

House District(s) _____

Senate District(s) _____

**THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Log No: _____

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST – OPERATING

GRANT REQUEST – CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Honolulu Habitat for Humanity

Db/a: Honolulu Habitat for Humanity

Street Address: 922 Austin Lane, #C-1, Honolulu, Hawaii
96817

Mailing Address: 922 Austin Lane, #C-1, Honolulu, Hawaii
96817

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name JIM MURPHY

Title Executive Director

Phone # 808-538-7070

Fax # 808-538-7171

E-mail jmurphy@honoluluuyhabitat.org

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

LAND ACQUISITION FOR MULTI-FAMILY HOUSING ON WINDWARD OAHU

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$500,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$50,000

REPRESENTATIVE:

JIM MURPHY, EXECUTIVE DIRECTOR
NAME & TITLE

1/18/2018
DATE SIGNED

JAN 18 2018 *PM*

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. **A brief description of the applicant's background;**
Honolulu Habitat for Humanity's mission is to bring people together to build homes, communities and hope. HHH partners with low income families to build quality, affordable homes, and repair homes that have fallen into disrepair. Honolulu Habitat for Humanity was founded in 1988 and has built nearly 80 homes on the island of O'ahu, sheltering more than 400 people
2. **The goals and objectives related to the request;**
In-line with our 5-year board approved strategic plan, our primary goal as an organization is to "Build Homes for Families in Need on Oahu". Our objectives related to this goal include purchasing a parcel of land on the Windward side of Oahu where HHH can build a multi-family building to provide clean, decent, stable housing for 8-12 low-income families who are experiencing housing instability. This project, once successfully completed, can serve as a template for future multi-family developments on O'ahu.
3. **The public purpose and need to be served;**
With the high cost of living in Hawai'i, many families cannot afford to own their own homes. Honolulu Habitat for Humanity (HHH) works to increase home ownership among low-income families by building quality, affordable homes at no interest and no profit. HHH also has a home repair program focused on improving the safety, appearance and value of family's homes so they can stay in their community.
4. **Describe the target population to be served; and**
Our target families are in the 30% (extremely low income) - 60% (very low income) range of Area Median Income (AMI) for the county of Honolulu. In general, our applicants are living in inadequate housing, living with other family members, or paying rent that overstretches their budget. Homeownership is a crucial foundation for helping low-income families find a path out of poverty. When they move out of substandard housing and into simple, quality, affordable homes, homeowners and their families improve their health, educational attainment, safety and personal wealth.

5. **Describe the geographic coverage.**
This project will take place on the Windward side of Oahu.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. **Describe the scope of work, tasks and responsibilities;**
Honolulu Habitat for Humanity will purchase land on the Windward side of O'ahu, most likely in Kaneohe, to build an affordable multi-family condo building for low-income families. After the condo building is complete, HHH will use its family application process to recruit 8-12 families to become eligible within the HHH homeowner partnership program. Each family applicant will be assessed for their financial stability and required to attend financial literacy training to ensure they are able to afford their zero-interest loan payments. Housing costs for families are greatly subsidized by in-kind donations, volunteer labor, and community support which makes homeownership a reality these low-income families could not otherwise attain.

Objective: Purchase a ½ - 1 acre parcel of land for development purposes.

Action 1: Research and work with state agencies, local real estate professionals and developers to identify land prospects.

Action 2: Raise any additional capital through additional grant funding, low interest loans or organizations operations needed to purchase land.

Action 3: Ensure zoning laws will comply with project objectives.

Action 4: Secure the purchase land.

Objective: Plan multi-family building to house 8-12 families.

Action 1: Partner with local architect, UH School of Architecture and local developers to plan, design and permit planned building.

Action 2: Partner with local contractors and developer to plan and build.

Action 3: Create work plan for HHH's construction and volunteer team.

Objective: Select families to become HHH partner families receive condos.

Action 1: Make public announcement about project and the availability to apply for one of the 8-12 available units.

Action 2: Conduct 2-community outreach sessions in Windward Oahu to educate community about this opportunity as well as HHH programs.

Action 3: Conduct lottery selection process to select families.

Action 4: Work with selected families to guide them through HHH's family selection process.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Month	Activities	Outcomes
July	- Assemble team of local real estate professionals, housing developers and contractors to identify land opportunities	- Partnerships formalized for project
August	- Identify and assess land opportunities - Research zoning laws - Begin prototype building design	- 5 potential properties identified - Design process for efficiencies and cost savings
September	- Secure additional funding required for purchase of property - Make initial public announcement of project and request for partner family applications	- Identify any funding gaps to purchase property. Close gaps via additional grant funding or low interest loan
October	- Finalize preliminary budget for project costs - Community meeting held to discuss project, HHH programs and application process	- Confirm overall cost of project fits within HHH partner family program - Educate community on project and programs
November	- Community meeting held to discuss project, HHH programs and application process	- Education community on project and programs - Receive partner family applications
December	- Conduct lottery process to identify initial families selected	- Identify 8-12 families to begin application process
January	- Finalize architectural plans and submit for permitting - Begin application process for partner families	- Begin permit process on design
February	- Make initial offer on identified property	- Secure land opportunity
March	- Finalize budget costs for project to be included in HHH FY20 budget	- Budget and plan for project in-line with HHH operations
April	- HHH Family Selection Committee finalize financial assessment from partner family applications	- Completed applications for families prepared
May	- Secure purchase and close on identified property	- Land purchased.
June	- HHH Board review and approval of partner family applications	- 8-12 partner families approved for housing opportunity

3. **Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**
 To properly evaluate this program, HHH utilizes a metrics dashboard to track the progress of our objectives and show achievement of our objectives and ultimately our goals. The metrics are reviewed at each monthly board meeting and at regular staff meetings to ensure objectives are being met. We will have monthly meetings with our staff and construction manager to assess progress, evaluate plans and adjust goals.

4. **List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

The measurable outcomes of this project are as follows:

- HHH will research 5 potential properties for the development.
- HHH will purchase one property for development.
- HHH will hold 2 community outreach sessions to start partner family application process.
- HHH will identify 8-12 families, perform the application process and approve through HHH Board of Directors

III. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
		\$250,000	\$250,000	\$500,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.**

Honolulu Habitat from Humanity is also seeing funding from Home Investment Partnerships Program (HOME), KaBoom, First Hawaiian Bank Foundation, McInerney Foundation, Atherton Family Foundation, City and County GIA, Friends of Hawaii Charities, the Clarence Ching Foundation, and Hawaii Community Foundation

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.**

City and County GIA 2018: RGP-DCS-GIA2018, CT-DCS-1800034

Hawaii State FY2018 Grant in Aid: Notice to proceed to received.

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.**

Attached

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HHH has a 30-year history of making a positive impact on O'ahu. As part of a national network of 1300 Habitat affiliates who have been serving a mission of bringing communities to build homes with low income families for 38 years, HHH has garnered invaluable experience and expertise in home building and repair. Habitat for Humanity is the largest residential home builder in the world, bringing the reputation, strength and backing of the Habitat International to the table.

HHH also bring strong public and private partnerships to the table, and continues to expand its knowledge of housing issues to best serve our community. During the past three years, Honolulu Habitat for Humanity has 8 houses for low-income families on Oahu, worked with over 6,000 volunteers, and provided repair services through our Build Aloha program to

multiple community organizations such as the Key Project and the Susannah Wesley Community Center.

HHH has built 78 homes on Oahu since our founding, sheltering more than 400 people. We have direct experience providing shelter, homeowner training, and financial literacy training to native Hawaiians.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Honolulu Habitat for Humanity's offices are located in the Kalihi area of Honolulu. Adjacent to our offices is our ReStore, which is a community donation warehouse for building home renovation supplies. Items sold from ReStore directly profit HHH's mission. This large facility space allows us to collect and store donations for our home builds.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Jim Murphy: Jim is the Executive Director of Honolulu Habitat for Humanity, and has extensive experience managing non-profit organizations in the health and housing service areas. Jim will oversee all areas of this project and will be the lead on engaging the board in the proposed work.

Melissa Ressler: Mel is our Construction Manager and is responsible for all planning, management, and execution of construction activities. She has 8 years of experience building Habitat homes both in Oahu and on the mainland. She has built over 100 Habitat homes working with volunteers, local businesses and trade associations.

TJ Joseph: TJ is HHH's Operations Manager. She has 15 years' experience in project planning, organizational strategy, and public speaking, as well as 10 years of experience in the non-profit world striving to make a difference. TJ will lead the organizations efforts in community outreach strategies, presentation to community groups and coordination of partner family applications.

Rozie Brezlin: Rozie is HHH's Family Services Coordinator and acts as the point person for any partner family through the entire application process. She will also assist in our efforts to reach out and collaborate with organizations within the communities we serve.

Ivan Orozco: HHH's Volunteer Coordinator. Ivan joined HHH two years ago and developed a volunteer program where there was none. The number of registered volunteers has doubled during his time, largely due to the program he continues to develop.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

Executive Director - \$91,600.00

Construction Manager - \$70,000.00

Operations Manager - \$47,476.00

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

(a) **Received by the applicant for fiscal year 2018-19, but**

(b) **Not received by the applicant thereafter.**

HHH has three sources of funding – sales from ReStore, zero interest mortgage payments and fundraising/grants. Fundraising makes up a predominate share of the revenue needed to build a home. HHH continues to engage the business and philanthropic community to support the mission and sustain the organization. For this specific project, after purchase of the land, construction will be paid for from our mortgage payments, corporate sponsorships, and future grant revenue.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

Attached

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

Honolulu Habitat for Humanity affirms its compliance with Section 42F-103, Hawaii Revised Statutes.

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

Honolulu Habitat for Humanity will use the grant for public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Honolulu Habitat for Humanity

Balance Sheet

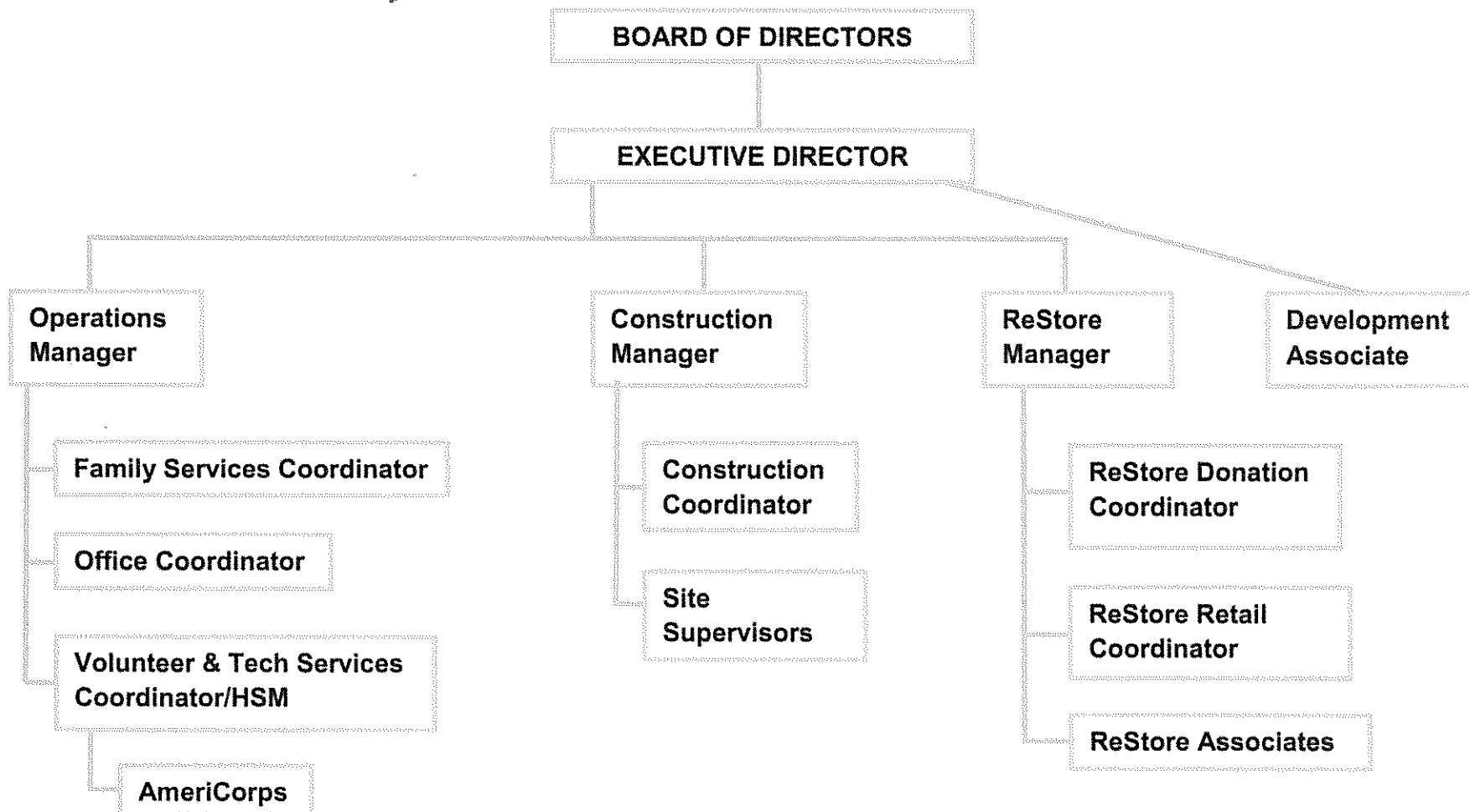
As of December 31, 2017

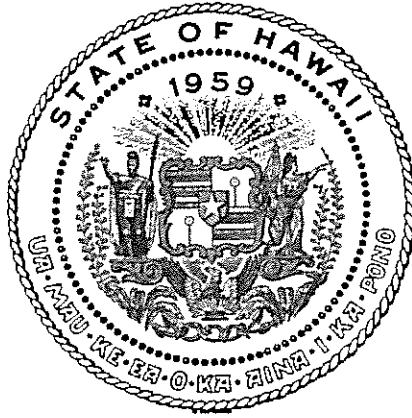
	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
10000 Cash	
10009 Petty Cash - ReStore	
1000901 ReStore - Change on hand	\$ 300.00
Total 10009 Petty Cash - ReStore	<u>300.00</u>
10110 General Checking (CPB 5886)	65,425.28
10120 ReStore Checking (CPB 0374)	63,118.17
10130 Construction Account (CPB 5908)	808,103.28
10140 Capacity Bldg Checking (CPB 1158)	9,759.32
10510 Homeowner Escrow Account (CPB 5894)	19,614.59
Total 10000 Cash	<u>966,320.64</u>
Total Bank Accounts	<u>966,320.64</u>
Accounts Receivable	
12000 Grants Receivable	
12010 Grants Receivable	19,517.21
Total 12000 Grants Receivable	<u>19,517.21</u>
Total Accounts Receivable	<u>19,517.21</u>
Other Current Assets	
10990 Stock - Donated	3,477.36
14000 Other Current Assets	
14010 Prepaid Expenses	
14011 USPS - Bulk Mail	604.60
14014 Prepaid Insurance - Other	3,617.02
14018 ABWK Lowe's Account 9223	41,452.49
14021 Other Gift Cards	473.12
Total 14010 Prepaid Expenses	<u>46,147.23</u>
14030 Refundable Deposits	7,021.56
Total 14000 Other Current Assets	<u>53,168.79</u>
16000 Construction In Progress	200,875.65
Total Other Current Assets	<u>257,521.80</u>
Total Current Assets	<u>1,243,359.65</u>
Fixed Assets	
17000 Fixed Assets	
17010 Furniture & Office Equipment	10,850.58
17015 Accumulated Depreciation- Furniture & Office Equipment	(10,850.58)
17020 Computer Equipment & Software	7,046.52
17025 Accumulated Depreciation- Computer Equipment & Software	(7,046.52)
17030 Cars & Trucks	34,806.58
17031 Leasehold Improvements	171,438.37
17032 Accumulated Depreciation-Leasehold Improvements	(59,575.07)
17035 Accumulated Depreciation- Cars & Trucks	(21,421.46)
Total 17000 Fixed Assets	<u>125,248.42</u>
Total Fixed Assets	<u>125,248.42</u>
Other Assets	
18000 Mortgages Receivable	
18010 Mortgages Receivable	448,431.44
18015 Mortgages Rec.-Unamortized Mortgage Discount	(261,706.46)

Total 18000 Mortgages Receivable	186,724.98
Total Other Assets	186,724.98
TOTAL ASSETS	\$ 1,555,333.05
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	\$ 29,440.82
Total Accounts Payable	29,440.82
Other Current Liabilities	
20200 Homeowner Deposits	
20210 Homeowner Escrow Deposits	2,769.94
Total 20200 Homeowner Deposits	2,769.94
22000 Deferred Revenues	
22010 Deferred Revenue	86,952.85
Total 22000 Deferred Revenues	86,952.85
Total Other Current Liabilities	89,722.79
Total Current Liabilities	119,163.61
Long-Term Liabilities	
25000 Notes Payable	
25020 OHA Loans	
25022 OHA Loan #2	
2502201 OHA Loan #2 - Reynolds	3,750.00
2502202 OHA Loan #2 - Keola	4,500.00
2502203 OHA Loan #2 - Buckley	4,000.00
Total 25022 OHA Loan #2	12,250.00
25023 OHA Loan #3	
2502301 OHA Loan #3 - Toth	10,500.00
2502302 OHA Loan #3 - Gallarde	11,500.00
2502303 OHA Loan #3 - Silva	12,000.00
2502304 OHA Loan #3 - Hao	12,500.00
2502305 OHA Loan #3 - Ne	12,500.00
2502306 OHA Loan #3 - Lopes	12,500.00
2502307 OHA Loan #3 - Naone Bailey	14,500.00
2502308 OHA Loan #3 - Fuller	14,500.00
Total 25023 OHA Loan #3	100,500.00
25025 Discounts on OHA Loans	(106,655.78)
Total 25020 OHA Loans	6,094.22
25024 GIA Loan	
2502401 GIA Loan - Gallarde	11,500.00
2502402 GIA Loan - Silva	12,000.00
2502403 GIA Loan - Hao	12,500.00
2502404 GIA Loan - Vasconcellos	13,500.00
2502405 GIA Loan - Panoncial	15,500.00
Total 25024 GIA Loan	65,000.00
Total 25000 Notes Payable	71,094.22
Total Long-Term Liabilities	71,094.22
Total Liabilities	190,257.83
Equity	
30000 Fund Balance	1,038,304.44
31000 Retained Earnings	375,624.39
Net Income	(48,853.61)
Total Equity	1,365,075.22
TOTAL LIABILITIES AND EQUITY	\$ 1,555,333.05



HHH Organization Chart rev. 8/2017





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

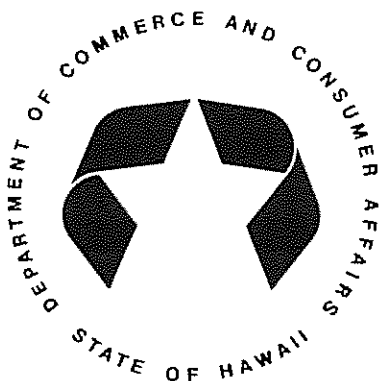
HONOLULU HABITAT FOR HUMANITY

was incorporated under the laws of Hawaii on 03/02/1988 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

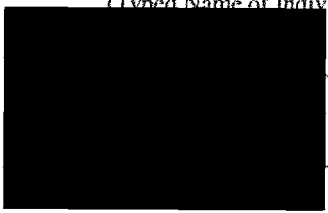
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Honolulu Habitat for Humanity

(Typed Name of Individual or Organization)



01/18/18

(Date)

Executive Director

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Honolulu Habitat for Humanity

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	500,000	750,000		50,000
TOTAL (A+B+C+D+E)	1,300,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	500,000	Jim Murphy, Executive Director		
(b) Total Federal Funds Requested	750,000	808-538-7070 Phone		
(c) Total County Funds Requested		01/18/18 Date		
(d) Total Private/Other Funds Requested	50,000	Authorized Official		
TOTAL BUDGET	1,300,000	Executive Director (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Honolulu Habitat for Humanity

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Honolulu Habitat for Humanity

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Honolulu Habitat for Humanity

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS		76470				
LAND ACQUISITION			500000			
DESIGN						
CONSTRUCTION		123530				
EQUIPMENT		50000				
TOTAL:		250000	500,000			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Honolulu Habitat for Humanity

Contracts Total: 381,470

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	City and County GIA 2018	9/1/2017 - 9/1/2018	City and County	Honolulu	125,000
2	State GIA	no notice to proceed	GIA	State	256,470
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