

**Ka 'Ohana O Kalaupapa  
Board of Directors**

Clarence "Boogie" Kahilihiwa  
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Vice President

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Treasurer

Sister Davilyn Ah Chick, OSF  
Director

Gloria Marks  
Director

Aulani Shiu  
Director

Charmaine Woodward  
Director

Valerie Monson  
Executive Director and Secretary

January 18, 2018

State Senate Committee on Ways and Means  
State Capitol – Room 208  
Honolulu, Hawai'i 96813

Dear Honorable Members of the Ways and Means Committee,

On behalf of the Board of Directors of Ka 'Ohana O Kalaupapa, our Kalaupapa residents and the many descendants of Kalaupapa who have reconnected to their ancestors through our efforts, please accept this application for a 2018-19 Grant-in-Aid request to support our 'Ohana operations.

I have been a resident of Kalaupapa for more than 50 years and continue to be proud as I begin my ninth year of serving as President of Ka 'Ohana O Kalaupapa.

This application provides you with highlights from our nearly 15 years of advocacy on behalf of the Kalaupapa community, developing educational programs and reconnecting families to their Kalaupapa ancestors along with detailed plans for our next year.

If approved, this grant will take our 'Ohana to a higher level of service to the residents, descendants, schools and the public at large.

If you have any questions, please contact our Executive Director, Valerie Monson, at 808-573-2746 or [vmonson@kalaupapaohana.org](mailto:vmonson@kalaupapaohana.org)

Best wishes for a productive session.

Me ke aloha,

Clarence "Boogie" Kahilihiwa  
President

House District 13  
Senate District 7

THE TWENTY-NINTH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES

Log No: \_\_\_\_\_  
For Legislature's Use Only

Type of Grant Request:

- GRANT REQUEST – OPERATING                       GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): \_\_\_\_\_

1. APPLICANT INFORMATION:  
  
Legal Name of Requesting Organization or Individual: Ka 'Ohana O Kalaupapa  
  
Dba: \_\_\_\_\_  
  
Street Address: 155 McKinley Street, Kalaupapa, HI 96742  
  
Mailing Address: PO Box 1111, Kalaupapa, HI 96742

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:  
  
Name VALERIE MONSON  
  
Title Executive Director  
  
Phone # 808-573-2746  
  
Fax # 808-573-2746  
  
E-mail vmonson@kalaupapaohana.org

3. TYPE OF BUSINESS ENTITY:  
  
 NON PROFIT CORPORATION INCORPORATED IN HAWAII  
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII  
 LIMITED LIABILITY COMPANY  
 SOLE PROPRIETORSHIP/INDIVIDUAL  
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:  
  
LTI4 THE KALAUPAPA LEGACY PROJECT

4. FEDERAL TAX ID #: \_\_\_\_\_  
5. STATE TAX ID #: \_\_\_\_\_

7. AMOUNT OF STATE FUNDS REQUESTED:  
  
FISCAL YEAR 2018: \$ 141,590

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:  
 NEW SERVICE (PRESENTLY DOES NOT EXIST)  
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:  
STATE \$ \_\_\_\_\_  
FEDERAL \$ \_\_\_\_\_  
COUNTY \$ \_\_\_\_\_  
PRIVATE/OTHER \$33,870

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE  
VALERIE M. \_\_\_\_\_  
EXECUTIVE DIRECTOR

DATE SIGNED: 01/18/2018

JAN 19 2018  
11:40 AM

## **I. Background and Summary**

### I. A brief description of the applicant's background

Ka 'Ohana O Kalaupapa, a 501-c-3 organization, was established in 2003 with the motto of "E Ho'ohanohano a E Ho'omau... To Honor and To Perpetuate." The 'Ohana was the vision of Kalaupapa leader Bernard Punikai'a and embraced by residents to advocate for the community, help descendants to learn about their Kalaupapa ancestors, develop educational programs and work in collaboration to preserve this important history.

From 1866-1969, approximately 8,000 people – 90 percent of them Native Hawaiians – were taken from their families and relocated to the Mokolua peninsula, commonly known as Kalaupapa, because of government policies regarding leprosy (now called Hansen's disease). For most of that time, these individuals – many of whom went on to live remarkable lives and became leaders at Kalaupapa -- have been left out of their own history, their names forgotten and their accomplishments ignored.

Ka 'Ohana O Kalaupapa is bringing the people of Kalaupapa back into the history that they helped to create by presenting a more accurate portrayal of their lives with schools and the public along with helping family members learn more about their ancestors who were sent to Kalaupapa.

The 'Ohana is made up of Kalaupapa residents, family members, descendants and longtime friends of the community. Since organizing, the President of the 'Ohana has been a Kalaupapa resident and the 'Ohana Board of Directors is mostly composed of Kalaupapa residents and family members, the majority of whom are Native Hawaiians.

The biggest project of the 'Ohana is to establish The Kalaupapa Memorial which will list the names of everyone taken from their families and isolated there. Of the estimated 8,000 people sent to Kalaupapa, fewer than 1,000 have identifiable tombstones. The Memorial will ensure that everyone's name is forever remembered, paying tribute to the people of Kalaupapa while providing a place of pride and healing for the thousands of descendants who live in Hawaii and beyond.

The 'Ohana submitted a bill known as The Kalaupapa Memorial Act to Congress that was signed into law in 2009 by President Barack Obama, authorizing Ka 'Ohana O Kalaupapa to establish the Memorial.

Since then, a location for the Memorial – the preference of Kalaupapa residents -- has been determined and a 65-year lease for the land has been granted to the 'Ohana by the State Board of Land and Natural Resources. Thanks to a grant of \$100,000 from Maui County, a Conceptual Design was created that has been enthusiastically supported by Kalaupapa residents and other key people. Environmental studies are nearing completion and plans for Phase II of Planning and Design for the Memorial are underway that will

result in the final design. Last year, R.M. Towill Corporation completed a topographical survey map for the Memorial.

The 'Ohana was assigned a house at Kalaupapa through an Executive Order by the Director of the Department of Health. This house has been serving as an 'Ohana office and accommodations for the Executive Director. A van that seats 10 passengers and a driver was donated to the 'Ohana by a strong supporter. The house and van have enabled the 'Ohana to become more self-sufficient and increase the number of family members, teachers and students we can host at Kalaupapa.

The 'Ohana has created an array of programs and projects that are all increasing awareness and support for The Kalaupapa Memorial. These ongoing programs will make The Kalaupapa Memorial a living memorial that will grow in stature over the years. These programs are:

\*"The Restoration of Family Ties" which has helped more than 700 family members learn more about their Kalaupapa ancestors and enabled nearly 300 descendants, teachers and students to visit Kalaupapa;

\*The Kalaupapa Schools Outreach program that has visited more than 35 schools from elementary level to UH-Manoa in the past seven years;

\*Two award-winning traveling exhibits about the history and people of Kalaupapa that have been displayed at 'Iolani Palace, the Office of Hawaiian Affairs, the annual Native Hawaiian Convention, Makahiki Games on Molokai, UH-Manoa and other colleges, schools, libraries, museums and other public places on all six major islands;

\*"Adjourned With a Prayer: The Minutes of Siloama and Kanaana Hou Church, 1866-1928," a 300-page book to show a more accurate history of Kalaupapa as written by the people themselves, based on the minutes recorded in 'Olelo Hawai'i and later translated;

\*An award-winning video, "The Pride of a Nation," that is being shown to visitors at the Molokai Museum & Cultural Center with plans to show it to visitors to Kalaupapa National Historical Park.

The 'Ohana continued to move forward last year by accomplishing several important goals. The 'Ohana:

\*Redesigned the 'Ohana website, giving it a fresh new look with more features, including links to many of our educational materials that are easy for teachers and students to download, our award-winning video and separate categories for families searching for information about their ancestors, how to arrange for visits by the 'Ohana to schools and how to arrange for presentations to the public;

\*Conducted a Leadership Workshop where founding members of the 'Ohana and historians at UH-Manoa provided educational training and discussions with 20 family

members who have indicated they want to be involved in leading the ‘Ohana into the future during a three-day workshop at St. Anthony Retreat Center on Oahu. Participants were also provided with the most comprehensive history book about Kalaupapa that they were assigned to read before the workshop along with other educational materials;

\*Brought on board the consulting firm of Islander Institute on Oahu to develop a strategic plan for the ‘Ohana for the next few years. Islander Institute consultants made outreach calls to various individuals with ties to the ‘Ohana to provide ideas on how to strengthen the ‘Ohana. A Strategic Planning Retreat with the ‘Ohana Board Members has been scheduled for February 9-11, 2018, at Kalaupapa. After this weekend of discussions and planning, the consultants will prepare a draft plan for the Board to review;

\*Approved a plan to establish a panel of Advisors who are cultural leaders or other specialists who don't have the time to serve on the ‘Ohana Board, but who could be consulted periodically for advice and guidance;

\*Continued to research and confirm spellings for the Legacy Database of Names, which will be displayed on The Kalaupapa Memorial and in The Kalaupapa Memorial Legacy Book.

## 2. The goals and objections related to the request

“The Kalaupapa Legacy Project” will take the ‘Ohana into the future with full-time leadership to implement the Strategic Plan for the next three years that is being developed and approved by the ‘Ohana Board of Directors. The plan will provide a seamless transition for the ‘Ohana in terms of leadership and will include an operating plan for The Kalaupapa Memorial. All the proposed programs will support The Kalaupapa Memorial.

The Kalaupapa Memorial will become one of the most visited landmarks at Kalaupapa. Located in the original settlement of Kalawao, across from St. Philomena Church (“Saint Damien’s Church”) and near Siloama Church, the Memorial is already attracting attention even in its conceptual stage. Family members visit an ahu that marks the center of the Memorial, students have danced for the ancestors at the site and tourists are told about the significance of the Memorial.

By transitioning from a part-time Executive Director to a full-time ED with a Board-approved plan for the future, the ‘Ohana will be equipped to oversee the Memorial while continuing to assist families seeking information about their ancestors whose names are engraved on it and help them visit Kalaupapa. For the first year, the current part-time ED will serve as Senior Advisor to the new ED and the Board for a smooth evolution.

The ‘Ohana Board of Directors is in the process of establishing a Search Committee for a full-time Executive Director.

The Kalaupapa Memorial Legacy Book will become one of the most popular purchases at The Kalaupapa Bookstore and other retail outlets around Hawai‘i – and an important

contribution to the history of Hawai`i. Because this important book will contain an alphabetized listing of the names that will be displayed chronologically on The Kalaupapa Memorial along with photographs, quotations and stories from Kalaupapa residents and family members, every family visiting Kalaupapa – as well as others with an interest in history -- will want a copy of this book. The book will help support ongoing operations of Ka `Ohana O Kalaupapa.

The Kalaupapa Leadership Development program held last August will continue in 2018 with day-long gatherings on Oahu for descendants of Kalaupapa who want to be involved in sharing the history of Kalaupapa at Kalaupapa or at public events on their home islands as docents or assisting the `Ohana in other needed ways, such as grants writing, fundraising, family research and heading up volunteer groups for work projects at Kalaupapa. The Leadership Development program could also produce the Executive Director or EDs of the future as well as future Board Members.

An audit of current operations and financial information will provide the `Ohana Board with an independent assessment of where we are at and any improvements that need to be undertaken. This will dovetail with the strategic plan and new leadership.

The traveling version of the historical exhibit developed by Ka `Ohana O Kalaupapa, “A Source of Light, Constant and Never-Fading,” has reached the end of its life after six busy years of crisscrossing the islands. A new version of this exhibit, which focuses on the strong relationship between the people of Kalaupapa and the Royal Family, will enable the `Ohana to visit more schools and communities, sharing often forgotten chapters of the history of Kalaupapa.

### 3. The public purpose and need to be served

Since organizing in 2003 at the request of the Kalaupapa community, Ka `Ohana O Kalaupapa has a long list of achievements in advocacy, education, public outreach and helping families reconnect to their Kalaupapa ancestors. Little – or none – of this kind of work was being done before Ka `Ohana O Kalaupapa.

Because every community in Hawai`i lost people to Kalaupapa, the `Ohana has made it a priority to visit every island with our presentations and exhibits.

By having the words of the people of Kalaupapa translated from `Olelo Hawai`i, the `Ohana has been presenting the history of Kalaupapa in a more accurate and inclusive way, bringing pride to family members and the people of Hawai`i who had only read traditional histories of Kalaupapa that were based on English sources and often depicted the people of Kalaupapa in a negative way.

“The Kalaupapa Legacy Project” described in these pages would take the `Ohana into the future and under the leadership of younger descendants of Kalaupapa who have all become involved with the `Ohana in the past 10 years. Like in all longstanding

organizations, leaders get older and must pass their knowledge and skills on to the next generation for a successful transition to not only keep the mission alive, but thriving.

These new leaders have already started to take on this kuleana by attending a three-day Leadership Workshop last year and determining their level of involvement. The current Executive Director, who has been involved with the Kalaupapa community for nearly 30 years, is continuing to work with these descendants who have pledged to carry on the work of Ka 'Ohana O Kalaupapa.

When completed, The Kalaupapa Memorial will serve as the hub of all 'Ohana activities. Each of the current – and future – 'Ohana programs will make the Kalaupapa Memorial a living Memorial that will continue to connect descendants to their Kalaupapa ancestors for generations to come. “The Restoration of Family Ties,” The Kalaupapa Schools Outreach Program, the traveling exhibits, educational materials and the video, “The Pride of a Nation” will all increase interest about the Memorial and the history of Kalaupapa with the public, teachers and students.

The Kalaupapa Memorial Legacy Book will also serve as a companion piece to The Kalaupapa Memorial. The names of all those who were forcibly isolated at Kalaupapa have never been compiled into a book. The stories and photographs from residents and family members who are reconnecting to their Kalaupapa ancestors will show the history of Kalaupapa in a way that will inspire everyone who reads this book.

Ka 'Ohana O Kalaupapa has already influenced residents and family members of those who were taken from their families and isolated because of leprosy in other countries. The 'Ohana has participated in international conferences or other events in Japan, Taiwan, Korea and Belgium about the importance of presenting the history of these places in the words of the people.

#### 4. Describe the target population to be served

Because 90 percent of those sent to Kalaupapa were Native Hawaiians, the impacts of the Kalaupapa Legacy Project stretch across Hawai'i and beyond to the Continent of the United States and the rest of the world. In addition, Kalaupapa has received global attention because of the remarkable lives of Saint Damien and Saint Marianne.

#### 5. Describe the geographic challenge

Kalaupapa is Hawai'i's most isolated community, accessible only by small planes or a cliff trail. In addition, visitors can only enter Kalaupapa with special permission.

Ka 'Ohana O Kalaupapa, with the support of the Kalaupapa community and working with the State Department of Health, assists with making arrangements that enables families, teachers and students to visit Kalaupapa.

## **II. Service Summary and Outcomes**

1. Describe the scope of work, tasks and responsibilities

The Kalaupapa Legacy Project is composed of products that will be of timeless value to family members, schools and the general public while providing for a leadership transition to take the ‘Ohana into its next chapter:

A full-time Executive Director will be hired to replace the part-time ED who will stay on in an advisory capacity to ensure for a smooth transition. The ‘Ohana Board of Directors has secured the planning firm of Islander Institute to assist with development of a Strategic Plan that will provide a blueprint for the organization for the next three years.

Three descendants of Kalaupapa who had close relatives who were sent to Kalaupapa or who were born there have been training as docents under the current Executive Director. These docents will become leaders in assisting family members in learning more about their ancestors at Kalaupapa, making presentations about the ‘Ohana and leading families on visits to Kalaupapa where they can walk in the footsteps of their ancestors.

Other descendants are being polled to determine their interests in helping the ‘Ohana grow and how much time they can devote as volunteers (i.e. write grants, assist with fundraising, serve on committees, etc.). This bank of volunteers will become an important resource for the Executive Director, Senior Advisor and Board of Directors.

The ‘Ohana Senior Advisor will be mostly responsible for gathering the information for the Kalaupapa Memorial Legacy Book, based on interviews she has done with Kalaupapa residents and family members for nearly 30 years along with gathering photographs approved by those pictured. The ‘Ohana Historian, an award-winning author of the history of Kalaupapa, will be involved with compiling the names. Language specialists will be engaged to help review the spellings of the names.

The Executive Director and Senior Advisor will continue to lead the various programs with more involvement from docents and volunteers. The goal is to have knowledgeable volunteers on each island to help organize ‘Ohana activities and coordinate events in their home communities.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service

<b>Activity/Outcome</b>	<b>Completed</b>
Auditor, Fund Development Consultant hired	Quarter 1
Traveling Exhibit produced	Quarter 2
Executive Director hired	Quarter 2
Audit complete	Quarter 2
Fundraising Development Plan complete	Quarter 3
Kalaupapa Memorial Legacy Book – final draft	Quarter 4
Leadership Development of docents, volunteers	Quarter 4



3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate and improve their results.

The Executive Director will be assisted over the first year by the current part-time Executive Director who will be working as a Senior Advisor and overseen by the 'Ohana Board of Directors. The Senior Advisor will help the new ED become more acquainted with the Kalaupapa community and others from around the state who have developed working relationships with Ka 'Ohana O Kalaupapa. The Senior Advisor will provide feedback to the Executive Director who will undergo an annual review by the 'Ohana Board.

Key Kalaupapa residents and family members will review the final draft of the Kalaupapa Memorial Legacy Book. The Kalaupapa historian and language specialists will be involved in preparing the book to ensure factual accuracy.

The Executive Director and Senior Advisor will work with the Auditor to provide needed documents and information for a complete report that will give the Board of Directors an independent observation of the operations and financial stability of Ka 'Ohana O Kalaupapa. The Board will then meet with the ED and Senior Advisor to implement any changes to strengthen the organization.

The new traveling historical exhibit will replace the version that has become worn out from so much use. This traveling exhibit will visit schools and other public places on the Neighbor Islands, providing the public, teachers and students with the opportunity to learn more about these often forgotten chapters of the history of Kalaupapa that focuses on the strong relationship between the Royal Family and the people of Kalaupapa.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The project will be deemed successful if the following measures of effectiveness are achieved throughout the project timeline.

Measures of effectiveness	Deadline
Auditor and Fund Development consultants provide quotes and plans for completion	August 31, 2018
Traveling version of exhibit completed	November 15, 2018
Executive Director hired	October 1, 2018
Fundraising Development Plan completed	February 1, 2018
Leadership Development training	May 15, 2019

completed	
Draft of Legacy Memorial Book ready for publishing	June 15, 2019

### III. Financial

#### Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2018.

Quarter 1 – 33,500

Quarter 2 – 45,864

Quarter 3 – 35,363

Quarter 4 – 26,863

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2018.

The Laurence H. Dorey Hawaiian Foundation

The Cooke Family Memorial Foundation

The Hawai'i Community Foundation FLEX grant

Kalaupapa Concert

Annual year-end fundraising campaign with newsletter to more than 1,200 supporters,

many of whom are descendants of Kalaupapa

Continued appeal to large corporations and businesses

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipated applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state and county government contracts and grants it has been and will be receiving for program funding

The 'Ohana received a one-time grant of \$100,000 from Maui County that terminated in 2016. A one-time program-related grant of \$100,000 was awarded to the 'Ohana by the Office of Hawaiian Affairs that terminated in 2012 and another one-time grant of \$53,666 to implement The Kalaupapa Schools Outreach Program was awarded by OHA that terminated in 2013.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2016.

The current unrestricted assets as of December 31, 2017 is: approximately \$27,500

#### **IV. Experience and Capability**

##### **A. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

**Valerie Monson** has been serving as Coordinator and Executive Director for Ka 'Ohana O Kalaupapa since 2008. Monson was an award-winning reporter at *The Maui News* who began interviewing and writing about the people of Kalaupapa in early 1989. She is a founding member of Ka 'Ohana O Kalaupapa. As Coordinator and ED, she has developed and managed the programs, prepared publicity materials, handled administrative functions, worked with the 'Ohana Historian on various projects and kept in close contact with the Kalaupapa community to provide direction for Ka 'Ohana O Kalaupapa. Once a new ED has been hired, Valerie will serve as a Senior Advisor to ensure a smooth transition.

**Anwei Skinsnes Law**, an award-winning author and historian who has been studying the history of Kalaupapa for more than 40 years, will continue to compile and research the names for listing on the Memorial as she has been doing since 2007 and help develop programs. The 'Ohana currently has more than 7,100 names in our database.

**Lopaka Ho'opi'i**, whose father was born at Kalaupapa and who had several family members who died at Kalaupapa, will continue to train as a docent and will begin assisting families who want to visit Kalaupapa to learn more about their ancestors.

**Marci Lyons**, whose father was born at Kalaupapa, will continue to train as a docent and will begin assisting families who want to visit Kalaupapa to learn more about their ancestors.

**Kehaulani Lum**, whose great-uncle died at Kalaupapa, will continue to train as a docent and begin assisting other families who want to visit Kalaupapa to learn more about their ancestors.

**Tamara Lester**, an award-winning graphics artist with more than 25 years of experience who owns her own company on Maui, will continue to work with the 'Ohana on the design of our materials.

**Tom Pierce**, a noted land use attorney who also specializes in nonprofit organizations, will provide legal advice.

**Carbonero CPAs and Management Group** of Maui will handle bookkeeping.

## **B. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Through an Executive Order issued by the Director of the Department of Health, Ka ‘Ohana O Kalaupapa was assigned a house at Kalaupapa to serve as an office and accommodations for the Executive Director. The Executive Order also gave the ‘Ohana special permission to drive to Kalawao for ‘Ohana business without a resident escort, as is required by all other visitors.

The ‘Ohana has its own van that seats 11 passengers with a driver that was donated by a supporter. The van is used to transport family members and Memorial consultants around Kalaupapa.

## **V. Personnel: Project Organization and Staffing**

### **A. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**Executive Director** – This person must exhibit leadership qualities, be able to carry out administrative functions of a nonprofit organization, continue the current programs of Ka ‘Ohana O Kalaupapa and develop new ones. The Executive Director should establish a trusting relationship with the residents of Kalaupapa and work to maintain partnerships with the Department of Health, National Park Service and other entities that have a role at Kalaupapa. It would be of benefit if this person was a descendant of Kalaupapa.

**Senior Advisor** – This position will be handled by the current ‘Ohana Executive Director to provide advice and background to the new Executive Director, ensuring a smooth transition into the future.

**Fundraising Strategist** – This consultant must be equipped to develop a Capital Campaign strategy for the major fundraising for the Kalaupapa Memorial.

The 'Ohana Board of Directors will provide strategic direction and support in developing policies and procedures as the 'Ohana evolves into its next phase of non-profit development, providing guidance and support to the Executive Director.

The 'Ohana Senior Advisor and Historian, who have extensive experience in planning workshops about Kalaupapa, will continue to develop ongoing training for descendants who have indicated their interest in becoming future leaders of Ka 'Ohana O Kalaupapa.

## **B. Organization Chart**

See Attachment A

## **C. Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors or employees of the organization by position.

The organization has no employees. The 'Ohana Executive Director was paid \$36,000 for 2016 as an Independent Contractor.

The proposed GIA would allow the 'Ohana to provide a living wage to an Executive Director with benefits which is necessary for the non-profit organization to transition into its next phase of its life cycle.

## **VI. Other**

### 1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable

### 2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

### 3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

#### 4. Future Sustainability Plan

The applicant shall provide a plan after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

A – Received by the applicant for fiscal year 2018-19, but

B – Not received by the applicant thereafter

Since organizing in 2003, Ka ‘Ohana O Kalaupapa has developed a number of strong working relationships with educators, community leaders, cultural specialists and descendants of Kalaupapa on every island and beyond. Like most nonprofit organizations, there are years when we receive substantial grants and other private donations while there are other years when contributions fall below what we had hoped.

The ‘Ohana has always found ways to keep our programs going. The community of Kalaupapa has come to rely on the ‘Ohana to reconnect families, conduct public outreach programs, provide educational tools based on the words of the people and advocate for their concerns.

Entering our 15<sup>th</sup> year of service to Kalaupapa and her descendants, Ka ‘Ohana O Kalaupapa will continue to reach out to various funders and donors to continue our important programs that are considered to be essential to anyone interested in the history of Kalaupapa.

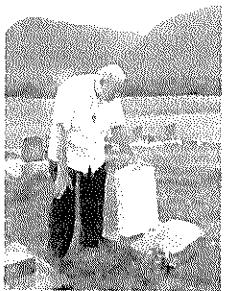
#### **E. Certificate of Good Standing**

**See Attachment B**



*"The former OMI Baldwin Home site is ideal. . . KUCCC is committed to assisting Ka 'Ohana O Kalaupapa in its efforts to see the Memorial through to its completion."*

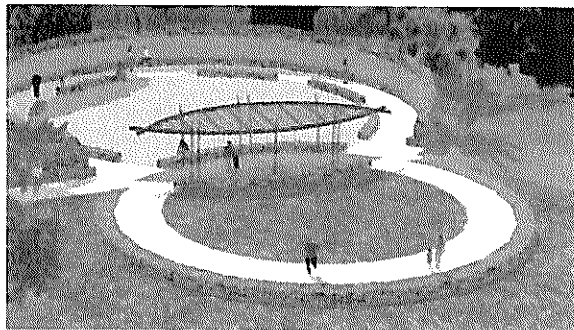
—**The Reverend Charles Buck**,  
Conference Minister, Hawaii  
Conference, United Church of Christ.  
Photo: Wayne Levin



*"The area of Kalawao is a sacred place. . . The Memorial would serve as kind of a communal 'headstone' so that all buried on the Peninsula, whether in marked or unmarked graves, could be remembered."*

—**The Most Reverend Larry Silva**,  
Bishop of the Catholic Diocese of Honolulu, whose 'ohana lies buried at Kalaupapa.  
Photo: Wayne Levin

## The Kalaupapa Memorial



*The Kalaupapa Memorial will list and preserve the names of all the estimated 8,000 people who were taken from their families and sent to Kalaupapa. It will return the people to the history they helped create while providing families and visitors with a place to find healing and pride. Today fewer than 1,000 graves remain that can be identified. The Kalaupapa Memorial will be a living memorial as new generations learn of the sacrifices and strengths of their ancestors.*

The 'Ohana is in the midst of a campaign to bring together family members, friends and others who want to support the Kalaupapa community, help descendants learn about their Kalaupapa roots and build The Kalaupapa Memorial. Become part of the 'Ohana today. Mahalo in advance.

*Please send your donations to:*

**Ka 'Ohana O Kalaupapa**

PO Box 1111

Kalaupapa, Hawaii 96742

*Or you may donate using PayPal by visiting our 'Ohana website*

**[www.kalaupapaohana.org](http://www.kalaupapaohana.org)**

## Ka 'Ohana O Kalaupapa

*"E Ho'ohanohano a E Ho'omau. . .*

*. . . To Honor and To Perpetuate"*

P.O. Box 1111

Kalaupapa HI 96742

Email: [info@kalaupapaohana.org](mailto:info@kalaupapaohana.org)

**[www.kalaupapaohana.org](http://www.kalaupapaohana.org)**

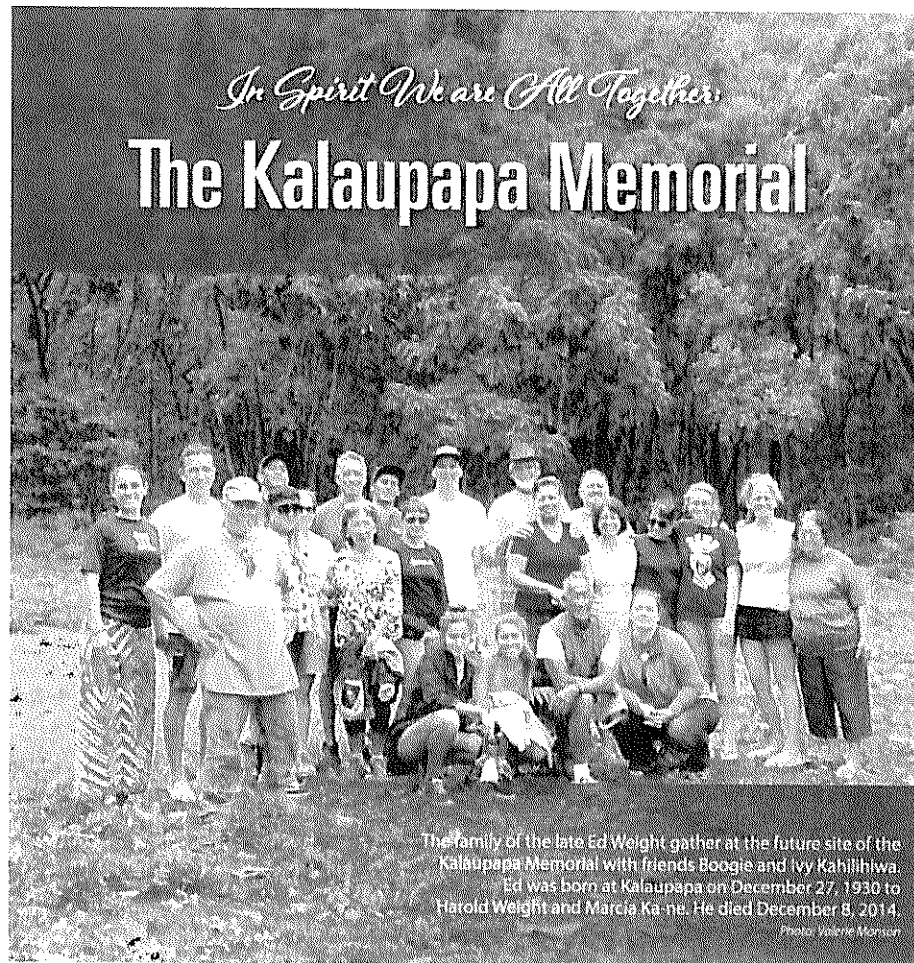
# Ka 'Ohana O Kalaupapa

*"E Ho'ohanohano a E Ho'omau. . .*

*. . . To Honor and To Perpetuate"*

*In Spirit We are All Together:*

## The Kalaupapa Memorial



The family of the late Ed Weight gather at the future site of the Kalaupapa Memorial with friends Boogie and Ivy Kahilihiwa. Ed was born at Kalaupapa on December 27, 1930 to Harold Weight and Marcia Ka-ne. He died December 8, 2014.

Photo: Valerie Korman

POHO \* DIRECTION \* UNDERSTANDING \* COMMUNICATION \* CHERISH \* EFFORT \* LOVE \* UNITY \* REMEMBER

LOKAHI \* JUSTICE \* EDUCATE \* DIGNITY \* HOPE FOR THE BEST \* MALAMA \* CULTURAL HERITAGE \* PROMOTE

CONSERVATION \* HO'OPONOPONO \* COMMITMENT \* AWARENESS

PERSEVERANCE \* DEDICATION \* ENVIRONMENT \* LIVING MONUMENT

*I want to see a monument honoring the people of Kalaupapa before I die.*

*I want to see all the names. These people are my friends—even though many of them died before I came here, and I didn't know them personally, in spirit we are all together. I know their hearts and souls."*

— **Olivia Breitha**, author, sent to Kalaupapa in 1937. Mrs. Breitha died in 2006 on the day that these very words were read into the Congressional record in Washington D.C.  
Photo: Valerie Monson



*"Everybody's name. I want to see their names on the Memorial. ... I want my children and grandchildren and great-grandchildren to know that we were here."*  
— **Kandel Bell** postmistress, first President of Ka'Ohana O Kalaupapa, sent to Kalaupapa in 1956.  
Photo: DeGay Vanderbit



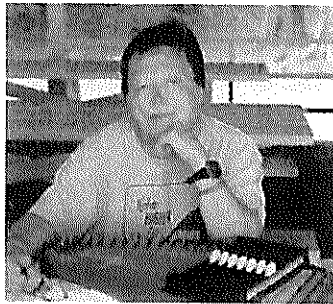
*"It is good for people to remember who were here before us. It is just like those who went to war and died, there are monuments with their names on it. My mother was also sent to Kalaupapa."*  
— **Peter Kaola Jr.**, tour driver and musician, sent to Kalaupapa in 1940.  
Photo: Valerie Monson



*"I think we deserve to be remembered. We are part of this world. We didn't want to be sent here. It was for the safety of other people that we were put away. Greater love hath no man than to give up his life for a friend. That's what we did."*  
— **Cathrine Puahala**, sent to Kalaupapa in 1942, a few years after being taken away from her family at age 9.  
Photo: Valerie Monson

### Our Words of Foundation

When Ka'Ohana O Kalaupapa organized in 2003, participants were asked to express, in a single word or phrase, what they hoped the 'Ohana would represent. That list of words, located around the border of these pages, continues to guide all of our activities and programs.



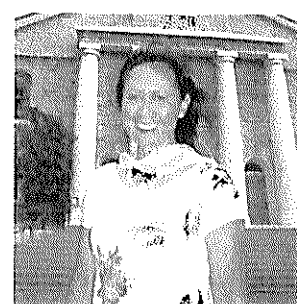
*"You have to hear the voices to feel the people. You have to know their names. If you don't say the names, it's like something has been lost."*  
— **Bernard K. Puniwai**, songwriter, musician and human rights activist, sent to Kalaupapa in 1942.  
Photo: Valerie Monson



*"When you see all the names on the Memorial, it will be like everyone from Kalaupapa and Kalaupapa is standing right in front of you. It will bring tears to my eyes."*  
— **Clarence "Boogie" Kahilaha**, President of Ka'Ohana O Kalaupapa, taken from his family in 1950 when he was 9, the fourth child his parents were forced to give up.  
Photo: Valerie Monson



*"The passage of the Kalaupapa Memorial Act should be a proud moment for all Americans. We will now be able to recognize the Hansen's disease patients of Kalaupapa for the way they led dignified, inspirational lives under extremely challenging circumstances. I would like to thank the members of Ka'Ohana O Kalaupapa for their ongoing efforts. ... I will continue to work with them until the Kalaupapa Memorial becomes a reality"*  
— **Representative Mazie Hirono** (now Senator Hirono) from press release announcing the signing of the Kalaupapa Memorial Act into law by President Barack Obama on March 30, 2009.  
Photo: Valerie Monson



*"...The memorial will be their everlasting presence at Kalaupapa, memorialized as a profound chapter in the history book of Hawaii, the United States and the World."*  
— **Pauline Ka'iulani Hess**, daughter of Catherine and Jubilee Puahala, testimony in support of The Kalaupapa Memorial Act.  
Photo: Wayne Levin

ALOHA \* EMPOWERMENT \* PERSEVERANCE \* SUPPORT \* INTEGRITY \* TRUST IN THE LORD \* FAMILY \* CONTINUITY

GETTING ALONG \* FIRMILITY \* RESPECT \* HONOR \* COMPASSION \* LEGACY \* ADVOCATE \* COMMUNITY \* MANA



## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Ka 'Ohana O Kalaupapa

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	70,000			20,000
2. Payroll Taxes & Assessments	4,590			
3. Fringe Benefits	4,500			
<b>TOTAL PERSONNEL COST</b>	<b>79,090</b>			<b>20,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	9,000			
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	3,000			
7. Telecommunication				
8. Utilities				
Phone and Internet				2,520
Rental storage space				1,350
Legal/permit/lease negotiations	6,000			
Media/Advertising/ Outreach initiatives	15,000			
Bookkeeping, Accounting/Audit	8,500			
Legacy Book	15,000			15,000
Fundraising Development Consultant				10,000
Ongoing Leadership Development				10,000
Traveling Exhibit	6,000			
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>62,500</b>			<b>38,870</b>
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>141,590</b>			<b>58,870</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	141,590	Valerie Monson		
(b) Total Federal Funds Requested		808-573-2746		
(c) Total County Funds Requested		Phone		
(d) Total Private/Other Funds Requested	58,870	4/18/2018		
		Signature of Authorized Official		
		Date		
<b>TOTAL BUDGET</b>	<b>200,460</b>	Valerie Monson, Executive Director		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Ka 'Ohana O Kalaupapa

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director (refer to justification/comments below)	1FT	\$54,000.00	63.00%	\$34,000
Senior Advisor	1FT	\$36,000.00	100.00%	\$36,000
				\$ -
				\$ -
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				\$ -
<b>TOTAL:</b>				<b>70,000.00</b>

JUSTIFICATION/COMMENTS: The grant request includes hiring a new full-time Executive Director at an annual base salary of \$72,000. It is anticipated that the Executive Director will not be hired until after September 1, 2018, the start of the second quarter for FY 2019. The annual salary for the remaining three quarters of FY 2019 is \$54,000. We have requested \$34,000 from the State with \$20,000 coming from private or other funds. Payroll taxes and assessments have been calculated at 8.5% of the \$54,000 base salary while fringe benefits are 10% of the salary. The Executive Director will be involved with the line items in the grant request as well as with the universal tasks generally associated with a typical Executive Director's position serving as senior leader of the organization

The Senior Advisor, working on a contract basis, will dedicate 100 percent of her time to assist in administration and coordination of activities associated with this grant request as well as ongoing outreach initiatives to communities and schools including the 'Ohana's highly successful "Restoration of Family Ties" program that has reconnected more than 700 families with their Kalaupapa ancestors

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Ka Ohana O Kalaupapa

Not applicable

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:  This GIA grant request does not include funds for equipment or motor vehicles				

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Ka Ohana O Kalaupapa

Not Applicable

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
<b>JUSTIFICATION/COMMENTS:</b>  <div style="text-align: center; padding: 10px;">This is not a capital budget request</div>						

**GOVERNMENT CONTRACTS AND / OR GRANTS**

App

Ka 'Ohana O Kalaupapa

Contracts Total:

313,666

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Bringing Our Families Home	5/1/11-7/31/12	Office of Hawaiian Affairs	State	100,000
2	Kalaupapa Traveling Photo Exhibit	4/8/11-5/1/12	Hawaii Tourism Authority	State	20,000
3	Making the History of Kalaupapa Come Alive				
4	for Future Generations	9/1/12-11/30/12	Office of Hawaiian Affairs	State	53,666
5	Kalaupapa Traveling Exhibits	11/2014-1/2015	Hawaii Tourism Authority	State	30,000
6	Kalaupapa Memorial: Planning & Design	9/1/14-8/31/16	Maui County	Maui	100,000
7	Kalaupapa Memorial: Phase II Planning & Design	5/31/17-5/30/18	Hawaii Tourism Authority	State	10,000
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**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ka "Ohana O Kalaupapa

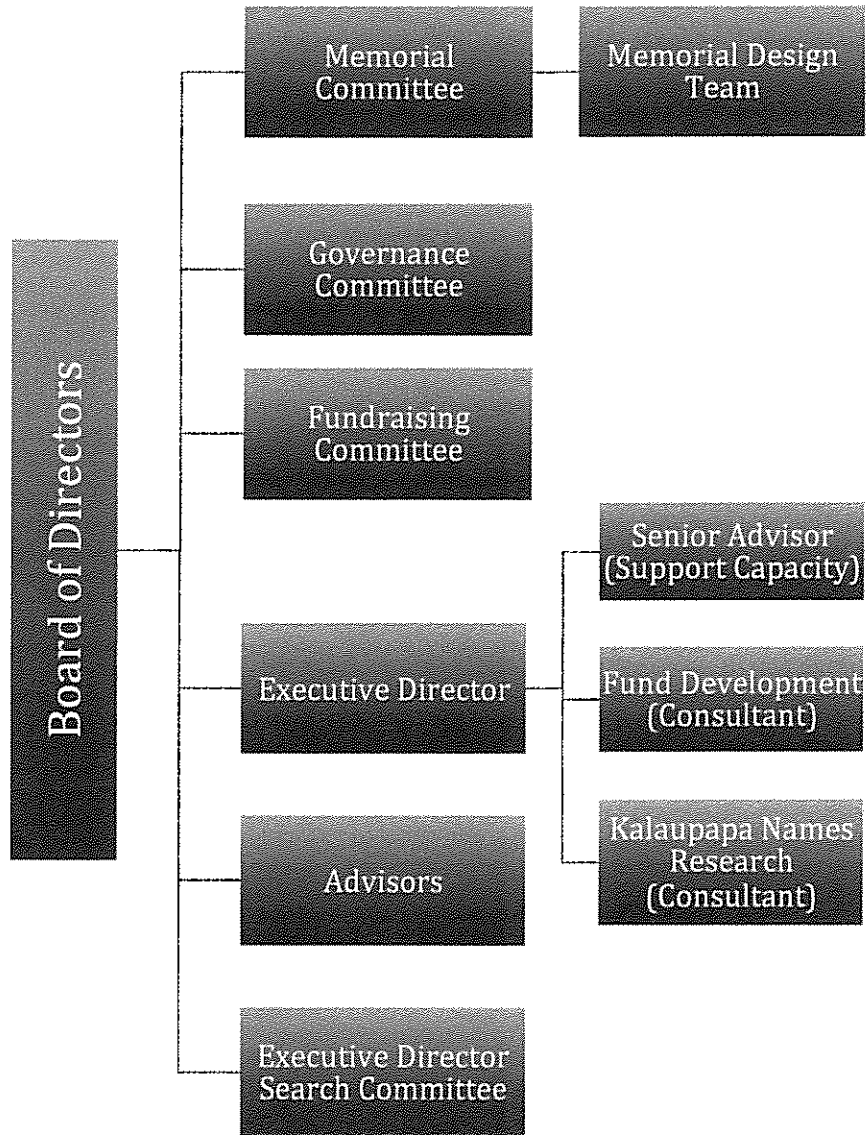
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	4/18/2018
(Signature)	(Date)
Valerie Monson	Executive Director
(Typed Name)	(Title)

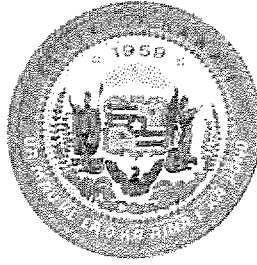
## Attachment A

Grant-in-Aid Application: Ka 'Ohana O Kalaupapa Legacy Project

### Organizational Chart Ka 'Ohana O Kalaupapa



**Attachment B  
Grant-in-Aid Application:  
Ka 'Ohana O Kalaupapa**



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

**Vendor Name: KA `OHANA O KALAUPAPA**

**DBA/Trade Name: KA `OHANA O KALAUPAPA**

**Issue Date: 01/19/2018**

**Status: Compliant**

Hawaii Tax#: [REDACTED]

New Hawaii Tax#:

FEIN/SSN#: [REDACTED]

UI#: No record

DCCA FILE#: 206336

**Status of Compliance for this Vendor on Issue date:**

<b>Form</b>	<b>Department(s)</b>	<b>Status</b>
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

<b>Status</b>	<b>Description</b>
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information