

House District(s) 7

Senate District(s) 4

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): **DLIR OFFICE OF COMMUNITY SERVICES**

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

KAILAPA COMMUNITY ASSOCIATION

Dbn: **KCA**

Street Address:

61-4016 KAI OPAE PLACE, KAMUELA, HI 96743

Mailing Address: **SAME AS ABOVE**

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name **DIANE KANEALII**

Title **EXECUTIVE DIRECTOR**

Phone # **(808) 640-3195**

Fax # **NOT APPLICABLE**

E-mail **dkanealii02@gmail.com**

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

THE PLANNING, DESIGN, & CONSTRUCTION OF THE KAILAPA COMMUNITY RESOURCE CENTER CONSTRUCTION.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: **\$\$2,750,000**

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE **\$500,000 – REQUESTED, BUT NOT RELEASED**

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

AUTHORIZED SIGNATURE

[Redacted Signature]

DIANE KANEALII, EXECUTIVE DIRECTOR

NAME & TITLE

01/16/18

DATE SIGNED

JAN 19 2018
JD
3:18pm

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Kailapa Hawaiian Homestead is a growing rural community located along the Kohala Coast in Kawaihae on the island of Hawaii. This small Hawaiian Homestead community is more than two decades old. Kailapa Community Association ("KCA") was incorporated in the state of Hawaii on April 23, 2004 and received a Federal 501(c)(3) tax-exempt designation from the IRS on October 14, 2010.

KCA is committed to developing community programs and services that promotes healthy living, environmental preservation, and Hawaiian cultural practices. KCA does so by:

- 1) building community self-sufficiency and independence through social economic development;
- 2) educating and strengthening the cultural identity and self-esteem of participants by facilitating opportunities to learn, practice, and share Hawaiian knowledge of history, culture, values, and traditional practices;
- 3) preserving and protecting our natural environment through stewardship that are appropriate to traditional practice/perspective and strengthening/engaging community relationships.

KCA received a Department of Hawaiian Homelands (DHHL) license agreement for 14.33 acres to develop a Community Resource Center in the Hawaiian Homestead community. As of today, KCA has successfully built a children's outdoor playground, a greenhouse, and a 3,200 sq. ft. community Pavilion with an enclosed office space, restroom, and storage space.

Community volunteers built the playground under the supervision of PlayWorld, while the 96' x 25' greenhouse was built by community volunteers with the assistance of other Hawaiian Homesteaders who have built and operating successful agricultural projects. The vertical construction of the Pavilion was also built by community volunteers.

KCA has also undertaken a feral animal and erosion mitigation program that installs cattle and goat-proof fencing, propagating and out-planting over 2,000 native plants, and building a sediment dam to preclude flood waters from depositing debris in the ocean during periods of heavy rains, which will improve the health of the offshore coral reef ecosystem. Working with

the University of Hawaii Sea Grant Program, KCA provided a venue for students to conduct site research, including intertidal surveys, transect dives, and collecting water samples in four offshore areas between Honokoa and Kaumaki gulches that will provide baseline measurement data to analyze efforts to improve water quality in the offshore ecosystem.

Through KCA's partnership with the Waikoloa Dry Forest Initiative, community volunteers learned how to gather, propagate, and grow native plants that were then out-planted on the steepest upland areas to mitigate the region's soil erosion. KCA continues to host the Annual Na Kilo Aina Fish Camp, which provides hands-on learning opportunities for over 160 young participants between 3 and 18 years of age. The camp also brings awareness to the fragility of our offshore environment. Camp participation has expanded to include groups from Aotearoa. Hence, creating an exchange program.

KCA is a volunteer organization with an elected Board of Directors committed to "Ehuehu i ka Pono" (thriving in balance). The Board of Directors consists of seven elected volunteers: Sam Peck, President; Robert "Koko" Lyman, Vice-President; Lynn Jardine, Treasurer; Isabel "Izzy" Kala'au – Catrett, Secretary; Richard "Kalani" Grace, Director; Wyman "Keala" Drummondo, Director; and Kaleo Bertelmann, Director.

Ms. Diane Kanealii serves as the KCA Executive Director and is responsible for the management of grants and contracts awarded to KCA. Ms. Kanealii is a retired nurse who began her career in 1975. She received her nursing degrees from Hawaii Community College and the University of Phoenix. Ms. Kanealii and family built their home in Kailapa Hawaiian Homestead, as part of the self-help program in 2002. Since that time, she has served as a KCA member, elected as President in 2010, and has served as the Executive Director since February 2014. She represents Kailapa on the Kai Kuleana Network and the West Hawaii Coastal partnership, uniting to care for West Hawaii's coastal and marine communities. Ms. Kanealii is also a member of Kailapa's Community Emergency Response Team (CERT) and serves on the South Kohala Community Development Plan Action Committee (SK CDP AC).

2. The goals and objectives related to the request;

KCA seeks to plan, design, and construct the Kailapa Community Resource Center ("Center"). Kailapa Hawaiian Homesteaders, with the assistance of the University of Hawaii Department of Urban and Regional Planning, envisioned the 14.33-acre development. The Center will be a place to realize the community's vision to have:

- Piko – Gathering Place
- Noho Kuokoa – Self-sufficiency
- Ka Imi Naauao – Technology and Education
- Ka Ike Hawaii – Native Hawaiian Culture, Knowledge, and Traditional Practices
- Ke Ola Pono – Health and Safety
- Malama Aina – Resource Management
- Laulima – Community Cohesiveness

KCA is requesting 2018 Grant-in-Aid (“GIA”) funds to plan, design, and construct the Kailapa Community Resource Center. The completed Center will include smart classrooms, technology spaces, large meeting and gathering multi-purpose areas, a certified kitchen, restrooms, art and storage spaces, walking and jogging pathways and trails, various athletic areas, and most importantly will serve as an emergency/disaster shelter for the South Kohala district.

3. The public purpose and need to be served;

The Center will serve as the "piko" of the community. It will be a gathering place that provides opportunities to enhance economic and social vitality for current and future Kailapa and Kawaihae residents. The Center will be an active place where residents thrive, are grounded in place, and perpetuate Native Hawaiian culture and values. It will serve as a safe venue that creates community cohesiveness – where generations can pass on their valuable culture, knowledge, and traditional practices, while accessing technology and education, and participate in health and resource management.

The Center will also generate rental revenues to support operations and repair/maintenance needs. Outside of the classrooms, alternative energy sources will serve STEM education opportunities. The Center’s spaces will be flexible. Walking and jogging pathways and trails will be incorporated throughout the site. To accommodate extreme wind conditions, the wellness/community garden would most likely be located on the southwest side of the structure. Terracing will be incorporated into the build-out, because of the steep slope of the area. The structure will be situated to reduce sun exposure (and thereby heating), maximizing views, and protecting other spaces from the wind. Not only will the community have access to a Center that provides smart classrooms, technology spaces, large meeting/gathering multi-purpose areas, a certified kitchen, restrooms, art and storage spaces, walking and jogging pathways and trails, and a wellness/community garden, the Center will serve as a needed emergency/disaster shelter.

4. Describe the target population to be served; and

By the early 1900’s, many of the native Hawaiian people had moved away from their rural communities and into dense urban areas. They found themselves without enough land to be self-sufficient and unable to practice their traditions. The native Hawaiian population had been steadily declining since contact with the Western world, because of introduced diseases and socioeconomic and political changes. To improve the conditions of native Hawaiians, a program was established to provide homesteads for Hawaiians, of which the state of Hawaii has a legal trust obligation.

On July 9, 1921, the United States Congress enacted the Hawaiian Homes Commission Act of 1920. As originally defined by Congress, the major objectives of the Act included placing native Hawaiians on the land, preventing the alienation of the lands set aside by the Act, providing adequate amounts of water for homestead lands, and aiding native Hawaiians in establishing farming operations. Through these objectives, the goal of enabling native Hawaiians to return to their lands – provides for their self-sufficiency, initiative, and preservation of their native culture (Federal-State Task Force on the Hawaiian Homes Commission Act, 1983).

The Territory of Hawaii ran this program from 1920 until 1959. In 1959, the state of Hawaii agreed to the legal trust obligation and eventually established the Department of Hawaiian Home Lands (DHHL), which operates today.

DHHL manages 10,153 acres of land in the Kawaihae region, stretching from the ocean to the Kohala Mountains. They have designated 7,502 acres to general agricultural usage, 2,223 acres to residential usage, 72 acres to community usage, and 356 acres to industrial/commercial usage. The largest residential subdivision is located above Akoni Pule Highway, and is named Kailapa. The average lot size is approximately 32,000 square feet, and there are 191 buildable lots on approximately 180 acres. Kohala Ranch, a nearby private development, supplies the community's water.

The population to be served, by the Center, includes the Kailapa, Kawaihae, and Kohala communities. There are approximately 200 lots in Kailapa with another neighboring Hawaiian Home Lands community within the same ahupuaa, Kawaihae 1, located in South Kohala. Also, sharing South Kohala are Kawaihae Village, Puako, Waikoloa Village, Waimea, Kohala Estates, Kohala Waterfront, Kohala by the Sea, and Kohala Ranch. South Kohala is comprised of four Hawaiian Home Land residential communities, in addition to Hawaiian Home Lands agriculture and pastoral lands, making the district heavily populated with native Hawaiian beneficiaries and lessees who will benefit from the Center.

5. Describe the geographic coverage.

Kawaihae is a dry and sparsely forested area, as it has been for the past 200 years. Invasive plants, such as fountain grass, and the proliferation of feral goats have significantly impacted the terrain. The construction of a major harbor has completely changed the landscape of coastal Kawaihae. The heiau and house sites of John Young are still preserved. On August 17, 1972, Puukohola Heiau was designated a National Historic Site. This includes: Mailekini Heiau, Haleokapuni Heiau, Kamehameha's residence in Kawaihae at Pelekane, and John Young's house (National Park Service, 2004).

Kawaihae Harbor remains a major shipping port in the Pacific. It is the second busiest harbor on the island of Hawaii. It continues to have a strong economic connection with Waimea and the Kohala cattle industry, as well as Parker Ranch. Both Young Brothers and Matson Navigation shipping companies operate out of Kawaihae Harbor today (State of Hawaii Department of Transportation Harbors Division, 2001). The small boat harbor that was constructed north of the main harbor is home to the Kawaihae Canoe Club. On February 4, 1995, the Makalii, the third double-hulled ocean voyaging canoe built, was launched from Kawaihae Harbor. It was built there, and calls Kawaihae its home (Polynesian Voyaging Society, 1995).

The Center is located in the Kailapa Community. Kailapa Hawaiian Homestead is a rapidly growing rural community on the Kohala Coast in Kawaihae on the island of Hawaii, and is located mauka of Akoni Pule Highway. This small Hawaiian Homestead community is just over a few decades old. Since moving into the homestead, the residents of the community have formed Kailapa Community Association to improve the health and wellness of the Kawaihae community, and to preserve and protect the lands, waters and culture of Hawaii.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Kailapa Community Association (“KCA”) seeks to complete the Kailapa Community Resource Center (“Center”) that includes the roadway, culvert, and building.

Ms. Diane Kanealii, KCA Executive Director, will be responsible for the overall development of the Center (project) and grant management. She will submit monthly Center progress reports to the KCA Board who supervises the Executive Director. Ms. Kanealii successfully managed the completion of the playground and greenhouse. She is currently overseeing the final construction stage of the Pavilion, which includes the completion of the paved parking lot and installation.

Goodfellow Bros., Inc. (“GBI”) is the General Contractor who completed the horizontal construction of the Pavilion and will be retained to complete the Center.

R.M. Towill Corporation (“R.M. Towill”) general oversight and final review of contractor draw requests and change orders. R.M. Towill provided surveying and mapping, civil engineering, and planning and permitting services.

| Scope of Work | Task | Responsible Party |
|----------------------|--|---|
| Roadway | Plans and Specifications, Permit, Earthwork, Foundation, Drains and Storm Sewers, Paving, and Markings. | Architect (TBD), Engineers (RM Towill), and General Contractor (GBI). |
| Culvert | Plans and Specifications, Permit, Earthwork, Excavation, Foundation, Install Culvert, Drains and Storm Sewers, Paving, and Markings. | Architect (TBD), Engineers (TRIAD), and General Contractor (GBI). |
| Grubbing/Grading | Plans and Specifications, Permit, Site Preparation, Grubbing, and Grading. | Architect (TBD), Engineers (TRIAD), and General Contractor (GBI). |
| Infrastructure | Plans and Specifications, Permit, Utilities, and Foundation/Pad. | Architect (TBD), Engineers (TRIAD), and General Contractor (GBI). |
| Vertical Building | Plans and Specifications, Permit, and Building Vertical. | Architect (TBD), Engineers (TRIAD), and General Contractor (TBD). |

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The GIA release is estimated at 90 days. Therefore, Quarter 1 of Year 1 (July, August, and September 2017) will mostly consists of administrative duties related to the GIA release and contracting process. Administrative duties will also include soft construction activities (i.e. contracts, material orders, mobilization)

| Outcome | Timeline* |
|-------------------|--|
| Roadway | Year 1, QTR 2, 3, 4 |
| Culvert | Year 1, QTR 2, 3, 4 |
| Grubbing/Grading | Year 1, QTR 3, 4 Year 2, QTR 1, 2 |
| Infrastructure | Year 1, QTR 3, 4 Year 2, QTR 1, 2 |
| Vertical Building | Year 1, QTR 3, 4 Year 2, QTR 1, 2, 3, 4 |

*QTR 1 = July, August, September; QTR 2 = October, November, December; QTR 3 = January, February, March; QTR 4 = April, May, June; Year 1 = FY2017 – 2018; Year 2 = FY2018 – 2019.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

KCA Executive Director with assistance from Hookupaa (an emerging CDFI and Training/Technical Assistance provider) will conduct the process and outcome evaluations quarterly with timely mid-term and final reports submitted to the appropriate agencies, related to the development of the Center. Hookupaa has established combined procedures for evaluating grant, program, and project management. The procedures begin with and emphasize data collection and documentation that include on-site and desk reviews assessing the following:

Overall compliance with contract terms: The contract will be categorized into project, finance, and administration. Each component will be used as the standard by which to compare the progress of the project within each of these components. This procedure will help to analyze the overall compliance of the agencies with the contract.

Degree to which performance targets are being met: The performance targets will be the standard by which the project is meeting the performance objectives/outcomes. Each objective/outcome and its target will be outlined in monthly/quarters of the project period and these will be used each monthly/quarter for performance evaluation.

Achievement of project goals: Reporting, which are the summation of the various activities, will measure to which degree the project goals are being met. Each

month/quarter, the achievements will be examined in relation to the goals and if the progress is not on target, corrective action will be taken.

Accuracy and completeness of the documentation: A checklist will be developed to indicate required items that are needed for all records and fiscal files to ensure accurate, complete, and consistent documentation.

Adherence to standard operating procedures, personnel rules, and practices: Measures for compliance to administrative requirements, such as procedures for personnel rules and practices, as well as the requirements for referrals and record keeping will be followed.

Assessment of project effectiveness and efficiency: An analysis of the project will provide data to measure the effectiveness and efficiency of the project performance, impact, design and administration.

Performance evaluation: A critique of the overall project performance will be measured by using both outcomes and process evaluation. It will measure the effectiveness and efficiency of the project through the activities performed, as well as the comparison of expenditures to the derived outcomes. Impact evaluation will be limited to immediate impact. This will be measured by the increase in income and in skills for employment. While design evaluation will not be the primary focus, the result of the process evaluation, the corrective actions taken due to the information from the monitoring activities will result in design modifications. These may be in the system of reporting or in the process of intake, for example. As such, an indirect design evaluation will be included in the plan for evaluation.

Sound administrative and financial management practices: The Executive Director and Board of Directors will check financial records insuring that records are maintained in compliance with standards and that files are accurate and complete. Examination of procedures, and whether set procedures are followed, will also be recorded and analyzed to see if modifications are needed.

Jobs created by this project will fall into the following categories: The first category includes construction jobs needed to build the Kailapa Community Resource Center, the second category are Kailapa Community Resource Center full-time and part-time jobs, the third category includes micro-enterprises, small businesses, and workforce development, and fourth category is within partnering education institutions, non-profits, and community.

Additional contractors for the Center will be solicited through a bidding process developed and monitored by the Executive Director and Board of Directors. All contractors hired for this project will be required to have the appropriate licenses and accreditations, as appropriate to the task being requested.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide

a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The first measure of effectiveness will be administration's ability to navigate the release of GIA funds. Administrative duties that will measure effectiveness will also include soft construction activities (i.e. contracts, material orders, mobilization)

| Outcome | Measure(s) of Effectiveness |
|-------------------|--|
| Roadway | Engage Architect/Engineers. Submit Plans/Specifications for Approval/Permitting. Mobilize General Contractor. Complete Construction Tasks, such as: Earthwork, Foundation, Drains and Storm Sewers, Paving, and Markings. |
| Culvert | Submit Plans/Specifications for Approval/Permitting. Mobilize General Contractor. Complete Construction Tasks, such as: Earthwork, Excavation, Foundation, Install Culvert, Drains and Storm Sewers, Paving, and Markings. |
| Grubbing/Grading | Submit Plans/Specifications for Approval/Permitting. Mobilize General Contractor. Complete Construction Tasks, such as: Site Preparation, Grubbing, and Grading. |
| Infrastructure | Complete Construction Tasks, such as: Utilities and Foundation/Pad. |
| Vertical Building | Complete Construction Tasks, such as: Building Vertical. |

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-------------|-----------|-----------|-----------|-------------|
| \$2,040,000 | \$510,000 | | | \$2,750,000 |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.
- Office of Community Services CEDs Funding
 - CDFI Fund New Markets Tax Credit Program
 - USDA
 - County of Hawaii
 - Office of the Administration for Children and Families ANA Funding
 - Private Foundations (to be determined)
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

KCA has not been granted state and/or federal tax credits within the prior three years. KCA is actively seeking New Markets Tax Credit to support the development of the Center. Currently, KCA has a verbal commitment of \$5MM in New Markets Tax Credit from a Community Development Entity (CDE) who serves only native communities. It is estimated that New Markets Tax Credit could provide a 17 – 22% subsidy to the project, upon KCA raising 78 – 83% of the project costs. If the 2018 Grant-in-Aid is awarded, KCA will have the leverage to access these funds.

New Markets Tax Credits (NMTC) Program

The federal New Markets Tax Credit (NMTC) program is currently the largest federal economic development incentive program. The program was enacted as part of the Community Renewal Tax Relief Act of 2000 to encourage investment in low-income urban neighborhoods and rural communities that lack access to the capital needed to support and grow businesses, create jobs, and sustain healthy local economies.

The original authorizing legislation provided \$15 billion in NMTC authority between 2000 and 2007. With extensions of the program, to date, the Community Development Financial Institutions (CDFI) Fund has awarded a total of \$45.5 billion in New Markets Tax Credit allocation authority.[1] Since its inception, the NMTC Program has created or retained an estimated 358,800 jobs, supported the construction of 17.1 million square feet of manufacturing space, 49.4 million square feet of office space, and 42.7 million square feet of retail space.[2]

According to Treasury Department data, between 2003 and 2010, the NMTC generated over \$20 billion in private investment in communities with high poverty rates, low incomes and high

¹ "NMTC Qualified Equity Investment Report." United States Department of the Treasury, Community Development Financial Institutions Fund New Markets Tax Credit Program. Published on November 2, 2015. Viewed on November 9, 2015. <https://www.cdfifund.gov/Documents/Nov.%202015%20QEI%20Issuance.pdf>.

² "NMTC Program Fact Sheet." United States Department of the Treasury, Community Development Financial Institutions Fund New Markets Tax Credit Program. Viewed November 9, 2015. https://www.cdfifund.gov/Documents/CDFI_NMTC.pdf.

unemployment rates.[3] This \$20 billion leveraged an additional \$25 billion in capital from other public and private sources, financing almost 3,000 projects ranging from urban health care centers to rural factories and small business loan funds.[4]

On January 3, 2013 President Obama signed the American Taxpayer Relief Act of 2012 that included an extension of the New Markets Tax Credit Program for 2012 and 2013. The tax credit allocation authority is \$3.5 billion for each year.[5] If history is any guide, this \$1.8 billion in federal investment will leverage more than \$14 billion in total investment in rural and urban areas struggling with high rates of unemployment and poverty, creating over 100,000 jobs.[6] In April 2016, Treasury announced it would combine the 2015 and 2016 rounds, for a total of \$7 billion in NMTC allocations, allowing the 2016 and future award rounds to be announced in the year in which they are authorized. This action was made possible as a result of the PATH Act, which Congress passed in December 2015, providing for a five-year extension. The legislation provided the single largest and longest investment in the community development program's history.[7]

NMTCs are a tax credit, not a tax deduction. A tax credit can be given to the IRS instead of making a cash payment for taxes owed by the investor. The investor is typically a bank or insurance company.

NMTC is very flexible and can be used for a wide range of purposes. Most types of businesses, including not-for-profit businesses are eligible for NMTC subsidy. The program has supported a wide variety of community and economic development initiatives including restaurants, childcare facilities, community centers, charter schools, supermarkets, shopping centers, manufacturing and industrial facilities, health care centers, and mixed-use buildings with affordable housing. For the many communities that could benefit from the NMTC, the first step is to understand how it works.

In brief, the Community Development Financial Institutions (CDFI) Fund, part of the U.S. Treasury Department, certifies qualified community development entities (CDEs) and conducts competitions for the allocation of NMTCs to CDEs. An "allocation" allows the CDE to select a project and coordinate funding, including by receiving the tax credit investor's capital and directing the tax benefits to the investor.

³ Ibid.

⁴ Ibid.

⁵ "New Markets Tax Credit Program Update." United States Department of the Treasury, Community Development Financial Institutions Fund. Last updated/reviewed: 01/03.2013. Viewed March 11, 2013. http://cdfifund.gov/news_events/CDFI-2013-01-New-Markets-Tax-Credit-Program-Update.asp.

⁶ "New Markets Tax Credit Coalition Commends Extension of New Markets Tax Credit in American Taxpayer Relief Act. Fiscal Cliff Legislation Provides Two-Year Extension to Federal Tax Credit Program Proven to Fuel Private Investment in Economically Distressed Communities." NMTC Coalition. Posted on January 4, 2013. Viewed March 11, 2013. <http://nmtccoalition.org/2013/01/new-markets-tax-credit-coalition-commends-extension-of-new-markets-tax-credit-in-american-taxpayer-relief-act/>.

⁷ "Treasury Announces Record \$7 billion in NMTC Award." NMTC Coalition. Posted on January 17, 2016. Viewed January 17, 2017. <http://nmtccoalition.org/2016/11/17/treasury-announces-record-7-billion-in-nmtc-award/>.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

Federal, State, and County Funding Sources Totaling \$1,174,745.00

- \$20,000: 2013 County of Hawaii County Council Contingency (Expended)
- \$12,000: 2013 State of Hawaii, Hawaii Tourism Authority (Expended)
- \$15,000: 2014 County of Hawaii Grant (Expended)
- \$60,000: 2014 State of Hawaii Grant-in-Aid (Expended)
- \$98,995: 2014 State of Hawaii DLNR/DAR (Expended)
- \$15,000: 2014 County of Hawaii County Council Contingency (Expended)
- \$315,000: 2015 State of Hawaii Grant-in-Aid (Expended)
- \$35,000: 2015 County of Hawaii Community Grant (Expended)
- \$8,000: 2015 Office of Hawaiian Affairs Ahahui (Expended)
- \$16,750: 2016 County of Hawaii Community Grant (Expended)
- \$8,000: 2016 Office of Hawaiian Affairs Ahahui (Expended)
- \$71,000: 2016 County of Hawaii Parks & Recreation (Expended)
- \$500,000: 2017 State of Hawaii Grant-in-Aid (Requested Release in 2017)

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

KCA does not have a balance of unrestricted current assets, as of December 31, 2017.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KCA leadership has a broad range of experience to support this project and continues to work with the University of Hawaii Department of Urban and Regional Planning, DHHL, Habitat for Humanity West Hawaii, PGA, R.M. Towill Corporation, Fritz Harris-Glade, Goodfellow Brothers Inc., Hookupaa, Respect the Ocean, Keala Pono Archaeological Consulting Services, Uilani Macbaio, Big Island Botany LLC, and numerous community organizations to ensure project success.

The Center began with an extensive planning process facilitated by the University of Hawaii at Manoa Department of Urban and Regional Planning that produced an 84-page Kailapa Plan. Three essential questions guided activities and discussions in the planning process:

- What will a healthy and thriving Kailapa Homestead Community look like twenty years from now?
- How can a community resource center help you reach that vision for Kailapa?
- What might the community resource center look like?

Furthermore, DHHL funded and facilitated the development of an extensive Kawaihae Regional Plan that facilitated extensive partnerships inclusive of Kamehameha Schools, QLCC, Alu Like, Papa Ola Lokahi, OHA, County of Hawaii, DLNR, Nature Conservancy, DOT Highways Division, DOT Harbors Division, Hale Ia, Edward K. Noda & Associates, National Park Services, Hawaii Department of Water Supply, Kahua Ranch, and HMSA.

The extensive work of Ms. Diane Kanealii, serving as Executive Director, has garnered the funds required to complete the Playground and Pavilion. It is also the perseverance, guidance, and support of the KCA volunteer Board of Directors that ensures the success of the Center by tracking the financial and timeline goals, along with identifying volunteers and ensuring the project remains focused. The Board of Directors currently consists of seven volunteers: Sam Peck, President; Robert “Koko” Lyman, Vice-President; Lynn Jardine, Treasurer; Isabel “Izzy” Kala’au – Catrett, Secretary; Richard “Kalani” Grace, Director; Wyman “Keala” Drummondo, Director; and Kaleo Bertelmann, Director.

Sam Peck, President

Sam has been a Kailapa Hawaiian Homestead resident since 2003. He takes his position as President very seriously. He is known well in the community and works hard to communicate with fellow members and gets the residents motivated to serve and volunteer in various capacities. He has been employed with Goodfellow Brothers Inc. for 26 years as a Foreman and Heavy Equipment Operator specializing in the development and installation of residential and commercial infrastructure.

Robert “Koko” Lyman, Vice-President

Koko was born and raised in Honolulu. He has been a Kailapa Hawaiian Homestead since 2014. He has been employed with Kai Pono Builders for 15 years. He has past experience working with the Mason Union, Electrical Union, Iron Worker’s Union, and Carpenter’s Union. Koko enjoys spending time with his wife Tiffanie, 5 children, and 7 grandchildren. He hopes to build his community into a place where kids can raise their kids.

Lynn Jardine, Treasurer

Lynn was born in Hilo and raised in Pepeekeo. She has been a Kailapa Hawaiian Homestead resident since 2002. She has been employed with Parker School as their Controller for the past 6 years. She has extensive experience in construction, non-profit, and auditing accounting in both the public and private sector. She has an educational background in Business Management and Organizational Behavior. Lynn hopes to help the community by working to create a positive

business model for success and sustainability. In her free time, she enjoys spending time with her 3 children and maintains an active lifestyle.

Isabel "Izzy" Kala'au – Catrett, Secretary

Izzy was born and raised in Honolulu. She has been a Kailapa Hawaiian Homestead resident for more than 10 years. She is a Kamehameha Schools Alumni and attended Chaminade University and UH Hilo. She is currently employed at Mauna Kea Resort as the Spa Manager. Izzy is an active member of the Kawaihae Canoe Club where she serves as Board Secretary.

Richard "Kalani" Grace, Director

Kalani was born and raised in Kealahou. He has been a Kailapa Hawaiian Homestead resident since 2009. Kalani enjoys spending time with his family, fishing, ranching, and hunting. Kalani focuses his board energy on representing generations of Native Hawaiians who live traditional management practices.

Wyman "Keala" Drummond, Director

Keala was born and raised in Waimea. He has been a Kailapa Hawaiian Homestead resident since 2009. He is employed as a commercial truck driver for Bertelmann Inc. and has a total of 28 years with the construction/hauling industry. Keala joined the board to support the Homesteads' efforts to develop a safe place for children. He is also a strong advocate of KCA's mission and goals. Keala enjoys spending time with his family, participates in ranching activities, and serves his church diligently.

Kaleo Bertelmann, Director

Kaleo was born and raised in Waimea. He has been a Kailapa Hawaiian Homestead resident since 2011. He has been employed as a heavy equipment operator with RIVCO for 2 years and has a total of 20 years in the construction industry. He enjoys time with his family, working on the Makalii canoe, and serving his community. Kaleo is active in ocean and shoreline conservation and sustainable practices that includes: hunting, fishing, diving, and ranching. Kaleo provides the board with knowledge and skills pertaining to responsible self-sufficiency and reliance.

Verifiable Experiences

State of Hawaii, Department of Land and Natural Resources, Department of Aquatics Resources, and Hawaii Tourism Authority Grant

Task Accomplished

Ungulate and erosion mitigation. Installing ungulate proof fencing. Fencing in cultural areas – preserving and protecting it from development and feral animals. Protect the historical trails and sites. Native plant propagation and out-planting. Designed and installed interpretive signage.

Built sediment catching dam to prevent flood waters from carrying debris into the ocean to improve coral health and protect the reef ecosystem. Community workdays to train future generations in restoration and conservation and introduce STEM professions. Increase capacity within our community to support and be a part of a resilient environment. Hands-on education through workshops. Hands-on opportunities to engage in actual proven propagation, outplanting, and watering techniques specific to dry-land plants.

Office of Hawaiian Affairs Ahahui Grant

Task Accomplished

Annual Na Kilo Aina Fish Camps. The vision and goal of the Na Kilo Aina Fish Camps is Aina Momona – a lush, rich, abundant land and ocean that will nourish the body, mind, and soul. Through observation and holistic understanding of our living community (people and place), we will engage each other in our community’s journey to Aina Momona here in Kawaihae. Broaden and expand the understanding of Kawaihae. Find ways in which we can continually contribute to the health and wellness of Kawaihae. Kawaihae has fed our people and families for generations, now we want to gather and find ways in which we can continue to feed Kawaihae. Camps strengthen relationships to Kawaihae by supporting responsible ocean dwellers/user who will continue to care for our islands. Strengthening the “kilo” (or observer) in each of us. Begin the journey to better understand the many moods and characteristics of Kawaihae to achieve a state of Aina Momona.

County of Hawaii Community Grant

Task Accomplished

Community food security and self-reliance programming. Installed large greenhouse 96' x 24" for aquaponics system. Growing food for community subsistence and sales for economic development. Community installing smaller systems for family consumption. Children’s playground built with community volunteers. Provide children with a safe place to play. Promote exercise and better physical health and social skills. Building community cohesiveness. Trained community members in Emergency Response through the County of Hawaii Fire Department. Purchased disaster response supplies and equipment. Became FireWise Certified in December 2016.

County of Hawaii Community, State of Hawaii GIA, Private Foundations Grant

Task Accomplished

Gathering space. Completed all land surveys, archeological survey, environmental impact statement/environmental assessment, and entitlements. Received FONSI. Began community Pavilion construction with volunteers from Kailapa Hawaiian Homestead and Habitat for Humanity West Hawaii to provide a building with open space, office, storage area, and restrooms. Completed Playground. Installed community mailboxes with UDSPS delivery. Planning the remaining Center phases (i.e. emergency disaster shelter, technology center,

certified kitchen, classrooms, meeting rooms, and recreational areas that will serve South Kohala).

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Pavilion office space will serve as Kailapa Community Association temporary home, until the Center is constructed. The Center will include smart classrooms, technology spaces, large meeting/gathering multi-purpose areas, a certified kitchen, restrooms, art and storage spaces, walking and jogging pathways and trails, various athletic areas, and a wellness/community garden.

KCA received site control from DHHL on August 1, 2011. License No. 751 was issued to Kailapa Community Association, Kawaihae, Hawaii to use a 14.334-acre parcel for the development.

On July 10, 2013 DHHL acknowledged and approved the Community Center Improvement Plan dated March 2013 that was submitted on behalf of Cole Custom Drafting by KCA. The approval obtained allowed KCA to apply for and obtain the applicable County of Hawaii permits as necessary, inclusive of the Pavilion (final construction phase) and Playground (completed).

During the June 16 – 17, 2014 DHHL Hawaiian Homes Commission meeting, DHHL authorized an approval for the option to extend the term of Right-of-Entry Permit No. 449 issued to KCA for its proposed community Wellness Park.

KCA has completed community focus groups, land preparation, landscaping, and building plans, specifically related to the Pavilion and Playground. KCA has a building permit and is currently wrapping-up the Pavilion construction. The Playground has been completed. In order to receive the building permit, KCA updated the archeological report, as requested by SHPD and received an EA Finding of No Significant Impact (FONSI) at the February 2016 DHHL Commission Meeting.

As of today, KCA has expended \$674,745 and requested the release of \$500,000 in CIP funds. These funds have supported the Playground completion and Pavilion construction. The horizontal construction (grubbing/grading, underground utilities, and pad) of the Pavilion is completed, less the paved parking lot and installation of parking lot lights. The vertical construction of the Pavilion is completed and the final stages of completion are underway (i.e. punch list). Architect Fritz Harris-Glade, Jason Tateishi, P.E., Construction Manager Manu Saito, and Executive Director Diane Kanealii have been managing the design and construction of the Playground and Pavilion, along with overseeing the engineers/subs in relation to electrical, sewage, and water.

All facilities will be ADA compliant.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

KCA is a volunteer organization with an elected Board of Directors. The Board of Directors currently consists of seven volunteers: Sam Peck, President; Robert “Koko” Lyman, Vice-President; Lynn Jardine, Treasurer; Isabel “Izzy” Kala’au – Catrett, Secretary; Richard “Kalani” Grace, Director; Wyman “Keala” Drummondo, Director; and Kaleo Bertelmann, Director.

Ms. Diane Kanealii serves as the KCA Executive Director and is responsible for the management of grants and contracts awarded to KCA. Ms. Kanealii is a retired nurse who began her career in 1975. She received her nursing degrees from Hawaii Community College and the University of Phoenix. Ms. Kanealii and family built their home in Kailapa Hawaiian Homestead as part of the self-help program in 2002 and became permanent residents in 2006. Since that time, she has served as a KCA member, elected as President in 2010, and was hired as the Executive Director in February 2014. She also serves on the Kai Kuleana Network Board, uniting to care for West Hawaii’s coastal and marine communities. Ms. Kanealii is also a member of Kailapa’s Community Emergency Response Team (CERT) and works with the South Kohala Community Development Plan Action Committee (SK CDP AC).

Hookupaa continues to provide Kailapa Community Association with extensive Training and Technical Assistance that includes and is not limited to: grant writing, compliance, and reporting; project management and facilitation; and board and organizational support.

Other consultants and partners include and not limited to: University of Hawaii Department of Urban and Regional Planning, DHHL, Habitat for Humanity West Hawaii, R.M. Towill Corporation, Architect Fritz Harris-Glade, Goodfellow Brothers Inc., Keala Pono Archaeological Consulting Services, U’ilani Macabio, Big Island Botany LLC, Kamehameha Schools, Ka Lae Wa’a, UH Sea Grant, NOAA, OHA, County of Hawaii, Nature Conservancy, Hui Aloha Kiholo, DOT Highways Division, DOT Harbors Division, Hale I’a, and National Park Services, Ala Kahakai National Historic Trails and the Kai Kuleana Network.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Kailapa Community Association is a volunteer board with a salaried Executive Director. Compensation currently occurs through contracts that are determined by grant awards, and therefore salary is based on funding. At this time, the Executive Director position is not a funded position. Currently, the Executive Director has chosen to serve as a volunteer.

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Kailapa Community Association (KCA) is a 501(c)(3) federally recognized nonprofit organization.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

KCA will continue to seek program, private, and foundation grants that support education and preservation/environmental protection. KCA will also continue to implement fundraising events, food security project for subsistence, and socioeconomic development projects that will raise capital to complete the project and operate sustainably.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

See Attached.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

See Attached.

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Yes, Kailapa Community Association confirms and acknowledges that the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, as stated above.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Kailapa Community Association

| BUDGET CATEGORIES | Total State Funds Requested (a) | Total Federal Funds Requested (b) | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|--|----------------------------------|---|
| A. PERSONNEL COST | | | | |
| 1. Salaries | | | | |
| 2. Payroll Taxes & Assessments | | | | |
| 3. Fringe Benefits | | | | |
| TOTAL PERSONNEL COST | | | | |
| B. OTHER CURRENT EXPENSES | | | | |
| 1. Airfare, Inter-Island | | | | |
| 2. Insurance | | | | |
| 3. Lease/Rental of Equipment | | | | |
| 4. Lease/Rental of Space | | | | |
| 5. Staff Training | | | | |
| 6. Supplies | | | | |
| 7. Telecommunication | | | | |
| 8. Consultants | 250,000 | | | |
| 9. Entitlements | 50,000 | | | |
| 10. | | | | |
| 11. | | | | |
| 12. | | | | |
| 13. | | | | |
| 14. | | | | |
| 15. | | | | |
| 16. | | | | |
| 17. | | | | |
| 18. | | | | |
| 19. | | | | |
| 20. | | | | |
| TOTAL OTHER CURRENT EXPENSES | 300,000 | | | |
| C. EQUIPMENT PURCHASES | | | | |
| D. MOTOR VEHICLE PURCHASES | | | | |
| E. CAPITAL | 2,450,000 | 50,000 | 75,000 | 1,696,500 |
| TOTAL (A+B+C+D+E) | 300,000 | 50,000 | 75,000 | 1,696,500 |
| SOURCES OF FUNDING | | Budget Prepared By: [REDACTED] | | |
| (a) Total State Funds Requested | 2,750,000 | 808-640-3195 | | |
| (b) Total Federal Funds Requested | 50,000 | Name (Please type or print) _____ Phone | | |
| (c) Total County Funds Requested | 75,000 | 1/18/18 | | |
| (d) Total Private/Other Funds Requested | 1,696,500 | Signature of Authorized Official _____ Date | | |
| TOTAL BUDGET | 4,571,500 | Executive Director _____ Name and Title (Please type or print) | | |

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Kallapa Community Association

| POSITION TITLE | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|-----------------|--|-------------------------------------|
| Not Applicable | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| | | | | \$ - |
| TOTAL: | | | | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Kailapa Community Association

| DESCRIPTION EQUIPMENT | NO. OF ITEMS | COST PER ITEM | TOTAL COST | TOTAL BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
| Not Applicable | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | \$ - | |
| JUSTIFICATION/COMMENTS: | | | | |

| DESCRIPTION OF MOTOR VEHICLE | NO. OF VEHICLES | COST PER VEHICLE | TOTAL COST | TOTAL BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| | | | \$ - | |
| TOTAL: | | | \$ - | |
| JUSTIFICATION/COMMENTS: | | | | |

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Kailapa Community Association

| FUNDING AMOUNT REQUESTED | | | | | | |
|---|--|-------------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS | | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS | |
| | FY: 2016-2017 | FY: 2017-2018 | FY:2018-2019 | FY:2018-2019 | FY:2019-2020 | FY:2020-2021 |
| PLANS and Entitlements (inclusive of consultants) | | | 300,000.00 | | | |
| LAND ACQUISITION | | | | | | |
| DESIGN | | | | | | |
| CONSTRUCTION | | 500,000.00 | 2,450,000.00 | 1,696,500.00 | | |
| EQUIPMENT | | | | | | |
| TOTAL: | - | 500,000.00 | 2,750,000.00 | 1,696,500.00 | | |
| JUSTIFICATION/COMMENTS: The FY2017-2018 GIA funds were requested in 2017, but said funds have NOT been released. | | | | | | |

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kailapa Community Association

Contracts Total: 1,374,995

| | CONTRACT DESCRIPTION | EFFECTIVE DATES | AGENCY | GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau) | CONTRACT VALUE |
|---|---|------------------------|-----------------------------------|---|-----------------------|
| 1 | Pavilion Planning | 9/15/17 | State GIA 2014 | State of Hawaii | \$ 60,000.00 |
| 2 | Pavilion Materials, Land Prep, Entitlements | 5/16/17 | State GIA 2015 | State of Hawaii | \$ 315,000.00 |
| 3 | Ungulate Exclusion Fencing | 1-12/14 | DLNR-DAR | State of Hawaii | \$ 93,995.36 |
| 4 | Food Security, Self-Reliance | 6/15-6/16 | County of Hawaii Community | County of Hawaii | \$ 35,000.00 |
| 5 | Septic System | 6/14-6/15 | County of Hawaii Contingency | County of Hawaii | \$ 15,000.00 |
| 6 | Community Planning, AIS, Topography | 12/13-12/15 | Kohala Ranch/DHHL | | \$ 100,000.00 |
| 7 | FLEX-Operational | 6/14-6/15 | Hawaii Community Foundation | | \$ 35,000.00 |
| 8 | HAPA Fundraising Match | 6/14 | Hawaii Community Foundation | | \$ 2,500.00 |
| 9 | Wellness Park Interpretive Signage | 1/14-1/15 | Hawaii Tourism Authority | State of Hawaii | \$ 12,000.00 |
| 10 | Malama Aina - Shoreline Clean-up | 4/14 & 4/16 | Matson Navigation | | \$ 2,000.00 |
| 11 | Na Kilo Aina - Resource Management | 10/15 | Office of Hawaiian Affairs Ahahui | State of Hawaii | \$ 8,000.00 |
| 12 | Wellness Park Planning | 5/13-5/14 | Atherton Foundation | | \$ 10,000.00 |
| 13 | Pavilion Materials | 7/16-12/16 | McInerney | | \$ 25,000.00 |
| 14 | Community Resilience and Self-Reliance | 7/16-6/17 | COH Community Grant | County of Hawaii | \$ 16,750.00 |
| 15 | Pavilion Materials | 5/13/17 | County of Hawaii R & D | County of Hawaii | \$ 20,000.00 |
| 16 | Na Kilo Aina - Resource Management | 9/16/17 | Russell Family foundation | | \$ 5,000.00 |
| 17 | Na Kilo Aina - Resource Management | 10/16/17 | Office of Hawaiian Affairs Ahahui | State of Hawaii | \$ 8,000.00 |
| 18 | Community Pavilion & Playground Equipment | 5/16/17 | Atherton Foundation | | \$ 25,000.00 |
| 19 | Community Playground Foundation | 5/16/17 | Dr. Pepper/Snapple Group | | \$ 15,000.00 |
| 20 | Community Playground Equipment | 1/15-1/16 | County of Hawaii Parks & Rec | County of Hawaii | \$ 71,000.00 |
| 21 | Community Playground Equipment | 7/16/17 | Walmart | | \$ 750.00 |
| 22 | Pavilion Parking Lot & Lights | Not Available* | State GIA 2017 | State of Hawaii | \$ 500,000.00 |
| *Funds were requested in 2017 and have NOT been released, so dates are unavailable. | | | | | |

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kailapa Community Association
(Typed Name of Individual or Organization)



(Signature)

January 16, 2018

(Date)

Diane Kanealii

(Typed Name)

Executive Director

(Title)

§42F-102 Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization or individual;
- (2) The public purpose for the grant;
- (3) The services to be supported by the grant;
- (4) The target group; and
- (5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

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Section 42F-102 Acknowledgement

The undersigned hereby confirms and acknowledges that the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, as stated above.

Kailapa Community Association
(Typed Name of Individual or Organization)



(Signature)

JANUARY 16, 2018

(Date)

Diane Kanealii

(Typed Name)

Executive Director

(Title)