



**Affordable, Mortgagable Housing for Low-Income
Hawaii Residents to Build Capacity for
Hawaiian Habitats Foundation Inc.**

2018 State of Hawaii Grant-In-Aid Application

Grant Application Instructions
Fiscal Year 2019 (July 1, 2018 to June 30, 2019)

1. Fill out the application form in its entirety.

2. Submit (1) completed original of the application to the House Committee on Finance:

State Capitol, Rm. 306
Honolulu, HI 96813
Attn: GIA

3. Submit (1) completed original of the application to the Senate Committee on Ways and Means:

State Capitol, Rm. 208
Honolulu, HI 96813
Attn: GIA

4. Do not include stapled or bound materials or brochures with applications. All materials submitted should be on 8 and ½ by 11 inch paper and clipped.

5. Applications may be submitted effective immediately. The deadline for receipt of applications is **January 19, 2018, at 4:30 pm** as determined by the official legislative calendar.

Please contact the House Committee on Finance staff at 586-6200 or Senate Committee on Ways and Means staff 586-6800 if you have questions.

Your application will be posted on the Legislature's website.

House District(s) 3
Senate District(s) 2

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST -- OPERATING

GRANT REQUEST -- CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): _____

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

Hawaiian Habitats Foundation Inc.

Dbas: N/A

Street Address: N/A

Mailing Address: 16-566 Keaau-Pahoa Rd. P.O. Box 188
Keaau, HI 96749

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Karl Stasik

Title Secretary

Phone # (303) 246-1247

Fax # N/A

E-mail kstasik@yahoo.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
 FOR PROFIT CORPORATION INCORPORATED IN HAWAII
 LIMITED LIABILITY COMPANY
 SOLE PROPRIETORSHIP/INDIVIDUAL
 OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

Affordable, Mortgagable Housing for Low-Income
Hawaii Residents to Build Capacity for
Hawaiian Habitats Foundation Inc.

4. FEDERAL TAX ID #: _____

5. STATE TAX ID #: _____

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 282,790.00

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
 EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE
AT THE TIME OF THIS REQUEST:

STATE \$ _____

FEDERAL \$ _____

COUNTY \$ _____

PRIVATE/OTHER \$ _____

TYPE NAME & TITLE OF AUTHORIZED REPRESENTATIVE:

AUTHORIZED SIGNATURE

Karl Stasik - Secretary

NAME & TITLE

01/15/2018

DATE SIGNED

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

III. Financial**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$141,395.00	\$77,197.50	\$64,197.50	\$0	\$282,790.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

IV. Experience and Capability

1. **Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

5. **Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. **Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

I. Background and Summary

Mission of the foundation.

Hawaiian Habitats Foundation Inc. intends to reach a demographic of our community that work hard providing important services yet still cannot afford their own homes. Formed in March of 2016, the foundation intends to find solutions to our state's affordable housing crisis. Two socioeconomic groups may gain from this endeavor: low-income families and the homeless. Early on we decided to help low-income families as we do not think they receive as much attention from other foundations or the state. State officials, and the public, agree that affordable housing remains an important issue facing Hawai'i residents. Thus, helping low-income residents stuck in the rent cycle obtain affordable, mortgageable homes became the goal. Several months later we established the board and solidified our mission with this goal in mind.

Who are the board members?

The foundation conducts weekly meetings to discuss solutions, ideas and take action. The board consists of five members each with different backgrounds and a wide variety of skills sets and networks. These skills include construction, real-estate, public relations, mortgage financing, solar/electrical, international business, and charitable work. With this experience the board has the capability to make a real impact in our community.

The process of becoming Hawaiian Habitats Foundation Inc.

Originally, Hawaiian Habitats Foundation Inc. wanted to build tiny homes (around 400 square feet) but due to county minimums we increased our floor size to at least 600 square feet. Options for other types of homes came into consideration. The option of building yurts, prefabricated modular units, duplexes, and shipping container homes presented their own issues. These issues included price, code and lender compliance, and general feasibility. Finally, the board settled on 800 square foot, 2bed/1bath, traditional stick builds. These contain 640 square feet of living space, satisfying county minimums and lenders but also keeping prices low. The size of this model allows construction on low priced land, lowering overall cost and producing affordable housing. Zero-down loan programs makes these homes available to low-income families and single residences at lower prices than their existing rent. This same model will be replicated through this grant request. Using the requested funds, Hawaiian Habitats Foundation Inc. will begin to develop homes in East Hawai'i, particularly in the Puna district due to the affordability of land prices. Eventually the foundation plans to expand to West Hawai'i and eventually the entire state.

Relationships with Representatives.

Hawaiian Habitats Foundation Inc. has also developed relationships with officials on the local and state level. The board has met with county council members, state representatives, and heads of the public works and planning department. These meetings allow us to find creative solutions to adjusting the existing code whilst allowing more flexibility to make our homes more affordable for the community.

Build One.

For the first build, currently near completion, we chose the Ainaloa subdivision of

Puna. This proof of concept will demonstrate to officials, investors, and our community the possibility for low-income families to buy a home of their own. The sale of this first home will build capacity for the future of the foundation. The ribbon cutting ceremony will take place on Feb 10th, 2017 on the site of the build.

The Future.

Working with the different departments within the county, the foundation has a greater plan for the future of affordability. With rezoning land usage and changes to existing water and sewer codes, we can construct duplex and quadplex units. This will essentially cut the price of homeownership in half or potentially by three-fourths. This price point can make just about anyone working full-time realize the dream of owning their own home.

II. Service Summary and Outcomes

Hawaiian Habitats Foundation Inc. plans to utilize this grant request to its full potential in several ways. This capital project will both build capacity for the foundation and provide two low-income families with a brand new homes they will feel proud to own. Hawai'i residents currently trapped in the rent cycle will begin to build equity instead of spending money on rent. This provides them with the safety and security of owning their own home, creating security for themselves and the future generations.

The Builds.

This capital will acquire land and build two, brand new 2bed/1bath homes with a living space of 640 square feet in the Puna District of Hawai'i County. This home will include a single car port, brand new cabinets and counter tops, as well as fixtures and lighting necessary to move in without incurring additional costs on the new homeowners. Each home will connect to a brand new water catchment and septic system. Connection to the HELCO grid will provide power. All major appliances such as a washer/dryer, range and hot water tank come included. The foundation will provide information and assistance for the applicants every step of the way in the home buying process.

The Office.

The foundation will also use granted capital to further establish itself by setting up an office in Hilo. This will serve as the headquarters of the organization. This will require renting space for a year and purchasing supplies. A space of 700-1,000 square feet will provide ample meeting and work space. In this space we will conduct meetings, interviews and assist potential applicants, keep records, and store paperwork and office supplies. The space will include desks, tables, chairs, shelving, and file cabinets. Other electronic supplies will include computers, printer/fax machines, and a landline telephone and service. This work space proves essential for the existence of an organization.

Public Workshops.

We will utilize a portion of received funds to host non-qualified applicant assistance workshops. These seminars will educate low-income residents on how to qualify for a mortgage. We will provide resources on how they can improve their credit, manage and save capital, and put themselves into a position to succeed in homeownership. This will require renting venue space, advertising, catering food and beverage, and compensating speakers if necessary.

Receiving Funds and Timeline.

Funding will requested in the first three quarters optimize the timing of this project. The build time of the home itself only takes 6-8 weeks. Permitting and inspections can vary in Hawai'i County due to congestion within the departments. On completion of the second built we can streamline within the planning department through a special program, allowing permits within the week. Funds requested in quarter one will allow the foundation to purchase land and establish an office almost immediately. By the end of the first quarter, we plan to have completed the first build and established a physical presence in Hilo. Funding from second quarter will allow the acquisition of land and the beginning of construction for the second home. Planning and promoting of the non-qualified applicant assistance workshops will begin during this period as well. In quarter two the first home will sell to a resident in East

Hawai'i. Funding from the third quarter will allow the completion of the second home. By the fourth quarter both homes will be occupied by the owners and profits from the builds will be put back into the foundation for the construction of more builds in the future. The foundation will also be conducting its non-qualified applicant assistance workshops for the public. This program will create a platform for the foundation to succeed for many years to come and help an increasing number of low-income Hawai'i residents own the their own home.

Reporting Progress.

Progress will be monitored, evaluated, and reported every step of the way. The board of Hawaiian Habitats Foundation Inc. take a hands-on and personal approach to each action to assure quality. The foundation will report land and office acquisition, permits granted, and inspections passed, workshops held, and recipients of the homes sold to the appropriate state agency. Replicating the same model will improve results in the future by streamlining the building and permitting process by creating familiarity with the departments of Hawaii County.

SCOPE OF WORK

EXCAVATION AND GRADING

Grub and rip, dress property
Placement of home will be no more than 50' from road
Existing grade and materials on property will determine elevation of house pad
Installation of standard septic system

FOUNDATION

¾" Base course fill/delivery
All forming material (Forms, Pins, etc.) & hardware (A bolts, Rebar, Wire, Plastic)
Concrete material & delivery for house and landings (95% compaction with 2500 PSI concrete)
Proper finish on concrete flatwork, plaster curbs and drops
Termite treatment by a Certified Pest Contractor
Concrete pumping

FRAMING

Framing as per plans specifications and call outs
All framing materials will be of #2 quality or better and HI Bor Treated
All required hardware
Pre-fabricated Trusses
Interior & Exterior double 8' wall framing

ROOFING

Roof system will be pre-engineered
Straight vault ceiling in living, kitchen, and dining area with 8' flat ceilings throughout the home
Roofing metal will be 26 gauge Dura Coat Painted
All screws will be 2" stainless steel with bonded washers
Installation of 5" seamless aluminum gutters

WALL BOARD SYSTEM

Exterior wall board system will be ¾" engineered smart side with belly band and skirt
Interior wallboard will be gypsum board as per plans
All bi-pass and bi-fold doors will be cased
All windows will be wrapped in MDF with wood sill
Texture will be a medium spray

FINISH

All base and case will be MDF
All bedroom closets will consist of a top shelf and bar
All linen and storage closets will be MDF with wood face

WINDOWS AND DOORS

All interior doors will be 6-panel hollow core Masonite
All bedroom closet doors will be mirrored bi-pass doors
All exterior entry doors will be metal; front door will be ¾" lite
All door hardware will follow allowance
All windows will be white vinyl double pane sliders

FLOORING

Bathroom floors will be tile
Bedrooms, Kitchen, Living room, dining room, and hallways will be waterproof vinyl

Outside storage will be concrete finish

CABINETS AND COUNTERTOPS

Cabinet boxers will be of plywood construction

Cabinets will be maple shaker style throughout kitchen and bathrooms

Pulls will be routed into cabinets

Countertops will be quartz

All sinks will be under-mount

ELECTRICAL

Electrical permit by a Certified Electrical Contractor

Electrical service will be 100-amp overhead line

Electrical layout and specifications will follow plans

Rough in electrical and installation of light fixtures

PLUMBING

Plumbing permit by a Certified Plumbing Contractor

Gas appliances in home will be on demand water heater and gas stove

Plumbing system will be CPVC

Tubs will be porcelain coated, with tile surrounds to match floor

Catchment tank will be corrugated galvanized 10k gallon tank with cover and support on cement ring

Catchment system will consist of ½" horse pump, 35-gallon pressure tank and filter

On demand water heater with exhaust

PAINTING

Interior paint will consist of 1 body color, 1 trim color, flat white ceilings, 1 accent wall

Exterior paint will consist of 2 body colors, 1 trim color

All exterior and interior surfaces will be primed, sanded, spackled, and caulked with 2 finish top coats

APPLIANCES

Stainless Steel gas stove, and refrigerator

OTHER

Gravel Driveway with turnaround

Gravel dress up around 3' perimeter

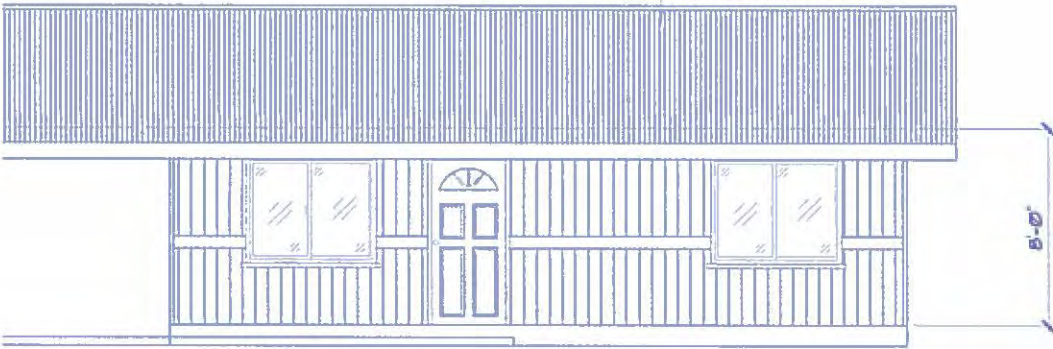
Landscaping features (cinder, plants, planters, etc.)

Removal of all construction lumber/trash from project site

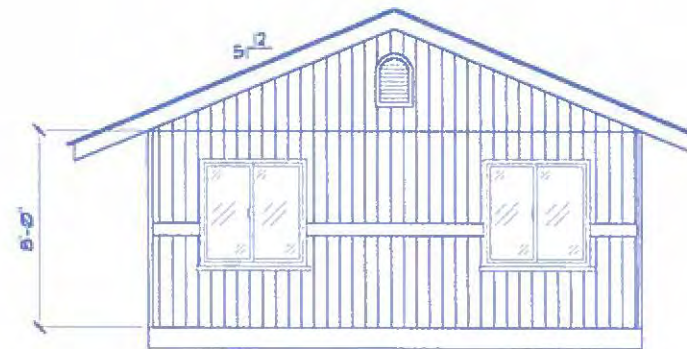
Portable toilet @ job site for project duration

Temporary power pole @ job site for project duration

26 GA. CORRUGATED
ROOFING TYP.



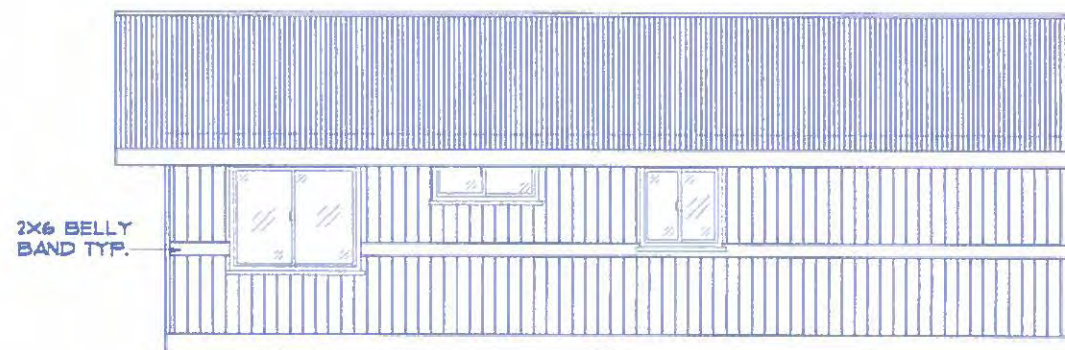
FRONT ELEVATION
SCALE: 1/8" = 1'-0"



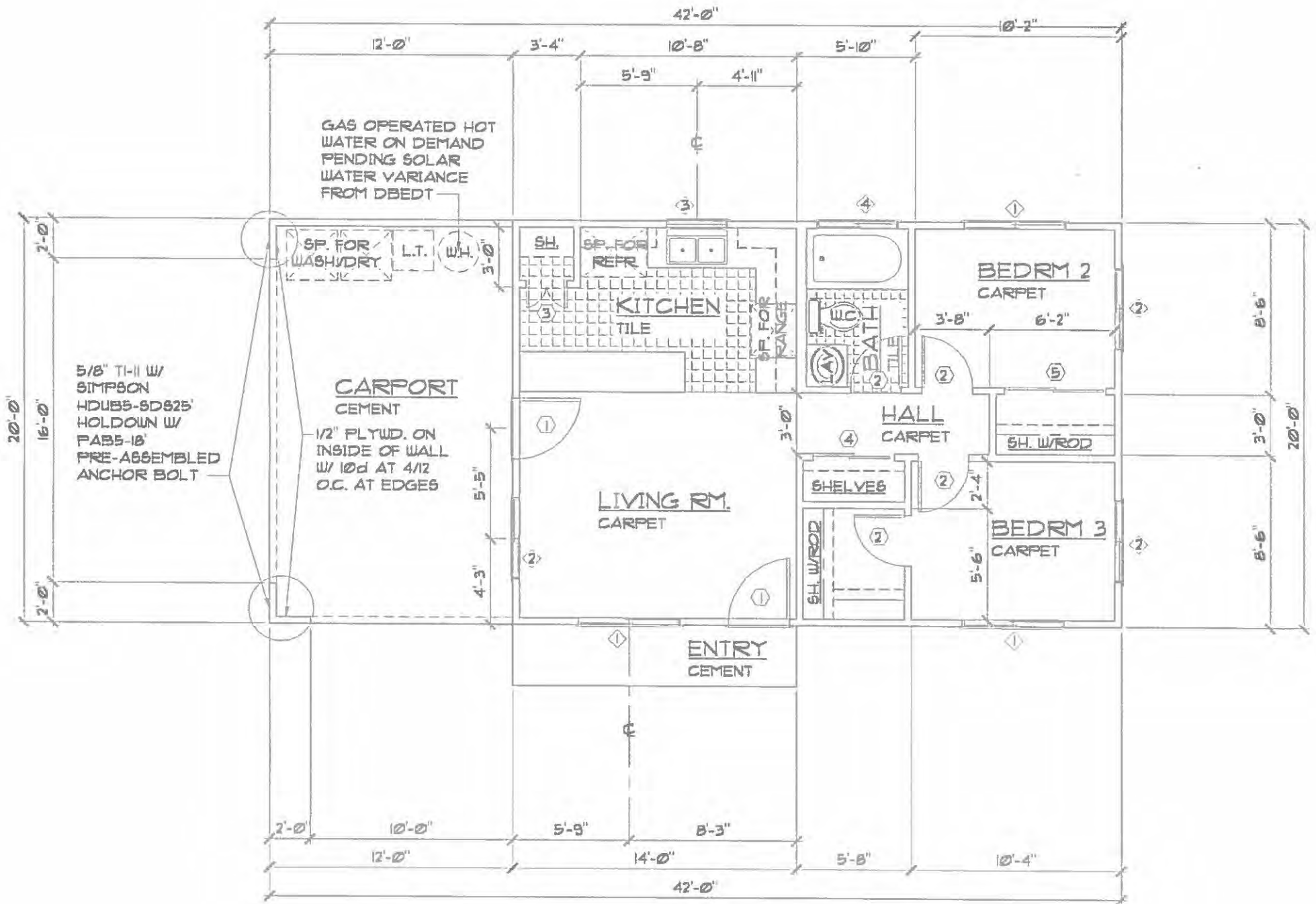
RIGHT ELEVATION
SCALE: 1/8" = 1'-0"



LEFT ELEVATION
SCALE: 1/8" = 1'-0"



REAR ELEVATION
SCALE: 1/8" = 1'-0"



FLOOR PLAN

SCALE: 1/8" = 1'-0"

III. Financial

Anticipated quarterly funding requests:

- First Quarter: \$141,395.00
 - Second Quarter: \$77,197.50
 - Third Quarter: \$64,197.50
 - Fourth Quarter: \$0
-

- Hawaiian Habitats Foundation Inc. will not be seeking additional funds through this capacity building request. However, after the first proof of concept build is sold, the foundation will have the capability and be in the position to seek private investment to further its goal beyond the 2018 State of Hawaii Grant-In-Aid Program.
- Hawaiian Habitats Foundation Inc. has not been granted any state or federal tax credits in the prior three years and will not be seeking any as a non-profit.
- Hawaiian Habitats Foundation Inc. has not received any federal, state, or county grants or contracts in the prior three years and is not anticipating any for fiscal year 2019 besides this 2018 State of Hawaii Grant-In-Aid Program.
- Hawaiian Habitats Foundation Inc. currently does not possess any unrestricted assets as of December 31st, 2017.
- See attached Excel sheets for budget information.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaiian Habitats Foundation Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$2,700.00			
2. Insurance	\$1,200.00			
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	\$12,000.00			
5. Staff Training				
6. Supplies	\$3,000.00			
7. Telecommunication	\$720.00			
8. Utilities	\$2,400.00			
9. Legal Fees	\$10,000.00			
10. Website S.E.O. Tools, and Advertising	\$2,000.00			
11. Paper Advertising, Pamphlets, and Brochures	\$2,000.00			
12. Non-Qualified Applicant Assistance Workshops	\$10,000.00			
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	\$48,720.00			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	\$48,720.00			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$48,720.00	Karl Stasik	(303) 246-1247	
(b) Total Federal Funds Requested		[REDACTED]	Phone	
(c) Total County Funds Requested			01/15/2018	
(d) Total Private/Other Funds Requested		<small>Signature of Authorized Official</small>	<small>Date</small>	
TOTAL BUDGET	\$48,720.00	Karl Stasik - Secretary		
		<small>Name and Title (Please type or print)</small>		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaiian Habitats Foundation Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	0		\$0	\$0

JUSTIFICATION/COMMENTS:

Hawaiian Habitats Foundation Inc. will not be allocating any funds to acquire equipment through this grant.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	0		\$0	\$0

JUSTIFICATION/COMMENTS:

Hawaiian Habitats Foundation Inc. will not be allocating any funds to acquire motor vehicles through this grant.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaiian Habitats Foundation Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS		\$1,985.00	\$3,970.00			
LAND ACQUISITION		\$7,500.00	\$50,000.00			
DESIGN		\$925.00	\$1,850.00			
CONSTRUCTION		\$71,825.00	\$143,650.00			
EQUIPMENT		\$17,300.00	\$34,600.00			
TOTAL:		\$98,610.00	\$234,070.00			
JUSTIFICATION/COMMENTS:	Total cost of building two single-family dwellings meeting all county and lending standards. The increase in land acquisition accounts for rising land prices in Hawaii County.					

800 sq/ft Project Cost Worksheet

Item Estimated Cost

Site Survey / Staking	\$550.00
SSPP (Electric grid hookup)	\$0.00
Architect/Designer's Fee	\$925.00
Engineering Stamp	\$350.00
Permits	
Building/	\$460.00
Water	
Septic/Sewer -Electric -Plumbing	\$625.00
Bulldozing & Excavation	\$4,500.00
Septic Material & Labor	\$7,000.00
Foundation Material & Labor:	
Ground Pest Control	\$700.00
Foundation / Slab - Materials (Rebar, Wire Mesh, Black Covering, Bolts, Tie Wire, Base Rock, Con	\$5,800.00
Foundation / Framing / Roof - Labor	\$12,000.00
Framing / Roof Material & Hardware/ Siding/ Trim/ Windows including Sliding Doors/ Exterior D	\$8,800.00
Trusses	\$3,400.00
Paint & Stain Material & Labor:	\$3,900.00
Interior	
Exterior	
Garage Door	\$0.00
Plumbing Service Connection -Finish	\$4,500.00
Hot Water Tank	\$950.00
Plumbing Fixtures, Pump, Tub, Toilet, Bladder Tank, Propane Tank, Laundry Tray, Garbage Dis	\$2,200.00
Electric Service Connection -Finish	\$4,500.00
Fans / Vents	\$500.00
Interior & Exterior Lighting, Switches & Plates, Cans, Bulbs	\$800.00
Drywall Labor	\$2,500.00
Drywall Material (Sheetrock, Tape, Mud, Screws, Ultraflex)	\$1,900.00
Interior Finish Work	\$2,500.00
Cabinets Material (Kitchen & Bathroom Cabinets & Hardware)	\$2,000.00
Interior Doors	\$1,000.00
Door Hardware: Handles, Deadbolt, Door Stops, Locks	\$200.00
Finish Trim & Molding Material including nails, screws, etc.	\$800.00
Tile & Countertop Labor	\$3,500.00
Tile Material (Tile, Backsplash, Thin Set, Backerboard, Grout, Screws, Red Guard)	\$800.00
Countertop Material (Countertop, Plywood, Adhesive)	\$1,500.00
Floor Coverings Material & Labor:	
Carpet Material & Labor	\$0.00
Laminate Material & Labor	\$1,800.00
Water Catchment Material (Catchment Material, Base Rock & Sand)	\$3,000.00
Water Catchment Labor	\$800.00
Gutters & Downspouts Material & Labor	\$1,200.00
Appliances (Gas Range, Refrigerator, Microwave)	\$1,000.00
Landscape Material & Labor	\$1,800.00
Portable Toilet & Clean-up	\$650.00
Construction Site Clean up (Dumpster rental, hauling/trash removal, interior & exterior wipe do	\$500.00
Temp Pole Labor & Materials/HELCO	\$1,200.00

Total Building Cost	
	\$91,110.00

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaiian Habitats Foundation Inc.

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

IV. Experience and Capability

Hawaiian Habitats Foundation Inc. (HHFI) possesses the necessary skills, abilities, knowledge of, and experience related to the program. Each Member has a relevant background and skills pertaining to this request. The board of directors' backgrounds can be reviewed below:

Margot Robinson – President

Margot Robinson had a consulting company on the mainland for 25 years. She and her associates collaborated with helping employees from Fortune 100 Corporations become the best employees they could be. She is the author of three books, received numerous awards for her life changing workshops and since a child, had a deep desire for helping the underdog. Today, as the President of Hawaiian Habitats Foundation Inc., that desire to assist the underdog continues. She created HHFI to help build affordable housing for the people who live in the state of Hawaii. She wants to “make aloha attainable” for all the brothers and sisters who reside here. Margot has served on eleven other non-profit organization boards:

American Society for Training and Development, Vice-President Communications Greensboro, NC
Reidsville Chamber of Commerce, President, Vice-President of Community Development,
Reidsville NC

Carolina Speaker's Board, Vice-President Programs Director, Showcase Coordinator, Charlotte NC
Juvenile Diabetes Foundation, Board Member, Greensboro NC

Greensboro Artist's League, Board Member

Alumni Club of the Wilderness Center, President & Vice-President, Greensboro NC

Mayfest, Chairperson, Winston-Salem NC

Urban Arts, Board Member, Winston-Salem NC

WFDD 25th Birthday Celebration, Chairperson, Winston-Salem NC

CEET Trainer, Walnut Cove NC; Winston-Salem NC

GAIN: Woman's Network, Program Director, Greensboro NC

Charles Hassenritter – Vice President

Charles Hassenritter is an experienced entrepreneur with an education in Architectural Engineering with specifics in Computer Aided Design, 3D printing, sustainable lot design and sustainable building materials. He is a business owner and consultant spanning many industries including Construction, Contracting, Real Estate, Engineering, Architecture, Technology, Retail, Banking, Food & Service, Non-Profits and much more. Through all of his endeavors, he's committed to bringing true value to HHFI and the State of Hawaii. In the recent three years Charles has been serving on two other non-profit organization boards, the Hawaiian Reforestation Project Foundation and Advanced Aloha. He has also established crucial professional relationships and has assisted and/or completed in 27 construction projects in the last 36 months. References include:

William Young Jr. – BJV Contracting, Hilo, HI 96720 billyoung37@gmail.com

General Contractor, License # BC-28119, ph. # 8087560769

Kahealani Silva – Island Home Loans LLC, Hilo, HI 96720 kahea.silva@gmail.com

Mortgage Originator, Voted # 1 Mortgage Company in East Hawaii, ph. #8087699097

Kanakalele Silva – Ah Chong Realty LLC, Hilo, HI 96720 kana.silva@gmail.com

Realty Agent, Voted # 1 Realtor in East Hawaii, ph. #8087470810

MKT Builders LLC – Michael Taniguchi, Hilo, HI 96720 taniguchi.m@gmail.com

General Builder, Over 30 years personal experience building, ph. #8085571958

Kimo Kahele -- Hilo, HI 96720 kimokahele@hawaii.rr.com

General Contractor, License # BC-27967, ph. #8089601688

Honsador Lumber LLC -- Jeff Fehrenbach, Hilo, HI 96720 jfehrenbach@honsador.com

General Sales Manager, ph. # 8082091656

Recent Construction Projects

Kilohana Worldwide LLC	19 projects
Germain Enterprises LLC	5 projects
Steven Haas LLC	1 project
Pacific Dream Builders LLC	2 projects

Reed Morelli – Treasurer

Reed Morelli is an adventurous entrepreneur with a background in accounting and international business. He currently owns several businesses and is frequently required to travel overseas to the United Arab Emirates and Oman where he was able to hone his skills as a negotiator and delve into international finance and investment management. He has found inspiration on the Big Island as a place to make his home and further his other passions of creating advances in renewable energy, affordable housing, sustainable building practices, and smart agriculture. As the Treasurer and liaison to the local millennial community, he has the privilege of working with like-minded individuals who aspire to improve and innovate within this beautiful community and, through HHFI, create a better Hawaii for the people living and working here. In the recent three years Reed has invested in real-estate in the Leilani Subdivision in the Puna District of Hawaii County.

Karl Stasik – Secretary

Karl Stasik studied international business and Arabic studies at the Metropolitan State College of Denver. Being a driven individual from a young age, he started his first business at nineteen and frequently traveled between the Middle East and the United States in his early twenties. He possesses excellent skills in contracting, record keeping, and organizational skills. He is an advocate of sustainability, self-preservation, permaculture, and aquaponics. Karl is no stranger to the construction industry and the off-grid lifestyle. For years he was highly involved in solar/electrical contracting in the Hilo and Puna area where he gained vast knowledge in both the interpersonal and technical elements of the trade. The Big Island is a unique place for business and he has taken his experience to further HHFI and his other businesses currently in Hilo and on the mainland. In the recent three years Karl has sold solar systems, installed electrical wiring on new and existing construction projects, and installed and troubleshooted solar systems with Solar Rayes LLC, a solar and electrical contractor based in the Puna District of Hawaii County.

Bruce Pratt – West Hawaii Member

Bruce Pratt is a partner in Holomua Properties, a residential rehabilitation firm. Bruce became interested in affordable housing as he saw how many homeowners were forced into foreclosure in the last economic downturn. He has also become active in working to shelter the homeless. Bruce spent twenty years in the computer industry as a programmer/analyst and consultant before becoming the pastor of two churches. These experiences drive Bruce to find solutions to problems while always remembering the human element. A licensed real estate agent,

Bruce lives in Kailua-Kona and represents HHFI in West Hawaii. In the recent three years Bruce has been a real-estate broker for Hawaii Life and a partner in Holomua Properties.

Hawaiian Habitats Foundation Inc. Affiliates:

Kilohana Worldwide LLC
Germain Enterprises LLC
Ah Chong Realty, LLC
Steven Haas LLC
Holomua Properties
Island Home Loans
Hawaiian Reforestation Project Foundation
Advanced Aloha

Facilities:

Hawaiian Habitats Foundation Inc. currently does not possess any facilities. Please see section II. "Service Summary and Outcomes" for the plan to acquire an office through this grant-in-aid.

V. Personnel: Project Organization and Staffing

Hawaiian Habitats Foundation Inc. does not anticipate acquiring any paid staff for fiscal year 2018-2019. However, the foundation will work with licensed contractors and acquire volunteers and interns. Interns will likely be selected from the University of Hawaii at Hilo. President Margot Robinson will train any interns with her public relations and corporate background. Vice-President Charles Hassenritter will work with contractor with his construction background.

Organizational Chart and Responsibilities:

Margot Robinson – President:

- Evaluation and strategic planning
- Lobbyist for local and state politicians
- Managing the new office acquired through this grant-in-aid
- Supervising interns, if any
- Marketing
- Non-qualified applicant assistance workshops organizer.

Charles Hassenritter – Vice President:

- Construction Supervisor
- Liaison for financing low-income applicants
- Liaison between Hawaii County planning and building departments
- Acquiring land for homes

Bruce Pratt – West Hawaii Member:

- Webmaster
- Networking in West Hawaii
- Social media coordinator
- Marketing
- Liaison for the foundation's lawyer: Porter DeVries

Karl Stasik – Secretary:

- Managing board meetings and meeting minutes
- Contact person for the appropriate state grant agencies
- Reporting progress, milestones, measures to state grant agencies
- Setting up the new office acquired through this grant-in-aid
- Record keeping
- Assisting in non-qualified applicant assistance workshops

Reed Morelli – Treasurer:

- Financial management and oversight
- Tax reporting and record keeping
- Setting up the new office acquired through this grant-in-aid
- Social media
- Marketing

Compensation:

The board members of Hawaiian Habitats Foundation Inc. will not receive any compensation through this grant-in-aid request.

VI. Other

- Hawaiian Habitats Foundation Inc. currently is not facing any litigation proceedings and possesses good standing with the State of Hawaii.
- Hawaiian Habitats Foundation Inc. does not possess any special licensure or accreditation pertaining to the request.
- This grant request will not be used to support or benefit any sectarian or private non-sectarian private educational institutions.
- This grant request will not be used for a public purpose pursuant to section 42-F-102, Hawaii revised statutes.

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

1.0 Executive Summary

Hawaiian Habitats Foundation Inc, (HHFI) was created to reach a demographic of our community that work hard providing important services and still cannot afford their own home. We have a dedicated Board of skilled individuals in Mortgage Finance, Construction, Solar/Electrical, Real Estate and Public Relations that builds and sells homes on the East-Side of The Big Island of Hawai'i. Building smaller dwellings in affordable subdivisions, towards the minimum size within County guidelines, allows us to keep costs low and insures that we can offer mortgagable homes to a greater amount of people.

As of right now we are building 2bed/1bath homes at 600sqft living and working with the County of Hawaii Reps as well as departments of Planning and Building to ease code restrictions so that we may build even smaller homes and duplex type units. This grant would fund three of those projects and put three families into an affordable mortgage. We also are hosting an Affordable Housing Symposium in May with a trade show and guest speakers from around the Island who share a similiar passion for getting the people of Hawaii into not only smaller homes, but houses that they own.

1.1 Objectives

Our objectives preceding this grant program include:

1. Further construction of our current 2bed/1bath house plan.
2. Implementation of an educational Island-Wide credit building and money-management program.
3. Construction of a 4 unit or Quadplex home as a spec home and feasibility demonstration for the County of Hawaii.

1.2 Mission

The mission of Hawaiian Habitats Foundation Inc. (HHFI) is to create a platform of awareness and innovation through attainable housing options, sustainability, agriculture, community outreach, legislation and education.

Attainable Housing is the first and foremost initiative of our organization and we have created a program utilizing several different government backed loans to allow families into these homes with zero-money down and a low Monthly mortgage.

Our first project is nearly completed with a family ready to move in and our ribbon cutting ceremony will be in early February. The funding from this grant would provide the financial means necessary to complete three similiar projects as well as a quad-plex model that we hope to have in full production by this time next year.

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

1.3 Keys to Success

1. Good relationships with State and County Departments and Representatives.
2. Multi-skilled Board of Directors with years of Real-Estate, Business, Construction and Finance experience.
3. Operating in a severely under-served market niche.
4. We have several like-minded donors and strategic partners willing to assist with various needs ranging from materials costs to web development and marketing.

2.0 Organization Summary

HHFI was formed in March of 2016 in Hilo, Hawai'i with the intention of finding solutions for our states housing crisis. After deliberating whether to help the homeless or low-income families, it was decided that low-income families were not receiving as much attention from the State or other foundations as the homeless were. Thus, helping low-income residents obtain mortgageable, affordable homes became the goal. The foundation has been conducting weekly meetings, to discuss solutions, ideas and how best to take action ever since.

It was decided that a traditional, 2bed/1bath home with 600sqft of living space would be the best option to satisfy the requirements of both the County of Hawaii as well as mortgage lenders. This model can be built very affordably and with land purchased for the right price became our model for putting people into homes. Utilizing Federally funded zero-down loan programs these homes can be made available to low income families and individuals for less than the price of comparable rental properties and allow these new home owners to begin accumulating equity.

Over a two year period HHFI as developed relationships within the County of Hawaii and our board has met with several County Council members, the heads of the Building and Planning departments as well as State representatives to discuss possible solutions and adjustments that can be made to the existing building codes to allow these home to be built even more affordably for our community.

The Foundation currently has their first build under construction in the Ainaloa Subdivision in the district of Puna. This proof of concept will demonstrate to donors, officials and our community that it is possible for low-income families to attain their dream of homeownership.

2.1 Legal Entity

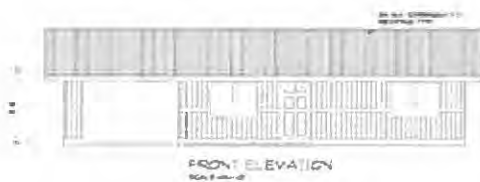
We are a certified 501c3 charitable non-profit located in Hilo, Hawaii. Our board of directors consists of 5 members and include the Founder and President, a Vice-President, a Treasurer, a Secretary and a Kona Representative. Each member has equal voting power and a majority must be established in order to pass a resolution. We also have an administrative intern.

New members are inducted at-will by the organisation and a 100% yes vote must be achieved in order for the motion to pass.

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

3.0 Products

At this time, our standard offering is a 2 Bedroom, 1 Bathroom house measuring 840 total square feet (600 square feet of living space). It has a spacious open floor plan, vaulted ceilings, granite/quartz counter-tops, laminate flooring, brand new modern appliances, walk-in closet, custom wood cabinets, and single carport with storage including stackable washer/dryer on landscaped 1/3 to 3 acre lots.



Fiscal Year 2019-2020 HHFI Future Sustainability Plan

4.0 Market Analysis Summary

HHFI came into being because the organization's leaders recognized that the housing situation in Hawaii is becoming more untenable with every passing year. Over the past five years, following the last housing crash, median prices for single family homes in Hawaii County have risen overall by over 34 percent. The situation is much worse in many of the districts themselves, with the increase topping fifty, sixty, and even seventy percent.

Single Family Home Price Inflation – 2012-2017

District	2012	2013	2014	2015	2016	2017	% Chg
Puna	149,000	166,000	180,000	174,000	197,250	225,000	51.0
South Hilo	248,000	290,000	272,000	315,000	332,500	325,000	31.0
North Hilo	300,000	295,000	374,000	450,000	375,000	330,000	10.0
Hamakua	262,000	319,000	335,000	311,000	350,000	430,000	64.1
North Kohala	455,000	439,450	532,500	630,000	710,000	640,000	40.6
South Kohala	354,000	412,500	450,000	485,000	500,000	565,000	66.2
North Kona	398,250	445,000	550,000	562,500	600,000	637,450	60.0
South Kona	325,000	355,000	361,250	375,000	475,000	459,000	41.2
Ka'u	106,500	140,000	140,115	165,000	175,000	183,500	72.6
Entire	260,000	295,000	315,750	329,000	330,000	350,000	34.6

Source: Hawaii Information Service

Homes Priced at \$150,000 or Less on the Big Island (as of January 1, 2018)

Search Criteria: Single Family Homes listed on the Multiple Listing Service of at least 600 square feet with at least 1 bedroom and 1 bathroom, regardless of condition, fee simple

Big Island: 49
 Puna: 36
 Ka'u: 12
 South Kona: 1

Search Criteria: Condos listed on the Multiple Listing Service with at least 1 bedroom and 1 bathroom, regardless of condition or size, fee simple

Big Island: 8
 South Kona: 6
 North Kona: 2

Source: Hawaii Information Service

A quick look at single family houses or condos in Hawaii County that are currently listed on the local real estate market reveals that only 49 houses are available for \$150,000 or less (36 in Puna, 12 in Ka'u, and 1 in South Kona). The condo market is even tighter, with only eight available in the county (six in South Hilo, and two in North Kona).

Search Criteria: Single family homes listed on Hawaii Information Service (HIS) on 1/1/2018 of at least 600 square feet with at least 1 bedroom and 1 bathroom, regardless of condition, fee simple. Condos listed on the Multiple Listing Service (also HIS as of 1/1/18) with at least 1 bedroom and 1 bathroom, regardless of condition or size, fee simple.

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

4.1 Target Market Segment Strategy

HAWAII COUNTY, HI	Estimate	Margin of Error	Percent	Percent Margin of
GROSS RENT				
Occupied units paying rent	18,993	+/-964	18,993	(X)
Less than \$500	2,284	+/-352	12.0%	+/-1.7
\$500 to \$999	5,626	+/-536	29.6%	+/-2.6
\$1,000 to \$1,499	6,864	+/-615	36.1%	+/-2.5
\$1,500 to \$1,999	2,723	+/-417	14.3%	+/-2.1
\$2,000 to \$2,499	1,106	+/-281	5.8%	+/-1.5
\$2,500 to \$2,999	294	+/-142	1.5%	+/-0.7
\$3,000 or more	96	+/-67	0.5%	+/-0.4
Median (dollars)	1,095	+/-26	(X)	(X)
No rent paid	3,088	+/-361	(X)	(X)
GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME				
Occupied units paying rent	18,440	+/-968	18,440	(X)
Less than 15.0 percent	2,358	+/-331	12.8%	+/-1.6
15.0 to 19.9 percent	2,066	+/-319	11.2%	+/-1.6
20.0 to 24.9 percent	2,425	+/-360	13.2%	+/-1.8
25.0 to 29.9 percent	1,584	+/-311	8.6%	+/-1.7
30.0 to 34.9 percent	1,379	+/-263	7.5%	+/-1.4
35.0 percent or more	8,628	+/-630	46.8%	+/-2.3
Not computed	3,641	+/-407	(X)	(X)

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

The scarcity of available rental homes in Hawaii County has resulted in steadily increasing monthly rents. As with many markets across the country, often rents are more expensive than monthly mortgages would be for the same properties. The U.S. Census Bureau has estimated that nearly half of all households (46.8%) in Hawaii County are now spending 35 percent or more of their monthly income on rent and normal housing expenses. Based on the median household income of \$53,936, that equates to a monthly expense of \$1,573.13 or more. If we base our calculations on the mean household income of \$70,004 this monthly minimum expense balloons to \$2,041.78.

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INCOME (IN 2016 INFLATION-ADJUSTED DOLLARS) HAWAII COUNTY, HI	Estimate	Percent
	Total households	66,094
Less than \$10,000	6,201	9.4%
\$10,000 to \$14,999	3,736	5.7%
\$15,000 to \$24,999	7,400	11.2%
\$25,000 to \$34,999	6,292	9.5%
\$35,000 to \$49,999	7,363	11.1%
\$50,000 to \$74,999	12,246	18.5%
\$75,000 to \$99,999	8,077	12.2%
\$100,000 to \$149,999	9,205	13.9%
\$150,000 to \$199,999	3,011	4.6%
\$200,000 or more	2,563	3.9%
Median household income (dollars)	53,936	(X)
Mean household income (dollars)	70,004	(X)

Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

In Hawaii County, almost one-third of households earn between \$35,000 and \$75,000 per year. Based on an estimate of 66,094 households in the county, this group encompasses more than 19,500 households. These are the target market for our housing program. We believe that many of the households which are paying 35 percent or more of their monthly income in rent and housing expenses are represented by this segment of the population.

A number of factors have prevented these households from buying a home, including home prices, lack of credit, previous financial hardships, insufficient down payment, and the absence of sufficient work history. Our program addresses each of these challenges, allowing us to help many families and individuals move from rental properties into homes of their own.

5.0 Strategy and Implementation Summary

5.1 Competitive Edge

HHFI brings together a unique and diverse group of entrepreneurs whose experience and skills allow us to understand and address the housing needs of underserved Hawaiian residents in a timely and effective manner. The governing board of HHFI has skill and knowledge in many areas critical to our success, including real estate development, real estate sales, private investment, mortgage banking, business ownership, financial markets, contract negotiation, and marketing. Together with our many strategic partners we are able to take a holistic approach to the housing crisis facing Hawaii and to offer proactive solutions. The leadership of the organization is based on the Big Island, allowing us to understand

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

the challenges facing the county and to be highly responsive to changing market and economic conditions.

5.2 Marketing Strategy

The nine districts of Hawaii County each have very different housing profiles. The size of the island makes it important to create affordable housing within each district. HHFI has spent considerable time analyzing the needs of each district and has determined to focus most of our effort in 2018 in the Puna district. Puna has some of the most inexpensive land in Hawaii County, making total home prices the most affordable in the state. Puna also has a large population of individuals and families under the age of 30. Many of these people either work in the district or travel to Hilo for their jobs. As young adults either graduate high school and college or move to the Big Island, there will continue to be a significant shortage of affordable housing for them.

HHFI has already begun to market to this group of individuals and families in Puna and Hilo. Because our target market is most comfortable receiving information through the internet and social media, we are able to structure our message in a very targeted and cost-effective way. We also have begun to partner with UH-Hilo, and are working to expose people to our group through community events. Our partnerships again offer us many avenues to get the word out to those who can benefit from our program. As our partners come into contact with individuals and households who fit our profile they refer them to us for introduction and follow-up.

HHFI is also working diligently to publicize our program and vision through our associations with county and state leaders, governmental departments, private agencies, and local businesses and non-profit organizations. We continually are connecting with like-minded people here and across the state, looking for ways to combine our talents and experiences for the greater good. Many of these connections give us the chance to spread our message and to touch more potential homeowners.

5.3 Fundraising Strategy

As every non-profit knows, raising funds is an important challenge that must be met in order to become self-sustaining. Our efforts to raise capital are based on a mixture of different strategies from hosting charitable dinners to partnerships with strategic players within our industry and crowd-funding projects online.

HHFI is intentionally emphasizing the need to reduce reliance on donation based revenues and focus on projects that will fund the organization in perpetuity. While currently still a difficult task to manage, we have achieved in taking several large strides in the right

Fiscal Year 2019-2020 HHFI Future Sustainability Plan

direction with our first home completion in early February. The sale of two more such houses would indeed be the jump-start needed to continue constructing affordable new homes and provide the necessary capital for community outreach programs such as credit building seminars and financial management classes.

6.4 Milestones

For the purpose of this plan we will begin with the sale of our first house in February of 2018. Should we receive the grant, it is forecasted that the funds will not be dispersed until later in the year.

February 2018 - Ribbon Cutting Ceremony and sale of the First Home, begin permitting and construction process for Second Home (6 Months).

May 2018 - Island-Wide Symposium on Affordable Housing hosted by HHFI

July/August 2018- Sale of Second Home, receive Grant Funding. Begin permitting and construction process for Third Home and *Fourth Home*. *Projects from grant Money will be italicized

February 2019 - Sale of Third Home and *Fourth Home*, begin permitting and construction of Fifth Home and *Sixth Home*.

August 2019 - Sale of Fifth and *Sixth Home*. Begin permitting and construction process on Seventh and *Eighth Home*. *Begin permitting and construction process on Phase 2 quad or duplex housing.*



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN HABITATS FOUNDATION, INC.

was incorporated under the laws of Hawaii on 01/19/2016 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 09, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Habitats Foundation Inc.

(Typed Name of Individual or Organization)



(Signature)

01/15/2018

(Date)

Karl Stasik

(Typed Name)

Secretary

(Title)