

House District(s) 48

Senate District(s) 23

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kanehunamoku Voyaging Academy

Dbas:

Street Address: 47-705 Kamehameha Hwy, Unit A,
Kaneohe, HI 96744

Mailing Address: same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name KELEA LEVY

Title Project Manager

Phone # (808) 224-2668

Fax # n/a

E-mail kelea@kanehunamoku.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

A PROJECT TO TO DEVELOP, TEST, AND CERTIFY AN INNOVATIVE PDE3 TRAINING COURSE FOR PUBLIC SCHOOL TEACHERS TO ASSIST TEACHERS IN ALIGNING STANDARDS BASED CURRICULUM FOR 3 GRADE LEVELS WITH HAWAIIAN CULTURES BASED EDUCATION INCLUDING THE NA HOPENA AO FRAMEWORK RECENTLY DEVELOPED UNDER THE OFFICE OF HAWAIIAN EDUCATION.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$120,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$120,000

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 13,407

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

Bonnie Kahapea-Tanner, Program Director

NAME & TITLE

1.19.18

DATE SIGNED

JAN 19 2018 JRD 1:52 PM

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$42,000	\$30,000	\$21,000	\$27,000	\$120,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. NOT APPLICABLE
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

IV. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. Compensation

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

BACKGROUND AND SUMMARY

ORGANIZATION BACKGROUND

Kanehunamoku Voyaging Academy (KVA) is a nonprofit, Hawaii based, 501(c)3 organization. KVA's mission and purpose is to perpetuate the knowledge of traditional Hawaiian navigation and to provide opportunities to Native Hawaiian students to advance in contemporary ocean based careers through academic, college, and career support. KVA began as a voyaging program in year 2000 at Halau Ku Mana Public Charter School under the leadership of Program Director Bonnie Kahapea-Tanner. Over the years KVA has continued to expand and now serves the greater Hawaii community, serving over 1400 unique students each year from the five main Hawaiian Islands participating in our programs. KVA became an independent nonprofit on May 1, 2014.

KVA's unique value is that it is the only organization that provides fast and easy access to educational opportunities in traditional Hawaiian navigation aboard a double hulled canoe. KVA is the only educational organization specializing in traditional Hawaiian navigation where any interested party can access us directly through our public website to state their interest in programming, and to be out on the canoe learning how to navigate within a matter of weeks and receiving flexible and high quality instruction to serve any age or experience level.

KVA's three main programs are 1) Papahana Hoolauna, a program that works with youth at schools and organizations throughout the island of Oahu to provide in class as well ocean-based instruction in traditional Hawaiian navigation, 2) Halau Holomoana, a career pathways program with the goals of helping Native Hawaiians to overcome poor socio-economic conditions by providing opportunities to Native Hawaiian high school youth and young adults for advancement in contemporary maritime careers, and finally 3) Oihana Holomoana, and the focus program for this project, is a program to develop, refine, and implement standards aligned Hawaiian cultures based curriculum.

GOALS AND OBJECTIVES FOR THIS PROJECT

GOAL: The goal of this project is to develop, test, and certify an innovative PDE3 training course for public school teachers to assist teachers in aligning standards based curriculum for 3 grade levels with Hawaiian cultures based education including the Na Hopena Ao framework recently developed under the Office of Hawaiian Education.

Objective 1: To develop a pilot curriculum including draft teaching materials by December 31st, 2018.

Objective 2: To conduct pilot testing, refine, and update the curriculum and teaching materials by April 30th, 2019.

Objective 3: To finalize curriculum and teaching materials for PDE3 teacher training course and achieve certification by June 30th 2019.

THE PUBLIC PURPOSE AND NEED TO BE SERVED

The need for Hawaiian culture based curriculum and teacher trainings on how to use that curriculum in the classroom. On March 11, 2017 KVA held its bi-yearly community design event to learn more about the needs of community we serve. Just over 60 students, parents, teachers, school principals, and other organization leaders attended, mostly from Oahu, but also from the outer islands. During our facilitated visioning sessions, a common theme from teachers was that they had a great need to make a better connection between what they were

KANEHUNAMOKU VOYAGING ACADEMY
GIA FY19

teaching in their classrooms and the Hawaiian cultural practices that we were teaching youth throughout the state so that teachers would better be able to support the long-term retention of knowledge with their students about Hawaiian culture.

The need for community driven leadership in innovation to assist the state in implementing Na Hopena Ao under the Office of Hawaiian Education. In February 2015, the Office of Hawaiian Education was established. Shortly thereafter, “Na Hopena Ao,” also known as the new “BREATH” or “HA” framework to be taught in Hawaii public schools was established. Organizing for the further development and implementation of this framework is currently underway. KVA staff are currently being trained under the Office of Hawaiian Education to be “HA guides,” working with schools to help them develop methods for teaching HA in classrooms. Challenges and the greatest need toward implementing this framework include the gulf of knowledge between Hawaiian cultural practitioners and the knowledge of Hawaiian culture held by the average public school teacher. Teachers have expressed worry about their ability to teach using this framework.

THE TARGET POPULATION TO BE SERVED

The immediate target population for this project is Oahu public school teachers k-12. Youth attending all Hawaii public schools will be the ultimate beneficiaries.

GEOGRAPHIC COVERAGE AREA: Oahu

SERVICE SUMMARY AND OUTCOMES

SCOPE OF WORK, TASKS, & RESPONSIBILITIES

Scope of work: The entirety of the project will be conducted in one year and produce a single accredited PDE3 credit course. The lead personnel tasked with carrying out the day to day project activities will be the Project Instructor/Curriculum Developer with oversight from KVA’s Program Director and assistance from the Program Manager in planning, strategizing, and evaluating the ongoing process.

The process is broken out into three main objective areas which are to 1) produce a pilotable curriculum utilizing community input, 2) pilot the curriculum with teachers, and 3) takes formal steps to achieve accreditation of the final PDE3 course.

Objective 1: To develop a pilot curriculum including draft teaching materials by December 31st, 2018.

Tasks	Position(s) performing the activity		Time period mm/dd/yy	
	Lead	Other support	Begin	End
Engage Educational Officer as sponsor	PI		7/1/18	7/31/18
Begin communication with PDE3 accreditation office to ensure timely completion of project	PI		7/1/18	Ongoing
Engage additional contract curriculum developer	PI		7/1/18	7/31/18
Plan and conduct outreach for teacher input and design sessions	PI	PD, PM	7/1/18	7/31/18
Implement teacher input and design sessions	PI	PD	8/1/18	8/30/18
Design draft 1 of curriculum including alignment with Na Hopena Ao and all other PDE3 course standards	PI		9/1/18	10/31/18
Review 1	PI	PD, PM	11/1/18	11/07/18
Draft 2 of curriculum	PI		11/08/18	11/14/18
Review 2	PI	PD, PM	11/25/18	11/21/18
Final draft 3 of curriculum	PI		11/22/18	11/30/18
Review 3	PI	PD, PM	12/1/18	12/7/18
Create prototype of curriculum materials for use in teaching PDE3 course	PI		12/8/18	12/21/18
Review prototypes of curriculum materials	PI	PD, PM	12/22/18	12/31/18

Objective 2: To conduct pilot testing, refine, and update the curriculum and teaching materials by April 30th, 2019.

Tasks	Position(s) performing the activity		Time period mm/dd/yy	
	Lead	Other support	Begin	End
Outreach to teachers as participants in pilot - number to vary depending on needs of curriculum developers	PI		7/1/18	10/31/18
Develop pilot participant analysis framework and evaluation tools to attain pilot feedback for use to refine, edit, and finalize curriculum and curriculum materials	PI	PM	11/1/18	11/30/18
Plan pilot logistics (choose facilities, set dates, register participants, etc)	PI	PD	11/1/18	11/30/18
Pilot session 1 setup	PI	PD	12/20/18	12/31/18
Pilot session 1	PI	PD	1/1/19	1/10/19
Provide assistance and outreach to participants as they create their Learning Result Portfolios (LRPs)	PI		1/11/19	1/31/19
Classroom visits to analyze application of curriculum	PI		2/1/19	2/28/19
Pilot session 2: Return and review LRPs. Facilitate teacher feedback	PI	PD	3/1/19	3/20/19
Send out followup feedback surveys and forms	PI		3/21/19	3/31/19
Edit and refine final curriculum utilizing outcomes from LRPs, in person facilitated feedback, and feedback surveys and forms. Create final curriculum materials for use in teaching PDE3 course.	PI		4/1/19	4/30/19

Objective 3: To finalize curriculum and teaching materials for PDE3 teacher training course and achieve certification by June 30th 2019

Tasks	Position(s) performing the activity		Time period mm/dd/yy	
	Lead	Other support	Begin	End
Plan for entering course materials into PDE3 website with Educational Officer	PI		7/1/18	7/31/18
Enter first draft of curriculum into PDE3 system	PI		1/1/18	1/31/19
Update curriculum and request accreditation	PI		5/1/19	5/7/19
Update teachers participants and attain final quality assessment feedback	PI		5/8/19	6/30/19
Achieve final accreditation	PI		5/8/19	6/30/19

ANNUAL TIMELINE WITH OUTPUTS AND OUTCOMES

OUTPUTS	DATE COMPLETED
OUTPUT 1: Finalized pilot-ready curriculum & curriculum materials	12/31/18
OUTPUT 2: Pilot completed	3/31/18
OUTPUT 3: Final curriculum completed - ready to be submitted for accreditation	4/30/18
OUTPUT 4: Accreditation	6/30/18
OUTCOME: The final outcome for this project will be the creation of a single PDE3 accredited teacher training course developed with community input that will provide highly needed Hawaiian cultures aligned skills and knowledge to teachers to apply in their classrooms. Once this PDE3 credit course is finalized during the 2019 fiscal year, KVA will use the course in subsequent years to provide the actual training to Hawaii public school teachers throughout the state. KVA will utilize revenues from teaching the PDE3 course to adapt out courses for the other grades levels. (see sustainability plan)	

QUALITY ASSURANCE AND EVALUATION PLAN

Monitoring progress: Project staff will meet monthly to review task fidelity and budget reports to ensure the project is on time and on budget.

Evaluation: Evaluation is conducted by the Project Instructor with oversight from the Program Manager who verifies outputs and outcomes. Overall, evaluation will be of three main aspects of the project: task completion, quality of both product and process, and finally, the achievement of course accreditation.

Improvement process: Improvement is built into the project through the use of ongoing internal and participant review processes. Review by all staff, and then subsequent editing for improvement of curriculum takes place in 3 initial cycles. The curriculum is then piloted and reviewed again by all teacher participants, and then edited for improvement again.

MEASURES TO BE REPORTED TO THE STATE

Measure	Goal	Final
Task fidelity checklist	X	
Quality assessment of final curriculum complete by participants	90%	
Quality assessment of process used to create curriculum completed by participants	90%	
Participant attendance	95%	
Completion of Learning Results Portfolios	100%	
Final Accreditation	X	

FINANCIAL

BUDGETS: See attached budgets by funds source & personnel salaries & wages

QUARTERLY FUNDS BREAKDOWN

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$42,000	\$30,000	\$21,000	\$27,000	\$120,000

ALL OTHER SOURCES OF FUNDING SEEKING FOR 2019

Hauoli Mau Loa \$13,407

LIST OF ALL STATE AND TAX CREDITS GRANTED IN PRIOR THREE YEARS

Not applicable

LIST OF ALL FEDERAL, STATE, AND COUNTY GOVERNMENT CONTRACTS, GRANTS, AND GRANTS IN AID IN PRIOR THREE YEARS

1. GRANT: Office of Hawaiian Affairs, 2014-2015 \$300,000
2. GRANT: Office of Hawaiian Affairs, 2016-2017 \$300,000
3. GRANT: Native Hawaiian Education Program, 2014-2018 \$2,809,179
4. GRANT: National Maritime Heritage Grant Program, 2015-2017 \$45,899
5. GRANT: National Oceanic and Atmospheric Administration, 2015-2017, \$24,944

UNRESTRICTED CURRENT ASSETS AS OF 12.31.17

\$198,877

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Kanehunamoku Voyaging Academy

Applicant: _____

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	61,420	0	0	0
2. Payroll Taxes & Assessments	8,107	0	0	0
3. Fringe Benefits	8,737	0	0	0
TOTAL PERSONNEL COST	78,264	0	0	0
B. OTHER CURRENT EXPENSES				
1. Mileage	304	0	0	0
2. Insurance	239	0	0	0
3. Canoe maintenance & safety	250	0	0	0
4. Lease/Rental of Space	3,856	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	5,876	0	0	5,000
7. Telecommunication	755	0	0	0
8. Utilities	0	0	0	0
9. Contract Canoe Crew	1,680	0	0	0
10. Contract Curriculum Development Asst.	16,619	0	0	8,381
11. Contract bookkeeper	157	0	0	0
12. Participant Stipends	12,000	0	0	0
13. Business fees	0	0	0	26
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	41,736	0	0	13,407
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	120,000	0	0	13,407
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	120,000	Kelea Levy 808-224-2668		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0	Signature of Authorized Official Date		
(d) Total Private/Other Funds Requested	13,407	Bonnie Kahapea-Tanner, Program Director		
TOTAL BUDGET	133,407	Name and Title (Please type or print)		

EXPERIENCE AND CAPABILITY

NECESSARY SKILLS AND EXPERIENCE

KVA has been a leader in the development, testing, and implementation of standards based curriculum aligned with Hawaiian culture since it first began in 2003 when KVA finalized its first formal set of curriculum created under a federal grant from the Native Hawaiian Education Program. KVA has also been directly training teachers how to use and adapt this curriculum for their unique classrooms since 2010 when KVA received funding from the Office of Hawaiian Affairs to provide Culture Based Education to teachers at Hawaiian culture based charter schools. In 2014, KVA received another much larger federal grant from the Native Hawaiian Education Program to update and diversify standards based culturally aligned curriculum for grades K-12 and to train teachers to adapt supplemental curriculum for use in their classrooms. The curriculum covers reading and literacy in both English and Hawaiian for grades K-3, and math and science for grades 4-12, meeting Common Core and HCPS III standards.

Since it's very beginning, KVA has been a curriculum developer and teacher of the Na Hopena Ao framework concepts and many other Hawaiian cultural concepts, values and knowledge, as well as shared indigenous concepts found throughout the Pacific Islands.

KVA has always taken pride in the high quality of its work, with a focus on professionalism, teaching in a manner that is inclusive and sensitive to the knowledge levels and needs of students, while also providing challenging and dynamic lessons that serve to improve the functioning knowledge, interest, and enthusiasm of our students and teachers for learning Hawaiian culture and reading, math, and science. As a result, KVA's instructional services are consistently rated as "excellent" on average and above 90% on quality assessment scales.

DESCRIPTION OF FACILITIES ADEQUATE INN RELATION TO REQUEST

KVA hosts instructional services at two sites. The first is KVA's permanent location in Kahaluu on Kaneohe Bay. The site provides a large covered outdoor instructional area, an outdoor grassy area where we teach up to 30 participants at a time, and direct access to the bay where our canoe *Kanehunamoku* is moored.

Our second main site is Kualoa Regional Park. KVA has a working relationships with park managers there and hosts instructional services, including overnight camps, throughout the year.

Our canoe, *Kanehunamoku*, is a 29-foot, double hull, coastal sailing canoe. *Kanehunamoku* is used as a living classroom to provide hands on training in traditional Hawaiian navigation. The majority of KVA's programs are taught in Kaneohe Bay where *Kanehunamoku* is moored. We also teach by making direct visits to schools throughout the island of Oahu.

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GIA FY19

PERSONNEL

STAFF, QUALIFICATION, SUPERVISIONS, & TRAINING: See attachment

ORGANIZATION CHART: See attachment Organization Chart & Project Organization Chart

COMPENSATION

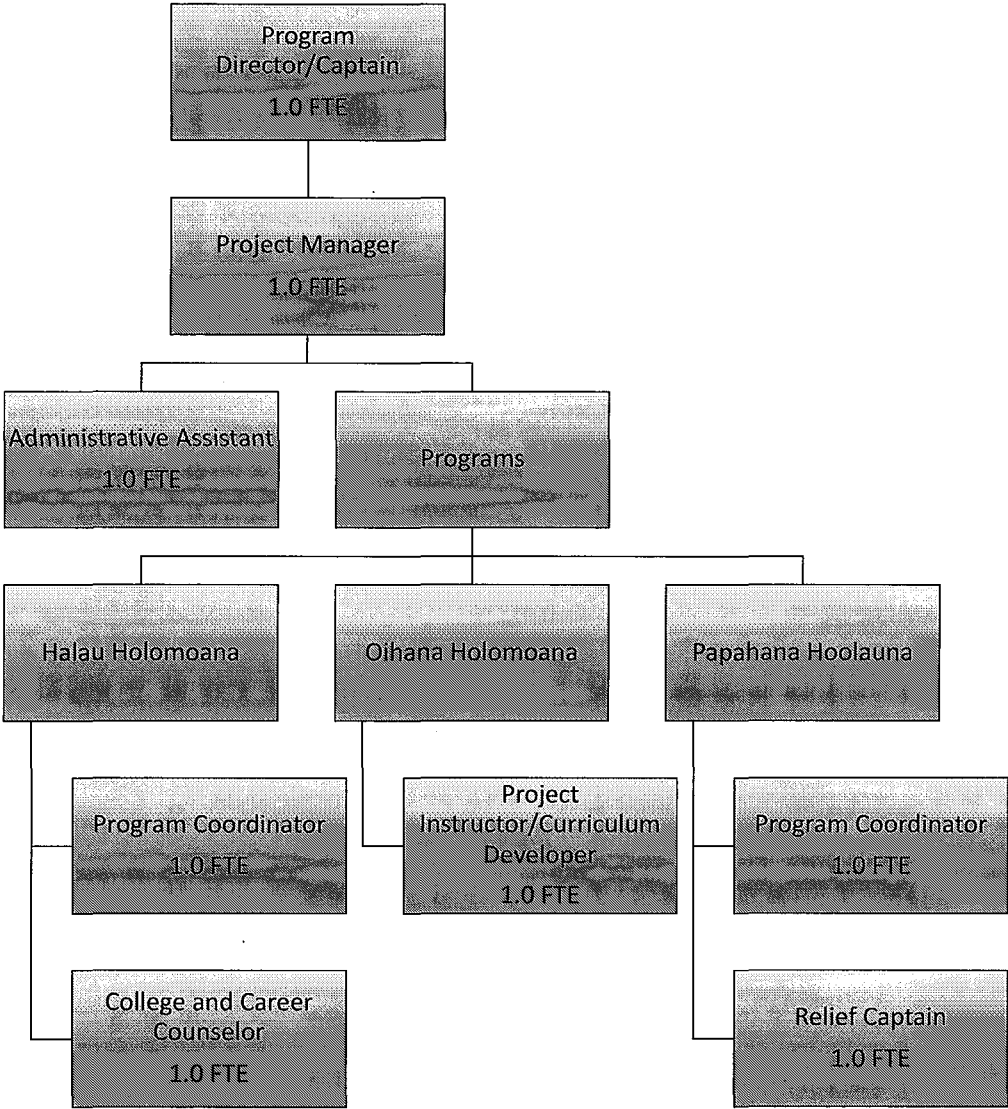
Position	Name	Yearly Salary
Program Director	Bonnie Kahapea-Tanner	\$72,592
Project Manager	Kelea Levy	\$58,240
Project Instructor/Curriculum Developer	Mahealani Treaster	\$58,240

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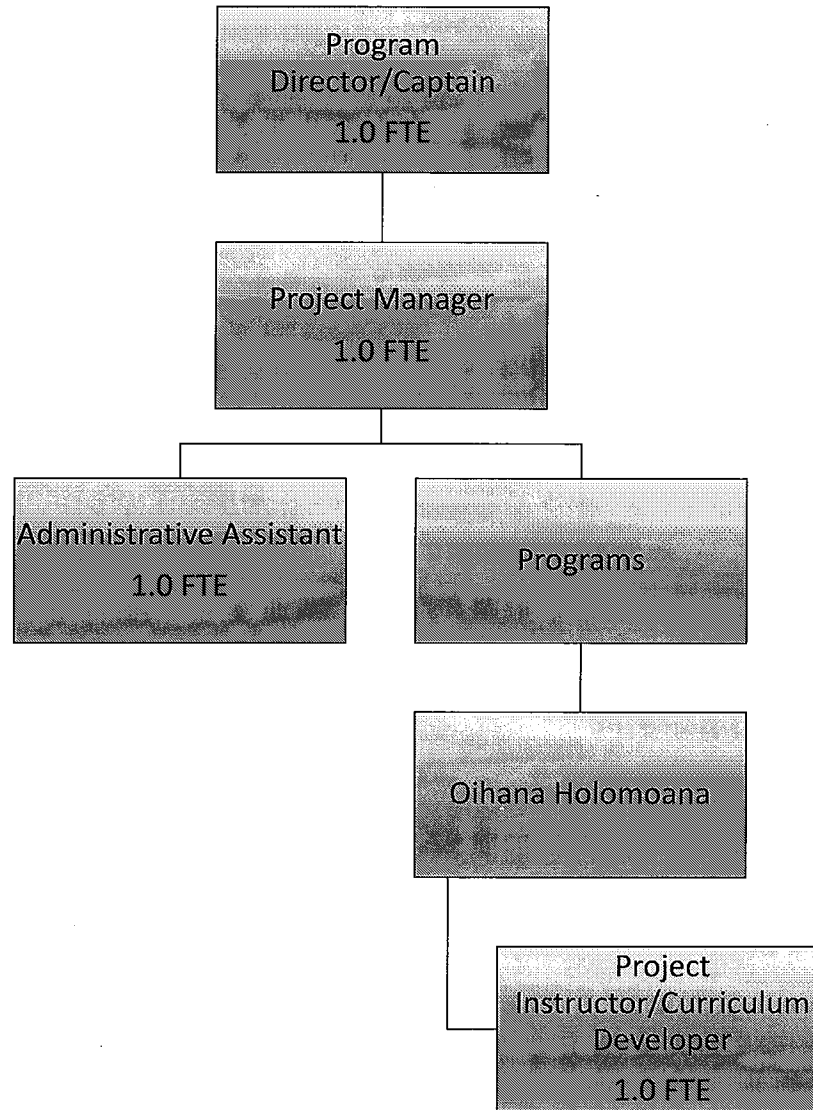
Staff, Qualifications, Supervision, & Training

Position Title	Position Responsibilities	Name of Staff	Experience and/or Credentials
<p>Program Director/Canoe Captain (PD)</p>	<p>Leads program planning activities and insures high quality implementation. Assesses interim project outcomes, budget reports and conducts performance reviews. Responsible for maintenance of canoe, safety inspections and protocols.</p>	<p>Bonnie Kahapea-Tanner</p>	<p>Program Director, Bonnie Kahapea-Tanner has over 20 years experience as an educator, and since 2002, has successfully operated Kanehunamoku Voyaging Academy, as well as completed long distance voyages in all directions across the Pacific starting in 1995 aboard the voyaging canoes Makalii and Hokule'a. M.A. in Psychology from Chaminade University. M.A. Transformative Learning & Change, California Institute of Integral Change. B.A. in Hawaiian Studies from University of Hawaii. 14 years experience leading Kanehunamoku Voyaging Academy. Licensed boat captain. Lifeguarding/First AID/CPR American Red Cross Certificate ID: OXTFMZ</p>
<p>Project Manager (PM)</p>	<p>Assists Program Director in program planning. Designs and implements evaluations systems. Tracks project outcomes and budget and drafts financial and grant reports.</p>	<p>Kelea Levy</p>	<p>B.A. in Development Studies with focus in economics from UC Berkeley. 3 years experience in program management with Kanehunamoku Voyaging Academy. Previous 4 years experience in banking operations</p>
<p>Project Instructor/Curriculum Developer (PI)</p>	<p>Lead curriculum developer, instructor, principal investigator for applying for PDE3 course accreditation.</p>	<p>Mahealani Treaster</p>	<p>16 years experience in the field of teaching and 11 years experience working in Hawaiian charter and immersion schools. BA degree in Hawaiian Studies and Masters of Education and Teaching, University of Hawaii. Lifeguarding/First AID/CPR American Red Cross Certificate ID: OZKL4V</p>
<p>Admin Assistant (AA)</p>	<p>General administration. Also assists with data entry of evaluations materials.</p>	<p>Janet Clark</p>	<p>Previously Director at Blood Bank of Hawaii where she work for 20 years, and 11 additional years working in non-profit blood banks. BA in Biology from Aurora University and MBA from University of Pheonix.</p>

Kanehunamoku Voyaging Academy
Organization Chart



Kanehunamoku Voyaging Academy
Project Organization Chart - PDE3 Credit Development



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OTHER

LITIGATION: Kanehunamoku Voyaging Academy is NOT party to any pending litigation or outstanding judgement

LICENSURE OR ACCREDITATION: n/a

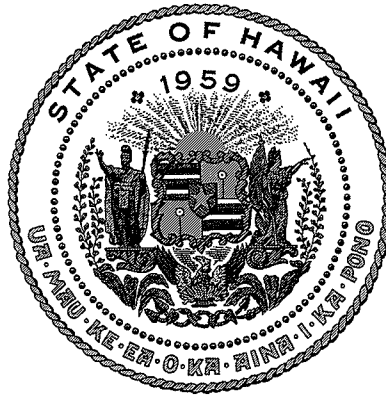
PRIVATE EDUCATIONAL INSTITUTIONS: The grant will NOT be used to support or benefit a sectarian or non-sectarian private educational institution.

FUTURE SUSTAINABILITY PLAN: KVA will charge teachers to take our PDE3 course at a rate commiserate with PDE3 course averages, which is \$3000 per person. Teachers can then use the credits they earn from taking an accredited PDE3 course to attain a pay raise which acts as an incentive for them to take these courses. KVA plans to utilize revenues from these courses to continue to adapt out courses beyond the initial three grades levels which will be the focus of this particular project to cover all grade level K-12.

CERTIFICATE OF GOOD STANDING: Please see attached

DECLARATION STATEMENT: Please see attached

PUBLIC PURPOSE: Kanehunamoku Voyaging Academy WILL use the grant for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KANEHUNAMOKU VOYAGING ACADEMY

was incorporated under the laws of Hawaii on 05/01/2014 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kanehunamoku Voyaging Academy

	1.17.18
(Signature)	(Date)

Bonnie Kahapea-Tanner	Executive Director
(Typed Name)	(Title)