

House District(s) 26
Senate District(s) 13

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DEPARTMENT OF EDUCATION

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN):

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:

HAWAII BOOK & MUSIC FESTIVAL

Dbas: Hawaii Book & Music Festival (HBMF)

Street Address: 47-231 Kamakoi Rd, Kaneohe, HI 96744

Mailing Address: 47-231 Kamakoi Rd, Kaneohe, HI 96744

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name ROGER JELLINEK

Title Executive Director

Phone # (808) 239-8451

Fax # (No Fax)

E-mail rgr.jellinek@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

PUBLIC SCHOOLS VISITING AUTHORS PROGRAM & WORKSHOPS

4. FEDERAL TAX ID #: 

5. STATE TAX ID #: 

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 61,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 25,000

DAVID DELUCA, CHAIRMAN OF THE BOARD OF DIRECTORS

1/18/2018

NAME & TITLE

DATE SIGNED

Application for Grants

Please check the box when item/section has been completed. If any item is not applicable to the request, the applicant should enter "not applicable".

I. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
2. The goals and objectives related to the request;
3. The public purpose and need to be served;
4. Describe the target population to be served; and
5. Describe the geographic coverage.

II. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.

IV. Experience and Capability

Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. **Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

V. Personnel: Project Organization and Staffing

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. **Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

VI. Other

1. **Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. **Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. **Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

4. **Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

5. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

I. Background and Summary

1. A brief description of the applicant's background:

The Hawaii Book & Music Festival (HBMF) is a free-admission family event enjoyed by 20,000 to 30,000 people each year, including many, many children. The event was founded in 2004 as a 501 (c)(3) nonprofit, by a Board made up of Hawai'i book publishers, book & music distributors/sellers, company executives, and nonprofit community leaders. Funded (cash and in-kind) mainly by corporate and institutional sponsors, HBMF is managed by an Executive Director and an event manager to program, stage, and promote the event.

HBMF is the only event of its kind in the State of Hawaii. It is now in its 13th year, is well established as a unique and robust event in the Hawai'i cultural calendar that appeals to all ages and backgrounds. It has evolved from the conventional mainland book festival model (that chiefly features authors with current books toured by their publishers), to a community event with programs that -in addition to presenting best-selling national and local authors - focuses on issues that affect Hawai'i, honors the host Hawaiian culture, and showcases a rich mix of Hawai'i focused storytelling, hula and Hawaiian music in all their forms. Thanks to the Hawaiian language renaissance, there is now a steady stream of new books by young Hawaiian culturally-savvy authors. These books are discussed at HBMF by panels of the most articular experts. HBMF consistently features the most in-depth presentation of Hawaiian culture for a general audience in the state. But we also present some of the most exciting current mainland authors - again, basically the only opportunity people in Hawaii have to experience those authors in person without leaving the state.

Perhaps most importantly, more than 60% of HBMF attendees come in families, and HBMF children's programming accounts for 30% of the event. In onsite HBMF surveys, attendees consistently stress that they come to expose their children to books, reading, and literary live performances. HBMF services this need with several venues, including a Keiki Stage featuring 28 performances, with a rich mix of storytelling, music, and drama for a wide variety of ages, from toddlers to teenagers. Another venue presents imaginative hands-on keiki activities. *With advance planning, the unique richness of these presentations and the authors involved could be easily and relatively inexpensively brought from the Festival directly into our schools.*

2. The goals and objectives related to the request:

This request is a **one-time-only request for pilot funding** for a brand-new special program that is a natural and logical extension of HBMF: **HAWAI'I PUBLIC SCHOOLS' VISITING AUTHORS PROGRAM & WORKSHOPS.**

The program will bring six major national authors to the Hawaii Book & Music Festival, and then make it possible for them to tour and provide presentations to 12-18 of Hawaii's most literacy-challenged elementary, middle and high schools.

Metrics

Beyond the quality and choice of the speakers, we can monitor and analyze the metrics of traffic and feedback automatically as provided by our social media platforms and our website software.

HBMF Board Post Mortem

At the end of the cycle the HBMF Board will have a formal post-mortem evaluation on the anecdotal and statistical feedback, challenges encountered, and changes to resolve those challenges, etc., and will adjust the overall Public School Authors Program and operation as their conclusions warrant.

With this information, we will be prepared to take our requests for sustainable funding to interested educational foundations and corporate funders.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment.

- The quality and credentials of the speakers finally selected
- Social media and website metrics about the individual events and participant feedback
- Number of attendees in students, teachers, school administrators, and DOE representatives.
- Results of post-event surveys from the teachers, students and the authors themselves.
- The quality of the Social Media "Outreach to Students Campaign"
- Tabulated audience survey feedback
- Spontaneous written testimonials received
- The Executive Director's Final Report to the HBMF Board
- The Executive Director's Final Report to the expending agency

III. Financial

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds ----- See Attached
- b. Personnel salaries and wages - - - - -N/A
- c. Equipment and motor vehicles - - - - -N/A
- d. Capital project details - - - - -N/A
- e. Government contracts, grants, and grants in aid --See Attached

2. The applicant shall provide anticipated quarterly funding requests for fiscal year 2019.

Quarter 1: \$8,000 Quarter 2: \$15,000 Quarter 3: \$38,000 Quarter 4: 0
Total Grant Funding Amount: \$ 61,000

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019. See Attached**

4. **The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

None

5. **The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding.**

See Attached Form - "Government Contracts, Grants, and/or Grants In Aid"

6. **The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017.**

Balance, Unrestricted Current Assets as of 12/31/2017: \$ 12,024.09

IV. Experience and Capability

1. Necessary Skills and Experience

The annual Hawaii Book & Music Festival regularly mounts 8-10 simultaneous large-scale venues (the number depends on funding), each with 14 or so events over two days.

EXPERIENCE WITH AUTHORS

Over the course of the past 12 years HBMF has organized hundreds of solo presentations, featuring national and local authors, and hundreds of panel presentations featuring experts and prominent teachers on topics of community interest, ranging from literature, to Hawaiian culture, to themed programs on Hawaiian history, music, publishing technology, health & wellness, the environment, and sustainability.

MAJOR NATIONAL AUTHORS

HBMF regularly brings in a dozen or more nationally-published authors, many of them national prizewinners, such as Maxine Hong Kingston, Kauai

Hart Hemmings, Adam Johnson, Barry Lopez, Susanna Moore, Graham Salisbury, Sarah Vowell, and many more.

PANELS

Each year, HBMF schedules 30-40 panels, which involves organizing themes, Moderators, and 3-5 panelists. This is useful experience in the proposed **HAWAII PUBLIC SCHOOLS' VISITING AUTHORS PROGRAM & WORKSHOPS** for situations that call for authors who want to present in the form of a "Conversation With...."

For example, in 2017, HBMF had three panel programs:

Hawaiian Culture Program [14 panels]

Living Well in Hawai'i [7 panels]

Disrupt Aging: Reshaping Your Life [7 panels]

THE HBMF BOARD

HBMF has been fortunate to have a strong hands-on working Board:

David DeLuca, is HBMF Board Chair, and is Director of Bess Press and PassTheProjects, and is President of the Hawaii Book Publishers Association. He developed and now manages the HBMF website and free HBMF phone app.

Momi Akimseu Is Vice President and Manager of Events and Community Engagement at Bank of Hawaii. Bank of Hawaii has been HBMF Presenting Sponsor since 2006, and in addition to their sponsorship, the Bank is extremely active in supporting and promoting the Festival, and we anticipate that same support in promoting this Author's Program in the Public Schools.

Stacey Aldrich is the Hawaii State Librarian has just joined the Board, and we are planning a number of initiatives to bring the State Library System into partnership with HBMF.

Mark A. Blackburn of Rapa Corp., owner of the largest private collection of Polynesian artifacts, is a businessman with strong Hawaii business contacts and sponsorship support.

Ron Cox is the Director of Kamehameha Publishing, a regular HBMF Sponsor, who is active in advising on Hawaiian cultural programming at HBMF.

Chuck Boller is the Exec. Dir. Emeritus of the Hawaii International Film Festival (HIFF), and Director of the HIFF Foundation, is active in HBMF policy and development issues.

Richard Tillotson (who has served as the Festival's Vice Chair) is an author, and veteran advertising executive who manages HBMF public service announcements and HBMF marketing.

Suzanne Skjold is the Executive Director for Hawaii Literacy, and is in charge of the Board's Volunteer Committee.

Michael Titterton was the President and General Manager of Hawaii Public Radio, a major sponsor and supporter of HBMF since 2007

Annie Valenti is Executive Director of Project Vision Hawaii, with much experience with nonprofit development.

Lynne Waihee, a founding Board Member, former teacher and First Lady of Hawaii, is President of Read To Me International.

Joel Cosseboom, Interim Director, Hawaii University Press.

Vladimir Kholunov, Director of Financial Planning, Servco Hawaii.

Joe Bock, Partner and COO, Nella Media.

The Board meets monthly, and its Executive, Program, Marketing, Operations, Nominating, and Volunteer Committees meet as required by the preparation schedule.

EXECUTIVE DIRECTOR

Roger Jellinek programmed the first HBMF in 2006 as a member of the Board of Directors. He left the Board to work as the contracted HBMF Executive Director. He has been involved in publishing in New York City and Hawaii for more than 50 years – in New York as an editor at Random House, as Deputy Editor of The New York Times Book Review, as Editor in Chief of the New York Times Book Co., then in Hawaii as a literary agent and book editor, and as manager of the Maui Writers Conference publishing program for 15 years.

As Executive Director, Roger programs the Festival, with the counsel and support of all stakeholders—Publishers, UH academics, past Presenters, local media—and via constant research in Publishers' catalogs, industry media, and news from other book festivals. For themed program panelists he discusses each topic extensively with potential panelists.

Roger administers HBMF, manages the HBMF budget, supervises the bookkeeping and tax returns, executes contracts for the Board, and administers grants.

With the help of two interns, he prepares the bios and images of all presenters needed by the website and phone app, and for promoting HBMF. He also supervises the design of the HBMF printed program, and the suite of print and Internet advertising.

EVENT COORDINATOR

Amy Hammond has coordinated HBMF since 2008. Amy is the Founder of Special Events Hawaii, and is one of the State's most prominent coordinators, with a portfolio that includes the giant Made In Hawaii Festival, the Kailua Town Festival, the Hawaii Chocolate Festival, and many other events.

Amy secures and manages HBMF exhibitors and food vendors, and executes all physical logistics of the festival. She is in charge of coordinating HBMF needs with MOCA, the Mayor's Office of Culture and the Arts.

PUBLICIST

Amy Hammond also acts as HBMF's publicist, promoting HBMF to the media, writing press releases, placing HBMF authors and musicians in media programs. Amy reports directly to the Executive Director.

2. Facilities

All programs will be held in Hawaii Public Schools (library, auditorium, cafetorium, or other locations) as directed by the DOE and school administrators.

V. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualification, Supervision and Training

The HBMF Executive Director will be responsible for programming and administering the Hawai'i Authors in the Public Schools Program.

He will manage the contracting process with the Author/Speaker or their representatives, and the Schools.

The HBMF Event Coordinator will be responsible for working with the DOE and school administrative staff for all logistics.

The HBMF Social Media Contractor will be responsible for social media broadcasting to encourage participation by the students.

2. **Organizational Chart** - See Attached

3. **Compensation – Annual Salaries paid to the three highest paid officers, directors or employees of the organization:**

HBMF has no employees, only contractors and volunteers. Our three highest-paid contractors, however, are paid the following:

Executive Director, contracted, \$53,000/yr
Event Coordinator & PR, contracted, \$35000/yr
Bookkeeper, contracted, \$20/hr

VI. Other

1. **Litigation:**

We have no past or pending litigation to which we are a party, and further, have no known outstanding judgments against the organization.

2. **Licensure or Accreditation relevant to this request?**

None

3. **Private Educational Institutions:**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution:

This grant *will NOT* be used to support or benefit sectarian or non-sectarian private educational institutions.

4. **Future Sustainability Plan:**

This grant is a one-time-only funding request to initiate a pilot program to implement a visiting author program of presentations and workshops for teachers and their students in the Hawaii's Public Schools that are most at risk of low literacy rates and reading apathy.

Private donors and sponsors have pledged support to sustain the program if we can demonstrate efficacy and success through this initial pilot program.

5. **Current Certificate of Good Standing** - See Attached

6. **Declaration Statement** - See Attached

7. **Public Purpose –**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes:

This grant will be used to provide author-led literary presentations and workshops to low-income students and their teachers in Hawaii's Title I public school districts. These presentations will be aimed at increasing public school students' interest in reading, improve literacy, and develop a healthy interest in mainland authors and some of the most relevant books published in the country today.

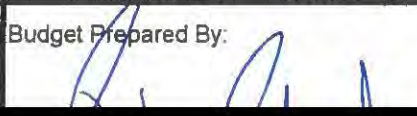
Mahalo for your interest and support for this exciting new program. Please do not hesitate to contact us for additional information or clarification.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

App

Hawaii Book & Music Festival

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0			
2. Payroll Taxes & Assessments	0			
3. Fringe Benefits	0			
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. R/T Airfare West Coast (\$775 x 6 Authors)	4,650	0	0	
2. Insurance	100			
3. DOE Coordination Fees	6,800			
4. Per Diem for Authors (\$50/day x 7 days)	2,100			
5. Car Rental (\$50/day x 7 days x 6 authors)	2,100			
6. Author's Books for each school library	950			
7. Hotel cost @ \$250/nt x 6 Authors x 7 nights	10,500			
8. HBMF Admin Costs and expenses	10,000			
9. Author Fees (6 authors x 2,500)	15,000			
10. Public Relations Direct Costs	2,000			
11. Project Coordinator	5,000			
12. Teacher reception (\$150 x 12 schools)	1,800			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	61,000			
C. EQUIPMENT PURCHASES	0			0
D. MOTOR VEHICLE PURCHASES	0			0
E. CAPITAL	0			0
TOTAL (A+B+C+D+E)	61,000			
SOURCES OF FUNDING		Budget Prepared By: 		
(a) Total State Funds Requested	61,000	<div style="background-color: black; width: 100%; height: 40px; margin-bottom: 5px;"></div> Phone: 561-8096 Date: 1/18.18		
(b) Total Federal Funds Requested	0			
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0			
TOTAL BUDGET	61,000	David DeLuca, Chairman, Board of Directors Name and Title (Please type or print)		

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App

Hawaii Book & Music Festival

Contracts Total:

249,589

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1	HTA-CEP Grant	2016-2017	HTA	State	20,000
2	Office of Hawaiian Affairs Grant	2016	OHA	State	7,000
3	Council for the Humanities	2016			5,000
4	HSFCA Biennium	2016-2017	HSFCA	State	1,125
5	UH Press	2016	University of Hawaii	State	5,000
6	City & County GIA	2017	C&C Honolulu	Honolulu Cty.	47,000
7	HTA-CEP Grant	2017	HTA	State	20,000
8	Office of Hawaiian Affairs Grant	2017	OHA	State	7,000
9	Department of Agriculture	2017	DOA	State	5,000
10	HSFCA Biennium	2016-2017	HSFCA	State	1,398
11	Hawaii State Public Library System	2017	State Libraries	State	2,000
12	City & County GIA Award	2018	C&C Honolulu	Honolulu Cty.	89,000
13	HTA-CEP Grant	2018	HTA	State	30,000
14	Office of Hawaiian Affairs 'Ahahui Grant	2018	OHA	State	6,000
15	HSFCA Biennium	2018-2019	HSFCA	State	2,066
16	Hawaii State Public Library System	2018	State Libraries	State	2,000
17					
18					
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BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaii Book & Music Festival

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0.00
JUSTIFICATION/COMMENTS:				
No funding requested for vehicles in this grant proposal.				

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: Hawaii Book & Music Festival

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
No funds requested for Personnel Salaries and Wages				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				0.00
JUSTIFICATION/COMMENTS:				
No funds requested for Personnel Salaries and Wages				





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII BOOK & MUSIC FESTIVAL

was incorporated under the laws of Hawaii on 05/04/2004 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2018

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

HAWAII BOOK & MUSIC FESTIVAL

(Signature)

ROGER JELLINEK

(Typed Name)

(Date)

Jan 11, 2018

EXECUTIVE DIRECTOR

(Title)