BOARDS AND COMMITTEES

Emeritus Regent, 2014-present: University of Hawaii System

Regent, Board of Regent (2012-2014): University of Hawaii System

Committees Served: Chair, Student Affairs

Committee Member: Budget and Finance, Academic Affairs, Inter-collegiate affairs, Presidential Selection, Tuition Task Force

Director, State of Hawaii Board for Career And Technical Education (2012-2014): Created policy to guide the state in technical education.

Tinalak Filipino Advisory Council to College of Education at UH-Manoa: Advise the Dean of College of Education on matters regarding equity and representation of underserved communities (2014).

Admissions Committee, Pacific School of Religion, Berkeley, CA- 2008-2009

Evaluated prospective student application and assist in policy making in regards to application process

CONFERENCE PRESENTATIONS

Panelist, Association for Asian American Studies, San Francisco 2014: Story telling to Social Biography: Soul Biography as Methodology of Historical Selfhood.

Pamantasan Conference, Leeward Community College, 2014: Empowering Youth in Higher Education and using Talk Story Pedagogy for Social Change

Panelist, Coexist or Die, University of Hawaii at Manoa, 2014: Popular Education and Story Telling in Movement Building

Panelist, Aikea Teach-in, Talk Story with Community Leaders, 2013: Youth and Indigenous and Theological Education in social movements in Hawaii.

Panelist, American Educational Studies Association Conference, Baltimore, Maryland, 2012: Picturing Hope, Change, and Collaboration: Framing Photographs for New Perspectives on Pedagogy

Panelist, 8th Nakem Conferences International, La Union, Philippines, 2012: Talk-Story Methodology in Educational Spaces.

Panelist, TMI Global conference, San Nicolas, Philippines, 2011: Presented Ilokano diasporic experience in Hawaii and how it relates to the perceptions in the homelands.

Panelist, 7th Nakem Conferences International, Banaue, Philippines, 2011: Presented Paper on Ilokano Liberation Theology: Toward an Ilokano Theology of Liberation.

Panelist, 4th Nakem Conferences International, Manoa, HI (2009): Presented Paper on "Postcolonial Readings on the Ilokano Christian Theology. Focused on the Ilokano diasporic faith experience.

Panelist, Asian Pacific Americans and Religion Research Initiative (APARRI), Berkeley, CA 2008
Presented paper on panel entitled "Experiences of Postcolonial Traditioning on Pilgrimage to a Nikkei Concentration Camp". Focused on faith and human suffering in the Japanese concentration camps during WWII.

Participant, 7th Annual Queer Pin@y Conference: Illuminating the Queer Diaspora, at UC Berkeley (2008)

KEYNOTE/COMMENCEMENT ADDRESS

Commencement Speaker, Honolulu Community College, 2014: Remembering and Representing our Roots in Academic Journey: Using ones word in challenging the world

Keynote, UH System Sustainability Conference, Windward Community College, 2014: Navigating the Ethics of Sustainability through Indigenous and Cultural Frameworks

Keynote, UH System Sustainability Conference, UH-West Oahu, 2013: Unearthing Contradictory and Alienating Practices of Frameworks of Sustainability.

Keynote, University of Hawaii System Scholarship Celebration, 2013: Social Biography and the Agency in addressing equity in academic scholarship.

Keynote Speaker, Alpha Delta Kappa Regional Conference: 2013: Social Biography in education and trajectories of hope

ACADEMIC ARTICLES AND PUBLICATIONS

Journal Article, Nakem Pedagogy: Social Biography in Liberatory Education, College of Education, UH-Manoa, Perspective Journal, 2016.

Book Chapter, Asian American and Pacific Islander Storytelling and Social Biography as Pedagogy in Higher Education, Focusing on the Underserved: Immigration, Refugee, and Indigenous Asian American and Pacific Islanders in Higher Education, Eds. Sam Museus, Doris Ching, and Amy Agbayani, 2016.

Book Chapter, Beyond Lumpia, Pansit and Seven Manangs Wild, Evangeline Buell, Edwin Lozada, Eleanor Luis, Evelyn Luluquisen, Tony Robles, Myrna Zialcita, Eastwind Books of Berkeley, (2014)

Praying for Mindedness, Book Chapter, Value of Hawaii 2: Ancestral Roots, Oceanic Visions, Aiko Yamashiro, Noelani Goodyear-Kaopua, University of Hawaii Press, 2014.

Co-editor, On The Edge of Hope and Healing: Flipping the Script on Filipino in Hawaii, Jeffrey Acido and Gordon Lee, TMI Global Press, 2013

Co-edited Kabambannuagan: Our Voices, Our Lives. Nakem Youth Press Hawaii, 2010: An anthology of writings of young Ilokano's in Hawaii: Collected stories of young Ilokano-Filipinos in Hawaii, particularly from Kalihi and Waipahu.

Barok, My Son: Published in Rekuerdo Memento: Estrangement and Homing in Ilokano Poetics edited by Aurelio Agcaoil. IWAH Press/Gumil Hawaii, 2009

ACADEMIC AND RESEARCH FELLOWSHIPS

Empowering Sustainability Fellow (2014): University of California, Irvine: Fellows were competitively selected nationwide to develop best practices and strategies to address issues of sustainability.

Assistant Researcher, AANCART at UH-Manoa (2011-2012): Assist in research pertaining to cancers in the Philippine communities in Hawaii.

Visiting Professor at Ateneo de Zamboanga University (Summer 2011): Presented "Languaging our World: Liberating our Words" and lectured on Hawaii-Mindanao social and political relations.

Staff, Asian Pacific Americans and Religion Research Initiative (APARRI), Berkeley, CA 2008: Academic and logistical support

EMPLOYMENTS IN HIGHER/EDUCATION

Program director, Office of Multicultural Student Services, Hawaii Undergraduate Initiative, 2055-2016: Recruit and retain high school seniors/incoming college freshman and development curriculum for student engagements and success.

Program Manager, Sulong Aral: Filipino Recruitment and Retention Program, 2014-15: Manage Federally funded program to recruit and retain filipinos in community colleges to the 4-year higher education institutions.

Part Time Teacher, Farrington High School DOE, HI 2009-10

Taught English to Second Language Learners; Assist in facilitating students; assist in the after school program for ESL students

Program Associate, Institute for Leadership Development and Study of Pacific and Asian North American Religion (PANA Institute) Berkeley, CA- 2007-2009

Organized academic and community events related to Asian Pacific Islander issues.

Part Time Teacher, Kalihi Waena Elementary School- Hawaii Department of Education, Honolulu, HI — 2007-2008

Taught Second and Fifth graders in math and English. Increased math and reading skills to pass Hawaii state standards

Paraprofessional Teacher, Kalani High School-Department of Education, Honolulu HI—2006-2007-

Paraprofessional Tutor.

College Presenter, Student2Student presenter, Honolulu, HI, 2005-2007

Promoted College to public school students in middle and high school using a program developed to target working-class students who have no familiarity with the college process.

College Courses Taught

University of Hawaii at Manoa

Education in American Society (EDEF 310): Interrelated historical, philosophical, and socio-cultural contexts of education with an emphasis on identifying, analyzing, and deliberating on contemporary ethical issues, problems, and applications. Education

Introduction to Multicultural Education (EDEF 360): Concepts and methods to develop sensitivity and awareness of cultural influences on behavior as these relate to the schooling process.

Community and Culture (EDEF 408): Theoretical and practical approaches to understanding the constitution of community life. A focus on the social construction of normative values, social dynamics of organizations, and school-community relations.

Sociology of Education (EDEF 455): Introduction to sociological frameworks of analysis of the institutional, cultural and social dynamics of schooling, classroom management, school reform, social group and individual role behavior.

Multicultural Education (ITE 360): A multicultural examination of education in Hawaii. A Filipino focus is examined in the educational systems of Hawaii.

Philippine Popular Culture (IP364): Appreciation, re-examination, and analysis of Philippine popular culture produced in the Philippines and in the diaspora; an evaluation of such forms using critical hermeneutic frames.

Filipino Food, Music, and Ritual (IP360): Study and analysis of art and culture of Filipino food, music and rituals, history form, social development, influences, and impact.

Philippine Cultural Mapping of Hawaii (IP499): A cultural mapping of a community in Hawaii. The course is a re-examination of community history and trauma from the Filipino community in Hawaii.

Philippine Diasporic Literature (IP398): experiences of the Philippines concerning the movement of its citizens in the global arena

A Sociology of a Hawaiian Community (HON 491): a sociological look at a community in Hawaii; exploring the

social, political, historical and economic aspects of the community.

Honolulu Community College

Religion and the Meaning of Existence (Rel 151): Introduction to basic ideas and issues of contemporary religious thought related to the questions: "What is the meaning of existence?"

Non-Profit Community Work

Program Manager, Civic Engagement and Community Education (2014-present): Manage grants related to civic engagement and community education. Supervise and train team members to develop a popular education approach to the disenfranchisement of minority group related housing, health and education. Develop curriculum that empowers and uplifts young working class people of color, particularly Asian and Pacific Islanders.

Community Service and Engagement

Project Advisory Committee, Department of Planning, City and County of Honolulu (2016): Advise the trajectory of community development in the Kapalama Area of Honolulu.

Director, Board of Director (2012-2014) Kokua Kalihi Valley Family Comprehensive Center:

Kokua Kalihi Valley Comprehensive Family Services (KKV) is a non-profit organization providing dental, medical, perinatal, family planning, nutrition (WIC), immunization, STD/HIV testing and services, behavioral health, elderly services, health education, social services, transportation, translation, outreach, professional education, youth services, and community advocacy to the city and county of Honolulu and urban community of Kalihi Valley.

Board of Director (2014-present) Susannah Wesley Community Center: The Susannah Wesley Community Center (SWCC) is a non-profit agency nestled in the heart of the Kalihi-Palama community. We are a comprehensive social services organization dedicated to helping and empowering youths, adults and families (many of whom are newcomers to Hawaii) who have great social and economic challenges, move towards self-sufficiency and independence.

Board of Director, Hawaii Peace and Justice (2011-2012): Hawaii base non-profit organization dealing with issues and education of peace, justice, youth work, demilitarization.

Board of Director, Sunrise Ministry Foundation (2011-present): Non-profit community health care that seeks to fulfill its vision through a vital and vibrant spiritual community that embraces many religions and is open to a wide range of spiritual practices.

Organizer, International Hotel, San Francisco, Bridging Hawaii to San Francisco, 2013: Youth and Elders of Filipino Descent share stories of Struggle .

Member, Consortium for Health, Safety, and Support: Domestic Violence Action Center (2011): identify the impact of intimate partner violence on the health of Pilipino and Native Hawaiian women and girls in the communities from Waipahu to Waianae and to develop the capacity of the Consortium to address these issues through a culturally appropriate, community participatory, and gender focused public health systems approach.

Radio Host, KNDI 1270AM, Cancer Awareness (2011-2012): Discussed cancer related news and research to Ilokano, Tagalog, English speaking communities.

Unite Here Local 5 (2010): Arrested for Civil Disobedience, protesting unfair labor practices.

Unite Here Local 5 (2011): Organized a popular education culture circles and popular theatre for the oppressed on the front lines of a local hotel to boycott unfair labor practices

Stations of the Cross in Kalihi, Lead Organizer (2010, 2011): Organized Community engagement through creative interpretation of the Stations of the Cross using Filipino indigenous spirituality: highlighting social issues relevant to working-class and immigrants in underserved communities.

Writer, Timpuyog a mannurat iti Ilokano (TMI) Ilokano Writers Guild (2010-present): Writer for the Ilokano Guild of Global Writers.

Popular Theatre, Rekuerdo Memento/Dramatic Recitation (2011): Public presentation of stories found in Rekuerdo/Memento to community at University of Hawaii at Manoa.

Columnist, Filipino American Observer 2009-present: Agkabannuag column- Articulation of issues of youth in Hawaii and the Ilokano diaspora.

Program Director, Nakem Youth (Founder) 2009-Present: (Non-profit) Implement programs that empower youth: direct youth to become leaders in their community using critical pedagogy.

Program Associate, AFSC Rise Up! Youth Camp 2009-Present

Develop Programs for young leaders to become involved in community struggles. Developed pedagogy that articulate hopes and dreams of youth in their own particular community.

Pasilip, Filipino Film Festival, Pacific School of Religion in Berkeley (2008): A film showing of the philosophical and intellectual components of Filipino cinema and popular culture.

Pilgrimage to Manzanar and Stockton, CA, Organizer, Pacific School of Religion in Berkeley (2008):

Organized pilgrimage to Manzanar for a week long trip for the community during the Manzanar Internment camp anniversary. Organized pilgrimage to Stockton, CA for three day stay in Stockton to remember Filipino/American history.

Moderator, USA Philippine Advocacy Network (USAPAN), Berkeley, CA 2008-2009

Organize Philippine relevant information and distribute to the larger Filipino friends and ally network. Administrator of event notices and actions.

Program Associate & Logistics, Represent to Witness Youth Leadership Project (R2W), Berkeley, CA — 2007-2009

Managed participant travels, including air and land transportation. Facilitated "critical faith" sessions with participants. Advised participants on college process.

Volunteer Organizer, Clergy And Laity United For Economic Justice-San Francisco, CA - 2007-2009

Organized and outreached to seminarians and clergy on the East Bay. Assisted on facilitating inter-faith service and gathering.

Assistant Organizer, Unite Here Local 2, San Francisco, CA - 2007-2009

Organized and outreached to students and working-class workers. Assisted on delegations. Organized strikes and boycotts to unionize hotel workers and other service sector jobs.

Staff, Network for Religion and Justice for Asian and Pacific Islander-LGBTQ (NRJ), Berkeley, CA -2008
Assisted in programmatic events and logistics as part of PANA Institute.

Scholarship And Awards

Koinonia Award, Pacific School of Religion in Berkeley (2009): Award given to students who embrace the school's sense of community, actively participate in campus life, and demonstrate academic excellence.

Freeman Foundation Scholar (2005): Scholarship given to a year worth of study in the Korean language. Full-tuition and stipend in Korea.

LANGUAGES

Ilokano, Tagalog, Korean

REFERENCES

David Lassner, President, University of Hawaii
david.lassner@hawaii.edu
(808) 956-8207

Doris Ching, Interim Chancellor UH-West Oahu,
dorisc@hawaii.edu
(808) 689-2770

Hannah Tavares, Professor, Educational Foundations, UH-Manoa
hannah@hawaii.edu
808-393-6184

Jeffrey Moniz, Vice Chancellor of Academic Affairs, UH-West Oahu
jmoniz@hawaii.edu
808-689-2303

David Derauf, Executive Director, Kokua Kalihi Valley Family Comprehensive Clinic (FHQC)
david@kly.net
808-478-4186

**KŌKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**



Job Title: *KVIBE Coordinator*

RESPONSIBLE TO: Quality Officer

JOB SUMMARY: Responsible for overseeing bike shop operations; work of volunteers, staff and participants; performs bike mechanical repairs; teaches participants about bicycle mechanics and riding safety; leads community rides and special events to increase bicycle usage throughout Kalihi Valley.

ESSENTIAL RESPONSIBILITIES & DUTIES:

1. Manage all phases of KVIBE shop: inventory, tools, bicycles, bike parts & layout.
2. On-going monitoring of the number of bicycles recycled, refurbished and training provided.
3. Development of a bicycle curriculum to be taught to participants.
4. Coordination of bicycle events to promote cycling throughout Kalihi Valley.
5. Advocate for safer bicycle lanes throughout Kalihi Valley.
6. Facilitating and providing safety courses for KKV Staff and participants.
7. Administer and coordinate all activities related to the KKV Bike Fleet.
8. Coordinate with other program coordinators to raise awareness of KVIBE and to increase referrals.
9. Prepare and submit monthly/quarterly reports to relevant grants including program activity, budget line balances, and problems/suggestions.
10. Initiate all necessary paperwork for operations of the program following established procedures and timelines.
11. Mediates or settles any disputes among youth and other participants.
12. Makes clients referrals to KKV services as requested by clients and/or as determined by the staff.
13. Ensures safety and well-being of all participants.
14. Takes disciplinary action when rules are not followed.
15. Participate in all KKV Youth Programs on a regular basis.
16. Management of volunteers and resources to further attain KVIBE's goals.
17. Assist in fundraising for future activities.
18. Creation of an environment which is conducive for youth and other participants to learn and grow.
19. Research relevant community organizations in order to further promote cycling throughout Hawai'i.

OTHER DUTIES:

1. Adheres to KKV's policies and procedures including applicable OSHA, State, and Federal regulations.
2. Attends and participates in staff meetings, trainings, retreats, and other staff events as required.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out any related duties assigned by Quality Officer and/or KKV Administration.

WORKING CONDITIONS:

Location: K-VIBE shop in a non-air conditioned, indoor/outdoor tropical climate temperature environment. Partnership building and outreach work will require travel to other parts of Kalihi, including walking and biking.

Equipment Use: Bicycle tools, Fax, copier, telephone, computer, and printer.

Work Hours: 8:00 am – 4:30 pm, Tuesday – Friday; 9:30am – 3:30pm, Saturday. Occasional adjustments to schedule equivalent to a 32 hours/week schedule with regular and predictable attendance.

KVIBE Coordinator 9.11.11

MENTAL DEMANDS:

Constant interaction with staff and clients. ability to listen, provide administrative support, and attention to details while working with staff and clients. Must be able to work in a busy, fast paced shop and maintain a positive, professional and friendly manner. Effective verbal and written communication skills.

PHYSICAL DEMANDS:

Requires constant movement of occasionally standing, frequently sitting, and occasionally standing. Extensive use of bicycle tools and lifting of bicycle parts. Occasional lifting of supplies not to exceed 30 pounds.

QUALIFICATIONS:

Skills/Knowledge:

- * Demonstrate dedication to working with youth, required.
- * Ability to work with multi-cultural staff and client populations, required.
- * Strong oral and written communications skills, required.
- * Ability to work in a team setting, required.
- * Bilingual/bicultural skills, required/preferred.
- * Customer service focus, flexibility, strong presentation skills, required.
- * Strong computer skills with proficiency in Microsoft Office & Google Apps, preferred.
- * Implementation of a community-based economic development and/or job creation/training opportunities, preferred.

Education/Training:

- * High school graduate, required.
- * Bachelor's degree, required.
- * Proficient in computer office software including Microsoft Word and Microsoft Excel, preferred.
- * Able to work collaboratively within KKV, with the community and with other agencies
- * Possess clean criminal background check, required.

Experience:

One year of working in a community based program, preferred.
Bicycle shop operations knowledge, preferred.

Other:

Lives in the Kalihi Valley area, preferred.

Employee Signature _____ Date _____

Edward Kevin Faller

91-473 Pohakupuna Rd • Ewa Beach, HI 96706
Phone: (808) 265-0332 • E-Mail: ekfaller@hawaii.edu



Objective

Seeking new opportunities to broaden my horizons and improve my personal portfolio.

I believe that I can be a great addition to your team if given the chance to arise to the challenge.

Summary of Qualifications

Bilingual (Second Language Tagalog)

Proficient in Microsoft Office (Word, Powerpoint, Excel, and Access)

Four years of customer service experience

Skilled at interacting with customers of all socioeconomic backgrounds

Hard worker, quick learner, and ability to assume responsibility

Dependable employee with willingness to assist co-workers, supervisors and clients in a cooperative manner

Experience

Mobi PCS

12/2011 – 09/2013

As a senior sales consultant I met expectations, exceeded sales quota and retained my customer base. Performed well in a fast pace environment and specialized in customer service.

Lids

02/2011 – 12/2011

Create a positive environment for consumers to shop and provide customer service. Have knowledge on products to maximize profits.

Walmart

09/2009 – 12/2009

As a part of the model team, our objective was to remodel the floor plan and create a safe environment. Labor intensive, demolition and reconstruction of floors and shelves.

Education

University of Hawaii

Spring 2014 – present

2500 Campus Rd. Honolulu, HI 96822

Leeward Community College

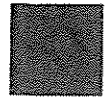
Fall 2011 – Fall 2013

96-045 Ala Ike St. Pearl City, HI 96782

Northern Arizona University

Fall 2009 – Spring 2010

S. San Francisco St. Flagstaff, AZ 86011



Honors and Co-Curricular

Dennis Ching Memorial Scholarship Recipient	2015 – Present
Asian American Network for Cancer Awareness, Research & Training(AANCART)	2014 – Present
John & Gretrude Moir Scholarship Recipient	2014 – 2015
Mock Trial Competition (Business Law 200)	2011
First Hawaiian Bank Scholarship Recipient	2009 – 2010
Honolulu Advertiser's First-Team All-State Free-Safety	2008 – 2009
Most Outstanding Defensive Back (Varsity Football JCHS)	2008 – 2009
Team Captain (Varsity Football JCHS)	2008 – 2009
Exceeding Math Scores Plaque (Department of Education)	2008
Honolulu Advertisers All-State Football Honorable Mention	2007 – 2008
Team Captain (Junior Varsity Football JCHS)	2006 – 2007
Presidential Award (George Bush Signee)	2003
Squad Captain (Junior Police Officer)	2002 – 2003
Student Council Treasurer (Pohakea Elementary School)	2001 – 2002

References

Charlene Cuaresma Director of Asian American Network For Cancer Awareness, Research & Training
(808) 371-3948

Zachary Pang Store Manager – Mobi Pcs
(808) 754 - 8285

Dr. Tammy Jones High School English Teacher – Department of Education (JCHS)
(808) 389 – 9779

Eleyne Fia College Counselor – James Campbell High School
(808) 687 – 3015

Joy Lane Business Counselor – Leeward Community College
(808) 455 – 0220

**KOKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**

JOB TITLE: Kumu Hula / Cultural Specialist

STATUS: Exempt

DATE: 01/25/15

RESPONSIBLE TO: Chief Executive Officer

Job Summary: The *Kumu Hula / Cultural Specialist* will oversee the development and implementation of Hālau Kilohana, a hālau hula that will incorporate culture, art and mālama 'āina. By creating positive environments for growth and healing, the Kumu Hula will help to instill in Kalihi Valley youth and residents a sense of belonging, place and healthy identity.

RESPONSIBILITIES

1. Organize and execute hālau activities including weekly hula classes (to eventually be offered at multiple levels, for youth and families) and workshops with cultural masters.
2. Conduct outreach within the community to recruit participants and establish referral networks.
3. Research, honor and perpetuate Kalihi Valley's cultural resources including stories, chants, dances, genealogies, sacred sites (to include mapping).
4. Develop cultural learning modules specific to Kalihi Valley that integrate land, place and healing, to be shared / replicated with other educational groups. {?}
5. Perpetuate understanding of the connections between the health of the land and the health of the people by leading mālama 'āina activities.
6. Encourage students' creativity through the learning of art forms associated with hula (e.g. making lei, skirts and musical implements).
7. Provide on-going assessment of students' progress and personal development, providing individualized support as needed.
8. Refer students and families to KKV health and social services as appropriate.
9. Maintain good communication and liaison with project stakeholders and potential partners, including individuals, community groups, organizations and institutions (including schools).
10. Organize hālau performances, empowering Kalihi youth and community to represent their community through dance.
11. Coordinate with Lei Hīpu'u, Ho'oulu 'Āina, and other programs to ensure that Hālau Kilohana activities are integrated with and help increase the capacity of existing programs.
12. Help to document and communicate project experiences and accomplishments.

OTHER DUTIES:

1. Adheres to KKV's policies and procedures including applicable OSHA, HIPAA, State and Federal regulations.
2. Attends and participates in staff meetings, trainings, retreats, and other staff events as required.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out any related duties assigned by the Executive Director or KKV administration.

QUALIFICATIONS:

Skills/Knowledge:

- Ability to work with multicultural communities, required.
- Youth mentorship experience, required.
- Demonstrated leadership and management skills, required.
- Effective communication and interpersonal skills, required.
- Personal integrity, with ability to serve as a positive role model, required.
- Bilingual/ bicultural skills, preferred.

- Knowledge of Kalihi Valley community and cultures, preferred.
- Knowledge of community resources, preferred.
- Experience working with different agencies/service providers/community groups, and ability to foster collaboration among diverse stakeholders, preferred.
- Familiarity with media (e.g., video editing) and/or web design, preferred.
- Flexible during times of change and able to react to project adjustments and alterations promptly and efficiently, required.
- Experience at working both independently and in a team-oriented, collaborative environment, required.

Education/Training:

- Kumu Hula
- Bachelor's degree or equivalent experience, required.
- Possess valid and current State of Hawaii driver's license, required.
- Possess a clean driving abstract, required.
- Possess clean criminal background check, required.

Other:

Lives in the Kalihi Valley area, preferred.

WORKING CONDITIONS:

Location: Variable between office setting, outdoor environment with tropical climate temperatures and community sites where hula classes will be offered.

Equipment Use: Fax, copier, telephone, cellular phone, calculator, computer.

Work Hours: Monday-Friday; part-time position requires a 20-hours/week schedule with regular and predictable attendance.

MENTAL DEMANDS: Constant interaction with staff and clients, attention to detail, ability to listen, multi-task and triage information among staff and clients. Ability to work under pressure and demonstrate quick decision-making skills. Effective verbal and written communication skills.

PHYSICAL DEMANDS: Requires constant movement of occasionally standing, frequently sitting, and frequently walking. Occasional lifting of supplies not to exceed 50 pounds. Occasional transportation of youth and community in a KKV vehicle not to exceed 16 passengers.

Employee Signature _____ Date _____

Mark Tang

1665 MAKUAKANE PLACE HONOLULU HAWAII 96817

marktang@hawaiiantel.net
CEL 808 2920011
January 28, 2011

Profile

Mark Tang strongly believes that educating our youth will inspire a better tomorrow. Through his expertise in teaching hula, he not only cultivates dance skills, but more importantly instill in his students associated cultural concepts and practical life lessons that are applicable to good health and positive character of our youth.

Experience

KUMU HULA CULTURAL SPECIALIST, KÖKUA KALIHI VALLEY, JULY-DECEMBER 2011

Mark has assisted KKV in implementing a performing arts project featuring hula classes for Kalihi youth. His program focuses on understanding connections between health of the land and health of the community through the learning of hula and mālama 'āina practices.

HULA INSTRUCTOR, KALIHI-PĀLAMA CULTURE AND ARTS, 2008-2011

Mark has actively provided hula instruction for the A Plus programs of Likeiike School in Kalihi Pālama. Throughout four consecutive years of teaching he has gained valuable experience in better understanding the cultural life of this ethnically diverse community as a means of developing a well-suited, effective youth program.

HULA INSTRUCTOR, ST. PATRICK SCHOOL 1999-2007

As a volunteer teacher at St. Patrick School of Honolulu, Mark has avidly helped develop, direct, and stage performances for May Day Celebrations and other school functions. He has gained much experience working with faculty and children from grades kindergarten to 8th.

GUEST SERVICE REPRESENTATIVE, WAIKIKI SHORE CONDOMINIUM, 1997-2011

ASTON HOTELS, OUTRIGGER HOTELS AND CASTLE RESORTS

Much experience has been gained through Mark's interactions with individuals of Hawaii's visitor and hospitality industry. His position at the Front Desk, especially, has introduced him to the diversity of people, cultures and backgrounds, and has identified his role as being a host of Hawaii's culture.

NIGHT AUDITOR, 'IHILANI RESORT AND SPA, 1994-1996

As an auditor, Mark acquired the experience in modern hotel and restaurant accounting.

VISITOR SERVICES GUIDE, BISHOP MUSEUM 1981-1986

As a tour guide at Hawaii's renown Bishop Museum, Mark enjoyed the opportunity of sharing the natural history, anthropology, and lore of the Hawaiian Islands with visitors and residents alike.

SINGER/MUSICIAN, MĀHEHE TRIO, since 1988

As a member of the Māhehe, a Hawaiian vocal trio, Mark delights in performing the best in Hawaiian song and dance. The singing group has performed with many award-winning nā'au hula as well as at venues abroad from Tokyo to Carnegie Hall.

Education

University of Hawaii, Honolulu, HI - College of Tropical Agriculture 1983, College of Engineering 1977-1980

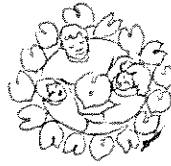
Loyola Marymount University, Los Angeles, CA - College of Engineering 1975-1977

Kea'alea Hawaiian Language School, Honolulu, since 2011

Hā'au Nā Kipu'upū, 1996-2011, Waipio, HI, Kumu Hula graduate

Bel Canto School of Singing, Honolulu, HI, since 1996

**KŌKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**



Job Title: *Community Liason/Outreach*

RESPONSIBLE TO: Chief Operations Officer

JOB SUMMARY: Work with the community to determine needs and strengths regarding cultural and infrastructural support systems and help to build the capacity of the community for self-advocacy through events, trainings, focus groups and outreach.

ESSENTIAL RESPONSIBILITIES & DUTIES:

1. Provide quality afterschool cultural programming to youth and families in KPT
2. Research available resources.
3. Initiate and maintain cross-sector collaboration with the community and other agencies.
4. Coordinate events for the community.
5. Support the development of community-origiated prgrams that support the health and well being of families with children.
6. Train KKV staff and community members in availability of community resources.
7. Supervise and direct program activites for community volunteers and interns assigned to the project.
8. Participate in community meetins and advisory councils.
9. Represent KKV at local and national conferences and with local policy makers.

OTHER DUTIES:

1. Adheres to KKV's policies and procedures including applicable OSHA, State, and Federal regulations.
2. Attends and participates in staff meetings, trainings, retreats, and other staff events as required.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out any related duties assigned by the Chief Operations Officer and/or KKV Administration.
5. Occasional travel to the continental US as required by the grant for conferences and meetings

WORKING CONDITIONS:

Location: Air-conditioned office setting. Outdoor environment with tropical climate temperatures when traveling and working in the community.

Equipment Use: Computer, telephone, fax, copy machine

Work Hours: 7:30am – 7:00pm; Monday – Saturday; position may be 8hours/day, 9 hours/day, or 10-hours/day equivalent to a 30 hours/week schedule with regular and predictable attendance. May include some weekend and evening hours.

MENTAL DEMANDS:

Constant interaction with staff and clients, ability to listen, provide administrative support, and attention to details while working with staff and clients. Effective verbal and written communication skills.

PHYSICAL DEMANDS:

Requires constant movement of occasionally standing, frequently sitting, and occasionally standing. Extensive use of bicycle tools and lifting of bicycle parts. Occasional lifting of supplies not to exceed 30 pounds.

QUALIFICATIONS:

Skills/Knowledge:

- * Demonstrated interest in working with families, youth and elders.
- * Must be sensitive to the needs of children and parents of different ethnic, cultural, linguistic and socioeconomic backgrounds.
- * Able to develop and promote supportive and respectful environment to serve children and their families
- * Effective verbal and written communication skills, required.
- * Ability to work with multi-cultural staff and client populations, required.
- * Demonstrated problem solving skills, required.
- * Ability to work in a team setting, required.
- * Bilingual/bicultural skills, required.

Education/Training:

- * High school graduate, required. Bachelor's degree in science or human services, emphasis in Medicine, early childhood development, or education preferred. Proficient in computer office software including Microsoft Word and Microsoft Excel, preferred.
- * Self-starter
- * Able to work collaboratively within KKV, with the community and with other agencies
- * Possess clean criminal background check, required.

Experience:

- * Background in family advocacy and/or social services
- * Minimum of 3 years' experience in community advocacy work

Other:

Lives in the Kalihi Valley area, preferred.

Employee Signature _____ Date _____

Innocenta M. Sound-Kikku

1545 Linapuni St. #1608 Honolulu, HI 96819

Cell: (808) 312-0590

Email: innocenta.soundkikku@gmail.com

EDUCATION

University of Hawaii (Manoa):
Court and Medical Interpreting 2010
Kiros Missionary Work Training:
English as Second Language Instructor Course & Community Mission Workshop, 2009
Bridging the Gap:
Medical Interpreting 2008
Northern Marianas College:
Writing Skills & Police Academy, 1997
Manoa University of Hawaii:
Political Science, 1995
Honolulu Community College:
Liberal Art/Administration of Justice, 1992
Xavier High School, Chuuk Micronesia:
General Education, 1988
St. Cecilia School, Chuuk Micronesia:
Elementary, General Education 1984

CERTIFICATION & COURSEWORK

KIROS Missionary School
Case Management Worker (Hepatitis Support Network of Hawaii)
Bridging the Gap Medical Interpretation (Chuukese Interpreter)
Commonwealth of the Northern Mariana Island (CNMI) Police Academy
Guam Police Department Criminal Investigation Division Domestic Violence
Guam Police Department Crimes Scene Investigation and Evidence Handling
Drug Abuse Resistance Education Commonwealth of the Northern Mariana Island Training Institute
Drug Abuse Resistance Education State of Hawaii Training Center
New Mexico Tech Energetic Materials Research/ Testing Center Incident Response to Terrorist Bombings
California Specialized Training Institute Hazardous Material First Responder Awareness and Operational
Department of Public Safety CNMI Drager Alcotest MK III (C)
Karadat Social Services Victim Hotline (Domestic and Sexual Abuse)

EMPLOYMENT HISTORY

KOKUA KALIHI VALLEY Honolulu, HI

September 2009 – Present

Lei Hipu'u Outreach Coordinator/Program Manager:

- Implement collaboration of communities and organizations or service providers
- Advocate for Mothers and Children ages 0 - 5yrs. And Youth ages 6 - 24 yrs.
- Organizes Focus Groups for parents and youth
- Transcribe and translate documents or materials
- Interpret for clients
- Present on Cultural and Traditional Protocols as well as sustainability (Micronesian)
- Navigate System for community

MICRONESIAN COMMUNITY NETWORK /MICRONESIAN HEALTH ADVISORY COALITION
Honolulu, HI February 2009-Present

Domestic Violence Coordinator/Acting Chairperson

- Develop Community Awareness Workshop and Activities
- Advocate and Navigate Health Care for community
- Recruit participants for project activities and training
- Organization and Service Providers consultant and interpreter
- Interpret and Translate Project Documents

HEPATITIS SUPPORT NETWORK OF HAWAII Honolulu, HI August 2008- August 2009
Micronesian Healthcare Outreach (HSNH)

Program Director:

JOIN Services LLC Contracted by Hepatitis support Network of Hawaii for the following

- Coordinate and establish Hepatitis Screen and Testing Sites
- Coordinate Volunteer Programs
- Establish projects or workshops that are equally important to our clients and volunteers
- Organize partnership with other service providers to meet community needs
- Case Management Work

MICRONESIAN UNITED Honolulu, HI March 2007 - August 2008

Volunteer:

- Assist with Diabetic Health Outreach Project, working with the Micronesian population in educating them on Diabetes and prevention.
- Assist with Hepatitis B Awareness Project, helped coordinate activities with the Micronesian population in the effort to provide outreach services.
- Assist Translating Documents

JOIN SERVICES LLC Honolulu, HI April 2007 - Present

INDEPENDENT CONTRACTOR: (Micronesian Interpretation and Acculturation Consulting)

- Contracted by Goodwill Industries of Hawaii to provide Chuukese Interpreting at Employment First to Work and Vocational Rehabilitation.
- Translate and Interpret Documents for affiliating service providers
- Volunteer at Center of Light Christian Ministry Church
- Christian Youth Leader

DEPARTMENT OF PUBLIC SAFETY Saipan, CNMI December 1996 – December 2006

Police Officer II:

- Patrol Duty – Wrote Reports, Responded to 911 Calls, Riots Control, Responded to Domestic Violence Calls, Secure Crime Scenes, Work on Homicide Cases, Responded to Accidents, Take Complain Reports and Continuously Maintaining Peace in the Community.
- Investigation Unit – Wrote Reports, Worked on Juvenile Delinquent Cases, Investigate Child Abuse Cases, Investigate Domestic Violence Cases and Sexual Crime Cases. Worked closely with the Attorney General's Office, and Provide Chuukese interpreting in the Department as well as court
- Court Duty - Testify in Court regarding Cases as well as providing Chuukese Interpreting.
- D.A.R.E Instructor – Wrote Reports, Coordinated School and Community Outreach, Provide Schools and Community Presentations on General Safety, Drugs, Other Substance Abuse, Domestic Violence and Sexual Abuse Awareness

- Summon and Warrant Officer -- Wrote Reports, Served Summons, Executed Warrants, Coordinated Property Auctions, Supervise Property Auctions, Worked Closely with the Division of Correction and the Court System
- Community Policing -- Coordinated Neighborhood Watch Programs, Supervise Neighborhood Watch Captains, Organize Community Groups to assist Public Safety in the effort to raise awareness on Domestic Violence, Sexual Abuse, Child Abuse, and other issues such as Health and Education.
- Active Community Member -- Christian Sunday School Teacher, Children Fellowship Good News Club Teacher and Facilitator.

FREEMAN GUARD Inc. Honolulu, HI
Security Officer:

May 1993 - October 1996

- Patrol Property on Specific Sites, Site Check Point Cashiers, Airport Check Point Screen Handler, and Daily Report Writing

WACKENHUT SECURITY Honolulu, HI
Security Officer:

February 1991 -- May 1993

- Airport Screening Handler, Patrol Premises, Campus Security Check Point Cashier and Report Writing.

ROYAL HAWAIIAN SHOPPING CENTER Honolulu, HI
Store Detective:

January 1990 -- December 1991

- Mall Undercover Officer -- Report and Monitor TV Screen for Employees, Patrol Premises, Opened and Closed Department Stores. Collected Cash from Specific Stores, Report Writing.

HEALTH OFFICE ASSISTANT Honolulu Community College
Student Health Nurse Assistance:

June 1989 -May1992

- Do Office Clerk Work, Input Students Health Data on Computer, Operate Telephone Board, Assist at the Student Life Development Office
- Student Life Development Board Member, Implement Student Activities, Organize School Activities and Projects, Organize Health Awareness Week, School Camping, Welcome Committee for New Students, Promote Safe Sex Education and Fashion Show on Campus.

REFERENCES AVAILABLE UPON REQUEST

Job Description

Position Title: Youth Programs Coordinator
Date: August 11, 2010
Department: Ho`oulu `Aina
FLSA Status: Exempt
Reports to: HA Community Education Coordinator and HA Program Coordinator
Subordinates: N/A

Primary Responsibilities:

The Ho`oulu `Aina ("HA") Youth Programs Coordinator ("Youth Coordinator") will provide leadership and coordination across HA's youth programming efforts. S/he will be instrumental in developing content, systems, funding, and staffing resources for HA youth programs, and integrating these with other HA and KKV efforts. The Youth Coordinator will also play a key role in providing mentorship to, and developing the leadership capacity of, youth program participants.

Essential Duties:

- Assist in the development and implementation of Ho`oulu `Aina's youth environmental leadership program, *Halau Konohiki* – including: (i) the drafting, pre-testing, and implementing of curriculum; (ii) integration of Halau Konohiki with other HA program priorities; (iii) identifying and securing human and other resources to support implementation, as needed.
- Assist in the development and implementation of HA's *Youth Legacy Projects* – including: (i) designing the educational framework for youth legacy projects; (ii) integration of legacy projects with other HA program priorities;; (iii) identifying and securing human and other resources to support implementation, as needed.
- Provide mentorship and leadership development for youth participants.
- Serve as youth focal point and resource person for HA staff, supporting individual and collective efforts of staff to better serve youth participants.

Other Duties:

- Assist all HA staff in the implementation of the Nature Preserve's four program areas including: (a) Native reforestation; (b) gardening and food production; (c) community access; and (d) compiling and telling stories of the land.
- Liaise with local schools and youth programs to recruit program participants and explore opportunities for new collaborations serving youth.
- Assist in prospecting new sources of funding to sustain youth programming following the conclusion of Hauoli Mau Loa/Hope for Kids grant period.
- Support HA Community Education Coordinator in promoting HA youth programs and curricula to external groups.
- Support HA Community Education Coordinator in the development and implementation of the HA docent training program.

Education: Bachelor's degree (with major or coursework related to education, counseling, social work, environmental studies, health, or other discipline related to Ho'oulu `Aina program areas) required. High school diploma and 5 or more years relevant experience may be substituted for BA. Master's degree preferred.

Experience: Minimum of 3-5 years experience working with youth in community based or educational settings. 6-10 years preferred. Additionally, experience in one or more of the following also valued: health, environmental conservation, cultural stewardship, and program management.

Salary Grade and Range: Grade 9; Mid (Approx. \$15/hr)

Acknowledged by: _____ Date: _____

**KOKUA KAHU ALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**

JOB TITLE: CLINICAL NUTRITIONIST

STATUS: Exempt

DATE: 07/01/11

RESPONSIBLE TO: Clinical Director

Grade: 13

JOB SUMMARY: Coordinate, integrate and provide nutrition counseling, health education and promotion activities for all KKV program areas and in the community.

ESSENTIAL RESPONSIBILITIES & DUTIES:

General Nutrition Duties:

1. Provides medical nutrition counseling and therapy for KKV clients as needed and as referred.
2. Develops and implements clinical nutrition program for KKV for health promotion, nutrition and lifestyle related disease prevention and control.
3. Develops and implements community nutrition education and promotion programs for Kalihi Valley community.
4. Conducts nutrition education classes for clients throughout all KKV programs and in the community.
5. Maximizes the integration of nutrition services into all KKV programs.
6. Refers clients to other KKV programs or to outside agencies as needed.
7. Provides in-service training and technical assistance for KKV staff to provide appropriate nutrition education, and counseling.
8. Promotes standard of care in diet and nutrition counseling teaching activities.

Chronic Disease Management:

1. Community Principle Investigator in community based participatory research (CBPR) projects.
 - a. Coordinates and facilitates research activities such as meetings, trainings and workshops.
 - b. Prepares reports, curriculum, research proposals, manuscripts and other materials for publication and dissemination.
2. Assists Diabetes Collaborative Team Leader in providing leadership, direction, planning, implementation and over-all coordination of quality improvement activities for the diabetes and cardiovascular collaborative team.
3. Coordinates, plans for, and conducts Group Visits on a monthly basis.
4. Pursues ongoing grant support to enable continued chronic disease management activities at KKV.

OTHER DUTIES:

1. Adheres to KKV's policies and procedures including applicable OSHA, State and Federal regulations.
2. Attends regular staff meetings, trainings, conferences, retreats, and other staff events as needed.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out related duties assigned by the Clinical Director or KKV administration.

The above declarations are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job.

WORKING CONDITIONS:

Location: Air-conditioned office setting. Outdoor environment with tropical climate temperatures when traveling in the community.

Equipment: Computer, telephone, fax, copy machine, weight scale, height scale, stethoscope, sphygmomanometer.

Work Hours: 7:30 am to 6:00 pm, Monday – Saturday; position may be 8 hours day, 9 hours day, or 10-hours day equivalent to a 40-hours week schedule with regular and predictable attendance.

MENTAL DEMANDS: Constant interaction with staff and clients, ability to listen, provide support, and attention to details while working with the community and clients. Effective verbal and written communication skills.

PHYSICAL DEMANDS: Requires constant movement of occasionally standing, frequently sitting, and frequently walking. Occasional lifting of supplies not to exceed 30 pounds.

QUALIFICATIONS:

Skills/Knowledge:

Nutritionist

Effective verbal and written communication skills, required.
Ability to work with multi-cultural staff and client populations, required.
Demonstrate effective public speaking and teaching skills, required.
Demonstrate problem-solving skills, required.
Demonstrate effective decision-making, required.
Demonstrate leadership and management skills, required.
Ability to work in a team setting, required.
Bilingual/ bicultural skills, required/preferred.

Education/Training

Bachelor's degree in food science or human nutrition, required.
Registered Dietitian certificate, preferred. Master's degree in nutrition, preferred.
Proficient in computer office software including Microsoft Word and Microsoft Excel, required.
Possess valid and current State of Hawaii Driver's license, required.
Possess clean criminal background check, required.

Experience

One year experience working in a community health setting, required.
One year experience working in clinical nutrition, preferred.
One year experience working with women, required.

Other

Lives in the Kalihi Valley area, preferred.

Employee Signature



Date

7/15/11

Joseph Miller
3351 Kalihi St.
Honolulu, Hawaii 96819
(808) 282-6084 beachboy_21_7@yahoo.com

OBJECTIVE: To mentor, influence, and impact youth of Hawaii, in particular of Kalihi valley, in a positive way for the betterment of themselves, myself, Hawaii, and hopefully the world

EDUCATION:

- Bachelor of Science, Exercise Science, Creighton University, Omaha, Nebraska, May 2009
- Creighton Academic Scholarship, 2005 - 2009
 - Member of Creighton Exercise Science Club (EXSEL), 2006 - 2009

EXPERIENCE:

Senior Intern, HYCC, Kokua Kalihi Valley (KKV) Nature Preserve – Honolulu, Hawaii 8/09 – 10/10

- Mentored and worked with youth ages 7-18 on malama aina and its relationship to health
- Lead groups of youth, teens, and adults in various tasks, such as making trellises, pulling weeds, preparing land to be planted, planting food and non-food plants and trees, and harvesting and cooking food
- Served as apprentice farmer, preparing land and planting agricultural crops
- Cleared land and aided in reforestation of native forest as well as creating and maintaining trails
- Safely and effectively operated power tools such as a chainsaw, weed-whacker, auger, and tiller
- Safely and effectively used various hand tools, such as a shovel, pick, hoe, potatoe hoe, and machete

Outrigger Canoe Paddling Coach, Maryknoll High School and Koa Kai – Honolulu, Hawaii 5/09 – 9/10

- Conducted pre-season training with youth ages 12-18
- Coached youth on various aspects of canoe paddling, such as technique, work ethic, teamwork, and respect for the canoe and each other
- Responsible for safety of paddlers, team paddles, and canoes

Strength & Conditioning Intern, Creighton University – Omaha, Nebraska 1/09 – 5/09

- Trained with Creighton's strength & conditioning coaches working with Creighton student-athletes
- Supervised and worked with Creighton student-athletes with their strength & conditioning programs

Phonathon Caller, Creighton University Phonathon – Omaha, Nebraska 9/05 – 4/07

- Used interpersonal skills in calling alumni to ask for donations

Cashier & Waiter, G Sushi – Honolulu, Hawaii 6/06 – 8/06

- Took orders, served customers, served as cashier, and opened and closed-out cash register

Apprentice Carpenter, H. Pacific Construction, LLC - Honolulu, Hawaii 6/05 – 8/05

- Developed and used carpentry skills
- Used power tools & other equipment
- Carried out tasks assigned and employed problem-solving skills

VOLUNTEER:

Kokua Kalihi Valley (KKV) Nature Park – Honolulu, Hawaii 6/07 – 8/08

- Cleared land and planted native Hawaiian plants

Kamehameha School – Honolulu, Hawaii 6/08 – 8/08

- Supervised strength & conditioning course for children ages 13 – 15

Job Description

Position Title: Youth Programs Coordinator
Date: August 11, 2010
Department: Ho`oulu `Aina
FLSA Status: Exempt
Reports to: HA Community Education Coordinator and HA Program Coordinator
Subordinates: N/A

Primary Responsibilities:

The Ho`oulu `Aina ("HA") Youth Programs Coordinator ("Youth Coordinator") will provide leadership and coordination across HA's youth programming efforts. S/he will be instrumental in developing content, systems, funding, and staffing resources for HA youth programs, and integrating these with other HA and KKV efforts. The Youth Coordinator will also play a key role in providing mentorship to, and developing the leadership capacity of, youth program participants.

Essential Duties:

- Assist in the development and implementation of Ho`oulu `Aina's youth environmental leadership program, *Halau Konohiki* – including: (i) the drafting, pre-testing, and implementing of curriculum; (ii) integration of Halau Konohiki with other HA program priorities; (iii) identifying and securing human and other resources to support implementation, as needed.
- Assist in the development and implementation of HA's *Youth Legacy Projects* – including: (i) designing the educational framework for youth legacy projects; (ii) integration of legacy projects with other HA program priorities;; (iii) identifying and securing human and other resources to support implementation, as needed.
- Provide mentorship and leadership development for youth participants.
- Serve as youth focal point and resource person for HA staff, supporting individual and collective efforts of staff to better serve youth participants.

Other Duties:

- Assist all HA staff in the implementation of the Nature Preserve's four program areas including: (a) Native reforestation; (b) gardening and food production; (c) community access; and (d) compiling and telling stories of the land.
- Liaise with local schools and youth programs to recruit program participants and explore opportunities for new collaborations serving youth.
- Assist in prospecting new sources of funding to sustain youth programming following the conclusion of Hauoli Mau Loa/Hope for Kids grant period.
- Support HA Community Education Coordinator in promoting HA youth programs and curricula to external groups.
- Support HA Community Education Coordinator in the development and implementation of the HA docent training program.

Education: Bachelor's degree (with major or coursework related to education, counseling, social work, environmental studies, health, or other discipline related to Ho'oulu `Aina program areas) required. High school diploma and 5 or more years relevant experience may be substituted for BA. Master's degree preferred.

Experience: Minimum of 3-5 years experience working with youth in community based or educational settings. 6-10 years preferred. Additionally, experience in one or more of the following also valued: health, environmental conservation, cultural stewardship, and program management.

Salary Grade and Range: Grade 9; Mid (Approx. \$15/hr)

Acknowledged by: _____ Date: _____

**KOKUA KAIHI ALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**

JOB TITLE: CLINICAL NUTRITIONIST

STATUS: Exempt

DATE: 07/01/11

RESPONSIBLE TO: Clinical Director

Grade: 13

JOB SUMMARY: Coordinate, integrate and provide nutrition counseling, health education and promotion activities for all KKV program areas and in the community.

ESSENTIAL RESPONSIBILITIES & DUTIES:

General Nutrition Duties:

1. Provides medical nutrition counseling and therapy for KKV clients as needed and as referred.
2. Develops and implements clinical nutrition program for KKV for health promotion, nutrition and lifestyle related disease prevention and control.
3. Develops and implements community nutrition education and promotion programs for Kalihi Valley community.
4. Conducts nutrition education classes for clients throughout all KKV programs and in the community.
5. Maximizes the integration of nutrition services into all KKV programs.
6. Refers clients to other KKV programs or to outside agencies as needed.
7. Provides in-service training and technical assistance for KKV staff to provide appropriate nutrition education, and counseling.
8. Promotes standard of care in diet and nutrition counseling teaching activities.

Chronic Disease Management:

1. Community Principle Investigator in community based participatory research (CBPR) projects.
 - a. Coordinates and facilitates research activities such as meetings, trainings and workshops.
 - b. Prepares reports, curriculum, research proposals, manuscripts and other materials for publication and dissemination.
2. Assists Diabetes Collaborative Team Leader in providing leadership, direction, planning, implementation and over-all coordination of quality improvement activities for the diabetes and cardiovascular collaborative team.
3. Coordinates, plans for, and conducts Group Visits on a monthly basis.
4. Pursues ongoing grant support to enable continued chronic disease management activities at KKV.

OTHER DUTIES:

1. Adheres to KKV's policies and procedures including applicable OSHA, State and Federal regulations.
2. Attends regular staff meetings, trainings, conferences, retreats, and other staff events as needed.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out related duties assigned by the Clinical Director or KKV administration.

The above declarations are not intended to be an all-inclusive list of the duties and responsibilities of the job described, nor are they intended to be such a listing of the skills and abilities required to do the job. Rather, they are intended only to describe the general nature of the job.

WORKING CONDITIONS:

Location: Air-conditioned office setting. Outdoor environment with tropical climate temperatures when traveling in the community.

Equipment: Computer, telephone, fax, copy machine, weight scale, height scale, stethoscope, sphygmomanometer.

Work Hours: 7:30 am to 6:00 pm; Monday – Saturday; position may be 8 hours/day, 9 hours/day, or 10-hours/day equivalent to a 40-hours week schedule with regular and predictable attendance.

MENTAL DEMANDS: Constant interaction with staff and clients, ability to listen, provide support, and attention to details while working with the community and clients. Effective verbal and written communication skills.

PHYSICAL DEMANDS: Requires constant movement of occasionally standing, frequently sitting, and frequently walking. Occasional lifting of supplies not to exceed 30 pounds.

QUALIFICATIONS:

Skills/Knowledge:

Nutritionist

Effective verbal and written communication skills, required.
Ability to work with multi-cultural staff and client populations, required.
Demonstrate effective public speaking and teaching skills, required.
Demonstrate problem-solving skills, required.
Demonstrate effective decision-making, required.
Demonstrate leadership and management skills, required.
Ability to work in a team setting, required.
Bilingual/bicultural skills, required/preferred.

Education/Training

Bachelor's degree in food science or human nutrition, required.
Registered Dietitian certificate, preferred. Master's degree in nutrition, preferred.
Proficient in computer office software including Microsoft Word and Microsoft Excel, required.
Possess valid and current State of Hawaii Driver's license, required.
Possess clean criminal background check, required.

Experience

One year experience working in a community health setting, required.
One year experience working in clinical nutrition, preferred.
One year experience working with women, required.

Other

Lives in the Kalihi Valley area, preferred.

Employee Signature



Date

7/15/11

Scott A. K. Garlough

47-050 D. Okana Rd.

Honolulu, HI 96744

(808) 228-5001

kahana001@gmail.com

Objective: Being a positive role model, giving guidance, educating, and aiding youth in a healthy way.

Education: Kamehameha High Schools 1985
Basic Electricity and Electronics May 1986
Electronics & Electricity 'A' School February 1987
Tactical Air Navigation Radar 'C' School March 1987

Military: US Navy Active November 1985 - October 1991
Inactive Reserve (DD-214 attached) October 1991 - Aug 1993

Decorations: See Attached DD-214

Work

Experience: Sen Enterprises August 2007 - present
Building Maintenance P/T

Responsibilities: Clean and maintain building and grounds

Better Home Appliances, Inc. August 2004 - May 2010
Delivery Supervisor, Crew Leader

Responsibilities: Plan, Route deliveries, dispatch;
Maintain warehouse and orders

International Convention Equipment Services
Staffing Partners 2001 - August 2004
Forklift Driver, Crew Leader

Responsibilities: Lead crew in convention set-up and breakdowns, safe loading and unloading of containers

Skill /

Abilities: Leadership, Communication, Outgoing Personality, Motivator, Hard-working, Reliable, Diligent, Team Player

Interests: Outdoors (working or playing), Surfing, Gardening, Volunteering, Helping

References: References furnished upon request.

**KOKUA KALIHI VALLEY COMPREHENSIVE FAMILY SERVICES
JOB DESCRIPTION**

JOB TITLE: Mahi `Aina Assistant
STATUS: Non-Exempt **DATE:** June 1, 2011

RESPONSIBLE TO: ROOTS Project Coordinator

JOB SUMMARY: Assist Mahi `Aina Coordinator in the execution of community food production activities for "Returning to our Roots - Grow, Prepare, Share (GPS)", a three year `aina-to-table demonstration project. Based at Ho`oulu `Aina (HA) nature preserve, this position will contribute to the fulfillment of HA mission and strategic plans. These activities include assisting in the developing and managing of community food production, quality assurance and product delivery. Knowledge in organic food propagation and harvesting highly desired.

ESSENTIAL RESPONSIBILITIES & DUTIES:

1. Work with Mahi `Aina coordinator to assist in the operations of organic food production including: clearing, field preparation, fertilization, planting/propagation, crop/orchard fertility and care.
2. Work with other KKV Staff and community groups to offer educational experiences in food production, sustainability, youth involvement and leadership development.
3. Supports integration of community food production with all HA, GPS, and KKV efforts
4. Supports shared institutional values of mahi `aina work.
5. Assists in the maintenance/up-keep of facilities, mahi `aina equipment and tools

OTHER DUTIES

1. Adheres to KKV's policies and procedures including applicable OSHA, State and Federal regulations.
2. Attends and participates in staff meetings, trainings, retreats, and other staff events as required.
3. Works towards the integration of and collaboration between programs within KKV.
4. Carries out any related duties assigned by Roots Project Coordinator, Chief Operation Officer or KKV Administration.

WORKING CONDITIONS:

Location: Outdoor farm environment with tropical climate temperatures.

Equipment: Farming tools and machinery, food preparation and processing equipment

Work Hours: variable 19 hours per week

MENTAL DEMAND

Requires alertness, attention to detail and organized.

PHYSICAL DEMAND

Requires movement and moderate physical exertion that includes walking, squatting, bending and occasional lifting of heavy objects, not to exceed 60 pounds

QUALIFICATIONS:

Skills/Knowledge:

- Effective verbal communication skills, required.
- Ability to operate heavy/farm equipment, and/or machinery, required
- Ability to work with multi-cultural staff, volunteer and client populations, required
- Bilingual/bicultural skills, preferred.

Education/Training:

- High school diploma, required.
- Possess valid and current State of Hawaii driver's license, required.
- Possess a clean criminal background check, required.
- Possess a clean State of Hawaii driving abstract, preferred.

Experience:

- One year experience working in agricultural setting preferred

Employee's Signature _____ Date _____

JESSICA AOLANI HIGGINS

808-230-4765, higginsj@hawaii.edu

PROFESSIONAL EXPERIENCE

Nu'uanu YWCA, Honolulu, Hawaii

A+ Site Director/Group Leader

August 2009 – Present

- Oversee group leaders
- Provide a safe environment for children to learn, grow, and thrive.
- Schedule meeting to execute develop and execute age appropriate lesson plans.
- Responsible for open and clear communication between group leaders, parents, school staff and program directors

Kokua Kalihi Valley Comprehensive Family Services, Honolulu, Hawaii

Kako'o/Garden Outreach Coordinator

February 2012 – Present

- Collaborate with STRIVE team to plan and implement gardens throughout Kalihi, including: schools, community centers, and homes.
- Responsible for consistent communication between the Ho'oulu 'Āina/Roots garden staff, teachers, STRIVE team and valley residents.
- Lead weekly "Growing Farmers" program. This entails hands-on teaching of organic and sustainable gardening and farming techniques

EDUCATION

Honolulu Community College, Honolulu, Hawaii

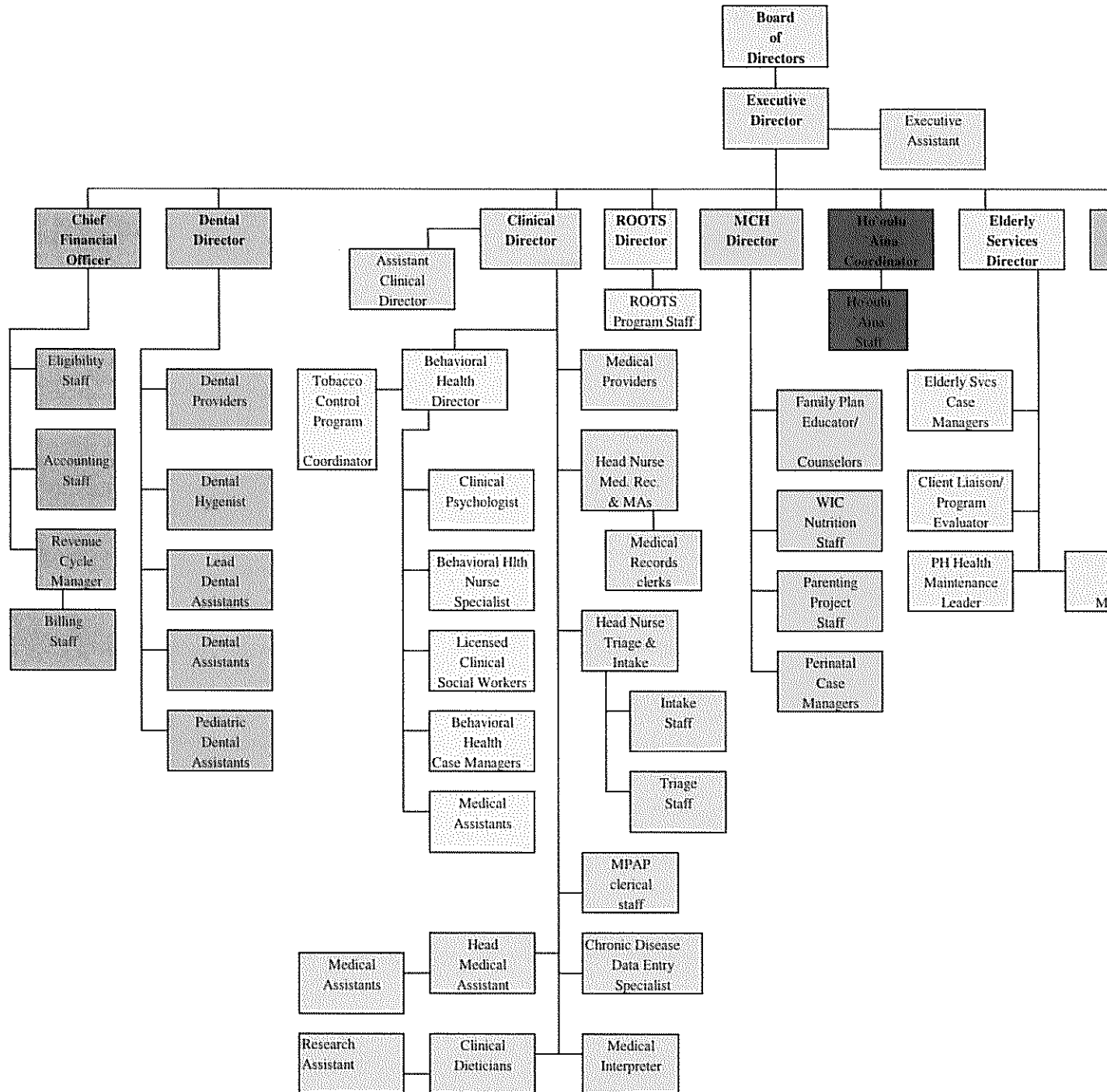
Liberal Arts in Science Candidate

- Credits earned to date - 55

ADDITIONAL SKILLS

- Experienced in ocean and paddling sports

KŌKUA KALIHI VALLEY
ORGANIZATIONAL CHART



BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	73,368		49,272	
2. Payroll Taxes & Assessments	10,192		7,006	
3. Fringe Benefits	16,669		14,765	
TOTAL PERSONNEL COST	100,229		71,043	
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	1,000		1,000	
6. Supplies	12,000		6,100	
7. Telecommunication	776		900	
8. Utilities				
9. Van Maintenance/Mileage	1,165		1,134	
10. Office Supplies	584			
11. Program Fees	500		1,000	
12. Community Stipends	9,200		9,200	
13. Indirect Costs (10% Direct Cost)	12,546		9,090	
14. Contractual Services - Subcontracts	12,000		533	
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	49,771		28,957	
C. EQUIPMENT PURCHASES	0			
D. MOTOR VEHICLE PURCHASES	0			
E. CAPITAL	0			
TOTAL (A+B+C+D+E)	150,000		100,000	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Soleana T. Demapan (808) 295-5590		
(b) Total Federal Funds Requested		Name: [REDACTED] Phone: [REDACTED]		
(c) Total County Funds Requested	100,000	Signature: [REDACTED] Date: 1/19/2018		
(d) Total Private/Other Funds Requested		Signature: [REDACTED] Date: [REDACTED]		
TOTAL BUDGET	250,000	David Derauf, MD - Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

	POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
1	Youth Services Outreach Coordinator	1	\$50,500.00	20.00%	\$ 10,100.00
2	Community Education/Civi Engagement Department Manager	1	\$65,000.00	25.00%	\$ 16,250.00
3	KVIBE Program Coordinator	1	\$31,178.00	25.00%	\$ 7,794.50
4	Cultural Specialist/ Kumu Hula	1	\$35,890.00	25.00%	\$ 8,972.50
5	Community Liaison/Outreach Coordinator	1	\$31,668.00	25.00%	\$ 7,917.00
6	Ho'oulu 'Aina Youth Engagement Specialist	1	\$31,668.00	25.00%	\$ 7,917.00
7	Ho'oulu 'Aina Youth Coordinator	1	\$31,668.00	25.00%	\$ 7,917.00
8	Mahi 'Aina Program Assistant	1	\$26,000.00	25.00%	\$ 6,500.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
TOTAL:					73,368.00
JUSTIFICATION/COMMENTS: Specifics of position duties are included in the proposal narrative.					

BUDGET JUSTIFICATION - Taxes, Assessments, and Fringe Benefits

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

Type	BASIS OF ASSESSMENTS OR FRINGE BENEFITS	% OF SALARY	TOTAL
PAYROLL TAXES & ASSESSMENTS:			
Social Security	As required by law	7.65%	\$ 5,483
Unemployment Insurance (Federal)	As required by law	see comments	
Unemployment Insurance (State)	As required by law	2.00%	\$ 1,434
Worker's Compensation	As required by law	4.07%	\$ 2,917
Temporary Disability Insurance	As required by law	0.50%	\$ 358
SUBTOTAL:			\$ 10,192
FRINGE BENEFITS			
Health Insurance		Avg. \$452/month per FTE	\$ 10,577
Retirement		8.50%	\$ 6,093
SUBTOTAL:			\$ 16,669
TOTAL:			\$ 26,862
JUSTIFICATION/COMMENTS: Unemployment Insurance administered by the State of Hawai'i.			

BUDGET JUSTIFICATION - OTHER CURRENT EXPENSES

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

DESCRIPTION	AMOUNT	JUSTIFICATION/COMMENTS
Supplies	\$ 12,000	Gardening tools, Bike Tools, Bike Parts, Tennis Equipment, Fabric for Cultural Attire/Hula Supplies, and miscellaneous program supplies (~\$600 per month). Supplies will also include the purchase of 10 Chromebook Computers (10 Chromebooks x \$200 per item = \$2000); 10 2GB thumbdrives (10 thumbdrives x \$40 per item = \$400); printing and coding curriculum booklets (20 booklets x \$25 per item = \$500); a router/booster (Estimated Cost: \$100); and a mobile laptop charging cart (Estimated Cost: \$500). Finally, healthy snacks and drinks for program participants are budgeted at ~\$146 per month, which includes food/drinks for the coding workshop completion celebration (2 workshops).
Staff Training	\$ 1,000	4 trainings at \$250 for KKV staff in youth education, mentorship, volunteer engagement, and/or environmental stewardship.
Telecommunication	\$ 776	\$65 per month for communication expenses related to coordinating with youth stakeholders (i.e. school counselors, families, land-based programs).
Mileage	\$ 1,165	Using the IRS rate of \$0.545 per miles, mileage costs will cover up to 41 miles*52 weeks to transport youth to program sites, and reimburse staff for project-related travel.
Office Supplies	\$ 584	Cost of printing and publication of program materials (including enrollment forms, curriculums, etc.) is budgeted at \$49 per month x 12 months.
Other- Community Stipends	\$ 9,200	Community stipends will support program internship for 4 KVIBE Senior interns and 8 KVIBE Junior Interns.
Other- Program Fees	\$ 500	Program fees will cover the cost to participate with other affiliate organizations (eg. tennis tournament fees). \$50 per participant for 32 individuals.
Other- Indirect	\$ 12,546	Calculated at 10% of total expenses. KKV's DHHS-approved indirect rate is 28.4%.
Total:	\$ 37,771	

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS N/A				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS N/A				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Kokua Kalihi Valley Comprehensive Family Services

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kokua Kalihi Valley Comprehensive Family Services

Contracts Total: \$ 12,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Twiddle Productions will provide two youth coding workshops. Each workshop will cater to a different skill level: beginner (Maui) and advanced (Menehune).	6/1/2018	Twiddle Productions	N/A	\$ 12,000
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GRANTEE RECEIPT OF GRANTS

1. Grant Activity Name: Kalihi Valley Kupuna Fit & Well Project
Contract #: CT-DCS-1400117
Grant Period: 1/23/14-1/22/15, no cost extension to 5/22/15
Grant Amount: \$97,762.50
Grant Purpose: Comprehensive health maintenance, case management and health care services for Kalihi elders.
Grant Activity Status: Underway Completed Canceled
Administrating Division: Dept. of Community Services
2. Grant Activity Name: Kalihi Valley Kupuna Fit & Well Project
Contract #: CT-DCS-1500379
Grant Period: 7/1/15-2/29/16 Grant Amount: \$32,587.50
Grant Purpose: Comprehensive health maintenance, case management and health care services for Kalihi elders.
Grant Activity Status: Underway Completed Canceled
Administrating Division: Dept. of Community Services
3. Grant Activity Name: Chronic Disease Self-Management Program (CDSMP) Workshop
Contract #: PO-DCS-1500452, v1
Grant Period: 2/5/15-6/30/15 Grant Amount: \$30,000
Grant Purpose: Contractor to provide CDSMP Workshops to the City (total of 36 sessions, 3 hours each).
Grant Activity Status: Underway Completed Canceled
Administrating Division: Dept. of Community Services
4. Grant Activity Name: Hālau Kilohana – Safe Spaces, Healthy Lives for Kalihi Youth
Contract #: CT-DCS-1600041
Grant Period: 10/1/15-9/30/16 Grant Amount: \$150,000
Grant Purpose: Community and culture-based after-school programming for Kalihi youth
Grant Activity Status: Underway Completed Canceled
Administrating Division: Dept. of Community Services
5. Grant Activity Name: Case Management Services
Contract #: CT-DCS-1300251
Grant Period: 7/1/14-6/30/15 Grant Amount: \$50,000
Grant Purpose: Case management services for Kalihi Valley seniors
Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program
6. Grant Activity Name: Personal Care Services
Contract #: CT-DCS-1300241
Grant Period: 7/1/14-6/30/15 for FY15 Grant Amount: \$138,021.30 (of total amount of \$276,042.60; \$138,021.30 payable for FY14)
Grant Purpose: Personal care services for Kalihi Valley seniors
Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program
7. Grant Activity Name: Caregiver Support Services

Contract #: CT-DCS-1300258

Grant Period: 10/1/14-9/30/15 Grant Amount: \$36,000 for FY15 (of total amount of \$81,000; \$45,000 payable for FY14)

Grant Purpose: Caregiver support services, including counseling, support groups and training

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds

8. Grant Activity Name: Caregiver Respite Services

Contract #: CT-DCS-1300257

Grant Period: 10/1/14-9/30/15 Grant Amount: \$63,808.56 for FY15 (of total amount of \$143,564.41; \$79,755.85 payable for FY14)

Grant Purpose: Caregiver respite services serving Kalihi Valley seniors and caregivers

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds

9. Grant Activity Name: Health Maintenance

Contract #: CT-DCS-1300271

Grant Period: 10/1/14-9/30/15 Grant Amount: \$38,000.24 for FY15 (of total amount of \$85,500.24; \$47,500 payable for FY14)

Grant Purpose: Health maintenance services for Kalihi seniors

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds

10. Grant Activity Name: Personal Care Services

Contract #: MA-DCS-1500120

Grant Period: 7/1/15-6/30/16, extended to 6/30/17 Grant Amount: \$517,874.40 (\$253,436.90 for FY16; \$264,437.50 for FY17). NOTE: FY16/17 total invoiced \$209,815.29, unable to bill remaining \$308,059.11

Grant Purpose: Personal care services for Kalihi Valley seniors

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program

11. Grant Activity Name: Transportation Services

Contract #: MA-DCS-1500122 V-2

Grant Period: 7/1/15-6/30/16, extended to 6/30/17 Grant Amount: \$177,609.87 (\$77,589.27 for FY16; \$100,020.60 for FY17)

Grant Purpose: Transportation services for Kalihi elders

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds

12. Grant Activity Name: Transportation Services

Contract #: MA-DCS-1600038 V-2

Grant Period: 10/1/15-9/30/16 extended to 9/30/17 Grant Amount: \$141,614.36 (\$88,916.60 for FY16; \$52,697.76 for FY17)

Grant Purpose: Transportation services for Kalihi elders

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program

13. Grant Activity Name: Homemaker Services

Contract #: MA-DCS-1500121 V-1

Grant Period: 7/1/15-6/30/16, extended to 6/30/17 Grant Amount: \$177,245.190
(\$66,221.19 for FY16; \$111,024.00 for FY17)
Grant Purpose: Homemaker services for Kalihi elders
Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program

14. Grant Activity Name: Caregiver Respite Services
Contract #: CT-DCS-1600096
Grant Period: 10/1/15-9/30/16, extended to 9/30/17 Grant Amount: \$114,919.50
(\$61,237.50 for FY16; \$53,682 for FY17). NOTE: FY17 total invoiced \$37,829.25, unable to bill remaining \$15,852.75.
Grant Purpose: Caregiver respite services for Kalihi elders and caregivers
Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds
15. Grant Activity Name: Caregiver Support Services
Contract #: CT-DCS-1600100
Grant Period: 10/1/15-9/30/16 Grant Amount: \$85,939.00 (\$55,983.12 for FY16; \$29,955.88 for FY17). NOTE: Still pending contract amendment for FY17 additional fund
Grant Purpose: Caregiver support services, including counseling, support groups and training
Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds
16. Grant Activity Name: Gulick Elder Care Center
Contract #: CT-DCS-1500347
Grant Period: 6/15/15-8/31/17 Grant Amount: \$378,701
Grant Purpose: Rehabilitation of elder center to meet the health needs of Kalihi seniors
Grant Activity Status: Underway Completed Canceled
Administrating Division: Community Development Block Grant (CDBG)
17. Grant Activity Name: Hālau Kilohana – Safe Spaces, Healthy Lives for Kalihi Youth
Contract #: CT-DCS-1600096
Grant Period: 10/1/16-9/30/17 Grant Amount: \$124,915
Grant Purpose: Community and culture-based after-school programming for Kalihi youth
Grant Activity Status: Underway Completed Canceled
Administrating Division: Dept. of Community Services
18. Grant Activity Name & Contract #: Art and ‘Āina: Land-based Art-Making in Kalihi
Contract #: CT-MAY-1700326
Grant Period: 6/16/17-12/31/17 Grant Amount: \$10,000
Grant Purpose: Provide a land base for local artisans to enhance their practice, and 2) Cultivate a new generation of artists rooted in resilient identities and sustainable resource management practices.
Grant Activity Status: Underway Completed Canceled
Administrating Division: Mayor’s Office on Culture and the Arts (MOCA)
19. Grant Activity Name & Contract #: Transportation Services
Contract #: MA-DCS-1700103 V-2
Grant Period: 7/1/17-6/30/18 Grant Amount: \$121,150
Grant Purpose: Transportation services for Kalihi elders

Grant Activity Status: Underway Completed Canceled
Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program

20. Grant Activity Name & Contract #: Personal Care Services

Contract #: MA-CT-DCS-1700107 V-2

Grant Period: 7/1/17-6/30/18 Grant Amount: \$99,200

Grant Purpose: Personal care services for Kalihi seniors

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – State Kupuna Care Program

21. Grant Activity Name & Contract #: Health Maintenance

Contract #: CT-DCS-1600106

Grant Period: 10/1/15-9/30/16, extended to 9/30/17 Grant Amount: \$123,119.77
(\$61,574.50 for FY16; \$61,545.27 for FY17)

Grant Purpose: Health maintenance services for Kalihi seniors

Grant Activity Status: Underway Completed Canceled

Administrating Division: Elderly Affairs Division (EAD) – Title III Federal funds