

House District(s) 7

Senate District(s) 4

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Kahilu Theatre Foundation
Dba: Kahilu Theatre

Street Address: 67-1186 Lindsey Road, Kamuela, HI
96743

Mailing Address: 67-1186 Lindsey Road, Kamuela, HI
96743

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name MARIE KERLEY

Title President, Board of Directors

Phone # 808.885.6868

Fax # 808.443.0366

E-mail mimi@kahilutheatre.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

KAHILU THEATRE: SAFETY, SOUND, LIGHTING, MEDIA AND OTHER EQUIPMENT DETERMINED AS URGENT AND IMPORTANT TO THE FUNCTIONING OF THIS VALUED, COMMUNITY-SUPPORTED, MULTIDISCIPLINARY ARTS CENTER.

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$700,000 _____

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 700,000

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ 231,075

MARIE KERLEY, PRESIDENT, BOARD OF DIRECTOR
NAME & TITLE

JANUARY 16, 2018
DATE SIGNED

JAN 17 2018

[Handwritten Signature]
2:40pm

Application for Grants

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background:

Kahilu Theatre Foundation (KTF) first raised its curtain in 1981, offering the town of Waimea quality music, theatre and other forms of the performing arts from a world-class Broadway stage created by the generosity of Parker Ranch heir, Richard Palmer Smart. Managed today as a private, 501(c)3 non-profit, Kahilu, named in honor of Mr. Smart's mother, supports professional and emerging artists, offering world class entertainment, in-house productions, visual arts programs, cultural events, and year-round arts education programs. Our mission is *to make a place where community, creativity, and inspiration thrive*. As a cultural hub and favorite gathering place in Waimea, our 20,000 square foot facility includes a 484-seat auditorium, two visual arts galleries, and a new experimental black box venue for classes, workshops and shows. Our most recent Season, *Indigenous and International*, presented 38 diverse and powerful performances, beginning with two sold out pre-Season Pink Martini concerts in early September and ending with our own Youth Troupe production of *13: the Musical* in June. Between July of 2016 and June of 2017, more than 11,000 student interactions (up 11% from the previous year) were touched by our Arts Ed @ Kahilu programs, including 15 Season Performances for Young Audiences and three summer camps. Over the same period, we made our facility available to 44 local groups including other arts organizations, hula halau, schools, business and government entities. We presented classic movie matinees for seniors and created many other events free and open to the public for families to engage and enjoy the visual and performing arts. Strengthening hotel, media, air and other business partners, our strategic plan's top priority is to continue to amplify our brand so that local, national and international artists are drawn to perform at our premier arts center. To achieve this, our facility must continue its "second act" of renovations and technical upgrades described in this proposal.

2. The goals and objectives related to the request;

Kahilu Theatre has evolved dramatically since it went into "intermission" in May of 2012. We have grown in staff from .5 FTE to 5 full-time, 2 part-time, a Technical Team, and two part-time Independent Contractors who support our Education and Exhibits programs. We are a very small organization with very big ambitions. In 2012 we were the recipient of a \$1.5 million CIP grant and applied these resources to design and construct essential repairs and upgrades to our aging facility, including a full roof replacement, new ADA seating and access, a new performance space, additional office space, auditorium upgrades, and a complete remodel of our front lobby. (No significant upgrades or maintenance had been done in our facility since the Theatre was built in 1981.) The CIP grant was complete in June, 2016, however our facilities renovations continued under the leadership of a group of august Theatre management executives who reside on the Big Island working in partnership with Kahilu staff. Recent highlights included: 1) thorough review of our safety/crisis management (including Broadway standards systems, equipment and certified crowd control training for six Theatre staff), 2) replacement of lighting fixtures to be more energy efficient, 3) inspections with our local Fire Marshall to review compliance and concerns within our physical footprint, and 4) development of a prioritized Theatre equipment list to match our ambitious goals for audience, performer and staff safety, quality programming and community engagement. The following priorities emerged as both urgent and important:

a. Auditorium safety equipment:

- i) An important safety related request is a new orchestra pit safety net. When the stage extension platforms installed over the orchestra pit are removed so that musicians can be placed in the orchestra pit, a safety issue is created due to the possibility of performers, stage technicians, staff, etc falling from the stage into the orchestra pit, injuring themselves and potentially a musician as well. There have been occurrences in theatres across the country where people have been severely injured falling into an orchestra pit, some injuries resulting in death. OSHA now requires fall protection around open orchestra pits and building codes are considering this requirement as well. Our proposal request includes a removable safety net that is stretched across the orchestra pit opening and secured on all

color medium to be added while many of the existing ellipsoidal stage lightings still use 575 watt quartz lamps, especially those used in the catwalks over the auditorium. In addition to generating a lot of heat, the existing stage lighting fixture inventory does not include a sufficient quantity of ellipsoidal fixtures to meet the requirements of certain types of productions, such as musicals and dance performances. This proposal augments Kahilu's existing ellipsoidal fixture inventory with additional 150w LED ellipsoidal fixtures that include red, blue, green, white, amber, cyan and indigo LEDs. As with the LED cyc and wash lights, these fixtures will provide for reduced labor costs since changing color media is not required and a dramatic cost savings associated with reduced power consumption and heat generation which will again reduce the theatre's monthly overhead.

We plan to provide additional 19 degree and 36 degree lens barrels for existing ellipsoidal stage lighting fixtures as well as additional drop-in iris shutters which will allow the diameter of ellipsoidal light beams to narrow or widen, providing optimal lighting control to optimize the presentation of our world-class entertainers.

- iii) Orchestra shells/towers are often used for orchestra, chamber music ensemble and choral group performances to reflect the sound out into the auditorium and also allow the musicians and singers to better hear each other. The Kahilu Theatre does not have an orchestra shell so currently sound from these types of performances is absorbed by the velour stage drapery and goes up into the area above the stage. We hope to provide multiple portable orchestra shell towers which can be arranged in different configurations to best support the variety of orchestral and choral performances and improve the audience experience. The orchestra shell will also improve the audience experience of Kahilu's new Steinway Model D concert piano, purchased in 2015 by 35 individual donors. The orchestra shells are easily moved by a single stage technician and "nest" together to reduce the amount of space required to store them off stage.
- iv) The existing over stage first electric (stage lighting) position is a 40'-0" long steel triangle truss that is raised and lowered by a motorized winch. Since this motorized winch has a maximum weight capacity and this truss is made of steel pipe, it is very heavy, thus the number of stage lighting fixtures that can be hung on this truss is greatly limited. We plan to replace this steel triangle truss with an aluminum triangle truss which is much lighter and will allow an increased number of stage lighting fixtures to adequately present all Kahilu stage events.
- v) The existing house curtain is an Austrian style that is raised and lowered by a fixed speed motorized winch. Unfortunately the speed of the motorized winch is so slow (it takes 17 seconds to be raised OR lowered), it does not allow the house curtain to be "bounced" or moved up or down very quickly for a traditional curtain call. We hope to replace the existing slow, fixed speed motorized winch with a variable speed motorized winch which will allow for many more ways to include our main curtain in the audience/performer interface.
- vi) The existing stage rigging system is comprised of single purchase and double purchase, manually operated counterweight line sets. For single purchase line sets, if 500 lb of scenery or lighting equipment is hung on a over stage batten (pipe), then 500 lb of counterweight must be placed in a counterweight arbor so that the pipe batten is balanced to the point that the stage batten could be raised/lowered by a single stage technician. For double purchase line sets, if 500 lb of scenery or lighting equipment is hung on a over stage batten (pipe), then 1000 lb of counterweight must be placed in a counterweight arbor so that the pipe batten is counterweighted to the point that the stage batten could be raised/lowered by a single stage technician. Unfortunately the majority of the Kahilu stage rigging line sets are double purchase and the counterweight arbors are undersized which means that the stage technician cannot place enough counterweights in the counterweight arbor to safely counterbalance the pipe batten. If the pipe batten is not properly counterbalanced a very unsafe condition is created when more than 330 lb of scenery or stage lighting fixtures are hung on the pipe batten. A limit of 330 lb on a pipe batten greatly reduces the flexibility of the theatre and the type of productions that can be presented. We plan to provide at least eight, 1200 lb capacity, variable speed motorized line sets, each individually controlled by a computerized console to replace the manually operated counterweight line sets used for the existing five stage lighting pipes, as well as in three

scholarships for our programs and every Season performance offers a block of affordable tickets (\$20). We have a volunteer corps of 85 hard-working ushers and administrative assistants and they reflect the diversity of our island.

5. Describe the geographic coverage.

KTF curates a diverse season of arts programming that takes place primarily at our facility in the center of Waimea Town influencing the entire island population of 200,000 residents and visitors and the majority come from Kohala, Kona and Hamakua districts. Our outreach programs extend our impact into schools and private venues island wide. In a strategic plan that is currently being vetted to key stakeholders, we are developing a marketing plan to attract more neighbor island visitors through our partnerships with airlines and hotels. With the technology and equipment upgrades described in this proposal, we anticipate extending the Kahilu Theatre experience to national and international markets with "Live from the Kahilu" podcasts and other multi-media products, connecting the Kahilu story with the Parker Ranch Dynasty and the lineage of Kamehameha closely intertwined with our Theatre's legacy.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Kahilu Theatre recently completed a multi-year phase one renovation of our facility, giving us invaluable experience to effectively prepare us to manage the "second act" of our project. Theatre management and our Facilities committee are a high functioning team which has already researched and analyzed all the components of this capital project and have a project manager who has developed a plan for bidding, selecting, purchasing, receiving, installing, training and monitoring the systems purchased under this grant.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The Artistic Director (AD) maintains our list of prioritized capital improvements, which are reviewed at least monthly by the Facilities Committee and reported at the Board level as needed. Once funds are released by the State, the prioritized purchases will be scheduled according to the availability of the Theatre's calendar. In addition to intermittent "dark weeks" throughout the year, the Theatre has planned two annual blocks of time in the facility for maintenance and repair projects, in August and December, where these services will be completed without infringing upon performances. The list of equipment needs in this proposal will be purchased and installed by June 30, 2019.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Theatre management staff and Board have been reviewing our equipment upgrades monthly over the past year. Project Manager Darrell Ziegler, who has agreed to manage this project pro bono, will be responsible to monitor all aspects of this project, including the training of all equipment use by company representatives who have been included in the vendor agreements for this project. The Facilities Committee will continue to meet to evaluate and improve our results and plan for any additional equipment our Theatre will require in the future.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The equipment will be installed, when required, by licensed and insured technicians to ensure optimum benefit and useful life expectancy. We have systems in place now that manage inventory, track training and maintenance of equipment introduced by outside vendors expert in these technical systems. Of greatest value in ensuring effectiveness is the combined Theatre management experience of our Artistic Director, Executive Director and our Project Manager.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
211,800	306,420	191,775	221,080	\$931,075

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

KTF is managing a multi-year (2017 – 2021) fundraising campaign for major gifts that will be designated to both program and capital support. The organization has already procured two legacy gifts to name the Mike Luce Studio and the Simperman Gallery, at \$100k and \$200k levels, respectively. A “Name my Seat” campaign will begin its “silent phase” in FY2019 and harvest the good will and commitment of our patron base. In addition KTF will implement its annual advancement plan that secures philanthropy through memberships, three fundraising events, event sponsorships and an annual direct mail appeal. In FY2019, we are anticipating raising \$231,075 in Name a Seat donations from our existing patron base.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
Not Applicable. Kahilu Theatre is a non-profit, 501 (c) 3 organization

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.
See attached Form: Government Grants and Contracts

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.
See attached Balance Sheet.
\$2,219,417.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Incorporated in 1980, Kahilu Theatre has been operating as a multidisciplinary arts center for more than 30 years, with annual budgets ranging from \$500,000 to \$1.6 million in the current fiscal year. It successfully completed the \$1.5 million CIP GIA awarded in 2012 and Theatre goes benefit from the safety and aesthetic upgrades as a result of this grant. Under the direction of the Executive Director and Artistic Director, the facility has been undergoing a multi-year physical plant review to continue bring the facility up to code and realize the full potential of this extraordinary performance venue. The Board of Directors has organized a sophisticated brain trust of local business executives, technical staff, as well as two Broadway management executives to serve with relevant Theatre staff on a Facilities Committee to design, develop and manage the organization's physical assets.

Recent relevant grants and donations:

\$1.5Million GIA CIP for Theatre repairs and upgrades, completed 6.30.16

\$100,000 Naming Opportunity to complete the construction of the Mike Luce Studio Black Box venue, completed 6.30.17

\$200,000 Naming Opportunity to upgrade features of one of the Kahilu Theatre's visual arts gallery, the Simperman Gallery, completed 8.14.17

See attached resumes of Executive Director, Artistic Director and Project Manager.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Kahilu Theatre was founded and built by Richard Palmer Smart, related to the Kamehameha lineage and the Parker Ranch family. After Richard's death in 1992, the Theatre became part of the Parker Ranch Trust, and in 2001, Kahilu Theatre Foundation was granted a 30-year lease payable at \$12/year. The facility is a 20,000 square-foot building, housing a 484 seat auditorium, proscenium Theatre stage, orchestra pit, Black Box Theatre, dressing rooms, costume rooms, a front lobby, multiple office spaces, and two visual arts galleries. Kahilu is ADA compliant.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director: \$78,000

Artistic Director: \$70,000

Director of Operations: \$51,000

VI. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Kahilu Theatre Foundation is a registered non-profit in the State of Hawaii and is governed by a 100% volunteer Board of Directors. Our Federal EIN# is 99-0200138.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

Received by the applicant for fiscal year 2018-19, but

The funds requested for fiscal year 2018-19 are to complete projects planned and started with 2014 GIA funding and subsequent unrestricted donations received in 2016 -2017. The State funding will complete the prioritized equipment features that have been vetted by staff and the Facilities committee and approved by the Board of Directors.

Not received by the applicant thereafter.

Initiation of planned purchases will be deferred until funding is secured from private foundations and individuals. The Kahilu Theatre is in the silent phase of a Naming Opportunities Campaign and revenue from this campaign is discretionary. The Name a Seat portion of the campaign will commence in 2019 and the staggered "seating rights" will generate these identified capital improvement funds over time.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

See attached.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

See attached.

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The grant proposal contained herein complies with the definition of being used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

App

Kahilu Theatre Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				21,800
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				21,800
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	700,000			209,275
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	700,000			231,075
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	700,000	Deborah Goodwin		
(b) Total Federal Funds Requested		808 895.6868 x 109		
(c) Total County Funds Requested		Phone		
(d) Total Private/Other Funds Requested	231,075	- 2.20.18		
		Date		
TOTAL BUDGET	931,075	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: _____ Kahilu Theatre Foundation _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Artistic Director	1	\$70,000.00	20.00%	\$ 14,000.00
Executive Director	1	\$78,000.00	10.00%	\$ 7,800.00
Project Manager	1	Pro Bono	100.00%	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				21,800.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Kahilu Theatre Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Safety, Stage, and Patron Experience				
#1 Electric Aluminum Truss	1.00	\$4,000.00	\$ 4,000.00	
Side Masking Tabs	1	\$10,000.00	\$ 10,000.00	
Wenger "Strata" Pit Filler Platforms	2	\$19,500.00	\$ 39,000.00	
Orchestra Shell	1	\$64,000.00	\$ 64,000.00	
Variable Speed House Curtain Motor	1	\$6,000.00	\$ 6,000.00	
Motorized Line Sets	8	\$22,500.00	\$ 180,000.00	
Orchestra Pit Safety Netting	1	\$3,500.00	\$ 3,500.00	
Auditorium Seating	485	\$400.00	\$ 194,000.00	
Audio Wireless Intercom Headset	4	\$875.00	\$ 3,500.00	
Portable Wireless System	2	\$1,500.00	\$ 3,000.00	
Assorted Microphone Stands	12	\$42.00	\$ 500.00	
10 ft. Star Quad Mic/DMX Cables	12	\$25.00	\$ 300.00	
25 ft. Star Quad Mic/DMX Cables	12	\$37.50	\$ 450.00	
50 ft. StartQuad Mic/DMX Cables	6	\$50.00	\$ 300.00	
Chauvet Ovation LED Cyc Lights	9	\$1,200.00	\$ 10,800.00	
ERC Source4 19&26 Degree Lens, 20 amp twist	12	\$500.00	\$ 6,000.00	
ETC Source4 Lens only with 19&36 Degrees	12	\$175.00	\$ 2,100.00	
ETC Source4 Drop-In Iris Shutter	12	\$140.00	\$ 1,680.00	
Elation Six Par 200 with Gel Frame Holder/Barn	12	\$1,167.00	\$ 14,000.00	
ETC Source4 LED Lustre+ Ellipsoidals	12	\$3,200.00	\$ 38,400.00	

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	0
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: _____Kahilu Theatre Foundation_____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT			700000	209275		
TOTAL:			700,000			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App:

Kahilu Theatre Foundation

Contracts Total:

1,667,552

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Presenting Season Support	5.30.14 -5.30.15	County of Hawaii	Hawaii	\$20,000
2	Film Screenings for Health and Wellness	5.30.2014 - 5.30.16	County of Hawaii	Hawaii	\$3,500
3	Presenting Season Support	5.30.15 - 5.30.16	County of Hawaii	Hawaii	\$20,000
4	Presenting Season Support	5.30.16 - 5.30.17	County of Hawaii	Hawaii	\$25,000
5	Presenting Season Support	5.30.17 - 6.30.18	Hawaii Tourism Authority	State	\$30,000
6	Arts Education Program Support	8.12.14-9.4.15	State of Hawaii	State	\$17,319
7	Arts Education Program Support	9.18.15 - 10.02.17	Hawaii State Foundation on Cul	State	\$15,989
8	Arts Education Program Support	6.01.16 - 3.10.17	Department of Education	State	\$15,744
9	Kapa exhibition and outreach	6.15.16 - 2.15.17	Hawaii State Foundation on Cul	State	\$10,000
11	Capital Improvement Project	6.30.14 - 6.30.16	State of Hawaii DAGS	State	\$1,500,000
12	Presenting Season Support	3.31.14 - 5.30.15	National Endowment for the Arts	U.S.	\$10,000
13					
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Kahilu Theatre Foundation
Grant in Aid Application

List of Attachments:

- Balance sheet as of December 31, 2017
- Resumes of Executive Director, Artistic Director and Project Manager
- Certificate of Good Standing
- Declaration Statement
- Letters of Support
- Images of Kahilu Theatre

The Kahilu Theatre Foundation
Balance Sheet
 As of December 31, 2017
 Dec 31, 17

ASSETS

Current Assets

Checking/Savings

1025 · FHB Operating Acct. #04-098803	188,473.83
1026 · FHB Maximizer Svgs. #04-940407	121,975.18
1027 · FHB Working Capital #04-940393	140,401.80
1028 · FHB Capital Fund Acct #1640	11,245.00
1040 · Bar - Cash on Hand	20.00
1050 · Box Office - Cash on Hand	700.00

Total Checking/Savings 462,815.81

Accounts Receivable

11010 · Accounts Receivable-Grants	6,554.00
11200 · Pledges Receivable	100,000.00

Total Accounts Receivable 106,554.00

Other Current Assets

1400 · Prepaid Expenses	110,068.41
1420 · Prepaid Insurance	12,095.50

Total Other Current Assets 122,163.91

Total Current Assets 691,533.72

Fixed Assets

1480 · Furniture & Fixtures

1485 · 2014/16 Furn. & Fixtures	275,787.41
1480 · Furniture & Fixtures - Other	3,295.90

Total 1480 · Furniture & Fixtures 279,083.31

1500 · Property/Machinery & Equipment

1505 · 2014/16 Machinery & Equipment	207,968.37
1500 · Property/Machinery & Equipment - Other	324,713.63

Total 1500 · Property/Machinery & Equipment 532,682.00

1510 · Leasehold Improvements

1515 · 2014/16 Leasehold Impvts.	1,005,471.59
1510 · Leasehold Improvements - Other	763,724.70

Total 1510 · Leasehold Improvements 1,769,196.29

1630 · Accum. Depr. - New -862,873.44

Total Fixed Assets 1,718,088.16

TOTAL ASSETS 2,409,621.88

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	101,511.01
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Total Accounts Payable 101,511.01

Credit Cards

2100 · Credit Cards payable	
2101.1 · FHB Bankcard - CC #6795	-97.26

Total 2100 · Credit Cards payable -97.26

Total Credit Cards -97.26

Other Current Liabilities

Deborah Goodwin

dgoodwin303@gmail.com

808.430.4275

PROFESSIONAL EXPERIENCE:

Executive Director, Kahilu Theatre Foundation, 2015, Kamuela, Hawaii

www.kahiltheatre.org

Leader and manager of a three decades-old arts organization in its era of rebirth. The “new” Kahilu Theatre now hosts an ambitious annual schedule of more than 140 indigenous and international season presentations and productions, community events, films and diverse educational services supported by a professional staff of 15, volunteer corps of 60 and 11-member Board of Directors. In the first six months at the helm, I have set organizational structure, strengthened board development and fundraising, and provided leadership for the completion of a \$1.5 million capital improvement grant to make the Kahilu Theatre better able to serve its constituents as a beautiful and vibrant arts center in Hawaii.

Director of Advancement, W. M. Keck Observatory, 2005 – 2015, Kamuela, Hawaii.

www.keckobservatory.org

Responsible for the start-up and management of an advancement program to support the world’s premier ground-based astronomical research facility, shifting this private non-profit’s original model of single supply, the Keck Foundation’s capital grant, to developing multiple public and private sources of funding. Keck Advancement convened an advisory council of esteemed and high profile philanthropists, raised a “friends and fan” base from two to 20,000, and secured over \$55 million in federal grants and private philanthropy in less than a decade. High tech and high touch public relations and educational activities transformed the visibility of Keck Observatory and built unprecedented community and philanthropic support.

Interim Director of Advancement, Humboldt State University (HSU), 2002 - 2004, Arcata, California.

www.humboldt.edu

Provided leadership for the University’s advancement and alumni program to optimize private philanthropy, increase enrollment and strengthen community relations. Enrolled board members and developed all organizational formalities to create HSU’s first Advancement foundation. In 2004, HSU secured the largest philanthropic revenue in the school’s 90-year history, including the naming of two signature programs in forestry and renewable energy research.

Executive Director, Humboldt Arts Council and the Morris Graves Museum of Art, 1997 - 2002, Eureka, California.

www.humboldtarts.org

Managed the transformation of an established local non-profit arts agency to impact a broader constituency. Harnessing the board and new volunteers, we accelerated a multi-million dollar capital campaign from grass roots to grants and major gifts fundraising to transform Eureka’s historic Carnegie building into The Morris Graves Museum of Art. Also partnered with the area community foundation and major arts funders to increase public participation in the arts, and launched a \$10 million endowment fund for regional artists’ grants.

Chuck Gessert

P.O. Box 1511, Kamuela, HI 96743
(219) 241-7854, cgessert@me.com

Profile

Chuck has a strong background in facilities management highlighted by running the largest amphitheatre in North America. He has served in leadership positions for performing arts venues ranging from 200 to 35,000 seats with budgets ranging from \$1 million to \$25 million. He is experienced in sales, marketing, production management, and is a motivational leader. He has successfully produced music and live theatre events for the past 30 years.

Areas of Expertise

- Leadership and innovation
- Sales
- Marketing
- Strategic thinking
- Event ticketing
- Project management
- Budgeting

Education

1980-1984	University of Illinois	BFA	Theatre
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Employment

Kahilu Theatre, Artistic Director, 2017-present

- Responsible for planning, organizing, managing and delivering the overall artistic program for the Kahilu Theatre, a 486 seat Broadway-style house.
- Leading the development and promotion of arts programming and outreach for the theatre's youth and educational programs.
- Collaborating with the Executive Director and the Board to become the premier arts venue in the State.

South Bend Civic Theatre, Managing Director, 2013-2016

- Responsible for managing one of the largest civic theatres in the United States.
- Brought in new ticketing software which realized more than \$25,000 a year in savings and improved customer service.
- Initiated collaboration with county parks department to re-open a dormant amphitheatre and produced an event that attracted over 4,000 patrons the first year.

Shakespeare at Notre Dame, Audience Development Manager, 2011-2013

- Responsible for booking and marketing all Shakespeare at Notre Dame programs including the Notre Dame Shakespeare Festival and Actors From The London Stage.
- Booked Actors From The London Stage in week-long residencies at major universities across the United States on 10-week tours.

Theatre at the Center, 2001-2011

- 10 years of progressively responsible experience with a \$2.4 million dollar arts organization performing in 409 seat space. Effectively assumed all of the responsibilities of a **Managing Director** since the organization did not have that position.
- As **Production Manager**, Responsible for operating budget, hiring of all Equity and non-equity contracts for actors, designers and crew as well as all theatre planning and scheduling.
- As **Marketing Coordinator**, increased visibility of the theatre in the Chicago market including two highly successful promotions with WLS-AM. Responsible for all fundraising efforts for the theatre. Also **doubled subscription revenue** through increased focus on subscriber development.
- As **Group Sales Manager**, increased group sales over 50%.
- Created theater's first education program.
- **Director** of three Equity productions: *A Christmas Story*, *The Christmas Schooner* and *I Do, I Do!*. *A Christmas Story* set box office records and both musicals were Jeff Recommended and received Jeff Nominations.

Star Plaza Theatre, Director of Sales, 1995-2000

- Increased group sales over 300% for "Sesame Street Live"
- Increased VIP Season Ticket base by 100%
- Produced a series of profitable contemporary Christian concerts

World Music Theatre, General Manager, 1991-1993

- Managed largest outdoor amphitheatre in North America. Reduced losses and liabilities.
- Produced over 100 concerts from U2 to Bruce Springsteen highlighted by the first Lollapalooza event.
- Orchestrated successful buyout of facility.

Nederlander Chicago, New Business Development, 1990-1991

- Researched potential amphitheatre sites and new business entities.

WCKG-FM, Director of Marketing, 1989-1990

- Managed multi-million dollar advertising and promotions budget.
- Helped station achieve record high ratings.

Poplar Creek Music Theatre, Director of Marketing, Director of Sales, Production Manager, Director of Maintenance, 1982-1989

- Progressive and diverse responsibilities that included first sales of corporate boxes, private club membership, corporate sponsorships and countless unique concert promotions. Sold over a million dollars in tickets. Worked in one capacity or another on over 600 concerts.

Community Activities

- Past Secretary, Indiana Coalition for the Arts
- Past Board Member, Munster Chamber of Commerce, Munster Education Foundation, Elgin Convention and Visitors Bureau
- Past Lieutenant Governor, Indiana District, Kiwanis
- Past President, Munster Kiwanis

Darrell R. Ziegler, ASTC

Associate Principal, Theatre Design Specialist, (Retired June, 2015)

University of Southern Mississippi, Bachelor of Fine Arts 1973

Darrell serves as the Senior in-house theatre planner, theatre support space design and theatre equipment design specialist with over 28 years in theatre consulting experience. He brings to the firm a diverse background in the back stage aspects of theatre operations, having technical direction experience in professional theatres in New York City including The New York Shakespeare Festival Public Theatre, The New York Shakespeare Festival Delacorte Theatre, The Chelsea Center, and LaMama ETC. He was the original Technical Director for the Joyce Theatre, the first theatre in New York City whose renovation was designed specifically for dance. Darrell also stage managed Broadway and Off-Broadway shows in New York City.

Darrell designs and writes specifications for stage lighting & dimming systems, counterweight & motorized stage rigging systems, stage drapery systems, orchestra pit lifts and theatre equipment to ensure up to date operating conditions for both new and restored theaters. He also coordinates and inspects theatre equipment contractor installations. Throughout his consulting career of more than 25 years, Mr. Ziegler has been involved in more than 350 theatre projects around the country, encompassing over 100 projects with Westlake Reed Leskosky.

Projects with Westlake Reed Leskosky

BROADWAY, REGIONAL & COMMUNITY THEATRES

- Adler Theatre, Renovation, Davenport, Iowa
- Allen Theatre, Renovation, PlayhouseSquare The Power of Three Project, (LEED-NC Certified anticipated), Cleveland, Ohio
- Atlas Theatre, Renovation Feasibility Study, Cheyenne, Wyoming
- Aurora Community Theatre, Renovation, Aurora Ohio
- Avalon Theatre, Master Plan, Grand Junction, Colorado
- Avalon Theatre, Renovation, Grand Junction, Colorado
- Balboa Theatre, Renovation, San Diego, California
- Barbara Antonsen Memorial Park Amphitheatre, Design Competition, Sedona, Arizona
- Barbara Antonsen Memorial Park Amphitheatre, New Construction, Sedona, Arizona
- Bardavon Opera House, Renovation, Poughkeepsie, New York
- Bethel Woods Center for The Arts, New Construction, Bethel, New York
- Bijou Theatre, Renovation, Knoxville, Tennessee
- Bob Hope Patriotic Hall, Renovation (LEED-NC Gold), Los Angeles, California
- Broward Center for the Arts, Renovation Study, Ft. Lauderdale, Florida
- Buell Theatre, Renovation, Denver, Colorado
- Cain Park Amphitheatre, Renovation, Cleveland Heights, Ohio
- Carolina Theatre, Renovation, Charlotte, North Carolina
- Case-Barlow Barn, Adaptive Reuse, Hudson, Ohio
- Chandler Center for the Arts, Renovation, Chandler, Arizona
- Chester Library Community Arts Center, New Construction, Chester, Virginia
- City Bank Auditorium, Renovation, Lubbock, Texas
- Civic Theatre, Dimming Renovation, San Diego, California
- Clemens Center, Renovation, Elmira, New York
- Cleveland Museum of Art, Gartner Auditorium, Renovation, Cleveland, Ohio
- Cleveland Museum of Natural History, Murch Auditorium, Renovation, Cleveland, Ohio
- Cleveland School of the Arts, New Construction, Cleveland, Ohio
- Colonial Fox Theatre, Renovation, Pittsburg, Kansas

- Columbia Theatre, Renovation, Paducah, Kentucky
- Coronado Theatre, Renovation, Rockford, Illinois
- Custer Nugent Amphitheatre & Festival Area, Renovation & Expansion, Columbus, Indiana
- Cuyahoga Community College, East, Metro & West Campuses, Auditorium Renovations, Cleveland, Ohio
- Detroit Shoreway, Renovation, Cleveland, Ohio
- Dixie Theatre Center for the Arts, Renovation, Ruston, Louisiana
- Dixie Theatre, Renovation Study, Staunton, Virginia
- Dreamland Theatre, Renovation, Nantucket, Massachusetts (for MVPA)
- El Dorado Festivals Rialto Theatre, Renovation, El Dorado, Arkansas
- Elks Theatre, Renovation, Prescott, Arizona
- Emery Theatre, Renovation Conceptual Design, Cincinnati Ohio
- Franklin Theatre, Renovation, (LEED NC Certified) Franklin, Tennessee (for Hastings Architecture)
- Fox Fullerton Theatre, Renovation, Fullerton, California
- Founders Hall, Milton Hershey School, Renovation, Hershey, Pennsylvania (for MVPA)
- FutureGen Visitor's Center Auditorium, New Construction, Jacksonville, Illinois
- Germantown Performing Arts Centre, Feasibility Study, Germantown, Tennessee
- Hanna Theatre Renovation for the Great Lakes Theater Festival at PlayhouseSquare (LEED-CI Certified), Cleveland, Ohio
- Have de Grace Opera House, Renovation, Have de Grace, Maryland
- Huber Opera House, Renovation, Hicksville, Ohio
- Idea Center™ at PlayhouseSquare, Adaptive Reuse, (LEED-CI Pilot, Silver), Cleveland, Ohio
- Joplin Regional Arts & Entertainment Center, Feasibility Study, Joplin, Missouri
- Joplin Memorial Hall, Feasibility Study, Joplin, Missouri
- Kennedy Center for the Performing Arts, 2006 & 2011 Comprehensive Building Plans, Washington DC
- Keswick Theatre, Renovation Feasibility Study, Glenside, Pennsylvania
- Lauderhill Performing Arts Center and Library, New Construction (LEED-NC Gold anticipated), Lauderhill Florida
- Lincoln Theatre, Renovation, Washington DC
- Lincoln Square Theatre, Renovation, Decatur, Illinois
- Lone Tree Arts Center, New Construction (LEED-NC v2009 Silver Certified), Lone Tree, Colorado
- Los Angeles Theatre, Renovation, Los Angeles, California
- Lyceum Theatre, Renovation, San Diego, California
- Lyric Theatre, Renovation Feasibility Study, Birmingham, Alabama
- Lyric Theatre, Renovation, Birmingham, Alabama
- Madison Theatre, Renovation Feasibility Study, Peoria, Illinois
- Mandell JCC/Playmakers, Renovation, Beachwood, Ohio
- Modell PAC at the Lyric Opera House, Renovation, Baltimore, Maryland (for MVPA)
- Mohawk Theatre, Renovation, North Adams MA (for MVPA)
- Museum of Contemporary Art Cleveland (LEED-NC Silver anticipated), Cleveland, Ohio
- Muskogee Little Theatre, New Construction, Muskogee, Oklahoma
- Nederlander Worldwide, Grand Theatre, New Construction, Hualien, Taiwan
- Nederlander Worldwide, North Bund PAC, Shanghai, China
- Jeanne B. McCoy Community Center for the Arts, New Construction, New Albany, Ohio
- NorShor Theatre, Renovation Feasibility Study, Duluth, Minnesota
- NorShor Theatre, Renovation, Duluth, Minnesota
- Ohio Theatre, Renovation, Toledo, Ohio
- Onondaga County Lakeview Amphitheatre, New Construction, Geddes, New York

- Pacific Theatre, Renovation Feasibility Study, Hollywood, California
- Palace Theatre, Renovation, Cleveland, Ohio
- Palace Theatre, Renovation, Marion, Ohio
- Palais des Banquets Amphitheatre, New Construction, Libreville, Gabon
- Paramount Theatre, Renovation Feasibility Study, Austin, Texas
- Paramount Theatre, Renovation Study, Casa Grande, Arizona
- Peoria Center for the Performing Arts, New Construction, Peoria, Arizona
- Phoenix Center For The Arts, Renovation, Phoenix, Arizona
- Phoenix Symphony Hall, Renovation, Phoenix, Arizona
- Phoenix Theatre, Black Box Sightline Study, Phoenix, Arizona
- Pipers Opera House, Renovation, Virginia City, Nevada
- Progressive Insurance Discover Center Auditorium New Construction, Cleveland OH
- Ritz Theatre, Renovation Feasibility Study, Newburgh, New York
- Ritz Theatre, Renovation, Newburgh, New York
- Saban Theatre, Renovation, Beverly Hills, California
- Sacramento Community Center Theater, Renovation, (LEED-NC, Silver anticipated), Sacramento, California
- Seagle Music Colony, New Construction, Schroon Lake, New York
- Saenger Theatre, Renovation, Mobile, Alabama
- Smithsonian Institute Renwick Gallery, Renovation, Washington DC
- Starlight Bowl Amphitheatre, Renovation Master Plan, Burbank, California
- State Theatre, Renovation Feasibility Study, Austin, Texas
- State Theatre, Renovation, Ithaca, New York
- State Theatre, Renovation, State College, Pennsylvania
- Strand-Capitol Theatre, Renovation, York, Pennsylvania
- Tampa Theatre, Renovation Feasibility Study, Hollywood, California
- Tennessee Theatre, Renovation, Knoxville, Tennessee
- Tivoli Theatre, Renovation, Downers Grove, Illinois
- Ulster PAC Broadway Theatre, Renovation Feasibility Study, Kingston, New York
- Virginia Sports Museum, New Construction, Portsmouth, Virginia
- Virginia Theatre, Renovation, Champaign, Illinois
- Wausau Arts Block, Addition/Renovation, Wausau, Wisconsin
- Weinberg Center, Renovation, Frederick, Maryland
- Williams County Playhouse, Renovation/Adaptive Reuse, Bryan, Ohio
- Yorktown Victory Center, New Construction, (LEED-NC, Silver anticipated) Yorktown, Virginia
- Yuma Theatre, Renovation, Yuma, Arizona

COLLEGE AND UNIVERSITY THEATRE PROJECTS

- Case Western Reserve University, Maltz Performing Arts Center Study, Cleveland, Ohio
- Case Western Reserve University, Strosacker Auditorium, Renovation, Cleveland, Ohio
- Cuyahoga Community College, East, Metro & West Campuses, Auditorium Renovations, Cleveland, Ohio
- Fashion Institute of Technology, Haft Auditorium, Renovation, New York, New York
- Fashion Institute of Technology, Katie Murphy Amphitheatre, Renovation, New York, New York
- George Mason University CVPA Master Plan, Hylton Study, Fairfax, Virginia
- Glendale Community College Performing Arts Center, Renovation, Glendale, Arizona
- Hiram College, Frohring Arts Building, Renovation/Adaptive Reuse, Hiram, Ohio
- Kent State University, Franklin Hall, Renovation, Kent, Ohio
- Maryville College, New Construction Programming, Maryville, Tennessee
- Mesa Community College, Theatre Outback Renovation, Mesa, Arizona
- Oberlin College, Apollo Theatre, Renovation, (LEED – NC 2009, Silver Anticipated) Oberlin, Ohio

- Oberlin College, Finney Chapel, Renovation, Oberlin, Ohio
- Oberlin College, Kohl Building, New Construction (LEED-NC 2.2 Gold), Oberlin, Ohio
- Paradise Valley Community College Performing Arts Center, New Construction, Phoenix, Arizona
- Paradise Valley Community College PAC Music Room, Renovation, Phoenix, Arizona
- Point Park University, Performing Arts Center, New Construction, Pittsburgh, Pennsylvania
- Prince George's Community College, Rennie Forum Improvements, Largo, Maryland
- Slippery Rock University, Miller Auditorium, Renovation and Expansion New Construction, (LEED Silver Targeted) Slippery Rock, Pennsylvania
- Suffolk University, Modern Theatre, Renovation, Boston Massachusetts (for MVPA)
- Tarleton State University, Clyde Wells Performing Arts Building, Renovation, Stephenville, Texas
- University of Cincinnati Conservatory of Music, Corbett Auditorium Renovation, Cincinnati, Ohio
- University of Mary Hardin Baylor Performing Arts Center, New Construction, Belton, Texas
- University of Michigan North Campus Amphitheatre, New Construction, Michigan
- University of Mt. Union Performing Arts Center, New Construction, Alliance, Ohio
- University of Southern California, Thornton School of Music Rehearsal Room, Renovation, Los Angeles, California

HIGH SCHOOL THEATRE PROJECTS

- Ballou Senior High School, New Construction, Washington D.C. (for MVPA)
- Breen Center for the Performing Arts, St. Ignatius High School, New Construction (LEED-NC 2.2 certified), Cleveland, Ohio
- Buckley School, Walsh Building Assembly, Renovation, New York, New York
- Cab Calloway High School, Renovation, Wilmington, Delaware
- Deerfield Center for the Arts at Deerfield Academy, Renovation & New Construction Expansion, Deerfield, Massachusetts (for MVPA)
- EastCONN Arts Magnet High School, Renovation, Willimantic Connecticut (for MVPA)
- Exeter Academy, Forrestal-Bowld Music Center Recital Hall, New Construction (for MVPA)
- Georgetown Day School, Renovation, Washington DC (for MVPA)
- Gilmour Academy, Performing Arts Center New Construction & Renovation, Gates Mills, Ohio
- Greenwich Country Day School, New Construction, Greenwich, Connecticut (for MVPA)
- Hathaway Brown School Auditorium, Renovation, Cleveland, Ohio
- Higgins Middle School Auditorium, New Construction, Peabody, Massachusetts (for MVPA)
- Horizon High School, Renovation, Phoenix, Arizona (for DLR Architects)
- Joplin High School PAC, Feasibility Study, Joplin, Missouri
- Lee Williams High School Auditorium, Renovation, Kingman, Arizona
- Loomis Chaffe School, Renovation, Hartford, Connecticut (for MVPA)
- McDonogh School, St. John Student Center, New Construction, Owings, MD (for MVPA)
- McLearen Road Academy, New Construction, Herndon, Virginia (for MVPA)
- Methuen High School, New Construction, Methuen, Massachusetts (for MVPA)
- Mingus Union High School, Renovation, Cottonwood, Arizona (for Architecture Works)
- Naugatuck High School, Renovation, Naugatuck, Connecticut (for MVPA)
- Noble & Greenough High School, New Construction, Dedham, Massachusetts (for MVPA)
- Northfield Mt. Hermon School, Rhodes Center for the Arts, New Construction, Gill, Massachusetts (for MVPA)
- North Haven High School, New Construction, North Haven, Connecticut (for MVPA)
- Oliver Ames High School, New Construction, North Easton, Massachusetts (for MVPA)
- Our Lady of Good Council High School Performing Arts Center, New Construction, Olney, Maryland
- Shore Country Day School C3 Center, New Construction, Beverly, Massachusetts (for MVPA)
- St. Ann's-Belfield School, New Construction, Charlottesville, Virginia (for MVPA)
- St. Ann's-Belfield School Apron Stage, New Construction, Charlottesville, Virginia (for MVPA)

- Norfolk Academy, Tucker Arts Center, New Construction, Norfolk, Virginia (for MVPA)
- Veritas Preparatory Academy, Veritas Perf. Arts Center, Phoenix, Arizona (for Orcutt-Winslow)
- Wakefield High School, New Construction, Arlington, Virginia (for MVPA)
- Watertown High School, Renovation, Watertown, Connecticut (for MVPA)
- Westlake High School Performing Arts Center, New Construction, Westlake, Ohio

As a theatre consultant to other firms, Mr. Ziegler has contributed to over 140 other projects including:

BROADWAY, REGIONAL & COMMUNITY THEATRES

- 2121 Pennsylvania Avenue, New Construction, Washington DC
- Allen Theatre, Renovation, Cleveland, Ohio
- American Festival Theatre at Stratford, Renovation, Stratford, Connecticut
- Benedum Center, Operations Study, Pittsburgh, Pennsylvania
- Biltmore Theatre, Renovation Feasibility Study, New York, New York
- Black Rock Center for The Arts, New Construction, Germantown, Maryland
- Boyd Theatre, Renovation Feasibility Study, Philadelphia, Pennsylvania
- Brooks-Atkinson Theatre, Renovation, New York, New York
- Camden Opera House, Renovation, Camden, Maine
- Capital Repertory Co., Renovation, Albany, New York
- Capital Theatre, Renovation, Dover, Delaware
- Castle Farms Recital Hall, Renovation, Washington, Virginia
- Chattanooga Little Theatre, Feasibility Study, Chattanooga, Tennessee
- Citizens Theatre, Renovation, Providence, Rhode Island
- City Opera House, Renovation, Traverse City, Michigan
- Disney Showcase Theatres, Feasibility Study, Orlando, Florida
- Ford Center for the Arts (Oriental Theatre), Renovation, Chicago, Illinois
- Frauenthal Center, Renovation, Muskegon, Michigan
- Fulton Opera House, Renovation, Lancaster, Pennsylvania
- Fulton Theatre, Renovation, Pittsburgh, Pennsylvania
- Garde Arts Center, Renovation, New London, Connecticut
- Gershwin Theatre, Renovation Feasibility Study, New York, New York
- Grandel Theatre, Adaptive Reuse, St. Louis, Missouri
- Henry Miller Theatre, Renovation, New York, New York
- Founders Hall, Hershey School, Renovation Feasibility Study, Hershey, Pennsylvania
- Hilton Theatre (Ford Center for the Arts) (Lyric Theatre), Renovation, New York, New York
- Houston/PACE Theatre, Feasibility Study, Houston, Texas
- Hudson Opera House, Renovation Feasibility Study, Hudson, New York
- Howard County Arts Center, New Construction, Ellicott City, Maryland
- Indiana Repertory Theatre, Renovation, Indianapolis, Indiana
- Jackie Gleason Theatre, Renovation Feasibility Study, Miami Beach, Florida
- Jamaica Arts Center, Renovation, Queens, New York
- Japan Society Auditorium, Renovation, New York, New York
- Keith-Albee Theatre, Renovation Feasibility Study, Huntington, West Virginia
- Kennedy Center for Performing Arts, Technical Study of Performance Spaces, Washington DC
- Kennedy Center for The Performing Arts Concert Hall, Renovation, Washington DC
- Kennedy Center for The Performing Arts, Millennium Stages, Renovation, Washington DC
- Kennedy Center for The Performing Arts, Opera House, Renovation, Washington DC
- Kennedy Center for The Performing Arts, Terrace Theatre, Renovation, Washington DC
- "Little Fox", New Construction, St. Louis, Missouri
- Little Theatre of Alexandria, Renovation, Alexandria, Virginia

- Lunt-Fontanne Theatre, Renovation, New York, New York
- Lyric Opera House, Renovation, Baltimore, Maryland
- Mark Hellinger Theatre, Renovation Feasibility Study, New York, New York
- Marquis Theatre, New Construction, New York, New York
- Maryland Museum of African American Culture, New Construction, Baltimore, Maryland
- Masonic Temple Theatre, Renovation Feasibility Study, Scranton, Pennsylvania
- McCarter Theatre, Princeton University, Princeton, New Jersey
- Metropolitan Opera House, Renovation Feasibility Study, Philadelphia, Pennsylvania
- Milwaukee PAC, Renovation Feasibility Study, Milwaukee, Wisconsin
- Minskoff Theatre, Renovation, New York, New York
- Mohawk Theatre, Renovation, North Adams, Massachusetts (for MVPA)
- Montgomery Blair Theatre, Renovation, Silver Springs, Maryland
- National Museum of the American Indian Theatre, New Construction, Washington DC
- Neil Simon Theatre, Renovation, New York, New York
- New Amsterdam Theatre, Renovation Feasibility, New York, New York
- North York PAC, Feasibility Study, Toronto, Ontario, Canada
- Olde Town Pavilion, New Construction, Gaithersburg, Maryland
- Orchestra Hall, Renovation, Detroit, Michigan
- Orpheum Theatre, Renovation, San Francisco, California
- Palace Theatre, Renovation, New York, New York
- Palace Theatre, Renovation Feasibility Study, Chicago, Illinois
- Palace Theatre, Renovation, Greensburg, Pennsylvania
- Palace Theatre, Renovation, Waterbury, Connecticut
- Pantages Theatre, Renovation, Los Angeles, California
- Pantages Theatre Renovation, Toronto, Ontario, Canada
- Playwrights Horizon, Renovation, New York, New York
- Proctor's Theatre, Renovation Feasibility Study, Schenectady, New York
- Promenade Theatre, Renovation, New York, New York
- Ras Al Khaimah Cultural Center, New Construction, United Arab Emirates
- Ritz Theatre, Renovation, Jacksonville, Florida
- Rocco (Stuart) Theatre, Renovation, Lincoln, Nebraska
- Round House Theatre, New Construction, Bethesda, Maryland
- Shanghai Center Theatre, New Construction, Shanghai China
- Shubert Theatre, Renovation Feasibility Study, Chicago, Illinois
- South Jersey PAC, Adaptive Reuse, Camden, New Jersey
- Stanley Theatre, Renovation, Utica, New York
- Theatre 4, Renovation, New York, New York
- Toussaint PAC, Feasibility Study, New York, New York
- Trinity Repertory Theatre, Renovation, Providence, Rhode Island
- Uncas Memorial Center, Renovation, Norwich, Connecticut
- Unicorn Theatre, Berkshire Theatre Festival, New Construction, Stockbridge, Massachusetts
- Walter Kerr Theatre, Renovation, New York, New York
- Warner Theatre, Renovation, Washington DC
- Wells Theatre, Renovation, Norfolk, Virginia
- Westchester County Center, Renovation, White Plains, New York
- Westside Theatre, Renovation, New York, New York
- Wheeler Opera House, Renovation, Aspen, Colorado
- Whiting Auditorium, Renovation, Flint, Michigan
- Women's IntertArt Center, Adaptive Reuse, New York, New York
- Women's Project Theatre, Renovation, New York, New York

COLLEGE AND UNIVERSITY THEATRE PROJECTS

- Baltimore City Community College, Baltimore, Maryland
- Bryn Mawr College, Goodhart Hall, Renovation, Bryn Mawr, Pennsylvania
- Cleveland State University Recital Halls, New Construction, Cleveland, Ohio
- Eastern Michigan University, Renovation, Ypsilanti, Michigan
- Franklin & Marshall, New Construction, Lancaster, Pennsylvania
- Harrisburg Area Community College, Renovation, Harrisburg, Pennsylvania
- Ithaca College, Renovation, Ithaca, New York
- Kaye Playhouse, Hunter College, Renovation, New York, New York
- Mansfield University, Rigging System Renovation, Mansfield, Pennsylvania
- Marshall University, Main Stage and Black Box Theatres, New Construction, Huntington, West Virginia
- Miami University, Hall Auditorium, Renovation, Oxford, Ohio
- New Jersey City University, Renovation, Jersey City, New Jersey
- Oberlin College, Feasibility Study, Oberlin, Ohio
- Old Dominion University, Barn Theatre, Renovation, Norfolk, Virginia
- University of Alabama, Moody Music Center, New Construction, Tuscaloosa, Alabama
- University of Pittsburgh, Bellefield Halls Arts Center, Renovation/Adaptive Reuse, Pittsburgh, Pennsylvania
- University of Scranton, New Construction, Main Stage and Workshop Theatres, Scranton, Pennsylvania

HIGH SCHOOL THEATRE PROJECTS

- Fieldston School, Alex Cohen Theatre, Renovation, Riverdale, New York
- Hershey School, Catherine Hall, Renovation, Hershey, Pennsylvania
- Mamaroneck High School, Pace Center, Renovation, Mamaroneck, New York
- Mercersburg Academy, Renovation, Mercersburg, Maryland
- North Branford High School, North Branford, Connecticut
- Philadelphia High School of Creative and Performing Arts, New Construction, Philadelphia, Pennsylvania
- St. Marks School, New and Adaptive Reuse, Southborough, Massachusetts
- Wilde Lake High School, Jim Rouse Theatre, New Construction, Columbia, Maryland

MISCELLANEOUS PROJECTS

- Allstate Arena (Rosemont Horizon Arena), Renovation Feasibility Study, Rosemont, Illinois
- Big Apple Circus, New Tent Seating, New York, New York
- Cathedral of the Madeleine, Renovation, Salt Lake City, Utah
- Castle Clinton, Adaptive Reuse, New York, New York
- Upper West Side JCC, Renovation, New York, New York
- McLean Bible Church, New Construction, Vienna, Virginia
- Sid Jacobson JCC, Renovation, East Hills, New York
- Temple Emanu-El, Renovation, New York, New York

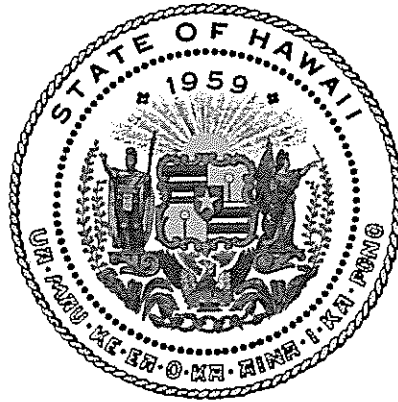
Professional Affiliations:

- American Society of Theatre Consultants (ASTC)
- League of Historic American Theatres (LHAT)
- Theatre Historical Society
- United States Institute for Theater Technology (USITT National)
- USITT Desert State Regional Section
- Actors Equity Association

Westlake
Reed
Leskosky

Speaking Engagements:

- Panel member at "So You Got a Theatre for Christmas" education session at 2006 USITT Annual Conference – Louisville, Kentucky
- Moderator for "Writing the Lighting Specification" education session at 2007 USITT Annual Conference – Phoenix, Arizona
- Panel member for "Motorized Rigging" education session at 2008 USITT Annual Conference – Houston, Texas
- Panel member at "Designing a Safe Workplace" session at the July 2008 North American Theatre Engineering and Architecture Conference (NATEAC) in New York, New York



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

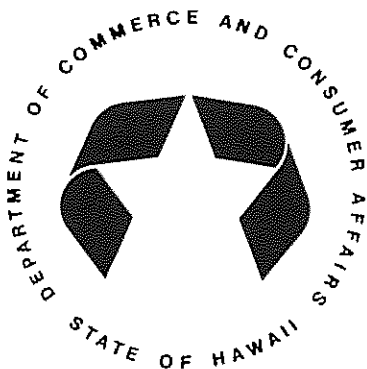
THE KAHILU THEATRE FOUNDATION

was incorporated under the laws of Hawaii on 03/11/1980 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 15, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kahilu Theatre Foundation

(Typed Name of Individual or Organization)



1/16/18

(Date)

Marie Kerley

President, Board of Directors

(Typed Name)

(Title)



MAUNA KEA BEACH HOTEL
KOHALA COAST

June 28, 2017

Cindy Gregg
Kahilu Theatre
67-1186 Lindsey Road
Kamuela, Hawaii 96743

Dear Cindy:

For many years Mauna Kea Beach Hotel has maintained an excellent relationship with Kahilu Theatre. We would like to recognize your value and how important it is for your foundation to continue to be a part of our community.

For more than three decades, Kahilu Theatre has supported professional and emerging local and global artists from its stage, two visual arts galleries, and the fantastic new Black Box venue which I enjoyed viewing during this year's Kahilu holiday party.

Kahilu Theatre Foundation is the only full-season arts presenting organization on Hawaii Island that also provides educational programs year round for students ages 5 – adult. I know countless families in our community that have taken advantage of these programs to introduce their children to the arts, including my own.

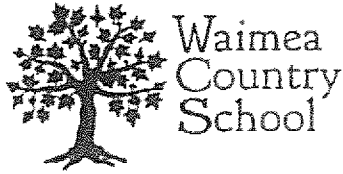
In addition to its own presenting and producing Season, Kahilu offers its 20,000 square foot facility for school graduations, hula performances, and other local non-profit events to benefit the community it serves. My church, Mana Christian Ohana, is one of these local non-profits that has been a recipient of your community outreach as we celebrate Easter Sunday in the theater annually.

We appreciate all you do for our community and will continue to support your foundation in any way we can.

Sincerely, /


Kansas Henderson
Hotel Manager
Mauna Kea Beach Hotel

KH:dccw



Amy Salling, Head of School

P.O. Box 399
Kamuela, Hawaii 96743
Office: 808-885-0067
Fax: 808-885-9252
www.waimeacountryschool.org
asalling@waimeacountryschool.org

To Whom It May Concern:

I'm writing in strong support of the Kahilu Theatre, particularly in regard to the youth programs that bring great opportunity to our community's young people.

The Kahilu Theatre programs have greatly enhanced the learning program at Waimea Country School over the course of many years. With its wide range of local and international cultural performances, the Kahilu Theatre is a valued resource for our community and, especially, for our students and faculty. By regularly attending shows at the theatre, our faculty supplements curriculum and our students' learning experiences are enriched. In fact, we consider the youth shows at the Kahilu Theatre a key component of our Arts Program.

The quality of life throughout our region is enhanced by the work of the Kahilu Theatre. I cannot imagine another community of comparable size and relative remoteness which enjoys such a wide variety of artistic expression as does Waimea. I moved to the Big Island in 2006 and, while beginning to know my new community, I was astounded to find Chick Corea opening the season at the Kahilu Theatre. What a jewel in the Pacific I had found!

Kahilu Theatre is a leader in bringing international culture to our region, and our children, especially, are the beneficiaries. From seeing a string quartet from Shanghai one week to a rock band from Rapa Nui another, the scope of opportunity to expose our children to quality performances is unmatched.

I urge you to support Kahilu Theatre in serving its mission to make a place where community, creativity and inspiration thrive.

Sincerely,



Amy Salling
Head of School

Kamuela Liquor Store
64-1010 Mamalahoa Highway
Kamuela, Hawaii 96743
(808) 885-4674 kamliq@prodigy.net

Cindy Gregg
Kahilu Theatre
67-1186 Lindsey Road
Kamuela, Hawaii 96743

July 24, 2017

Dear Cindy:

Aloha! My family and I have been residents of and have owned businesses in Waimea for the last three generations. Furthermore, my maternal grandfather was a paniolo for Parker Ranch. We have deep roots and commitments to this community.

I served on the original Kahilu Theatre Board in 1981. It has been my observation throughout ALL these years that the Kahilu Theatre serves a very significant role in our community. Not only does Kahilu bring world class acts to the community, they are also engaged in educating our keiki in Theatre Arts.

As a businessman, I know how difficult it is for the Kahilu Theatre to thrive financially in this small town.

I am asking for your kind consideration and Kokua in helping to keep the Kahilu Theatre a viable entity.

Sincerely,

Alvin Wakayama
Owner
Kamuela Liquor Store



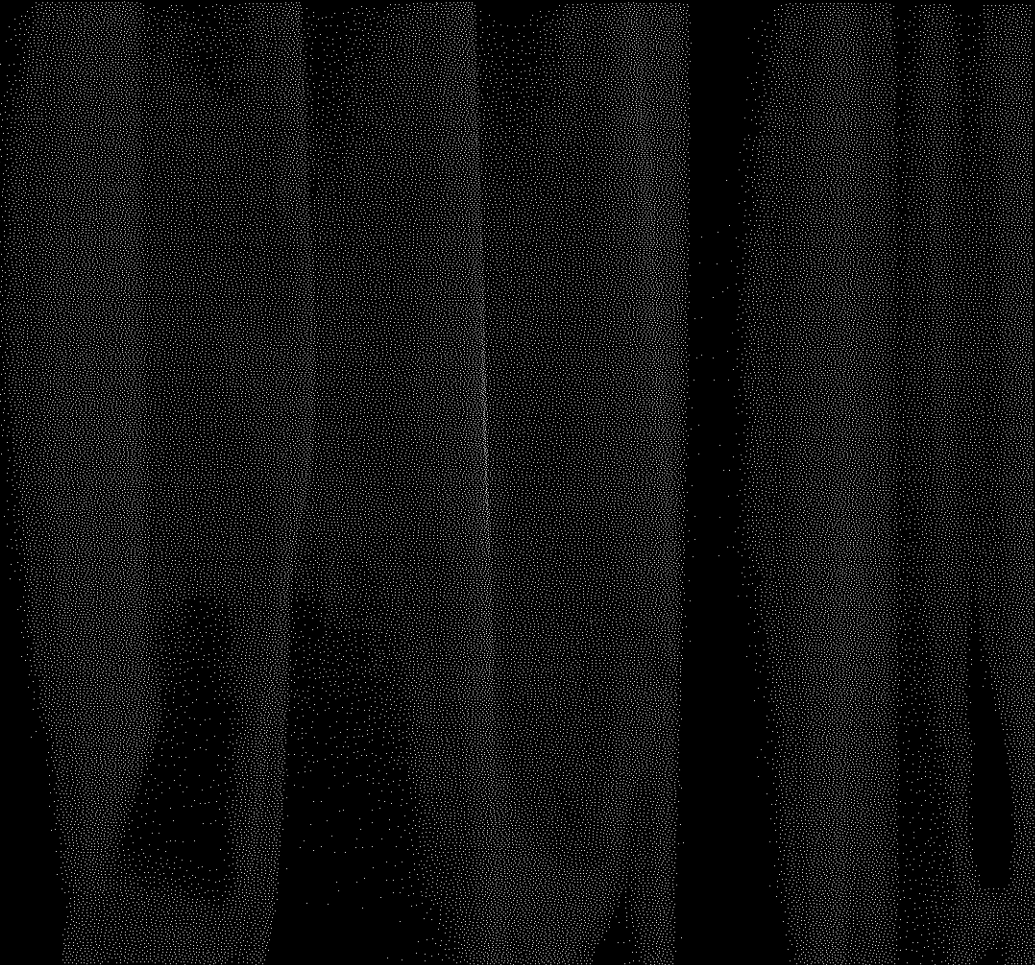
KAHILU THEATRE

arts • entertainment • education

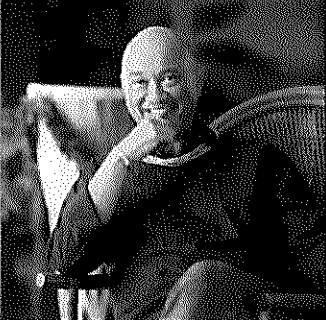




THEATRE








2016/17 SEASON
Indigenous & International

