

Grant Application Instructions
Fiscal Year 2019 (July 1, 2018 to June 30, 2019)

1. Fill out the application form in its entirety.

2. Submit (1) completed original of the application to the House Committee on Finance:

State Capitol, Rm. 306
Honolulu, HI 96813
Attn: GIA

3. Submit (1) completed original of the application to the Senate Committee on Ways and Means:

State Capitol, Rm. 208
Honolulu, HI 96813
Attn: GIA

4. Do not include stapled or bound materials or brochures with applications. All materials submitted should be on 8 and ½ by 11 inch paper and clipped.

5. Applications may be submitted effective immediately. The deadline for receipt of applications is **January 19, 2018, at 4:30 pm** as determined by the official legislative calendar.

Please contact the House Committee on Finance staff at 586-6200 or Senate Committee on Ways and Means staff 586-6800 if you have questions.

Your application will be posted on the Legislature's website.

House District(s) 26

Senate District(s) 13

THE TWENTY-NINTH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Log No:

For Legislature's Use Only

Type of Grant Request:

GRANT REQUEST - OPERATING

GRANT REQUEST - CAPITAL

"Grant" means an award of state funds by the legislature, by an appropriation to a specified recipient, to support the activities of the recipient and permit the community to benefit from those activities.

"Recipient" means any organization or person receiving a grant.

STATE DEPARTMENT OR AGENCY RELATED TO THIS REQUEST (LEAVE BLANK IF UNKNOWN): DBEDT & HTA

STATE PROGRAM I.D. NO. (LEAVE BLANK IF UNKNOWN): _____

1. APPLICANT INFORMATION:

Legal Name of Requesting Organization or Individual:
Gandhi International Institute For Peace(GIIP)

Dbn:

Street Address: 600 Queen Street Suite C2, Honolulu,
HI- 96813
Mailing Address: Same as above

2. CONTACT PERSON FOR MATTERS INVOLVING THIS APPLICATION:

Name Raj Kumar

Title President

Phone # 808-372-1444

Fax # _____

E-mail gandhianpeace@gmail.com

3. TYPE OF BUSINESS ENTITY:

- NON PROFIT CORPORATION INCORPORATED IN HAWAII
- FOR PROFIT CORPORATION INCORPORATED IN HAWAII
- LIMITED LIABILITY COMPANY
- SOLE PROPRIETORSHIP/INDIVIDUAL
- OTHER

6. DESCRIPTIVE TITLE OF APPLICANT'S REQUEST:

2020 International Peace Conference

4. FEDERAL TAX ID #: [REDACTED]

5. STATE TAX ID #: [REDACTED]

7. AMOUNT OF STATE FUNDS REQUESTED:

FISCAL YEAR 2019: \$ 360,000

8. STATUS OF SERVICE DESCRIBED IN THIS REQUEST:

- NEW SERVICE (PRESENTLY DOES NOT EXIST)
- EXISTING SERVICE (PRESENTLY IN OPERATION)

SPECIFY THE AMOUNT BY SOURCES OF FUNDS AVAILABLE AT THE TIME OF THIS REQUEST:

STATE \$ 0

FEDERAL \$ 0

COUNTY \$ 0

PRIVATE/OTHER \$ 0

TYPE AND TITLE OF AUTHORIZED REPRESENTATIVE:

[REDACTED]

AUTHORIZED SIGNATURE

Raj Kumar, President

NAME & TITLE

1/18/18

DATE SIGNED

III. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds ([Link](#))
 - b. Personnel salaries and wages ([Link](#))
 - c. Equipment and motor vehicles ([Link](#))
 - d. Capital project details ([Link](#))
 - e. Government contracts, grants, and grants in aid ([Link](#))

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2019.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$75,000	\$80,000	\$100,000	\$105,000	\$360,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2019. CITY & COUNTY OF HONOLULU

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. NOT APPLICABLE

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2019 for program funding. NOT APPLICABLE

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2017. PLEASE SEE EXHIBIT "B"

IV. Experience and Capability

1. **Necessary Skills and Experience** PLEASE SEE EXHIBIT "A"

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

2. **Facilities** HAWAII CONVENTION CENTER

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

V. Personnel: Project Organization and Staffing PLEASE SEE EXHIBIT "A"

1. **Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

2. **Organization Chart** PLEASE SEE EXHIBIT "C"

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

3. **Compensation**

The applicant shall provide the annual salaries paid by the applicant to the three highest paid officers, directors, or employees of the organization by position.

VI. Other

1. **Litigation** NONE

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

2. **Licensure or Accreditation** NOT APPLICABLE

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

3. **Private Educational Institutions** NOT APPLICABLE

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. **Future Sustainability Plan** NOT APPLICABLE

The applicant shall provide a plan for sustaining after fiscal year 2018-19 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2018-19, but
- (b) Not received by the applicant thereafter.

5. **Certificate of Good Standing (If the Applicant is an Organization)** PLEASE SEE EXHIBIT "D"

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2017.

6. **Declaration Statement** PLEASE SEE PAGE 10

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes. ([Link](#))

7. **Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. ([Link](#))

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2018 to June 30, 2019

Applicant: Gandhi International Institute for Peace (GIIP)

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$130,000			
2. Payroll Taxes & Assessments	\$10,000			
3. Fringe Benefits	\$46,000			
TOTAL PERSONNEL COST	\$176,000			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	\$14,000			
3. Lease/Rental of Equipment	\$80,000			
4. Lease/Rental of Space	\$24,000			
5. Staff Training	\$8,000			
6. Supplies	\$6,000			
7. Telecommunication	\$15,000			
8. Utilities	\$3,000			
9. Marketing	\$25,000			
10. Security			\$60,000	
11. Transportation	\$45,000			
12. Activities/Dining/Entertainment	\$60,000			\$10,000
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
TOTAL OTHER CURRENT EXPENSES	\$280,000		\$60,000	\$10,000
C. EQUIPMENT PURCHASES	\$20,000			
D. MOTOR VEHICLE PURCHASES	\$60,000			
E. CAPITAL				
TOTAL (A+B+C+D+E)	\$360,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$360,000	RAJ KUMAR 808-372-1444 Name (Please type or print) Phone		
(b) Total Federal Funds Requested	\$0			
(c) Total County Funds Requested	\$60,000			
(d) Total Private/Other Funds Requested	\$10,000	Signature of Authorized Official Date		
TOTAL BUDGET	\$430,000	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2018 to June 30, 2019

Applicant: GIIP

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	Full Time	\$80,000	100	\$ 80,000 -
Secretary	Full Time	\$50,000	100	\$ 50,000 -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				\$130,000
JUSTIFICATION/COMMENTS: Need these full time positions to coordinate, plan and execute any changes for the event.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2018 to June 30, 2019

Applicant: GIIP

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Desktop	3	\$1500	\$ 4500 -	
Laptop	5	\$1800	\$ 9000 -	
Video Camera, Camera, Projector	1 Each	\$2480	\$ 2480 -	
Cell Phones with plans	6	\$670	\$ 4020 -	
			\$ -	
TOTAL:			\$ 20,000	

JUSTIFICATION/COMMENTS: Need these equipments for planning & executing the event.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Honda Odessey	1	\$60,000	\$ 60,000 -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$60,000	

JUSTIFICATION/COMMENTS: Need to move the equipments and volunteers and organizers need to travel to various location for planning and training.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2018 to June 30, 2019

Applicant: GIIP

FUNDING AMOUNT REQUESTED - NOT APPLICABLE						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2016-2017	FY: 2017-2018	FY:2018-2019	FY:2018-2019	FY:2019-2020	FY:2020-2021
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID - NOT APPLICABLE

Applicant: GIP

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
1					
2					
3					
4					
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**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Gandhi International Institute for Peace
(Typed Name of Individual or Organization)

 (Signature) 1/18/18 (Date)

Raj Kumar (Typed Name) President (Title)

Frequently Asked Questions

1. **When is the deadline to submit a Chapter 42F grant application?** The deadline for receipt of your application is 4:30 pm on the date determined by the legislative calendar, January 19, 2018.
2. **How many copies do I submit?** For each request you must submit two (2) complete original applications: one to the House Committee on Finance and one to the Senate Committee on Ways and Means. You can find specific instructions on where to mail or hand deliver the applications on the State Capitol website: www.capitol.hawaii.gov.
3. **Can the grant application be postmarked on the day of the deadline?** No. Both the Senate Ways and Means Committee and the House Finance Committee must **receive** your application by 4:30 pm on the day of the deadline. Applications received after the deadline will not be considered.
4. **Can I email or fax my completed electronic forms?** No. Do not email or fax your electronic forms. The House and Senate will only accept hardcopies, at least one of which must have original signatures.
5. **Can I get an electronic grant application that is alterable so I do not have to handwrite the information?** Yes. You will need to be able to open and edit Microsoft Word and Excel files. There are (3) Word files and (5) Excel files. Please ensure that you complete **ALL (8) files**. If you are unable to open and edit Word and Excel files, you will have to print out and manually complete the documents in the available .pdf format. These files are available on the State Capitol website.
6. **Do we have to be a 501(c)(3) organization?** No. All organizations and individuals meeting the requirements of Section 42F-103, Hawaii Revised Statutes, may apply. Please be aware, however, that a "non-profit organization" must be determined and designated as a 501(c)(3) by the Federal Internal Revenue Service.
7. **May my organization be incorporated on the mainland, but not Hawaii?** No. Section 42F-103(c)(1), HRS, requires an organization to be incorporated under the laws at the State of Hawaii.
8. **Will there be a public hearing on my grant proposal?** That has not been decided at this time. In past sessions, the House Finance Committee and the Senate Ways and Means Committee have held joint public briefings on grant requests. Please monitor the hearing notices issued by those committees to determine if and when a public hearing will be held in 2018.
9. **Is there a maximum amount of funding we can ask for?** No. However, the amount requested may be a factor in determining whether funding is provided.

10. **Do we fill out two grant applications if we have both operating and capital requests?**
Yes. Separate applications for each operating request and each capital request must be submitted. Capital requests are for construction projects or the acquisition of fixed assets such as land or buildings.
11. **How do I track the status of my grant request and when will I be notified of whether or not I've received a grant?** A list of grant recipients will be posted on the State Capitol website upon completion of the conference draft of the budget. There will be no information provided on the status of any grant request until the conference draft of the budget is complete.
12. **I submitted a grant application but it contains an error. What do I do?** Please resubmit the page(s) where the error(s) occurred with a cover letter explaining the error, and indicate the change(s) to be made to both the House Finance and Senate Ways and Means Committees.
13. **What are the chances of receiving funding through the Chapter 42F grant process?** The amount that may be allocated for grants is not known at this time.
14. **Funds were awarded for a grant. How is the money obtained?** Like all expenditures, your grant must go through the allotment process. It is up to the governor and the department of budget and finance to determine if there are sufficient resources to release funds. Please contact the department your grant has been assigned to in order to assess the timeliness of the release of your funds. Also, the governor is required by Section 42F-107 to notify the recipient(s) of any unreleased grant within ninety days of the effective date of the legislation awarding the grant.
15. **Funds were awarded for a grant. How long does it take to get the money?** Approved grants will be appropriated for fiscal year 2019 which begins July 1, 2018. However, like all other appropriations, grants are subject to the allotment process; therefore, approved grants may not be immediately released by the Governor. Please contact the department your grant has been assigned to in order to assess the timeframe for the release of your funds.
16. **Where do I find a copy of Chapter 42F?** Here is the URL to Chapter 42F, HRS:
http://www.capitol.hawaii.gov/hrscurrent/Vol01_Ch0001-0042F/HRS0042F/
17. **Will staff be available to help me complete an application on the day of the deadline?**
No. While staff will try to be as helpful as possible as the deadline for the submittal of grant applications approaches, both the House Committee on Finance and Senate Committee on Ways and Means staff will be extremely busy and may not be able to assist you with your questions. Please ask for any needed assistance prior to the deadline.

Gandhi International Institute for Peace (GIIP)



Gandhi Statue in Waikiki, Hawaii (outside Honolulu Zoo)

1) **Background and Summary:**

1) *Background:*

Raj Kumar, Ph.D., came up with the idea to initiate a Peace Institute, following the terrorist attack on the Twin Towers in New York on September 11, 2001. Dr. Kumar has been raising awareness about nonviolence, and promoting peace in the community.

GIIP has been making a difference in Hawaii by organizing peace rallies and events for the past 12 years. Some of their achievements include:

On October 2, 2006 Dr. Kumar organized a peace walk and peace ceremony at the Gandhi statue in Waikiki.

On June 15, 2007, the United Nations General Assembly passed a resolution declaring Mahatma Gandhi's birthday, October 2, as an "International Day of Nonviolence."

On October 2, 2007, GIIP organized a peace walk from Ala Moana Park to Kapiolani Park. Hundreds of people, including students from different universities, and members of 22 organizations, participated in the walk.

GIIP established a board with a variety of professionals, including social and spiritual leaders, Yoga teacher, radio host, peacemakers, physician, psychologist, social worker, teacher, engineer, attorney and musician. Among other duties, The Board has developed relationships among various local businesses, colleges, universities, churches, and non-profit organizations and taught the community to live together in peace and harmony.

In April 2011, GIIP hosted grandson of Mahatma Gandhi, Dr. Arun Gandhi, who shared his experiences with his grandfather, Mahatma Gandhi. He also shared Gandhi's teachings during his visit to various places and events. People from different professions attended these events including teachers, students, political leaders, human rights' advocates, social leaders and interfaith leaders.

In January 2014, Bill 332 was initiated by GIIP in the Senate. Hon. Senators, Suzanne Chun-Oakland and Brian Taniguchi, introduced it in the Hawaii Legislature. It was passed unanimously by the Senate and the House. It was signed into law, (Act 5) by Honorable Governor, David Y. Ige on April 10, 2015. The bill made Hawaii the first State to proclaim October 2, as "Mahatma Gandhi Day".

In January 2015, GIIP initiated a resolution to establish a sister-state relationship with the State of Goa, Republic of India. The resolution was passed unanimously by the House and the Senate in April 2015, pending signing ceremony in May 2018.

In October 2016, GIIP published its first book, "Gandhi's Wisdom for You". GIIP is distributing free copies of this book to many schools, libraries, churches and temples, police departments, prisons, mental health centers, political and spiritual leaders, educators and students to raise awareness about peace and nonviolence in Hawaii.

GIIP held its 12th Annual Peace and Interfaith Conference in Waikiki on October 2, 2017, commemorating Mahatma Gandhi's 148th birthday.

GIIP has initiated a bill on 'Yoga' in Hawaii Legislature in January 2018.

2) Goals and Objectives:

GIIP is planning to hold its 1st International Peace Conference to raise awareness about world peace at the Hawaii Convention Center in 2020. Therefore, at this point in its growth, GIIP is requesting a grant from Hawaii Legislature, with the goals and objectives being:

- a) The Institute will be able to set up a permanent physical office with furniture and information technology equipment to help facilitate organizing the 2020 peace conference.
- b) GIIP, through International Peace Conference, will instruct the participants on how to live nonviolent and peaceful lives in their own countries and impart on them to carry on conflict-free teachings in the future. Through their willing participation, they will generate additional activities and programs in their own countries to promote nonviolence and peace. One participant at a time, the world will be in a more peaceful state.
- c) GIIP will acquire a vehicle and staff to make it easier for our instructors and volunteers to teach courses and to offer workshops to teachers, students, and organizations about conflict resolution, mediation, stress and anger management, bullying in school, domestic violence, work place violence, meditation etc.
- d) Even after the International peace conference, the permanent physical office will continue to promote and facilitate peace activities including cultural exchanges with India and other countries.

3) The Public Purpose and Need to be Served:

- a) Political leaders, interfaith teachers, youth groups, peacemakers, artists, healers, mental health professionals, UN ambassadors and diplomats, dignitaries from various countries and the mainland will be invited to share collective wisdom, promote peace in the world and to find ways to counter the violent spiral the world is currently falling into.
- b) In the process, they will be able to share the message of peace with people in their countries, and request the United Nations to work towards minimizing the world of nuclear arms, and weapons of mass destruction.
- c) Through their willing participation, they will generate additional activities and programs in their own countries to promote nonviolence and peace.
- d) This International Peace conference will help generate tax revenue of approximately 1.5 million dollars for the State of Hawaii and will help to boost our economy. Please see Exhibit "E".

4) **Target Population to be Served:**

- a) The permanent office in Honolulu will serve Hawaii Residents by promoting cultural exchange programs and raising awareness to promote peace.
- b) Hawaii Residents, teachers, youth, peacemakers, healers, and mental health professionals will benefit from this peace conference too.
- c) We anticipate a total of approximately 3,500 participants from US mainland, Japan, China, India, Bangladesh, Sri Lanka, Nepal, Indonesia, South Korea, Australia, UK, Thailand, Malaysia, Fiji, Philippines, Mexico, Pakistan, Taiwan, Vietnam, American Samoa, Guam and Canada among other nations.

5) **Geographic Coverage:**

- a) The event will be held at the Hawaii Convention Center in summer of 2020.
- b) The permanent office in Honolulu will serve the public in Hawaii by promoting cultural exchanges and raise awareness about peace.

2) **Service Summary and Outcomes:**

1) **Scope of Work, Tasks and Responsibilities:**

Scope of Work: Gandhi International Institute for Peace (GIIP) will host International Peace Conference in 2020 with the support from Department of Business, Economic Development and Tourism (DBEDT), Hawaii Tourism Authority, and City and County of Honolulu.

Task: The task is to build national and international relationships and develop partnerships that support peace activities and programs.

Responsibilities:

- a) To procure the venue- “Hawaii Convention Center” and a permanent physical office in Honolulu.
- b) Plan itinerary with Hawaii Tourism Authority
- c) Coordinate accommodations with hotels
- d) Coordinate transportation of the participants from hotel to the venue.

f) Provide entertainment and other services as needed to the participants.

2) **Projected Annual Timeline for Accomplishing the Results or Outcomes of the Service:**

- a) GIIP will initiate meetings with Hawaii Tourism Authority (HTA), Department of Business economic Development and Tourism (DBEDT) and officials of City and County of Honolulu by February 2018.
- b) GIIP will submit requests for grant to City and County of Honolulu by the deadline in March 2018.
- c) GIIP will reserve Hawaii Convention Center when the grant becomes available.
- d) GIIP will prepare a list of the guests to invite participants to attend International Peace Conference, and promote this event.
- e) GIIP will work with Ticket Master to sell the tickets and to promote the event.
- f) GIIP will promote the event on social media, GIIP website, on TV and radio, and press release in newspapers.
- g) GIIP will coordinate services for the event like meals, entertainment, videography and photography, security, transportation with HTA and local event organizers by December 2019.

3) **Quality Assurance and Plans to Monitor, Evaluate, and Improve the Results:**

- a) GIIP board members and volunteers will ensure that participants receive their invitations well in advance before the Conference in 2020.
- b) GIIP board members and volunteers will help and guide participants to register online to attend the Peace Conference.
- c) GIIP board members and volunteers will help and guide participants for their airlines and hotel reservations.
- d) During the conference, GIIP members and volunteers will give handouts and other information to participants.
- e) During the conference, GIIP members and volunteers will guide participants to attend lectures and /or round table discussions in the designated rooms/halls at the Convention Center.

- f) GIIP members and volunteers will ask participants to fill out survey forms for their feedback at the end of the conference. GIIP will also ask participants to give their opinions to improve things in the Conference, and express their interest to attend such conferences in the future.
- g) GIIP will use survey website to evaluate of the results of the conference. GIIP will ask participants how they are using the education, knowledge and experience from the conference in their lives or profession to make a difference in their community.

IV. Experience and Capability:

A. Necessary Skills and Experience:

- 1) GIIP Board members and volunteers come from different professional backgrounds and possess good leadership skills and experience in public service.
- 2) GIIP Board members and volunteers are dedicated members and have provided selfless service to the people of Hawaii.
- 3) GIIP has organized public events like peace walks in October 2006 and in October 2007 and hence has the knowledge and experience to organize similar events.
- 4) GIIP hosted Mahatma Gandhi's grandson, Dr. Arun Gandhi, in Hawaii in April 2011 and organized his lectures in various educational institutions, churches and State Capitol, Radio and TV stations.
- 5) GIIP holds its annual Peace and interfaith event on October 2 since 2006 in Waikiki.
- 6) GIIP participates in different interfaith and peace events in the community in Hawaii and encourages others to practice peace and live in harmony with those who are different.
- 7) GIIP President has given lectures in schools, churches, colleges and universities to encourage youths to respect others, practice nonviolence, and to live in harmony with those who practice different faith.
- 8) GIIP plans to coordinate students' educational and cultural exchange programs between Hawaii and State of Goa, India in the next 5 years.

B. Facilities:

- 1) GIIP will acquire its own permanent office with this grant.

- 2) GIIP plans to hold International Peace conference at the Hawaii Convention Center in 2020.

V. Personnel: Project Organization and Staffing:

A. Proposed Staffing, Staff Qualifications, Supervision and Training:

- 1) Upon approval of the grant (s) from the State, GIIP will rent a permanent physical office in Honolulu.
- 2) GIIP will hire and provide training to their new staff. The office staff will assist in organizing and coordinating the peace conference. After the peace conference, the office and its staff will continue to promote and facilitate peace activities including cultural exchanges with other countries.
- 3) If any remaining unused funds are available from the International Peace Conference, GIIP will utilize these funds to offer courses and workshops in schools, prison and in community on conflict resolution, mediation and to maintain peace and harmony.
- 4) If any remaining unused funds are available from the International Peace Conference, GIIP will utilize these funds to conduct research on how peace and nonviolence improves human health.
- 5) GIIP and its Board members will supervise their office staff to ensure that the timelines are met.



AMERICAN
Savings Bank

P.O. Box 2300
Honolulu, Hawaii 96804-2300

Statement of Account

Last Statement: November 30, 2017
This Statement: December 31, 2017
Days in statement period: 31

Account Number: [REDACTED]

GANDHI INTERNATIONAL INSTITUTE
521-2 PEPEEKEO ST
HONOLULU HI 96825

Confirm preauthorized transfers and direct inquiries to:
808-627-6900 (Oahu)
800-272-2566 (Neighbor Islands and Mainland)

Best wishes for a wonderful holiday season and a year filled with joy.
Mahalo for being an American Savings Bank customer.

BIZ CLASSIC CHECKING

Account Number: [REDACTED]

Beginning Balance	\$2,784.68	Average Balance	\$2,748.03
Total Additions	\$0.00		
Total Subtractions	\$82.21		
Ending Balance	\$2,702.47		

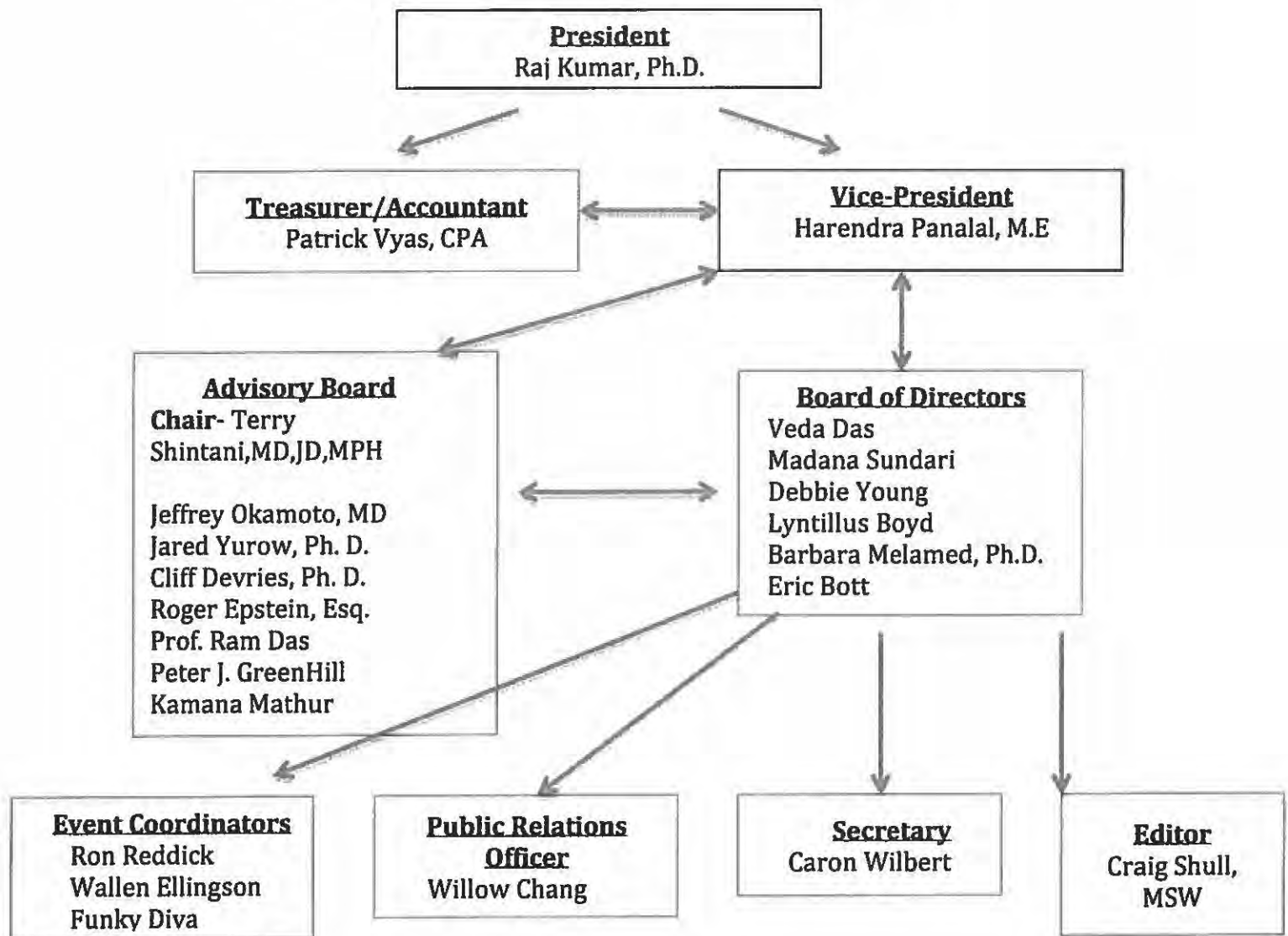
Account Activity

Date	Description	Additions	Subtractions	Balance
11/30/17	BEGINNING BALANCE			\$2,784.68
12/18/17	SAFEWAY S POSPUR 795249 SAFEWAY STORE 021 6180 HONOLULU HI 121617 100920		\$47.21	\$2,737.47
12/18/17	MOA HAWAII VSAPUR 006583 MOA HAWAII 6180 HONOLULU HI 121617 185657		\$30.00	\$2,707.47
12/21/17	BUSINESS R VSAPUR 051540 BUSINESS REGISTRATI 6180 HONOLULU HI 122017 151520		\$5.00	\$2,702.47



Member FDIC

**ORGANIZATIONAL CHART OF
GANDHI INTERNATIONAL INSTITUTE FOR PEACE**





Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

GANDHI INTERNATIONAL INSTITUTE FOR PEACE

was incorporated under the laws of the State of Hawaii on 07/05/2007 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 20, 2017

Cathryn P. Awai-Coleman

Director of Commerce and Consumer Affairs



Economic Impacts of International Peace Conference in Hawaii in 2020

Background information

Information provided by Gandhi International Institute for Peace (organizer)

- 3-day conference in 2020
- Expected spending by the organizer for the conference: \$500,000
- Expect about 3,500 speakers and participants from the U.S. mainland and over 20 other countries

Historical statistics available for visitors who came to Hawaii for convention/conference

	2016	2015
Visitors who came for convention (person)	223,151	254,023
--- Delegates	120,636	135,607
--- Companions	102,515	118,416
Average Party Size (person)	1.85	1.87
Length of Stay (days)	8.3	8.5
--- for event	4.0	4.0
--- Before and after event	4.3	4.5
Personal Spending (Per Person Per Day) (\$)	\$241.6	\$237.5
Supplemental Business spending (total)	\$104,544,760	\$127,013,471
- Per each conference participant	\$866.6	\$936.6
- Per each conference participant per day	\$216.7	\$234.2

Comparison between peace conference and average convention visitors in Hawaii in 2016

	Convention visitors in 2016	Peace conference in 2020
Home countries of participants	<ul style="list-style-type: none"> - 72.3% of convention visitors were from U.S. mainland. - 16.7% of convention visitors were from other countries with direct flights to Hawaii such as Japan, Canada, Australia, and Korea 	<ul style="list-style-type: none"> - 43% of participants will be from U.S. mainland - 14% of participants will be from other countries with direct flights to Hawaii <p style="text-align: center;">→ The share of participants coming with family would be smaller than 2016 average</p>
Length of event	4 days	3 days

Expected spending of the conference and its impact on state tax revenue

Assumption

1. Number of conference participants	3,500	Person
2. Days of event	3	Days
3. Average party size of conference participant	1.6	Person
4. Average length of stay	7	Days
5. Per person per day spending – both delegates & companions	\$260	\$*
6. Supplemental Business Spending per participant per day		
— 6.1. avg. budget scenario: average of 2015 and 2016	\$244	\$*
— 6.2. low budget scenario **	\$100	\$*

*in 2020 dollar

** Per person meeting cost for a big group convention at convention center might cost a lot less than the cost for a small convention at a hotel in Waikiki

Total expected spending of conference visitors

8. Total visitors to Hawaii for the conference (1x3)	5,600	Persons
9. Total visitor days in Hawaii (8x4)	40,880	Days
10. Total personal spending (9x5)	\$10,183,000	\$*
11. Total supplemental business spending		
11.1. avg. budget scenario (1x2x6.1)	\$2,561,792	\$*
11.2. low budget scenario (1x2x6.2)	\$1,050,000	\$*
12. Total spending in Hawaii		
12.1. avg. budget scenario (10 + 11.1)	\$12,745,000	\$*
12.2. low budget scenario (10 + 11.2)	\$11,234,000	\$*

*in 2020 dollar

Impact on state tax revenue (in 2020 dollar)

- About 5,600 visitors, including both conference participants and their companions, are expected to spend about \$10 million during their stay as personal expense.
- In addition to the personal spending, \$1.1M-2.6M meeting related spending is expected, resulting \$11.2M-\$12.7M total spending.
- The total of \$11.2M-\$12.7M spending is expected to generate \$1.3M-\$1.5M state tax revenue
- The above statement is valid only if the conference is funded without crowding out other activities in Hawaii. If any portion of personal spending of participants and meeting cost of the conference is funded reducing other activities in Hawaii, the net economic impact would decrease by the reduced amount of other activities.